

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15082**

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**APPOINTMENT OF SUSAN WITKOWSKI AS THE  
MUNICIPAL CLERK FOR THE BOROUGH OF HILLSDALE**

WHEREAS, in accordance with N.J.S.A.40A:9-133 every municipality in the State of New Jersey is required to have a Municipal Clerk; and

WHEREAS, Susan Witkowski, a certified Registered Municipal Clerk of the State of New Jersey, was appointed to serve a three year term as Municipal Clerk of the Borough of Hillsdale, commencing April 23, 2012; and

WHEREAS, the Governing Body of the Borough of Hillsdale has determined to reappointment Susan Witkowski as Municipal Clerk of the Borough of Hillsdale.

NOW, THEREFORE, BE IT RESOLVED by the governing body that Susan Witkowski is hereby appointed Municipal Clerk for the Borough of Hillsdale for a second term commencing April 24, 2015 and to continue to serve until her successor is duly appointed and qualified.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_

Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 15105**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN  
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining agreements
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege-*personnel cfo*
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

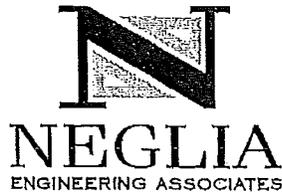
**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor



**ENGINEER'S REPORT  
BOROUGH OF HILLSDALE  
APRIL 7, 2015  
DATE OF REPORT: MARCH 31, 2015**

Joseph E. Neglia, PE, PP, PLS  
CEO, Chairman of the Board  
Michael J. Neglia, PE, PP, PLS  
President

Gregory Polyniak, PE, PP  
Michael F. Berliner  
Thomas R. Solfafo, PE, CME  
Daniel Kaufman, PE, PP  
Brian Intindola, PE

Civil Engineering  
Municipal Engineering  
Landscape Architecture  
Traffic Engineering  
Planning  
Land Surveying  
Construction Management

34 Park Avenue  
PO Box 426  
Lyndhurst, NJ 07071  
Tel: 201.939.8805  
Fax: 201.939.0846  
www.negliaengineering.com

**1. FUNDING / GRANTING OPPORTUNITIES (YEAR 2014-2015)**

Per the request of the Borough, Neglia Engineering Associates has researched funding / grant application programs available to the Borough based on the current assets and infrastructure to-date. A list of the potential applications available to the Borough and the anticipated submission dates, as revised, are provided below for review and consideration for planned improvements within the community.

FUNDING / GRANT PROGRAM SUBMISSION DATES	
Fund / Grant Name	Anticipated Submission Date
<i>Federal</i>	
Safe Routes to Schools (SRTS)	Submitted June 27, 2014
Community Development Block Grant (CDBG)	Submitted December 4, 2014
Hazard Mitigation Assistance (HMA)	
Hazard Mitigation Grant Program (HMGP)	After Major Disaster
Pre-Disaster Mitigation (PDM)	July 2015
Flood Mitigation Assistance (FMA)	July 2015
Public Assistance (PA)	After Disaster & State of Emergency Declared
<i>State</i>	
Municipal Aid - 2015	Submitted September 29, 2014
County Aid	No Submission
Local Aid Infrastructure	No Submission
Bikeways	No Submission
Safe Streets to Transit (SSTT)	No Submission
Transit Village	No Submission
Local Bridges, Future Needs	No Submission
Green Acres / Blue Acres Funding	July 2015
<i>County</i>	
Open Space, Recreation, Farmland & Historic Preservation	Submitted October 31, 2014
Municipal Park Improvement	No Submission
200 Club Funding	Quarterly

**2. ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS (YR 2014-15)**

Per the request of the Borough, Neglia Engineering Associates prepared an itemized list of grant applications that this office prepared and submitted to regulatory agencies for consideration in the year 2014-2015. They are as follows:

ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS			
Grant	Date Submitted	Anticipated Decision	Review Status
NJDOT Safe Routes to Schools (SRTS)	8/27/2014	Early 2015	Not Awarded
NJDOT Municipal Aid - 2015 (Saddlewood Dr.)	9/29/2014	Middle 2015	Under Review
Bergen County Historic Preservation Trust Fund 2014 - Hillsdale Train Station	10/31/2014	Spring-Summer 2015	Under Review
Bergen County Community Development Block Grant FY 2015 - Hillsdale Train Station ADA Restroom	12/4/2014	Summer-Fall 2015	Under Review



3. **NJDOT MUNICIPAL AID GRANT (SADDLEWOOD DRIVE) & NJDOT DISCRETIONARY AID GRANT (KENT ROAD AND BAYLOR AVENUE)**

The NJDOT Discretionary Aid application funding for Kent Road and Baylor Avenue improvements was awarded in the amount of \$250,000 in March 2014. Per correspondence received from the NJDOT, the NJDOT Local Aid Infrastructure Fund application funding for the Saddlewood Drive improvements was awarded in the amount of \$149,000 in May 2014.

A formal request to combine the projects and their funding was submitted to NJDOT on July 23, 2014 to obtain more competitive bidding on the overall project. The NJDOT approved the request on July 23, 2014 via a written letter submitted by Richard Loveless, Supervising Engineer.

A resolution of award and a recommendation letter was submitted to the Borough on September 4, 2014, recommending that the contract be awarded to AJM Contractors, Inc. for the bid amount of Three Hundred Forty-Two Thousand Two Hundred Ninety Dollars and Thirty Cents (\$342,290.30). The project limits include Baylor Avenue from Kent Road to Ruckman Avenue (Base Bid A), Saddlewood Drive from midway between Forest Drive and Chadwick Road to Hillsdale Avenue (Base Bid B); Kent Road from Cambridge Road to its terminus (Alternate Bid '#1', and Alternate Bid '#2'). A "Notice to Proceed" was submitted to the contractor on October 17, 2014.

The contractor has completed the reconstruction of the roadway drainage inlets with Type "N" Eco Safe Curb Pieces and Bicycle Safe Grates on Kent Road, Baylor Avenue and Saddlewood Drive. The contractor has completed all required curb installation. Due to prevailing and anticipated weather conditions, construction activities have halted. Construction will begin in Spring 2015.

4. **HILLSDALE MUNICIPAL LANDFILL - METHANE GAS SURVEY & GROUNDWATER MONITORING (YEAR 2015)**

Neglia Engineering Associates solicited firms for the semi-annual groundwater monitoring and the quarterly methane study. Our office received two bids for the methane gas survey. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey for a total bid of \$10,600 which represents the Base Bid (January 2015 testing for \$2,800) and the Alternate Bid (April 2015, July 2015 and October 2015 testing for \$7,800).

Neglia Engineering Associates received two bids for groundwater monitoring services. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Aqua Pro-Tech Laboratories to perform the groundwater monitoring services for a total bid of \$6,858.50 which represents the Base Bid (January 2015 testing for \$3,723.50) and the Alternate Bid (July 2015 testing for \$3,155.00). Both the methane and groundwater testing quotes were awarded at the January 20, 2015 Mayor and Council meeting. The methane gas survey field services were completed on Friday, January 23, 2015. The groundwater sampling field services were completed and submitted on Friday, January 30, 2015.

On February 12, 2015, the Borough of Hillsdale (Sue Witkowski, Borough Administrator; Donald Russell, Borough DPW Superintendent) and Neglia Engineering Associates (Gregory Polyniak) attended a meeting with NJDEP Solid Waste Permitting and NJDEP Enforcement. At the meeting, the NJDEP reviewed the site and explained the items that needed to occur and items that needed to be provided to be in compliance with the NJDEP Landfill Closure Approval. The following was discussed:

1. All landfill closure approval documents as listed on page 3 of the Landfill Closure Approval must be kept



- on file at Borough Hall.
2. All landfill maintenance manuals / procedure lists / programs as listed in Item 5, page 4 of the Landfill Closure Approval must be kept on file at Borough Hall.
  3. All landfill inspection reports if performed in accordance with Item 6, page 4 of the Landfill Closure Approval since Year 2010 must be forwarded to the NJDEP.
  4. All methane gas monitoring reports beginning in Year 2010 in accordance with Item 8, page 4 of the Landfill Closure Approval and Item 18, page 5 of the Landfill Closure Approval since Year 2010 must be forwarded to the NJDEP.
  5. All groundwater monitoring reports beginning in Year 2010 in accordance with Item 8, page 4 of the Landfill Closure Approval and Item 23, page 6 of the Landfill Closure Approval since Year 2010 must be forwarded to the NJDEP.
  6. A copy of the Post Closure Care Plan in accordance with Item 11, page 5 of the Landfill Closure Approval must be forwarded to the NJDEP.
  7. The as-built certification / survey in accordance with Item 15, page 5 of the Landfill Closure Approval must be forwarded to the NJDEP.
  8. The field surface shall be maintained to minimize infiltration and ponded water in accordance with Item 19, page 6 of the Landfill Closure Approval.
  9. The NJDEP Air Pollution Control Permit in accordance with Item 22, page 6 of the Landfill Closure Approval must be prepared and forward to the NJDEP.
  10. The existing methane alarm system must be maintained, function, and remain turned on.
  11. The existing landfill slope shall be maintained. Per the NJDEP, this slope shall be mowed and maintained. Any existing trees shall be cut to grade. Root balls do not and shall not be removed.
  12. After completing the mowing, all visible vermin holes / erosion issues shall be addressed in accordance with the Landfill Closure Approval maintenance manuals mentioned above.
  13. The observed section of erosion along the eastern slope shall be addressed.
  14. The existing construction fence along the eastern slope edge shall be removed or re-established. At this time, it is laying at grade.
  15. Two stormwater system grates / caps along the slope are missing and shall be installed.
  16. All control points (wells, vents, manholes, etc.) shall be cleared of vegetation.
  17. The existing landfill leachate manholes shall be verified as functioning and maintained. The Borough shall supply photographs illustrating that they are functioning to the NJDEP.
  18. The existing groundwater monitoring wells shall be painted blue and numbered in accordance with the Landfill Closure Approval drawings. The leachate manholes shall be painted a different color and labeled per the plan, too.
  19. Before and after maintenance photographs shall be provided to the NJDEP.
  20. The Borough shall supply a copy of its budget illustrating a line item for Hillsdale Landfill maintenance.
  21. Prior to the end of February 28, 2015, the Borough / Neglia Engineering Associates are required to supply a schedule of compliance completion for the above referenced items.



On February 27, 2015 Neglia Engineering Associates issued an NJDEP Compliance Item List and Schedule to the NJDEP to satisfy Item 21 listed above. Within the List, Neglia Engineering Associates illustrated that the Borough supplied the NJDEP (through a submission in late February) with the as-built survey and closure and post closure care plan. In addition, copies of the NJDEP closure approval documents and maintenance file are now on record with the Borough Clerk for Borough use and review.

Neglia Engineering Associates submitted documents to satisfy the Year 2015, Semi-Annual Groundwater Monitoring and Methane Monitoring requirements on February 18, 2015 to NJDEP. These documents included the Methane Gas Migration Survey Report, NJPDES – DGW Exceedance Report for Sanitary Landfills and Groundwater Sampling Analytical Results for the Four Monitoring Wells.

Neglia Engineering Associates is aware that the Borough DPW Superintendent has inspected the field methane sensor system and alarm equipment box. We understand that the system is functional but requires some repair and calibration. The Borough DPW Superintendent has contacted firms to address the repair and calibration services and is securing quotes at this time.

The Borough awarded the NJDEP Pollution Control Permit preparation services to First Environment. They are proceeding with their services. Our office anticipates receipt of a draft version of the permit on April 6, 2015. The final permit is anticipated to be submitted on April 8, 2015 via NJDEP's Online Portal per correspondence with First Environmental on March 30, 2015.

Quarterly methane testing is to proceed in April 2015. Partners will be reviewing the future weather conditions and will inform our office of a date. Once informed, the resident notices will be distributed.

##### **5. HILLSDALE CENTENNIAL FIELD METHANE SENSORS**

Partner Engineering and Science, Inc. submitted a Landfill Gas Migration Report for the Hillsdale Municipal Landfill at Centennial Field on December 2, 2014. Based upon the report conclusions, Partner Engineering found the presence of elevated concentrations of methane at the field house. In addition, Partner Engineering noted that automatic methane gas sensors should be installed with an audible alarm. As per the direction of the Governing Body, Neglia Engineering Associates prepared an engineer's estimate for the installation of sensors with audible alarm, strobe alarm, and an autodial to the police department. The estimate was submitted to the Borough on December 19, 2014 for consideration. The estimate was in the amount of \$38,068.80 which includes a twenty percent contingency for budget fluctuations.

Per direction from the Mayor and Council at the January 20, 2015 Mayor and Council meeting, Neglia Engineering Associates prepared and submitted solicitations for the installation of automatic methane gas sensors with audible alarm, strobe alarm, and an autodial to the police department. As previously noted, Neglia Engineering Associates understands that the Borough does not have a Qualified Purchasing Agent at the time of this report. We understand that the Borough is exploring the acquisition of a QPA to limit project delays and expenditures. Per Local Public Contract Law, a solicitation quote of \$36,000 or less could be awarded with a QPA. Without a QPA, the quote maximum is \$17,500. As state above, our engineer's estimate was near the \$36,000 limit.

Neglia Engineering Associates solicited eight (8) contractors to supply and install Building Methane Sensors at Centennial Field. The solicitation deadline was Tuesday, February 24, 2015. We received one quote for \$31,814.00 from Quality Electrical Construction Company. A letter of recommendation to authorize Quality Electrical Construction, Company was submitted on February 24, 2015 pending available funding, Borough Auditor review, and the acquisition of a QPA.



Neglia Engineering Associates understands that the Borough has secured a Qualified Purchasing Agent (QPA). If a QPA has been secured, we recommend that the Borough authorize Quality Electrical Contractors, Co. to install the Centennial Field building methane sensors for the amount of \$31,814.00 in accordance with our February 24, 2015 recommendation package.

6. **HILLSDALE RAILROAD STATION PROJECT (BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND 2014)**

Per the direction of the Governing Body, Neglia Engineering Associates submitted a Declaration of Intent to Apply on August 1, 2014 for improvements to the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. Since the initial August 1, 2014 submittal, additional structural damage was found in September 2014. Therefore, an updated Intent to Apply form was submitted to Bergen County Open Space on October 9, 2014 and an endorsing resolution was adopted on October 7, 2014.

To be eligible for a grant, the applicant shall, as part of the application, show evidence of matching funds in hand or demonstrate clearly the ability to match the grant requested. Therefore, the Borough of Hillsdale certified that the bonding capacity is available in the amount of \$200,000 for the estimated required improvements.

The Borough shall note that the New Jersey Historic Preservation Office (HPO) must review all funded projects for compliance with the *Secretary of the Interior's Standards* and a copy of the authorization letter supplied to the Historic Preservation Advisory Board (HPAB). Although not specifically required, a HPO authorization letter prior to the submittal to Bergen County Historic Preservation Trust Fund is recommended to confirm compliance with said standards. However, this authorization can be obtained prior to bidding for the project. In addition, the HPAB must approve all professionals, contractors, and craftspersons that are to perform work on the project. This is to ensure that they have had successful experience with projects involving historic properties and that their work conforms to the *Secretary of the Interior's Standards*. Neglia Engineering Associates obtained a proposal on October 16, 2014 from a qualified architect for historical improvements for submittal to Bergen County. These materials were included as part of the grant submission.

All work on projects funded through this program must begin within two years of the date of the award of the grant by the Bergen County Board of Chosen Freeholders and be completed within three years of the award. Work on the project must be completed in accordance with the project schedule established in the grant agreement.

Neglia Engineering Associates submitted an application to Bergen County Open Space on October 31, 2014 without the required signature from NJ Transit. On November 21, 2014, Neglia Engineering Associates submitted the application signature sheet with the necessary NJ Transit signature. This grant application is currently under review by Bergen County. The tentative decision and recommendation of funding award by the Board of Chosen Freeholders will take place during Spring-Summer 2015.

7. **BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – HILLSDALE TRAIN STATION RESTROOM**

Neglia Engineering Associates identified the availability of a Bergen County Community Development Block Grant in October 2014. The Borough was advised that applications for this grant were due on December 5, 2014. The Borough identified a need for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue in November 2014.



An endorsing resolution was submitted to the Borough for adoption during the December 2, 2014 Mayor and Council Meeting. Based upon the Borough's direction, Neglia Engineering Associates prepared documents and submitted an application on December 2, 2014 in pursuit of grant funding for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. This grant application is currently under review by Bergen County. Based upon telephone conversations with Bergen County Representatives on March 30, 2015, award recipients will be identified during May-June 2015.

**8. HILLSDALE LIBRARY ELEVATOR**

Our office was informed in late November 2014 that the existing elevator at the Hillsdale Public Library was not functioning. Per the request of the Governing Body, our office contacted the NJ Department of Community Affairs and was instructed that only a portion of the project related to the shaft failure and future fluid discharge could be addressed as an emergency. The remainder of the repair could not be addressed as an emergency. The remainder of the repair would require a solicitation or formal public bid depending upon project budget and the availability of a QPA (Qualified Purchasing Agent). Our office worked with the Library to acquire elevator contractor quotes. Please understand that these quotes did not include any LSRP or remediation budgets, which are unknown.

On November 24, 2014 the Borough requested confirmation of eligibility for the repair / reconstruction of an existing elevator at the Hillsdale Library. As per Angela Drake, Bergen County Community Development, repairs of any kind are not eligible for Community Development Block Grants. Additionally, new elevators are not eligible within the Pascack Valley Region based on the current by-laws. The reason elevators are not eligible is due to their cost as they relate to the overall available monies for the Pascack Valley Region.

On January 20, 2015, Neglia Engineering Associates submitted to the Borough a multi-phased approach to address the damaged elevator. Phase I of the project was authorized by the Governing Body at the January 20, 2015 Mayor and Council Meeting. It included raising the elevator cab and addressing the shaft break. A \$30,200 quote was received from and awarded to ThyssenKrupp for emergency repairs. The remaining phases of the project have not been authorized at this time.

On March 25, 2015, Neglia Engineering Associates provided inspection services related to Phase I of the Hillsdale Library Elevator Repair as previously identified. This work was completed by the contractor on March 26, 2015. It appeared that the hydraulic fluid leak from the corroded shaft liner was contained within the sump pump pit. Fluid did not appear to enter the subsurface.

Neglia Engineering Associates requested MEP drawings from the library to determine the sump pump discharge. The plans were not available during a file inspection with David Franz at the site inspection on March 25, 2015. For this reason, Neglia Engineering Associates will perform a dye test to determine the ultimate sump pump discharge connection point. If the connection is to the sanitary sewer, we anticipate eliminating Phase II. Phase II includes environmental remediation and LSRP services. The dye test is to be performed once the DPW pumps the hydraulic fluid out of the sump pump pit. We expect both the pit pumping and the dye test to be completed within the next two weeks.

In anticipation that Phase II can be eliminated, Neglia Engineering Associates has solicited quotes from elevator repair firms to address the remaining elevator repair. Our office anticipates contractor responses on April 6, 2015. Subsequent to receipt of responses and the potential to eliminate Phase II, Neglia Engineering Associates would issue a recommendation package to repair the elevator for review and consideration by the Borough.



**9. YEAR 2014 NJDEP ANNUAL STORMWATER REPORT**

On March 25, 2015, Neglia Engineering Associates met with the Borough Administrator and DPW Superintendent to aid in the preparation of the NJDEP Annual Report and the new Supplemental Questionnaire. The questions listed within the Supplemental Questionnaire were reviewed, discussed, and answered. The DPW Superintendent will enter and submit the information for the NJDEP Annual Report and Supplemental Questionnaire online on the NJDEP online website. Mr. Russell's work eliminates the need for our office to perform and invoice the services listed within our previously authorized contract for this scope.

**10. ROADWAY IMPROVEMENT ESTIMATES**

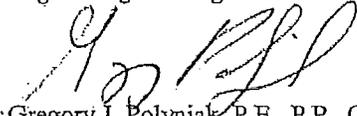
Per the request of the Governing Body at the March 3, 2015 Mayor and Council Meeting, Neglia Engineering Associates prepared an initial, preliminary estimate for roadway improvements for all municipal roadways within the Borough of Hillsdale. The estimate is preliminary since inspection of the roadways was not performed to prepare the engineer's estimate. The estimate illustrated an approximate overall budget of \$46.5 million to address the 44.4 miles of municipal roadway. This estimate was issued to the Borough of March 9, 2015.

Per the request of the Borough, Neglia Engineering prepared engineering estimates for four municipal roadways selected by the Borough. The roadways and their engineer's estimate's budgets were issued on March 24, 2015 and were as follows:

- Hillsdale Avenue from Cedar Lane to Kinderkamack Road (approximately 3,920 LF) - \$468,423
- Everdell Avenue from East Liberty Avenue to Piermont Avenue (approximately 1,095 LF) - \$121,347
- Sycamore Avenue (approximately 1,085 LF) - \$117,207
- Lafayette Avenue (approximately 820 LF) - \$137,886

It shall be noted that the budget contains a twenty percent contingency for surveying services, engineering services, construction management services, and potential unit price fluctuations at the time of potential bidding.

Respectfully submitted,  
Neglia Engineering Associates

  
Gregory J. Polyniak, P.E., P.P., C.M.E.  
For the Borough Engineer  
Borough of Hillsdale

Respectfully submitted,  
Neglia Engineering Associates

  
David Juzmeski, P.E., P.P.  
For the Borough Engineer  
Borough of Hillsdale



# Hillsdale Board of Health

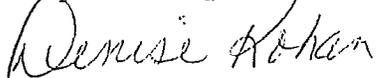
380 Hillsdale Avenue, Hillsdale, NJ 07642  
201/666-4800, ext. 1552 FAX 201/358-5002  
Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

## ACTIVITIES FOR THE MONTH OF MARCH, 2015

<u>VITAL STATISTICS</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>
Births for the month of February 2015*	Males 1	4
	Females 2	4
Deaths for the month of March, 2015	Males 3	5
	Females 6	13
Marriages/Civil Unions:*	4	
Domestic Partnerships:	1	
Transcripts:	10	

\*Actual totals are recorded one month later because of delay in reports.

Respectfully submitted,



Denise Kohan  
Registrar

# Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642  
201/666-4800, ext. 1552 FAX 201/358-5002  
Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

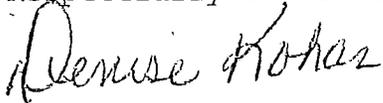
March 31, 2015

The Honorable Mayor and Council:

The following is the result of the monies received by the Board of Health for the month of March 2015

CHC Fees:	\$	340.00
Transcripts	\$	112.00
Marriage Fees	\$	15.00
Food Licenses	\$	550.00
Food Licenses - Late Fee	\$	125.00
Total	\$	<u>1142.00</u>

Respectfully submitted,



Denise Kohan  
Registrar

DEPARTMENT OF POLICE  
BOROUGH OF HILLSDALE



380 Hillsdale Avenue  
Hillsdale, New Jersey 07642  
Headquarters: 201-664-4200

ROBERT FRANCAVIGLIA  
CHIEF OF POLICE

Fax: 201-666-4503  
[www.hillsdalepolice.com](http://www.hillsdalepolice.com)

Date: March 30, 2015  
To: Mayor and Council  
From: Chief Robert Francaviglia  
Re: Monthly report for March 2015

- During the month of March all dispatching services were covered without the cost of over-time by sworn personnel.
- The 12 hour shift has been successful to date. The department expended \$9,470 in over-time compared to \$39,664 last year.
- The department generated \$17,175 from reimbursable over-time from outside vendors.
- There were 9 officers out sick during the month of March, 2 of the shifts generated over-time.

# HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,  
HILLSDALE, NJ 07642

Phone: 201-664-4200

Fax:

## Incident Analysis - Agency CFS Report

From Date: 3/1/2015

To Date: 3/30/2015

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
0619	THEFT \$200 + ALL OTHERS	1	1	0	1	0	0
0800	ASSAULT/SIMPLE	1	1	0	0	0	1
1440	CRIMINAL MISCHIEF ALL	3	3	0	0	3	0
1445	PROPERTY DAMAGE REPORT	2	2	0	0	2	0
1720	INDECENT EXPOSURE	2	2	0	0	2	1
2410	FIGHT	1	1	0	1	0	0
2415	DISPUTE	9	9	0	3	2	4
2420	DISORDERLY CONDUCT / HARASSMENT	4	4	0	0	1	3
2450	NOISE COMPLAINT	3	2	1	2	0	1
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	2	2	0	1	1	0
2485	ALARM ALL OTHERS	1	1	0	0	1	0
2490	ALARM ALL OTHERS	1	1	0	0	0	1
2624	FALSE POLICE REPORT	1	1	0	0	1	0
2640	MUNICIPAL ORD VIOLATIONS / OTHER OFFENSES	2	2	0	0	2	0
2660	TRESPASSING	2	2	0	0	2	0
2665	FIREWORKS	1	0	1	0	0	1
4008	ELECTRIC OUTAGES GENERAL POLICE	1	1	0	1	0	0
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	2	2	0	0	0	2
4014	OPEN DOORS/WINDOWS GENERAL POLICE	2	2	0	1	1	0
4018	STREET LIGHTS-OUT/REPAIRS	3	3	0	1	2	0
4020	SUSPICIOUS AUTO GENERAL POLICE	17	17	0	5	5	7
4021	SUSPICIOUS ACTIVITY	17	16	1	2	8	7
4022	SUSPICIOUS PERSON GENERAL POLICE	5	4	1	0	2	3
4024	WATER LEAKS-MAINS/HYDRANT GENERAL POLICE	3	3	0	1	1	1
4026	DOWN-WIRES/POLES GENERAL POLICE	2	2	0	0	0	2
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	3	2	1	1	0	2
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	31	31	0	3	20	8
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	7	7	0	0	4	3
4100	ALARMS (FIRE ALARMS)	15	15	0	2	10	3

# HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,  
HILLSDALE, NJ 07642

Phone: 201-664-4200 Fax:

## Incident Analysis - Agency CFS Report

From Date: 3/1/2015

To Date: 3/30/2015

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
4101	FIRES (ALL WORKING FIRES)	12	12	0	3	6	3
4105	ALARMS (WATERFLOW ECT)	1	1	0	0	0	1
4125	HAZMAT / SUSP. ODOR / SUBSTANCE / ITEM	3	2	1	0	2	1
5004	FOUND ARTICLES	3	3	0	1	0	2
5008	LOST ARTICLES	2	2	0	0	2	0
5502	BARKING DOG/ANIMAL NOISE	2	1	1	2	0	0
5506	LOST / FOUND / STRAY ANIMALS	4	4	0	1	1	2
5510	ANIMAL COMPLAINTS ALL	3	3	0	0	2	1
5517	DISPOSAL OF INJURED ANIMAL	3	3	0	0	3	0
6006	MV ACCIDENT W/INJURY	1	1	0	0	1	0
6008	MV ACCIDENT NO INJURIES	46	46	0	7	28	11
6305	SELECTIVE ENFORCEMENT TRAFFIC	21	21	0	2	20	0
6308	TRAFFIC MV COMPLAINT	8	8	0	0	4	4
6310	TRAFFIC ENFORCE / STOP	311	311	0	57	144	110
6315	ATV / MC COMPLAINT	1	1	0	0	0	1
6335	TRAFFIC HAZARD	8	8	0	1	3	5
6336	DISABLED MV	13	13	0	1	7	5
6510	PARKING ENFORCEMENT	29	29	0	11	16	2
6512	PERMIT PARKING	7	7	0	0	7	0
6608	ESCORTS	1	1	0	0	1	0
6612	SIGNALS SIGNS OUT	5	2	3	0	5	0
6614	TRAFFIC POST	1	1	0	1	0	0
7002	BUILDING / PROPERTY CHECK	68	68	0	63	0	5
7006	LOCK OUT	7	7	0	1	1	5
7008	MEDICAL ASSISTANCE	90	90	0	21	41	29
7010	NOTIFICATIONS	1	1	0	0	1	0
7014	OTH PUB SERV/WELFARE CHK	13	12	1	3	4	6
7015	ASSIST CITIZEN	12	12	0	3	6	4
7050	PROPERTY CHECK SCHOOL FACILITIES	20	20	0	1	19	0
7502	ASSISTING-FIRE DEPT	4	4	0	0	4	0
7504	ASSISTING-OTHER POLICE DP	10	10	0	2	6	2
7505	ASSIST OTHER PD ALCO-TEST	2	2	0	1	1	0

# HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,  
HILLSDALE, NJ 07642

Phone: 201-664-4200 Fax:

## Incident Analysis - Agency CFS Report

From Date: 3/1/2015

To Date: 3/30/2015

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
7506	ASSISTING-OTHER AGENCIES	5	5	0	0	3	2
7512	WATER LEAK	1	1	0	0	0	1
8010	WARRANTS-LOCAL	4	4	0	0	4	0
8110	WARRANTS-OTHER AGENCIES	2	2	0	1	0	1
9002	ADMINSTRATIVE DUTIES	53	53	0	26	11	16
9006	SICK DAY	6	6	0	2	3	1
9007	CHECK SCHOOL GUARD / COVER SCHOOL POST	7	7	0	1	5	1
9011	MISC MAINTENCE RADIOS ETC	1	1	0	0	1	0
9016	LOCAL ADMIN USE	1	1	0	0	1	0
9020	POLICE INFORMATION	2	2	0	0	1	1
9027	FIREARMS APPLICATION	5	5	0	0	3	2
9028	FINGERPRINT	7	7	0	0	5	2
9031	DARE / PUBLIC SPEAKING	1	1	0	0	1	0
9050	BACKGROUND CHECK	2	2	0	0	2	0
911	911 HANG UP / CHK WELFARE	7	7	0	1	5	1
9115	FOLLOW UP	2	2	0	0	2	0
9118	CHILDSEAT INSPECTIION	2	2	0	0	2	0
9119	DYFS NOTIFICATIONS	3	3	0	0	3	0
9982	SEX OFFENDER REGISTRATION	1	1	0	0	0	1
9999	NON-CAT DATA	7	7	0	1	2	4
<b>Total:</b>		975	964	11	239	459	282

# HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

## New Jersey Crash Statistical Report

03/30/2015

From Date:3/1/2015 To Date:3/30/2015

MOTOR VEHICLE ACCIDENT				
<b>ACCIDENT CLASSIFICATION</b>		<b>TYPE OF ROAD SYSTEM</b>		
Reportable	22	Interstate	0	
Non-reportable	12	State Highway	0	
Self Report	2	State/Interstate Authority	0	
Total Accidents	36	State Park or Institution	0	
		County	15	
		Co Auth, Park or Inst	0	
<b>TIME OF ACCIDENT</b>		Municipal	7	
0001 ~ 0600	0	Mun Auth, Park or Inst	0	
0601 ~ 1200	10	Private Property	11	
1201 ~ 1800	22	US Govt Property	0	
1801 ~ 2400	4			
<b>DAY OF WEEK</b>		<b>AGE &amp; SEX OF DRIVERS</b>		
Sunday	7	Males	17 ~ 20	
Monday	3	Males	21 ~ 30	
Tuesday	3	Males	31 ~ 40	
Wednesday	4	Males	41 ~ 50	
Thursday	4	Males	51 ~ 60	
Friday	13	Males	61+	
Saturday	2			
		Females	17 ~ 20	
<b>CONTRIBUTING CIRCUMSTANCES</b>		Females	21 ~ 30	
Unsafe Speed	1	Females	31 ~ 40	
Driver Inattention	28	Females	41 ~ 50	
Failure To Obey Traffic Control Device	0	Females	51 ~ 60	
Failure To Yield The Right Of Way	2	Females	61+	
Improper Lane Change	0			
Improper Passing	1	<b>SUMMONSES</b>	3	
Improper Turning		<b>ALCOHOL INVOLVMENT</b>	0	
Backing unsafely	6	<b>HIT &amp; RUN</b>	0	
Pedestrian's / Bicyclist's Actions	2			
Roadway Defect / Inclement Weather	12			
Other	34			
<b>ACCIDENT TYPE</b>	<b>TOTAL</b>	<b>INJURIES</b>	<b>FATALS</b>	<b>PROPERTY DAMAGE</b>
Same Direction ( Rear End )	6	0	0	0
Same Direction (Side Swipe)	6	0	0	0
Right Angle	4	0	0	0
Opposite Direction (Head On, Angular)	2	0	0	0
Opposite Direction (Side Swipe)	0	0	0	0
Struck Parked Vehicle	2	0	0	0
Left Turn / U Turn	1	0	0	0

# HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

## New Jersey Crash Statistical Report

03/30/2015

From Date:3/1/2015 To Date:3/30/2015

Backing	8	1	0	0
Encroachment	0	0	0	0
Overtuned	0	0	0	0
Fixed Object	1	0	0	0
Animal	1	0	0	0
Pedestrian	1	1	0	0
Pedalcyclist	0	0	0	0
Non-fixed Object	1	0	0	0
Railcar -vehicle	0	0	0	0
<b>Total</b>	<b>33</b>	<b>2</b>	<b>0</b>	<b>0</b>

# Citation Output By Charge

Starting Issue Date 3/1/2015 to Ending Issue Date 3/30/2015

Ticket Type: EQUIPMENT

Charge	Total
39:3-4 - UNREGISTERED VEH	1
Total:	1

Ticket Type: MOVING VIOLATION

Charge	Total
39:3-10 - DRIVING WITHOUT A LICENSE	1
39:3-10A - DRIV WITH AN EXPIRED LICENSE	1
39:3-17 - TOURING PRIV OF NON RESID DRIVERS	1
39:3-20 - COMM MV, REGIST YR, FEE, WT, DEFINITION, VIO, PENALTIES	1
39:3-29 - FAIL TO PRODUCE	1
39:3-29 - FAILURE TO POSSESS DL OR.REG	1
39:3-29C - FAIL TO POSS. DRIVERS INS CARD (C IS ATS TABLE)	1
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	2
39:3-36 - FAILURE TO NOTIFY DMV OF ADDRESS CHANGE	1
39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	10
39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	8
39:3-44 - VEHICLE IN UNSAFE CONDITION	1
39:3-47 - IMPROPER LIGHTING-ALTERING EQUIPMENT	1
39:3-52 - IMPROPER ADDITIONAL LIGHTING EQUIPMENT AND USE THEREOF	1
39:3-66 - MAINTENANCE OF LAMPS	16
39:3-69 - HORNS AND WARNING DEVICES	3
39:3-71.1(A) - TRUCK W/O BACKUP DEVICE OR CROSS-VIEW MIRRORS	1
39:3-74 - OBSTRUCTION OF WINDSHIELD FOR VISION	5
39:3-75 - SAFETY GLASS REQUIREMENT	4
39:3-77 - SELL/USE UNAPPROVED DEV/EQUIP	1
39:3-8.1 - NONCOMMERCIAL TRUCKS, LICENSE, APPLICATION FOR REG'S	1
39:4-115 - IMPROPER TURN AT TRAFFIC CONTROL SIGNAL	1
39:4-129 - LEAVING THE SCENE OF AN ACCIDENT A??	1
39:4-129B - LEAVING SCENE OF ACCIDENT INVOLVING PROPERTY DAMAGE	1
39:4-130 - FAILURE TO REPORT ACCIDENT	1
39:4-144 - DISREGARD STOP SIGN REGULATION OR YIELD SIGN	1
39:4-46A - FAILURE TO SHOW NAME/LOCATION ON VEHICLE	8
39:4-50 - OPERATING UNDER INFLUENCE OF LIQUOR OR DRUGS	1
39:4-51B - OPEN CONTAINER OF ALCOHOL IN MOTOR VEHICLE	1
39:4-56.6 - PARKING VEHICLE ON PRIVATE PROPERTY	1
39:4-67 - OBSTRUCTING PASSAGE OF OTHER VEHICLES	1
39:4-81 - FAILURE TO OBSERVE TRAFFIC CONTROL DEVICE	3
39:4-82 - FAILURE TO KEEP RIGHT	1
39:4-97 - CARELESS DRIVING	2
39:4-97 - CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	1
39:4-97.3 - USE OF HAND-HELD WIRELESS TELEPHONES	2
39:4-98 - SPEEDING	1
39:4-98A - SPEED-25 MPH INSCHOOL ZONE	1
39:8-1 - FAILURE TO HAVE INSPECTION	2

39:8-4 - FAILURE TO MAKE REPAIRS

1

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Total: 93

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Ticket Type: PARKING

Charge	Total
292-22A - NO PARKING OVERNIGHT BETWEEN 2AM AND 6AM	12
292-32 - NO PARKING BUS STOP, SCHED XXII	1
292-33A(1) - NO PARKING 6AM-6PM MUNICIPAL PKG LOT EAST OF BROADWAY	1
292-33A(3) - NO PARKING IN WEST BOROUGH LOSTS	5
292-33A(4) - NO PAID STICKER/SPACE TRANSIT LOT	3
292-33B(2C) - NO RESIDENT STICKER \$2.00 SPACE	1
39:4-138D - IMPROPER PARKING IN FRONT OF DRIVEWAY	1
39:4-56.6 - PARKING VEHICLE ON PRIVATE PROPERTY	17
	<b>Total: 41</b>

# HILLSDALE POLICE DEPARTMENT

## Incident Frequency Report

### By Classification

From Date: 3/1/2015 To Date: 3/30/2015

Report Date: 3/30/2015 Criteria: 0500 Burglary,0600 Theft,0800 Other Assaults,1800 Narcotics Drug Laws,2400 Disorderly Conduct,7500 Assist other Agency,8000 Warrants,

CFS Classification				Total Number
<b>0600-Theft</b>				<b>1</b>
Date / Time	Incident Number	CFS Code	Address	Disposition
3/21/2015 7:41:48 AM	2015-002810	0619	120 MAGNOLIA AVE, HILLSDALE, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: INVESTIGATION REPORT COMPLETED AND FORWARDED TO DB				

CFS Classification				Total Number
<b>0800-Other Assaults</b>				<b>1</b>
Date / Time	Incident Number	CFS Code	Address	Disposition
3/19/2015 11:37:59 PM	2015-002761	0800	60 Maplewood Avenue, Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: ARRESTED, CHARGES FILED				

CFS Classification				Total Number
<b>2400-Disorderly Conduct</b>				<b>20</b>
Date / Time	Incident Number	CFS Code	Address	Disposition
3/2/2015 2:47:11 AM	2015-002147	2450	97 STOCKTON ST, HILLSDALE, NJ 07642	CLOSED
Disposition Note: PRIVATE CONTRACTER LEFT SCENE				
3/3/2015 1:16:32 AM	2015-002174	2450	441 Hillsdale Ave, Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: CLEAR CLEANING CREW ON SCENE				
3/7/2015 1:18:15 PM	2015-002318	2480	120 Magnolla Ave, Hillsdale, NJ 07642	CLOSED
Disposition Note: OPERATIONS REPORT GENERATED				
3/8/2015 1:30:13 AM	2015-002337	2415	East Lot, Hillsdale	CLOSED
Disposition Note: VERBAL DISPUTE HANDLED				
3/9/2015 4:54:43 PM	2015-002386	2420	26 SADDLE RANCH LN, HILLSDALE, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: HARASSMENT I.R.				
3/10/2015 1:38:32 PM	2015-002421	2420	200 Piermont Avenue, Hillsdale, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note:				
3/11/2015 6:23:09 PM	2015-002452	2415	61 Hazelwood Ave, Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: CHECKS OK, NO PHYSICAL SIGNS OF INJURY OR ABUSE. SON APPEARS ACTING A NORMAL MANNER.				
3/11/2015 11:58:17 PM	2015-002461	2450	Prospect Avenue & Ruckman Road, Park Ridge, NJ 07656	UNFOUNDED
Disposition Note: UNFOUNDED				
3/14/2015 12:56:51 AM	2015-002534	2480	15 Highwood Court, Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: UNFOUNDED				
3/14/2015 2:48:43 AM	2015-002541	2415	84 Broadway, Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: DISPUTE BROKEN UP BY THE BOUNCERS, ALL UNITS CLEAR				

3/16/2015 10:06:07 AM	2015-002626	2415	113 Craig Rd	CLOSED
Disposition Note: VERBAL DISAGREEMENT CIVIL MATTER				
3/16/2015 8:26:40 PM	2015-002641	2415	63 TAYLOR ST, HILLSDALE, NJ 07642	CLOSED
Disposition Note: DISPUTE SETTLED.				
3/18/2015 7:30:28 PM	2015-002723	2420	10 BRADSHAW CT, HILLSDALE, NJ 07642	CLOSED
Disposition Note: INFO TAKEN TOT DB				
3/19/2015 9:13:48 AM	2015-002736	2485	121 Patterson Street, Hillsdale, NJ 07642	FALSE ALARM BURGLARY
Disposition Note: FALSE BURG ALARM SET OFF BY BUSINESS OWNER				
3/20/2015 2:26:22 AM	2015-002762	2410	74 Broadway, Hillsdale, NJ 07642	CLOSED
Disposition Note: CLEAR PARTIES SENT ON THEIR WAY				
3/21/2015 10:53:54 PM	2015-002837	2420	11 Millard Place, Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: PARTY LEFT PRIOR TO PD ARRIVAL, THE PARTY IN QUESTION DID NOT ATTEMPT TO BREAK INTO THE RESIDENCE, THE PARTY IN QUESTION IS A UNWANTED GUEST AT LOCATION ABOVE				
3/22/2015 8:26:02 PM	2015-002873	2415	107 OAKLAND STREET, HILLSDALE, NJ 07642	CLOSED
Disposition Note: REPORTS COMPLETED.				
3/24/2015 7:43:48 AM	2015-002911	2415	137 PROSPECT AVE, HILLSDALE, NJ 07642	CLOSED
Disposition Note: NO SIGNS OF INJURIES, NO COMPLAINTS OR TRO TO BE SIGNED. SEE REPORT 2015-002912				
3/24/2015 8:22:27 AM	2015-002912	2415	137 PROSPECT AVE, HILLSDALE, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: REPORT OF DV INCIDENT. HUSBAND ARRESTED FOR MANDATORY ARREST SIMPLE ASSAULT. CHARGED AND RELEASED.				
3/24/2015 8:26:26 PM	2015-002938	2415	60 Broadway, Hillsdale, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: TOT DETECTIVE BUREAU I.R. GENERATED				

CFS Classification				Total Number
7500-Assist other Agency				22
Date / Time	Incident Number	CFS Code	Address	Disposition
3/3/2015 4:05:07 PM	2015-002202	7506	380 Hillsdale Ave, Hillsdale, NJ 07642	CLOSED
Disposition Note: DPW CONTACTED TO START SALTING. H-1 RPTS SALT SUPPLY IS LOW & STATE IS OUT. WILL ONLY BE DOING MAINS & HILLS.				
3/4/2015 11:07:19 AM	2015-002236	7504	459 Broadway, Westwood, NJ 07675	CLEARED BY EXCEPTIONAL MEANS
Disposition Note: TOT WESTWOOD PD				
3/5/2015 11:48:19 AM	2015-002254	7504	301 Kinderkmack Rd, Westwood, NJ	CLOSED
Disposition Note: ASSISTED				
3/8/2015 3:29:05 PM	2015-002347	7504	Garden State Pkwy Northbound Lanes, Woodcliff Lake, NJ 07677	NO REPORT/NO FURTHER ACTION
Disposition Note: ASSISTANCE RENDERED				
3/9/2015 1:57:28 PM	2015-002370	7506	200 Piermont Ave, Hillsdale, NJ 07642	CLOSED
Disposition Note: DMV LOOKUP FOR THE HIGH SCHOOL				
3/10/2015 10:05:14 AM	2015-002411	7506	42 Lake Dr, Hillsdale, NJ 07642	CLOSED
Disposition Note: PEACE KEPT.				
3/12/2015 2:59:16 AM	2015-002464	7505	380 HILLSDALE AVE, HILLSDALE, NJ 07642	CLOSED
Disposition Note: CLEAR WESTWOOD USED OUR ALCO-TEST MACHINE AND IS TRANSPORTING BACK TO THEIR HQ				
3/13/2015 12:39:21 PM	2015-002511	7504	Washington Avenue & Colonial Boulevard, Township of Washington, NJ 07676	CLOSED

Disposition Note: ASSISTED				
3/14/2015 2:37:42 PM	2015-002553	7505	380 Hillsdale Ave, Hillsdale, NJ 07642	CLOSED
Disposition Note: ASSIST COMPLETE				
3/15/2015 5:32:35 PM	2015-002603	7504	101 Washington Ave, Westwood, NJ 07675	NO REPORT/NO FURTHER ACTION
Disposition Note: HILLSDALE PD'S CONSOLE WAS ABLE TO DISPATCH WESTWOOD BLS, UNITS RESPONDING				
3/17/2015 5:11:00 AM	2015-002648	7504	79 BROADWAY, PARK RIDGE, NJ 07677	NO REPORT/NO FURTHER ACTION
Disposition Note: ASSISTED PARK RIDGE PD WITH DISPUTE AT ABOVE LOCATION				
3/17/2015 5:20:20 PM	2015-002664	7506	380 Hillsdale Ave, Hillsdale, NJ 07642	CLOSED
Disposition Note: KNOX RELEASED FOR 19-1				
3/21/2015 2:17:32 AM	2015-002801	7504	300 Brae Blvd, Park Ridge, NJ 07656	NO REPORT/NO FURTHER ACTION
Disposition Note: CANCELLED PRIOR TO ARRIVAL.				
3/21/2015 6:00:17 PM	2015-002824	7504	380 Hillsdale Ave, Hillsdale, NJ 07642	CLOSED
Disposition Note: ASSISTANCE RENDERED				
3/22/2015 3:10:40 PM	2015-002863	7504	Broadway & Irvington Street, Westwood, NJ 07675	NO REPORT/NO FURTHER ACTION
Disposition Note: ASSISTANCE RENDERED UNITS WILL BE CLEAR				
3/24/2015 8:36:16 AM	2015-002913	7502	10 Bradshaw Ct	
Disposition Note:				
3/24/2015 9:32:17 AM	2015-002917	7502	200 Piermont Ave, Hillsdale, NJ 07642	
Disposition Note:				
3/24/2015 2:03:36 PM	2015-002925	7502	120 Magnolia Ave, Hillsdale, NJ 07642	
Disposition Note:				
3/24/2015 11:13:35 PM	2015-002940	7512	Kinderkamack Road & Washington Avenue, Hillsdale, NJ 07642	CLOSED
Disposition Note: CLEAR UNITED WATER CONTACTED				
3/25/2015 9:50:04 AM	2015-002956	7504	Broadway & Dwight Avenue, Woodcliff Lake, NJ 07677	CLOSED
Disposition Note: ASSIST WLPD 262 CALL				
3/25/2015 11:28:02 AM	2015-002959	7502	455 Hillsdale Avenue, Hillsdale, NJ 07642	CLOSED
Disposition Note: BACK IN SERVICE.				
3/27/2015 3:37:27 PM	2015-003012	7506	66 Demarest Ave, River Vale, NJ 07675	CLOSED
Disposition Note: PATIENT RMA				

CFS Classification				Total Number
8000-Warrants				6
Date / Time	Incident Number	CFS Code	Address	Disposition
3/14/2015 3:02:25 AM	2015-002542	8110	East Lot, Hillsdale	CLEARED BY ARREST-ADULT
Disposition Note: VERBAL DISPUTE PARTIES SENT ON THEIR WAY				
3/14/2015 3:31:50 PM	2015-002555	8010	666 Jefferson Avenue, APT.1, Township of Washington, NJ 07676	NO REPORT/NO FURTHER ACTION
Disposition Note: PARTY NOT ON SCENE PATROL WILL FOLLOW UP IN THE MORNING				
3/16/2015 9:16:01 PM	2015-002642	8110	103 Broadway, Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: CLEAR WITH ARREST TURNED OVER RUTHERFORD PD				

3/18/2015 12:19:14 PM	2015-002707	8010	275 Washington Avenue, Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: PARTY ARRESTED AND FULL BAIL POSTED AT HPD HQ.				
3/18/2015 1:41:41 PM	2015-002708	8010	666 Jefferson Avenue, Township of Washington, NJ 07676	CLOSED
Disposition Note: PARTY NOT HOME.				
3/25/2015 11:25:34 AM	2015-002958	8010	380 Hillsdale Avenue, Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTY ATTACHED PAID WARRANT IN CASH TO 68/79. WARRANT WAS EXECUTED ON ATS BY 133.				

# RECREATION/STONYBROOK REPORT

## APRIL 2015

### Recreation:

Seniors– Director Hughes is working on trying to get sponsors for our Senior Luncheons since we have no funding from the County for 7/2015–6/2016. Letters were sent out to all senior care facilities, local food establishments and professionals looking for sponsors and donation. So far I have got 4 lunches covered out of 10. Our next Luncheon is April 15<sup>th</sup> at St. John's Parish Center we have approximately 80 participants. Tuesday program is doing well approx. 22 people weekly Lee Meyers (volunteer) does a wonderful job with this program.

Sports– Youth Basketball, great season. Championship games went well, season ended last month (335 kids). Girls Volley ball, Soccer successful season just finished. Wrestling ending this month 100+ kids in this program.

Spring programs – Men's and Women's softball registration is on line and the season starts in June. A tennis and golf spring and summer programs will be offered. Ongoing program Military Bridge.

Easter: Our egg hunt took place 3/28 at Beechwood Park it was very successful, thank you to the Recreation Commission for their help setting up and working that morning.

Camp: Dates set for June 29<sup>th</sup> to July 31<sup>st</sup> at Three (3) locations Smith School of the 1<sup>st</sup> – 4<sup>th</sup> graders. Our 5–6<sup>th</sup> graders will be at Holy Trinity and 7, 8,9th graders at the Pascack Bible Church. All after care is at Smith School. New trips this year Painting in

Ridgewood, Bowling in Oakland, Tennis and golf instruction and Billy Beez.

Stonybrook:

Weather permitting we will start opening the pools April 16<sup>th</sup> this month. We have a private swim team that will be renting the facility daily once we open the competition pool (April 20<sup>th</sup> to July). Stonybrook will have an open house in May 25<sup>th</sup>, from 11-5pm. This will be advertised in the newspaper and a letter went out giving a discount of 15% for new members to join.

Patty Hughes received an award from the New Pool managers Association on March 11, dinner meeting for volunteering Stonybrook Swim Club to host the swim league championships. The award states "The 2015 Distinguished facility Award, In recognition of your years of invaluable contributions to the activities and programs of the Association by generously volunteering the facility for association events. We have hosted 6+ years.

Respectfully submitted,

Patty Hughes - Director

**BOROUGH OF HILLSDALE  
COUNTY OF BERGEN  
ORDINANCE NO. 15-10  
(Adopted)**

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**CALENDAR YEAR 2015  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Council of the Borough of Hillsdale in the County of Bergen finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Council hereby determines that a 2 % increase in the budget for said year, amounting to \$ 186,703 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Hillsdale in the County of Bergen a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Borough of Hillsdale shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$326,730, and that the CY 2015 municipal budget for the Borough of Hillsdale be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

---

Susan Witkowski  
Municipal Clerk

---

Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15107**

---

**SELF EXAMINATION OF 2015 BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Hillsdale has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2015 budget year.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Hillsdale that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget.
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated;
  - b. Items of appropriations are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
 Susan Witkowski  
 Municipal Clerk

\_\_\_\_\_  
 Max Arnowitz  
 Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15084**

---

**INTRODUCTION OF 2015 BUDGET**

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Hillsdale, Bergen County, New Jersey for the year 2015.

BE IT FURTHER RESOLVED, that the said budget be published in the Ridgewood News in the issue of April 17, 2015 and that a hearing on the Budget will be held at the Municipal Building on May 12, 2015 at 8:00 p.m. or as soon thereafter as the matter may be reached.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest:

\_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor



**The B Hive**  
an organic salon

269 Broadway • hillsdale nj 07642 • 201.470.hive  
[www.thebhivesalon.com](http://www.thebhivesalon.com)

March 31, 2015

Re: April 26, 2015 - Environmental Commission Earth Week Event

Dear Mayor and Council,

We are writing you as the sponsor for the Annual Hillsdale Earth Week Fair for the 4th consecutive year. This letter is to respectfully request that the town waive any food permits, if possible, for our farm based vendors that will be attending this year's event. We are also requesting to be permitted to have a banner placed at the park announcing the event for 14 days prior. The sign would be approximately 6ft x 4ft and made out of traditional banner material.

As a charity event we are trying to keep any costs as low as possible and we feel that by having these farm vendors involved as well as proper signage it will be a great attraction to bring people through the Borough.

If you should have any questions feel free to reach out to me to discuss.

Regards,

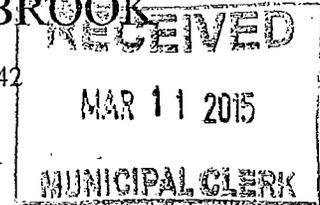
James Alba  
Owner

The B Hive Organic Salon  
269 Broadway  
Hillsdale, NJ 07642  
(201) 470-4483



# FRIENDS OF THE PASCACK BROOK

P.O. BOX 84 . HILLSDALE, NEW JERSEY . 07642



March, 2015

## FOUNDERS

Carl Feuerbach  
John Hering  
Neil Hering  
Fred Winkler  
Rick Winkler

## President

John Hering

Hillsdale Mayor & Council

380 Hillsdale Ave  
Hillsdale, NJ 07642

## Vice President

Rick Winkler

Dear Mayor Arnowitz and Council,

## Secretary

Richard Corrieri

We would like to ask your permission to be able to use the Police booth and to be able to set up our tables and tents along the south edge of Veterans Park for the 23rd Annual Kids Fishing Contest on April 18, 2015.

## Treasurer

Carl Feuerbach

Please feel free to call me at 201 406 6585.

## Members

Richard Corrieri  
Carl Feuerbach  
John Hering  
Tom Kirk  
Tom KirkIII  
Frank Maniaci  
Mike Smyth  
Mike Travis  
Bill Tristram  
Rick Winkler

Thank You,

A handwritten signature in cursive script that reads "John Hering".

John Hering

**FRIENDS OF THE  
PASCACK BROOK'S  
23<sup>rd</sup> ANNUAL  
KIDS FISHING CONTEST**

**DATE: Saturday, April 18, 2015  
Rain or Shine**

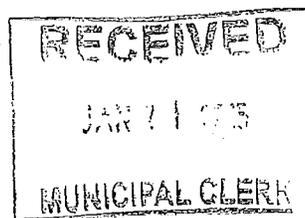
**TIME: 8:00 a.m. To 3:00 p.m.  
Free – No Entry Fee**

**For Boys and Girls Ages 4 through 16  
Open to Residents and Non-Residents  
Trophies and Prizes for the Largest Trout Caught  
In the Pascack Brook for each age group:  
4 & 5, 6 & 7, 8 & 9, 10 & 11, 12 & 13, and 14 -16**

**Trout will be stocked in the Pascack Brook  
From St. John's Church in Hillsdale  
To Brookside Park in Westwood**

**Judges' table will be set up at the  
old police booth in the center of Hillsdale.  
Fish can be checked in from 8:00 a.m. until  
3:00 p.m. on Saturday, April 18<sup>th</sup> ONLY.**

*Hillsdale Volunteer Fire Department  
380 Hillsdale Avenue  
Hillsdale, New Jersey 07642*



Mrs. Sue Witkowski  
Borough Administrator  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, New Jersey 07642

January 20 2015

Dear Sue,

The Hillsdale Fire Department Association would like to ask the Mayor and Council for permission to use the West Borough Parking Lot for it's annual carnival.

The carnival will be open from Monday May 4<sup>th</sup> to Saturday May 9<sup>th</sup> 2015 as in the past in order to allow proper set up we are requesting the lot to be closed to parking from Sunday May 3<sup>rd</sup> 2015 and reopen Monday May 10<sup>th</sup> 2015.

The association has made arrangements for commuter parking at St. John's Lot on Hillsdale Ave. We would also like permission to use the excess parking available in the NJ Transit lot along the R/R tracks by the DPW garage.

The Hillsdale Fire Department has also made arrangements, at no expense to the Borough of Hillsdale, for police overtime, garbage, and toilet facilities.

The hours of operation are as follows :

Monday through Friday 6:00 pm to 11:00 pm  
Saturday 2:00 pm to 9:00 pm

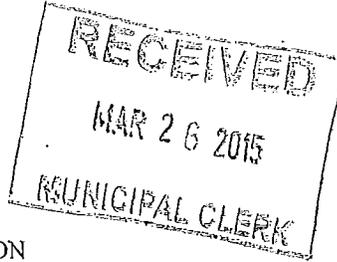
Thank You

*William M. Franklin*  
William M. Franklin  
Event Coordinator



State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600



CHRIS CHRISTIE  
*Governor*

JAMIE FOX  
*Commissioner*

KIM GUADAGNO  
*Lt. Governor*

March 17, 2015

The Honorable Max Arnowitz  
Mayor, Hillsdale Borough  
380 Hillsdale Avenue  
Hillsdale, NJ 07642-2797

Dear Mayor Arnowitz:

Thank you for your interest in the Safe Routes to School (SRTS) Program. The SRTS Program continues to be very popular and increasingly competitive. As a result, we regret that we are unable to fund many worthwhile projects each year. This year we received 141 applications totaling more than \$43 million. With \$5.6 million available for this year's program, we were able to fund 24 projects.

Unfortunately, the Pedestrian Safety Improvements for Meadowbrook School and George G. White School Project were not among those selected to receive funding. I encourage you to continue to pursue the goals of your community and reapply for the Safe Routes to School Program during the next solicitation. Staff of the Local Aid District office in your area remains available to work with you on any future applications. Please feel free to contact them directly with any questions or assistance you may need.

Sincerely,

Michael Russo  
Director  
Local Aid & Economic Development

c: Municipal Clerk  
Municipal Engineer

# FIRST ENVIRONMENT



E-MAILED  
3/16/15  
m/c/Atty

91 Fulton Street  
Boonton, NJ 07005  
Tel: 973.334.0003 Fax: 973.334.0928  
www.firstenvironment.com

Via: Electronic Mail  
[switkowski@hillsdale.nj.org](mailto:switkowski@hillsdale.nj.org)

March 10, 2015

Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, New Jersey 07642  
Attn.: Ms. Susan Witkowski, Borough Administrator

RE: EJIF Property Inspection  
46 Beechwood Drive Property  
Block 1109, Lot 3  
Borough of Hillsdale – Bergen JIF

Dear Ms. Witkowski:

First Environment, Inc. (First Environment), acting as an environmental consultant to the Environmental Joint Insurance Fund (EJIF), would like to provide you with a report detailing our investigation of the above-referenced property located in the Borough of Hillsdale (hereafter referenced as "Borough").

At the request of the Borough, representatives from First Environment performed a visual site inspection of the property listed above on February 20, 2015; under the new and/or foreclosed property inspection services offered by the EJIF. The property, being investigated by the Borough for possible acquisition, is currently owned by a Mr. Joseph Gassib who has stated through his attorney, Raphael Jacobs, in a letter dated November 6, 2014 (Appendix A), that he would donate the property to the Borough for "an appropriate tax deduction."

New Jersey

California

Georgia

Illinois

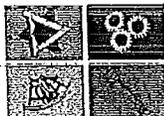
Mississippi

New York

Puerto Rico

Canada

The property is a residential lot located at Block 1109, Lot 3 in the Borough of Hillsdale on Beechwood Drive. The street address is 46 Beechwood Drive (Figure 1). The property is currently undeveloped, and by the appearance of the trees and vegetation, it would seem that the property has been undeveloped for some time (Figure 2). A review of the Borough's files and records for this lot show no history of development, although the lot was subdivided from an adjacent lot and targeted for development by the owner a few years ago. That process included a New Jersey Department of Environmental Protection (NJDEP) Wetlands delineation (available in the Borough's files) that shows a sizeable piece in the middle of the lot identified as wetlands. The restrictions involved in the process of getting NJDEP permits for developing this lot would have provided the owner some additional hurdles and cost before permits would be issued. According to discussions with some of the Borough staff in the Municipal Building, this lot is also prone to occasional flooding in bad weather. The site is approximately 50' by 115' in size, with the shorter measurement being along the street.





Adjacent to the left edge of the property is 52 Beechwood Drive (Figure 3), but no survey markings were evident at this point.

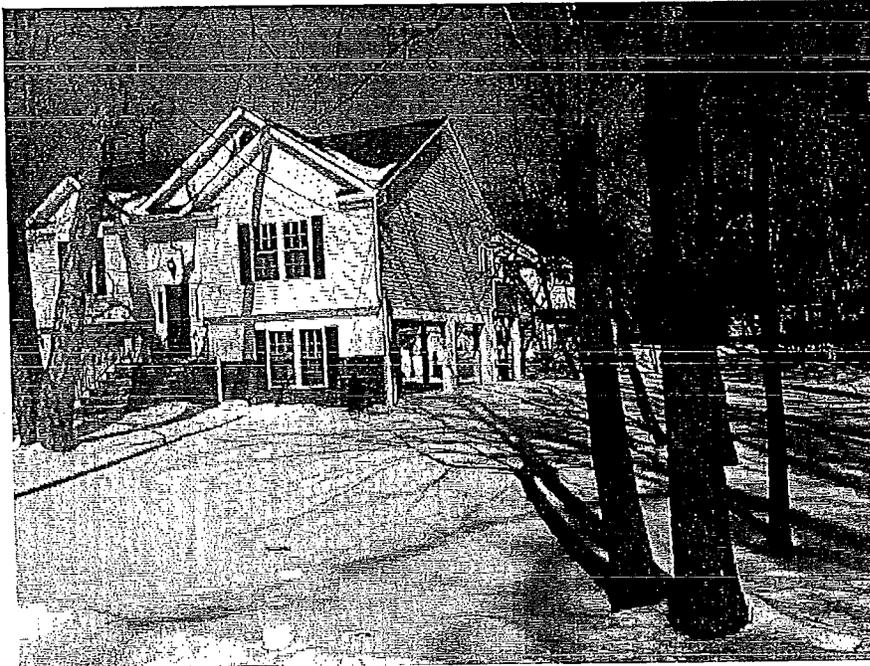


Figure 3 - Block 1109, Lot 2 Beechwood Drive  
View from Beechwood Drive looking approximately north-west. Lot 3 is immediately to the right.

During the site inspection, First Environment did not come across any concrete, brick, or other debris obvious along the surface that might indicate dumping or previous construction on the property, but snow (as is evident in the pictures) did obscure a closer look at the surface of the soil. First Environment did not conduct any borings or excavation work on this site to explore below the surface.

No visual indications were present to indicate that this site has ever used or stored chemical materials, or that any industrial process was ever conducted on site. A search of the New Jersey Department of Environmental Protection OPRA (Open Public Records Act) browser and Dataminer showed no reported incidents of releases or violations for this property.

In order to assess the relative risk associated with the purchase of properties, the Fund has developed the following risk categories:

Level I	-	Low Risk
Level II-	-	Moderate Risk
Level III	-	High Risk
Level IV	-	Known Contaminated Properties

Qualitative definitions of each of the risk categories, and potential action items which may be associated with each, have been attached for your reference.

Ms. Susan Witkowski  
Borough of Hillsdale

March 10, 2015  
Page 4

Based upon our review of the Foreclosed Property Checklist completed with the assistance of staff at the Borough Administration Building, our review of the NJDEP Known Contaminated Site Listing and Dataminer results, and our observations during the site inspection, it has been determined that the property would be considered a Level I site. The past history of occasional flooding raises a small concern regarding the deposit of oils and greases from the roadway and nearby brook.

First Environment would like to thank the Borough of Hillsdale for their assistance during our on-site inspection. From the information provided and First Environment's determination of relative risk, the EJIF will determine if the property at Block 1109, Lot 3 will be endorsed for coverage.

Please do not hesitate to contact our office at 973-334-0003 if you have any questions regarding the information contained herein.

Very truly yours,

FIRST ENVIRONMENT, INC.



Richard Erickson  
Senior Associate

Enclosure

cc: Peter King - King & Petracca (via email: [PJK@kingpetracca.com](mailto:PJK@kingpetracca.com))  
Tracy Lopez - PERMA (via email: [tracyl@permainc.com](mailto:tracyl@permainc.com))  
Chuck Casagrande - Danskin Agency (via email: [clc@danskin-agency.com](mailto:clc@danskin-agency.com))  
Debra Ginetto - Burton Agency, Inc. (via email: [penn80tw@aol.com](mailto:penn80tw@aol.com))

## **DEFINITION OF RISK LEVELS - FORECLOSED PROPERTIES NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND**

### **Level I - Low Risk**

All answers on the Foreclosed Property Site Inspection Checklist and the Foreclosed Checklist for the Owner/Operator (the "Questionnaires) are "not applicable" or "no", and a site inspection performed by the Fund's Environmental Consultant does not reveal any evidence of recognized environmental conditions or impacts.

Action: Insurance coverage is recommended.

Limitations: If any of the adjacent properties are determined by the Fund's Environmental Consultant to be high-risk properties and appear on the New Jersey Department of Environmental Protection's "Known Contaminated Sites List," a Phase I Environmental Site Assessment in accordance with ASTM E-1527 will be required in order to obtain coverage.

### **Level II - Moderate Risk**

One or more of the answers on the Questionnaires are either "yes" or "unknown", and the site inspection does not reveal evidence of recognized environmental conditions or impacts.

Action: The Fund's Environmental Consultant shall consider other information obtained from the Questionnaires and site inspection to determine if additional inquiry is required. If such evidence is sufficient to conclude that no further action is required, insurance coverage would be recommended. If such evidence is non-persuasive, or insufficient, a Phase I Environmental Site Assessment in accordance with ASTM E-1527 will be required in order to further consider coverage.

Limitations: An intrusive investigation (Phase II) may ultimately be indicated based on the results of the Phase I Environmental Site Assessment, but is not mandated at this point in the process

### **Level III - High Risk**

One or more of the answers on the questionnaire are either "yes" or "unknown", and the site inspection performed by the Fund's Environmental Consultant confirms evidence of recognized environmental conditions or impacts at the site.

Action: A Phase I Environmental Assessment will be required with the understanding that a Phase II Site Investigation will be required for the identified environmental impacts. The Phase I Assessment will aid in the potential identification of additional areas of concern which then would be included, as appropriate, in the Phase II Site Investigation. Recommendation for coverage will be based on the findings of the Phase II Site Inspection.

### **Level IV - Known Contaminated Properties**

Sites which are known to be contaminated at the time that the surveys are submitted (e.g. NJDEP listed sites, or sites which have already been investigated and have been determined to be impacted) will not be covered under the existing policy.

Action: The Fund's Environmental Consultant will provide information and technical advice to the Municipality to aid in the identification of funding sources, programs, technologies, etc. which would help re-establish the economic viability of the site.

## APPENDIX A

LAW OFFICES  
JACOBS AND BELL  
A PROFESSIONAL ASSOCIATION

RAPHAEL G. JACOBS  
ALLEN M. BELL

26 FRANKLIN STREET  
TENAFLY, NEW JERSEY 07670  
(201) 568-2200

FAX: (201) 568-9570  
EMAIL: lawfirm@jacobsandbell.com

November 6, 2014

Mayor and Council  
Borough of Hillsdale  
380 Hillsdale Ave.  
Hillsdale, NJ 07642-2794

Re: Gassib - Proposed Minor Subdivision  
Lot 3, Block 1109

Dear Mayor and Council:

I am writing on behalf of Joseph Gassib, owner of the above captioned property.

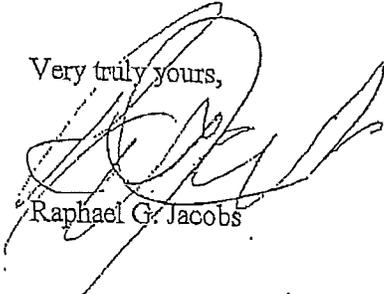
While I have no doubt that my client would ultimately prevail in an inverse condemnation action against the Borough, he has decided to pursue another path.

Mr. Gassib will donate the above captioned property to the Borough and use the donation for an appropriate tax deduction.

Since the Mayor, at a recent Planning Board meeting, indicated that the Borough would be interested in acquiring the lot if he had the funds to do so, I assume the Borough will welcome this donation.

Please contact me to confirm the Borough's willingness to accept this donation and we will prepare the Deed.

Very truly yours,

  
Raphael G. Jacobs

RGJ/lc

cc: Mr. Joseph Gassib

## APPENDIX B

TRANSACTION SCREEN QUESTIONNAIRE  
FOR PRELIMINARY PROPERTY TRANSACTION  
SCREENING

46 Beechwood Dr. Hillsdale, NJ  
STREET ADDRESS OF SUBJECT PROPERTY

Hillsdale  
CITY

NJ  
STATE

07642  
ZIP

2/20/15  
DATE OF SITE VISIT

Susan Wittkowski (Admin)  
NAME OF SITE REPRESENTATIVE (IF ANY)

SITE REPRESENTATIVE CONTACT INFORMATION:

201-666-4800 x1520  
SITE CONTACT PHONE

SWittkowski@hillsdaleNJ.org  
SITE CONTACT E-MAIL ADDRESS

R. Erickson / S. Shur		First Environment	
CONSULTANT COMPLETING QUESTIONNAIRE		COMPANY	
91 Fulton St	Bourton	NJ	07005
STREET ADDRESS	CITY	STATE	ZIP
(973) 334-0003	( )		
DAYTIME PHONE	ALTERNATIVE PHONE		
RErickson@FirstEnvironment.com			
EMAIL ADDRESS / ALTERNATIVE CONTACT INFO			

**SUBJECT PROPERTY DESCRIPTION**

Total Size 2.1 Acre Size of developed Areas 50' x 115' Approx

How is property zoned Residential Is property vacant or improved UN Developed

Is property currently occupied \_\_\_\_\_ How long under current ownership 15 years Current uses:  
1. Underdeveloped Time \_\_\_\_\_ 2. \_\_\_\_\_  
Time \_\_\_\_\_ 3. \_\_\_\_\_  
Time \_\_\_\_\_

Past uses: 1. None known Time \_\_\_\_\_ 3. \_\_\_\_\_  
2. \_\_\_\_\_ Time \_\_\_\_\_

Structures on the property:  
1. \_\_\_\_\_ Age \_\_\_\_\_ 2. \_\_\_\_\_  
Age \_\_\_\_\_  
3. \_\_\_\_\_ Age \_\_\_\_\_

Is there a scan or drawing of the site available? Tax Map

Ground cover:  
Asphalt \_\_\_\_\_ Concrete \_\_\_\_\_  
Grass \_\_\_\_\_ Dirt \_\_\_\_\_  
Vegetation Trees & brush Other ground cover \_\_\_\_\_

Land features Direction of slope relatively flat Approximate incline \_\_\_\_\_  
Sensitive Lands Wetlands Size \_\_\_\_\_

Surface Water None Size \_\_\_\_\_ How is storm water handled \_\_\_\_\_

Herbicide/Pesticide use (type, quantity, frequency) None

Utilities: well or city water Available septic or sewer Available, no connections  
electricity or gas \_\_\_\_\_ Are \_\_\_\_\_

materials ever burned on the property None seen

Storage facilities None  
Hazardous materials storage None  
Waste materials None

How long since excavation on the property None apparent By Whom \_\_\_\_\_  
 Why \_\_\_\_\_  
 Last time natural features manipulated None apparent By Whom \_\_\_\_\_  
 Why \_\_\_\_\_  
 Previous ESA's N/A By Whom \_\_\_\_\_  
 Why \_\_\_\_\_  
 Previous remediation work N/A By Whom \_\_\_\_\_  
 Why \_\_\_\_\_

SURROUNDING PROPERTIES

General description of area: Residential Area, some wooded lots

Uses of surrounding properties:

East Riverside Drive - Backline West: Residence  
 North Riverside Drive South Beechwood Dr. + Residence

Proximity to:

gas station > 1000' manufacturing plants None close  
 waste treatment facility None close water treatment facility None close

Is there any reason to suspect environmental contamination from adjoining properties NO

QUESTIONNAIRE

1a. Did you observe evidence or do you have any prior knowledge that the *subject property* is currently or has been previously used for an industrial use?

yes

no

unknown

1b. Did you observe evidence or do you have any prior knowledge that any *adjoining properties* is currently or has been previously used for an industrial use?

yes

no

unknown

2a. Did you observe evidence or do you have any knowledge that the *subject property* is currently or has previously been used for any of the following (circle all that apply):

- gasoline station
- motor repair facility
- dry cleaners
- photo developing laboratory
- junkyard or landfill
- waste treatment, storage, disposal, processing or recycling facility

yes

no

unknown

2b. Did you observe evidence or do you have any knowledge that any *adjoining property* is currently or has previously been used for any of the following (circle all that apply):

- gasoline station
- motor repair facility
- dry cleaners
- photo developing laboratory
- junkyard or landfill
- waste treatment, storage, disposal, processing or recycling facility

yes

no

unknown

3. Did you observe evidence or do you have any knowledge that there are currently or have been previously any damaged or discarded automotive or industrial batteries, pesticides, paints, or other chemicals in individual containers > 5 gallons (19 L) in volume or 50 gallons (190 L) in the aggregate, stored on or used at the *subject property*?

yes

no

unknown

4. Did you observe evidence or do you have any knowledge that there are currently or have been previously any industrial drums (typically 55 gal) or sacks of chemicals located on the *subject property*?

yes

no

unknown

5. Did you observe evidence or do you have any prior knowledge that fill dirt has been brought onto the *subject property* that originated from a contaminated site or is of unknown origin?

yes

no

unknown

6. Did you observe evidence or do you have any prior knowledge that there is currently or has been previously any pits, ponds, or lagoons located on the *subject property* in connection with waste treatment or waste disposal?

yes

no

unknown

7. Did you observe evidence or do you have any prior knowledge that there is currently or has been previously any stained soil on the *subject property*?

yes

no

unknown

☆ - Limited due to snow cover

8. Did you observe evidence or do you have any prior knowledge that there is currently or has been previously any registered or unregistered storage tanks (above or underground) located on the *subject property*?      yes       no      unknown
- 
9. Did you observe evidence or do you have any prior knowledge that there is currently or has been previously any vent pipes, fill pipes, or access ways indicating a fill pipe protruding from the ground on the *subject property* or adjacent to any structure on the subject property?      yes       no      unknown
- 
10. Is there currently evidence of leaks, spill, or staining by substances other than water, or foul odors, associated with flooring, drains, walls, ceilings, or exposed grounds on the *subject property*?      yes       no      unknown
- 
11. If the *subject property* is served by a private well or non-public water system, is there evidence or do you have any knowledge that contaminants have been identified in the well or system, or that the well has been designated as contaminated by any government environmental / health agency?      yes       no      unknown
- 
12. Do you have any knowledge of environmental liens or government notification relating to past or recurrent violations of environmental laws with respect to the *subject property*?      yes       no      unknown
- 
13. Have you been informed of the current or past existence of hazardous substances or petroleum products with respect to the *subject property*?      yes       no      unknown
- 
14. Do you have any knowledge of any environmental site assessment of the property or facility that indicated the presence of hazardous substances or petroleum products on, or contamination of, the *subject property*, or recommended further assessment of the *subject property*?      yes       no      unknown
- 
15. Do you know of any past, threatened, or pending lawsuits or administrative proceedings concerning a release or threatened release of any hazardous substance or petroleum products involving the *subject property* by any owner or occupant of the property?      yes       no      unknown
- 
16. Does the *subject property* discharge waste water (not including sanitary waste or storm water) onto or adjacent to the property and/or into a storm water system?      yes       no      unknown
-

17. Do you have any prior knowledge that any hazardous substances or petroleum products, unidentified waste materials, tires, automotive or industrial batteries, or any other waste materials have been dumped above grade, buried and/or burned on the *subject property*?

yes

no

unknown

18. Is there a transformer, capacitor, or any hydraulic equipment for which there are any records indicating the presence of PCB's?

yes

no

unknown

Please provide details relating to any questions answered "yes" in the space provided. Attach additional sheets or informative documents if necessary.

This lot is a wooded (undeveloped) lot in a long time residential area. There is no evidence of prior development of any kind, and the oldest trees on the lot appear to be mature oaks, with an estimated age of > 50 years.

The undersigned represents that to the best of their knowledge the above statements and facts are true and correct and the best of his/her knowledge no material facts have been suppressed or misstated.

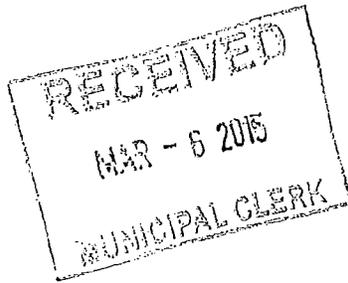
  
Signature of party completing questionnaire

Richard Ericsson  
Name of party completing questionnaire

2/20/15  
Date



**PSE&G**



February 23, 2015

The Honorable Max Arnowitz, Mayor  
and Municipal Council  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

**Re: Request to Vacate Knickerbocker Avenue**

Dear Mayor Arnowitz and Municipal Council Members:

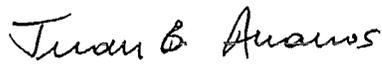
I am writing to request that the Borough of Hillsdale consider vacating Knickerbocker Avenue from west of Prospect Place through the end of the road, approximately 80ft, in connection with PSE&G's proposed Hillsdale Energy Strong and Transmission Hardening Project.

As you may know, PSE&G intends to mitigate stormwater intrusion at stations impacted during Hurricane Irene and Superstorm Sandy as part of the Energy Strong and Transmission Hardening Programs. As part of the Energy Strong program, PSE&G will raise and rebuild the critical distribution and transmission equipment at the Hillsdale Substation at an elevation at least one foot above the highest design elevation as established by FEMA. This project will require the purchase of a nearby property at 319 Knickerbocker Avenue. Our request to vacate this portion of Knickerbocker Avenue is an integral part of this project, as it would allow us to connect this property with the existing Hillsdale Substation.

Enclosed is an aerial view drawing depicting the portion of the street essential for the project. A summary of the Hillsdale Energy Strong and Transmission Hardening Project is also enclosed.

PSE&G respectfully requests that you consider this request to vacate this portion of Knickerbocker Avenue for this critical project.

Sincerely,



Juan Ananos  
Project Manager

Enclosures

cc: Sue Witkowski, Hillsdale Borough Administrator  
Tracy Jeffery, Hillsdale Borough Zoning Officer  
Greg Polyniak, Hillsdale Borough Engineer

Andrew Lojek, PSE&G Sr. Licensing Permitting Specialist  
Rosalie Serapiglia, PSE&G Regional Public Affairs Mgr.  
Maguette Fall, PSE&G Staff Engineer  
Nicole Rossi, PSE&G Staff Engineer  
Harry Uniman, PSE&G Sr. Contract Analyst  
Jessica Kirk, PSE&G Public Affairs Specialist



February 2015

## PSE&G ENERGY STRONG AND TRANSMISSION HARDENING IN HILLSDALE BOROUGH

PSE&G is committed to improving the ability of its distribution system to withstand and recover from severe storms. These improvements will be part of the Energy Strong Program and the Transmission Hardening Program. The intent of this project is to mitigate stormwater intrusion at stations impacted during Hurricane Irene and Superstorm Sandy as part of the Energy Strong and Transmission Hardening Programs. As part of the Energy Strong program, PSE&G will raise and rebuild the critical distribution and transmission equipment at the Hillsdale Substation at an elevation at least one foot above the highest design elevation as established by FEMA (post-Sandy Advisory Based Flood Elevation), FEMA Base Flood Elevation, NJDEP Flood Hazard Limit, or other observed flood elevation.

### HILLSDALE BOROUGH PROJECT OVERVIEW

- Elevation of new and existing equipment in accordance with the US Department of Homeland Security Federal Emergency Management Agency's (FEMA) recently revised flood hazard guidance to mitigate the impact of future flooding events as experienced during Super Storm Sandy.
- Install two (2) new 13kV and one new 26kV shelter aisle switchgear units on raised platforms
- Install and raise new 345kV Gas Insulated Switchgear
  - The new GIS, which will be housed indoors, allows for the addition of increased power capacity, increased reliability, and will considerably reduce the station footprint.
- Demolish the existing air-insulated-switchgear (AIS) yard

Energy Strong and Transmission Hardening teams are coordinating with upcoming underground work that includes:

- Reconnector existing 230kV underground circuit
- Install new pump house at Hillsdale Substation

### ANTICIPATED SCHEDULE

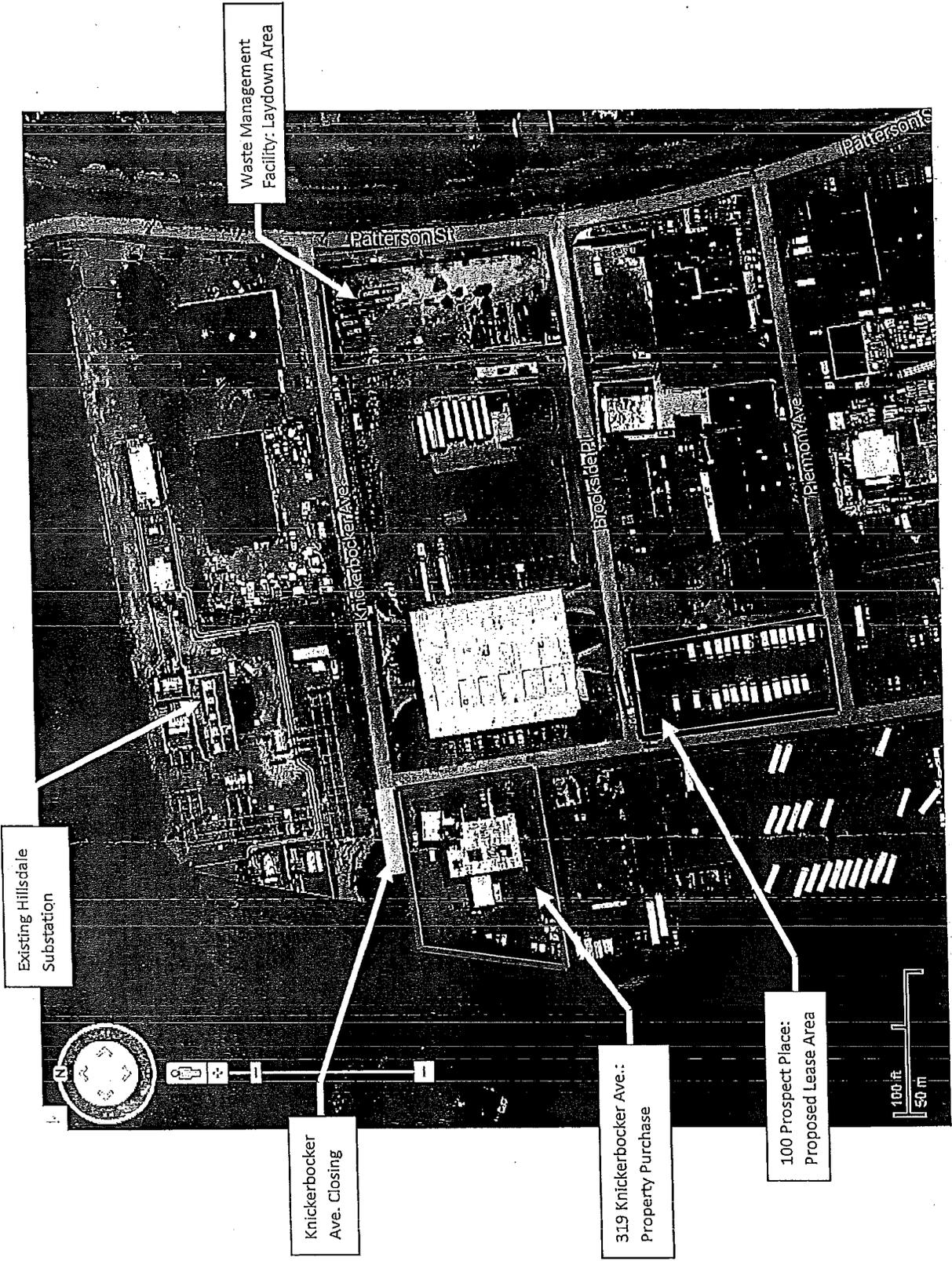
Construction for the Underground work is expected to start by September 2015.  
The underground project will be complete and in-service by December 2015

Construction for Energy Strong and Transmission Hardening is expected to begin by Spring 2016.  
The Energy Strong project will be complete and in service by May 2017.  
The Transmission Hardening project will be complete and in serviced by December 2017.

### COMMUNITY BENEFITS

These upgrades will enhance reliability and avoid interruption of electric service from the Hillsdale Substation servicing Bergen County residents due to future storm, flood, or tidal events. By raising and relocating equipment, the station will be more equipped to withstand future storm or tidal events with minimal risk to the electric system.

PSE&G is committed to providing its customers with safe, continuous and reliable electric service. For more information, please visit: [www.pseg.com/energystrong](http://www.pseg.com/energystrong)



Existing Hillside  
Substation

Waste Management  
Facility: Laydown Area

Knickerbocker  
Ave. Closing

319 Knickerbocker Ave.:  
Property Purchase

100 Prospect Place:  
Proposed Lease Area

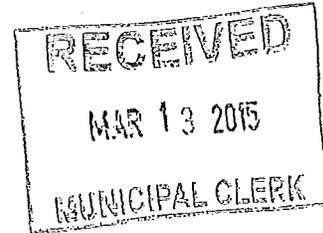






# Sun Dial Garden Club

Hillsdale, New Jersey 07642



March 10, 2015

The Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642-2794

Att: Mr. Arnowitz

Dear Mr. Arnowitz

The Sun Dial Garden Club requests permission to use the Hillsdale Railroad Station for its Annual Plant Sale.

As we have done in years past, we would like to hold the sale on the Saturday before Mother's Day. This year the date will be May 9, 2015.

If you would like further information, please call me.

Sincerely,

Donna Faustini  
Interim Corresponding Secretary  
34 Marion Road  
Montvale, New Jersey 07645  
201-280-3446

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 15-11  
(Introduction)**

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**ORDINANCE OF THE BOROUGH OF HILLSDALE, COUNTY OF  
BERGEN, STATE OF NEW JERSEY, TO AMEND CHAPTER 292 OF  
THE BOROUGH CODE ENTITLED "VEHICLES AND TRAFFIC"**

**WHEREAS**, the Chapter 292 of the Borough Code of the Borough of Hillsdale pertains to Vehicles and Traffic; and

**WHEREAS**, Chapter 292-37 establishes restricted parking spaces for handicapped persons; and

**WHEREAS**, Chapter 292-57 establishes certain locations where parking is prohibited at certain times; and

**WHEREAS**, the Borough desires to add specific locations and/or time restrictions to each of the aforesaid sections.

**NOW BE IT ORDAINED**, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HILLSDALE AS FOLLOWS:

1. The following shall be added to §292-37 Schedule VI: Handicap Parking:

A designated space on Hillsdale Avenue, north side, from Trinity Place to a point 125 feet westerly therefrom (Trinity Church entrance).

2. The following shall be added to §292-57 Schedule XVI Parking Prohibited Certain Hours:

Name of Street	Side	Hours/Days	Location
Trinity Place	East	8 am to 4 pm School Days	From Hillsdale Avenue to Washington Ave

All Ordinances of parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

This Ordinance shall take effect upon passage and publication as provided by Law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Introduced: April 14, 2015

Attest: \_\_\_\_\_  
 Susan Witkowski  
 Municipal Clerk

\_\_\_\_\_  
 Max Arnowitz  
 Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15085**

**AWARD OF CONTRACT FOR LANDSCAPE CHEMICAL TREATMENT AND  
FERTILIZATION FOR VARIOUS BOROUGH PROPERTIES**

WHEREAS; there is a need for landscape chemical treatment and fertilization of Borough owned facilities; and

WHEREAS, the Somerset Cooperative received sealed bids and proposals for such services, COOP Pricing Bid#2-SOCCP; and

WHEREAS, THE Borough is a member of the SOCCP; and

THEREFORE, BE IT RESOLVED, that the borough enter into a two year contract, first of two years, 2015, in an amount of \$485.00, Stonybrook, to TruGreen Limited Partnership, 117 Corporate Blvd., South Plainfield, NJ 07080, as per submitted proposal.

**CERTIFICATION OF AVAILABILITY OF FUND**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Benecke, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2015 Temporary Operating Budget. Total Certified Amount : \$485.00

Robert Benecke  
Robert Benecke  
Treasurer/Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor



Tom Formoso

118 Route 17 North  
Upper Saddle River, NJ 07458  
USA

201-540-7950

Customer Information

Bill To:

BOROUGH OF HILLSDALE

380 HILLSDALE AVE  
HILLSDALE, NJ 07642  
USA

Service Location:

Stonybrook Park

183 CEDAR LN  
HILLSDALE, NJ 07642  
USA

Detail of Charges

Service Location	Line Item Description	Round #	Round Description	Total Price
BOROUGH OF HILLSDALE	Grub Control	1		\$69.00
BOROUGH OF HILLSDALE	Lawn Service	1	Early Spring - Fertilizer, broadleaf weed, crabgrass control	\$104.00
BOROUGH OF HILLSDALE	Lawn Service	2	Late Spring - Fertilizer, broadleaf weed, crabgrass control (As Needed/Weather Dependent)	\$104.00
BOROUGH OF HILLSDALE	Lawn Service	3	Early Summer - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)	\$104.00
BOROUGH OF HILLSDALE	Lawn Service	4	Late Summer - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)	\$104.00

Subtotal	\$485.00
Total Sales Tax Amount	\$0.00
Grand Total	\$485.00

**BOROUGH OF HILLSDALE  
RESOLUTION 15086**

**AWARD OF CONTRACT FOR PROFESSIONAL PLANNING SERVICES  
AFFORDABLE HOUSING CONSTITUTIONAL COMPLIANCE  
YEAR 2015**

WHEREAS, on March 10, 2015 the Supreme Court ruled that COAH has failed to act and as a result, the Courts will be assuming jurisdiction over the Fair Housing Act; and

WHEREAS, the Order divides municipalities into three categories, and Hillsdale petitioned or “participated” in year 2008, the Order allows “participating” towns to file a Declaratory Judgment during a 30 day window (Approx. June 8-July &, 2015) to alert the Court that the Borough wishes to comply with the Constitutional mandate to provide affordable housing; and

WHEREAS, the assigned judge will review the filing and if agreed upon, can grant Hillsdale five (5) months to update their 2008 Housing Element and Fair Share (HEFSP) to comply with the Order; and

WHEREAS, the judge will review the revised HEFSP and if the plan satisfies the Court that the constitutional obligation has been met, Hillsdale will receive the judicial equivalent of substantive certification and the accompanying protections from builder remedy lawsuits; and

NOW, THEREFORE, BE IT RESOLVED, that Maser Consulting, P.A. (Borough Planner) has submitted a proposal to prepare those documents necessary to submit.

THEREFORE, BE IT FURTHER RESOLVED that the Governing Body of the Borough of Hillsdale authorizes the Borough Administrator be authorized to execute such proposal as attached on behalf of the borough to perform such services.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest:

\_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

Perryville III Corporate Park  
53 Frontage Road, Suite 120  
PO Box 4017  
Clinton, NJ 08809  
T: 908.238.0900  
F: 908.238.0901  
[www.maserconsulting.com](http://www.maserconsulting.com)

March 27, 2015

Via Email

Susan Witkowski, Administrator/Borough Clerk  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

Re: Proposal for Professional Planning Services  
Affordable Housing Constitutional Compliance  
MC Proposal No. HDB-006P

Dear Mrs. Witkowski:

Maser Consulting P.A. is pleased to submit the following proposal for professional planning services to assist the Borough in achieving constitutional compliance with its affordable housing mandate. On March 10, 2015, the Supreme Court ruled that COAH has failed to act and as a result, the Courts will be assuming jurisdiction over the Fair Housing Act. The Order divides municipalities into one of three categories – those that achieved Third Round Substantive Certification, those that filed or petitioned and those that had never participated in the COAH process. For a municipality like Hillsdale that petitioned or “participated” in 2008, the Order allows “participating” towns to file a Declaratory Judgment during a 30-day window (approximately June 8 – July 7) to alert the Court that the Borough wishes to comply with its constitutional mandate to provide affordable housing. The assigned judge will review the filing and if the judge agrees with it, can grant Hillsdale five (5) months to update their 2008 Housing Element and Fair Share Plan (HEFSP) to comply with the Order. The judge will review the revised HEFSP and if the plan satisfies the Court that the constitutional obligation has been met, Hillsdale will receive the judicial equivalent of substantive certification and the accompanying protections from builder remedy lawsuits.

The following scope of work is proposed:

### Scope of Work

#### **Task 1.0 Review the 2008 Housing Element and Fair Share Plan**

Hillsdale petitioned COAH in 2008 with a HEFSP that addressed a Rehabilitation Obligation of 6, Prior Round Obligation of 111 and a Third Round Obligation of 35. This task will review the 2008 HEFSP and the mechanisms it proposed to complete to determine if they are compliant with the Supreme Court Order. We will prepare a memorandum that outlines which 2008 mechanisms remain valid and describe alternate mechanisms permitted under the Order and the Round 2 Rules. The memorandum will provide the Borough with a list of potential options to



satisfy its constitutional obligation. Additionally, the memorandum will detail the Borough's existing on-the-ground credits.

Finally, the memorandum will provide the Borough with the new obligations for Rehabilitation and Prior Round. (The Rehabilitation will have to be calculated using the methodology in the Order, which is based on census demographics.)

#### **Task 2.0 Closed Session Meeting**

This office recommends the memorandum prepared in Task 1.0 be discussed at a closed session Mayor and Council meeting. This meeting is crucial in assisting the Mayor and Council in understanding the Borough's situation, options and timelines. A decision must be made at this meeting on how the Borough will proceed.

#### **Task 3.0 Determine 3<sup>rd</sup> Round Obligation**

Assuming the Mayor and Council decide to proceed with the filing of a declaratory judgment, this office will determine the 3<sup>rd</sup> Round Obligation or "prospective" need. We propose to utilize the formula prepared by the Fair Share Housing Center (FSHC), which was submitted to the Supreme Court in 2014, as a starting point. FSHC's formula will be amended to include the most recent census data, correct acreage of vacant and developable land and appropriate indicators. This work will require assistance from the Tax Assessor and Borough officials to determine how many acres are vacant and developable.

#### **Task 4.0 Closed Session Meeting**

A second closed session meeting will be held with the Mayor and Council to discuss the 3<sup>rd</sup> Round methodology/formula and the obligation. This meeting will also examine the anticipated timeline for submitting a Declaratory Judgment Filing.

#### **Task 5.0 Declaratory Judgment Filing**

This task assumes there will be minor amendments to the methodology/formula and/or 3<sup>rd</sup> Round obligation. Once the obligation is finalized, this office will work with the Borough Attorney to prepare and submit the Declaratory Judgment Filing.

#### **Task 6.0 Additional Services**

The work outlined in this proposal is virgin territory for each and every planner and attorney in the State. As a result, additional services may be required beyond the scope outlined herein. Meetings required beyond the two (2) included, coordination beyond the ten (10) hours included in Task 5.0 and any other services above and beyond those outlined will be billed hourly.



Furthermore, the Mayor and Council should note that this proposal is just the first step in the process outlined by the Court Order. A second proposal will be necessary once the judge reviews the filing and makes a determination on how the Borough proceeds, which will likely be the granting of a 5-month window to revise and update the 2008 HEFSP.

**Fee**

Maser Consulting's work shall be invoiced on an hourly basis in accordance with the rates that are contained in the Schedule of Hourly Rates that is included in the professional services agreement between the Borough and Maser Consulting P.A. The maximum upset fee for each task is as follows:

Task 1.0	Review the 2008 Housing Element and Fair Share Plan	\$1,000.00
Task 2.0	Closed Session Meeting & Preparation	\$ 550.00
Task 3.0	Determine 3 <sup>rd</sup> Round Obligation	\$2,900.00
Task 4.0	Closed Session Meeting & Preparation	\$ 550.00
Task 5.0	Declaratory Judgment Filing	\$1,200.00
Task 6.0	Additional Services	HOURLY

All work shall be invoiced in accordance with the terms and provisions of the agreement between the Borough and Maser Consulting P.A. for professional services.

**Conclusion**

We want to thank the Borough for providing the opportunity to perform this most important work. If you have any questions or clarifications regarding the scope of work, please do not hesitate to call our office.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in cursive script that reads 'Darlene A. Green'.

Darlene A. Green, P.P., AICP  
Associate

A handwritten signature in cursive script that reads 'Joseph J. Layton'.

Joseph J. Layton, P.P., AICP  
Senior Principal

DAG/jmc  
cc: Mark Madio, Esq., Borough Attorney



Susan Witkowski  
MC Proposal No. HDP-006P  
March 27, 2015  
Page 4 of 4

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\\njncad\proposals\hdb\hdb-006p\150327dag\_witkowski.docx

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15087**

---

**AUTHORIZE THE BOROUGH CLERK TO ADVERTISE FOR LANDSCAPING SERVICES FOR BOROUGH PROPERTY AND STONYBROOK SWIM CLUB**

BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the QPA, Matthew Cavallo, is authorized to prepare bid specs for Landscaping Services for borough property and Stonybrook Swim Club; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to solicit sealed public bids.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15088**

---

**AUTHORIZE THE BOROUGH CLERK TO ADVERTISE FOR SHADE TREE  
AND STUMP REMOVAL SERVICES FOR BOROUGH PROPERTY AND  
STONYBROOK SWIM CLUB**

BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the QPA, Matthew Cavallo, is authorized to prepare bid specs for SHADE Tree and Stump Removal Services for borough property and Stonybrook Swim Club; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to solicit sealed public bids.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15089**

**AWARDING THE SEASONAL OPENING, CLOSURE AND MAINTENANCE  
OF THE MUNICIPAL POOL FOR 2015 AND 2016 CONTRACT TO  
V. LEHMANN CONSTRUCTION CO., INC. D/B/A/ LEHMANN POOLS & SPAS**

WHEREAS, the Borough of Hillsdale promulgated bid specifications to obtain bids for the seasonal opening and closure of the municipal pool for 2015 and 2016 (the "Project"); and,

WHEREAS, the bid opening was held on March 18, 2015 for the Project; and,

WHEREAS, one (1) bidder responded to the bid; and,

WHEREAS, the lowest responsible bidder was V. Lehmann Construction Co., Inc. d/b/a/ Lehmann Pools & Spas with a bid of Two Hundred Forty Thousand Six Hundred Seventy Five Dollars (\$240,675.00) Dollars; and,

WHEREAS, V. Lehmann Construction Co., Inc. d/b/a/ Lehmann Pools & Spas has met all of the bid specifications for the Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the contract for Seasonal Opening and Closure of the Municipal Pool for 2015 and 2016 is hereby awarded to V. Lehmann Construction Co., Inc. d/b/a/ Lehmann Pools & Spas, 644 Wyckoff Avenue, Mahwah, New Jersey 07430 and the Mayor and Borough Clerk are hereby authorized, on behalf of the Borough, to execute an Agreement with V. Lehmann Construction Co., Inc. d/b/a/ Lehmann Pools & Spas in the amount of Two Hundred Forty Thousand Six Hundred Seventy Five Dollars (\$240,675.00) Dollars; A copy of the executed Agreement shall be on file in the office of the Borough Clerk.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_

Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

NOTICE TO BIDDERS  
BOROUGH OF HILLSDALE  
BERGEN COUNTY

NOTICE IS HEREBY GIVEN that sealed bids for the **STONYBROOK SWIM CLUB SEASONAL OPENING AND CLOSING OF MUNICIPAL POOLS, YEARS 2015-2016** will be received by the Borough Clerk or designee and publicly opened and read in the Council Chambers in the Municipal Building located at 380 Hillside Avenue, Hillside, New Jersey, on **MARCH 18, 2015 at 11:00 A.M.** prevailing time, or as soon thereafter as the matter can be reached.

Said copies of the specifications and contract documents for the proposed work are on file and open to public inspection or may be obtained at the office of the Borough Clerk, 380 Hillside Avenue, Hillside, New Jersey on and after March 6, 2015 between the hours of 8:30 AM and 3:30 PM, Monday through Friday, excluding legal holidays. Copies of specifications and proposed forms may be obtained at the office of the Borough Clerk upon payment of a no-refundable sum of \$25.00 payable to the Borough of Hillside.

Each proposal must be made upon the prescribed forms furnished with the contract specifications. Proposals must be accompanied by a Bid Deposit in the form of a Bid Bond, Certified Check, Money Order or Cashier's Check or Cash in the amount of ten percent (10%) of the total amount bid, provided said check or bond need not be more than \$20,000.00.

Each proposal must be enclosed in a sealed envelope, bearing the name and address of the bidder and shall be addressed to the **BOROUGH CLERK'S OFFICE**, "Attention: Susan Witkowski, RMC", and delivered at the place and hour mentioned above. The envelope or package must be clearly endorsed, **STONYBROOK SWIM CLUB SEASONAL OPENING AND CLOSING OF MUNICIPAL POOLS, YEARS 2015-2016**

1. Bidder must be registered with the State of New Jersey at time of bid. Bidders will be required to present a copy of their Business Registration Certificate (BRC).
2. Bidders must provide their Ownership Disclosure Certificate with bid proposal, failure to provide the same is a non-waivable defect.
3. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C.17:27.

Susan Witkowski  
Borough Administrator/Clerk

ITEMIZED BID

Stonybrook Swim Club  
Seasonal Opening and Closing of Municipal Pools 2015-2016

PRINT OR TYPE ALL ENTRIES

<u>ITEM NO.</u>	<u>UNIT</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENDED AMOUNT</u>
1	L.S.	SPRING OPENING 2015	1	\$60,400.00	\$60,400.00
2	L.S.	WINTER CLOSURE 2015		\$27,000.00	\$27,000.00
3	L.S.	SPRING OPENING 2016	1	\$62,200.00	\$62,200.00
4	L.S.	WINTER CLOSURE 2016	1	\$27,900.00	\$27,900.00
5	L.S.	SUMMER MAINTENANCE 2015 (WEEKLY FROM JUNE 1 TO END OF OCTOBER	1	\$ 9,000.00	\$ 9,000.00
6	L.S.	SUMMER MAINTENANCE 2016 (WEEKLY FROM JUNE 1 TO END OF OCTOBER	1	\$ 9,000.00	\$9,000.00
7	L.S.	2015 ONLY - REPLACE CHEMICAL FEEDER AT KIDDIE AND INTERMEDIATE POOL	1	\$11,000.00	\$11,000.00

8	L.S.	2016 ONLY – REPLACE CHLORINE FEEDER AT KIDDIE POOL AND INTERMEDIATE POOL	1	\$ 1,775.00	\$ 1,775.00
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Alternate 1 2015 ONLY					
9	L.S.	REPLACEMENT OF MAIN POOL PUMP		\$17,500.00	\$17,500.00

20 HORSE POWER (GRISWOLD SELF PRIMING CENTRIFUGAL PUMP TO 270' AND FLOW 325 GPM OR LIKE, SAME TO SAME COMPLETE) FOR MAIN POOL FILTER SYSTEM

Alternate 2					
10	L.S.	REMOVE AND REPLACE ALL EXPANSION JOINTS CAULKING SELF- LEVELING, NON SHRINKING AROUND THE MAIN POOL GUTTER JOINTS AND REPLACE WITH NEW CAULKING 3M BRAND OR DECO SEAL EQUIVALENT (color choice by Director)		\$ 9,900.00	\$ 9,900.00
11	L.S.	SUPPLEMENTAL CONSTRUCTION		\$5,000	\$5,000

PRINT OR TYPE - TOTAL CONTRACT BASE BID IN DOLLARS AND CENTS:

---

\$240,675.00

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PRINT OR TYPE - TOTAL CONTRACT BASE BID IN WORDS: \_

TWO HUNDRED AND FORTY THOUSAND AND SIX HUNDRED SEVENTY FIVE DOLLARS.

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**BOROUGH OF HILLSDALE  
RESOLUTION 15090**

---

**AUTHORIZE LERCH, VINCI & HIGGINS TO REVIEW  
FINANCIAL STATEMENTS YEAR 2014**

WHEREAS, Lerch, Vinci & Higgins, LLP were appointed as Auditors for Year 2014; and

WHEREAS, in the engagement letter of terms and objections, a review of financial statements of the Borough of Hillsdale will be performed and issue an accountant's report in accordance with Statements on Standards for Accounting and Review Services (SSARSs) issued by the American Institute of Certified Public Accountants (AICPA) for:

BOROUGH OF HILLSDALE LENGTH OF SERVICE AWARD PROGRAM (LOSAP)

As of and for the year ended December 31, 2014; and

WHEREAS, at the conclusion of such review, a letter of recommendations will be issued.

NOW, THEREFORE, BE IT RESOLVED that the governing body authorizes the Borough Administrator to execute letter authorizing such services per the engagement of January 2014.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

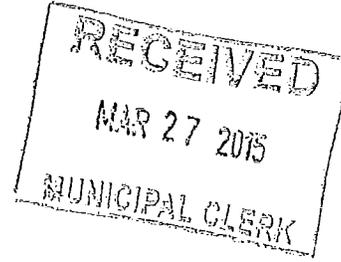


# LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS  
REGISTERED MUNICIPAL ACCOUNTANTS

DIETER P. LERCH, CPA, RMA, PSA  
GARY J. VINCI, CPA, RMA, PSA  
GARY W. HIGGINS, CPA, RMA, PSA  
JEFFREY C. BLISS, CPA, RMA, PSA  
PAUL J. LERCH, CPA, RMA, PSA  
DONNA L. JAPHET, CPA, PSA  
JULIUS B. CONSONI, CPA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA  
ANDREW PARENTE, CPA, RMA, PSA  
ROBERT W. HAAG, CPA, PSA  
DEBORAH K. LERCH, CPA, PSA  
RALPH M. PICONE, CPA, RMA, PSA



DEBRA GOLLE, CPA  
CINDY JANACEK, CPA, RMA  
LORI T. MANUKIAN, CPA, PSA  
MARK SACO, CPA  
KEVIN LOMSKI, CPA

March 13, 2015

Honorable Mayor and Members  
Of the Borough Council  
Borough of Hillsdale  
380 Hillsdale Ave.  
Hillsdale, NJ 07642

Dear Governing Body:

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

We will perform the following services:

We will review the financial statements of the Borough of Hillsdale Length of Service Award Program (LOSAP) as of and for the year ended December 31, 2014, and issue an accountant's report thereon in accordance with Statements on Standards for Accounting and Review Services (SSARs) issued by the American Institute of Certified Public Accountants (AICPA).

The objective of a review is to obtain limited assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

You are responsible for:

- a. The preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
- b. Designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.
- c. Preventing and detecting fraud.
- d. Identifying and ensuring that the Borough complies with the laws and regulations applicable to its activities.
- e. Making all financial records and related information available to us.

- f. Providing us, at the conclusion of the engagement, with a letter that confirms certain representations made during the review.

We are responsible for conducting the engagement in accordance with SSARSs issued by the AICPA.

A review includes primarily applying analytical procedures to your financial data and making inquiries of Borough management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. A review does not contemplate obtaining an understanding of the Borough's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit. Accordingly, we will not express an opinion regarding the financial statements as a whole.

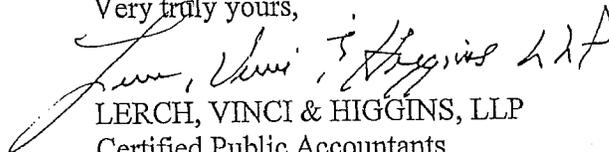
Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts. However, we will inform the appropriate level of management of any material errors and of any evidence or information that comes to our attention during the performance of our review procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our review procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential.

If, for any reason, we are unable to complete the review of your financial statements, we will not issue a report on such statements as a result of this engagement.

Our fees for these services will be \$2,500. This fee was included in our annual engagement letter dated January 6, 2014, which is on file with the Municipal Clerk.

We will be pleased to discuss this letter with you at any time. If the foregoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return it to us.

Very truly yours,



LERCH, VINCI & HIGGINS, LLP  
Certified Public Accountants

Registered Municipal Accountants

This letter correctly sets forth the understanding of the Borough of Hillsdale.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15091**

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**RESOLUTION AUTHORIZING REFUND OF TAX PAYMENT**

WHEREAS, Corelogic Tax Service, 95 Methodist Hill Rd., Ste 100, Rochester, NY 14623 and Allied Title, LLC, 3 Laurel Drive, Flanders, NJ 07836 paid 1<sup>st</sup> quarter taxes resulting in an overpayment;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale authorize the Tax Collector to refund Allied Title, LLC the following taxes:

Property – 6 Lesa Lane

Varghese, Thomas and Bless Meloottu John      Block 302 Lot 37      \$3,188.20

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest:

\_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 15092**

**APPROVE THE TONNAGE GRANT REPORT  
AND APPLICATION FOR YEAR 2014**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the municipality to apply for such Recycling Tonnage Grant for calendar year 2014 will memorialize the commitment of the municipality to recycling and to indicate the assent of the Hillsdale Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Hillsdale Mayor and Council does hereby endorses the submission of the Recycling Tonnage Grant application to the New Jersey Department of Environmental Protection and designates Keith Durie, Recycling Coordinator, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Loes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15093**

---

**TAX CERTIFICATION**

**WHEREAS**, the Recycling Enhancement Act, P.L. 2007, Chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, there is levied upon the owner or operator of every solid waste facility a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility; and

**WHEREAS**, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program; and

**NOW, THEREFORE, BE IT RESOLVED**, the Borough of Hillsdale hereby certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, Chapter 311, in 2014 in the amount of \$9,450.77. Documentation supporting this submission is available at 380 Hillsdale Avenue, Hillsdale, NJ and shall be maintained for no less than five years from this date.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 15094**

---

**AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR ELECTRICAL SERVICES  
QUALITY ELECTRICAL CONST. CO.**

**WHEREAS**, the Borough of Hillsdale has a need for electrical services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5. This contract is to provide electrical services for Centennial Field-Building Methane Sensors; and

**WHEREAS**, the Borough Engineer has solicited quotes for such services and determined in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is until the job is completed; and

**WHEREAS**, Quality Electrical Const. Co. has submitted a proposal February 2, 2015, indicating they will provide the scope of work described to install the methane sensors for an amount not to exceed \$31,814.00; and

**WHEREAS**, Quality Electrical Const. Co. has completed and submitted a Business Entity Disclosure Certification which certifies that Quality Electrical Const. Co. has not made any reportable contributions to a political or candidate committee in the Borough of Hillsdale in the previous one year and that the contract will prohibit Quality Electrical Const. Co. from making any reportable contributions through the term of the contract, and

**WHEREAS**, certification of availability of funds is hereby provided the Certified Finance Officer per N.J.A.C. 5:30-5.4.

**BE IT FURTHER RESOLVED**; that the Business Disclosure Entity Certification and the Determination of Value to be placed on file with this resolution; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale as follows:

1. Quality Electric Const. Co. is hereby retained to provide electrical services as described above for an amount not to exceed \$31,814.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.

3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Hillsdale.

4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest:

\_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor



Joseph E. Neglia, PE, PP, PLS  
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS  
President

Gregory Polyniak, PE, PP

Michael F. Bertner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Joann Signa

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

34 Park Avenue

PO Box 426

Lyndhurst, NJ 07071

Tel: 201.939.8805

Fax: 201.939.0846

www.negliaengineering.com

February 24, 2015

Via E-mail & Regular Mail

Ms. Susan Witkowski  
Borough Administrator / Clerk  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, New Jersey 07642

Re: Quote Solicitation – Recommendation Letter  
Centennial Field – Building Methane Sensors  
Borough of Hillsdale, Bergen County, New Jersey  
NEA File: HIDLADM15.001

Dear Ms. Witkowski:

As requested by the Borough, Neglia Engineering Associates has solicited quotes for the Centennial Field – Building Methane Sensors within the Borough in accordance with our February 13, 2015 solicitation package and revised solicitation package permitting the extension to provide a quote to Tuesday, February 24, 2015 at 9AM. Please find attached the quote package(s) for your records, review, and use. A summary of the quotes received are as follows:

<u>Contractor</u>	<u>Base Bid</u>
Quality Electrical Const. Co.	\$31,814.00
Allan Briteway Electrical Contractors, Inc.	No Submission
Fai-Gon Electric	No Submission
Gateway Electric Corporation	No Submission
J. Keane Electric Co., Inc.	No Submission
Starlite Electric, LLC.	No Submission
Tiffany Electric Inc.	No Submission
Universal Electric	No Submission

It is recommended that the Borough authorize Quality Electrical Construction Company to perform the said work pertaining to the Centennial Field – Building Methane Sensors as listed within the said solicitation pending the availability of funds, the review by the Borough Auditor, and the ability to secure a Qualified Purchasing Agent (QPA) to permit the potential award.

If you should have any questions or comments, please do not hesitate to contact our office at (201) 939-8805.

Very truly yours,  
Neglia Engineering Associates

  
Gregory J. Polyniak, P.E., P.P., C.M.E.  
For the Borough Engineer  
Borough of Hillsdale

cc: Mayor & Council (via e-mail & regular mail)  
Borough Attorney (via regular mail)

**BOROUGH OF HILLSDALE  
RESOLUTION 15095**

---

**AUTHORIZE SUBMISSION OF THE 2014 PROJECT AND UNIT  
MONITORING YEAR STATUS  
COAH-AFFORDABLE HOUSING TRUST FUND**

WHEREAS, COAH requires each municipality to designate a person to submit data into the CTM Monitoring System;

BE IT RESOLVED, that Darlene Green, P.P., AICP, Borough Planner, of Maser Consulting P.A. to be authorized to submit such report on behalf of the borough at an amount not to exceed \$1,100.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

Perryville III Corporate Park  
53 Frontage Road, Suite 120  
PO Box 4017  
Clinton, NJ 08809  
T: 908.238.0900  
F: 908.238.0901  
[www.maserconsulting.com](http://www.maserconsulting.com)

March 12, 2015

Susan Witkowski, Administrator/Borough Clerk  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

Re: Proposal for Professional Planning Services  
COAH CTM Monitoring  
MC Proposal No. HDB-005P

Dear Mrs. Witkowski:

Maser Consulting P.A. is pleased to submit the following proposal for professional planning services to complete the annual COAH CTM monitoring for the Borough of Hillsdale. The proposal includes the scope of work and the required fees. The Borough shall provide this office with the 2014 bank statements for the COAH trust fund.

The following scope of work is proposed:

**Scope of Work**

**Task 1.0 Money Monitoring**

Maser Consulting will obtain copies of all bank statements for the COAH trust fund account for 2014. We will then enter the applicable data for revenue and expenditures for each of the 12 months. Once all the data entry is complete, we will prepare and submit the required certification to COAH.

**Task 2.0 Unit Monitoring**

Maser Consulting will verify each Administrative Agent in the CTM system and submit any outstanding documentation as required by the February 17, 2015 COAH letter. We will also check with the Building Department and Tax Assessor to see if any new group homes have occurred over the past year. Finally, Maser Consulting will contact the County to see if they have completed any rehabilitations within the Borough during 2014. Once the data is entered and the appropriate documentation is obtained, Maser Consulting will submit the required certification to COAH.

**Task 3.0 Follow Up**

This includes any additional research required to COAH after the required CTM submissions.



**Fee**

Maser Consulting's work shall be invoices on an hourly basis in accordance with the rates that are contained in the Schedule of Hourly Rates that is included in the professional services agreement between the Borough and Maser Consulting P.A. The maximum upset fee for each task is as follows:

Task 1.0	Money Monitoring	\$ 450.00
Task 2.0	Unit Monitoring	\$ 650.00
Task 3.0	Follow up	HOURLY

All work shall be invoices in accordance with the terms and provisions of the agreement between the Borough and Maser Consulting P.A. for professional services.

**Conclusion**

We want to thank the Borough for providing the opportunity to perform this most important work. If you have any questions or clarifications regarding the scope of work, please do not hesitate to call our office.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in cursive script that reads 'Darlene A. Green'.

Darlene A. Green, P.P., AICP  
Associate

A handwritten signature in cursive script that reads 'Joseph J. Layton'.

Joseph J. Layton, P.P., AICP  
Senior Principal



Susan Witkowski  
MC Proposal No. HDP-005P  
March 12, 2015  
Page 3 of 3

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\\njncad\projects\hdb\hdb-005\proposals\150312dag\_witkowski.docx

**BOROUGH OF HILLSDALE  
RESOLUTION 15096**

---

**AUTHORIZE THE BOROUGH ADMINISTRATOR TO SUBMIT APPLICATION  
FOR FEDERAL TRANSIT ADMINISTRATION FOR VEHICLE/VAN**

WHEREAS, the Borough of Hillsdale is interested in replacing the vehicle that transports our senior citizens from place to place; and

WHEREAS, a grant application, Section 5310 Grant Program through the Federal Transit Administration for funding of such vehicle.

THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Hillsdale authorize the Borough Administrator to submit such application.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15097**

**RESOLUTION OF THE BOROUGH OF HILLSDALE AWARDING MUNICIPAL TELEPHONE AND INTERNET SERVICE FOR A TWO (2) YEAR TERM AND AUTHORIZING MAYOR AND BOROUGH CLERK TO EXECUTE CONTRACT**

**WHEREAS**, the Borough of Hillsdale promulgated price quotes for municipal telephone and internet service for a two (2) year term; and,

**WHEREAS**, the only quote received was from Monmouth Telecom for a monthly estimated fee of One Thousand Two Hundred Eighty Nine Dollars and Two Cents (\$1,289.02) and a yearly estimated fee of Fifteen Thousand Four Hundred Sixty Eight Dollars and Twenty Four Cents (\$15,468.24);

**WHEREAS**, Monmouth Telecom has also met all of the specifications for municipal telephone and internet service provision.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the contract for Municipal Telephone and Internet Service Provision for a two (2) year term is hereby awarded to Monmouth Telecom and the Mayor and Borough Clerk are hereby authorized, on behalf of the Borough, to execute an Agreement with Monmouth Telecom for a monthly estimated fee One Thousand Two Hundred Eighty Nine Dollars and Two Cents (\$1,289.02) and a yearly estimated fee of Fifteen Thousand Four Hundred Sixty Eight Dollars and Twenty Four Cents (\$15,468.24). A copy of the executed Agreement shall be on file in the office of the Borough Clerk.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor



**Full Service  
Telephony & Internet**

**Business Services Proposal**

RECEIVED

November 3, 2014

NOV 13 2014

BOROUGH OF HILLSDALE

Initial: *DL*

	CURRENT			PROPOSED		
	Quantity	Rate/Min.	Total	Quantity	Rate	Total
PRI T-1			\$350.00			\$599.00
1.5 M Internet			\$275.00			
25Mg/25Mg Internet						Included
Automatic Voice Fail Over		Not Provided				Included
DID's -Block of 20	6		\$30.00	6		Included
Direct Trunk Overflow			\$24.95			
Circuit Fees			\$403.60			\$358.25
Analog Lines	4		\$124.23		Ported	\$0.00
FCC Fee			\$27.72			\$0.00
LCF Line Charge			\$1.40			\$0.00
Analog Lines	16	17.8900	\$286.24	16	16.1800	\$258.88
<b>Usage-Dedicated</b>						
Local					\$0.01	\$23.66
Intrastate					\$0.019	\$11.01
Interstate			\$5.14		\$0.019	\$1.50
<b>Usage Switched</b>						
Local			\$34.69		\$0.015	\$28.90
Intrastate			\$6.97		\$0.029	\$5.16
Interstate			\$2.93		\$0.029	\$2.66
Account Fee			\$7.56			\$0.00
Carrier Cost Recovery			\$70.00			\$0.00
Regulatory Fees			\$65.17			\$0.00
Maintenance Fee			\$7.56			
<b>Totals:</b>			<b>\$1,723.16</b>			<b>\$1,289.02</b>

\*\*Pricing is guaranteed for 30 days.

\*\*This is an estimate only.

\*\* With Failover In the event of T-1 failure all voice traffic instantly fails over to cable and voice services will continue

\*\* Monmouth Telecom provides live customer support and NOC service 24x7x365

Monthly Savings:	\$434.14
Approximate Annual Savings:	\$5,209.68
Percentage Savings:	26%

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15098**

---

**RAFFLE LICENSE**

WHEREAS, Pascack Valley High School, 200 Piermont Ave, Hillsdale, NJ 07642 has made proper application for the following BINGO License to be held May 6, 2015; and

WHEREAS, said application contains the number of designation furnished by the Legalized Games of Chance Control Commission; and

WHEREAS, the Police Department of the Borough of Hillsdale has reported to this Borough Council in writing that the statements contained in said application are in order, that the place wherein said Raffle(s) is to be held complies with the rules and regulations pertaining to the application.

NOW, THEREFORE, BE IT RESOLVED, that upon payment of the licensing fees, as provided by Statute, and upon filing with the Borough Clerk be and he is hereby authorized to issue a license for Raffles in accordance with said application:

<u>Raffle License No.</u>	<u>Type of License</u>
BL: 717	BINGO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

# Application for Bingo License

Application No. BA: 717  
Identification No. 211-5-37794

Insert name of Municipality: Hillsdale

Prepare 4 copies of application. One copy will be returned.

## Part A GENERAL

1: Name of applying organization Pascack Valley High School Parent-Faculty Organization

2 a. Street address of headquarters 200 Piermont Avenue Hillsdale, NJ 07642

b. Mailing address (if different) \_\_\_\_\_

### 3 List date or dates and hours for games:

Date	Hours	Date	Hours
<u>May 6, 2015</u>	<u>7:00pm - 10:30pm</u>	_____	_____
<u>Bingo</u>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4 Address of place where Bingo will be played 200 Piermont Avenue Hillsdale NJ 07642

a. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No

b. If not, from whom will the applicant rent the premises:  
Name \_\_\_\_\_ Address \_\_\_\_\_

c. If premises are to be rented, attach Form 10, Statement of Landlord.

## Part B QUALIFICATIONS OF APPLICANT

1 Is this the first time the applicant has applied for a license in this municipality? Yes  No

2 If not, has there been any change in the applicant's certificate of incorporation, charter, constitution or by-laws since the latest application was made? Yes  No

3 If applicant is unincorporated, state number of members: \_\_\_\_\_ members.

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15099**

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**RAFFLE LICENSE**

WHEREAS, Pascack Valley High School, 200 Piermont Ave, Hillsdale, NJ 07642 has made proper application for the following RAFFLE License to be held May 6, 2015; and

WHEREAS, said application contains the number of designation furnished by the Legalized Games of Chance Control Commission; and

WHEREAS, the Police Department of the Borough of Hillsdale has reported to this Borough Council in writing that the statements contained in said application are in order, that the place wherein said Raffle(s) is to be held complies with the rules and regulations pertaining to the application.

NOW, THEREFORE, BE IT RESOLVED, that upon payment of the licensing fees, as provided by Statute, and upon filing with the Borough Clerk be and he is hereby authorized to issue a license for Raffles in accordance with said application:

Raffle License No.  
BL: 718

Type of License  
On-Premise Merchandise

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

# Application for Raffles License

Application No. RA: 718

Identification No. 211-5-37794

Insert name of Municipality Hillsdale

Prepare 4 copies of application. One copy will be returned

## Part A General

- 1 Name of applying organization Pascack Valley High School  
Parent-Faculty Organization
- 2 a. Street address of headquarters 200 Piermont Avenue  
Hillsdale NJ 07642
- b. Mailing address (if different)

3 A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>May 6, 2015</u>	<u>7:00pm - 10:30pm</u>		
<u>Gift baskets - on premise merchandise</u>			

4 Address of place where Raffles will be played 200 Piermont Avenue  
Hillsdale, NJ 07642

a. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No

5 If raffles equipment is rented, attach statement of raffles equipment lessor to application on Form 13.

## Part B Qualification of Applicant

- 1 Is this the first time the applicant has applied for a license in this municipality?  Yes  No
- 2 If not, has there been any change in the applicant's certificate of incorporation, charter, constitution or by-laws since the latest application was made?  Yes  No
- 3 If applicant is unincorporated, state number of members: \_\_\_\_\_ members.

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15100**

---

**RAFFLE LICENSE**

WHEREAS, Pascack Valley High School, 200 Piermont Ave, Hillsdale, NJ 07642 has made proper application for the following RAFFLE License to be held May 6, 2015; and

WHEREAS, said application contains the number of designation furnished by the Legalized Games of Chance Control Commission; and

WHEREAS, the Police Department of the Borough of Hillsdale has reported to this Borough Council in writing that the statements contained in said application are in order, that the place wherein said Raffle(s) is to be held complies with the rules and regulations pertaining to the application.

NOW, THEREFORE, BE IT RESOLVED, that upon payment of the licensing fees, as provided by Statute, and upon filing with the Borough Clerk be and he is hereby authorized to issue a license for Raffles in accordance with said application:

Raffle License No.  
BL: 719

Type of License  
On-Premise 50/50 cash

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_

Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

# Application for Raffles License

Application No. RA: 719  
Identification No. 211-5-37794

Insert name of Municipality Hillsdale

Prepare 4 copies of application. One copy will be returned

## Part A General

1 Name of applying organization Pascack Valley High School  
Parent-Faculty Organization

2 a. Street address of headquarters 200 Piermont Avenue  
Hillsdale, NJ 07642

b. Mailing address (if different)

3 A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>May 6, 2015</u>	<u>7:00 am - 10:30 pm</u>		
<u>on premise 50/50 cash raffle</u>			

4 Address of place where Raffles will be played 200 Piermont Avenue  
Hillsdale, NJ 07642

a. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No

5 If raffles equipment is rented, attach statement of raffles equipment lessor to application on Form 13.

## Part B Qualification of Applicant

- 1 Is this the first time the applicant has applied for a license in this municipality? Yes  No
- 2 If not, has there been any change in the applicant's certificate of incorporation, charter, constitution or by-laws since the latest application was made? Yes  No
- 3 If applicant is unincorporated, state number of members: \_\_\_\_\_ members.

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15101**

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**PAYMENT OF BILLS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$3,499,512.95 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
STONYBROOK STONYBROOK OPERATING Continued					
5193	04/14/15	STO03 STONYBROOK PAYROLL	2,139.95	04/14/15 VOID	7392
5194	04/14/15	TOT05 TOTAL TEE'S & SIGNS	100.00		7392
5195	04/14/15	VAL06 VALLEY PRINTING & GRAPHIC INC	1,197.13		7392
5196	04/14/15	VER02 VERIZON WIRELESS (CELL PHONE)	49.20		7392
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	14	1	5,102.31	2,139.95
	Direct Deposit:	0	0	0.00	0.00
	Total:	14	1	5,102.31	2,139.95
STONYBROOK MANU STONYBROOK MANUAL CHECKING					
161	03/30/15	STO03 STONYBROOK PAYROLL	1,959.13		7383
162	04/14/15	STO03 STONYBROOK PAYROLL	2,139.95		7397
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	4,099.08	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	4,099.08	0.00
TRUST MANUAL TRUST MANUAL CHECKING					
162	03/30/15	POL05 POLICE-OT TRUST PAYROLL	8,692.56		7385
163	04/09/15	POL05 POLICE-OT TRUST PAYROLL	10,637.70		7393
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	19,330.26	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	19,330.26	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	235	22	3,499,512.95	42,713.36
	Direct Deposit:	0	0	0.00	0.00
	Total:	235	22	3,499,512.95	42,713.36

Range of Checking Accts: First to Last Range of Check Dates: 03/11/15 to 04/14/15  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
AGENCY	AGENCY				
1085	03/30/15	17PBA BOROUGH OF HILLSDALE PBA	1,080.00		7381
1086	03/30/15	17TEA TEAMSTERS LOCAL 945	305.00		7381
1087	03/30/15	17UPS UNITED PUBLIC SER EMP UNION	202.40		7381
1088	03/30/15	17AFL AFLAC	199.20		7381
1089	03/30/15	17VIS VISION SERVICE PLAN	351.56		7381
2565	03/30/15	VSP01 VSP	33.36		7380
2566	04/01/15	17ALB ALBOUM, JEFFREY	65.65		7388
2567	04/01/15	17SCH SCHAEFER, CANDACE	300.00		7388

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	2,537.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	2,537.17	0.00

ANIMAL TRUST	ANIMAL TRUST				
1398	04/14/15	SNJ01 SNJ-DEPT OF HEALTH	173.40		7389
1399	04/14/15	TYC02 TYCO ANIMAL CONTROL	1,220.00		7389

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	1,393.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,393.40	0.00

CAPITAL	CAPITAL				
1848	04/14/15	AJM01 AJM CONTRACTORS, INC	28,905.10	04/14/15 VOID	7390
1849	04/14/15	NEG01 NEGLIA ENGINEERING ASSOCIATES	1,210.00	04/14/15 VOID	7390
1850	04/14/15	AJM01 AJM CONTRACTORS, INC	28,905.10		7391
1851	04/14/15	NEG01 NEGLIA ENGINEERING ASSOCIATES	1,210.00		7391

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	2	30,115.10	30,115.10
Direct Deposit:	0	0	0.00	0.00
Total:	2	2	30,115.10	30,115.10

CURRENT	CURRENT				
24659	03/11/15	CMS01 CMS MEDICARE INSURANCE	2,504.00		7367
24660	03/11/15	RIC07 RICOH AMERICAS CORPORATION	105.00		7367
24661	03/12/15	UNI02 UNITED WATER NEW JERSEY (REG)	15,677.88		7368
24662	03/19/15	UNU01 UNUM LIFE INS CO OF AMERICA	130.20		7371
24663	03/23/15	USP02 U.S. POSTAL SERVICE-CMRS-FP	2,000.00		7372
24664	03/23/15	PSE01 PSE&G (REGULAR)	19,086.16		7373
24665	03/24/15	NJ08 NJS LEAGUE OF MUNICIPALITIES	75.00		7374
24666	03/24/15	NJ08 NJS LEAGUE OF MUNICIPALITIES	75.00		7375
24667	03/27/15	BER01 BERGEN MUNICIPAL EMPLOYEE BNFT	5,461.00		7377
24668	03/31/15	HIL02 HILLSDALE BOARD OF EDUCATION	1,651,006.00		7386
24669	03/31/15	MUN03 MCANJ, INC	280.00		7386
24670	04/14/15	10701 1075 EMERGENCY LIGHTING LLC	460.00		7401
24671	04/14/15	3 GU01 3 GUYS ENTERTAINMENT	714.00		7401
24672	04/14/15	ADA06 ADAMS, NORA C	340.00		7401
24673	04/14/15	ADV04 ADVANCED GRAPHIX, INC.	300.50		7401

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CURRENT	CURRENT	Continued		
24674	04/14/15	AGL01 AGL WELDING SUPPLY CO., INC.	50.32	7401
24675	04/14/15	ALL18 ALLAN BRITWAY ELE UT CONT INC	11,574.81	7401
24676	04/14/15	ALL23 ALLIED TITLE, LLC	3,188.20	7401
24677	04/14/15	AME02 AMERICAN LEGION POST NO. 162	200.00	7401
24678	04/14/15	AME06 AMERICAN WEAR CORP	718.20	7401
24679	04/14/15	AME19 AMERICAN HOSE & HYDRAULICS	638.00	7401
24680	04/14/15	APP01 APPROVED SURGICAL SUPPLIES INC	120.00	7401
24681	04/14/15	AQU02 AQUA PRO-TECH LABORATORIES INC	3,848.50	7401
24682	04/14/15	AUTH03 AUTHORINET CONSULTING, LLC	2,308.56	7401
24683	04/14/15	BCB01 BCB JANITORIAL SUPPLY CORP.	183.18	7401
24684	04/14/15	BER14 BC MUNICIPAL JOINT INSURANCE	98,043.02	7401
24685	04/14/15	BER66 ERIC M BERNSTEIN & ASSOC LLC	136.78	7401
24686	04/14/15	BIG02 BIG DADDY'S PIZZA	76.80	7401
24687	04/14/15	BOR05 BOROUGH OF WESTWOOD	4,766.63	7401
24688	04/14/15	BOR18 BOROUGH OF HILLSDALE AGENCY	115,678.56	7401
24689	04/14/15	BRT01 BRT TECHNOLOGIES, LLC	750.00	7401
24690	04/14/15	CAR17 CARGILL, INC.	12,502.73	7401
24691	04/14/15	CEN04 CENTRAL POLY-BAG CORP	248.00	7401
24692	04/14/15	CHU02 CHURCH OF ST. JOHN THE	300.00	7401
24693	04/14/15	CLI01 CLIFFSIDE BODY CORPORATION	1,991.50	7401
24694	04/14/15	DAV10 DAVE STERN INC	1,640.04	7401
24695	04/14/15	DE01 D & E UNIFORMS.	313.00	7401
24696	04/14/15	DEE04 DEER PARK DIRECT INC.	81.68	7401
24697	04/14/15	DEL03 DELUXE INT'L TRUCKS, INC	280.32	7401
24698	04/14/15	DOW01 DOWNES TREE SERVICE, INC	1,562.50	7401
24699	04/14/15	DRA04 DRAEGER SAFETY DIAGNOSTICS INC	165.00	7401
24700	04/14/15	ELE03 ELEVATOR MAINTENANCE CORP.	140.00	7401
24701	04/14/15	ENF01 ENFORSYS FIRE SYSTEMS INC	525.00	7401
24702	04/14/15	ENV07 ENVIRONMENTAL RENEWAL LLC	630.00	7401
24703	04/14/15	EXC02 EXCELLENT BUILDING SERV CORP	1,966.00	7401
24704	04/14/15	FDR01 FDR HITCHES LLC	2,087.17	7401
24705	04/14/15	FEM01 FEMA FLOOD PAYMENTS	4,149.00	7401
24706	04/14/15	FEN01 FENKART, DOUGLAS R, MD	300.00	7401
24707	04/14/15	FIN05 FINEST PHONES LLC	90.00	7401
24708	04/14/15	FIR01 FIRE & SAFETY SERVICES, LTD.	1,418.88	7401
24709	04/14/15	FRO01 FROLICH, DIANE	495.00	7401
24710	04/14/15	FUT02 FUTURE SANITATION	30,992.91	7401
24711	04/14/15	GAL01 GALLS/QUARTERMASTER	110.98	7401
24712	04/14/15	GAN01 GANN LAW BOOKS, INC	166.00	7401
24713	04/14/15	GAT01 GATES FLAG & BANNER CO., INC.	1,390.15	7401
24714	04/14/15	GEN01 GENERAL CODE PUBLISHERS CORP	1,195.00	7401
24715	04/14/15	GIT01 GITTLEMAN, MUHLSTOCK &	1,337.50	7401
24716	04/14/15	HIL29 HILLS/VALLEY COALITION	1,400.00	7401
24717	04/14/15	HUN01 HUNAN NEW JADE	130.90	7401
24718	04/14/15	IAC02 LOGIN/IACP NET	525.00	7401
24719	04/14/15	INS01 INSERRA SUPERMARKETS	1,054.63	7401
24720	04/14/15	ISC01 ISCREAMERY LLC	40.00	7401
24721	04/14/15	JOH02 JOHN M HARTEL & CO., INC.	40.09	7401
24722	04/14/15	KAT01 KATT DBA EMERSON TOWING	625.00	7401
24723	04/14/15	KEN01 KEN'S DELI, INC.	604.32	7401
24724	04/14/15	KRE01 KRELL LIGHTING CORP	469.38	7401
24725	04/14/15	LAC01 LACEY, JENNIFER	430.00	7401

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
24726	04/14/15	LED01 LEDDY, JUDGE FRANK	400.00		7401
24727	04/14/15	LEP01 LEPORES ITALIAN MARKET, LLC	425.00		7401
24728	04/14/15	LER01 LERCH,VINCI & HIGGINS, LLP	10,655.00		7401
24729	04/14/15	MAD05 MADAIO, MARK D, ESQ	4,826.00		7401
24730	04/14/15	MAR01 MARSALA HARDWARE, INC.	0.00	04/14/15 VOID	0
24731	04/14/15	MAR01 MARSALA HARDWARE, INC.	289.07		7401
24732	04/14/15	MAS07 USR PBA LOCAL 218	125.00		7401
24733	04/14/15	MGL01 MGL PRINTING SOLUTIONS LLC	1,942.04		7401
24734	04/14/15	NEG01 NEGLIA ENGINEERING ASSOCIATES	2,075.00		7401
24735	04/14/15	NEO01 NEOPOST USA CORP	465.60		7401
24736	04/14/15	NJ15 TREASURER STATE OF NJ - DCA	105.00		7401
24737	04/14/15	NJD04 NEW JERSEY DOOR WORKS INC	1,267.90		7401
24738	04/14/15	NJD05 NJ DIV OF PENSIONS & BENEFITS	221.96		7401
24739	04/14/15	NOR01 N. JERSEY MEDIA(ACCT#1101697)	97.17		7401
24740	04/14/15	NOR05 NORTHWEST BERGEN REGIONAL	26,880.62		7401
24741	04/14/15	OFF01 OFFICE BUSINESS SYSTEMS INC	94.00		7401
24742	04/14/15	PA01 P&A AUTO PARTS CORP	0.00	04/14/15 VOID	0
24743	04/14/15	PA01 P&A AUTO PARTS CORP	1,116.52		7401
24744	04/14/15	PAS01 PASCACK PHARMACY INC.	15.56		7401
24745	04/14/15	PAS07 PASCACK VALLEY REGIONAL HIGH	900,758.50		7401
24746	04/14/15	PHI02 PHILLIPS PREISS GRYGIEL LLC	543.75		7401
24747	04/14/15	PUB03 PUBLIC EMPLOYEES RETIREMENT	1,609.32		7401
24748	04/14/15	RET03 RE-TRON TECHNOLOGIES INC	269.97		7401
24749	04/14/15	RIC01 RICCIARDI BROTHERS INC	393.05		7401
24750	04/14/15	RIC07 RICOH AMERICAS CORPORATION	105.00		7401
24751	04/14/15	RIC09 RICOH USA INC	303.65		7401
24752	04/14/15	SAM03 SAMR INC	775.00		7401
24753	04/14/15	SEL02 SELECTIVE INSURANCE - FLOOD	28,652.00		7401
24754	04/14/15	SNA01 SNAP ON TOOLS	79.30		7401
24755	04/14/15	SPE05 SPECTROTEL, INC.	1,660.31		7401
24756	04/14/15	STA05 STATE LINE FIRE & SAFETY INC	424.90		7401
24757	04/14/15	STA14 STAPLES BUSINESS ADVANTAGE	208.75		7401
24758	04/14/15	STA30 STAPLES (CREDIT SERVICES)	50.48		7401
24759	04/14/15	STA31 STATILE, CHRISTOPHER P.A.(REG)	0.00	04/14/15 VOID	0
24760	04/14/15	STA31 STATILE, CHRISTOPHER P.A.(REG)	6,040.90		7401
24761	04/14/15	STA45 STAPLES, INC (STATE CONTRACT)	233.82		7401
24762	04/14/15	STE04 STEIN & SONS INC	925.00		7401
24763	04/14/15	SWI02 SWIFTREACH NETWORKS INC	1,117.76		7401
24764	04/14/15	TCT02 TCTA OF NEW JERSEY	385.00		7401
24765	04/14/15	TEM TEMCO INC	316.00		7401
24766	04/14/15	THY02 THYSSENKRUPP ELEVATOR CORP	15,093.00		7401
24767	04/14/15	TIM01 TIMBER TREE SERVICE	1,100.00		7401
24768	04/14/15	TIM04 TIMMY'S SERVICE CENTER	615.00		7401
24769	04/14/15	TJP01 AATJ TERMITE&PEST CONTROL INC	375.00		7401
24770	04/14/15	TRE05 TREASURER, NJ HUMAN SERVICES	200.00		7401
24771	04/14/15	TRE09 TREASURER, STATE NJ (DP)	25.00		7401
24772	04/14/15	TRI01 TRICO EQUIPMENT, INC	2,768.00		7401
24773	04/14/15	TRO02 TROPICANA CASINO & RESORT	286.50		7401
24774	04/14/15	UNI02 UNITED WATER NEW JERSEY (REG)	453.22		7401
24775	04/14/15	UNI10 UNITED MOTOR PARTS INC	420.29		7401
24776	04/14/15	UPS01 THE UPS STORE #1558	70.78		7401
24777	04/14/15	VER VERIZON WIRELESS (LAPTOPS)	252.10		7401

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
24778	04/14/15	VER02 VERIZON WIRELESS (CELL PHONE)	337.66		7401
24779	04/14/15	VER03 VERIZON	356.31		7401
24780	04/14/15	WAR02 WARNING ORDER, LLC	70.00		7401
24781	04/14/15	WEA01 WEATHER DECISION TECH. INC	698.00		7401
24782	04/14/15	WES08 WESTERN PEST SERVICES INC	118.50		7401
24783	04/14/15	WIL05 WILKES DELI	620.00		7401
24784	04/14/15	WIS02 WISS & BOUREGY, P.C.	4,051.75		7401
24785	04/14/15	WOO04 WOODRUFF ENERGY US LLC	7,293.76		7401
24786	04/14/15	BAS04 BASSETT FLOWERS & GIFTS INC.	142.46		7402
24787	04/14/15	BEN13 BENECKE ECONOMICS	10,500.00		7404
24788	04/14/15	PET01 PETTY CASH CHIEF FRANCAVIGLIA	189.01		7405

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	127	3	3,053,784.22	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	127	3	3,053,784.22	0.00

CURRENT MANUAL	CURRENT MANUAL	CHECKING	Amount Paid	Ref Num
166	03/30/15	MUN05 MUNICIPAL PAYROLL ACCOUNT	167,595.72	7382
167	04/10/15	MUN05 MUNICIPAL PAYROLL ACCOUNT	164,688.47	7403

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	332,284.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	332,284.19	0.00

ESCROW	ESCROW	Amount Paid	Ref Num
2859	03/30/15 BOR18 BOROUGHS OF HILLSDALE AGENCY	7.94	7379
2860	03/30/15 BOR25 BOROUGHS OF HILLSDALE PAYROLL	89.26	7379
2861	04/14/15 GIT01 GITTLEMAN, MUHLSTOCK &	0.00	04/14/15 VOID
2862	04/14/15 GIT01 GITTLEMAN, MUHLSTOCK &	2,055.00	7400
2863	04/14/15 NEG02 NEGLIA ENGINEERING (ESCROW)	729.82	7400
2864	04/14/15 SCH40 SCHOOLHOUSE OUTFITTERS LLC	1,108.08	7400
2865	04/14/15 STA10 STATILE, CHRISTOPHER, PA. (OTHER)	0.00	04/14/15 VOID
2866	04/14/15 STA10 STATILE, CHRISTOPHER, PA. (OTHER)	2,912.50	7400

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	2	6,902.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	2	6,902.60	0.00

PUBLIC ASSIST2	PUBLIC ASSISTANCE	Amount Paid	Ref Num
2170	03/26/15 TH011	126.00	7378
2171	04/01/15 KIR04	1,050.00	7387
2172	04/01/15 SON02	875.00	7387
2174	04/01/15 GHA01	815.00	7387
2175	04/01/15 CAD02	900.00	7387
2176	04/01/15 MCD06	650.00	7387
2177	04/01/15 PAR15	1,150.00	7387
2178	04/01/15 FIS07	1,150.00	7387
2179	04/01/15 MOR10	700.00	7387
2180	04/01/15 TOW06	1,159.00	7387
2181	04/01/15 PRA02	210.00	7387

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PUBLIC ASSIST2 PUBLIC ASSISTANCE			Continued		
2182	04/01/15	TH011	210.00		7387
2183	04/01/15	KER03	231.00		7387
2184	04/01/15	ZAY01	224.00		7387
2185	04/01/15	CAR34	210.00		7387
2186	04/01/15	CAM14	147.00		7387
2187	04/01/15	GIL07	210.00		7387
2188	04/01/15	SHE11	231.00		7387
2189	04/01/15	MAR30	224.00		7387
2190	04/01/15	SUN04	210.00		7387
2191	04/01/15	ZHU01	210.00		7387
2192	04/01/15	ALI01	210.00		7387
2193	04/01/15	BIA03	182.00		7387
2194	04/01/15	CHA17	210.00		7387
2195	04/01/15	HEA04	147.00		7387
2196	04/01/15	FOG03	147.00		7387
2197	04/01/15	DAV13	147.00		7387
2198	04/01/15	SIC02	147.00		7387
2199	04/01/15	MAI06	294.00		7387
2200	04/01/15	CAR42	231.00		7387
2201	04/01/15	GUO02	210.00		7387
2202	04/01/15	SHE12	147.00		7387
2203	04/01/15	DIA04	210.00		7387
21073	04/01/15	BER63	850.00		7387

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	34	0	14,024.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	34	0	14,024.00	0.00

RECREATION	RECREATION TRUST	Amount Paid	Reconciled/Void	Ref Num
3361	04/14/15 BAU06 BAUMGARTEN, NOAH	75.00		7394
3362	04/14/15 BEL14 BELMONTE, JOSH	190.00		7394
3363	04/14/15 BUT02 BUTLER, ALLEN	720.00		7394
3364	04/14/15 CHO04 CHOI, WILLIAM	80.00		7394
3365	04/14/15 COL07 COLEMAN, MARGARET V.	600.00		7394
3366	04/14/15 COLL14 COLLIS, DANIEL	120.00		7394
3367	04/14/15 COLL16 COLLIER, GREGORY	165.00		7394
3368	04/14/15 COLL17 COLEMAN, MARGARET V(REIMBURSE)	31.00		7394
3369	04/14/15 COM16 COMITO, CARLY	1,405.00		7394
3370	04/14/15 COR18 CORTES, JR, JORGE	190.00		7394
3371	04/14/15 CUL04 CULHANE, MEGHAN	690.00		7394
3372	04/14/15 DEL24 DELAMATER, JAMES	440.00		7394
3373	04/14/15 DEL25 DELAMATER, JOHN M	200.00		7394
3374	04/14/15 GRI08 GRILO, LYNSAY	155.00		7394
3375	04/14/15 HAU04 MATTHEW HAUSCH	190.00		7394
3376	04/14/15 HIL10 HILLSDALE BOARD OF ED (OTHER)	4,558.25		7394
3377	04/14/15 INS01 INSERRA SUPERMARKETS	96.94		7394
3378	04/14/15 KAE1 KAESER & BLAIR INCORPORATED	8,306.85		7394
3379	04/14/15 LAW09 LAWRENCE, REGINALD	640.00		7394
3380	04/14/15 LEW04 LEWIS, ANDREW	400.00	04/14/15 VOID	7394
3381	04/14/15 LI 01 LI, JINGXUAN	55.00	04/14/15 VOID	7394
3382	04/14/15 LUK01 LUKE, NICK	440.00	04/14/15 VOID	7394
3383	04/14/15 NOV02 NOVAKOWSKI, MATHEW R	240.00	04/14/15 VOID	7394

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
RECREATION	RECREATION TRUST	Continued			
3384	04/14/15	PAR10 PARENTA, CARLY	455.00	04/14/15 VOID	7394
3385	04/14/15	PAR03 PARK RIDGE ATHLETIC ASSOC	400.00	04/14/15 VOID	7394
3386	04/14/15	PAT09 PATTERSON, LARRY	1,480.00	04/14/15 VOID	7394
3387	04/14/15	PES02 PESSOLANO, EDWARD L	30.00	04/14/15 VOID	7394
3388	04/14/15	PIM03 PIMPINELLA, MIKE	150.00	04/14/15 VOID	7394
3389	04/14/15	RD01 R & D PROMOTIONS	300.00	04/14/15 VOID	7394
3390	04/14/15	REC03 RECREATION PAYROLL	3,408.36	04/14/15 VOID	7394
3391	04/14/15	SCH39 SCHUTTE, CHRISTOPHER	960.00	04/14/15 VOID	7394
3392	04/14/15	Alignment Check		VOID	
3393	04/14/15	SS02 S & S WORLDWIDE INC.	788.98		7395
3394	04/14/15	TAT01 TATEOSSIAN, CHRISTIAN	410.00		7395
3395	04/14/15	TOT05 TOTAL TEE'S & SIGNS	457.00		7395
3396	04/14/15	WIT05 WITHERSPOON, KEVIN	240.00		7395
3397	04/14/15	LEW04 LEWIS, ANDREW	400.00		7399
3398	04/14/15	LI 01 LI, JINGXUAN	55.00		7399
3399	04/14/15	LUK01 LUKE, NICK	440.00		7399
3400	04/14/15	NOV02 NOVAKOWSKI, MATHEW R	240.00		7399
3401	04/14/15	PAR10 PARENTA, CARLY	455.00		7399
3402	04/14/15	PAR03 PARK RIDGE ATHLETIC ASSOC	400.00		7399
3403	04/14/15	PAT09 PATTERSON, LARRY	1,480.00		7399
3404	04/14/15	PES02 PESSOLANO, EDWARD L	30.00		7399
3405	04/14/15	PIM03 PIMPINELLA, MIKE	150.00		7399
3406	04/14/15	RD01 R & D PROMOTIONS	300.00		7399
3407	04/14/15	SCH39 SCHUTTE, CHRISTOPHER	960.00		7399

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	34	13	25,659.02	8,318.36
Direct Deposit:	0	0	0.00	0.00
Total:	34	13	25,659.02	8,318.36

RECREATION MAN	RECREATION TRUST	MANUAL	Amount Paid	Reconciled/Void	Ref Num
128	03/30/15	REC03 RECREATION PAYROLL	873.24		7384
162	04/09/15	STO03 STONYBROOK PAYROLL	2,139.95	04/09/15 VOID	7396 (Reason: wrong account)
129	04/14/15	REC03 RECREATION PAYROLL	3,408.36		7398

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	1	4,281.60	2,139.95
Direct Deposit:	0	0	0.00	0.00
Total:	2	1	4,281.60	2,139.95

STONYBROOK	STONYBROOK OPERATING	Amount Paid	Ref Num
5182	03/19/15 POS04 POSTMASTER PARAMUS	400.00	7369
5183	03/19/15 UNU01 UNUM LIFE INS CO OF AMERICA	4.20	7370
5184	03/27/15 BER01 BERGEN MUNICIPAL EMPLOYEE BNFT	52.00	7376
5185	04/14/15 AUTH03 AUTHORINET CONSULTING, LLC	449.28	7392
5186	04/14/15 BOR18 BOROUGH OF HILLSDALE AGENCY	954.25	7392
5187	04/14/15 DEE05 DEER PARK DIRECT INC - STNYBRK	5.98	7392
5188	04/14/15 DIR02 DIRECT ENERGY BUSINESS	126.83	7392
5189	04/14/15 GIL01 GILL ASSOCIATES LLC	989.50	7392
5190	04/14/15 MAD05 MADAI0, MARK D, ESQ	389.50	7392
5191	04/14/15 POO02 POOL OPERATION MANAGEMENT, INC	305.00	7392
5192	04/14/15 SPE05 SPECTROTEL, INC.	79.44	7392

**BOROUGH OF HILLSDALE  
RESOLUTION 15102**

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**AWARD PAYMENT OF 2014 LOSAP BENEFITS TO  
ELIGIBLE MEMBERS  
OF THE FIRE DEPARTMENT**

**WHEREAS**, the Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey, has adopted Ordinance #99-17 establishing and implementing Length of Service Awards Program (LOSAP) pursuant to P.L. 1997, c. 399, and

**WHEREAS**, in accordance with the LOSAP program, a list of eligible members and corresponding award has been presented to the Interim Borough Administrator, a copy of the same being annexed hereto; and

**WHEREAS**, a list of eligible members and proposed award has been reviewed and approved by the Interim Borough Administrator, and funds have been certified by the Chief Financial Officer; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Hillsdale, does hereby approve the list of twenty (22) eligible members, One Thousand Three Hundred Eighty Nine Dollars and ninety cents (\$1,389.90) per eligible member, proposed total award of Thirty Thousand Five Hundred Seventy Seven Dollars and Eighty cents (\$30,577.80) for 2014 LOSAP benefits, for eligible Fire Department members as annexed hereto and made a part hereof and authorizes payment in accordance therewith.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

(Posted 2/17/15)

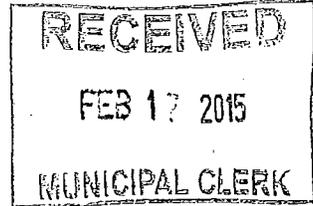


## Hillsdale Volunteer Fire Department

380 Hillsdale Avenue, Hillsdale, New Jersey 07642

Phone # 201-358-5050 - Fax # 201-722-4714

7/29/14



### Losap Eligible members for 2014

Albourn, Jeff  
Arnowitz, Max  
Becker, William  
Blinn, William  
Chayt, Paul  
Costello, Jack  
Domville, James  
Doody, Patrick  
Durie, Jason  
Durie, Keith  
Durst, Mark  
Franklin, William

Gluckler, Frank  
Heitmann, Bryan  
Kelley, Tom  
LaFrance, Ed  
Lapin, Dan  
Lapin, Matt  
Najarian, Jon  
Stanton, William  
Van Riper, Tim  
Wodowski, George

All these members had at least 60 Points from fire attendance and a minimum of 100 Points total.  
22 Regular members

Jason Durie- Chief 2014

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Smoke and Carbon Monoxide Detectors can save your life.  
Don't live home without them.

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15103**

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**RAFFLE LICENSE**

WHEREAS, General Leonard E Wood - American Legion Post 162, 98 Legion Place, Hillsdale, NJ 07642 has made proper application for the following Raffle License to be held, July 11, 2015; and

WHEREAS, said application contains the number of designation furnished by the Legalized Games of Chance Control Commission; and

WHEREAS, the Police Department of the Borough of Hillsdale has reported to this Borough Council in writing that the statements contained in said application are in order, that the place wherein said Raffle(s) is to be held complies with the rules and regulations pertaining to the application.

NOW, THEREFORE, BE IT RESOLVED, that upon payment of the licensing fees, as provided by Statute, and upon filing with the Borough Clerk be and he is hereby authorized to issue a license for Raffles in accordance with said application:

Raffle License No.  
RL: 715

Type of License  
Off-Premise 50/50

BE IT FURTHER RESOLVED, by the Borough Council that the fees for the aforesaid license are hereby waived.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

# Application for Raffles License

Application No. RA: 715

Identification No. 211-7-36679

Insert name of Municipality HILLSDALE, NEW JERSEY

Prepare 4 copies of application. One copy will be returned

## Part A General

1 Name of applying organization GENERAL LEONARD WOOD POST 162 AMERICAN LEGION

2 a. Street address of headquarters 98 LEGION PLACE, HILLSDALE, NEW JERSEY 07642

b. Mailing address (if different) AMERICAN LEGION, BOX 162, HILLSDALE, NEW JERSEY 07642

3 A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
JULY 11, 2015	11:00 AM TO 1:00 PM		
OFF-PREMISES 50/50 RAFFLE			

4 Address of place where Raffles will be played AMERICAN LEGION POST 162  
98 LEGION PLACE, HILLSDALE, NEW JERSEY 07642

a. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No

5 If raffles equipment is rented, attach statement of raffles equipment lessor to application on Form 13.

## Part B Qualification of Applicant

1 Is this the first time the applicant has applied for a license in this municipality? Yes  No

2 If not, has there been any change in the applicant's certificate of incorporation, charter, constitution or by-laws since the latest application was made? Yes  No

3 If applicant is unincorporated, state number of members: N/A members.

**BOROUGH OF HILLSDALE**  
**RESOLUTION 15104**

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**RAFFLE LICENSE**

WHEREAS, St. John the Baptist Church, 69 Valley Street, Hillsdale, NJ 07642 has made proper application for the following Off-Premise Merchandise Raffle License to be held July 26, 2015; and

WHEREAS, said application contains the number of designation furnished by the Legalized Games of Chance Control Commission; and

WHEREAS, THE Police Department of the Borough of Hillsdale has reported to this Borough Council in writing that the statements contained in said application are in order, that the place wherein said Raffle(s) is to be held complies with the rules and regulations pertaining to the application.

NOW, THEREFORE, BE IT RESOLVED, that upon payment of the licensing fees, as provided by Statute, and upon filing with the Borough Clerk be and he is hereby authorized to issue a license for Raffles in accordance with said application:

Raffle License No.  
RL: 716

Type of License  
Off-Premise Merchandise Raffle

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor



**BOROUGH OF HILLSDALE  
RESOLUTION 15106**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN  
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining agreements
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: April 14, 2015

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor