

BOROUGH OF HILLSDALE

12056

RESOLUTION



Title: Appointing Court Administrator

WHEREAS, the Borough of Hillsdale is in need of a Court Administrator; and

WHEREAS, Susan Keenan meets the qualifications and has agreed to perform the duties of this position; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale that Susan Keenan is hereby appointed Court Administrator for the Hillsdale Court.

BE IT FURTHER RESOLVED, the appointment of Susan Keenan as Court Administrator shall be retroactive to November 10, 2010.

Council member	Motion	Second	Yes	No	Absent	Abstain
Capawana, Rod	x		x			
DeRosa, Anthony			x			
Frank, Douglas			x			
Giancarlo, Michael		x	x			
Hanlon, Marie			x			

Adopted: March 6,
2012

Attest: _____
Robert P. Sandt, RMC
Municipal Clerk

Mayor Max Arnowitz

September 6, 2011

Appointment of Patrick Wilkins as Tax Assessor in the Borough of Hillsdale.

Duties and Expectations:

- 1) Evaluation of the Borough's assessment status and recommendation with regard to the need for either a revaluation or reassessment; set as a high priority.
- 2) Should a revaluation or reassessment be required of the Borough, the creation of a plan with milestones for its implementation shall be drawn.
- 3) Regular reports to the Borough Administrator and Council on the status of tax appeals.
- 4) Council to be kept apprized of "Adds / Omits".
- 5) Assisting in Council's efforts to remove Tax Title Lien properties.
- 6) Hours should be at least six hours divided between one morning and one evening per week.