

### ZONING REQUIREMENTS FOR PERMITS

1. Surveys may not be older than Five years old.
2. All surveys must show existing impervious coverage and existing Floor Area Ratio calculations in a bulk breakdown chart (listing each item individually with square footage, totaling square footage and giving percentages towards impervious and FAR)
3. Surveys must show all setbacks.
4. Proposed site plans must show all existing vs. proposed impervious coverage and existing vs. proposed Floor Area Ratio in a bulk breakdown chart. Listing each item individually with square footage, totaling square footage and final percentages for building coverage, FAR and impervious coverage.
5. Site plans must show all existing vs. proposed set backs.
6. Please see Ordinance No. 05-14 for information related to items to be included in Building Coverage, Floor Area Ratio and Impervious Coverage. Please be advised that covered porches and porticos are included in these calculations. Information will also be in the ordinance for impervious coverage calculations in reference to pavers, decks, and gravel.

\*Zoning review fee is due when the application is dropped off for review. There is a re-review charge each time an application is resubmitted and the fee must be submitted with the re-review.

\*Foundation location surveys are required for new construction, prior to backfill

\*As-Builts are required additions, new construction and permits with variances.

\*As-Builts are required to have all Impervious Coverage and Floor Area Ratio calculations in a bulk breakdown chart and must include all setbacks.

\*Shed permits require a manufacturer specification sheet showing size and height

BOROUGH OF HILLSDALE  
ZONING PERMIT APPLICATION  
380 HILLSDALE AVENUE  
HILLSDALE NJ 07642  
1-201-666-4800 Ext. 1563

Date \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Zone: \_\_\_\_\_  
Flood Hazard Area \_\_\_ Yes \_\_\_ No

Owner's Last Name \_\_\_\_\_ First \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Work \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Submitted By: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Work \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Reason for Application (Addition, Fence, Deck, Pool, Patio, Other): \_\_\_\_\_

Has the property been the subject of any applications to the Planning Board? \_\_\_ Yes \_\_\_ NO

If Yes, describe the purpose and date of resolution: \_\_\_\_\_

FOR OFFICIAL USE ONLY

This is to certify that the above described premises, together with any building thereon, are used or proposed to be used for, or as: \_\_\_\_\_ which is a:

( ) Use Permitted by Ordinance ( ) Use permitted by Variance approved on: \_\_\_\_\_

( ) Approved \_\_\_\_\_

Conditions of approval

( ) Denied \_\_\_\_\_

Reason for denial

Permit # \_\_\_\_\_

Erik Suljic Zoning Official \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_