

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1525 FAX 201/358-5002
Website: www.Hillsdalenj.org

MINUTES OF ORGANIZATIONAL MEETING OF THE BOARD OF HEALTH COUNCIL CONFERENCE ROOM, BOROUGH HALL – January 7, 2014

Meeting called to order by nominating committee: Dr. Susan Kushner

Roll Call: Mrs. Barbara Ann DeCaro, President, Dr. Susan Kushner, Vice President, Mrs. Marguerite Deppert, RN, Public Health Nurse, Mrs. Christina Fanelli, RN, Mrs. Lois Kohan, RN, Public Health Nurse, Mr. Jim Stephens, Dr. Rona Weinberg, and Chrisoula Looes, Council Liaison.

Absent: Mrs. Kimberly Hampton-Saul

Presentation of Slate of Officers:

- A. President: Mrs. Barbara Ann DeCaro
Vice President: Dr. Susan Kushner
Jim Stephens for another term
- B. Nominations received from the floor: None
- C. Results of Ballot: Board of Health Officers for 2014
President: Barbara Ann DeCaro
Vice President: Dr. Susan Kushner
Jim Stephens for another term

Motion was made to elect officers by S. Kushner, Seconded by R. Weinberg – All were in favor

The Mayor and Council approved Lois Kohan to be on the Board, but with her being an employee there may be a conflict of interest. Chris Looes will be in touch with the Borough Attorney to see if this is OK. Lois said she would rather keep her job with the borough than be on the board and suggested that the mayor and council should appoint somebody else.

- D. Chairman presents slate of employees as follows:

Health Officer/Sanitarian	Angela Musella
Public Health Nurse	Marguerite Deppert, RN/Lois Kohan, RN
Secretary/Deputy Registrar	Sarah Jeune, CMR
Registrar	Denise Kohan, CMR
Doctor of CHC:	Douglas R. Fenkart, MD

Motion was made to appoint employees by R. Weinberg, Seconded by B. DeCaro – All were in favor.

Motion to set regular meeting dates: The Hillsdale Board of Health established the following dates as its meeting dates: January 7, February 4, March 4, April 1, May 6, June 3, September 2, October 7, November 11, December 2.

That 7 p.m. be designated as the time and Borough Hall to be the place of the regular meeting of the Board of Health.

Motion was made to designate Community Life and Pascack Press as the official newspapers of the Board of Health with the Ridgewood News being designated for all public notes.

Motion to approve meeting dates, time and place and designation of newspapers was made by B. DeCaro, Seconded by R. Weinberg – All were in favor.

Meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Sarah Jeune
Board Secretary

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MINUTES OF REGULAR MEETING

Hillsdale Board of Health

January 7, 2014

President DeCaro Opens Meeting at 7:30 p.m., January 7, 2014

"This is a regular meeting of the Hillsdale Board of Health. By Resolution adopted on December 4, 2012, a notice of time and place of this meeting was provided to the Ridgewood News and is posted on the electronic bulletin board and on the bulletin board in the lobby of Borough Hall.

Secretary calls the roll:

Present: Mrs. Barbara Ann DeCaro, President, Marguerite Deppert, RN, Mrs. Christina Fanelli, RN, Mrs. Lois Kohan RN, Mrs. Barbara Martine, RN, Mrs. Gail Brunner, NWBRHC, Mr. James Stephens, Dr. Rona Weinberg, Mrs. Chrisoula Looes, Council Liaison.

Absent: Mrs. Kimberly Hampton-Saul

Approval of Minutes: December 3, 2013

Motion to receipt and file: R. Weinberg **Second:** C. Fanelli

Health Office and Employee Reports:

1. There was a discussion with G. Brunner from NWBRHC in reference to changes in NJ Pool codes. NWBRHC is going to a state conference for rules. More information to follow.
2. There was a complaint received from the HD Police Dept. that during a truancy investigation they observed a residence with hoarding issues. A referral was made to the fire department for blocked entrances and exits. No public health violations were found by a DYFS case worker at the time of his visit.
3. A complaint was received that a neighbor has many bird feeders, compost bin, rats, mice and snakes which is causing a problem. C. Tyler from Tyco Animal Control and G. Brunner met the complainant and surveyed the property. At this time no violations were found.
4. M. Deppert had 11 children attend the CHC in December. Fees were raised to \$35.00/child and a cancellation policy was added to the contract.
She has been doing Blood Pressure Clinics at the American Legion, Hillsdale House and in-house.
5. M. Deppert attended Leadtrax training on Dec. 11th in Trenton.

- 6 M. Deppert has done one initial home visit on 12/13 and a revisit on 12/24.
- 7 Mantoux: there is still a shortage, but restrictions are less.
- 8 There was a discussion on reaching out to families with new babies in town, also can we reach out to other contract towns of families with new babies. M. Deppert will speak to S. Jeune about this.
- 9 Reenrollments for vaccine.
- 10 L. Kohan continues to do many home visits and visits to Hillsdale House.
- 11 Since the beginning of September, L. Kohan has had 16 cases that she has been seeing, and continues to see.
- 12 She did a webinar on Public Perceptions of Genetically Modified Foods.

Motion to receipt and file: S. Kushner **Second:** R. Weinberg

Opening of Public Meeting: 8:45

Close Public Meeting: 8:46

Prior Business:

1. **Walk Across America** – B. DeCaro met with Meadowbrook people in charge of walk Across America. They will be continuing the program, and are looking for a guest speaker on Fitness and Wellness.
2. **NWBRHC Contract:** The contract has been signed.
3. **Coat Drive:** The coats that are collected go to Jersey Cares. It will end on February 7, 2014.
4. **Adult Playgrounds:** B. DeCaro spoke to Pat Hughes and the Engineer. Grants for this project are being pursued.
5. **Fracking:** An intern from NWBRHC wants to make a presentation on Fracking at the February 4th meeting.

Motion to Adjourn: R. Weinberg

Second: J. Stephens

Meeting was adjourned at 9:20 p.m.

Next Meeting, February 4, 2014 at 7:00 p.m.

Respectfully submitted,

Sarah Jeune
Board Secretary