

This is a proposed agenda, it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

BOROUGH OF HILLSDALE
COUNCIL AGENDA~WORKSESSION
TUESDAY, OCTOBER 1, 2013
7:30 P.M.

CALL THE MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

OPEN PUBLIC MEETING STATEMENT:

This is a meeting of the Hillsdale Borough Council on this 1st day of October 2013. Notice of the time and place of this meeting has been provided to The Ridgewood News, Pascack Press, The Record and Community Life; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your left. Please silence all cell phones and pagers.

ROLL CALL:

Council Members DeGise, Frank, Kelley, Looes, Meyerson, Pizzella
(Mayor Arnowitz, Borough Administrator/CFO DeJoseph, Borough Attorney Bernstein, Borough Clerk Witkowski)

APPOINTMENTS:

Promotion of Detective Sergeant Sean Smith~Police Chief Assignment
Environmental Commission ~Anthony Maalouf~Mayor Appointment

OATH OF OFFICE:

Detective Sergeant Sean Smith
Environmental Commission ~Anthony Maalouf
Hillsdale Volunteer Fire Department Cadet Program~ Nick Brauburger

PROCLAMATIONS:

PRESENTATIONS:

Hillsdale Crossing Guards-
Joan Carbonaro, forty (40) years of service
Arlene Meier, thirty (30) years of service

Girl Scout Silver Award Recognition-
Cassidy Freeman
Carley Wiseman
Mary Kate Viceconte
Advisor: Kathleen Viceconte

Hillsdale Board of Health- overview Public Health Nurse position
Barbara DeCaro

APPROVAL OF MINUTES:

September 1, 2013 regular and closed; September 8, 2013 regular and closed and September 23, 2013 regular and closed

DEPARTMENT HEAD REPORTS:

Fire Department-report dated August 31, 2013
Ambulance Corp-
Police-
DPW-
Recreation/Stonybrook-
Hillsdale Library-reports dated May 2013, June 2013 and September 2013

OLD BUSINESS:

NEW BUSINESS:

DISCUSSION:

BUDGET:

1. Copier Award (12,000 copies/20,000 copies)~ Administrator DeJoseph
2. Authorize Borough Clerk to advertise for 2014 Borough Professionals
3. Authorize award of contract for Municipal Court Shared Services Feasibility Study with Westwood and River Vale as lead agency ~ Administrator DeJoseph
4. Authorization to enter agreement with Bergen County for Municipal Court Shared Services Feasibility Study Grant in the amount of \$5,000~ Administrator DeJoseph
5. BCIA new program reduced Interest rate~ Administrator DeJoseph
6. Update Recycling Calendar~Borough Clerk Witkowski
7. 2013 Salary Ordinance, non-union employees~ Administrator DeJoseph
8. Authorization to enter into agreement 2013-2014 CDBG Grant for Handicapped Accessible Pool Lift Stonybrook Swim Club in the amount of \$26,000~ Administrator DeJoseph
9. Authorization to enter into agreement 2013-2014 CDBG Grant for Handicapped Accessible Bathrooms Borough Hall in the amount of \$65,000~ Administrator DeJoseph
10. NJDEP \$3 million river and stream cleaning grant program Passaic River Basin~Administrator DeJoseph
11. Authorization to enter lease agreement DPW cell tower~ Administrator DeJoseph
12. Authorize SWAN application to the Watershed Institute's Small Grants Program~Councilman Pizzella
13. Submission of 2014 Bergen County CDBG application for brick and mortar project ideas~ Administrator DeJoseph
14. Amendment to Chapter 138 Fees ~ Administrator DeJoseph (**see ord. #13-10**)
15. Authorization to enter into agreement 2013-2014 CDBG Grant for Public Service Senior Citizens Grant in the amount of \$3,274.00~ Administrator DeJoseph

POLICY:

1. Authorize the Borough Attorney to review DRAFT of Employee Handbook and Personnel Manual~Administrator DeJoseph
2. Employment Application-proposed change~Administrator DeJoseph
3. Formation of Personnel Committee~Councilman Kelley
4. Best Practices Inventory~ Administrator DeJoseph

MISCELLANEOUS:

1. Authorize the Mayor and Clerk to execute Developer's Agreement for Pool Location and Grading Plan Block 802, Lot 19, 50 Windham Road
2. Letter from Hillsdale Volunteer Fire Department, Board of Fire Officers, seeking approval for Cadet membership for Nick Brauburger

ORDINANCES:

Ord. #13-10 Introduction Carried Over from previous meeting
AMEND AND SUPPLEMENT CHAPTER 138, FEES OF THE CODE OF THE BOROUGH OF HILLSDALE

Ord. #13-11 Adoption
AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE BOROUGH CODE OF THE BOROUGH OF HILLSDALE, ENTITLED CHAPTER 29, "FIRE DEPARTMENT", MOST NOTABLY SECTION 29-6, "BY-LAWS AND RULES OF BOARD OF FIRE OFFICERS"

Ord. #13-12 Adoption
AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE BOROUGH CODE OF THE BOROUGH OF HILLSDALE, MOST NOTABLY CHAPTER 138-7 ENTITLED FEES FOR "ANIMALS"

PUBLIC COMMENT:

PROFESSIONALS REPORT:

1. Borough Engineer – dated September 25, 2013
2. Borough Administrator/CFO - dated September 24, 2013
3. Borough Attorney-

MONTHLY DEPARTMENT REPORTS:

(The following correspondence on file in Borough Clerks Office)

COUNCIL COMMENTARIES:

ADJOURN TO CLOSED SESSION: @

R 13191 To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12

- a. Personnel-Superintendent of DPW retirement
- b. Personnel-position of Superintendent of DPW
- c. Personnel-position of Public Health Nurse
- d. Legal-Cell Tower at DPW facility
- e. Legal-Saddlewood Hills property
- f. Collective Bargaining/Negotiations – update DPW MOU
- g. Hiring procedures
- h. Decommission of Sprint Cell Tower @ Fire Dept.
- i. Collective Bargaining/Negotiations-update PBA

Motion _____ Second _____

Council Members Frank, Kelley, Looes, Meyerson, Pizzella, DeGise

RECONVENE REGULAR MEETING: @

ADJOURNMENT: @

Motion _____ Second _____

Council Members Kelley, Looes, Meyerson, Pizzella, DeGise, Frank

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE
TUESDAY, OCTOBER 8, 2013 ~BEGINNING AT 7:30 P.M.