

**Hillsdale Recreation Commission**  
**380 Hillsdale Avenue, Hillsdale, New Jersey 07642**

**FACILITY REQUEST FORM- HILLSDALE RESIDENTS**

All rules of the Hillsdale Recreation Commission, Field Usage Policy must be followed at all times during the use of any facility.

Name of Person in Charge: \_\_\_\_\_

Organization Name, if applicable: \_\_\_\_\_

Is this event benefitting a group or organization: \_\_\_\_\_

Address: \_\_\_\_\_ Hillsdale, NJ 07642 (resident Only)

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Group Size: \_\_\_\_\_

**Facility Requested:**

No ball field or picnic area other than Beechwood Park can be reserved by an individual. Insurance certificate required and a hold harmless agreement.

Beechwood Park –Picnic Area: \_\_\_\_\_ Bathroom's: \_\_\_\_\_

Beechwood Park –Band Shell: \_\_\_\_\_ Electric: \_\_\_\_\_

Beechwood Park-Field: \_\_\_\_\_ **BBQ/Cooking \***: \_\_\_\_\_

\*Fire permit required

Date: \_\_\_\_\_ Rain Date: \_\_\_\_\_

Time of event: \_\_\_\_\_ (include set up and break-down)

Additional Information Request: \_\_\_\_\_. If this application is approved, the \_\_\_\_\_ (name of Organization) will assume responsibility for any damage thereto or loss property that may occur and for the due observance of all rules and regulations of the Borough of Hillsdale governing use of such areas and /or facilities. AS an applicant, I realize that all and any related charges that may be incurred through use of facilities/areas requested. I understand that approval of this application will be withheld until proof of other authorized permits associated with this use, as deemed appropriate by the Borough of Hillsdale, are presented to the Recreation Commission and assume all responsibility in securing each permit

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Received, date: \_\_\_\_\_ Insurance received date: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Date \_\_\_\_\_

Cc: Hillsdale Police, Department of Public Works, Keys are available at the Hillsdale Police Department

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