BOROUGH OF HILLSDALE
RESOLUTION 16004

ESTABLISHMENT AND OPERATION OF PETTY CASH FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Hillsdale, County of Bergen to establish such a fund as follows:

DEPARTMENT	ASSIGNEE	AMOUNT	PURPOSE
Borough Clerk	Denise Kohan	$ 200.00	Supplies, postage.
Hillsdale Police Dept.	Robert Francaviglia	$ 200.00	Supplies, hardware, etc.
Detective Bureau	Adam Hampton	$ 200.00	Investigative Expenses
General Public Assistance	Katherine E. Elgert	$ 100.00	Emergency Lodging/Maint

WHEREAS, the custodian for these funds is the Borough Clerk who is bonded for the amount of $1,000,000; such custodian shall maintain records for their respective fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby authorize such action and that two copies of this resolution be filed with the Division of Local Government Services for approval.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony			x				
Karcich, Scott			x				
Looes, Chrisoula		x	x				
Lundy, Abby			x				
Pizzella, Frank			x				
Ruocco, John	x		x				
Frank, Doug							

Adopted: January 3, 2016

Attest: Denise Kohan
Denise Kohan
Deputy Municipal Clerk

Doug Frank
Mayor