

BOROUGH OF HILLSDALE

12055

RESOLUTION

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**Title: Appointing Deputy Court Administrator**

**WHEREAS**, the Borough of Hillsdale is in need of a Deputy Court Administrator; and

**WHEREAS**, Debra Benigno meets the qualifications and has agreed to perform the duties of this position; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale that Debra Benigno is hereby appointed Deputy Court Administrator for the Hillsdale Court.

**BE IT FURTHER RESOLVED**, the appointment of Debra Benigno as Deputy Court Administrator shall be retroactive to October 13, 2010.

| <b>Council member</b> | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Absent</b> | <b>Abstain</b> |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|
| Capawana, Rod         | x             |               | x          |           |               |                |
| DeRosa, Anthony       |               |               | x          |           |               |                |
| Frank, Douglas        |               |               | x          |           |               |                |
| Giancarlo, Michael    |               | x             | x          |           |               |                |
| Hanlon, Marie         |               |               | x          |           |               |                |
|                       |               |               |            |           |               |                |

Adopted: March 6,  
2012

Attest: \_\_\_\_\_  
Robert P. Sandt, RMC  
Municipal Clerk

\_\_\_\_\_  
Mayor Max Arnowitz

September 6, 2011

Appointment of Patrick Wilkins as Tax Assessor in the Borough of Hillsdale.

Duties and Expectations:

- 1) Evaluation of the Borough's assessment status and recommendation with regard to the need for either a revaluation or reassessment; set as a high priority.
- 2) Should a revaluation or reassessment be required of the Borough, the creation of a plan with milestones for its implementation shall be drawn.
- 3) Regular reports to the Borough Administrator and Council on the status of tax appeals.
- 4) Council to be kept apprized of "Adds / Omits".
- 5) Assisting in Council's efforts to remove Tax Title Lien properties.
- 6) Hours should be at least six hours divided between one morning and one evening per week.