

This is a proposed agenda, it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

**RE-ORGANIZATION MEETING
AGENDA OF THE BOROUGH COUNCIL
BOROUGH OF HILLSDALE
JANUARY 5, 2014~1:00 P.M.**

OPEN MEETING:

Mayor Max Arnowitz

FLAG SALUTE:

Mayor Max Arnowitz

INVOCATION:

Father John Korbelak

OPEN PUBLIC MEETING STATEMENT:

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 5th day of January, 2014. Public Notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The Fire Exits are located through the doors to your left. Proceed through the lobby and exit the building either right or left. Please silence all cell phones and pagers.

RECOGNITION OF DIGNITARIES:

Mayor Max Arnowitz

ADMINISTERING OATH OF OFFICE:

Chrisoula Looes – Councilmember	Term ending 12/31/16	
Frank Pizzella – Councilmember	Term ending 12/31/16	Richard J. DiLascio, Esq.

ROLL CALL OF 2014 HILLSDALE MUNICIPAL COUNCIL:

- Mayor Max Arnowitz
- Councilmember Jason DeGise
- Councilmember Douglas Frank
- Councilmember Thomas Kelley
- Councilmember Chrisoula Looes
- Councilmember Frank Pizzella
- Councilmember Lawrence Meyerson

STATE OF THE BOROUGH ADDRESS:

Mayor Max Arnowitz

COUNCIL REMARKS:

NOMINATION AND ELECTION OF COUNCIL PRESIDENT:

I now ask for a nomination put forward to be elected as Council president for the year 2014.

Nomination has been made for: _____

Motion: _____ Second: _____

Councilmember DeGise, Frank, Kelley, Looes, Meyerson, Pizzella

Borough Clerk Witkowski administers the Oath of Office to the Council President.

BOROUGH ATTORNEY: *(Mayor appointment with advice and consent) (R14013 includes Labor Attorney)*

Mayor Arnowitz presents the name of Eric M. Bernstein & Assoc. LLC, 34 Mountain Blvd., Bldg. A, P.O. Box 4922, Warren, NJ 07059 for Borough Attorney for a one (1) year term expiring December 31, 2014.

Motion: _____ Second: _____

Councilmember Frank, Kelley, Loose, Meyerson, Pizzella, DeGise

Oath of Office administered to the Borough Attorney

BY-LAWS OF THE BOROUGH COUNCIL:

Mayor Arnowitz proposes the adoption of By-Laws for the Hillsdale Borough Council for the year 2014.

Motion: _____ Second: _____

Councilmember Looes, Meyerson, Pizzella, DeGise, Frank, Kelley

APPOINTMENTS:

R 14023 Appointment of Probationary Patrolman, Matthew Buesser, effective date of January 6, 2014

Motion _____ Second _____

Council Members Kelley, Looes, Meyerson, Pizzella, DeGise, Frank,

OATH OF OFFICE:

Michael Camporeale

Mayor Max Arnowitz

PROMOTION:

R 14024 Promotion of Patrolman Christopher Donaldson to Sergeant effective date of January 6, 2014

Motion _____ Second _____

Council Members Looes, Meyerson, Pizzella, DeGise, Frank, Kelley

OATH OF OFFICE:

Sgt. Christopher Donaldson

Mayor Max Arnowitz

PROCLAMATION:

Designation of January 11 as Human Trafficking Awareness Day

Mayor Max Arnowitz

COUNCIL COMMITTEES:

Mayor Arnowitz announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2014.

(With advice and consent of Council)

Ambulance	Tom Kelley	Frank Pizzella	Doug Frank
Building/Zoning	Tom Kelley	Frank Pizzella	Jason DeGise
Business Public Relations	Frank Pizzella	Larry Meyerson	Jason DeGise
Finance	Larry Meyerson	Doug Frank	Jason DeGise
Fire Department	Chris Looes	Larry Meyerson	Doug Frank
Police Department/OEM	Larry Meyerson	Tom Kelley	Doug Frank
Public Works	Jason DeGise	Tom Kelley	Chris Looes
Real Estate/Open Space	Frank Pizzella	Jason DeGise	Doug Frank
Shared Services	Larry Meyerson	Tom Kelley	Jason DeGise

Motion: _____ Second: _____

Councilmember Meyerson, Pizzella, DeGise, Frank, Kelley, Looes

Mayor Arnowitz announces the proposed **SPECIAL COMMITTEES** for the year 2014.

Chamber of Commerce	Doug Frank~ Jason DeGise~ Larry Meyerson
Flood and Disaster Committee ~ (OEM)	Mayor, Police Chief, Fire Chief, Ambulance Captain, Emergency Management Director, Board of Health President, Environmental Chair, Red Cross
Historic Preservation	Councilmember Pizzella
Insurance Fund	Administrator
Insurance Liaison	Administrator~ Councilmember Looes
Liaison to Government Agencies	Mayor
Negotiation Committee	Mayor, Larry Meyerson, Doug Frank, Administrator
Personnel Committee	Mayor~Chrisoula Looes~Tom Kelley
Power and Energy	Administrator
RV Senior Housing Project	Martin Ward

Motion to record _____ Second: _____

Councilmember Pizzella, DeGise, Frank, Kelley, Looes, Meyerson

Mayor Arnowitz announces the proposed **COUNCIL LIAISONS** for the year 2014.
(with advice and consent of Council)

Board of Education: <i>Regional</i>	Larry Meyerson
<i>Local</i>	Frank Pizzella
Board of Health	Chris Looes
Environmental Commission	Frank Pizzella
Green Team	Frank Pizzella
Library	Doug Frank
Planning Board	Tom Kelley
Recreation	Chris Looes
Senior Citizens	Chris Looes
Swimming Pool Commission	Chris Looes
Public Assistance	Frank Pizzella
Local Assistance Board	Frank Pizzella

Motion: _____ Second: _____
 Councilmember DeGise, Frank, Kelley, Looes, Meyerson, Pizzella

FIRE DEPARTMENT OFFICERS:

Mayor Arnowitz presents the names of the following 2014 Officers of the Hillsdale Fire Department:

2014 BOARD OF FIRE OFFICERS	
Chief	Jason H. Durie
Deputy Chief	James Domville
Senior Captain	Patrick Doody
Junior Captain	Thomas Kelley
1 st Lieutenant	Bryan Heitmann
2 nd Lieutenant	William Stanton
3 rd Lieutenant	Jason DeGise
4 th Lieutenant	Barry Peterson
2014 ASSOCIATION OFFICERS	
President	Keith Capogna
Vice president	George Wodowski
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to record _____ Second: _____
 Councilmember Frank, Kelley, Looes, Meyerson, Pizzella, DeGise

POLICE DEPARTMENT:

Mayor Arnowitz presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2014 as recommended by Police Chief Stalter in his letter of December 10, 2013:

**2014
 POLICE DEPARTMENT PERSONNEL APPOINTMENTS**

Donald Carty	Captain
Richard Hirsch	Lieutenant
Thomas F. Ivancich	Lieutenant
Gary Fichtenbaum	Sergeant
Jonathan Bologna	Patrolman
John Buonadonna	Patrolman
Thomas Cole	Patrolman
Colin Doyle	Patrolman
Kevin Garcia	Patrolman
Drew Kaplan	Patrolman
Christopher Karcich	Patrolman

Andres Perez	Patrolman
Alexandria Vergnes	Patrolman
Kimberly Haffler	Police Matron
Alexandria Vergnes	Police Matron

Motion to record: _____ Second: _____
 Councilmember Kelley, Looes, Meyerson, Pizzella, DeGise, Frank

APPOINTMENT OF 2014 BOROUGH PROFESSIONALS:

BOND COUNSEL: (R14019)

Mayor Arnowitz presents the firm of Gibbons P.C., One Gateway Center, Newark, NJ 07102-5310 for Bond Counsel for the term expiring December 31, 2014.

Motion: _____ Second: _____
 Councilmember Looes, Meyerson, Pizzella, DeGise, Frank, Kelley

Oath of Office administered to Bond Counsel.

BOROUGH AUDITOR: (R14014)

Mayor Arnowitz presents the firm of Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 for Borough Auditor for the term expiring December 31, 2014.

Motion: _____ Second: _____
 Councilmember Meyerson, Pizzella, DeGise, Frank, Kelley, Looes

Oath of Office administered to Borough Auditor.

BOROUGH ENGINEER: (*Mayor appointment with advice and consent*) (R14021)

Mayor Arnowitz presents the name of Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, NJ 07071 for Borough Engineer for the second year of a three (3) year term expiring December 31, 2014.

Motion: _____ Second: _____
 Councilmember Pizzella, DeGise, Frank, Kelley, Looes, Meyerson

Oath of Office administered to Borough Engineer.

BOROUGH PLANNER: (R14022)

Mayor Arnowitz presents the name of Darlene Green, PP, AICP, Maser Consulting P.A., 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856, for Borough Planner for the term expiring December 31, 2014.

Motion: _____ Second: _____
 Councilmember DeGise, Frank, Kelley, Looes, Meyerson, Pizzella

Oath of Office administered to Labor Counsel.

LABOR COUNSEL: (R14013)

Mayor Arnowitz presents the name of Eric M. Bernstein & Assoc. LLC, 34 Mountain Blvd., Bldg. A, P.O. Box 4922, Warren, NJ 07059 for Borough Labor Counsel for the term expiring December 31, 2014.

Motion: _____ Second: _____
 Councilmember Frank, Kelley, Looes, Meyerson, Pizzella, DeGise

Oath of Office administered to Labor Counsel

PROSECUTOR: (R14020)

Mayor Arnowitz presents the name of Dennis G. Harraka, Esq., Ferrara, Turitz, Harraka & Goldberg, P.C., 505 Main Street, Hackensack, NJ 07601 for Prosecutor for the term expiring December 31, 2014.

Motion: _____ Second: _____
 Councilmember Kelley, Looes, Meyerson, Pizzella, DeGise, Frank

Oath of Office administered to Borough Public Defender.

PUBLIC DEFENDER: (R14018)

Mayor Arnowitz presents the name of Jeffrey Steinfeld, 46 Standish Road, Hillsdale, NJ 07642 for Public Defender for the term expiring December 31, 2014.

Motion: _____ Second: _____

Councilmember Looes, Meyerson, Pizzella, DeGise, Frank, Kelley

Oath of Office administered to Borough Public Defender.

RISK MANAGEMENT: (R14016)

Mayor Arnowitz presents the firm name of BGIA, Business & Governmental Insurance Agency, Plaza Nine, 900 Route 9 North, Suite 503, Woodbridge, NJ 07095 for Risk Management for the term expiring December 31, 2014.

Motion: _____ Second: _____

Councilmember Meyerson, Pizzella, DeGise, Frank, Kelley, Looes

Oath of Office administered to Risk Management.

TAX APPEAL COUNSEL: (R14017)

Mayor Arnowitz presents the firm of DeCotiis, FitzPatrick & Cole, LLP, Glenpointe Center West, 500 Frank W. Burr Boulevard, Suite 31, Teaneck, NJ 07666 for Tax Appeal Counsel for the term expiring December 31, 2014.

Motion: _____ Second: _____

Councilmember Pizzella, DeGise, Frank, Kelley, Loose, Meyerson

Oath of Office administered to Tax Appeal Counsel.

BOROUGH APPRAISER: (R14015)

Mayor Arnowitz presents the firm of McNerney & Associate, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 for Borough Appraiser for the term expiring December 31, 2014.

Motion: _____ Second: _____

Councilmember DeGise, Frank, Kelley, Looes, Meyerson, Pizzella

Oath of Office administered to Tax Appraiser.

ANNUAL APPOINTMENTS AND DEISGNATIONS TO VARIOUS MUNICIPAL OFFICES:

Mayor Arnowitz presents the names of the following individuals for appointment to the positions indicated for the year 2014:

Assessment Search Officer	Susan Witkowski
Land Use Officer	To Be Determined
Police and Fire Chaplains	Rabii Ruth Zlotnick, Father Bruce Harger, Pastor Brian Neville
Recycling Coordinator	Keith Durie

Motion: _____ Second: _____

Councilmember Frank, Kelley, Looes, Meyerson, Pizzella, DeGise

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Arnowitz presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

ENVIRONMENTAL COMMISSION: Mayor Appointment

Scott Raymond -3 year term Term Expiring 12/31/2016
Rob Holmes-3 year term Term Expiring 12/31/2016
Laura Calabria-Alt.#2-2 year term Term Expiring 12/31/2015

Motion to Record: _____ Second: _____

Councilmember Kelley, Looes, Meyerson, Pizzella, DeGise, Frank

FIRE OFFICIAL:

Keith Durie Term Expiring 12/31/2014

Motion: _____ Second: _____

Councilmember Looes, Meyerson, Pizzella, DeGise, Frank, Kelley

GREEN TEAM:

Mayor Max Arnowitz, James Alba, Mark Becker, Grace Biener, Stefanie Breuer, Administrator (vacancy), Sally Denbeaux, Michael Giancarlo, Meredith Kates, Michael Lavitol, Cheryl Mercer, Liz Scholl, Aditi Sen, Rob Holmes, Youth Member, Zach Weinstein, DPW Superintendent Keith Durie, Engineer Greg Polyniak

Term Expiring 12/31/2014

Motion: _____ Second: _____

Councilmember Meyerson, Pizzella, DeGise, Frank, Kelley, Looes

HISTORIC PERSERVATION COMMITTEE:

Eric Bongard, Barabara Braun, Lori Bettini, Tracy Glasner, Jerome Miano, Joanne Miano, Peter Hard

Term Expiring 12/31/2014

Motion _____ Second _____

Councilmember Pizzella, DeGise, Frank, Kelley, Looes, Meyerson

LOCAL ASSIST BOARD:

June Jones, Lois Kohan

Term Expiring 12/31/2015

Motion: _____ Second : _____

Councilmember DeGise, Frank, Kelley, Looes, Meyerson, Pizzella

MEDICAL EXAMINERS:

Carol D'Aquino, M.D., Michael Rutigliano, M.D., David M. Stewart, M.D.

Term Expiring 12/31/2014

Motion: _____ Second: _____

Councilmember Frank, Kelley, Looes, Meyerson, Pizzella, DeGise

OFFICE OF EMERGENCY MANAGEMENT:

Jon Najarian, Deputy OEM Coordinator

Term Expiring 12/31/2014

Motion: _____ Second: _____

Councilmember Kelley, Looes, Meyerson, Pizzella, DeGise, Frank

PLANNING BOARD: Mayor Appointment

Elliot Lichtstein , Class IV

Joan Traudt, Alt.#1

Term Expiring 12/31/2017

Term Expiring 12/31/2015

Motion to Record: _____ Second: _____

Councilmember Loose, Meyerson, DeGise, Frank, Kelley

Mayor Arnowitz presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

LIBRARY TRUSTEES: Mayor Appointment with Advise and Consent

Barbara Braun, Barbara Wertheim

Term Expiring 12/31/2018

Motion: _____ Second: _____

Councilmember Meyerson, Pizzella, DeGise, Frank, Kelley, Looes

OUR TOWN COMMITTEE: Mayor with Advice and Consent

Volunteers needed

RECREATION COMMITTEE: Mayor with Advice and Consent

Jerry Dargan

Vacancy-Unexpired Term

Term Expiring 12/31/2017

Term Expiring 12/31/2014

Motion: _____ Second: _____

Councilmember Pizzella, DeGise, Frank, Kelley, Looes, Meyerson

HILLSDALE SWIMMING POOL COMMISSION: Mayor with Advice and Consent

Jay Campbell-3 year term

Paul Muller-3 year term

Term Expiring 12/31/2016

Term Expiring 12/31/2016

Motion: _____ Second: _____
Councilmember DeGise, Frank, Kelley, Looes, Meyerson, Pizzella

The Council presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

BOARD OF HEALTH: Council Appointment

Lois Kohan to unexpired term for Ann Deutsch
Kimberly Hampton-Saul
James Stephens

Term Expiring 12/31/2015
Term Expiring 12/31/2016
Term Expiring 12/31/2016

Motion: _____ Second: _____
Councilmember Frank, Kelley, Loose, Meyerson, Pizzella, DeGise

PLANNING BOARD MEMBER-CLASS III: Council Appointment

Mayor Arnowitz requests the Council to nominate a member of the Council to be appointed to the Planning Board as their representative as the Class III Member of the Planning Board for a one (1) year term expiring December 31, 2014.

Council appointment to Planning Board Thomas Kelley

Motion: _____ Second: _____
Councilmember Kelley, Looes, Meyerson, Pizzella, DeGise, Frank

Mayor Arnowitz states that no further Oaths of Office will be administered at this meeting. However, all appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 17, 2014.

APPROVAL OF MINUTES: none

CORRESPONDENCE: none

DISCUSSION:

PUBLIC COMMENTS:

Mayor Arnowitz opens the meeting to the public.

RESOLUTIONS (Consent Agenda):

- 14001 Temporary Budget 2014
- 14002 Establishment of Interest Rate on Delinquent Taxes
- 14003 Designating Borough Depositories
- 14004 Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance
- 14005 Designating Tax Search Officer for 2014
- 14006 Annual appointment of Green Team Advisory Committee
- 14007 Designating Authorized Drivers of Borough Vehicles
- 14008 Authorizing Assessor to File Tax Appeals
- 14009 Public Agency Compliance Officer for 2014
- 14010 Designate Official Newspapers
- 14011 Authorize Chief Financial Officer Authority to Pay Certain Obligations as needed
- 14012 Establish Change Funds

- 14013 Authorizing the Award of a Fair and Open Contract for Borough Attorney and Labor Attorney
- 14014 Authorizing the Award of a Fair and Open Contract for Borough Auditor
- 14015 Authorizing the Award of a Fair and Open Contract for Borough Appraiser
- 14016 Authorizing the Award of a Fair and Open Contract for Risk Management Insurance Consultant
- 14017 Authorizing the Award of a Fair and Open Contract for Attorney for Tax Appeals
- 14018 Authorizing the Award of a Fair and Open Contract for Borough Public Defender
- 14019 Authorizing the Award of a Fair and Open Contract for Borough Bond Counsel
- 14020 Authorizing the Award of a Fair and Open Contract for Borough Prosecutor
- 14021 Authorizing the Award of a Fair and Open Contract for Borough Engineer
- 14022 Authorizing the Award of a Fair and Open Contract for Borough Planner
- 14025 Reject all Requests for Qualifications for Borough Special Projects Engineer

Motion: _____ Second: _____

Councilmember Meyerson, Pizzella, DeGise, Frank, Kelley, Looes

PUBLIC COMMENTS:

Mayor Arnowitz opens the meeting to the public.

COUNCIL COMMENTS:

Mayor Arnowitz invites comments from Council members.

BENEDICTION:

Pastor Brian Neville

ADJOURNMENT:

Motion: _____ Second: _____

Councilmember Pizzella, DeGise, Frank, Kelley, Looes, Meyerson

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON
TUESDAY, JANUARY 14, 2014 BEGINNING AT 7:30 P.M.**