

# **Hillsdale Board of Health**

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Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

Minutes of the Regular Meeting

Tuesday, February 4, 2020

7:00 pm

## **President Opened the Meeting:**

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on January 7, 2020, a notice of the time and place of this meeting was provided to the Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby.

## **Secretary Calls the Roll:**

Elaine K. Meyerson; Diane Ohme, RN; Christina Fanelli, RN; Chris Looes; Angela Musella, REHS; Marguerite Deppert, RN; Lois Kohan, RN; John Escobar, Councilman

**Absent:** James Stephens; Dr. Susan Kushner; Louisa Toledo, RN

**Welcome Borough Administrator:** Christopher Tietjen attended the beginning of our meeting to meet the BOH members and introduce himself. He encouraged the board members to speak with him at any time. All the members present introduced themselves.

## **Call for Additional Agenda Items:**

- Red Ribbon Poster Contest

**Approval of Minutes:** Regular and Re-organizational meeting of January 7, 2020

**Motion to receipt and file Re-org Minutes:** C. Looes      **Seconded by:** C. Fanelli  
Passed Unanimously

**Motion to receipt and file Regular Minutes:** D. Ohme      **Seconded by:** C. Looes  
Passed Unanimously

**Correspondence:** Press release to the Pascaack Press and Community Life for Radon Kits

## **President's Report:**

- E. Meyerson had a positive meeting on January 27<sup>th</sup> with Chris Tiejten, Chris Looes, Lt. McLaughlin and Officer Decena regarding the Municipal Alliance. C. Looes explained the importance of Hillsdale attending the county and coalition meetings. A Hillsdale police officer will attend future Municipal Alliance meetings. C. Looes is willing to continue to coordinate the grant and the paperwork.

**Health Officer and Employee Reports:** (copies of reports are filed). These reports include Health Officer's activities, Vital Statistics, Monthly financial receipts and Public Health Nurse Reports

1. Angela Musella gave her report for January.
  - 7 establishment inspections were completed. A. Musella went over the numbered risk categories during inspections. The lower the number the lower the risk.
  - 2 follow-up visits to complaint investigations.
  - Community educator, Chantel, taught the food handlers course.
  - Chantel also presented a vaping program at George White Middle School for teachers.
  - The New Jersey Local Boards of Health has updated their training site.
  - D. Ohme raised the question of having chickens on your property. A. Musella advised that the building dept. handles the requirements for housing chickens.
  
2. M. Deppert gave her report for January.
  - 10 children attended the January CHC.
  - 7 CDRSS cases reported.
  - Attended the monthly department head meeting, discussed the 2020 budget.
  - 3 residents came for office visits.
  - Completed 3 CDC modules on immunization.
  - 3 immunization audits completed.
  - Reimbursement documentation submitted to NJDEP.
  - Radon kits are still being distributed.
  - 2020 CHC re-enrollment application was completed and submitted on 1/29.
  
3. L. Kohan gave her report for January.
  - She conducted the regular blood pressure clinics and exercise classes at the Hillsdale House.
  - She conducted 15 home visits.
  - The dietician from Shoprite gave a presentation to the residents of Hillsdale House.
  - She participated in 2 webinars.
  
4. Statistics and Financial Reports – Vital statistics and the health departments' financial reports were reviewed for January. 12 CHC signed contracts were received and 6 towns made their annual payments.

**Motion to receipt and file:** C. Looes  
Passed Unanimously

**Seconded by:** C. Fanelli

**Opening and Closing of Public Meeting:** 7:58-7:59

**Prior Business:**

1. Budget and Child Health Conference (CHC) Discussion –12 of the 17 contracts have been signed and returned. 6 payments have been received thus far. Most towns meet quarterly and/or do not submit payment until their budget goes through. J. Hausmann sent reminder letters on January 6<sup>th</sup> and M. Deppert will follow-up with phone calls.
2. Municipal Alliance – C. Looes handed in the 5-year plan paperwork for the Municipal Alliance and has made corrections as requested by the county. The focus is ATOD (Alcohol, Tobacco, Other Drugs).
3. Personnel- D. Ohme created an excel worksheet for the nurse’s timesheet that has been implemented by the two nurses. A discussion was had about some of the obstacles of the form. D. Ohme will work on adding an additional page that will summarize the weekly and monthly hours.

**New Business:**

1. Future Community Education –. The board members discussed future community education programs. L. Kohan contacted a representative from PV Hospital about a fall prevention class for the 50+ Club. The 50+ club would like to follow-up in the fall for this presentation. Chantel from NWBRHC also offers educational programs.
2. Mayor’s Wellness Campaign – M. Deppert had a meeting with the president of the Woodcliff Lake Board of Health. He did not have many details and was waiting to hear from Hillsdale. The Wellness Campaign is a large undertaking that will require a committee. It can include other towns if the board chooses to do so. There is some room for reimbursement from the county for promotion of the events. Some of the activities that Woodcliff lake offered in their previous campaign were yoga, a dietician from Shoprite and Gym Guys. The board members may be interested in participating if we can be assured that Hillsdale residents will benefit. E. Meyerson will contact the President of the Board of Health in Woodcliff Lake for further information.

**Other Business:** The Board of Health members voted on the Red Ribbon Week posters from Smith and Meadowbrook’s first, second and third graders.

**Motion to adjourned:** 8:24 pm

**Motion to adjourn:** C. Looes

**Seconded by:** C.

**Passed Unanimously**

Respectfully submitted:

Jennifer Hausmann  
Board Secretary