

**BOROUGH OF HILLSDALE
RESOLUTION 12098**

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**ESTABLISHMENT AND OPERATION OF PETTY CASH FUNDS**

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services, has issued regulations concerning the establishment and operation of petty cash funds, in accordance with R.S.40A:5-21; and

**WHEREAS**, the Borough of Hillsdale has previously established petty cash funds for the Borough Clerk’s Office, the Hillsdale Police Department and for General Public Assistance;

**BE IT FURTHER RESOLVED**, that Susan Witkowski, Borough Clerk, be and she is hereby designated a Custodian of the Petty Cash fund for the Borough Clerk’s Office; and

**NOW, THEREFORE, BE IT RESOLVED** that said Petty Cash Funds be conducted in accordance with the aforesaid regulations.

| <b>Council member</b> | <b>Motion</b> | <b>Second</b> | <b>Yes</b> | <b>No</b> | <b>Absent</b> | <b>Abstain</b> |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|
| Becker, Leslie        |               |               |            |           |               |                |
| Capawana, Rod         |               |               |            |           |               |                |
| DeRosa, Anthony       |               |               |            |           |               |                |
| Frank, Douglas        |               |               |            |           |               |                |
| Giancarlo, Michael    |               |               |            |           |               |                |
| Hanlon, Marie         |               |               |            |           |               |                |

Adopted: \_\_\_\_\_, 2012

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Susan Witkowski  
Municipal Clerk

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Max Arnowitz  
Mayor

