

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16073**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF DENISE KOHAN AS ACTING BOROUGH CLERK FOR THE BOROUGH OF HILLSDALE AND AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOMENT AGREEMENT WITH DENISE KOHAN**

**WHEREAS**, the Borough desires to appoint Denise Kohan to the position of Acting Borough Clerk for the Borough of Hillsdale; and,

**WHEREAS**, Denise Kohan desires to serve in the position of Acting Borough Clerk and to enter into an Employment Agreement to perform such duties with the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that Denise Kohan is hereby appointed Acting Borough Clerk for the Borough of Hillsdale; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Mayor is hereby authorized to execute an Employment Agreement with Denise Kohan to serve as Acting Borough Clerk on behalf of the Borough.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 1, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

# Oath of Allegiance And Oath of Office

**State of New Jersey**

**County of Bergen**

I, Denise Kohan, do solemnly swear (or affirm) that I will support the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear (or affirm) that I will faithfully, impartially and justly perform all the duties of Acting Municipal Clerk for the Borough of Hillsdale according to the best of my ability. So help me God.

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*Signature*

Address: 380 Hillsdale Avenue

City, State:

Hillsdale, NJ 07642

Sworn to and Subscribed before me

this 8th day of March in the year 2016

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Mayor Douglas Frank/Notary(Seal)

# Oath of Allegiance And Oath of Office

State of New Jersey

County of Bergen

I, Joseph L. Solda III, do solemnly swear (or affirm) that I will support the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear (or affirm) that I will faithfully, impartially and justly perform all the duties of the office of Hillsdale Volunteer Fire Department. According to the best of my ability. So help me God.

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*Signature*

Address 380 Hillsdale Avenue City, State Hillsdale, NJ 07642

Sworn to and Subscribed before me

This 3rd day of March in the year 2016

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Acting Municipal Clerk/Notary

(Seal)



## Hillsdale Volunteer Fire Department

380 Hillsdale Avenue, Hillsdale, New Jersey 07642

Phone # 201-358-5050 - Fax # 201-722-4714

2/29/16

Denise Kohan, Boro Clerk

Enclosed is an application for regular membership to the fire department for Joseph L. Solda III. Please forward him for approval by the Mayor and Council. If possible, we would like to have him sworn at the March 8<sup>th</sup> Council meeting.

Thanks,

Bill Becker

**BOROUGH OF HILLSDALE**  
**OFFICE OF THE MAYOR**  
**PROCLAMATION**

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Supporting National Poison Prevention  
Week  
March 20-26, 2016

- **WHEREAS**, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially poisonous medicines, household chemicals, and other substances; and
- **WHEREAS**, poison centers across the country will focus the public's attention on identifying poisoning hazards at home as well as learning ways to prevent poisoning emergencies; and
- **WHEREAS**, unintentional poisoning is the leading cause of unintentional injury death in New Jersey; and
- **WHEREAS**, approximately half of all reported poison exposures involve children under six (6) years of age; and
- **WHEREAS**, the majority of poisoning deaths occur in adults aged 20 to 59; and
- **WHEREAS**, every poisoning is preventable! From the youngest to the oldest, all people and even pets are at risk.
- **WHEREAS**, poison experts urge parents and caregivers to keep "single-load liquid laundry packets" out of sight and reach of young children. These products can cause serious harm if ingested; and
- **WHEREAS**, consumers must be aware that e-cigarette devices, hookah pipes and liquid nicotine may contain very high doses of nicotine in enticing colors, aromas, and flavors – increasing the likelihood that small children and pets will be drawn to them. These products pose serious risk of poisoning; and
- **WHEREAS**, the New Jersey Poison Information and Education System (NJPIES), a division of the Department of Preventive Medicine and Community Health/NJ Medical School at Rutgers, The State University of New Jersey provides free, expert medical advice, drug information, and poison prevention education to NJ residents through the 800-222-1222 Poison Help Hotline; and
- **WHEREAS**, all services are free, confidential, multilingual and available 24 hours a day, 7 days a week, 365 days a year even during bouts of Mother Nature; and
- **WHEREAS**, poison centers save time and money by managing most cases at home, not requiring a visit to an emergency room; and

- **WHEREAS**, NJ Poison Experts encourage all residents to program the Poison Help Line 800-222-1222 into home, office, and cell phones because a rapid response can make a difference in preventing serious injury and saving lives; and
- **WHEREAS**, NJPIES is involved with the state's efforts in homeland defense, counter-terrorism, emergency preparedness and response, and bio surveillance, and surveillance for clusters of poisonings and their sources (products, food and beverages, chemicals in the workplace and at home, environmental toxins, drugs and medicine, and animal and insect bites and stings; and
- **WHEREAS**, the poison center is instrumental in managing exposures during major storms like Superstrom Sandy; and
- **WHEREAS**, the use of poison center services saves residents both time and money. Most cases are managed in the convenience of the caller's home, requiring no hospital visit;
- **NOW, THEREFORE**, I, Mayor Douglas Frank, of the Borough of Hillsdale, NJ do hereby proclaim the week of March 20-26, 2016 as National Poison Prevention Week in New Jersey and encourage all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.

IN WITNESS WHEREOF, I, Douglas Frank, Mayor of the Borough of Hillsdale, have hereunto set my hand this 8th day of March 2016.

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Mayor Douglas Frank

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Denise Kohan  
Acting Municipal Clerk

# Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642  
201/666-4800, ext. 1552 FAX 201/358-5002  
Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

March 4, 2016

The Honorable Mayor and Council:

The following is the result of the monies received by the Board of Health for the month of February 2016.

CHC Fees:	\$	435.00
Marriage License	\$	12.00
Food License	\$	2025.00
Total	\$	2472.00

Respectfully submitted,



Denise Kohan  
Board of Health  
Registrar

# Hillsdale Board of Health

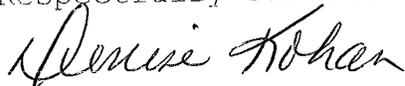
380 Hillsdale Avenue, Hillsdale, NJ 07642  
201/666-4800, ext. 1552 FAX 201/358-5002  
Website: www.Hillsdalenj.org

## ACTIVITIES FOR THE MONTH OF FEBRUARY, 2016

<u>VITAL STATISTICS</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>
Deaths for the month of February, 2016	Males 6	7
	Females 2	7
Marriages/Civil Unions:*	3	
Transcripts:	0	

\*New VIP system does not require birthing facilities to send notices of births for those that reside in our town. This will no longer show on the monthly activities as the information will be inaccurate.

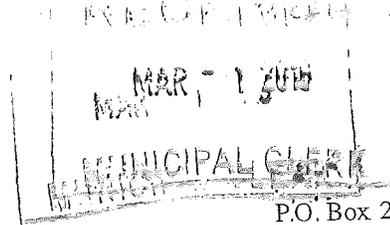
Respectfully submitted,



Denise Kohan  
Board of Health  
Registrar

# HILLSDALE VOLUNTEER AMBULANCE SERVICE

Member of N.J. State  
First Aid Council



P.O. Box 233  
Hillsdale, New Jersey 07642

January 28, 2016

Borough Administrator  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, New Jersey 07642

The Hillsdale Ambulance Service would like to ask the Mayor and Council for permission to use the West Borough Parking Lot for a carnival.

The carnival will be open from Tuesday August 23<sup>rd</sup> 2016 to Saturday August 27<sup>th</sup> 2016

In order to allow proper set up we are requesting the lot to be closed to parking from Sunday August 21<sup>st</sup> and reopen August 29<sup>th</sup> 2016

The association has made arrangements for commuter parking at St. John's Lot on Hillsdale Ave. We would also like permission to use the excess parking available in the NJ Transit lot along the R/R tracks by the DPW garage.

The Hillsdale Volunteer Ambulance Service has also made arrangements, at no expense to the Borough of Hillsdale, for police overtime, garbage, and toilet facilities.

The hours of operation are as follows :

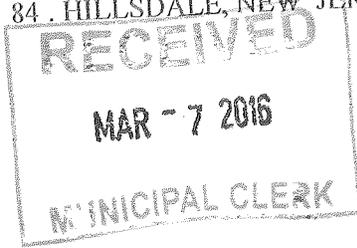
Tuesday through Friday 6:00 pm to 11:00 pm  
Saturday 2:00 pm to 9:00 pm

Thank You

*William M. Franklin*  
William M. Franklin  
Event Coordinator

# FRIENDS OF THE PASCACK BROOK

P.O. BOX 84 . HILLSDALE, NEW JERSEY . 07642



March, 2016

## FOUNDERS

Carl Feuerbach  
John Hering  
Neil Hering  
Fred Winkler  
Rick Winkler

## President

John Hering

## Vice President

Rick Winkler

## Secretary

Richard Corrieri

## Treasurer

Carl Feuerbach

## Members

Richard Corrieri  
Carl Feuerbach  
John Hering  
Tom Kirk  
Tom Kirk III  
Frank Maniaci  
Mike Smyth  
Mike Travis  
Bill Tristram  
Rick Winkler

Hillsdale Mayor & Council  
380 Hillsdale Ave  
Hillsdale, NJ 07642

Dear Mayor Frank and Council,

We would like to ask your permission to be able to use the Police booth and to be able to set up our tables and tents along the south edge of Veterans Park for the 24th Annual Kids Fishing Contest on April 16, 2016.

Please feel free to call me at 201 406 6585.

Thank You,

John Hering

**FRIENDS OF THE  
PASCACK BROOK'S  
24<sup>th</sup> ANNUAL  
KIDS FISHING CONTEST**

**DATE: Saturday, April 16, 2016**

**Rain or Shine**

**TIME: 8:00 a.m. To 3:00 p.m.**

**Free - No Entry Fee**

**For Boys and Girls Ages 4 through 16**

**Open to Residents and Non-Residents**

**Trophies and Prizes for the Largest Trout Caught**

**In the Pascack Brook for each age group:**

**4 & 5, 6 & 7, 8 & 9, 10 & 11, 12 & 13, and 14 -16**

**Trout will be stocked in the Pascack Brook**

**From St. John's Church in Hillsdale**

**To Brookside Park in Westwood**

**Judges' table will be set up at the**

**old police booth in the center of Hillsdale.**

**Fish can be checked in from 8:00 a.m. until**

**3:00 p.m. on Saturday, April 16<sup>th</sup> ONLY.**

**BOROUGH OF HILLSDALE  
COUNTY OF BERGEN  
ORDINANCE NO. 16-08  
(Introduction)**

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**CALENDAR YEAR 2016  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Council of the Borough of Hillsdale in the County of Bergen finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 332,914 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Hillsdale in the County of Bergen a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Hillsdale shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$332,914, and that the CY 2016 municipal budget for the Borough of Hillsdale be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Introduced: March 8, 2016

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Denise Kohan  
Acting Municipal Clerk

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Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16079**

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**INTRODUCTION OF 2016 BUDGET**

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Hillsdale, Bergen County, New Jersey for the year 2016.

BE IT FURTHER RESOLVED, that the said budget be published in the Ridgewood News in the issue of March 11, 2016 and that a hearing on the Budget will be held at the Municipal Building on April 5, 2016 at 8:00 p.m. or as soon thereafter as the matter may be reached.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 8, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
MUNICIPAL BUDGET 2016**

Be it Resolved, that the following statements of revenue and appropriations shall constitute the approved Municipal Budget for the year 2016;

General Appropriations

Appropriations within "CAPS" - Municipal Purposes	\$9,789,992.00
Appropriations excluded from "CAPS" - Municipal Purposes	2,426,353.43
Reserve for Uncollected Taxes	775,000.00
<b>Total General Appropriations</b>	<b>12,991,345.43</b>
Less: Anticipated Revenues	3,686,223.43
 <b>Amount to be Raised by Taxes for Support of Municipal Budget</b>	
Local Tax Municipal Purposes	\$8,708,075.00
Minimum Library Tax	<u>\$597,047.00</u>
<b>Total to be Raised by Taxes</b>	<b>\$ 9,305,122.00</b>

The Governing Body of the Borough of Hillsdale does hereby approve the above as the Budget for the year 2016:

	Ayes{	Nays{	Abstained {
RECORDED VOTE			Absent{

It is hereby certified that this is a true copy of the resolution approved by the Governing Body on the 8th day of March, 2016.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 16-07  
(Introduction)**

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**AN ORDINANCE TO REVISE THE TERM OF THE ACTING BOROUGH CLERK IN  
THE BOROUGH OF HILLSDALE**

**WHEREAS**, the General Code of the Borough of Hillsdale, Chapter 51, provides for Officers and Employees of the Borough of Hillsdale; and

**WHEREAS**, §51-28 provides for vacancies in the Office of the Borough Clerk; and

**WHEREAS**, §51-28 varies from the state statute N.J.S.A. 40A:9-133(c) in the length of time an Acting Borough Clerk may hold the position; and

**WHEREAS**, the Mayor and Council of the Borough of Hillsdale desire to amend the Borough Code §51-28 to assure that it is in compliance with the appropriate State statute.

**BE IT ORDAINED**, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HILLSDALE AS FOLLOWS:

§51-28 shall be amended to read as follows:

In the event of a vacancy in the office of Municipal Clerk, appointment shall be made for a new term and not the unexpired term. The governing body of the municipality shall appoint a person to a three-year term as Municipal Clerk within six (6) months after the Municipal Clerk has resigned or the office has otherwise become vacant. Should the office of Municipal Clerk become vacant, the governing body of the municipality may appoint a person to serve as Acting Municipal Clerk for a period not to exceed one year and commencing on the date of the vacancy in compliance with N.J.S.A. 40A:9-133(c). Any person so appointed may be reappointed as acting Municipal Clerk, with the approval of the Director of the Division of Local Government Services, for a maximum of two subsequent one-year terms following the termination of the temporary appointment.

All Ordinances of parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

This Ordinance shall take effect upon passage and publication as provided by Law.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Douglas Frank							

Introduced: March 8, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Borough Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 16-06  
(Adoption)**

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**ORDINANCE OF THE BOROUGH OF HILLSDALE, COUNTY OF  
BERGEN, STATE OF NEW JERSEY, TO AMEND CHAPTER 310  
Article XVII OF THE BOROUGH CODE ENTITLED "SIGNS"**

**WHEREAS**, the Borough of Hillsdale has adopted Article XVII of Chapter 310, establishing General Rules and Regulations for signs in the Borough; and

**WHEREAS**, The Mayor and Council of the Borough of Hillsdale are desirous of amending this section.

**NOW BE IT ORDAINED**, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HILLSDALE AS FOLLOWS:

**§310-4 DEFINITIONS** shall be amended to include:

**AWNING** A roof-like covering of canvas or cloth that is attached to a frame, which projects from the wall of a building and is supported entirely by the building. Fixed awnings are permitted signage, roll-out awnings are not.

**FLAG** Any fabric or bunting used as a symbol of government, political subdivision, corporation or business or other entity.

**LIGHTING and ILLUMINATION**

A. Temporary signs shall not be illuminated.

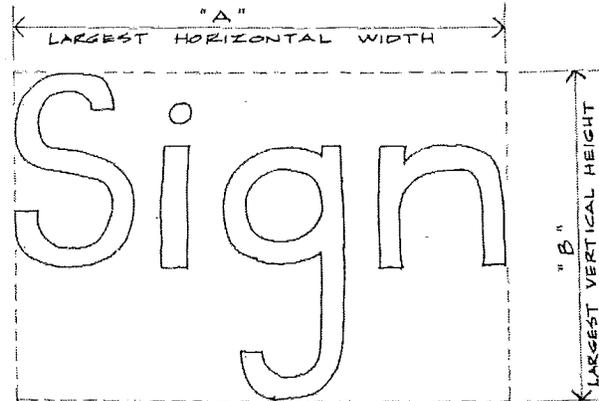
B. Any permanent sign permitted by the provisions of this section may be illuminated subject to the following limitations:

- (1) Flashing signs, highly reflective glass or fluorescent paint and illuminated tubing outlining roofs, doors, windows or wall edges of a building are prohibited.
- (2) No action or moving illumination shall be permitted.
- (3) No illumination is permitted which may cause confusion or interference with traffic control signs or lights of emergency vehicles.
- (4) Internal illumination may be permitted provided it is shielded on all sides and back creating forward illumination only.
- (5) LED illumination is prohibited except for "open" signs.

**LOGO** Any symbol, shape, graphic or picture that a company uses to represent itself as a branding tool.

**SIGN** Any object, device, display or structure, or part thereof, situated outdoors or indoors, permanent or temporary in nature, which is used to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service, event or location by any means, including words, letters, figures, design, symbols, logos, fixtures, colors, illumination or projected images.

**SIGN AREA** The entire space within a single continuous perimeter enclosing the extreme limits of a sign or where a sign consists of individual letters or logos, the space bounded by the maximum horizontal and vertical dimensions of the lettering/logo. For double-sided identical signs, only one side constitutes total sign area. See example to the right:



**SIGN, AWNING** A sign that is painted, screened or applied onto an awning.

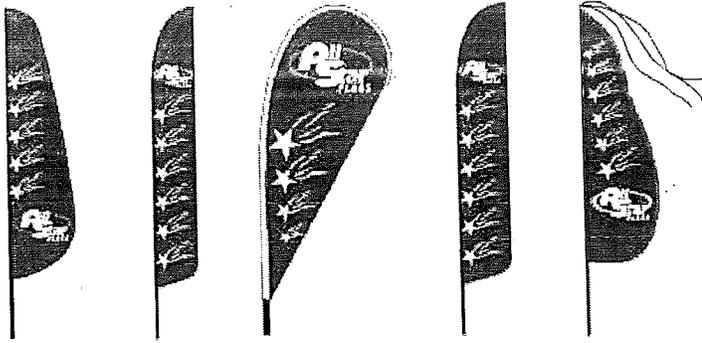
**SIGN, BANNER** A temporary sign applied to paper, flexible plastic or fabric of any kind.

**SIGN, BILLBOARD** A sign which directs attention to and/or provides advertising for a business, commodity, service or entertainment which is conducted, sold or offered at a location other than the premises on which the sign is located. A billboard may also direct attention to and provide information regarding non-commercial and/or non-profit organizations or messages where the non-commercial and/or non-profit organization is not located on the premises on which the sign is located.

**SIGN, DIRECTIONAL** On-site signage that provides direction or information to pedestrian and/or vehicular traffic that is related to the movement of pedestrian and/or vehicular traffic on the premises (e.g. "entrance", "exit", "no parking", "one-way" and the like).

**SIGN, DIRECTORY** Any sign that contains listings of two (2) or more commercial establishments that share a common entrance.

**SIGN, FEATHER FLAG** A freestanding sign that is comprised of a pole and flag that is typically taller than wider. The sign is lightweight and portable. An example of the variations of feather flags is shown below.

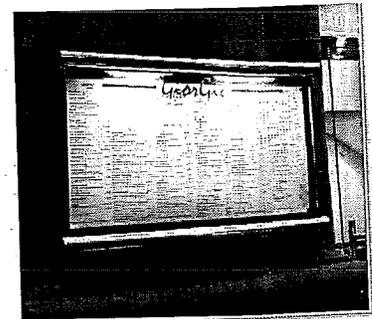


**SIGN, FENCE** Any sign attached to a chain link, picket or board fence.

**SIGN, FREESTANDING** A non-moveable sign not affixed to a building or structure. Freestanding signs can be mounted directly to the ground, where the entire bottom is in contact or close to the ground (monument sign), or can be mounted to a pole or poles.

**SIGN, INCIDENTAL** A sign not exceeding one (1) square foot attached to a building, wall or door that provides information (e.g. "employee entrance", "receiving", etc.). Incidental signs may be externally illuminated with downward focused light sources.

**SIGN, MENU BOX** A weather-tight box used to display menus, which is mounted to the building façade and projects no more than three (3) inches from the building façade. See the example to the right.



**SIGN, OFF-PREMISES** A sign that advertises or announces a use conducted or goods available elsewhere than the lot or building where the sign is located.

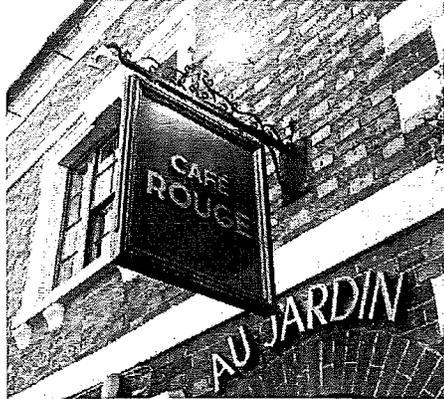
**SIGN, ON-PREMISES** A sign that advertises or announces a person occupying the premises, a use conducted or goods available on the lot or in the building where the sign is located.

**SIGN, OPEN** A sign not exceeding two (2) square feet, attached to a door or window, which states "open". Said sign may be illuminated. These signs shall be counted when calculating the maximum permitted area for window signs.

**SIGN, POLITICAL** A temporary sign announcing or supporting political candidates or issues in connection with any national, state or local election.

**SIGN, PORTABLE** A freestanding sign not permanently affixed, anchored or secured to the ground or a structure on the lot it occupies or any sign mounted on wheels, excluding signs affixed to or painted on a vehicle. Includes sandwich boards and blackboards.

**SIGN, PROJECTING** A sign that is wholly or partly supported by a building wall and projects perpendicularly twelve (12) or more inches from the building wall. Examples of projecting signs are shown below:



**SIGN, TEMPORARY** A sign or advertising display that is not permanently mounted and is constructed of cloth, canvas, fabric, plywood or other light material and designed or intended to be displayed for a short period of time. Temporary signs shall not be illuminated.

**SIGN, STREET ADDRESS** Any sign denoting the street address of the premises on which it is attached or located.

**SIGN, VEHICLE** A sign or signs where the total sign area covers more than ten (10) square feet of the vehicle.

**SIGN, VENDING MACHINE** Any sign displayed on all or part of a vending machine.

**SIGN, WALL** All flat signs of solid-face construction and/or individual letters which are placed against a building or other structure and attached to the exterior front, rear or side wall of any building or other structure, so that the display surface is parallel with the plane of the wall. Signs painted on an exterior wall shall be deemed to be wall signs subject to all applicable requirements.

**SIGN, WINDOW** A window sign is any sign temporarily or permanently affixed to the glass of a window or door of a business or that is visible through a window or door and placed on a permanent basis within two (2) feet of the glass.

**SUSTANTIALLY DAMAGED OR DESTROYED** As it pertains to a non-conforming sign: 50% or more of the upright supports of a sign structure are physically damaged such that normal repair practices of the sign industry would call for, in the case of wooden structures, replacement of the broken supports and, in the case of a metal sign structure, replacement of at least 25% of the length above ground of each broken, bent or twisted support; or more than 50% of the area of a projecting or wall sign is physically damaged such that normal repair practices of the sign industry would call for the same to be replaced or repaired.

The remainder of §310-4 shall remain unchanged.

**§310-61 GENERAL PROVISIONS** shall be amended to read as follows:

A. General Provisions Applicable to All Signs Within the Borough of Hillsdale

- (1) No sign may be positioned on a structure so that it obscures any architectural feature, including but not limited to windows, transoms, cornices, trim, porch railings, etc.
- (2) No sign shall be erected in such a way as to obstruct a door, window or fire escape of the building to which the sign is affixed.
- (3) No sign as regulated by this Chapter shall be erected at or near an intersection of any street in such a manner as to obstruct free and clear vision, nor at any location where, by reason of the position, shape or color, it may interfere with, obstruct the view of or be confused with any authorized traffic sign, signal or device, or which makes use of the words "stop", "look", "danger" or any other word, phrase, symbol or character in such manner as to interfere with, mislead or confuse traffic.
- (4) Obscene matter prohibited. It shall be unlawful for any person to display upon any sign any obscene, indecent or immoral matter.
- (5) All signs shall be constructed of quality materials and shall complement the building's architecture.
- (6) All freestanding signs shall be set back ten (10) feet from all property lines unless otherwise stated in this Chapter.
- (7) All signs shall be maintained in good condition and not allowed to become dilapidated. All signs and their supports shall be kept in continual repair, including cleaning, painting, replacing of defective parts and otherwise maintaining a presentable condition.

B. Prohibited Signs Within the Borough of Hillsdale.

- (1) The following signs and sign types are prohibited within the Borough and shall not be erected. Any lawfully existing permanent sign or sign type which is among the prohibited signs listed below shall be deemed a non-conforming sign subject to the provisions of §310-61.C.:
  - (a) Billboards.
  - (b) No freestanding signs shall be at any point more than eight (8) feet above the ground level.
  - (c) Signs with flashing, moving or intermittent lighting of any kind, except for carnivals or special events, which have received authorization from the Governing Body. Also exempt are "open" signs which may flash.
  - (d) LED illuminated signs, except for "open" signs.
  - (e) Portable signs.

- (f) Temporary signs tacked, posted or painted to benches, barrels, buildings, posts, trees, sidewalks, curbs, rocks or any structure.
- (g) Signs that list the names of developers, contractors, subcontractors, engineers or architects on a job site beyond the duration of construction activities or issuance of a certificate of occupancy.
- (h) Signs placed on a public sidewalk or public property, except for signs erected by the Borough or with authorization of the Mayor and Council.
- (i) Roof signs, including signs mounted on mansard roofs.
- (j) Signs painted on the window or the facade of the building, excluding water-soluble paints for seasonal displays.
- (k) Flashing or steady-burning ornamental lights displayed within one (1) foot of a window that are visible to the public for the purpose of enhancing or supplementing the visual attraction to a commercial business. Such lights are permitted for seasonal use to the extent that they are not displayed for longer than sixty (60) days per year and do not create a hazard to safety in the judgment of the Police Department.
- (l) Signs that emit smoke, visible vapor or smoke, sound, odor or visible particles.
- (m) Signs that obstruct, conceal, hide or otherwise obscure from view any official traffic or governmental sign, signal or device.
- (n) Signs within a sight triangle that obstruct a clear view of pedestrian and/or vehicular traffic.
- (o) Signs which contain or consist of balloons, blimps, streamers, feather flags, spinners or other similar moving devices. Feather flags without letters or logos are also prohibited. Pennants, when not in conjunction with permitted grand opening signs.
- (p) Signs with more than two (2) faces.
- (q) Vehicle signs when the vehicle is not regularly used in the conduct of the business or activity located on the property; and where the vehicle is visible and parked within fifty (50) feet of a street right-of-way.

C. Non-Conforming Signs and Removal of Certain Signs.

(1) Non-Conforming Signs. A non-conforming sign that was lawfully erected may continue to be maintained until the non-conforming sign is substantially damaged or destroyed. At such time that the non-conforming sign is substantially damaged or destroyed, the non-conforming sign must either be removed or be brought into conformity with this Chapter and with any other applicable law or regulation.

- (a) Routine maintenance. Routine maintenance is intended to include such activities as cleaning, replacement of light bulbs, fasteners, etc., removal of rust and corrosion and repainting. Specifically prohibited is the replacement of the sign structure, in whole or in part.
- (b) Alteration of non-conforming sign use. Any sign which is non-conforming shall not be enlarged, extended, relocated or altered in any manner.

(2) Removal of Certain Signs.

- (a) When a single-occupancy business ceases operation for more than sixty (60) days:
  - [1] Any sign face identifying or advertising such business shall be immediately removed.
  - [2] If the sign is a pre-existing non-conforming sign, the sign and all its supporting structures shall be immediately removed.
- (b) When an owner entity, such as a shopping center or multi-tenant building, changes and the owner's name is on the sign, then within ninety (90) days the sign shall be removed and replaced if it is non-conforming.
- (c) Business owners will be notified of any violations of (a) and (b) above, which exist beyond the above established time periods and will be given thirty (30) days to comply with the notice before fines are imposed. Failure to remedy the violation will result in fines not to exceed \$50 per violation per day.

D. Exempt Signs. The provisions and regulations of this Chapter, including §310-61.E. shall not apply to the following signs:

- (1) Street address signage shall be provided on each building or for each building tenant. Street address signage may be placed on the façade, the door or on a permitted freestanding sign. A corner building may have street address signage on both street-facing facades.
- (2) Signs not exceeding one (1) square foot in area and bearing only names of occupants of premises or other identification of premises not having commercial connotations.
- (3) Flags of any government entity are permitted within the Borough. However, residential parcels shall be limited to one (1) flagpole, which shall be set back a minimum of ten (10) feet from all property lines. A flagpole shall not exceed twenty (20) feet in height.
- (4) Traffic or other municipal signs, legal notices, identification, informational or directional signs erected or required by governmental bodies.
- (5) Integral decorative or architectural features of buildings, except letters, trademarks, moving parts or moving lights. This shall include names of buildings and date of erection.
- (6) Directional signs. On-site directional signs, not exceeding three (3) square feet in area and three (3) feet in height shall be permitted as needed for safety. Directional signs may bear the company's logo, which may be a maximum of one (1) square foot. On-site directional signs may be internally illuminated.
- (7) Parking lot markers. Parking lot markers may include paint stenciled on the pavement and freestanding pole signs that are maximum height of six (6) feet and have an area no greater than two (2) square feet. Parking lot markers including signs denoting handicapped spaces, the numbering of spaces, words such as "reserved" and the like shall be permitted as needed.

- (8) Political signs. A political sign may be displayed as a freestanding sign. A political sign shall be removed within seven (7) calendar days following the election to which it pertains.
- (9) Open signs. For each permitted non-residential establishment, one (1) open sign is permitted. See Section 310-4 "Definitions" for parameters.
- (10) Temporary construction signs. Temporary construction signs shall be permitted identifying the owner, architect, builder, realtor and/or contractor on the premises on which a building is being constructed, altered or repaired, subject to the following limitations:
  - (a) For each residential parcel, one (1) temporary construction sign shall be permitted. For commercial and industrial parcels two (2) signs are allowed.
  - (b) Temporary construction signs shall not exceed five (5) square feet in area and four (4) feet in height.
- (11) Temporary real estate signs, subject to the following limitations:
  - (a) For each parcel, one (1) temporary real estate sign for each street frontage may be displayed.
  - (b) For a parcel in residential use, the temporary real estate sign shall not exceed six (6) square feet in area and three (3) feet in height. For a parcel in non-residential use, the sign shall not exceed twenty (20) square feet in area and five (5) feet in height.
  - (c) Temporary real estate signs shall be removed within seven (7) days following the closing or settlement of a sale, lease or rental of the real estate that was offered for sale, lease or rent.
- (12) Temporary window signs. Where window signs are permitted, temporary window signs advertising special sales or events shall be permitted, subject to the following limitations:
  - (a) One (1) or more temporary window signs may be displayed at the same time.
  - (b) Temporary window signs shall not cover more than 25% of the glass surface.
  - (c) Temporary window signs shall not be displayed for a period longer than twenty (20) days.

#### E. Permits.

- (1) No person shall erect, alter, locate or relocate or reconstruct within the limits of the Borough of Hillsdale any sign or signs without first having obtained and paid for and having in force and effect a zoning permit for the location of such sign or signs from the Zoning Official of the Borough of Hillsdale.
- (2) Permit procedures and guidelines.

- (a) Any sign not exempt under §310-61.D. must receive approval from the Zoning Official.
  - (b) Permit review.
    - [1] Applications for new signs or alterations to existing signs shall be prepared by the applicant and submitted to the Zoning Official.
    - [2] Applications and copies of the regulations for signage are available from the Borough.
    - [3] Questions about the regulations may be addressed to the Zoning Official.
    - [4] Sign design should take into account how it will be constructed, where it will be located and how it will be mounted. Signs shall not be constructed until approval is obtained from the Zoning Official.
  - (c) Application description. An application must include the following to be considered complete:
    - [1] A completed application form.
    - [2] An accurately scaled, fully dimensioned drawing that is legible, clear and prepared to a scale, of the proposed sign and supporting frame, construction, details, copy, illumination, etc.
    - [3] A scaled drawing or photograph of the building for which the sign is proposed, with the location of the sign accurately indicated.
- (3) Fee schedule. All applications will require a zoning review fee and a permit fee. Fees shall be as provided in Chapter 138, Fees.
- (4) Upon issuing a sign permit, the Land Use Officer shall furnish duplicates thereof to the Zoning Officer of the Borough of Hillsdale and to the Hillsdale Construction Code Agency.
- (5) Building Code compliance.  
All signs and all parts thereof, including but not limited to framework, supports, background, anchors and wiring system, shall be constructed and maintained in compliance with the applicable building, electrical and fire prevention codes of the Borough.
- (6) Relocation of signs. Any sign that is moved to a new location, either on the same structure or to other premises, shall be considered a new sign and a permit shall be secured for any work performed in connection therewith, and it shall be in conformance with the requirements herein.
- (7) Enforcement. Enforcement of all sign regulations shall conform to the general enforcement powers conferred by statute and conditions set forth by the Zoning Official.
- (8) Commercial signs in residential zones. In the event that the Planning Board grants a variance to permit a commercial use in a residential zone the signage for said use shall conform to regulations provided for commercial zones in §310-65.

§310-62 shall be amended to read as follows:

**§310-62 Signs Permitted For Specific Uses**

The following uses are permitted within certain districts within the Borough. The signs in this section are required to obtain permits. In addition to the signs that are permitted pursuant to §310-61.D., the following signs shall be permitted for each of the following specific uses:

- A. For parcels containing a permitted public park or public building, the following signs are permitted:
  - (1) One (1) illuminated permanent freestanding sign per public street frontage. The maximum sign area shall be sixteen (16) square feet.
  - (2) Public buildings shall be permitted wall signs and incidental signs as needed for identification purposes as determined by the Borough.
  - (3) Temporary freestanding or banner signs may be erected for the purpose of advertising local charitable or non-profit events. Each parcel is permitted a maximum of one (1) temporary freestanding or banner sign. Said sign shall not exceed twelve (12) square feet in area and five (5) feet in height. Said sign shall not be displayed for a period longer than twenty-one (21) days.
  
- B. For parcels containing a conditionally-permitted public or private non-profit school, the following signs are permitted:
  - (1) One (1) illuminated permanent freestanding sign per public street frontage. The maximum sign area shall be twenty (20) square feet. Said sign may be digital.
  - (2) One (1) wall sign per public entrance. The maximum sign area shall be thirty-two (32) square feet for each permitted wall sign. Said signs may be externally illuminated.
  - (3) Incidental signs are permitted as needed and determined by the school and Zoning Official.
  
- C. For parcels containing a conditionally-permitted place of worship, the following signs are permitted:
  - (1) One (1) illuminated permanent freestanding sign per public street frontage. The maximum sign area shall be sixteen (16) square feet. Said sign may be digital.
  - (2) One (1) wall sign per street frontage. The maximum sign area shall be thirty-two (32) square feet for each permitted wall sign. Said sign may be externally illuminated.
  - (3) One (1) freestanding bulletin board, which may or may not have changeable letters. Said sign shall not exceed fifteen (15) square feet in area and six (6)

feet in height. The sign shall be set back at least twenty (20) feet from all property lines. The sign may be illuminated.

(4) A maximum of two (2) incidental signs are permitted.

(5) Temporary religious banners may be erected by places of worship for the purpose of advertising meeting dates or special events for said institution. Each place of worship is permitted a maximum of one (1) temporary religious banner. Said sign shall not exceed fifteen (15) square feet in area and five (5) feet in height. A temporary religious sign shall not be displayed for a period longer than twenty-one (21) days.

D. Public service and charitable organization signs. Non-business related signs, which provide notice of local charitable or non-profit events, may be displayed as temporary window signs where temporary window signs are permitted within the Borough. These signs shall be counted in the maximum area permitted for temporary window signs. Said signs may be displayed a maximum of twenty-one (21) days prior to the event and shall be removed immediately thereafter. If the building's windows are not transparent, the public service and/or charitable organization sign may be hung on the exterior of the building.

§310-63 shall be amended to read as follows:

**§310-63 Signs Permitted in Residential Districts Only**

In addition to the signs that are permitted pursuant to §310-61.D., the following signs shall be permitted in the R-1, R-2, R-3, R-4, TC and SC Districts:

- A. One (1) wall sign indicating a permitted home professional office in the R-4 District, where a home professional office is permitted by ordinance and/or registered with the Borough, provided that such sign shall not exceed two (2) square feet in area. Said sign may be externally illuminated.
- B. Freestanding signs for permitted townhouse or senior citizen communities, where permitted by ordinance, subject to the following limitations:
- (1) One (1) freestanding sign shall be permitted per public street frontage.
  - (2) The maximum sign area shall be sixteen (16) square feet.
  - (3) The maximum sign height, including structure and sign area, shall be six (6) feet above the existing grade.
  - (4) Freestanding signs may be externally illuminated.

§310-64 shall be amended to read as follows:

**§310-64 Signs Permitted in the Industrial District**

In addition to the signs that are permitted pursuant to §310-61.D., the following signs shall be permitted in the Industrial District:

A. Wall signs, subject to the following limitations:

- (1) One (1) wall sign shall be permitted per business/tenant per public street frontage.
- (2) Each permitted wall sign shall have a maximum sign area of 90% of the linear business frontage in feet, with a maximum area of thirty-two (32) square feet. For example, if the linear business frontage is twenty-five (25) feet, the maximum sign area shall be twenty-two and a half (22.5) square feet.
- (3) The sign shall not project more than twelve (12) inches from the building façade.
- (4) The top edge of a wall sign shall not be installed more than twenty (20) feet above the ground and shall not extend beyond the top of the building.
- (5) Wall signs may be illuminated.

B. Freestanding signs, subject to the following limitations:

- (1) Properties with two (2) or more businesses/tenants may have a freestanding sign.
- (2) A maximum of one (1) freestanding sign is permitted per parcel.
- (3) Freestanding signs shall not exceed thirty (30) square feet in area and eight (8) feet in height.

C. Directory signs, subject to the following limitations:

- (1) Where a building has upper story non-residential uses, one (1) directory sign shall be permitted per entrance to said upper story establishments. Said sign shall be located next to the exterior entrance to the upper story establishments.
- (2) The maximum sign area shall be three (3) square feet.
- (3) Directory signs may be illuminated by downward focused lights, such as gooseneck lights.

D. Flagpoles. One (1) flagpole is permitted on each non-residential parcel. A flagpole shall not exceed twenty-five (25) feet in height and shall be set back a minimum of fifteen (15) feet from all property lines and from any other structure. Each flagpole is limited to one (1) flag, not greater than fifteen (15) square feet in area.

E. Incidental signs. A maximum of three (3) incidental signs are permitted per business/tenant.

§310-65 shall be amended to read as follows:

**§310-65 Signs Permitted in the Commercial District**

In addition to the signs that are permitted pursuant to §310-61.D, the following signs shall be permitted within the Commercial District:

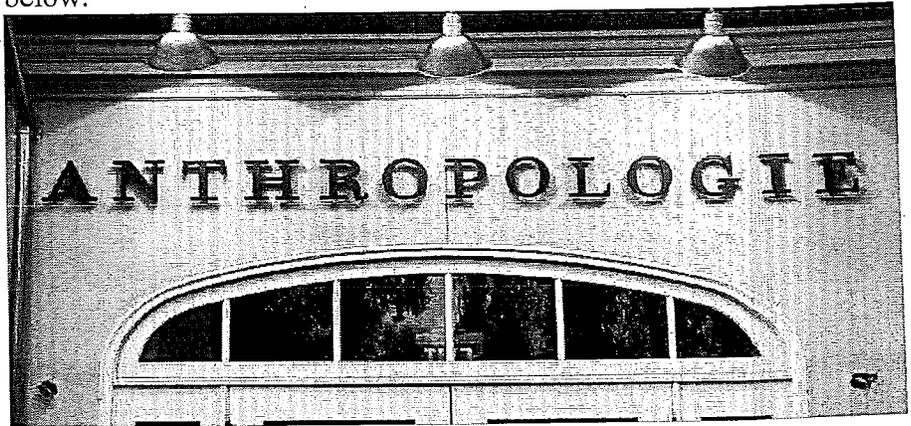
A. A permitted ground floor use may have a **wall OR projecting OR awning** sign. A business wishing to have a combination of the aforementioned signs shall be required to obtain a variance. The standards for wall, projecting and awning signs are as follows:

- (1) Wall signs, subject to the following limitations:
  - (a) One (1) wall sign shall be permitted per ground floor use per public street frontage.
  - (b) The following types of wall signs shall be permitted:

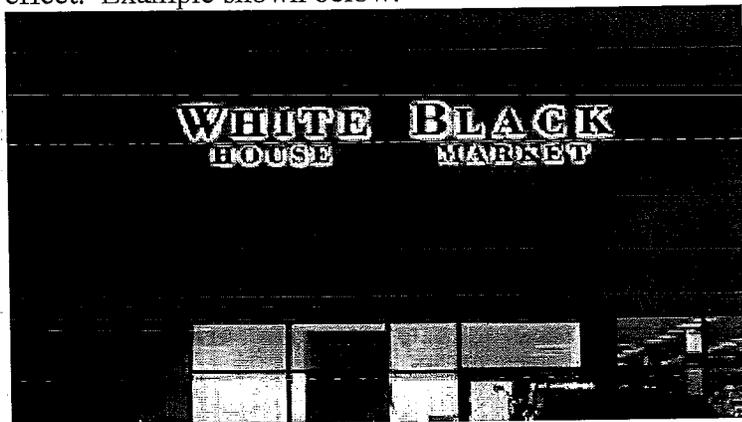
[1] Individually internally illuminated channel letters. Example shown below.



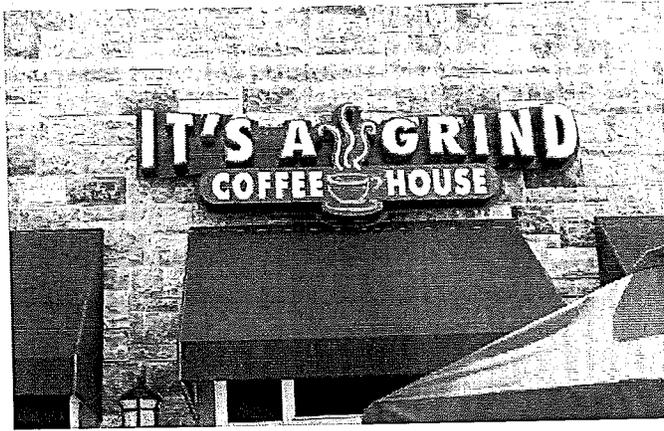
[2] Individual externally illuminated raised letters. Example shown below.



[3] Back-lit raised letters with concealed ballast, which creates a halo effect. Example shown below.



[4] Internally lit raised letters with concealed ballast. Example shown below.



[5] Signage board with or without gooseneck lighting. Example shown below.



- (c) The horizontal dimension of the sign shall not exceed 80% of the width of the building frontage occupied by the use.
  - (d) Each permitted wall sign shall have a maximum sign area of 95% of the linear business frontage in feet, with a maximum area of twenty-four (24) square feet. For example, if the linear business frontage is twenty (20) feet, the maximum sign area shall be nineteen (19) square feet.
  - (e) Wall signs shall not project more than twelve (12) inches from the building façade.
  - (f) The top edge of a wall sign shall not be installed above the bottom of any second floor windows or within one (1) foot of the top of a parapet.
- (2) Projecting signs, subject to the following limitations:
- (a) One (1) projecting sign shall be permitted per ground floor use per public street frontage.
  - (b) The maximum sign area shall be ten (10) square feet.
  - (c) The lower edge of a projecting sign shall be at least eight (8) feet above the sidewalk or grade. The highest edge of a projecting sign shall be no more than fourteen (14) feet above the sidewalk or grade.
  - (d) A projecting sign shall be attached to its support so that it does not swing.
- (3) Awning signs, subject to the following limitations:

- (a) One (1) awning sign shall be permitted for each business on the first floor of a commercial building.
- (b) The maximum sign area shall be 90% of the linear business frontage in feet, with a maximum area of twenty (20) square feet. For example, if the linear business frontage is twenty (20) feet, the maximum sign area shall be eighteen (18) square feet.
- (c) The horizontal dimension of the text/logo shall not exceed 90% of the width of the awning.
- (d) The lower edge of an awning sign shall be at least eight (8) feet above the sidewalk or grade. No roll-out type of awning may extend greater than six (6) feet beyond the building façade or within eighteen (18) inches of the curb face. All fixed awnings shall extend no farther than three and a half (3.5) feet beyond the building façade.
- (e) Awnings may be illuminated with downward lighting, such as gooseneck lighting.

B. Supplemental wall signs, subject to the following limitations:

- (1) One (1) externally-illuminated wall sign is permitted on a rear façade with a business entrance facing a parking area.
- (2) The maximum sign area shall be six (6) square feet.
- (3) The sign shall not project more than six (6) inches from the building façade.
- (4) The sign shall be located next to the business entrance and the top edge of the sign shall be no higher than ten (10) feet above the sidewalk or grade.

C. Directory signs, subject to the following limitations:

- (1) Where a building has upper story non-residential uses, one (1) directory sign shall be permitted per entrance to said upper story establishments.
- (2) The maximum sign area shall be four (4) square feet.
- (3) Directory signage shall be located next to the exterior entrance to the upper story establishment(s). The top edge of the sign shall be no higher than seven (7) feet above the sidewalk or grade.

D. Freestanding signs, subject to the following limitations:

- (1) Properties where the building is set back sixty (60) feet or more from the right-of-way may have a freestanding sign.
- (2) There shall be no more than one (1) freestanding sign per property.
- (3) Freestanding signs shall not exceed twenty-five (25) square feet in area and eight (8) feet in height.
- (4) Freestanding signs may be internally or externally illuminated.

E. Window signs, subject to the following limitations:

- (1) Permitted ground floor and upper story non-residential uses may have window signs.
- (2) Window signs shall not exceed 25% of the area of the glass surface, but in no event shall they exceed a total of thirty-six (36) square feet; the more restrictive limitation shall apply. Window signs on doors shall not exceed 10% of the glass area of the door on which they are affixed.

- (3) All window signs shall be neat, clean and professional-looking. Window signs shall pertain only to the establishment occupying the premises where the window is located.
  - (4) Illuminated interior signs located within six (6) feet of the window glass or door glass of a building shall be considered a window sign and shall meet all applicable requirements for window signs.
  - (5) Indirectly illuminated interior signs located within two (2) feet of the window glass or door glass of a building shall also be considered a window sign and shall meet all applicable requirements for window signs.
- F. Menu boxes. One (1) menu box is permitted for each restaurant, which shall not exceed a maximum of three (3) square feet. The front of the box shall be comprised of clear safety glass, plastic or similar materials.
- G. Flagpoles. One (1) flagpole is permitted on each non-residential parcel. A flagpole shall not exceed twenty-five (25) feet in height and shall be set back a minimum of fifteen (15) feet from all property lines and from any other structure. Each flagpole is limited to one (1) flag, not greater than fifteen (15) square feet in area.
- H. Temporary grand opening signs, subject to the following limitations:
- (1) One (1) temporary grand opening or coming soon sign may be displayed for the grand opening of a business, relocation of a business or to announce the approaching arrival of a new business. Additionally, a maximum of two (2) strings of pennants may be hung in conjunction with the sign. Said pennants shall not be attached to public or private trees or public street lights. No words or logos are permitted on pennants.
  - (2) Said sign shall not exceed a maximum of twenty (20) square feet.
  - (3) Said sign shall be located within the window of the commercial establishment or on the exterior of the building no higher than the roofline.
  - (4) A temporary grand opening sign shall not be displayed for a period longer than forty-five (45) days.

**§310-67(A)** shall be amended as follows:

Sections (1) through (9) remain unchanged.  
Sections (10) – (13) are amended as follows:

- (10) Motor vehicle service stations shall comply with the sign requirements contained in §310-61.A. through §310-61.E.
- (11) One freestanding sign, which may be internally or externally illuminated, shall be permitted for each street frontage, said sign not to exceed 8 feet in height and 40 square feet in area.
- (12) One wall sign shall be permitted per public street frontage. The wall sign shall comply with the provisions of §310-65.A(1)(b). Each permitted wall sign shall not exceed 24 square feet in area. Wall signs shall not project more than 12 inches from the building façade.
- (13) Window signs shall be permitted in accordance with §310-65.E(1) through (5).

All Ordinances of parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

This Ordinance shall take effect upon passage and publication as provided by Law.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 8, 2016

ATTEST: \_\_\_\_\_  
 Denise Kohan  
 Acting Borough Clerk

\_\_\_\_\_  
 Douglas Frank  
 Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16074**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF DANIEL O’ROURKE AS ACTING DPW SUPERINTENDENT FOR THE BOROUGH OF HILLSDALE AND AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT WITH DANIEL O’ROUKE**

**WHEREAS**, the Borough desires to appoint Daniel O’Rourke to the position of Acting DPW Superintendent for the Borough of Hillsdale; and,

**WHEREAS**, Daniel O’Rourke desires to serve in the position of Acting DPW Superintendent and to enter into an Employment Agreement to perform such duties with the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that Daniel O’Rourke is hereby appointed Acting DPW Superintendent for the Borough of Hillsdale; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Mayor is hereby authorized to execute an Employment Agreement with Daniel O’Rourke to serve as Acting DPW Superintendent on behalf of the Borough.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 1, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16075**

**RESOLUTION AWARDING THE CONTRACT FOR REPLACEMENT OF  
FILTER PUMPS AT STONYBROOK POOL TO  
LEHMANN POOLS & SPAS**

**WHEREAS**, the Borough of Hillsdale promulgated bid specifications to obtain bids for the replacements of various filter pumps at Stonybrook Pool; and,

**WHEREAS**, bids were obtained in accordance with applicable law and bids for the Project were opened February 25, 2016 at Borough Hall; and,

**WHEREAS**, two (2) bidders responded to the Request for Bids; and,

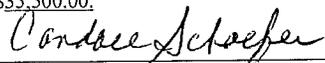
**WHEREAS**, the lowest responsible bidder was Lehmann Pools & Spas with a bid of Thirty-Five Thousand Five Hundred Dollars (\$35,500.00) Dollars; and,

**WHEREAS**, Lehmann Pools & Spas has met all of the bid specifications for the Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the contract for the Stonybrook Swim Club Filter Pump Replacements are awarded to Lehmann Pools & Spas, 644 Wyckoff Avenue, Mahwah, New Jersey 07430 and the Mayor and Acting Borough Clerk are hereby authorized, on behalf of the Borough, to execute an Agreement with Lehmann Pools & Spas in the amount of Thirty Five Thousand Five Hundred Dollars (\$35,500.00) Dollars; A copy of the executed Agreement shall be on file in the office of the Acting Borough Clerk.

**CERTIFICATION OF AVAILABILITY OF FUND**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Candace Schaefer, Acting CFO of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2016 Temporary Operating Budget. Total Certified Amount not to exceed : \$35,500.00.

  
Candace Schaefer  
Acting Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 8, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

# CHRISTOPHER P. STATILE, P.A.

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FAX: (201) 337-7599

NEW YORK, NY

March 1, 2016

Mayor Douglas Frank  
and Member of the Council  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

Regarding: **2016 Stonybrook Swim Club  
Filter Pump Replacements**

Dear Mayor Frank and Member of the Council:

On February 25, 2016, the Borough received bidders' proposals for the above project. The existing pool pumps are approximately 20 years old and have been refurbished several times. Of six contractors purchasing bid packages, the following two bids were received and are summarized as follows:

Bidder	Base Bid Diving Pool (single pump)	Alternate Bid A – Kiddie Pool (3 pumps)	Alternate Bid B – Intermediate Pool (single pump)	Total of Bids
<b>Lehmann Pools and Spas</b>	<b>\$8,150.00</b>	<b>\$17,600.00</b>	<b>\$9,750.00</b>	<b>\$35,500.00</b>
GMH Associates of America	\$8,615.05	\$25,146.20	\$11,236.30	\$44,997.55

We reviewed the lowest bidder's proposal and find that all required bid submission documents are present for the general contractor. The contractor's references are found satisfactory and the company has worked with the Pool in the recent past.

With concurrence of the Borough Attorney, we recommend that Lehmann Pools and Spas of Mahwah, NJ be awarded the total contract price of \$35,500.00.

The contractor must execute and return an executed contract, performance bond, and insurance certificate within 14 State business days after the award of the project by the Governing Body, and complete the entire project by May 13, 2106.

We will schedule the pre-construction conference within two weeks of the award of the contract by the Mayor and Council to expedite the project.

# CPS

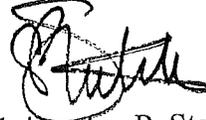
PROFESSIONAL ENGINEERS AND PLANNERS

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If the contract is awarded, the Borough Clerk should transmit the construction contract by Certified Mail to the contractor such that the contract period begins to toll.

Very truly yours,

C. P. STATILE, P.A.



Christopher P. Statile, P.E.  
Township Engineer

CPS/mr  
cc: Mark Madaio, Esq.  
1120.

**BOROUGH OF HILLSDALE  
RESOLUTION 16076**

**RESOLUTION AUTHORIZING REDEMPTION & PREMIUM**

**WHEREAS**, The Tax Collector held a Tax Sale on October 21, 2015 and at the sale a lien was sold on Block 706 Lot 8, also known as 40 Cherry Place, Hillsdale, NJ 07642 for 2014 Delinquent taxes and,

**WHEREAS**, this lien, known as Tax Sale Certificate #14-00002 was sold to Madison Trst Co, as coll assig Stonefield Inv Fund IV, LLC, 21 Robert Pitt Dr., Suite 207, Monsey, NY 10952 for 0% redemption fee and a \$63,000.00 premium and,

**WHEREAS**, Chase Bank, 3415 Vision Drive, Columbus, OH 43219-6009 has effected redemption of Certificate #14-00002 in the amount of \$29,418.18.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector is authorized to issue a check in the amount of \$29,418.18 payable to Madison Trst Co, as coll assig Stonefield Inv Fund IV, LLC for the redemption of this certificate.

**BE IT FURTHER RESOLVED**, that the Tax Collector is authorized to issue a check in the amount of \$63,000.00 (Premium) to the aforementioned lienholder.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 8, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16077**

**A RESOLUTION AMENDING RESOLUTION 16029 -  
AUTHORIZING REDEMPTION & PREMIUM**

**WHEREAS**, The Tax Collection held a Tax Sale on October 21, 2015 and at the sale a lien was sold on Block 708 Lot 5, also known as 50 Pascack Road, Hillsdale, NJ for 2014 delinquent taxes and,

**WHEREAS**, this lien, known as Tax Sale Certificate #13-00004 was sold to US Bank cust BV001 Trst & Crdts, 50 South 16<sup>th</sup> Street, Suite 1950, Philadelphia, PA 19102-2513 for 0% redemption fee and a \$160,100 premium and,

**WHEREAS**, US Bank cust BV001 Trst & Crdts paid \$28,410.00 and is entitled to the 6% penalty of \$1,757.14 which was not included on the original resolution,

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector is authorized to issue a check in the amount of \$1,757.14 payable to US Bank cust BV001 Trst & Crdts for the 6% penalty.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 8, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16078**

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**PAYMENT OF BILLS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$3,660,778.89 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 8, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
STONYBROOK STONYBROOK OPERATING Continued					
5419	02/22/16	DEE05 DEER PARK DIRECT INC - STNYBRK	2.97	02/29/16	7849
5420	03/08/16	AUTH03 AUTHORINET CONSULTING, LLC	400.00		7868
5421	03/08/16	BOR18 BOROUGH OF HILLSDALE AGENCY	989.42		7868
5422	03/08/16	CAP05 CAPTUREPOINT.COM, INC	4,497.00		7868
5423	03/08/16	GAR01 GARBARINI & CO. P.C. (CORP)	1,500.00		7868
5424	03/08/16	LEH01 LEHMANN POOLS, INC	15,000.00		7868
5425	03/08/16	MAD05 MADAI0, MARK D, ESQ	1,178.00		7868
5426	03/08/16	MON07 MONMOUTH TELECOM, INC.	87.22		7868
5427	03/08/16	NJP02 NJPMA, INC	555.00		7868
5428	03/08/16	SEC02 SECURITY SYSTEMS PLUS, INC.	384.00		7868
5429	03/08/16	VER02 VERIZON WIRELESS (CELL PHONE)	49.29		7868
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	16	0	25,311.82	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	16	0	25,311.82	0.00
STONYBROOK MANU STONYBROOK MANUAL CHECKING					
185	02/24/16	STO03 STONYBROOK PAYROLL	1,988.73		7856
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	1,988.73	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	1	0	1,988.73	0.00
TRUST MANUAL TRUST MANUAL CHECKING					
186	02/24/16	POL05 POLICE-OT TRUST PAYROLL	8,028.92		7858
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	8,028.92	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	1	0	8,028.92	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	235	14	3,660,778.89	2,114.28
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	235	14	3,660,778.89	2,114.28

Range of Checking Accts: First to Last Range of Check Dates: 02/10/16 to 03/08/16  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
AGENCY	AGENCY				
2593	02/19/16	17CAS CASSIDY, GIOIA	1,200.00	02/29/16	7848
1146	02/23/16	17PBA BOROUGH OF HILLSDALE PBA	1,080.00		7853
1147	02/23/16	17TEA TEAMSTERS LOCAL 945	509.00		7853
1148	02/23/16	17UPS UNITED PUBLIC SER EMP UNION	328.00		7853
1149	02/23/16	17AFL AFLAC	815.02		7853
1150	02/23/16	17AXA AXA EQUITABLE	2,790.00		7853
1151	02/23/16	17VIS VISION SERVICE PLAN	297.41	02/29/16	7853
2594	02/25/16	LOD01 LODDER, TRAVIS	14.96		7860

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	7,034.39	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	7,034.39	0.00

ANIMAL TRUST	ANIMAL TRUST			
1419	03/08/16	SNJ01 SNJ-DEPT OF HEALTH	199.80	7866
1420	03/08/16	TYC02 TYCO ANIMAL CONTROL	1,040.00	7866

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	1,239.80	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,239.80	0.00

CAPITAL	CAPITAL			
1895	03/08/16	AAA03 AAA EMERGENCY SUPPLY CO., INC.	3,600.00	7867
1896	03/08/16	NEG01 NEGLIA ENGINEERING ASSOCIATES	1,099.88	7867
1897	03/08/16	ROG01 ROGUT MCCARTY LLC	1,064.67	7867
1898	03/08/16	STO02 STONE INDUSTRIES INC	211.05	7867

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	5,975.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	5,975.60	0.00

COAH	COAH/HOUSING TRUST FUND			
1018	03/08/16	GIT01 GITTLEMAN, MUHLSTOCK &	144.16	7876
1019	03/08/16	MCN03 MCNERNEY & ASSOCIATES, INC.	300.00	7876

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	444.16	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	444.16	0.00

CURRENT	CURRENT			
25931	02/10/16	WOO04 WOODRUFF ENERGY US LLC	3,321.62	7828
25932	02/10/16	UNI02 UNITED WATER NEW JERSEY (REG)	727.02	7830
25933	02/11/16	VER02 VERIZON WIRELESS (CELL PHONE)	399.70	7832
25934	02/11/16	BER01 BERGEN MUNICIPAL EMP BNFT FUND	4,888.00	7834
25935	02/11/16	CMS01 CMS MEDICARE INSURANCE	1,318.30	7835

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
25936	02/11/16	UNI02 UNITED WATER NEW JERSEY (REG)	15,733.27		7836
25937	02/12/16	PAY01 PAYCHEX	668.00		7837
25938	02/12/16	DIR02 DIRECT ENERGY BUSINESS	76.95		7838
25939	02/16/16	RIC09 RICOH USA INC	105.00		7839
25940	02/17/16	BER15 BERGEN CTY MUN CLERKS ASSOC	30.00		7841
25941	02/17/16	WBM01 WB MASON CO., INC.	0.00	02/17/16 VOID	0
25942	02/17/16	WBM01 WB MASON CO., INC.	1,824.28	02/17/16 VOID	7842
25944	02/17/16	WBM01 WB MASON CO., INC.	0.00	02/17/16 VOID	0
25945	02/17/16	WBM01 WB MASON CO., INC.	1,824.28		7843
25946	02/18/16	UNU01 UNUM LIFE INS CO OF AMERICA	151.20		7844
25947	02/22/16	DEE04 DEER PARK DIRECT INC.	34.85		7850
25948	02/23/16	DEE04 DEER PARK DIRECT INC.	10.95		7851
25949	02/23/16	BAN05 BANC OF AMERICA PUBLIC CAPITAL	4,371.58		7852
25950	02/24/16	USP02 U.S. POSTAL SERVICE-CMRS-FP	2,000.00		7854
25951	02/26/16	FUT02 FUTURE SANITATION	3,099.29		7861
25952	02/26/16	FUT02 FUTURE SANITATION	3,099.29		7862
25953	02/29/16	PSE01 PSE&G (REGULAR)	17,170.66		7863
25954	03/01/16	HIL02 HILLSDALE BOARD OF EDUCATION	1,682,426.00		7864
25955	03/08/16	3 GU01 3 GUYS ENTERTAINMENT	708.00		7874
25956	03/08/16	AGL01 AGL WELDING SUPPLY CO., INC.	217.68		7874
25957	03/08/16	ALL ALL AMERICAN FORD, INC	385.96		7874
25958	03/08/16	AME06 AMERICAN WEAR CORP	478.80		7874
25959	03/08/16	ANI01 ANITA TIRE CORPORATION	138.00		7874
25960	03/08/16	APP01 APPROVED SURGICAL SUPPLIES INC	80.00		7874
25961	03/08/16	AUT01 AUTOMOTIVE BRAKE CO INC.	273.70		7874
25962	03/08/16	AUTH03 AUTHORINET CONSULTING, LLC	4,877.22		7874
25963	03/08/16	AVE01 AVENET, LLC	750.00		7874
25964	03/08/16	AWA02 AWARENESS PROTECTIVE CONS LLC	545.00		7874
25965	03/08/16	BAN06 BANISCH ASSOCIATES, INC	700.00		7874
25966	03/08/16	BAR11 BARNWELL HOUSE OF TIRES, INC	583.50		7874
25967	03/08/16	BC03 BC POLICE CHIEFS ASSOCIATION-	350.00		7874
25968	03/08/16	BER09 BERGEN COUNTY PUBLIC WORKS	75.00		7874
25969	03/08/16	BER11 BERGEN COUNTY UTILITIES AUTH	240,625.33		7874
25970	03/08/16	BER21 BERGEN COUNTY PROSECUTORS OFFI	6,000.00		7874
25971	03/08/16	BER26 BERGEN COUNTY GARDEN CTR, INC	131.40		7874
25972	03/08/16	BIS02 BI STATE BRAKE CORP	205.48		7874
25973	03/08/16	BOR05 BOROUGH OF WESTWOOD	8,808.62		7874
25974	03/08/16	BOR18 BOROUGH OF HILLSDALE AGENCY	122,381.87		7874
25975	03/08/16	BUR01 BURTON AGENCY INC.	8,812.00		7874
25976	03/08/16	CAR43 CARGILL, INC	5,009.08		7874
25977	03/08/16	CHU02 CHURCH OF ST. JOHN THE BAPTIST	200.00		7874
25978	03/08/16	CLE01 CLEAN AIR COMPANY, INC	1,358.40		7874
25979	03/08/16	CLI01 CLIFFSIDE BODY CORPORATION	721.28		7874
25980	03/08/16	COM21 COMPUTER SQUARE, INC	1,542.00		7874
25981	03/08/16	COR16 CORELOGIC (REFUNDS)	4,026.10		7874
25982	03/08/16	CPP01 CPP EMERGENCY SERV/RESTORE LLC	925.00		7874
25983	03/08/16	DE01 D & E UNIFORMS	253.00		7874
25984	03/08/16	DEP01 NJ DEPT OF CORRECTIONS/DEPTCOR	90.00		7874
25985	03/08/16	DOR02 DORL, MELINDA L	660.00		7874
25986	03/08/16	DOW01 DOWNES TREE SERVICE, INC	17,125.00		7874
25987	03/08/16	DRA04 DRAEGER SAFETY DIAGNOSTICS INC	169.00		7874
25988	03/08/16	DRI01 DRIVERS LICENSE GUIDE COMPANY	43.90		7874

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
25989	03/08/16	DUR05 DURIE LAWNMOWER CORP.	124.90		7874
25990	03/08/16	E-Z01 E-Z PASS SERVICE CENTER	130.00		7874
25991	03/08/16	EDM01 EDMUNDS AND ASSOCIATES INC	8,353.00		7874
25992	03/08/16	ENV07 ENVIRONMENTAL RENEWAL LLC	1,080.00		7874
25993	03/08/16	ERD01 ERDMAN, ESTATE OF SHIRLEY	2,554.99		7874
25994	03/08/16	ERE01 EREVIVAL LLC	550.00		7874
25995	03/08/16	EXC02 EXCELLENT BUILDING SERV CORP	1,966.00		7874
25996	03/08/16	FEN01 FENKART, DOUGLAS R, MD	300.00		7874
25997	03/08/16	FRO01 FROLICH, DIANE	30.00		7874
25998	03/08/16	FUT02 FUTURE SANITATION	27,893.62		7874
25999	03/08/16	GAL01 GALLS/QUARTERMASTER LLC	291.64		7874
26000	03/08/16	GAL04 GALAXY GARDENS CO INC.	756.00		7874
26001	03/08/16	GAR01 GARBARINI & CO. P.C. (CORP)	10,000.00		7874
26002	03/08/16	GEN01 GENERAL CODE PUBLISHERS CORP	2,127.08		7874
26003	03/08/16	GIT01 GITTLEMAN, MUHLSTOCK &	7,655.97		7874
26004	03/08/16	GOO07 GOOSETOWN ENTERPRISES, INC	394.00		7874
26005	03/08/16	GRA02 GRAINGER INDUSTRIAL SUPP, INC	21.21		7874
26006	03/08/16	GRO06 GROFF TRACTOR NEW JERSEY LLC	1,388.12		7874
26007	03/08/16	HIG01 HIGHWAY TRAFFIC SUPPLY INC.	643.47		7874
26008	03/08/16	HIL09 HILLSDALE PUBLIC LIBRARY	22,487.37		7874
26009	03/08/16	HOL01 HOLY TRINITY EPISCOPAL CHURCH	300.00		7874
26010	03/08/16	HOM03 HOME DEPOT CREDIT SERV CORP	983.37		7874
26011	03/08/16	INS01 INSERRA SUPERMARKETS	84.91		7874
26012	03/08/16	INT01 IACP	150.00		7874
26013	03/08/16	ISC01 ISCREAMERY LLC	38.00		7874
26014	03/08/16	ITS02 ISLAND TECH SERVICES LLC	25.00		7874
26015	03/08/16	JHA01 J HARRIS ACA POLICE TRNG LLC	75.00		7874
26016	03/08/16	LAC01 LACEY, JENNIFER	185.00		7874
26017	03/08/16	LAF02 LAFRANCE, EDWARD	1,502.06		7874
26018	03/08/16	MAD05 MADAIO, MARK D, ESQ	3,524.50		7874
26019	03/08/16	MAR01 MARSALA HARDWARE, INC.	233.35		7874
26020	03/08/16	MAS10 MASER CONSULTING PA CORP	500.00		7874
26021	03/08/16	MEY04 MEYER, LEONA	263.36		7874
26022	03/08/16	MIC01 MICROSYSTEMS-NJ.COM, LLC	2,098.33		7874
26023	03/08/16	MON07 MONMOUTH TELECOM, INC.	1,567.24		7874
26024	03/08/16	MOR11 MORRISON MAHONEY, LLP	400.00		7874
26025	03/08/16	MOR12 MORRISON MAHONEY LLP (APPEALS)	1,931.34		7874
26026	03/08/16	MUN14 MUNIDEX, INC.	425.00		7874
26027	03/08/16	NAT07 NATURES CHOICE CORP.	3,220.50		7874
26028	03/08/16	NEG01 NEGLIA ENGINEERING ASSOCIATES	963.75		7874
26029	03/08/16	NJ08 NJS LEAGUE OF MUNICIPALITIES	25.00		7874
26030	03/08/16	NJ15 TREASURER STATE OF NJ - DCA	50.00		7874
26031	03/08/16	NJD05 NJ DIV OF PENSIONS & BENEFITS	379.00		7874
26032	03/08/16	NJS01 NJ STATE ASSOCIATION OF CHIEFS	275.00		7874
26033	03/08/16	NOR01 N. JERSEY MEDIA(ACCT#1101697)	136.39		7874
26034	03/08/16	PA01 P&A AUTO PARTS CORP	0.00	03/08/16 VOID	0
26035	03/08/16	PA01 P&A AUTO PARTS CORP	0.00	03/08/16 VOID	0
26036	03/08/16	PA01 P&A AUTO PARTS CORP	0.00	03/08/16 VOID	0
26037	03/08/16	PA01 P&A AUTO PARTS CORP	0.00	03/08/16 VOID	0
26038	03/08/16	PA01 P&A AUTO PARTS CORP	0.00	03/08/16 VOID	0
26039	03/08/16	PA01 P&A AUTO PARTS CORP	3,775.21		7874
26040	03/08/16	PAS07 PASCACK VALLEY REGIONAL HIGH	880,298.02		7874

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
26041	03/08/16	PAS19 PASCACK VALLEY FIRE ASSN.	1,000.00		7874
26042	03/08/16	PEN05 PENGUIN MANAGEMENT, INC	1,000.00		7874
26043	03/08/16	PHI02 PHILLIPS PREISS GRYGIEL LLC	1,012.50		7874
26044	03/08/16	POL07 POLICE TRAFFIC OFFICER'S	200.00		7874
26045	03/08/16	RET03 RE-TRON TECHNOLOGIES INC	635.83		7874
26046	03/08/16	RIC09 RICOH USA INC	303.65		7874
26047	03/08/16	ROB06 ROBERT'S & SON, INC	2,067.92		7874
26048	03/08/16	RUG01 RUGGED OUTFITTERS CORP	122.97		7874
26049	03/08/16	SAF05 SAFETY VISION, LLC	136.95		7874
26050	03/08/16	SEC02 SECURITY SYSTEMS PLUS, INC.	384.00		7874
26051	03/08/16	SNA01 SNAP ON TOOLS	53.10		7874
26052	03/08/16	SPE03 SPECIALTY AUTOMOTIVE	250.00		7874
26053	03/08/16	SPE05 SPECTROTEL, INC.	439.56		7874
26054	03/08/16	STA05 STATE LINE FIRE & SAFETY INC	76.50		7874
26055	03/08/16	STA30 STAPLES (CREDIT SERVICES)	362.56		7874
26056	03/08/16	STA31 STATILE, CHRISTOPHER P.A. (REG)	4,529.79		7874
26057	03/08/16	STA45 STAPLES, INC (STATE CONTRACT)	26.50		7874
26058	03/08/16	STE13 STEINFELD, ESQ. JEFFREY	200.00		7874
26059	03/08/16	STO02 STONE INDUSTRIES INC	204.97		7874
26060	03/08/16	SWI02 SWIFTREACH NETWORKS INC	785.05		7874
26061	03/08/16	TCT01 TCTA OF BERGEN COUNTY	108.00		7874
26062	03/08/16	TCT02 TCTA OF NEW JERSEY	385.00		7874
26063	03/08/16	TEM TEMCO INC	225.00		7874
26064	03/08/16	TIR04 TIRE MANAGEMENT, LLC	67.50		7874
26065	03/08/16	TOT05 TOTAL TEE'S & SIGNS	174.00		7874
26066	03/08/16	TOW02 TOWNSHIP OF RIVER VALE	178.00		7874
26067	03/08/16	TRE04 TREASURER, STATE OF NJ	409.00		7874
26068	03/08/16	TRE10 TREASURER, STATE OF NJ	25.00		7874
26069	03/08/16	USB05 US BANK CUST BV001 TRST & CRDT	52,937.95		7874
26070	03/08/16	VAN07 VAN DINE'S INC	7,034.25		7874
26071	03/08/16	VER VERIZON WIRELESS (LAPTOPS)	372.12		7874
26072	03/08/16	VER02 VERIZON WIRELESS (CELL PHONE)	399.20		7874
26073	03/08/16	VER03 VERIZON	342.57		7874
26074	03/08/16	WBM01 WB MASON CO., INC.	0.00	03/08/16 VOID	0
26075	03/08/16	WBM01 WB MASON CO., INC.	2,777.54		7874
26076	03/08/16	WES08 WESTERN PEST SERVICES INC	249.00		7874
26077	03/08/16	WIS02 WISS & BOUREGY, P.C.	1,495.00		7874
26078	03/08/16	WON01 WONDER WORKS AMERICA, INC.	345.00		7874
26079	03/08/16	RUG01 RUGGED OUTFITTERS CORP	199.43		7875

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	139	9	3,244,378.39	1,824.28
Direct Deposit:	0	0	0.00	0.00
Total:	139	9	3,244,378.39	1,824.28

CURRENT MANUAL	CURRENT MANUAL CHECKING		
192 02/24/16	MUN05 MUNICIPAL PAYROLL ACCOUNT	156,799.77	7855

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
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CURRENT MANUAL	CURRENT MANUAL CHECKING	Continued		Amount Paid	Amount Void
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	156,799.77	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	156,799.77	0.00

ESCROW	ESCROW				
3056	02/10/16	BOR18	BOROUGH OF HILLSDALE AGENCY	15.04	7826
3057	02/10/16	BOR25	BOROUGH OF HILLSDALE PAYROLL	101.10	7826
3058	02/18/16	FED02	FEDERAL CONTRACTOR REGISTRY	597.00	7846
3059	02/24/16	NEG02	NEGLIA ENGINEERING (ESCROW)	0.00	02/24/16 VOID 0
3060	02/24/16	NEG02	NEGLIA ENGINEERING (ESCROW)	3,059.08	7859
3061	03/08/16	16B01	16 BEVERLY LLC	68.75	7869
3062	03/08/16	AME26	AMERICAN SOCIETY OF COMPOSERS	336.00	7869
3063	03/08/16	BOW02	BOWMAN CONSULTING GROUP LTD	680.00	7869
3064	03/08/16	BT0	B.T. SPECIALTIES	29.95	7869
3065	03/08/16	DEP05	DEPIERO, MICHAEL	22.50	7869
3066	03/08/16	GAR05	GARDEN STATE HIGHWAY PROD. INC	8,293.00	7869
3067	03/08/16	GIT01	GITTLEMAN, MUHLSTOCK &	0.00	03/08/16 VOID 0
3068	03/08/16	GIT01	GITTLEMAN, MUHLSTOCK &	1,650.00	7869
3069	03/08/16	HAR16	HARD, PETER	18.60	7869
3070	03/08/16	HUG03	HUGHES, PATRICIA	22.95	7869
3071	03/08/16	NAP01	NAPOLITANO, RICHARD	420.50	7869
3072	03/08/16	NEG01	NEGLIA ENGINEERING ASSOCIATES	390.00	7869
3073	03/08/16	NEG02	NEGLIA ENGINEERING (ESCROW)	3,032.50	7869
3074	03/08/16	NIU02	NIUTTA, BENITO & MARIA	168.75	7869
3075	03/08/16	PER11	PERALES, ANGEL M	2,000.00	7869
3076	03/08/16	PHI02	PHILLIPS PREISS GRYGIEL LLC	290.00	03/08/16 VOID 7869
3077	03/08/16	STA10	STATILE, CHRISTOPHER, PA. (OTHER)	0.00	03/08/16 VOID 0
3078	03/08/16	STA10	STATILE, CHRISTOPHER, PA. (OTHER)	0.00	03/08/16 VOID 0
3079	03/08/16	STA10	STATILE, CHRISTOPHER, PA. (OTHER)	3,927.50	7869
3080	03/08/16	TON01	TONI EMBROIDERY	66.00	7869
3081	03/08/16	TUR03	TURNOUT UNIFORMS	58.00	7869
3082	03/08/16	USB05	US BANK CUST BV001 TRST & CRDT	160,100.00	7869
3083	03/08/16	PHI02	PHILLIPS PREISS GRYGIEL LLC	145.00	7870

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	23	5	185,202.22	290.00
Direct Deposit:	0	0	0.00	0.00
Total:	23	5	185,202.22	290.00

PUBLIC ASSIST2	PUBLIC ASSISTANCE		
2499	03/01/16	SON02	875.00 7865
2500	03/01/16	BER63	850.00 7865
2501	03/01/16	IMP03	1,150.00 7865
2502	03/01/16	PRA02	210.00 7865
2503	03/01/16	KER03	231.00 7865
2504	03/01/16	COL19	98.00 7865
2505	03/01/16	CAR34	210.00 7865
2506	03/01/16	CAM14	147.00 7865
2507	03/01/16	MAR30	224.00 7865
2508	03/01/16	ZHU01	210.00 7865
2509	03/01/16	ALI01	210.00 7865

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
Continued					
PUBLIC ASSIST2	PUBLIC ASSISTANCE				
2510	03/01/16	CHA17	210.00		7865
2511	03/01/16	SIC02	210.00		7865
2512	03/01/16	GU002	210.00		7865
2513	03/01/16	REI13	210.00		7865
2514	03/01/16	GIU01	210.00		7865

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	16	0	5,465.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	16	0	5,465.00	0.00

RECREATION	RECREATION TRUST			
3501	03/08/16	CAP05	CAPTUREPOINT.COM, INC	2,750.00 7872
3502	03/08/16	CRO03	CROWN TROPHY RIVER EDGE, INC	1,102.33 7872
3503	03/08/16	CUL04	CULHANE, MEGHAN	240.00 7872
3504	03/08/16	EME06	EMERSON WRESTLING PARENTS	450.00 7872
3505	03/08/16	FOR06	FORAY-HAYDEN, DORA	160.00 7872
3506	03/08/16	GAM02	GAME TIME UNIVERSITY	1,200.00 7872
3507	03/08/16	GRA13	GRAIZZARO, ANDREW	90.00 7872
3508	03/08/16	HIL10	HILLSDALE BOARD OF ED (OTHER)	1,488.30 7872
3509	03/08/16	KAE1	KAESER & BLAIR INCORPORATED	5,189.95 7872
3510	03/08/16	KOH03	Kohan, Jeff	300.00 7872
3511	03/08/16	LEW04	LEWIS, ANDREW	400.00 7872
3512	03/08/16	LUK01	LUKE, NICK	370.00 7872
3513	03/08/16	PAR03	PARK RIDGE ATHLETIC ASSOC	400.00 7872
3514	03/08/16	PIC05	PICCINI, MARTINO	160.00 7872
3515	03/08/16	SCH39	SCHUTTE, CHRISTOPHER	390.00 7872
3516	03/08/16	SMI09	SMITH, BRIANNA	60.00 7872
3517	03/08/16	SPO05	SPORTS EXPERT INC	460.59 7872
3518	03/08/16	TOT05	TOTAL TEE'S & SIGNS	295.50 7872
3519	03/08/16	VAR01	VARGAS, MICHAEL	2,000.00 7872
3520	03/08/16	WIL21	WILLOUGHBY, WILLIAM	435.00 7872
3521	03/08/16	MAT08	MATUSZEWSKI, COLE	45.00 7873

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	21	0	17,986.67	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	21	0	17,986.67	0.00

RECREATION MAN	RECREATION TRUST MANUAL			
152	02/24/16	REC03	RECREATION PAYROLL	923.42 7857

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	923.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	923.42	0.00

STONYBROOK	STONYBROOK OPERATING			
5414	02/10/16	PSE03	PSE&G (STONYBROOK)	200.40 02/29/16 7827
5415	02/10/16	WOO05	WOODRUFF ENERGY US LLC(STNYBK)	363.03 02/29/16 7829
5416	02/11/16	VER02	VERIZON WIRELESS (CELL PHONE)	49.29 02/29/16 7831
5417	02/11/16	BER01	BERGEN MUNICIPAL EMP BNFT FUND	52.00 02/29/16 7833
5418	02/18/16	UNU01	UNUM LIFE INS CO OF AMERICA	4.20 02/29/16 7845

**BOROUGH OF HILLSDALE  
RESOLUTION 16080**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN  
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege –
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 8, 2016

Attest:

\_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor