

BOROUGH OF HILLSDALE

12023

RESOLUTION

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**Title: Increasing Bid Threshold and Appointing a Qualified Purchasing Agent**  
(pursuant to N.J.S.A. 40A:11-3a & N.J.A.C. 5:34-5)

**WHEREAS**, the recent changes to the Local Public Contracts Law gave local Contracting units the ability to increase their bid threshold up to \$36,000; and

**WHEREAS**, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, N.J.A.C. 5:34-5 et. Seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS**, Catherine S. Henderson possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et. Seq.; and

**WHEREAS**, the Borough of Hillsdale wishes to take advantage of the increased bid threshold:

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Hillsdale in the County of Bergen, in the State of New Jersey hereby increases its bid threshold to \$36,000; and

**BE IT FURTHER RESOLVED**, that the governing body hereby appoints Catherine S. Henderson as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

**BE IT FURTHER RESOLVED**, that in accordance with N.J.A.C. 5:34-5.2, the Hillsdale Borough Clerk is authorized and directed to forward a certified copy of this resolution and a copy of Catherine S. Henderson certification to the Director of the Division of Local Government Services.

| Council member     | Motion | Second | Yes | No | Absent | Abstain |
|--------------------|--------|--------|-----|----|--------|---------|
| Capawanna, Rod     |        |        | X   |    |        |         |
| DeJoseph, Jonathan |        |        | X   |    |        |         |
| Frank, Douglas     |        | X      | X   |    |        |         |

|                    |   |  |   |  |  |  |
|--------------------|---|--|---|--|--|--|
| Giancarlo, Michael | X |  | X |  |  |  |
| Hanlon, Marie      |   |  | X |  |  |  |
|                    |   |  |   |  |  |  |

Adopted: January 1, 2012

Attest: \_\_\_\_\_  
Robert P. Sandt, RMC  
Municipal Clerk

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Mayor Max Arnowitz