

Minutes of a Council Meeting of the Borough of Hillsdale held at 7:33 PM on Tuesday, May 3, 2016, in the Council Chamber, Borough of Hillsdale, New Jersey.

OPEN PUBLIC MEETING STATEMENT:

This is a meeting of the Hillsdale Borough Council on the 3rd day of May, 2016. Notice of the time and place of this meeting has been provided to The Ridgewood News, Pascack Press, The Record and Community Life; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please notify the Acting-Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your left. Please silence all cell phones and pagers.

ROLL CALL:

Council Members Looes, Lundy, Ruocco, Council President Pizzella
(Mayor Frank, Borough Attorney Madaio, Acting-Borough Clerk Kohan)
Absent: Council Members DeRosa and Karcich

RECOGNITION:

PROCLAMATIONS:

Municipal Clerks Week May 1- May 7, 2016

Mayor Douglas E. Frank

WHEREAS, the Office of Municipal Clerk, a time-honored and vital of local government exists throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public service; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at local levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality rendering equal service to all;

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community;

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the office of the Municipal Clerk through participation and education programs, seminars, workshops, and annual meetings of their state, province, county and international professional organizations;

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

NOW, THEREFORE, I, Douglas Frank, Mayor of the Borough of Hillsdale, do recognize the week of May 1st through May 7th, 2016, as Municipal Clerks Week and further extend the appreciation for our Acting-Municipal Clerk Denise Kohan and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Mayor Frank thanked Denise and said most people don't fully understand what a Municipal Clerk does, I certainly didn't until about five years ago, and it is quite a bit and it is appreciated.

PRESENTATIONS:

INITIAL PUBLIC COMMENT (Time limited, new topics only, one speaker per topic):

Mayor Frank opened the meeting to the public. He stated that this is for time limited new topics only, one speaker per topic and anyone interested in addressing the Council CAN come up to the podium and identify yourself.

Seeing no one, Mayor Frank closed this session to the public.

APPROVAL OF MINUTES:

PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:

(The following correspondence on file in Borough Clerks Office)

Borough Engineer –
Police- April 27, 2016

Borough Engineer Statile said today we had complaints regarding the United Water dam project with regards to noise when tires pass over the joints and this is called tire slapping. When a tire hits a joint there is more slapping and the more noise you get. He wrote to United Water advising them to fill the joints and that should eliminate the problem. He believed they were going to take care of that problem; plus there is a loose metal mantle cover and he was told that is to be taken up with Public Service. He took this up with United Water and if they do not want to do the work then we go to Public Utilities Bureau in Trenton. There should not be noise coming from roadwork. It exceeds public standards and that is a nuisance and does happen on highways. If it looks like this extends more than a week or two, he will go back and push this. He thought their dam designers don't know how to do highway design and he believed that is the result.

The 2015 Road Resurfacing Program started already, paving has already started behind Kings and portions of Beechwood Drive and portions of Ell Road and are waiting for better weather to put down the asphalt.

The 2016 Grant we received for Hillsdale Avenue is under \$155,500; our field work is done and our design work is almost completed. We will send those plans to the DOT for approval and once they are approved you may add more streets to the project. Administrator DeJoseph will inform him of other streets that would be added.

Mayor Frank said you did a survey of all the streets and rated them all in terms of condition. We have started to identify those and will be looking at a few other streets. We have some left over money from previous ordinances that we may be able to add streets to the 2016 program. We will get to that soon.

Engineer Statile said he gave Administrator DeJoseph a sample advertisement and will be ready to go. He would like to get the work done during the summer when it is hot.

He said Public Service put in a gas main on Yesler Way and they resurfaced it and took out a speed table. We had a discussion with the Police Chief, Traffic Officer, Administrator as well as the Mayor about putting the table back in again and we have come up a striping plan as an alternate to a speed table. We are making a plan for that.

Council Member Lundy asked if the sign is still there. The last time she drove past the sign still says speed bump.

Engineer Statile said it can be removed. The alternative is to narrow the road. There are no sidewalks on that street and there are some sheltered areas on the side where people can walk. We pulled in Wierimus Lane, we color coded the shoulder areas and it worked out well.

Council Member Looes asked why the speed bump was put there. She assumed there were complaints about speeding.

Engineer Statile said there was a complaint about speeding. We put up speed detectors and it showed the traveling speeds were not that great.

The three projects that we have undertaken for the county are the culvert at Wierimus Lane, Saddlewood Drive and two projects on Saddlewood Drive. The projects on Saddlewood Drive are complete; Wierimus culvert has not yet begun. He was not sure why the delay with the contractor. He reached out but did not receive a response. On the lower section, the gabion baskets were falling apart and we did get four cost proposals from contractors; they were higher with no big thresholds so we will have to go to advertising for that contract.

Centennial Field air quality testing; our sub-consultant, the environmental group met with them this week and they are getting ready to come up with a protocol to test any gases in those vertical vents. They are working with the DEP and he will try to get a protocol agreed to by the state as well. Once the protocol is approved they

can do the testing. The methane monitoring equipment is being repaired. It is under warranty and part of the calibration.

Storm Water Management. Every year all the towns in New Jersey have to file a report and the purpose is to report what we have been doing the last year in terms of storm water management; this includes staff training, catch basin cleaning, drainage inspections and doing management practices for water quality control, etc. Next year the state is scaling up the questionnaire to make it more time consuming for everybody. He believed the state wants more data and it is filed on line but there are a lot of questions.

Train Station Relocation. Engineer Statile was speaking with the Council President about that, we provided NJ Transit with mapping of the station area, three parking lots putting into the master deed with the town for a 20 year lease. That is in the works. We received the ADA bathroom grant and he, the Mayor and Administrator were there last week and we will provide sketches to get the project started.

He also met with the Stonybrook Swim Club on April 13, Commission Members, to discuss the enclosure system for the lap pool. There were presentations, one an air bubble and the other was a frame. The Commission preferred the frame supported system because it looks better. The meeting outlined some of the cost considerations on the Commission's side, electrical work, sewer work, foundations, water work, bathrooms, etc.

We are preparing the grants for 2017. We are preparing two safe routes to schools, applications to be sent to the state. We will state the one and two selections.

We are also applying under the grant program for the extension of the Woodcliff Lake dam trail from Park Ridge to Woodcliff Lake into Hillsdale. That maximum grant is \$24,000 and has a 20% match required by the Borough which can be made in time services vs. cash. He was confident that grant will be provided. That just covers the Hillsdale portion of the trail. The boundary line is by Coles Crossing down just past the dam.

Mayor Frank said the cost will be greater than that. That is just the grant part of it; he believed the Woodcliff Lake grant indicated that their grant amount was the \$24,000 and the town contribution was going to be about \$70,000. Theirs is a much larger portion; our portion is a quarter of a mile.

Councilmember Ruocco asked if that grant plus our matching portion cover the cost for Hillsdale.

Engineer Statile did not believe so. It is going to be a cinder walkway, not a paved walkway. You don't have to go all the way; you can just go to the railway crossing. We were showing it also south as well to show the state we would like to go that far.

Mayor Frank said nothing has been finalized in the design so this is preliminary but it is a great project and we are excited about it.

Engineer Statile said we did a grant a few years ago to extend the River Vale bikeway past the golf course up Ruckman Road through the woods around Centennial and up to the county park. It was several miles long and most of it was built, so he was trying to get to the Hillsdale section and tried to get the county Parks Commission on board to pay for their segment through the woods on Ruckman Road to Centennial. That is the trail he has tried to build. He was trying to move it to the railroad tracks running south by the library, cross the river there, back downtown. It is a long trail for us.

Councilmember Lundy said Statile skipped over B, is that the Hillsdale Outdoor Fitness Grant? Was that previously called the Adult Playground?

Engineer Statile said yes. He doesn't know what they want to do with that grant. It is there, it is being reviewed by the Freeholders. It is a matching grant. If you want the \$20,000 you have to spend \$20,000.

Council President Pizzella asked if that was approved by Council. Is that the one the Board of Health was working on and getting designs.

Engineer Statile was not aware of anything going on there.

Councilmember Loes said it was initiated by the Health Department and plans applied. If it gets approved the Health Department would try to secure funds.

Council President Pizzella said he and Statile met with the former engineer and they reviewed the designs with us and he suggested Statile reach out to them.

Councilmember Ruocco said we would need to have the money in next year's budget.

Mayor Frank said if we want to repurpose that grant there are higher priorities in some people's opinions and we would have to work that out.

Engineer Statile said you can move open space money around and ask to put it to some other project.

Administrator DeJoseph said one option for the Borough would be to upgrade the lightening detectors in our recreation facilities as well. This grant would cover 50% of the cost for that.

Council President Pizzella said whatever we decide to do, we should speak to the Board of Health.

Councilmember Ruocco asked about the pipe that goes from the Hill Section down to Wierimus. Is there any news on that? The former engineer gave us a large estimate.

Statile will speak to the Administrator about that.

Administrator DeJoseph said all the dead ends run down as perpendicular to Wierimus Road. We will discuss it.

Councilmember Ruocco said it came up as another format yesterday.

Councilmember Looes said last year we worked a lot on Centennial Field, there was a list that was given to the DEP or somebody and there was a check list. Is there anything the Borough has to do on a yearly basis to maintain things so that we don't have a huge list in five years? Are there other things we have to do working off that initial list that was completed, regular maintenance that needs to be done?

Statile said yes, we have prepared a maintenance check list for the DPW to use; check the gates, erosion, etc.

Council President Pizzella said there was one part of that maintenance list that required the DPW to maintain slopes, brush and trees and bushes. We talked about this quite a lot last year and one of the jobs to be given to the DPW.

Statile said DEP's concern on side slopes is that if there is a tree in a group and the tree blows over, it could expose the underlying garbage. Most of those areas have about 10 or 12 feet of soil before you get near any trash. The DEP doesn't know that. He would show the DEP the original contour lines and the final contour lines and you realize there is a foot of fill over this. There is a bunch of dirt. He will ask the DEP for a modification on the permit and that is the purpose of the exhibit. He doesn't want to remove trees on the side slope; those slopes should become woods again, they should plant evergreens, whatever you want to do. Erosion has occurred over the past 10 years.

Administrator DeJoseph said he, the engineer, DPW Superintendent and the DEP met in March and we spent a better part of the day there and the office as well. The landfill at Hillsdale is targeted because of all the issues that happened in the Morris County landfill and that is why the long list was presented to the Borough last year. Now the Borough is going to incur excessive amount of laboratory tests; methane, turbine vent testing which is approximately \$30,000 per quarter.

Council President Pizzella understands all of that and it is a requirement to maintain the field a certain way. He wanted to be sure we are maintaining the field the way we are supposed to and if we are not, are we appropriately asking for modifications.

Engineer Statile said once the protocol is approved and the company does their first round of testing and if they find nothing or little, we will state we want to do this annually, not quarterly, because it is expensive. This landfill is tiny and it is really are we discharging any gas. Are we polluting the atmosphere? That is what it is all about. They are checking that we don't exceed a certain threshold. There's a lot of leaf mulch that produces methane gas.

Administrator DeJoseph said he and the Borough Engineer are working with the DEP to modify the maintenance plan to make sure it is at the appropriate level for our facility based on what was there previously.

Council President Pizzella said when the modification maintenance plan is completed, he would like to see a copy of it.

Engineer Statile said he would do so. We have to cut costs, they are incredible.

Administrator DeJoseph said we want ground water testing from quarterly to semi-annually.

Statile said we had no incident of ground water in the past 20 years.

Council President Pizzella said the reason we were hit with that was because it wasn't necessarily kept up. Our post closure maintenance program should have handled this so we were then added a few more years because we weren't maintaining. He is very interested in understanding what the maintenance program is going to be. He understood they increased all of this testing and the standard was increased for us but there was a reason for that and they explained the reason for it. If we are going to change that, he wants to understand what the change is. Had we been maintaining this, we would not have received the extension.

Administrator DeJoseph said they were talking about an extensive period of time that this testing and maintenance was going to have to go on. They told us approximately an additional 15 years.

Statile said this landfill is exactly as we built it. All the controls are working properly. We cut off the leachate system because we weren't collecting any leachate. This is a dry landfill. This is a well-engineered landfill closure. We've done \$100,000 in testing and we have exactly what we started out with, we will do the extra testing if they want, that is fine. We didn't do any wet waste in this landfill. They say all landfills are the same, but they really are not. We used a dry wasteland where people put trash, newspapers, asphalt and concrete.

Mayor Frank said if we have nothing more, we have an 8:00 adoption of a capital ordinance. We advertised the adoption of 16-09 for 8PM this evening.

After adoption of 16-09, Councilmember Looes asked the Engineer the next step for the Stonybrook Swim Club.

Engineer Statile said the cost estimates.

Police Chief Francaviglia. During the month of April there were 90 dispatching shifts and all were covered with no overtime costs. There were 298 motor vehicle stops, 172 summonses issued as well as 118 warnings issued. There were 17 criminal arrests and this past month the Police Department conducted DEA's Operation Take Back where we took in unused drugs and we collected over 40 pounds of drugs which were turned over to the DEA. We applied for a permanent drug box and have been approved and have this on order.

Our department in conjunction with Pascack Valley High School conducted a practical exercise involving active shooter response. It was a more realistic approach to it which the school wanted and was done well. There were a few snafus which we have to figure out and that is why we have to drill so we can fine tune those things. The Pascack Valley Police Chiefs met and discussed mutual aid responses to active shooter and critical incidents where we can help each other out in case something like that does happen.

Officer Sayers and I met with students at the United Methodist Preschool Church and gave a safety presentation which was in the Pascack Press and Community Life. It is always fun meeting with the kids and trying to teach them what we do.

Last night the department had three young men graduate the Auxiliary Police Program at the Police Academy and that brings the total of police reserves to 13 members. These officers will be visible in town assisting sworn members at community events such as the Fire Department Carnival which is going on right now as well as a host of other events.

Mayor Frank said there is another crossing sign coming and asked for an idea when this will arrive.

Chief Francaviglia said we are working on that right now; we will do that by the Hillsdale Library and Yesler and Hillsdale Avenue. Hopefully this will be accomplished in the next couple of months and will have that installed.

COMMITTEE REPORTS:

Councilman - Anthony DeRosa

Councilman - Scott Karcich

Councilwoman - Chris Looes

Councilwoman - Abby Lundy

Council President - Frank Pizzella

Councilman - John Ruocco

Councilmember Looes said there is a free hearing screening on Wednesday, June 8, at Borough Hall from 10:00 AM to 1:00 PM. Call the Board of Health for an appointment. At George White School a mock child's room will be set up with regular things that are no big deal. They explain how certain things can be signs that children are abusing either drugs or having problems. It is a nice program and will be held on May 16 from 7PM to 9PM.

Tomorrow night at Pascack Hills High School is Teen Anxiety on the rise. It is not just for teens; it is anxiety in general on the rise and will start at 6PM with a mental health resource fair. Over 40 local resources will be represented and encouraged everyone to attend. At 7PM there will be a key note speaker. It is geared to everyone.

Councilmember Lundy said Chris attended the last Commission meeting at Stonybrook with issues that need to be addressed before the Commission goes forward with doming the competition pool. There will be a topographical study and Chris will be giving estimated pricing on some of the items and work on the RFQ for the project. The Pool Commission also wants to repurpose the funds that were originally allocated for the office addition since they cancelled that project. That won't be going toward the dome itself, the dome will be paid by an outside swim team but the other items that need to be done will be paid out of those repurpose funds.

Stonybrook registration has been open and bad weather is still playing into slower registrations but Patty is receiving a lot of calls from potential new members regarding the open house which will be held on May 28 and 29. Right now there are 461 memberships for total revenue of \$264,000 which has doubled since last month.

Council President Pizzella said he would like everyone to know that we did introduce Benecke Economics to the Planning Board and Mr. Benecke and his partner have begun the initial investigation in the industrial zone.

Regarding the Board of Ed, the average increase for household in taxes is \$150 on a house worth \$469,000. That is the local Board of Ed and that is an addition to the regional.

The Environmental Commission held the town cleanup day and there were 374 volunteers; 5.9 tons of trash was collected in the water shed. It was a good event. The Environmental Commission and Council President Pizzella thanked all the volunteers, scouts and residents that came out; there was a very good turnout this year.

Arbor Day was celebrated and Council President Pizzella was present at both Meadowbrook and Ann Blanch Smith School where trees were donated by Sherman Nursery. He would like a certificate of appreciation for the next meeting. St. Johns and George White have not had their ceremony.

With regard to the train, you will see in the packet that he wrote a letter to the Historic Preservation Bergen County asking for an extension for our grant. It is basically a formality; we haven't received a signature from New Jersey Transit because we are required to have a 20 year lease for easement purposes. They are working on that 20 year lease which has to be approved by their board. The board meets in June. To be safe he wanted to be sure our grant wasn't impacted in any way. He wrote a letter requesting an extension and all our debt lines adjusted accordingly; he wanted to make this more formal.

Environmental Commission. We have a town cleanup day that is happening May 22 starting at Beechwood. It is being run by the Hillsdale Bible Church. May 22 is a community service day for organizations and United Methodist Church is also looking for a project to do in Hillsdale and the Environmental Commission asked for suggestions. Please advise Council President Pizzella or Meredith Kates for any ideas.

The Earth Fair was a great success, there were more people present and thanked Denise Kohan and Patty Hughes, the Police and DPW for their assistance. It is an event sponsored annually by the Environmental Commission.

Mayor Frank asked Council President Pizzella the amount that was raised. The town made a significant contribution in terms of the DPW, Auxiliary Police, etc.

Council President Pizzella said he would present additional names for the Historic Preservation Committee at the next meeting and he has someone in mind that has accepted Access to All, which is a committee that we would sponsor in support of the county's initiative to have access for disabled people throughout our town.

Councilmember Ruocco reported that the Financial Committee met on April 26 and thanked Jonathan DeJoseph for his preparation for that meeting. We covered a number of important items and he just covered a few: we covered how we were going to approach the deficiencies identified in the audit report of 2015. We set in

motion Jonathan developing a corrective action plan to address the 10 deficiencies as well as the three other deficiencies that were holdovers from 2014 audit. We decided to start next year's capital budget in process this year which would include having every department look forward to six years so that they could justify and put down on paper what their capital plans are which would give us greater control and accountability going forward. We looked at various salary matters for the staff, we reviewed facts surrounding overspending in one department's 2015 capital budget and we decided on some steps to ensure better control over all the departments in town in that regard. We reviewed and supported offering a new voluntary dental plan option that may save the town some money. We looked at hiring plans to prepare for impending retirements by Borough employees. Finally, we reviewed various options that surrounded existing but unexercised capital ordinances that have been authorized in the past.

Emergency Management. The staff will continue to work with the vendor to have the emergency generator installed at the United Methodist Church. It's been a long trip, we thought it would be installed before the last winter but now we expect to be lucky if we get it installed before the winter of 2016-17.

OEM staff has met with the flood sensor vendor with respect to the new sensors that were to be installed in the brook. They met with the vendor last week and he will be sending them a schedule for installation and help them formalize the request of Suez in terms of seeking their permission to put a sensor in the reservoir. That is part of the package of sensors that we have agreed to purchase.

DISCUSSION:

1. Recreation Sports Agreements- Council Member DeRosa

Mayor Frank said Councilmember DeRosa is not present. We have accelerated our efforts this month because we established a deadline for this month. He has also enlisted our Recreation Director to supplement Councilman's efforts to get these agreements finally signed.

2. Electronic Recycling

Mayor Frank said we will get a recommendation from Councilmember Karcich and the DPW as well.

NEW BUSINESS:

1. Extension of time regarding our grant for the train station – Council Member Pizzella

Mayor Frank said this has already been covered.

CORRESPONDENCE:

1. Letter of Resignation received from William Hahn as Licensed Sewer Operator for the Borough of Hillsdale.

Motion to receive, approve and file by Councilmember Ruocco, Second by Councilmember Looes.

Roll Call Vote:

Ayes: Council Members Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

Absent: Council Members DeRosa and Karcich

2. Letter received April 13, 2016 from Irwin and Sybil Grace commending the DPW for a job well done during the bad storm we had in the beginning of April.

Motion to receive, approve and file by Councilmember Ruocco, Second by Councilmember Looes.

Roll Call Vote:

Ayes: Council Members Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

Absent: Council Members DeRosa and Karcich

PUBLIC COMMENT:

Mayor Frank invited the public to come forward with comments and address the Council.

Ann Cron, 187 Magnolia Avenue

Regarding the Road Program, right next to the George White School on Liberty Avenue just east of the school, the road is collapsing and every time she drives through there it is collapsing even more. There is a large hole you can see into. Regarding electronic recycling, she has osteoarthritis so she cannot use her hands a lot and her knees are bad. She can pay someone to carry a TV to the DPW but she cannot get someone to take it to Carlstadt or wherever. When you are considering this situation, think of some of us who can't get this to the proper location.

Mayor Frank said that has been part of the conversation. There is no policy change at this point of time, it is still being evaluated.

Councilmember Ruocco offered to go to Carlstadt for Ann Cron.

Donald J. Oriolo, 23 Ruckman Avenue –

He referred to Resolution 16120. He was curious as to why this Resolution will not be voted on this evening.

Mayor Frank said we were requested to pull that Resolution from the Agenda by our Construction Code Official. He has no other information other than that. Resolutions are pulled all the time if there is a reason for it. He said additional information should be available on Monday. This will be on the Agenda next Tuesday.

Steven Segalas, 125 Pascack Road –

He was interested in the comments made by the Borough Engineer in the course of his presentation concerning Centennial Field. He asked if the Mayor and Council would consider asking the Borough Engineer to provide an explanation so that the residents could understand better whether we default in our obligations following the completion of the capping; when we defaulted, why we defaulted, what additional cost the residents have incurred as a result of not following the post-closing plan, if that happened. Under whose authority the decision to deviate from the plan was made. There are a lot of questions that cannot be answered now.

Mayor Frank said he heard the word default but he is not sure that is a fact. It is fair that we should discuss this with our Borough Engineer and provide further information.

Mayor Frank closed the meeting to the public.

ORDINANCES: Adoptions

ORDINANCES: *Adoptions* (@8:00 p.m. as advertised)

16-09 (Adoption):

Capital Ordinance of the Borough of Hillsdale, In the County of Bergen, New Jersey Authorizing Various Public Improvements and Acquisitions in, by and for the Borough, Appropriating therefor the sum of \$305,500 and Providing that such sum so appropriated shall be raised from a New Jersey Department of Transportation Grant and from the Borough's Capital Improvement Fund.

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, New Jersey, as follows:

Section 1. The Borough of Hillsdale, in the County of Bergen, New Jersey (the "Borough") is hereby authorized to undertake the following public improvements and acquisitions in, by and for the Borough: (A) Department of Public Works – acquisition of a security camera system and a vehicle lift; (B) Administration – upgrades to audio-visual system in Council Chambers; (C) Police Department – acquisition of mobile video recording system and radios; (D) Public Library – boiler replacement; (E) Fire Department – acquisition of self-contained breathing apparatus equipment and turnout gear; and (F) Road Improvements – improvement of Hillsdale Avenue (Section 3). Said improvements and acquisitions shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$305,500 is hereby appropriated to the payment of the cost of the improvements and acquisitions authorized and described in Section 1 hereof (hereinafter referred to as the "improvements"). Said appropriation shall be raised from a New Jersey Department of Transportation ("NJDOT") grant and from the Borough's Capital Improvement Fund, as hereinafter provided. The sum of \$155,500 received or to be received from the NJDOT is hereby appropriated to the payment of the cost of the improvement of Hillsdale Avenue (Section 3). The sum of \$150,000 is hereby appropriated from the Borough's Capital Improvement Fund to the payment of the cost of the improvements.

Section 3. Said improvements are lawful capital improvements of the Borough having a period of usefulness of at least five (5) years. Said improvements shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

PUBLIC HEARING ON THE CAPITAL ORDINANCE:

Motion to open public hearing on Ordinance 16-09 by Councilmember Lundy, Second by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers Looes, Lundy, Ruocco, Council President Pizzella
Nays: None
Absent: Councilmembers DeRosa and Karcich

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No. 16-09, please raise your hand to be recognized, come forward to the microphone and state your name and address for the record.

Seeing no one, I entertain a motion that the public hearing on Ordinance No. 16-09 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public. Now, therefore, be it resolved that this ordinance be adopted and the Acting Clerk is authorized to advertise the same according to law.

Motion to close public hearing on Ordinance 16-09 by Councilmember Lundy, Second by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers Looes, Lundy, Ruocco, Council President Pizzella
Nays: None
Absent: Councilmembers DeRosa and Karcich

Motion to adopt Ordinance No. 16-09 by Councilmember Ruocco, Second by Councilmember Lundy.

Roll Call Vote:

Ayes: Councilmembers Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

Absent: Councilmembers DeRosa and Karcich

RESOLUTIONS:(Consent Agenda): R16112 through R16121:

R16112 Authorizing the Extension of Contract for Shade Tree and Stump Removal to Timber Tree Service

WHEREAS, on April 30, 2015 the Borough of Hillsdale received bids for Shade Tree and Stump Removal; and,

WHEREAS, (3) three sealed bids were received by the Borough Clerk on April 30, 2015:

WHEREAS, the lowest and responsible bidder was John Stepe, d/b/a Timber Tree Service.

WHEREAS, the Borough Council is satisfied with the proposal submitted by Timber Tree Service as being responsible proposals and being in conformance with the requirements promulgated pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and which satisfies the best interests of the Borough; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that it hereby awards and authorizes the extension of the contract for the Shade Tree and Stump Removal Services to Timber Tree Service at the rate not to exceed \$37,200.00 as submitted through the bid proposal submission until April 30, 2017, with the option of the remaining 1-year extension into 2018 with the mutual consent of the Borough and the Contractor.

R16113 Authorize the Acting Borough Clerk to Advertise for Cleaning Services

WHEREAS, the Borough of Hillsdale has a need for cleaning services;

WHEREAS, the anticipated term of this contract is one (1) year; with the option of two (2) 1-year extensions with the mutual consent of the Borough and the Contractor;

NOW THEREFORE, BE IT RESOLVED, the Borough Clerk is authorized to advertise for proposals for cleaning services for the Borough of Hillsdale.

R16114 Resolution Authorizing Contracts with Certain Approved Cooperative Pricing System Vendors Pursuant to N.J.S.A, 40A:11-11 for Police Vehicle In-Car Camera System

BOROUGH OF HILLSDALE

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System (“CPS”) and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the above system has been funded in the operating budget and,

WHEREAS, the Borough of Hillsdale, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.11(c), may by resolution and without advertising for bids, purchase any goods or services for any contracts under the CPS and entered into by the Lead Agency; and

WHEREAS, the Borough of Hillsdale has the need on a timely basis to purchase goods or services utilizing such contracts; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Hillsdale authorizes the Purchasing Agent to purchase certain goods or services from those approved vendor on the attached list in the amount not to exceed \$36,490.50, pursuant to all conditions of the individual contracts and provided that sufficient funds are available for the goods or services rendered; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Hillsdale, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Certified Municipal Financial Officer.

REFERENCED COOPERATIVE PRICING

SYSTEM CONTRACT VENDOR

Item #1

Police Department in vehicle camera system total cost \$ **36,490.50**

Vendor:

Advanced Electronics Design

DBA Patrol PC

344 John Dietsch Blvd.

North Attlboro, MA 02763

NJ State Contract #A81300

Contract Period from: May 1, 2012 to: April 30, 2017

R16115 Authorize Auction of Co-Owned Elgin Sweeper with the Borough of Old Tappan

WHEREAS, by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, that the following DPW surplus equipment, Elgin Vacuum Street Sweeper, year 2002 Vehicle Identification Number 49HAADB82DK92816 is no longer needed for public use, and may be sold at auction, in "as is" condition; and

WHEREAS, the Elgin Sweeper is co- owned by way of shared services with the Borough of Old Tappan, and Old Tappan had adopted a companion resolution authorizing the sale of this equipment on their behalf by the Borough of Hillsdale; and

WHEREAS, that the Borough of Old Tappan will pay the County of Bergen 15% (fifteen percent) of the bid and the Borough of Hillsdale 50% (fifty percent) of the net proceeds of the accepted auction bid; and

WHEREAS, that Andrew Brackenbury, Old Tappan Assistant DPW Superintendent, be and is hereby authorized and directed to auction the DPW surplus equipment and vehicles for sale on the Caspert.com online auction on May 13, 2016; and

WHEREAS that the terms and conditions of the agreement entered into with the internet vendor are available on the vendor's website and available for inspection in the office of the Old Tappan Borough Clerk; and

NOW, THEREFORE BE IT RESOLVED that this sale is being conducted pursuant to Local Finance Notice 2008-9; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Superintendent of Public Works, Borough Administrator and Chief Financial Officer and the Borough Clerk of Old Tappan, Jean Donch and Thomas Richards, Bergen County.

List of Inventory available for Sale

2002 Elgin Vacuum Street Sweeper VIN # 49HAADB82DK92816

R16116 Authorize the Borough of Hillsdale to Apply for a Recreational Trails Program Grant for the NJ Department of Environmental Protection

WHEREAS, the Borough of Hillsdale in the County of Bergen desires to apply for and obtain a Recreational Trails Program Grant from the New Jersey Department of Environmental Protection (DEP); and

WHEREAS, the Borough of Hillsdale intends to apply for the 2016 Recreational Trails Program Grant that awards up to \$24,000.00 with a 20% borough Match Grant to create an Inter-Borough Reservoir walking path with the Borough of Woodcliff Lake and the Borough of Park Ridge; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale, in the county of Bergen, State of New Jersey hereby authorizes the submission of a grant application to the Department of Environmental Protection; and

BE IT FURTHER RESOLVED, that the Borough Engineer and other necessary Borough Officials are hereby authorized to prepare and execute the necessary documents for submission of said grant.

R16117 Resolution Authorizing the submission of a Grant Application to the NJ Department of Transportation for the 2016 Safe Routes to School Program

WHEREAS, the Safe Routes to School Program (SRTS) is a federally-funded program that was initiated by the Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU); and

WHEREAS, the goals of the SRTS Program are to encourage more students in grades K-8 to walk and bike to school where it is safe to do so and to improve the areas where it is not safe, as well as, to facilitate the planning, development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption and air pollution in the vicinity of schools; and

WHEREAS, the grant will provide funding to communities for infrastructure improvements to improve walking and bicycling conditions to schools; and

WHEREAS, the New Jersey Department of Transportation is accepting applications for the 2016 Safe routes to Schools Grant Program up to June 27, 2016; and

WHEREAS, the Borough of Hillsdale is desirous of applying for funding form the 2016 SRTS Program to install pedestrian accessibility and safety improvements to enhance pedestrian connections to Borough schools in accordance with the SRTS program requirements.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey hereby authorizes the submission of a grant application to the New Jersey Department of Transportation for the 2016 Safe Routes to School Program; and

BE IT FURTHER RESOLVED that the Borough Engineer and other necessary Borough officials are hereby authorized to prepare and execute the necessary documents for submission of said grant by the deadline of June 27, 2016.

R16118 Resolution to Authorize the Hillsdale Police Department to Acquire and Accept Delivery of Demilitarized Equipment Utilizing the 1033 Program, Specifically a 2010 Humvee 1-1/4 Ton 4x4 Utility Vehicle

WHEREAS, the 1033 Program was created by the National Defense Authorization Act of Fiscal Year 1997 as part of the U.S. Government's Defense Logistics Agency Disposition Services (DLA) to transfer excess military equipment to civilian law enforcement agencies; and

WHEREAS, pursuant to Resolution 15239, dated November 10, 2015, The Borough of Hillsdale council finds that Hillsdale Police Department has acquired Demilitarization (DEMIL) A (non-controlled) property in the RTD system without restriction, and certain DEMIL B thru H (controlled) property in the RTD system without restriction and additional resolution from the Board; and

WHEREAS, a 2010 Humvee 1-1/4 Ton 4x4 Utility Vehicle, DTID # W90NHW53450004 has been delivered to the Borough of Hillsdale; and

WHEREAS, the Police Department of the Borough of Hillsdale has now accepted a 2010 Humvee 1-1/4 Ton 4x4 Utility Vehicle DTID # W90NHW53450004, to be utilized for water rescue situations and/or during any natural disasters, under the terms of the 1033 program.

BE IT FURTHER RESOLVED that the Borough of Hillsdale Council shall be in accordance with all terms, conditions, and requirements set forth by the New Jersey Office of Emergency Management-Law Enforcement Support Office State Plan of Operations and Memorandum of Agreement

R16119 Resolution Authorizing the Borough of Hillsdale to waive all Construction and Zoning Fees associated with the Installation of an Emergency Generator at the Hillsdale United Methodist Church.

WHEREAS, on May 12, 2015 the Governing Body of the Borough of Hillsdale adopted resolution R15116 adopting the Hazardous Mitigation Plan for the Borough of Hillsdale; and

WHEREAS, the Office of Emergency Management in the Borough of Hillsdale identified priority activities to pursue per FEMA; and

WHEREAS, the Office of Emergency Management has identified the need for an emergency shelter as a result from Superstorm Sandy; and

WHEREAS, the Office of Emergency Management determined the need for a generator to assist in such storms; and

WHEREAS, such generator was made available through FEMA to utilize in the event of a subsequent major storm and/or occurrence causing power disruption and/or outages within the Borough; and

WHEREAS, the United Methodist Church located at 349 Hillsdale Avenue has agreed to house such generator and provide shelter to the Borough and/or its citizens and residents during those major storm events causing power disruption and/or outages within the Borough.

NOW, THEREFORE, BE IT RESOLVED, the Borough of Hillsdale is waving all construction and zoning fees for the construction and installation of said generator under N.J.S.A 52:27D-126b; and

R16120 Resolution Authorizing the Agreement with Donald J. Oriolo regarding the Planning Board Resolution of November 27, 2012 and the Demolition of Improvements on 23 Ruckman Avenue.

WHEREAS, the Planning Board of the Borough of Hillsdale heard Application PZ-23-11 of Donald J. Oriolo (hereinafter "Oriolo") regarding a subdivision on his property on Block 2004, Lots 2 and 11, more commonly known as 23 Ruckman Road and 8 Meadow Drive; and

WHEREAS, the Planning Board approved the subdivision by Resolution adopted on November 27, 2012, with conditions that he remove the improvements on Lot 2.01, Block 2004; and

WHEREAS, Oriolo has not removed said improvements, in accordance with the November 27, 2012 Resolution; and

WHEREAS, Oriolo is under contract to sell the premises at 38 Rawson Road, Hillsdale, New Jersey and will require a Certificate of Occupancy; and

WHEREAS, the Borough has determined the need for a formal Agreement specifying the responsibilities of Oriolo with regard to this property, and same has been created.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that Mayor Frank is hereby authorized to sign said Agreement and all other appropriate Borough professionals, employees, elected, and appointed officials are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said Agreement.

R16121 Resolution Authorizing the Purchase of a Vehicle Lift for the DPW

WHEREAS, there is a need heavy duty lift for use by the Hillsdale DPW; and

WHEREAS, the Acting DPW Superintendent requested quotes from three (3) vendors. Three (3) vendors submitted quotes to provide the aforementioned services; and

WHEREAS, the lowest responsible quote was obtained from Specialty Automotive Equipment Company, 395 President Street, Saddle Brook, New Jersey 07663 in the amount of fifteen thousand, eight hundred and fifty dollars, \$15,850.00 (copy attached hereto as EXHIBIT A), with a 25 year structural guarantee and 10 year mechanical guarantee; and,

WHEREAS, this purchase is in conformance with the requirements promulgated pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and which satisfies the best interests of the Borough; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey as follows:

1. The purchase of the Mohawk TP-16 Lift as outlined in the attached quote dated March 11, 2016 is hereby awarded to Specialty Automotive Equipment Company,

Mayor Frank said we will not be voting on Resolution R16120 this evening.

Administrator DeJoseph requested postponing voting on R16114 until the next Council meeting pending approval of the contracts and amendments from the state.

Motion by Councilmember Looes, Second by Councilmember Ruocco.

Roll Call Vote:

Ayes: Councilmembers Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

Absent: Councilmembers DeRosa and Karcich

OFF-CONSENT:

COUNCIL COMMENTARIES:

Councilmember Lundy had no comments at this time.

Councilmember Ruocco thanked the Pascack Valley High School Administration, the teachers and the students for a great Senior's Day that was held on April 14. There wasn't a senior there that didn't have a tremendous experience. Some were Grandparents or parents of students that were there, everyone learned from the great presentation of technology and people had a great time. They are looking forward to attending another such occasion.

He congratulated the Eagle Scouts Patrick Kohn and Joseph Henry. They have their Eagle Court May 7 at 10:00 AM at Christ Lutheran Church and also Brendan Caltavuturo of Troop 91 has his Court on May 17 at

7PM at the same church. He thinks back to 1961 when President Kennedy had scouts come to the White House and the President said “you learn the qualities of perseverance; you come to understand something about nature and something about our country. After years of observation, I really believe that experience that you have is the best possible training you have to equip you in later life.” He believed that was an excellent quote from our former President.

Council President Pizzella thanked Denise Kohan for a fantastic job; she is helping all the time and is very responsive. With regard to George White event, they set up a room and invite parents into the room and you can look around and they teach you signs that will show if there is some drug use going on in the room, do you know where to look and do you know what to look for. It will be held May 16 from 7:00 to 9:00 PM.

He was emailed by a resident of Hillsdale who is in law enforcement and he wasn't aware that this happens. Each year law enforcement officers throughout the United States make the ultimate sacrifice, they die, they leave spouses and families behind to protect us and the World Trade Center was a perfect example of that. Every year police officers ride their bicycles through Washington DC to the National Law Enforcement Memorial. This year Mr. Doherty who is a resident of Hillsdale was doing that and he is looking for people to sponsor him and he is riding for a colleague of his that lost his life to cancer from breathing toxic fumes from the World Trade Center tragedy. You can go to www.firstgiving.com and make a donation and it is a very important cause. He was unaware that this happens every year.

Councilmember Looes wanted to comment on Councilmember Ruocco's comments regarding the high school event. Both of her boys were involved and they said it was a great experience. The students enjoyed it as well.

The carnival is going on now and recommends being careful when driving; parents and Auxiliary are there crossing people.

Administrator DeJoseph recommended caution due to the rain this week and paving is delayed on Yesler, Lafayette and Beechwood. We haven't received a firm date but Thursday may be a clear day for paving, but we will keep everyone informed.

Acting Borough Clerk Kohan said Tuesday, May 17, is the last day to register for primary election for new voters. Property taxes are due by May 10 without penalty. Hillsdale United Church is having their rummage sale on May 13 from 9:00 AM to 7:00 PM and May 14 from 9:00 AM to 1:00 PM.

Mayor Frank reiterated what was said about our Acting-Borough Clerk. It has been an interesting four months and cannot image what it would have been like if we didn't have her support. It is greatly appreciated.

The Fire Department Carnival is running this week from May 2 to May 7 and it seems like every year they have bad weather. This is a major fund raiser for them and if we have a couple of non-rainy days, we hope people will come out and support the Fire Department, it is a good cause.

Mention was made regarding the tax increase for the local school, which is approximately \$150. This past weekend the regional high school district put out their report and there was a typographical error that listed Hillsdale's portion of the regional high school tax as dropping by \$239. Unfortunately, it is the opposite, it is an increase of \$239 and they have corrected that. We put out an email but he didn't want anyone to believe that they would see a reduction. He was told that this was due to the fact that Hillsdale's portion was reduced last year so the increase seems to be a little higher this year. That is the formula they receive from the State Department of Education, it is not something calculated locally. It is a formula based on assessed valuation of the town plus the number of students and Hillsdale is providing an increase in students into the high school this year. More information is available at the Board of Ed meetings and recommended attendance because all the information is available there.

Sapienza Gardens. We had a program scheduled for this Sunday that was rained out. There are gardening tips and guidance for outdoor enjoyment and is rescheduled for May 22 tentatively. That will be confirmed and put on the website. It is a delightful garden spot back in the woods.

We are still working on the Waste Manage situation with their permit renewal with the DEP. We are waiting to hear at this point in time. Likewise the cell tower issue, he informed the No Cell Tower Group that he followed up with the COO of New Jersey Turnpike Authority and they are still formulating what they are going to do. They have not decided yet.

We are starting preparations for Memorial Day which is the only major parade and celebration we have that is town wide and looking forward to that and hoping everyone will be around to celebrate.

If you look back on the wall to your left, we have four new pictures. It seems the practice was stopped in 1995 with Mayor Doug Groner and in the last couple of months he managed to get Mayor Tim O'Reilly, Mayor Dennis Deutsch, Mayor John Sapanara and Mayor Max Arnowitz on the wall of fame.

ADJOURNMENT: @

Motion to adjourn by Council President Pizzella, Second Looes.

Roll Call Vote:

Ayes: Councilmembers Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

Absent: Councilmembers DeRosa and Karcich

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE
TUESDAY, May 10, 2016 ~BEGINNING AT 7:30 P.M.

Denise Kohan, Acting Municipal Clerk

APPROVED AS PRESENTED

Denise Kohan, Acting Municipal Clerk