

# **Hillsdale Board of Health**

380 Hillsdale Avenue, Hillsdale, NJ 07642

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Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

Minutes of the Regular Meeting

Tuesday, January 7, 2020

## **President Opened the Meeting:**

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on January 7, 2020, a notice of the time and place of this meeting was provided to the Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby.

## **Secretary Calls the Roll:**

Elaine K. Meyerson; Diane Ohme, RN; Christina Fanelli, RN; Louisa Toledo, RN; Dr. Susan Kushner; Chris Looes; Marguerite Deppert, RN; Lois Kohan, RN; John Escobar, Councilman

**Absent:** James Stephens, Angela Musella (she was on the phone for her report only)

## **Call For Additional Agenda Items:**

- Mayor's Wellness Campaign
- Website/ Resources

**Approval of Minutes:** Regular meeting of December 3, 2019

**Motion to receipt and file:** S. Kushner

**Seconded by:** L. Toledo

Passed Unanimously

**Correspondence:** Press release to the Pascack Press and Community Life for the Rabies Clinic and Flu Clinic.

**Motion to receipt and File:** C. Looes

**Seconded by:** L. Toledo

Passed Unanimously

## **President's Report:**

- E. Meyerson had a positive meeting with the new BA Chris Tiejten and Mayor Ruocco regarding the work of the Board of Health. They familiarized him with the Municipal Alliance and the amount of work it entails and how the board of health. They also discussed the website and E. Meyerson expressed her concerns and need for the opportunity to have a resource page. She also suggested M. Deppert and Chris Tiejten meet to talk discuss the Child Health Conference.

**Health Officer and Employee Reports:** (copies of reports are filed). These reports include Health Officer's activities, Vital Statistics, Monthly financial receipts and Public Health Nurse Reports

1. Angela Musella, via telephone, gave her report for December.
  - 3 establishment inspections were completed. 87 inspections completed for the year.
  - 3 complaint investigations completed.
  - 2 animal bites.
  - Attended a CHIP conference in Teaneck.
  - Scheduled a vaping program at George White Middle School.
  - The NWBRHC new website is up and running with links to many health resources including health education and the towns they are contracted with.
  - The New Jersey Local Boards of Health has updated their training site.
  - Chantel will email a list of education classes she offers through NWBRHC.
2. M. Deppert gave her report for December.
  - 3 children attended the December CHC.
  - 4 CDRSS cases reported
  - Attended the monthly department head meeting, discussed the 2020 budget.
  - Grant application was submitted and approved for participation in NJDEP Radon Awareness Program during the month of January. We have 200 free radon kits to offer residents. Board members suggested having evening hours available for residents who work to pick up a test kit. Hours available 8-4.
  - 2020 BOH budget request were submitted.
3. L. Kohan gave her report for December.
  - She conducted the regular blood pressure clinics and exercise classes at the Hillsdale House.
  - She conducted 11 home visits.
  - Attended the American Red Cross Blood Drive at HUMC at Pascack Valley with her therapy dog.
4. Statistics and Financial Reports – Vital statistics and the health departments' financial reports were reviewed for December.

**Motion to receipt and file:** C. Looes  
Passed Unanimously

**Seconded by:** S. Kushner

**Opening and Closing of Public Meeting:** 7:48-7:49

**Prior Business:**

1. Budget and Child Health Conference (CHC) Discussion – 7 of the 17 contracts have been signed and returned. No payments have been received thus far which is not unusual. Most towns meet quarterly and/or do not submit payment until their budget

goes through. J. Hausmann sent reminder letters on January 6<sup>th</sup> and M. Deppert will follow-up with phone calls.

2. Municipal Alliance – C. Looes continues to work on the 5-year plan paperwork for the Municipal Alliance. The focus is ATOD (Alcohol, Tobacco, Other Drugs). The forms are very detailed and the 5-year plan asks to submit a plan that includes speakers and/or presentations 5 years out. The grant amount that each town receives has gone down significantly (approximately \$3,000). You can no longer include such budget items as giveaways to the Municipal Alliance budget.
3. Personnel- D. Ohme created an excel worksheet for the nurses timesheet. The new timesheet will show where their time is spent and to evaluate if time is needed elsewhere.
4. Board of Health Web Page/Resources – E. Meyerson asked D. Kohan about an additional webpage for health information and links. The board members discussed what information would be appropriate to add to the existing BOH webpage. NWBRHC link is already included on our website.

#### **New Business:**

1. Future Community Education –. The board members discussed future community education programs. The possibility of quarterly programs – such as fall safety, college safety, suicide prevention were a few of the topics mentioned. L. Kohan contacted a representative from PV Hospital about a fall prevention class for the 50+ Club. Chantel from NWBRHC offers several presentations that she can do.
2. Mayor’s Wellness Campaign – Is a large undertaking that will require a committee and must be inclusive of other towns not just for Hillsdale residents. There were not many board members interested in participating with this particular campaign but rather doing something strictly within Hillsdale that benefits its residents. E. Meyerson would like a representative from Woodcliff Lake to come to the February meeting to discuss their campaign and community education programs.

#### **Other Business:**

- Borough Administrator Chris Tietjen will attend the February Board of Health Meeting.

**Motion to adjourn:** 8:53 pm

**Motion to adjourn:** C. Fanelli

**Seconded by:** L. Toledo

**Passed Unanimously**

Respectfully submitted:

Jennifer Hausmann  
Board Secretary