BOROUGH OF HILLSDALE
RESOLUTION 17173

AUTHORIZING THE APPOINTMENT OF INTERIM COURT ADMINISTRATOR

WHEREAS, the Borough of Hillsdale Municipal Court is in need of a Certified Municipal Court Administrator and,

WHEREAS, proper notice for qualified candidates was duly advertised as per New Jersey Court Rule 1:34-3 and,

WHEREAS, A Municipal Court Administrator must adhere to N.J.S.A. 2B:12-11 or New Jersey Court Rule 1:41-3 and all applicants for the Borough of Hillsdale Municipal Court Administrator were presented and reviewed to the Superior Court of New Jersey, Bergen County Vicinage, Municipal Division Management as per New Jersey Court Rule 1:34-3 and,

WHEREAS, The statute allows the governing body to appoint a person as a Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one year commencing on the date of the appointment (July 5, 2017); and

WHEREAS, Based on a thorough review of applications and resumes submitted, the Bergen County Municipal Division of the Superior Court of New Jersey interviewed qualified candidates along with the Borough of Hillsdale Municipal Court Judge, Borough Administrator and Borough Clerk; and

WHEREAS, the Borough wishes to retain the services of Jennifer Lacey to serve as the Interim Court Administrator for the Borough of Hillsdale; and

WHEREAS, Jennifer Lacey holds all the qualifications needed to be appointed as an Interim Court Administrator; and wishes to serve in the position of Interim Court Administrator and enter into an Employment Agreement to perform such duties with the Borough; and

NOW THEREFORE BE IT RESOLVED by the Borough of Hillsdale Mayor and Council of the Borough of Hillsdale that based on the recommendation of the above mentioned interview committee that it hereby appoints Jennifer Lacey as Interim Municipal Court Administrator for an one-year term commencing July 5, 2017 and ending July 4, 2018 with a salary of $45,000.00 per year with a start date of July 5, 2017.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony			X				
Karcich, Scott		X	X				
Lundy, Abby			X				
Pizzella, Frank	X		X				
Ruocco, John			X				
Segalas, Steven			X				
Frank, Doug							

Adopted: June 13, 2017

Attest: Denise Kohan
Denise Kohan
Municipal Clerk

Douglas E. Frank
Douglas Frank
Mayor