

BOROUGH OF HILLSDALE
RESOLUTION 16239

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Bergen County Trust Fund”), provides grants to municipal governments and to nonprofit organizations for assistance in the acquisition of lands for open space conservation purposes and/or outdoor recreation facilities; and,

WHEREAS, the Borough of Hillsdale desires to further the public interest by obtaining a grant of \$188,800.00 from the Bergen County Trust Fund to fund the following project: Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund – Acquisition of Private Property – 19 Glendale Drive, Block 1111 Lot 5; and,

WHEREAS, the governing body has reviewed the Bergen County Trust Fund Program Statement, the County Program Open Space Policy and Procedures Manual, and the open space application and instructions and desires to make an application for such a grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body will held the required public hearing on November 9, 2016 at 8:00 pm to receive comments prior to the submission of said application(s); and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the Bergen County Trust Fund; and,

WHEREAS, the applicant is willing to use the Bergen County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project(s); and

WHEREAS, if the applicant is successful in acquiring said project through the use of a County Trust Fund grant, then the applicant will permanently preserve said project for open space conservation and/or outdoor recreation purposes though a recorded deed of easement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale:

1. That it is hereby authorized to submit the above completed project application to the County by this year’s deadline established by the County; and,
2. That, in the event of a Bergen County Trust Fund award that may be less than the grant amount requested above, the applicant has, or will secure, the balance of funding necessary to complete the project; and,
3. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
4. That this resolution shall take effect immediately.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: November 9, 2016

Attest:

Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
NOTICE OF PUBLIC HEARING

A Public Hearing will be conducted by the Borough of Hillsdale Mayor and Council on the 6th day of September 2016 beginning at 8:00 P.M. in the Council Chambers, 380 Hillsdale Avenue, Hillsdale, New Jersey 07642 to solicit public comment on the proposed Bergen County Open Space Trust Fund Municipal Park Improvement Fund -- to repurpose the application from Adult Fitness Park in the amount of \$20,003.00 to installing new lightning detectors throughout the town. The Mayor and Council will take comments at the hearing into account before considering this proposed repurposing of Bergen County Open Space Trust Fund Municipal Park Improvement Program from the Adult Fitness Park to installing new lightning detectors.

Jonathan M. DeJoseph, Borough Administrator - QPA

**BOROUGH OF HILLSDALE
RESOLUTION 16240**

**APPOINTMENT OF DAWN WHEELER AS THE TAX COLLECTOR FOR
THE BOROUGH OF HILLSDALE**

WHEREAS, in accordance with N.J.S.A. 40A:9-142 every municipality in the State of New Jersey is required to have a Tax Collector; and

WHEREAS, Candace Schaefer, a certified Tax Collector of the State of New Jersey, was appointed to serve a four (4) year term as Tax Collector of the Borough of Hillsdale, commencing January 1, 2015; and

WHEREAS, Candace Schaefer is retiring from such position effective November 30, 2016, leaving part of her above four (4) year term unexpired; and

WHEREAS, the Borough's Chief Financial Officer has certified that adequate funds are available to pay Dawn Wheeler as set forth herein;

NOW, THEREFORE, BE IT RESOLVED by the governing body that Dawn Wheeler be and hereby is appointed Tax Collector for the Borough of Hillsdale for the unexpired position term of Tax Collector, for the term of December 1, 2016 through December 31, 2016 based upon the terms set forth in the Employment Offer Letter to Dawn Wheeler dated October 18, 2016, the terms of which are incorporated herein by reference.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: November 9, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16241**

PAYMENT OF BILLS

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the following bill in the sum of \$224,252.47 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Certified Municipal Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: November 1, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

Range of Checking Accts: First to Last Range of Check Dates: 11/02/16 to 11/09/16
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
AGENCY	AGENCY				
2612	11/02/16	17BEU BEUTEL, JOANN	300.00		8220
2613	11/02/16	17KEE KEENAN, SUSAN	300.00		8220
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			2	0	600.00
			0	0	0.00
			<u>2</u>	<u>0</u>	<u>600.00</u>
CAPITAL	CAPITAL				
1930	11/09/16	STA31 STATILE, CHRISTOPHER P.A.(REG)	5,157.50		8228
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			1	0	5,157.50
			0	0	0.00
			<u>1</u>	<u>0</u>	<u>5,157.50</u>
COAH	COAH/HOUSING TRUST FUND				
1039	11/09/16	BAN06 BANISCH ASSOCIATES, INC	1,200.00		8227
1040	11/09/16	MAS10 MASER CONSULTING PA CORP	531.25		8229
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			2	0	1,731.25
			0	0	0.00
			<u>2</u>	<u>0</u>	<u>1,731.25</u>
CURRENT	CURRENT				
26936	11/09/16	AAA03 AAA EMERGENCY SUPPLY CO., INC.	1,668.00		8221
26937	11/09/16	AGL01 AGL WELDING SUPPLY CO., INC.	145.27		8221
26938	11/09/16	BER11 BERGEN COUNTY UTILITIES AUTH	21,052.80		8221
26939	11/09/16	BOR05 BOROUGH OF WESTWOOD	2,955.27		8221
26940	11/09/16	BOR18 BOROUGH OF HILLSDALE AGENCY	120,510.62		8221
26941	11/09/16	BOS03 BOSTON MARKET	76.68		8221
26942	11/09/16	BUR01 BURTON AGENCY INC.	1,390.00		8221
26943	11/09/16	HOM03 HOME DEPOT CREDIT SERV CORP	114.93		8221
26944	11/09/16	INS01 INSERRA SUPERMARKETS	47.42		8221
26945	11/09/16	KML01 KML TECHNOLOGY, INC.	8,333.00		8221
26946	11/09/16	LIF02 LIFESAVERS, INC	589.92		8221
26947	11/09/16	MAC05 MACROMAIL, INC	475.00		8221
26948	11/09/16	MGL01 MGL PRINTING SOLUTIONS LLC	910.00		8221
26949	11/09/16	MIC05 MICROSOFT CORPORATION	298.43		8221
26950	11/09/16	MON07 MONMOUTH TELECOM,INC.	1,685.72		8221
26951	11/09/16	NAT07 NATURES CHOICE CORP.	1,525.50		8221
26952	11/09/16	NOR25 NORTH JERSEY MEDIA (\$1003327)	19.50		8221
26953	11/09/16	PA01 P&A AUTO PARTS CORP	0.00	11/09/16 VOID	0
26954	11/09/16	PA01 P&A AUTO PARTS CORP	705.65		8221
26955	11/09/16	PAT04 PAT SCANLAN LANDSCAPING, INC	5,273.13		8221
26956	11/09/16	PER12 PERRONE'S FARM & GARDEN CENTER	250.00		8221
26957	11/09/16	POL01 POLICE & FIREMEN'S RETIREMENT	1,680.35		8221
26958	11/09/16		0.00	11/09/16 VOID	0 (Reason: PRINTER ERROR)

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
26959	11/09/16		0.00	11/09/16 VOID	0 (Reason: PRINTER ERROR)
26960	11/09/16	PUB03 PUBLIC EMPLOYEES RETIREMENT	1,720.75	11/09/16 VOID	8222 (Reason: INCORRECT AMOUNT)
26961	11/09/16	RET03 RE-TRON TECHNOLOGIES INC	96.77		8222
26962	11/09/16	STA05 STATE LINE FIRE & SAFETY INC	58.50		8222
26963	11/09/16	STA31 STATILE, CHRISTOPHER P.A.(REG)	3,615.50		8222
26964	11/09/16	STE01 STEWART, DAVID M.D.	135.00		8222
26965	11/09/16	TAS01 TASER INTERNATIONAL INC	3,188.00		8222
26966	11/09/16	THO03 THOMPSON REUTERS	101.00		8222
26967	11/09/16	TIF01 TIFCO INDUSTRIES, INC.	111.60		8222
26968	11/09/16	TOW02 TOWNSHIP OF RIVER VALE	2,500.00		8222
26969	11/09/16	TRE01 TREASURER, STATE OF NEW JERSEY	1,000.00		8222
26970	11/09/16	VER VERIZON WIRELESS (LAPTOPS)	228.08		8222
26971	11/09/16	VER02 VERIZON WIRELESS (CELL PHONE)	336.56		8222
26972	11/09/16	VER03 VERIZON	319.89		8222
26973	11/09/16	VOS01 VOSS SIGNS LLC	230.48		8222
26974	11/09/16	WBM01 WB MASON CO., INC.	747.11		8222
26975	11/09/16	INT15 INTELLIGENT TRAFFIC SUPPLY LLC	1,380.00		8223
26976	11/09/16	PUB03 PUBLIC EMPLOYEES RETIREMENT	9,862.14		8230

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	37	4	193,617.82	1,720.75
Direct Deposit:	0	0	0.00	0.00
Total:	37	4	193,617.82	1,720.75

ESCROW	ESCROW				
3231	11/09/16	BTS01 BT SPECIALTIES LLC	247.00		8226
3232	11/09/16	COL21 COLLISON ENTERPRISES	944.50		8226
3233	11/09/16	GIT01 GITTLEMAN, MUHLSTOCK &	0.00	11/09/16 VOID	0
3234	11/09/16	GIT01 GITTLEMAN, MUHLSTOCK &	825.00		8226
3235	11/09/16	INS01 INSERRA SUPERMARKETS	175.35		8226
3236	11/09/16	JEN03 JENNINGS, BRIDGET	497.50		8226
3237	11/09/16	NEG02 NEGLIA ENGINEERING (ESCROW)	91.00		8226
3238	11/09/16	PER12 PERRONE'S FARM & GARDEN CENTER	250.00		8226
3239	11/09/16	PHI02 PHILLIPS PREISS GRYGIEL LLC	0.00	11/09/16 VOID	0
3240	11/09/16	PHI02 PHILLIPS PREISS GRYGIEL LLC	2,803.00		8226
3241	11/09/16	STA10 STATILE, CHRISTOPHER, PA. (OTHER)	0.00	11/09/16 VOID	0
3242	11/09/16	STA10 STATILE, CHRISTOPHER, PA. (OTHER)	0.00	11/09/16 VOID	0
3243	11/09/16	STA10 STATILE, CHRISTOPHER, PA. (OTHER)	3,479.83		8226

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	4	9,313.18	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	4	9,313.18	0.00

RECREATION	RECREATION TRUST				
3609	11/09/16	BUR01 BURTON AGENCY INC.	10,560.00		8225
3610	11/09/16	CAR30 CARTRIDGE WORLD	139.98		8225
3611	11/09/16	FIR07 FIRST STUDENT INC	9,155.00		8225
3612	11/09/16	RUT03 RUTGERS YOUTH SPORTS RESEARCH	1,115.00		8225

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	
RECREATION RECREATION TRUST						
Continued						
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		4	0	20,969.98	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		4	0	20,969.98	0.00
STONYBROOK STONYBROOK OPERATING						
5656	11/02/16	BER01	BERGEN MUNICIPAL EMP BNFT FUND	31.00		8219
5657	11/09/16	BOR18	BOROUGH OF HILLSDALE AGENCY	989.42		8224
5658	11/09/16	PAT04	PAT SCANLAN LANDSCAPING, INC	1,106.25		8224
5659	11/09/16	VER02	VERIZON WIRELESS (CELL PHONE)	49.25		8224
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		4	0	2,175.92	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		4	0	2,175.92	0.00
Report Totals						
	Checks:		59	8	233,565.65	1,720.75
	Direct Deposit:		0	0	0.00	0.00
	Total:		59	8	233,565.65	1,720.75

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	3,901.10	0.00	0.00	3,901.10
CURRENT FUND	6-01	189,716.72	0.00	0.00	189,716.72
STONYBROOK UTILITY	6-05	2,175.92	0.00	0.00	2,175.92
COAH/HOUSING ACCT	6-21	1,731.25	0.00	0.00	1,731.25
Year Total:		193,623.89	0.00	0.00	193,623.89
CAPITAL FUND	C-04	5,157.50	0.00	0.00	5,157.50
AGENCY ACCOUNT	G-17	600.00	0.00	0.00	600.00
RECREATION ACCOUNT	R-14	20,969.98	0.00	0.00	20,969.98
Total of All Funds:		224,252.47	0.00	0.00	224,252.47

**BOROUGH OF HILLSDALE
RESOLUTION 16242**

**ACCEPTING THE BID AND AWARDING THE CONTRACT FOR
SUPPLEMENTAL SNOW SHOVELING**

WHEREAS, on October 27, 2016, the Borough of Hillsdale received one (1) sealed bid for Supplemental Snow Shoveling; and

WHEREAS, Downes Tree Service Inc., 65 Royal Avenue Hawthorne, New Jersey 07506, was the lowest and only responsible bidder with the Base Bid of \$85.00 per shoveler and or snow blower with operator rate, and under Alternate Bid #1, Piece of Equipment #1 \$125.00/per piece of Equipment with an Operator, Piece of Equipment #2 \$150.00/per piece of Equipment with an Operator and Piece of Equipment #3 \$250.00/per hour/per Piece of Equipment ; and

WHEREAS, the Borough Administrator and the DPW Superintendent recommends that the contract be awarded to the lowest and only bidder; and

WHEREAS, the Borough Attorney has reviewed the bid package and found it to be in order; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, New Jersey that the bid submitted by Downes Tree Service Inc., 65 Royal Avenue Hawthorne, New Jersey 07506 for Supplemental Snow Shoveling, be accepted and it be awarded the contract, in a contract amount listed in the bid specifications.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: November 9, 2016

Jonathan M. DeJoseph, CMFO
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: November 9, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16243**

**ACCEPTING THE BID AND AWARDING THE CONTRACT FOR
INFORMATION TECHNOLOGY CONSULTING, SUPPORT & INSTALLATION
OF HARDWARE**

WHEREAS, on October 27, 2016, the Borough of Hillsdale received four (4) sealed bids for Information Technology Consulting, Support and Installation of Hardware; and

WHEREAS, Quikteks, 373E US Highway 46, Fairfield, NJ 07004, was the lowest responsible bidder with File Server Management at \$250.00/month, Managed Care Services at \$40.00/per month per workstation, Datto Cloud Back Up Per Month for 500 GB at \$150.00/month, hourly labor rate for any additional services not included in the managed services listed previously at \$135/per hour; and

WHEREAS, the Borough Administrator recommends that the contract be awarded to the lowest bidder; and

WHEREAS, the Borough Attorney has reviewed the bid package and found it to be in order; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, New Jersey that the bid submitted by Quikteks, 373E US Highway 46, Fairfield, NJ 07004 for the Information Technology Consulting, Support and Installation of Hardware, be accepted and it be awarded the contract, in a contract amount listed in the bid specifications.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: November 9, 2016

Jonathan M. DeJoseph, CMFO
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: November 9, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16244**

**DESIGNATING TIME AND PLACE OF
2017 COUNCIL MEETINGS**

BE IT RESOLVED, by the Borough Council that the first and second Tuesday of each month, except for conflicts due to holidays/elections as noted on the schedule below or in July, August and September when there will be one meeting per month, in the Municipal Building Council Chambers, 380 Hillside Avenue, Hillside, NJ, at the hour of 7:30 P.M. be designated as the time and place of Council meetings for the year 2017; and

BE IT FURTHER RESOLVED, that the Sine Die meeting has been set for January 7, 2017 at 12:30 p.m. and Reorganization Meeting at 1:00 p.m.; and

NOW, BE IT RESOLVED, by the Borough Council in compliance with the provisions of the Open Public Meeting Act (N.J.S.A. 10:4-6 Et Seq.) that:

Section 1. Except as provided by Chapter 4, Section 10:4-12B, all meetings of the Council shall be open to the public at all times.

Section 2. At every meeting, the public may actively participate during the time designated for that purpose in the order of business and the Council may take formal action.

Section 3. The meetings of the Council shall be held on the dates and times set forth in the scheduled annexed hereto and made a part hereof.

Section 4. Within seven (7) days following the adoption of this resolution, a copy shall be posted on a bulletin board accessible to the public at all business hours at or near the entrance to the Council's meeting room and shall remain so posted until replaced with a duly adopted resolution setting forth any revision thereof. A copy shall be mailed or sent by electronic means to two (2) official newspapers.

Section 5. Upon receipt by the Borough Clerk of a written request setting forth the name and address of the person making the request, the Clerk shall send to such person by regular mail, or by electronic means, between the date of such request and December 31st next ensuing, a copy of the meeting schedule referred to in section 3.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: November 9, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

2017 COUNCIL MEETINGS

January	7 th (Saturday) Sine Die Meeting 12:30 p.m.
	7 th (Saturday) Reorganization 1:00 p.m.
	17 th
February	7 th
	14 th
March	7 th
	14 th
April	11 th
May	2 rd
	9 th
June	8 th Thursday
	13 th
July	12 th
August	8 th
September	5 th
	12 th
October	10 th
	17 th
November	1 st Wednesday
	9 th Thursday
December	5 th
	12 th