

## HILLSDALE BOARD OF HEALTH

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Minutes for Regular Meeting

Hillsdale Board of Health

January 9, 2018

### **President Opens Meeting:**

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on January 9, 2018, a notice of the time and place of this meeting was provided to the Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby.

### **Secretary Calls the Roll:**

Barbara Ann DeCaro, Pres., James Stephens, Christina Fanelli, RN, Dr. Susan Kushner, VP, Louisa Toledo, RN, Marguerite Deppert, RN, Matthew Newton, Health Officer, Lois Kohan, RN, Jennifer Hausmann, Secretary

**ABSENT:** Chrisoula Looes, Angela Musella, Elaine Meyerson, Steven Segalas

**Approval of Minutes:** Regular meeting of December 5, 2017

**Motion to receipt and file:** C. Fanelli                      **Seconded by:** S. Kushner

**Monthly Correspondence:** N/A

**Motion to receipt and file:**                                      **Seconded by:**

**Health Officer and Employee Reports:** (copies of reports are attached)

1. M. Newton:

a. A. Musella attended the quarterly meeting of the Public Health Dept Partnership of Bergen County. 1 conditional review for Potomac Homes, 1 foodborne illness complaint, regular inspections continue to be done. Received third quarter landfill report, results remain consistent with previous reports.

2. M. Deppert: (Copies of reports attached)

a. December CHC was held on 12/20. Received back-up data logger from VFC program through NJVFC Datalogger Monitor Initiative. Satisfies new VFC requirements effective 1/1/18. Blood pressure clinic 12/7, home visit 12/19. CDRSS quarterly webinar 12/12 and IMODS Training 12/14. Management meeting on 12/4. BOH 2018 operating budget due 1/15.

3. L. Kohan: (Copies of reports attached) a. 4 exercise classes at Hillsdale House, 17 home visits, met with a student from Rutgers studying for her Masters. Met with a resident who wanted to provide a holiday meal for a needy family.

4. Mayor's Reports ( Copies Attached)

**Motion to receipt and file:** L. Toledo

**Seconded by:** J. Stephens

**Opening and Closing of Public Meeting:** 8:18 pm- no members of the public

**Prior Business:** N/A

**New Business:**

**1. Ordinance 18-01 Introduced:**

Salary Ordinance 18-01 was read to the audience.

**BOROUGH OF HILLSDALE  
HILLSDALE BOARD OF HEALTH  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 18-01  
(Introduction)**

AN ORDINANCE ESTABLISHING THE RATE, AMOUNT AND  
METHOD OF PAYMENT OF COMPENSATION TO PERSONS  
HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOARD OF  
HEALTH OF THE BOROUGH OF  
HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY.

BE IT ORDAINED by the Board of Health of the Borough of Hillsdale, the  
County of Bergen and State of New Jersey as follows:

SECTION 1. Each of the offices and positions of employment hereinafter names that is not established or created by virtue of any statute or of any ordinance, resolution or other lawful authority heretofore exercised by the Board of Health of the Borough of Hillsdale, is hereby established, created, ratified and confirmed.

SECTION 2. The rate of compensation of the persons holding any of the hereinafter named part-time offices, whose compensation unless otherwise expressly provided, shall be on an annual basis and shall be payable bi-weekly, is hereby fixed and determined as follows:

	Maximum
Public Health Nurse.....	\$41.62/hour
Secretary, Reporting Office and Registrar of Vital Statistics.....	\$18.73/hour
Certified Municipal Registrar.....	\$700/ per annum
Certified Deputy Municipal Registrar.....	\$700/ per annum

Board of Health Meetings – Minutes .....\$50/meeting

SECTION 3. The compensation fixed and determined by this ordinance for persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such officers and employees, and employees, shall except as otherwise provided by statute, ordinance or resolution, be remitted promptly to the Borough Chief Financial Officer.

SECTION 4. The provisions of Section 2 of this Ordinance shall be retroactive to January 1, 2018.

SECTION 5. All ordinance and resolutions inconsistent with the provisions of this ordinance is hereby repealed as to such inconsistencies.

SECTION 6. This ordinance shall take effect as provided by law after final passage, approval and publication thereof.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeCaro, Barbara			x				
Fanelli, Christina	x		x				
Kushner, Susan Dr.			x				
Meyerson, Elaine					x		
Stephens, James			x				
Toledo, Louisa		x	x				
Looes, Chrisoula					x		

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Attest: \_\_\_\_\_  
 Jennifer Hausmann  
 Board of Health Secretary

\_\_\_\_\_  
 Barbara DeCaro  
 Board of Health President

2. 2018 Pascack Valley Wellness Challenge- This free six-week challenge is designed to help participants create and maintain a healthy lifestyle through nutrition, physical activity, and overall wellness. The program provides free health screenings, free nutrition counseling, and free or discounted fitness classes and wellness coaching from partners within the Pascack Valley community. The Challenge begins on Saturday, March 10th at a kick-off event at the Westwood Recreation Department- 55 Jefferson Ave, Westwood, NJ. The event will be from 11am-3pm and will allow participants to register, receive the first screening, meet with a ShopRite nutritionist, and learn about all of the free and discounted fitness and wellness classes during the challenge. The challenge will run until April 23rd, 2018.

A Wellness Campaign for Hillsdale was discussed at length. The decision to partner with the Pascack Valley Challenge or create a Wellness Program just for Hillsdale residents has not been decided. Hillsdale will advertise the program when we receive all the information regarding participation.

**Vouchers: none**

**Motion to receipt and file: S. Kushner**

**Seconded by: C. Fanelli**

**Motion to adjourn: J. Stephens**

**Seconded by: L. Toledo**

**Motion to adjourned: 8:37 pm**

Respectfully submitted

Jennifer Hausmann  
Board Secretary