

BOROUGH OF HILLSDALE

11004

RESOLUTION

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**Title: Establishment and Operation of Petty Cash Funds**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Hillsdale, County of Bergen to establish such a fund as follows:

| <u>DEPARTMENT</u>                        | <u>ASSIGNEE</u>     | <u>AMOUNT</u> | <u>PURPOSE</u>           |
|------------------------------------------|---------------------|---------------|--------------------------|
| Borough Clerk                            | Robert P. Sandt     | \$ 200        | Supplies, postage.       |
| Hillsdale Police Dept.                   | Elwood Stalter      | \$ 200        | Supplies, hardware, etc. |
| Detective Bureau                         | Robert Francaviglia | \$ 200        | Investigative Expenses.  |
| General Public Assistance<br>maintenance | Katherine E. Elgert | \$ 100        | Emergency Lodging,       |
| Swim Pool Commission                     | Patricia Hughes     | \$ 200        | Supplies                 |

**WHEREAS**, the custodian for these funds is Catherine Henderson who is bonded for the amount of \$1,000,000; such custodian shall maintain records for their respective fund in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council hereby authorize such action and that two copies of this resolution be filed with the Division of Local Government Services for approval.

| <b>Council member</b> | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Absent</b> | <b>Abstain</b> |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|
| DeJoseph, Jonathan    |               |               | X          |           |               |                |
| Frank, Douglas        |               |               | X          |           |               |                |
| Giancarlo, Michael    | X             |               | X          |           |               |                |
| Hanlon, Marie         |               |               | X          |           |               |                |
| Schiavone, Donna      |               | X             | X          |           |               |                |
| Weinstein, Andrew     |               |               | X          |           |               |                |

Adopted: January 2, 2011

Attest: \_\_\_\_\_  
 Robert P. Sandt, RMC  
 Municipal Clerk

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 Mayor Max Arnowitz

