

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201-666-4800 ext. 1552 Fax 201-358-5002
Website: www.Hillsdalenj.org

Agenda for Regular Meeting
Hillsdale Board of Health
September 8, 2015

President Opens Meeting:

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on December 2, 2014, a notice of the time and place of this meeting was provided to the Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby.

Secretary Calls the Roll:

Approval of Minutes: Regular meeting, April 7, 2015 & May 5, 2015

Motion to receipt and file:

Seconded by:

April-August Correspondence:

1. To Community Life and Pascack Press with press release for free walk-in health program.
2. To Community Life and Pascack Press with press release for free vision clinic on June 9th.
3. Thank you letter to Total Hearing Care for the hearing clinic.
4. Thank you letters to Westwood Dermatology
5. Complaints to NWBRHC
 - 34 Harrington Street
 - 84 Broadway (Cornerstone)
 - 321 Broadway (New Jade Restaurant)
 - 183 Cedar Lane (Stonybrook Swim Club)
 - 372 Broadway (Shop Rite)
 - 39 Central Avenue
 - 192 Broadway

Motion to receipt and file:

Seconded by:

Health Officer and Employee Reports:

These reports include Health Officer's activities, Vital Statistics, monthly financial receipts and Public Health Nurse Reports.

Motion to receipt and file:

Seconded by:

Opening and Closing of Public Meeting:

Prior Business:

1. Adult Fitness Grant
2. Salary Ordinance
3. Fees for Board of Health – any changes
4. Updates on Washington Township & Emerson coming to CHC

New Business:

1. Registrar Update- State is moving to a new VIP System that will be almost totally electronic. New equipment will be required.

1. Signature Pad – Topez Systems Sig Lite LCD 1 x 5 Model T-L460-HSB-R
Cost is \$222.19 at Staples through State Contract
2. The signature pad will have to be connected to a computer or laptop that has a USB and other software. Options are people will have to come into my office to sign, a computer will have to be set up at the counter, laptop will have to be purchased, or a hybrid tablet with a USB will have to be purchased. I did some research and found a laptop at Staples for \$178.99 that is refurbished. There is no deadline for this yet – however they are going live with the VIP System in July, then rolling out to all towns. If someone has an old laptop that would be great. After research we cannot use a tablet. The signature pad does not have to be purchased yet according to the state – however in the next few months it will be.

Motion to approve:

Second:

3. Approve Registrar to attend the NJ Registrar’s Conference in Atlantic City and stay for one night to attend the conference on November 17th. Classes begin at 8:00 am and run until approx. 4:00 pm. Cost of class is \$55.00 for morning classes and \$55.00 for afternoon classes. Cost of hotel approx. \$155.00.

Motion to approve:

Second:

4. Option of starting new programs for seniors and having the programs that are already established be headed by the Board of Health in conjunction with the Recreation Department. (See attachment)
5. Coat Drive
6. Babysitting Clinic
7. Flu Clinic –Sept 17 (residents)
8. Employees Flu Clinic - Sept 16
9. Rabies Clinic – Nov ??
10. Review the Board of Health License Fees (do we want to change anything – last update 2013)

Vouchers: none

Motion to receipt and file:

Seconded by:

Motion to adjourn:

Meeting adjourned:

Respectfully submitted:

Denise Kohan
Board Secretary

If you are unable to attend this meeting please advise by calling 201-666-4800, ext. 1552
Or e-mail dkohan@hillsdalenj.org.

Next Meeting: October 6, 2015