



## Recycling Guidelines

- Flattened cardboard
- Magazines
- Office paper
- Junk mail
- Phone books
- Paperboard, cereal boxes, paper towel rolls, etc.
- Brown paper bags
- Newspapers and insert
- No plastic bags of any kind
- No wax cardboard
- No trash
- No paper plates, cups, towels or napkins
- No pizza boxes with food scraps
- No milk or juice cartons

## COMINGLED

- Glass bottles and jars
- Aluminum cans
- Aluminum foil
- Pie tins
- Steel cans
- Plastic containers numbers 1,2 and 5
- All containers should be free of any debris or residue
- No plastic bags of any kind
- No frozen food microwave trays
- No pesticide/chemical containers
- No paint containers
- No Styrofoam of any kind
- No trash
- No food trays or party platters even if stamped with number 1, 2 or 5
- No Rubber hoses, flower pots, or plastic toys of any kind
- No coolers, electronics, drain pipe's or tool box's



## Glass Food & Beverage Containers

- Containers should be rinsed clean
- Containers should be dry
- Remove any caps
- Labels are OK

### EXAMPLES:

- Pasta Sauce Jars
- Jams and Jelly Jars
- Mason Jars
- Other Clear Glass Jars and Bottles
- Soda and Pop Bottles
- Juice Bottles
- Wine Bottles
- Liquor and Spirits Bottles
- Beer Bottles

### DO NOT INCLUDE:

- No Light Bulbs
- No Drinking Glasses
- No Dining ware
- No Ceramic Kitchen Plates
- No Pyrex
- No Mirrors
- No Tiles
- No Window Glass
- No Opaque Glass
- No Crystal
- No Leaded Glass
- No Auto Glass
- No Clay Pots or other Ceramic Wares



## Newspaper & Advertising Inserts

Examples:

- Newspapers
- Advertising Inserts
- Weekly mailers
- Program brochures
- Catalogs



## Magazines & Catalogs

EXAMPLES:

- Glossy Flyers
- Glossy Printed Materials
- Trade Journals
- Other High-end Publications



## Office Paper, File Folders

### EXAMPLES:

- Booklets (remove metal spiral)
- Brochures
- Calendars
- Envelopes (plastic windows OK)
- Fax Paper
- File Folders
- Flyers
- Graph Paper
- Green Bar
- Office and Copy Paper
- Packing Paper
- Paper Bags (brown and white)
- Photocopies
- Post-it Notes
- Receipts
- Shredded Paper
- White and Colored Paper
- Writing tablets

### DO NOT INCLUDE:

- No Paper Tissue (Paper Towels, Napkins, Kleenex, etc.)
- No Telephone Books
- No Hardcover Books
- No Paperback Books
- No Food Tainted Items (used paper plates or boxes, paper towels or paper napkins)
- No Gift Wrap
- No Greeting Cards



## JUNK MAIL

Plastic Envelope Windows OK

Shredded Mail/Paper should be placed in a paper bag

### EXAMPLES:

- Letters & Envelopes
- Bills
- Coupons
- Advertising
- Flyers
- Catalogs
- Program Brochures
- Stationery
- Shredded Office Paper
- Other Publications



Paperboard (Boxboard, Fiberboard, Food Boxes, etc.)

Materials should be flattened to conserve space

Remove inner-plastic liners/wrappers

Plastic windows are OK

### EXAMPLES:

- Food Boxes
- Cereal Boxes
- Cracker Boxes
- Pasta Boxes
- Shoe Boxes
- Gift Boxes
- Clean Pizza Boxes (whole or partial)
- Paper Tubes
- Beverage Packaging
- Beer Cartons & Six-pack Holders
- Other Paperboard Packaging (Consumer & Household Items, Office Supplies, etc.)

**DO NOT INCLUDE:**

- No Soiled or Greasy Pizza Boxes
- No Food Contaminated Paperboard
- No Liquid Contaminated Paperboard
- No Food Tainted Items (used paper plates or boxes, paper towels or paper napkins, etc.)



**Corrugated Cardboard and Paper Bags**

Materials should be flattened to conserve space

Materials should be clean (No grease, wax-coatings, etc.)

**EXAMPLES:**

- Shipping Boxes
- Moving Boxes
- Consumer Goods Packaging (Toys, Electronics, Appliances, etc.)
- Clean Pizza Boxes (whole or partial)
- Other Corrugated Boxes

**DO NOT INCLUDE:**

- No Soiled or Greasy Pizza Boxes
- No Soiled or Greasy Cardboard
- No Waxed Cardboard
- No Food Contaminated Cardboard
- No Liquid Contaminated Cardboard
- No food tainted items (used paper plates or boxes, paper towels or paper napkins)



### Aluminum Containers, Food Trays & Foils

Containers, Food Trays and Foils should be rinsed clean

Containers should be dry

Cans should be un-flattened and not crushed

Foil should be washed clean and folded flat

### EXAMPLES:

- Soda & Pop Cans
- Beer Cans
- Energy Drink Cans
- Other Aluminum Containers
- Take-out Food Trays
- Pie Tins
- Muffin Tins
- Aluminum Foil - Clean

### DO NOT INCLUDE:

- No Food Contaminated Foil
- No Aluminum Auto Parts
- No Scrap Metal (Schedule Curbside Pickup or Recycle at DPW)
- No Paint Cans
- No Coat Hangers
- No Pots and Pans
- No Metal Tools
- No Batteries



### Number 1, 2 and 5 Plastic Food & Beverage Containers

Look for a number 1, 2 or 5 recycling arrow symbol

Containers should be rinsed clean

Containers should be dry

Labels are OK

#### EXAMPLES:

- Water Bottles
- Soda Bottles
- Sports Water Bottles
- Juice Bottles
- Milk Jugs
- Cooking Oil Bottles
- Dish Detergent & Cleaning Agent Bottles
- Laundry Detergent and Bleach Bottles

#### DO NOT INCLUDE:

- No Plastic Bags
- No Hazardous Chemical Containers, even if they are number 1 or 2 plastic
- No Motor Oil or Antifreeze Bottles, even if they are number 1 or 2 plastic
- No Polystyrene or Styrofoam
- No Plastic Containers labeled number 3, 4, 6 or 7
- No Plastic Toys or Sporting Goods
- No Plastic Flower Pots



### Plastic containers

#### EXAMPLES:

- Yogurt Cups
- Margarine, Butter, Cream Cheese Tubs
- Takeout Food Containers and Trays
- Rectangular Box Containers
- Other Dairy Tubs and Cups
- Other household Containers number 1, 2 and 5

DO NOT INCLUDE:

- No Styrofoam ever, regardless of number on container
- No Plastic Flower Pots
- No Plastic Bags
- No Plastic Toys or Sporting Goods
- No Hazardous Chemical Containers, regardless of number on container
- No Motor Oil or Antifreeze Bottles



Metal Food & Beverage Containers

Includes Steel, Tin and Bi-Metal

Containers should be rinsed clean

Containers should be dry up to 2.5 gallons/6 liters in size,

No. 10 metal size cans OK

Lids are OK

Labels are OK

EXAMPLES:

- Soup & Vegetable Cans
- Juice Cans
- Other Food Cans
- Cookie Tins
- Dog & Cat Food Cans
- Bulk Size Vegetable Containers

DO NOT INCLUDE:

- No Scrap Metal
- No Paint Cans
- No Coat Hangers
- No Pots and Pans
- No Metal Tools
- No Batteries