

**BOROUGH OF HILLSDALE
RESOLUTION 19240**

**RESOLUTION TO EFFECTUATE A RESTRUCTURING OF THE BUSINESS
ADMINISTRATOR (BA) AND THE CERTIFIED MUNICIPAL FINANCE
OFFICER (CMFO) POSITIONS**

WHEREAS, after extended evaluation of the current operational structure of the Borough of Hillsdale (“Borough”), the Governing Body has determined that it is in the best interests of the Borough to effectuate a restructure so as to provide for the appointment of a full time Business Administrator (“BA”), and the appointment of a separate part time Certified Municipal Finance Officer (“CMFO”), in place of the current combined BA/CMFO functions; and

WHEREAS, the aforesaid restructure will enable the Borough, through a full time Business Administrator, to more efficiently and effectively address the numerous issues confronting the Borough including, without limitation, redevelopment matters; ongoing Borough-wide projects; and management of the operational aspects of delivery of services to the residents and taxpayers of the community; and

WHEREAS, the Borough wishes to solicit applications/qualifications from potential candidates for the positions of a full time BA, and a part time CMFO, and to authorize any and all necessary actions with respect thereto in such manner as may be approved by the Governing Body; and

WHEREAS, the restructuring as aforesaid will necessarily require the retention of two (2) persons, one of which will serve in the respective position of full time BA and the other who will serve as a part time CMFO; and

WHEREAS, pursuant to N.J.S.A. 40A:9-137 and Hillsdale Code Section 51-24, the current combined BA/CMFO is serving with respect to the role of BA at the pleasure of the governing body; and

WHEREAS, pursuant to N.J.S.A. 40A: 9-138 and Hillsdale Code Section 51-24, the Borough wishes to provide at least three (3) calendar months notice to the current BA in light of the restructuring being approved herein, insofar as the current BA must be removed from his current position as BA in order to accommodate the above restructuring;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Hillsdale as follows:

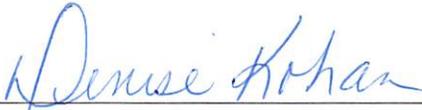
1. The current BA shall be given three-months’ notice pursuant to N.J.S.A. 40A:9-138 and Hillsdale Code Section 51-18 of his removal effective December 31, 2019 from the position of BA in order to accommodate the restructuring being provided for herein.
2. The Borough shall forthwith solicit applications/qualifications from potential candidates with respect to the future appointment of a full time BA and a part time CMFO, in such manner as may be approved by the Governing Body.

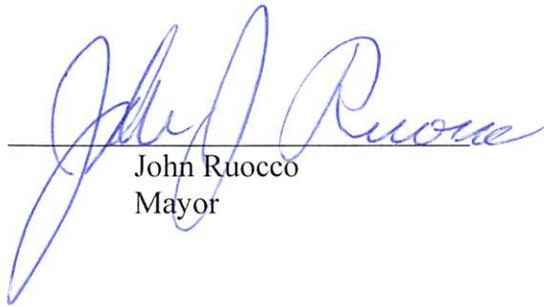
BE IT FURTHER RESOLVED, that all appropriate Borough professionals, employees, elected, and appointed officials are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Resolution; and

This Resolution shall take effect immediately.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony			X				
Escobar, John			X				
Horvath, Zoltan				X			
Lundy, Abby			X				
Pizzella, Frank		X	X				
Segalas, Steven	X		X				
Ruocco, John							

Adopted: October 1, 2019

Attest: 
Denise Kohan
Municipal Clerk


John Ruocco
Mayor