



**ENGINEER'S REPORT
BOROUGH OF HILLSDALE
JANUARY 20, 2015
DATE OF REPORT: JANUARY 14, 2015**

1. FUNDING / GRANTING OPPORTUNITIES (YEAR 2014-2015)

Per the request of the Borough, Neglia Engineering Associates has researched funding / grant application programs available to the Borough based on the current assets and infrastructure to-date. A list of the potential applications available to the Borough and the anticipated submission dates, as revised, are provided below for review and consideration for planned improvements within the community.

FUNDING / GRANT PROGRAM SUBMISSION DATES	
Fund / Grant Name	Anticipated Submission Date
<i>Federal</i>	
Safe Routes to Schools (SRTS)	Submitted June 27, 2014
Community Development Block Grant (CDBG)	Submitted December 4, 2014
Hazard Mitigation Assistance (HMA)	
Hazard Mitigation Grant Program (HMGP)	After Major Disaster
Pre-Disaster Mitigation (PDM)	July 2015
Flood Mitigation Assistance (FMA)	July 2015
Public Assistance (PA)	After Disaster & State of Emergency Declared
<i>State</i>	
Municipal Aid - 2015	Submitted September 29, 2014
County Aid	No Submission
Local Aid Infrastructure	No Submission
Bikeways	No Submission
Safe Streets to Transit (SSTT)	No Submission
Transit Village	No Submission
Local Bridges, Future Needs	No Submission
Green Acres / Blue Acres Funding	July 2015
<i>County</i>	
Open Space, Recreation, Farmland & Historic Preservation	Submitted October 31, 2014
Municipal Park Improvement	No Submission
200 Club Funding	Quarterly

2. ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS (YR 2013-14)

Per the request of the Borough, Neglia Engineering Associates prepared an itemized list of grant applications that this office prepared and submitted to regulatory agencies for consideration in the year 2014-2015. They are as follows:

ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS			
Grant	Date Submitted	Anticipated Decision	Review Status
Bergen County Open Space (Veteran's Park Improvements)	8/26/2013	June 2014	Awarded ~
NJDOT Discretionary Aid (Kent Rd.)	8/20/2013	March 2014	Awarded #
NJDOT Discretionary Aid (Baylor Ave.)	8/20/2013	March 2014	Awarded #
NJDOT Local Aid Infrastructure Fund (Saddlewood Dr.)	9/19/2013	June 2014	Awarded ^
NJDOT Safe Routes to Schools (SRTS)	8/27/2014	Early 2015	Under Review
NJDOT Municipal Aid - 2015 (Saddlewood Dr.)	9/29/2014	Midde 2015	Under Review
Bergen County Historic Preservation Trust Fund 2014 - Hillsdale Train Station	10/31/2014	Spring-Summer 2015	Under Review
Bergen County Community Development Block Grant FY 2015 - Hillsdale Train Station	12/4/2014	Summer-Fall 2015	Under Review

NJDOT confirmed the award of \$250,000 in funding on March 21, 2014 per our conversation with Richard Loveless, NJDOT Local Aid Office.
 ^ NJDOT confirmed the award of \$149,000 in funding on May 6, 2014 per NJDOT News release.
 ~ Bergen County Open Space Trust Fund confirmed the award of \$40,787.00 in funding on June 25 2014 per emailed letter.

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Joann Signa

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

34 Park Avenue

PO Box 426

Lyndhurst, NJ 07071

Tel: 201.939.8805

Fax: 201.939.0846

www.negliaengineering.com



3. **VETERAN'S PARK IMPROVEMENTS (BERGEN COUNTY OPEN SPACE 2013)**

Per correspondence received from the Bergen County Open Space Trust Fund, funding for the Veteran's Park Paver Patio & Walkway & Lighting project was awarded in the amount of \$40,787.00. This fund grant award has an expiration date of December 4, 2015. Project construction must be completed by this date. Neglia Engineering Associates understands that the Borough has rescinded the grant for this project.

4. **NJDOT MUNICIPAL AID GRANT (SADDLEWOOD DRIVE) & NJDOT DISCRETIONARY AID GRANT (KENT ROAD AND BAYLOR AVENUE)**

The NJDOT Discretionary Aid application funding for Kent Road and Baylor Avenue improvements were awarded in the amount of \$250,000 in March 2014. Per correspondence received from the NJDOT, the NJDOT Local Aid Infrastructure Fund application funding for the Saddlewood Drive improvements was awarded in the amount of \$149,000 in May 2014.

A formal request to combine the projects and their funding was submitted to NJDOT on July 23, 2014 to obtain more competitive bidding on the overall project. The NJDOT approved the request on July 23, 2014 via a written letter submitted by Richard Loveless, Supervising Engineer.

A resolution of award and a recommendation letter was submitted to the Borough on September 4, 2014, recommending that the contract be awarded to AJM Contractors, Inc. for the bid amount of Three Hundred Forty-Two Thousand Two Hundred Ninety Dollars and Thirty Cents (\$342,290.30). The project limits include Baylor Avenue from Kent Road to Ruckman Avenue (Base Bid A), Saddlewood Drive from midway between Forest Drive and Chadwick Road to Hillsdale Avenue (Base Bid B), Kent Road from Cambridge Road to its terminus (Alternate Bid '#1', and Alternate Bid '#2').

A "Notice to Proceed" was submitted to the contractor on October 17, 2014.

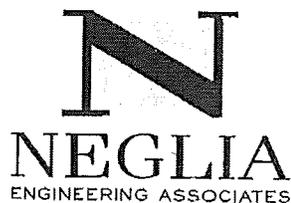
The contractor has completed the reconstruction of the roadway drainage inlets with Type "N" Eco Safe Curb Pieces and Bicycle Safe Grates on Kent Road, Baylor Avenue and Saddlewood Drive. The contractor has completed all required curb installation. Due to prevailing and anticipated weather conditions, construction activities have halted. Construction will begin in Spring 2015.

5. **HILLSDALE MUNICIPAL LANDFILL – METHANE GAS SURVEY & GROUNDWATER MONITORING**

As directed by the Borough of Hillsdale, Neglia Engineering Associates submitted a solicitation for quotes to perform methane gas testing and groundwater monitoring at Centennial Field as required by the NJDEP Closure Plan Approval in August 2014.

Two quotes were received for the methane gas testing. Neglia Engineering Associates prepared and submitted a recommendation letter on August 20, 2014 to award the project to Partner Engineering and Science, Inc. for the amount of \$3,000.00. The Borough awarded the project in September 2014. Resident notices were distributed by the Borough to resident properties and properties in close proximity of testing prior to any testing.

Two quotes were received for groundwater monitoring. Neglia Engineering Associates prepared and submitted a recommendation letter on August 29, 2014 to award the project to Aqua Pro-Tech Laboratories for the amount of \$3,600.00. The Borough awarded the project in September 2014. The groundwater testing occurred on October 8, 2014.



Partner Engineering and Science, Inc. submitted a final report detailing the investigation and results of the methane gas survey on October 17, 2014. The report findings identified elevated methane levels that were found around the existing restroom building. The Borough was notified by our office on the same day.

Partner Engineering recommended to immediately prohibit smoking and all open flames in and around the building, obtain one indoor air sample within the building's office space, obtain two sub-slab vapor samples from beneath the building, and delineate each of the four "hits" around the building perimeter to determine the lateral extent of the shallow methane. Based upon Partner Engineering's recommendation, NEA requested a confirmation from Partner that same day if the building should be closed to the public. Partners recommended that the office doors be open when occupied, as well as, the bathroom window and vents. Our office recommended that the building be closed due to the lack of control regarding that same day.

Based upon obtaining additional information from previous records of the landfill, and contact with the NJDEP, Partner Engineering submitted a proposal to address the aforementioned services on October 27, 2014 which was approved by the Borough.

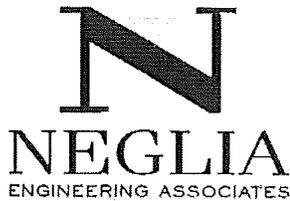
Neglia Engineering Associates submitted to the NJDEP Bureau of Solid Waste Permitting, Division of Solid and Hazard Waste, a methane gas migration survey report (prepared by Partner Engineering and Science, Inc. dated October 17, 2014), a NJPDES – DGW Exceedance Report for Sanitary Landfills form (prepared by NEA dated October 8, 2014) and a groundwater sampling analytical results for the four monitoring wells and stream locations (prepared by Aqua Pro-Tech Laboratories dated October 8, 2014) as required by the NJDEP Landfill Closure Approval for the Hillsdale Landfill on November 14, 2014. The NJDEP Section Chief stated that the materials will be reviewed. If additional action is required, the NJDEP will contact the Borough.

6. **HILLSDALE MUNICIPAL LANDFILL – METHANE GAS SURVEY & GROUNDWATER MONITORING (YEAR 2015)**

Neglia Engineering Associates solicited firms for the semi-annual groundwater monitoring and the quarterly methane study. Our office received two bids for the methane gas survey. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey for a total bid of \$10,600 which represents the Base Bid (January 2015 testing for \$2,800) and the Alternate Bid (April 2015, July 2015 and October 2015 testing for \$7,800).

Neglia Engineering Associates received two bids for groundwater monitoring services. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Aqua Pro-Tech Laboratories to perform the groundwater monitoring services for a total bid of \$6,858.50 which represents the Base Bid (January 2015 testing for \$3,723.50) and the Alternate Bid (July 2015 testing for \$3,155.00).

Partner Engineering and Science, Inc. submitted a Landfill Gas Migration Report for the Hillsdale Municipal Landfill at Centennial Field on December 2, 2014. Based upon the report conclusions, Partner Engineering found the presence of elevated concentrations of methane at the field house. In addition, Partner Engineering noted that automatic methane gas sensors should be installed with an audible alarm. As per the direction of the Governing Body, Neglia Engineering Associates prepared an engineer's estimate for the installation of sensors with audible alarm, strobe alarm, and an autodial to the police department. The estimate was submitted to the Borough on December 19, 2014 for consideration.



7. **HILLSDALE RAILROAD STATION PROJECT (BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND 2014)**

Per the direction of the Governing Body, Neglia Engineering Associates submitted a Declaration of Intent to Apply on August 1, 2014 for improvements to the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. Since the initial August 1, 2014 submittal, additional structural damage was found in September 2014. Therefore, an updated Intent to Apply form was submitted to Bergen County Open Space on October 9, 2014 and an endorsing resolution was adopted on October 7, 2014.

To be eligible for a grant, the applicant shall, as part of the application, show evidence of matching funds in hand or demonstrate clearly the ability to match the grant requested. Therefore, the Borough of Hillsdale certified that the bonding capacity is available in the amount of \$200,000 for the estimated required improvements.

The Borough shall note that the New Jersey Historic Preservation Office (HPO) must review all funded projects for compliance with the *Secretary of the Interior's Standards* and a copy of the authorization letter supplied to the Historic Preservation Advisory Board (HPAB). Although not specifically required, a HPO authorization letter prior to the submittal to Bergen County Historic Preservation Trust Fund is recommended to confirm compliance with said standards. However, this authorization can be obtained prior to bidding for the project. In addition, the HPAB must approve all professionals, contractors, and craftsmen that are to perform work on the project. This is to ensure that they have had successful experience with projects involving historic properties and that their work conforms to the Secretary of the Interior's *Standards*.

Neglia Engineering Associates obtained a proposal on October 16, 2014 from a qualified architect for historical improvements for submittal to Bergen County. These materials were included as part of the grant submission.

All work on projects funded through this program must begin within two years of the date of the award of the grant by the Bergen County Board of Chosen Freeholders and be completed within three years of the award. Work on the project must be completed in accordance with the project schedule established in the grant agreement. The tentative decision and recommendation of funding award by the Board of Chosen Freeholders will take place during Spring-Summer 2015.

Neglia Engineering Associates submitted an application to Bergen County Open Space on October 31, 2014 without the required signature from NJ Transit. On November 21, 2014, Neglia Engineering Associates submitted the application signature sheet with the necessary NJ Transit signature. This grant application is currently under review by Bergen County. The tentative decision and recommendation of funding award by the Board of Chosen Freeholders will take place during Spring-Summer 2015.

8. **BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT**

Neglia Engineering Associates identified the availability of a Bergen County Community Development Block Grant in October 2014. The Borough was advised that applications for this grant were due on December 5, 2014.

The Borough identified a need for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue in November 2014.

An endorsing resolution was submitted to the Borough for adoption during the December 2, 2014 Mayor and Council Meeting.



Based upon the Borough's direction, Neglia Engineering Associates prepared documents and submitted an application on December 2, 2014 in pursuit of grant funding for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue.

This grant application is currently under review by Bergen County.

9. HILLSDALE LIBRARY ELEVATOR

Our office was informed in late November 2014 that the existing elevator at the Hillsdale Public Library was not functioning. Per the request of the Governing Body, our office contacted the NJ Department of Community Affairs and was instructed that only a portion of the project related to the shaft failure and future fluid discharge could be addressed as an emergency. The remainder of the repair could be addressed as an emergency. The remainder of the repair would require a solicitation or formal public bid depending upon project budget. At this time, our office has been working with the Library to acquire elevator contractor quotes. Please understand that these quotes do not include any LSRP or remediation budgets which are unknown.

On November 24, 2014 the Borough requested confirmation of eligibility for the repair / reconstruction of an existing elevator at the Hillsdale Library. As per Angela Drake, Bergen County Community Development, repairs of any kind are not eligible for Community Development Block Grants. Additionally, new elevators are not eligible within the Pascack Valley Region based on the current by-laws. The reason elevators are not eligible is due to their cost as they relate to the overall available monies for the Pascack Valley Region.

Respectfully submitted,
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'G. Polyniak', written over a light blue horizontal line.

Gregory J. Polyniak, P.E., P.P., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Respectfully submitted,
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'D. Juzmeski', written over a light blue horizontal line.

David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale



RECEIVED

DEC 22 2014

Initial: _____

(Handwritten initials)



E-MAILED

12/22/14

DK/Chief PD

FD

Rover and Clover 5K Committee
One Winkler Way
Hillsdale NJ 07642

AMB
JRW

December 22, 2014

Dear Mayor Arnowitz and Council,

The members of the Rover and Clover 5K Committee would like to schedule our 10th Annual 5K Run/Walk and Dog Walk for Sunday March 15th, 2015.

This year, the proceeds of this event will benefit the Hillsdale Grammar Schools Technology Programs.

The start and finish will still be at Stonybrook Swim Club and use the Meadowbrook School gym for staging of registration, sign-in, goody bag pick up and the awards ceremony.

Please let us know if there is a conflict with the date or event and hopefully we will see you all there.

If you have any questions, please feel free to call us at [REDACTED]

Thank you,

Jen and Art Haskins
Co-Directors of the Rover and Clover 5K



E-MAILED

1/16/15
AD/DPW/Amb/Fire

RECEIVED

JAN 16 2015

Initial: AP

January 16, 2015

RE: Permit for closure Large Avenue May, 2 2015
Hillsdale NJ

Dear Mayor & Council,

My name is Andy Puller and I live at 84 Large Ave. I would like to apply for a permit for a party on Large Ave. The event will be held on May 2nd from 4:30 to 11:00 PM. I am asking to close off Large Ave between Magnolia Ave and Kinderkamack Ave.

If there are any questions I can answer, please call [REDACTED]

Thank you for your consideration.

Respectfully,

Andy Puller

Susan Witkowski

From: Samantha Tinter <samantha@heartsandcraftscounseling.org>
Sent: Wednesday, December 10, 2014 12:04 PM
To: Susan Witkowski
Subject: For January agenda

Dear Mayor Arnowitz and Council,

We were so thrilled to have our grand opening last Tuesday in Hillsdale and very grateful that Mayor Arnowitz was available to do our ribbon cutting!

Hearts & Crafts Counseling is a 501(c)(3) charitable non-profit organization that offers counseling services to children, adolescents and adults struggling with illness, grief/bereavement and anxiety, just to name a few. Our clients range in age from 4 years old all the way up to senior citizens. Our main area of focus is grief counseling and have many connections to the local schools and doctors that refer clients to us when a death, illness or tragedy strikes.

We have been serving people in Rockland and Bergen County for the past 20 years and are very happy to have found a new location in Hillsdale. In order to continue to kick start our recent location change and bring the community together, we would like to organize a walk-a-thon for April 26, 2015.

This would be open to anyone and everyone, not just Hearts & Crafts families. We are calling it "A Walk to Remember" and it will allow people to honor a loved one that has died. We plan on having corporate sponsors and T-shirts made for all participants. We would ideally love this to become an annual event that individuals and families could partake in as well as provide a sustainable fundraiser for Hearts & Crafts so that we may continue to offer reduced fees to newly bereaved children and families so that they can get the support they need when they need it the most without cost being a factor.

We do realize that this is not something that simply gets thrown together at the last moment and requires cooperation from many of the municipality's departments. Please let us know if this is a possibility and what we need to do to make it a reality.

Sincerely,

Samantha Tinter

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Samantha Tinter, LCSW
Hearts & Crafts Counseling
330 Broadway
Hillsdale, NJ 07642
201-818-9399

Big Daddy's Pizza and Grill
134 Broadway, Hillsdale NJ 07642
January 6, 2015

RECEIVED

JAN - 9 2015

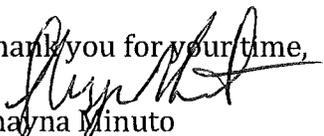
To Mayor and Counsel of Hillsdale,

Initial: 

I, Shayna Minuto, owner of Big Daddy's Pizza and Grill of Hillsdale, located on Broadway, am making a proposal for a temporary outdoor vestibule. I am asking for this vestibule due to the cold weather during the winter months. The cold air comes into my restaurant and makes it impossible for my dining room customers to enjoy their meals comfortably. As you now I have a permit for my outside BBQ grill which my dimensions show this will take up a smaller amount of space outside my store.

As you know there are food carts, café seating and displays along Broadway so I don't believe that this should be a problem getting approved. If you have any further questions I will be in attendance for the town meeting that will hopefully take place this month. I also attached a few photos and dimensions along so please see them attached.

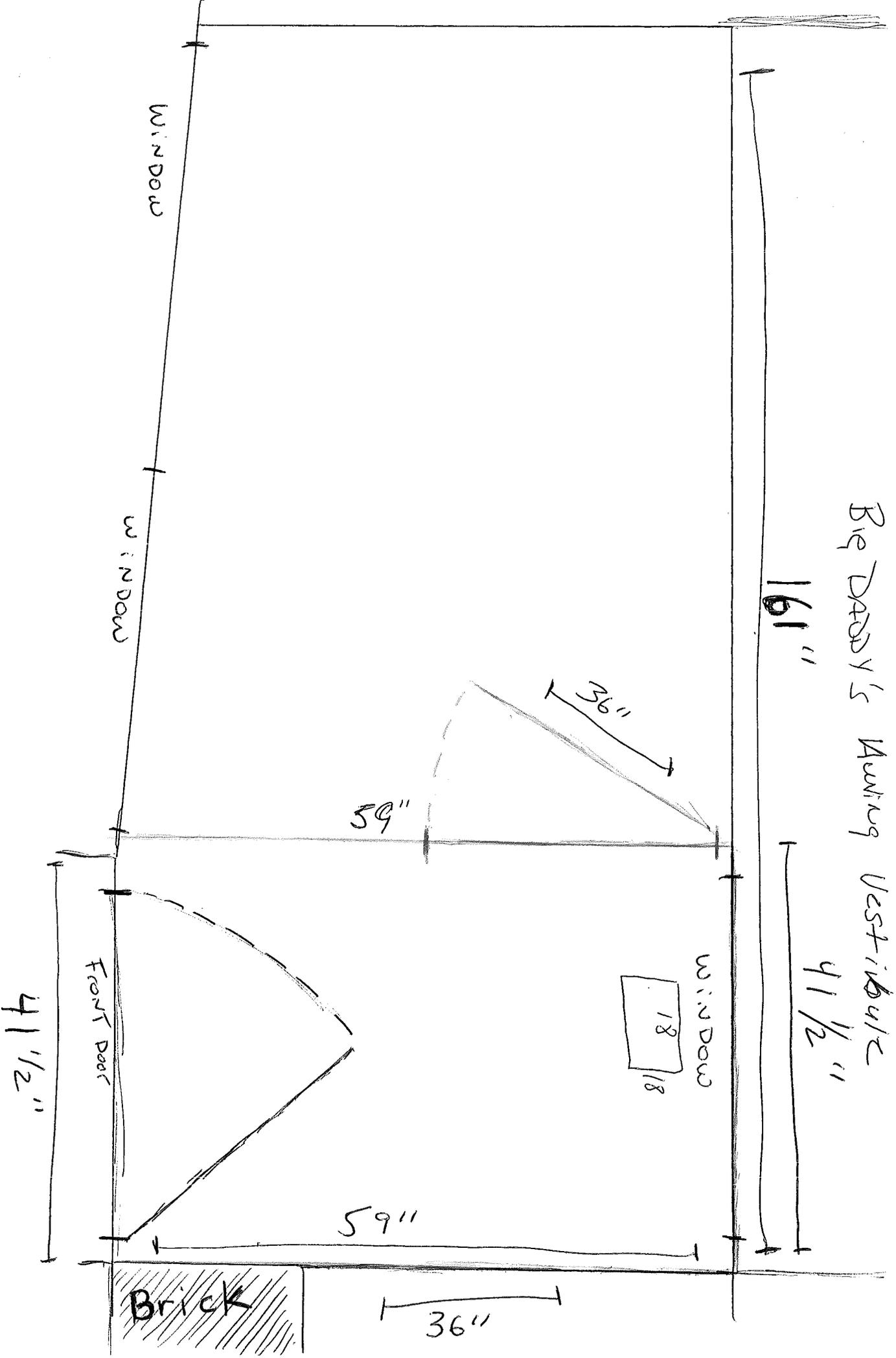
Thank you for your time,


Shayna Minuto
Big Daddy's Pizza and Grill

Big Daddy's Awning Vestibule

161"

41 1/2"



36 X 41 1/2 X 59 X 96

BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 15-01
(Introduction)

**AN ORDINANCE ADDING CHAPTER ____ OF THE REVISED
GENERAL CODE OF BOROUGH OF HILLSDALE ENTITLED
“ECONOMIC GROWTH AND REVENUE COMMITTEE” TO
ESTABLISH A COMMITTEE TO INVESTIGATE POTENTIAL
FOR REVENUE GENERATION AND DEBT REDUCTION IN THE
BOROUGH**

WHEREAS, the Borough of Hillsdale desires to research possibilities within the Borough to increase Borough revenue and to reduce debt; and

WHEREAS, the Borough of Hillsdale desires to establish a committee, entitled the “Economic Growth and Revenue Committee” whose purposes include the investigation of revenue generation and debt reduction within the Borough and making suggestions to the Mayor and Council directly or through the Business Affairs, Economic Growth and Public Relations Standing Committee with regard to revenue growth and debt reduction; and

NOW BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HILLSDALE AS FOLLOWS:

Chapter _____, entitled “ECONOMIC GROWTH AND REVENUE COMMITTEE” shall be added the Borough Code, which shall read as follows:

Section 1 Committee Established; Purpose

- A. Committee to be known as the "Economic Growth and Revenue Committee" is hereby established.
- B. The purpose of the Committee is to assemble a group of residents with backgrounds in various areas, including but not limited to finance, economics, business management and real estate/land use, to research possibilities for increasing revenue and reducing debt within the Borough.

Section 2 Membership; Appointment

- A. The Committee shall consist of seven (7) to nine (9) members, each of whom shall be appointed by the Mayor, with the consent of the Council. All of the members shall be residents of the Borough and shall serve without compensation. _____ shall be members of the Council and _____ shall be residents of the Borough.
- B. One (1) of the members of the Committee shall, concurrently with his or her appointment, be designated Chairperson by the Mayor for a period of one (1) year. The individual selected may be reappointed each year by the Mayor. The Chairperson may, with the concurrence of a majority of Committee members, and subject to ratification by the Mayor, designate a Vice Chairperson to assist on reports and correspondence, and to act as Chairperson as needed.
- C. At his or her discretion, the Mayor may, by and with the consent of the Council, appoint alternate members to serve during the disability or prolonged absence of a regular member.

- D. While desirable that appointed members be representative of all geographic sections of the Borough, they shall be primarily selected on the basis of individual qualifications, without regard to area of residence.

Section 3 Terms; Vacancies; Removal from Office

- A. The full term of each regular member shall be two (2) years. The term of each alternate member shall be one (1) year.
- B. A vacancy occurring otherwise than by an expiration of a term shall be filled for the unexpired term only.
- C. The Borough Council may remove any member of the Committee for violation of the Committee's noncommercial, nonpartisan and nonpolitical purpose or for inability or unwillingness to accept assignments from the Chairperson for a period of ninety (90) days or more. Written charges are to be served upon the member who shall be entitled to a hearing in person before the Mayor and Council.

Section 4 Council Liaison

- A. One (1) Council member shall annually be appointed by the Mayor, by and with the consent of the Council, as Council liaison to the Our Town Committee.

Section 5 Meetings; Minutes and Reports

- A. Name assignments may be made by the Chairperson without convening a meeting. Meetings will be convened as deemed necessary by the Chairperson or as requested by a majority of members of the Committee, the Mayor or by a majority of the Borough Council. Advance notice of such meetings will be posted on the Borough Hall bulletin board and published for record in local newspapers as required by statute. Said meetings shall be open to the public.
- B. The Chairperson or Vice Chairperson shall keep and maintain minutes of such meetings and records of its activities. Copies of said minutes and records shall be provided to the Council liaison, who in turn shall report thereon to the Council and file said minutes and reports with the Borough Clerk.

Section 6 Duties

The Economic Growth and Revenue Committee shall have the following duties:

- A. To act as a "think tank" to investigate and analyze Borough assets and the potential for revenue generation and debt reduction.
- B. The Committee shall make recommendations to the Mayor and Council through the Business Affairs, Economic Growth and Public Relations Standing Committee.

Section 7 Purchases and Expenses

- A. All purchases of materials, supplies and services by the Committee in connection with the performance of its duties shall be made through the Borough Purchasing Agent.
- B. No expenditure by or on behalf of the Committee shall exceed the amount previously appropriated therefor by the Borough Council.
- C. All purchases of materials, supplies and services by the Committee in connection with the performance of its duties shall be made through the Borough Purchasing Agent.

Section 8 Conflicts of Interest

Neither the Committee nor any of its individual members shall, in the performance of their function and duties hereunder, act directly or indirectly in any commercial, partisan or politically-related manner.

All Ordinances of parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

This Ordinance shall take effect upon passage and publication as provided by Law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Introduced: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 15-02
(Introduction)**

**ORDINANCE OF THE BOROUGH OF HILLSDALE, COUNTY OF
BERGEN, STATE OF NEW JERSEY, TO AMEND CHAPTER 138
OF THE BOROUGH CODE ENTITLED "FEES" PERTAINING TO
LAND USE**

WHEREAS, the Borough of Hillsdale has adopted §138-27, an ordinance to establish fees in the Borough; and

WHEREAS, §138-27 Chapter 310 pertains to Land Use Fees; and

WHEREAS, §138-9 Chapter 124 pertains to Uniform Construction Codes; and

WHEREAS, the Borough desires to amend §138-27 Chapter 310 regarding fees pertaining to Land Use and §138-9 Chapter 124 regarding fees pertaining to Construction Code.

NOW BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HILLSDALE AS FOLLOWS:

The following fees shall be removed from §138-27 Chapter 310, Land Use:

<u>Type of Use</u>	<u>Fee</u>
Photocopying of minutes:	
First 10 pages	\$0.75
11 th to 20 th pages, per page	\$0.50
21 st page and over, per page	\$0.25

The following fees shall be added to §138-27 Chapter 310, Land Use:

<u>Type of Use</u>	<u>Fee</u>
Appeal to Zoning Officer pursuant to N.J.S.A. 40:55D-70b	
Deposit for costs	\$600.00
Zoning permit application:	
New Structure – initial	\$150.00
New Structure – (each) re-submission	\$100.00
Addition/Alteration – initial	\$150.00
Addition/Alteration –(each) re-submission	\$100.00
Decks, patios, retaining walls, walkways, driveways, porticos, pergolas, A/C units, generators, all fences, all sheds, hot tubs, stanchions – initial review	\$75.00
All listed above - resubmission	\$50.00
Trees removal/replacement review	\$75.00
Signs – temporary or permanent – initial	\$75.00
Signs - temporary or permanent –(each) re-submission	\$50.00
Pools – above ground	\$75.00
Pools – In-ground – initial	\$100.00

Pools – In-ground – (each) re-submission	\$75.00
New Business CO Zoning review	\$80.00
General Zoning review – not listed above – initial	\$75.00
General Zoning review – re-submission	\$50.00
Miscellaneous certifications, each request for written clarification of any sort	\$100.00

The following fees shall be removed from §138-9 Chapter 124 Construction Codes - Uniform:

<u>Type of Use</u>	<u>Fee</u>
Zoning permit application review for addition/alterations and new structures of any use group.	\$75.00 per initial review \$50.00 per resubmission review

The remainder of §138-27 Chapter 310 and §138-9 Chapter 124 shall remain unchanged.

All Ordinances of parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

This Ordinance shall take effect upon passage and publication as provided by Law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Introduced: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 15-03
(Introduction)**

**AN ORDINANCE ESTABLISHING 2015 SALARIES FOR THE
RECREATION DEPARTMENT**

WHEREAS: by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. The compensation of all personnel whose services are required as general staff for the operation of the Borough of Hillsdale – Summer Day Camp Program is as follows:

<u>Years worked, step guide</u>	<u>Hourly Wage range</u>	
	MINIMUM	MAXIMUM
HS Sophomore	6.75	8.25
HS junior	7.25	8.25
HS senior	7.75	8.25
College freshman	8.00	8.50
College sophomore	8.25	8.75
College junior	8.75	9.25
College Senior or 22+ years old	9.25	9.50
College Graduate, 1 st year	9.50	10.50
College Graduate, 2 nd year	10.50	11.50
College Graduate, 3 rd year	11.50	12.50
College Graduate, 4 th year	12.50	13.50
College Graduate, 5 th year	13.50	14.50
College Graduate, 6 th year	14.50	15.50

Camp Hillsdale Experience Benefit

A flat rate of \$25.00 will be applied for every paid year of Camp Hillsdale experience that each counselor has with the Borough of Hillsdale. This adjustable experience benefit will be paid at the completion of the summer day camp season in August.

SECTION 2. The range salary amount to be paid to a **Specialist** who must have an education degree/certification is \$1,000 to \$3,500 (based on the applicant’s related camp experience and camp time length). This is an appointed position.

SECTION 3. The range salary amount to be paid to a **Camp Director (one)**- \$10,000 and \$20,000 , **Assistant Director’s (each)** is \$3,000 to \$9,000 (based on applicant’s related camp experience and camp time length). This is an appointed position.

SECTION 4. Additional hourly increments on top of base rate may be earned for the following recognized certifications:

First Aid Certification	\$0.35
CPR: Adult and Child	\$0.50
Lifeguard Certification	\$0.75
Head Counselor	\$0.30

SECTION 5. The compensation of all personnel whose services are required as Program Supervisors for the Recreation Commission Programs is as follows:

<u>Program</u>	<u>Rate</u>
Men's Basketball	\$200/season
Duplicate Bridge	\$400/season
Indoor Soccer	\$400/season
Women's Volleyball	\$100/season
Girls' Volleyball Instructor	\$400/season
Youth Basketball: primary	\$2,000/season
Youth Basketball: secondary	\$2,000/season (2-3 people)
Men's 18+ Softball	\$400/season
Men's 35+ Softball	\$400/season
Women's 18+ Softball	\$400/season
Summer Concert Coordinator	\$n/a/season
PV Junior Wrestling	\$200/season
Pt Recreation Secretary April-September	\$3,000 - \$16,000

SECTION 6. The compensation fixed and determined by this ordinance for the person holding the respective office and position of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such office and employee shall be remitted promptly to the Borough Treasurer.

SECTION 7. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 8. This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Introduced: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE 15-04
(Introduction)**

**AN ORDINANCE ESTABLISHING RECREATION DEPARTMENT PROGRAM AND SUMMER CAMP
FEES FOR THE YEAR 2015 IN THE BOROUGH OF HILLSDALE**

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. The Hillsdale Summer Camp season for children of Hillsdale and River Vale residents and for children attending Hillsdale schools shall operate continuously for 5 weeks.

SECTION 2. The **Summer Camp Fees** per registrant for the year 2015 are as follows:

	<u>Hillsdale/ River Vale Resident</u>	<u>St. John's Student/ Non-Resident</u>
Camp Pascack, Grades 1 – 4	\$790	\$840
Camp Adventure, Grades 5 – 6	\$840	\$890
Field Trip Camp, Grades 7 – 9	\$890	\$940
Late registration fee after May 7, 2013	\$50	\$50
Before Camp Program (8:00 – 9:00 am)		
Pre-Registered (all weeks)	\$180	\$185
Pre-Registered (per week)	\$60	\$60
Pre-Registered (per day)	\$20	\$20
No pre-registration (per day)	\$25	\$25
After Camp Program (3:00 – 6:00 pm)		
Pre-Registered (all weeks)	\$340	\$345
Pre-Registered (per week)	\$100	\$100
Pre-Registered (per day)	\$25	\$25
No pre-registration (per day)	\$30	\$30
Late pick-up (after 6:00 pm, Per 15 minute increment.)	\$15	\$15

NO REFUNDS

SECTION 3. The **Recreation Program Fees** per registrant for the year 2015 are as follows:

	<u>Hillsdale Resident</u>	<u>Non-Resident</u>
Men's Basketball	\$75	\$75
Duplicate Bridge	\$20	\$40
Indoor Soccer	\$55	\$65
Youth Basketball (1,2,3 clinic Grade)	\$55	N/A
Youth Basketball (3 rd to 8th Grade)	\$80, 1 child	N/A
Youth Basketball (9th to 12 th Grade)	\$80, 2+ children each	\$80
Women's Volleyball	\$55	\$55
Girls Instructional Volleyball	\$50	\$50
Men's 18 & over Softball	\$400/per team	N/A
Men's 35 & over Softball	\$50	\$55
Women's 18 & over Softball	\$50	\$55
Wrestling	\$125	\$125
Rutgers Coaches Class	\$45	\$45
Art Program, per class (session)	\$95 - \$100	N/A
PGA Golf Program	\$100	N/A
Tennis Program	\$100	N/A
Ski Program	\$50-\$100	\$50-\$100
First Friends	\$5-10	\$5-10
Ice Skating	\$125-130	\$125-130
Returned Check Fee	\$20	\$20

Late Fee	\$25	\$25
Credit Card Convenience Fee	3%	3%
Use of Beechwood Park rental		
Band shell& picnic area	\$25	\$50
Use of Beechwood Park – Field Use	\$25	\$50
Use of Borough meeting rooms	\$25	\$25

All programs are NON REFUNDS

SECTION 4. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 5. This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law and shall be retroactive to January 1, 2015.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Introduced: January 20, 2015

Attest: _____
Susan Witkowski, Borough Clerk

Max Arnowitz, Mayor

**BOROUGH OF HILLSDALE
ORDINANCE NO. 15-05
(Introduced)**

**AN ORDINANCE TO AMEND AND SUPPLEMENT
ORDINANCE 09-01 CHAPTER 138 "FEES" AND CHAPTER 71
SWIMMING POOL COMMISSION**

CHAPTER 71, Swimming Pool Commission

RESIDENTS- TYPE	RESIDENTS discount 25%		PRICE TYPE	Before 5-May	After 5-May
	Before 5-May	After 5-May			
A. Family of Two	\$ 521.00	\$579.00	A. Family of Two	\$391.00	\$443.00
B. Family (3 persons)	\$ 534.00	\$593.00	B. Family (3 persons)	\$401.00	\$454.00
C. Family (4-5 persons)	\$ 586.00	\$651.00	C. Family (4-5 persons)	\$439.00	\$498.00
D. Family (6 + persons)	\$ 648.00	\$720.00	D. Family (6 + persons)	\$496.00	\$551.00
E. Individual (18+)	\$ 372.00	\$421.00	E. Individual (18+)	\$310.00	\$316.00
F. Senior Citizen (62+)	\$ 205.00	\$227.00	F. Senior Citizen (62+)	\$171.00	\$171.00
G. 2 Senior Citizen	\$ 306.00	\$339.00	G. 2 Senior Citizen	\$254.00	\$254.00

NON-RESIDENTS TYPE	NON-RESIDENTS discount 25%		PRICE TYPE	Before 5-May	After 5-May
	Before 5-May	After 5-May			
A. Family of Two	\$ 811.00	\$901.00	A. Family of Two	\$676.00	\$689.00
B. Family (3 persons)	\$ 866.00	\$981.00	B. Family (3 persons)	\$721.00	\$736.00
C. Family (4-5 persons)	\$903.00	\$1,023.00	C. Family (4-5 persons)	\$751.00	\$767.00
D. Family (6-7 persons)	\$913.00	\$1,034.00	D. Family (6-7 persons)	\$760.00	\$775.00
E. Family (8+ persons)	\$939.00	\$1,064.00	E. Family (8+ persons)	\$782.00	\$798.00
F. Individual (18+)	\$ 586.00	\$664.00	F. Individual (18+)	\$488.00	\$498.00
G. Senior Citizen (62+)	\$ 270.00	\$299.00	G. Senior Citizen (62+)	\$224.00	\$224.00
H. 2 Senior Citizen	\$ 423.00	\$470.00	H. 2 Senior Citizen	\$317.00	\$353.00

Credit card convenience fee	3%	Credit card convenience fee	3%
Return check fee:	\$20.00	Return check fee:	\$20.00

SECTION II:

MEMBERS:

SECTION III:

Guest Pass Discount Book \$75.00

Daily Guest Pass Adult (weekdays)	\$18.00
Daily Guest Pass Child (weekdays) Under 17	\$10.00
Daily Guest Pass Adult (weekends)	\$20.00

Daily Guest Pass Child (weekends) Under 17		\$12.00
Group Swim Lessons-members		\$72.00
Group lessons non members		\$110.00
Private Swim Lessons members		\$30.00
Mommy & Me-members		\$45.00
Mommy & Me non members		\$55.00
Fab Four Lesson-non Members		\$50.00
Adult Swim Lesson all		\$50.00
Private Swim Lesson-Non member		\$50.00
Swim Team Membership		\$60.00
Dive Team Membership		\$55.00
Dive Lessons-members Only		\$45.00
Dive Lessons-Non Members		\$75.00
Private Lesson for 2 kids		\$50.00
Private lesson for 2 kids non member		\$65.00
Babysitter – 1 sitter		\$130.00
Babysitter 2 for summer		\$210.00
I. Grand Parent Fee (1)*	I	\$150.00
J. Grandparents Fee (2)*	I	\$335.00
Parties under 100+ people -private		\$850.00
School Parties		\$750.00
Corporate Parties	\$500 to	\$7,500.00
Swim Team Rental (outside)	\$500 to	\$25,000.00
Ping Pong balls		\$0.25
Camp Fees - per camper		\$35.00
ID Card Replacement Fee		\$13.00
Chair Storage - per chair		\$20.00
Yoga members		\$5-\$35
Yoga non members		\$10-\$60
Aqua Aerobics		\$5-\$40
Aqua Aerobic non members		\$10-\$50
Birthday Parties (children under 16) 2 hours		\$80.00
Camp rentals outside hillsdale/rv		\$300-\$2000
Parties - Family (2 hours)		\$100.00
Spirit Wear clothing		\$5 to \$100

***NO REFUNDS AFTER May 25th, 2015**

SECTION IV:

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
Anthony DeRosa							
John Rocco							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Introduced: January 20, 2015

Attest: _____
 Susan Witkowski
 Municipal Clerk

 Max Arnowitz
 Mayor

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 15-06
(Introduction)**

**AN ORDINANCE ESTABLISHING SALARIES FOR THE STAFF OF THE HILLSDALE
SWIMMING POOL COMMISSION FOR THE CURRENT YEAR 2015 IN THE BOROUGH OF
HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY**

BE IT ORDAINED, by the Borough Council of the Borough of Hillsdale in the County of Bergen and State of New Jersey as follows:

SECTION I:

The compensation of all personnel whose services are required for the operation, maintenance and regulation of the Facility as approved by the Swimming Pool Commission is as follows:

<u>TITLE</u>	<u>2015 SALARY RANGE</u>	
	<u>Min.</u>	<u>Max.</u>
A. Manager/Director	\$32,000.00	\$43,000.00
B. First Assistant	\$5,800.00	\$10,000.00
C. Second Assistant	\$5,800.00	\$10,000.00
D. Third Assistant	\$4,800.00	\$8,000.00
E. Fourth Assistant	\$4,800.00	\$6,000.00
F. Secretary's	\$4,000.00	\$7,300.00
G. Maintenance/Handyman	Hourly \$7.05	Hourly \$15.00
H. Pre-Season Maintenance		Hourly \$ 8.00
I. Secretary-Hourly	Hourly \$9.00	Hourly \$15.00
J. Maintenance Manager	\$3,000.00	\$5,000.00

SECTION II:

Trained Lifeguards: Part-time minimum age 15 years, Full-time 16 years, Gate Recreation and Minimum 14 years, Maintenance staff age 17 years

<u>YEARS WORKED</u>	<u>HOURLY RANGE</u>		<u>GATE & REC.</u>	<u>HOURLY RANGE</u>	
<u>LIFEGUARDS</u>	<u>MIN.</u>	<u>MAX.</u>	<u>REC.</u>	<u>MIN.</u>	<u>MAX</u>
1	\$7.15	\$7.41	1	\$6.95	\$7.21
2	\$7.41	\$7.87	2	\$7.21	\$7.51
3	\$7.88	\$8.21	3	\$7.51	\$7.98
4	\$8.22	\$8.94	4	\$7.98	\$8.24
5	\$8.95	\$9.42	5	\$8.25	\$8.60
6	\$9.42	\$9.68	6	\$8.60	\$9.27
7	\$9.68	\$10.35	7	\$9.27	\$9.78
8	\$10.35	\$11.58	8	\$9.78	\$10.50
9	\$11.58	\$12.36	9	\$10.50	\$11.50
10	\$12.37	\$13.20	10	\$11.51	\$12.00

11	\$13.21	\$14.05	11	\$12.01	\$12.50
12	\$14.06	\$14.95	12	\$12.50	\$13.00

Coordinator of Group Swim Lessons	\$1,400 or (\$700 each 2 people)
Guard Safety Training Instructor	\$500 - \$800
Head Guard - Lifeguard	\$500 to \$900
	\$1,100 or (\$550 each 2 people)
Business manager of Swim/Dive Team	each 2 people)
Managing Lifeguard	\$800-\$1,000
Kid's Korner Coordinator (2)	\$4,000 to \$9,000
Gate Manager	\$200-\$800

SECTION III:

A part-time /substitute Guard must earn at least \$3,000 the previous season to advance a step.

ADDITIONAL RATES:

Water Safety Instructor assistant	\$.050 hr
Certifies Water Safety Instructor	\$1.25 hr
CPR Instructor	\$1.00 hr
EMT Certification	\$1.25 hr
Teach Private Swim Lessons	\$16/half hour
Teach Private Swim Lessons (2 kids)	\$20/ half hour
Certified Pool Operator Hourly emp.	\$2.00 hr

RANGE

	<u>Min</u>	<u>Max</u>
Swim Team Coach	\$1,600	\$4,000
Assistant Swim/Dive Coaches	\$5,000	
Diving Team Coach	\$1,200	\$3,500
Aqua Aerobics Instructor	\$500.00	\$1,000
Yoga Instructor	\$500.00	\$1,000
Certified Pool Operator Salary employee	\$1,000	
Fall/Winter Help-Hourly	\$13.00	\$15.00
Fall/Winter Secretary-Hourly	\$13.00	\$15.00

Any full time guard who is scheduled 80 hours per pay period (2 weeks) will be guaranteed a minimum of 20 hours per pay period (2 weeks) (i.e. early closing-rain). When club is open full time only for the months of July and August.

SECTION IV:

The Compensation fixed and determined by this ordinance for the persons holding the respective

offices and position of employment herein named, shall be in lieu of all other fees, costs and charges received and collected by such officers and employees shall be remitted promptly to the Borough of Treasurer.

SECTION V:

All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION VI:

This ordinance shall take effect immediately after final passage, approval and publications of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2015.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Introduced: January 20, 2015

Attest: _____
 Susan Witkowski
 Municipal Clerk

 Max Arnowitz
 Mayor

**BOROUGH OF HILLSDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY
ORDINANCE 15-07
(Introduction)**

**AN ORDINANCE OF THE BOROUGH OF HILLSDALE,
COUNTY OF BERGEN, STATE OF NEW JERSEY ADOPTING
REGULATIONS FOR THE PLANTING, GROWING AND/OR
CULTIVATING OF BAMBOO**

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey as follows:

SECTION 1. Purpose.

This Ordinance is adopted to control the planting, cultivating and/or growing of bamboo in the Borough of Hillsdale and to require barriers to prevent the spread of existing bamboo into other areas of the Borough.

SECTION 2. Regulation of the Planting, Growing or Cultivating of Bamboo.

Subject to certain exemptions set forth in this Ordinance, no persons, residents, citizens, property owners and/or tenants of the Borough shall plant, cultivate, or cause to grow, any bamboo on any lot and/or parcel of ground anywhere within the geographic boundaries of the Borough of Hillsdale, except for:

1. Where the root system of such bamboo plants is entirely contained within an above ground level planter, barrel, or other vessel of such design, material and location as to entirely prevent the spread of growth of the bamboo plants' root system beyond the container beyond which it is planted,
2. Whether planted or growing in a container, as described herein, all bamboo plants shall be located, trimmed and maintained so that no part of the plant shall be closer than ten (10) feet from any property line.

SECTION 3. Exemptions.

This Ordinance shall not apply to any land owner or possessor of said land who, prior to the effective date of this Ordinance, has planted or caused to grow any bamboo on any property within the Borough limits unless the code enforcement officer determines on his/her own, or upon complaint from any abutting or nearby property owner, that any portion of such bamboo has been allowed to grow upon, extend roots across, or extend branches, stalks or leaves over any public way or any private property not owned by or in the possession of such land owner or any possessor of said land. If such occurs, the provisions of Section 4 shall apply.

SECTION 4. Complaint Notice, Order for Removal and Compliance.

Whenever a complaint is received by the Borough regarding the encroachment of any bamboo plant or root, or whenever the Borough, on its own observations and inspections, determines that there is an encroachment of bamboo plants or roots on to the property of another land owner, or tenant in possession of the property, or both, the Borough shall cause Notice to be served and the following actions occur:

1. The Notice shall be mailed by Certified Mail, Return Receipt Requested, properly addressed and with sufficient postage, and also by First Class mail. Notice by Certified Mail shall be deemed complete on the date of personal delivery, or the date the Certified Mail is marked refused or unclaimed or otherwise undeliverable by the United States Post Office. First Class mail shall be deemed delivered within five (5) calendar days of its being mailed by the Borough.
2. The Notice shall specify the nature of the violation(s).
3. The Notice shall state that the violation(s) must be corrected within twenty (20) calendar days from the date of the received or returned mailing.
4. The Notice shall state specifically what must be done by the responsible party to correct the violation(s).

SECTION 5. Repealer.

All Ordinances of the Borough of Hillsdale which are inconsistent with the provisions of this Ordinance are hereby repealed as to the extent of such inconsistency.

SECTION 6. Penalties.

A. Any person determined by any court of competent jurisdiction to have violated this Ordinance shall be subject to pay a fine of not less than Twenty-Five (\$25.00) Dollars per day nor more than One Hundred (\$100.00) Dollars per day, for each day the violation exists after the date for removal as set forth in the Notice which was sent to violator and received by the violator as defined above. Each day of a continuing violation shall constitute a separate offense, for which an additional fine can be levied. The per day fine will be in addition to a penalty for failure to comply with the Bamboo Ordinance. This fine can be up to the maximum penalty set by the State of New Jersey.

B. If the violation is not remedied within the time set forth in the aforesaid Notice, the Borough is hereby authorized to remove or have removed any encroaching bamboo and to take all reasonable steps to eradicate the re-growth of the bamboo on the public rights of way, including sidewalks, and to restore such land to its normal condition, prior to such removal and eradication.

C. The cost of the corrective action together with any civil penalties, legal fees and other costs shall be recoverable from the responsible party.

SECTION 7. Unlawful

If any section, subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any Court of competent jurisdiction, such decision shall not affect the remaining portion of this Ordinance.

SECTION 8. Effective Date.

This Ordinance, if adopted by the Borough Council shall, within five (5) days after its passage, Sundays excepted, be presented to the Mayor and Borough Clerk. The Mayor shall, within ten (10) days after receiving the ordinance, Sundays excepted, either approve this Ordinance by affixing his signature thereto or return it to the Council by delivering it to the Borough Clerk together with a statement setting forth his objections thereto or any item or part thereof. This Ordinance or any item or part thereof shall not take effect without the Mayor's approval, unless the Mayor fails to return this Ordinance to the Borough Council, as prescribed above, or unless the Borough Council, upon consideration of this Ordinance following its return shall, by a vote of two thirds (2/3rds) of all of the members of the Borough Council, resolve to override the veto.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Introduced: January 20, 2015

Attest: _____
 Susan Witkowski
 Municipal Clerk

 Max Arnowitz
 Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15035**

**DEVELOPERS AGREEMENT
RELEASE OF MAINTENANCE GUARANTEE
BLOCK 503, LOT 5.02 PASCACK HILLS PROPERTIES, LLC.**

WHEREAS, Richard Stabile, Pascack Hills Properties, LLC entered into a Developers Agreement with the Borough of Hillsdale; and

WHEREAS, after the completion of the improvements and the issuance of a Certificate of Occupancy, the above property owners posted a required two (2) year Maintenance Guarantee in the amount of \$81,570.00 on January 31, 2007; and

WHEREAS, the Borough Engineers office has conducted a site inspection to ensure all improvements and construction elements have been successfully maintained; and

WHEREAS, the Borough Engineers office has found that all improvements have been properly upheld and recommends the release of the Maintenance Guarantee; and

WHEREAS, the Borough Engineers office has requested the balance of \$10,299.45 be available in the Engineering Escrow account prior to release of the bond.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale authorize the release of the Maintenance Guarantee in the amount of \$10,299.45.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Benecke, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the Escrow Account. Total Certified Amount : \$10,299.45

Robert Benecke
Robert Benecke
Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15036**

**PERFORMANCE BOND RELEASE SITE IMPROVEMENTS
BLOCK 802/LOT 19, 50 WINDHAM ROAD**

WHEREAS, a Developers Agreement was entered into between 50 Windham Road, Thomas and Xanthi Kesoglou and the Borough of Hillsdale; and

WHEREAS, Thomas and Xanthi Kesoglou has requested the refund of the Performance Guarantee for this site improvement; and

WHEREAS, the Planning Board Engineer recommends release of the Performance Guarantee; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale hereby authorize a refund of the cash portion of the Performance Bond for Block 802/Lot 19, in the amount of \$21,996.18 in cash, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby instructed to refund \$21,996.18 to Thomas and Xanthi Kesoglou.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Benecke, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the Escrow Account. Total Certified Amount : \$21,996.18

Robert Benecke
Robert Benecke
Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15037

**TRANSFER 2014 SENIOR CITIZEN DEDUCTION,
BLOCK 1205, LOT 2, QUAL C0042**

WHEREAS, the Hillsdale Tax Assessor has reviewed the senior citizen deduction application on the aforementioned property and found same to be qualified for the senior citizen deduction; and

WHEREAS, Biserka Zurich, 42 Colonial Village Drive, Block 1205 Lot 2 Qual C0042, has applied for the deduction and 4th qtr 2014 taxes are paid in full,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor & Council authorize the Tax Collector to transfer the 2014 senior citizen deduction in the amount of \$250.00 to the 1st quarter 2015 taxes.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15038**

WHEREAS, there is a DEP requirement for the Hillsdale Landfill to perform certain tests quarterly ; and

WHEREAS, quotes were solicited by Neglia Associates for Methane Gas Survey; and

WHEREAS, two (2) quotes were received in response to the solicitation, Partners Engineering and Science Inc., Ramsey, NJ, (\$10,600.), ten thousand six hundred dollars and no cents, and Environmental Compliance Monitoring, Inc., Hillsborough, NJ, (\$11,000.), eleven thousand dollars and no cents; and

WHEREAS, methane delineation sampling is required to be performed at the Landfill;

THEREFORE, BE IT RESOLVED that the recommendation to award the Base Bid and Alternate Bid contract for methane delineation sampling to PARTNERS ENGINEERING AND SCIENCE, INC. 145 North Franklin Turnpike, Suite 309, Ramsey, NJ 07446, for four sampling events (Year 2015) in the total amount NTE \$10,600.00

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Benecke, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2015 Temporary Operating Budget. Total Certified Amount: \$10,600.00.

Robert Benecke
Robert Benecke
Treasurer/Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



December 01, 2014

Via E-mail & Regular Mail

Ms. Susan Witkowski
 Borough Administrator / Clerk
 Borough of Hillsdale
 380 Hillsdale Avenue Hillsdale, NJ 07642

**Re: Recommendation Letter - Quote Solicitation
 Hillsdale Landfill – Year 2015 Methane Gas Survey
 Borough of Hillsdale, Bergen County, New Jersey
 Our File: HIDLADM14.001**

Dear Ms. Witkowski:

As requested, we have solicited quotes for methane gas survey services at the Hillsdale Landfill in Borough of Hillsdale for the Year 2015. Please find attached the quote packages for your records. The quotes received are as follows:

Contractor	Base Bid (January 2015)	Alternate Bid (April 2015, July 2015, and October 2015)	Total Bid (Base + Alternate Bid)
First Environment, Inc.	No Submission	No Submission	No Submission
Partner Engineering and Science, Inc.	\$2,800.00	\$7,800.00	\$10,600.00
Environmental Compliance Monitoring, Inc.	\$2,750.00	\$8,250.00	\$11,000.00
Brinkerhoff Environmental Services, Inc.	No Submission	No Submission	No Submission

It is recommended that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey services as listed within our November 17, 2014 solicitation for the Base Bid (January 2015) and Alternate Bid (April 2015, July 2015, and October 2015) for a total of \$10,600.00 pending the availability of funds and subsequent to Borough review. If you should have any questions or comments, please do not hesitate to contact our office.

Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak, P.E., P.P., C.M.E.
 For the Borough Engineer
 Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)
 Eric M. Bernstein, Esq. (via E-mail)

M:\Hillsdale\HIDLADM14.001 (General Admin)\2014 Hillsdale Landfill\Correspondance\Methane Survey Solicitation\Year 2015 Solicitation\bid sollicit recommendation (12-01-14).doc

Joseph E. Neglia, PE, PP, PLS
 CEO, Chairman of the Board
 Michael J. Neglia, PE, PP, PLS
 President

Gregory Polyniak, PE, PP
 Michael F. Bertliner
 Thomas R. Solfaro, PE, CME
 Daniel Kaufman, PE, PP
 Brian Intindola, PE
 Joann Signa

Civil Engineering
 Municipal Engineering
 Landscape Architecture
 Traffic Engineering
 Planning
 Land Surveying
 Construction Management

34 Park Avenue
 PO Box 426
 Lyndhurst, NJ 07071
 Tel: 201.939.8805
 Fax: 201.939.0846
 www.negliaengineering.com

BOROUGH OF HILLSDALE
RESOLUTION 15039

2014 OFFICIALS SALARIES

WHEREAS, the governing body of the Borough of Hillsdale have adopted Borough Ordinance No. 14-13, which sets salary ranges for certain municipal positions for the year 2014.

WHEREAS, there is a need to employ supplemental workers during the 2015 winter season; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Hillsdale that the following officials shall receive the annual salaries designated in this resolution and salaries being within the ranges set by ordinance No. 14-13. All salaries shall be effective immediately upon adoption of such resolution.

OFFICIALS SALARIES

DPW snow plow drivers with CDL Class B License-per hour	35.00
DPW snow plow drivers without CDL Class B License-per hour	25.00

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15040**

**RESOLUTION AWARDING A CONTRACT FOR LOGISTICS AND
RECYCLING SERVICES OF USED ELECTRONICS WITH SAMR, INC. AND
AUTHORIZING MAYOR AND BOROUGH CLERK
TO EXECUTE A CONTRACT**

WHEREAS, the Borough of Hillsdale wishes to discard various electronic equipment for the residents of the Borough at the Borough's recycling center and to pay the Borough for such.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Borough shall enter into a contract for electronic waste recycling with SAMR, Inc., 1950 Rutgers University Blvd., Lakewood, NJ 08701 for calendar year 2015, in the amount of \$775.00 per switch out of containers for removal as per proposal dated 12/9/2014.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute any and all documents necessary on behalf of the Borough to carry out the provisions of this Agreement.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Benecke, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2015 Temporary Operations Budget.

Robert Benecke
Robert Benecke
Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



RECYCLING CONTAINER PROPOSAL

12/9/2014

This **Statement of Work** shall set forth the terms and conditions of electronic recycling services that SAMR will provide. These services include but are not limited to the following types of equipment: computers and peripherals, monitors, laptops, printers, servers, network equipment, audio visual equipment, TVs, fax machines, copiers and appliances.

Borough of Hillsdale
371 Washington Avenue
Hillsdale, NJ 07642

Phone #: (201) 358-5053
Attn: Donny Russell

Services:

- SAMR will provide all transportation and recycling necessary to pick up computer and electronics equipment.
- SAMR will provide one specialized 40 yard open or 50 yard closed container 8' x 22' (9' high) that can hold approximately 10,000-14,000 lbs if packed properly.
- Once the container is $\frac{3}{4}$ full to capacity, the customer must call SAMR's logistics coordinator at (732) 370-4100 to schedule a pickup of the full container & the drop off of an empty container.
- SAMR will provide you with a certificate of recycling based upon the total weight of the container's contents.
- The customer will be responsible for loading all "Materials" (approx. 80% TV & monitors / 20% electronics) into the container in a way that minimizes breakage.
- SAMR has a quick and simple pre-paid lamp, ballast and battery program. To learn more about the program, please visit www.quickpaq.com.
- SAMR is R2 certified and carries all necessary permits and licenses.

Pricing Summary

40 or 50 yard container (incl. transportation, storage, and recycling*)	\$775 per switch
---	------------------

**The container will have a minimum charge of 4 swaps per year. Quote will be effective and not exceeded for at least six months after start of service.*

SAMR accepts anything with a plug or a battery.

Additional Items for Recycling:

Portable/Laptop Computers	Monitors	Printers
Fax Machines	Scanners	Keyboards & Mice
Telecommunications Equipment	Wire	Main Frames
Stereos & Radio Equipment	Speakers	VCR / DVD Players
Televisions	Microwaves	Air Conditioners
Humidifiers	Dehumidifiers	Space Heaters
Propane Tanks	Metal	Servers
Monitors	Metal – Non Ferrous	Copiers
Cable Attachments	Cell Phones & Telephones	Cameras
E-book Readers	MP3 Players	Modems
UPS/Battery Backup	Large Appliances	

SAMR has designed a quick and simple pre-paid lamp, ballast and battery program. To learn more about the program, please visit www.quickpaq.com.

Please feel free to learn more about us by visiting our web site at www.samrinc.com or contact me at 1-866-509-SAMR(7267) with any questions that you may have.

BOROUGH OF HILLSDALE
RESOLUTION 15042

**AUTHORIZE THE BOROUGH CLERK TO ADVERTISE FOR BIDS
FOR THE STONYBROOK CONCESSION STAND**

WHEREAS, there is a need for a concession stand at Stonybrook Swim Club, and;

WHEREAS, the purpose of the contract is to open and operate for, and close after, the full summer operation for retail food services within a concession stand located inside the Administration Building, and;

THEREFORE, BE IT RESOLVED, the Borough Clerk is duly authorized to advertise for such services.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15043

REQUESTING BUS SHELTERS

WHEREAS, NJ TRANSIT has funds for the purchase of bus shelters throughout the State of New Jersey; and

WHEREAS, the governing body of a municipality in New Jersey or the Board of Chosen Freeholders of a county may apply to the New Jersey Transit Corporation for the purchase and installation of bus shelters at legally designated bus stops; and

WHEREAS, the **Borough of Hillsdale**, in the interest of promoting public transportation, conservation of energy, traffic safety, and for the convenience of the public, endorses the concept of providing bus shelters within its jurisdiction.

NOW, THEREFORE, be it resolved, that the application is hereby made by the **Borough of Hillsdale** the New Jersey Transit Corporation for the purchase and installation of 1 bus shelter(s) as set forth in Exhibit A, made a part hereof.

FURTHER, be it resolved that the _____ and
(Mayor, Manager or Executive)

the _____ be authorized to execute an agreement or
(Municipal Clerk, Clerk of the Board, E.T.)

agreements with NJ Transit to arrange for the purchase and installation of the shelters.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

AGREEMENT BETWEEN
THE NEW JERSEY TRANSIT CORPORATION
AND
MUNICIPAL SPONSOR AND COUNTY CO-SPONSOR
FOR THE INSTALLATION AND MAINTENANCE OF BUS SHELTERS
ON COUNTY ROADS

This agreement made as of _____ by and between NEW JERSEY TRANSIT CORPORATION (hereinafter "NJ TRANSIT") and **the Borough of Hillsdale** (hereinafter "Sponsor") and the **County of Bergen,** (hereinafter "Co-sponsor") State of New Jersey.

WITNESSETH:

WHEREAS, NJ TRANSIT desires to establish and provide for the operation and improvement of a coherent public transportation system in the most efficient and effective manner; and

WHEREAS, NJ TRANSIT desires to promote increased ridership on buses and other means of public transportation; and

WHEREAS, NJ TRANSIT desires to encourage the participation of municipal and county governments and other concerned citizens in the development of a bus shelter program; and

WHEREAS, the Sponsor and Co-Sponsor desire bus shelters to be installed in order to provide a safe and convenient waiting area for the commuting public; and

WHEREAS, the Sponsor has made application to NJ TRANSIT by its resolution dated _____, and the Co-Sponsor has concurred with said application by its resolution dated _____, which resolutions are hereby made a part of this Agreement, for the installation of 1 bus shelter(s) at certain locations within the **Borough of Hillsdale** in the **County of Bergen**, and

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the parties hereto covenant and agree with each other as follows:

1. NJ TRANSIT shall procure and install, at its sole expense, bus shelters at certain locations within the Borough of Hillsdale, the **County of Bergen**, which locations are set forth in Exhibit A which is attached to and made part of this Agreement.
2. The Sponsor, at the Sponsor's sole cost and expense, shall secure any and all rights-of-way necessary for the proposed bus shelter installation(s).
3. Other than as set forth in paragraph 4 hereof, the Sponsor shall do any and all preliminary work relating to installation of the bus shelters, including any utility relocations, necessary to prepare the bus shelter site(s) at the locations set forth in Exhibit A. NJ TRANSIT will ensure that the shelter itself will conform with all requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. 12101 et. seq., as implemented in the Department of Justice regulations 28 CFR Part 35. The Sponsor shall bear all obligations and costs to comply with the act when necessary to provide access to the shelter involving sidewalks, curb cuts, ramps, or slopes.

4. If NJ Transit, in its sole discretion, determines that the installation of a six (6) inch deep concrete pad foundation is necessary for the bus shelter installation(s), then NJ Transit shall perform or cause to be performed the excavation or fill work related to the installation of said concrete pad.
5. The Sponsor shall obtain any and all necessary consents from adjoining property owners for installation of the bus shelter(s) at the proposed location(s).
6. The Sponsor, in accordance with N.J.S.A. 39:4-197 et. seq., and the Co-Sponsor shall adopt any and all resolutions and/or ordinances necessary to give legal effect to all regulatory signs and devices installed or erected in connection with the bus shelter installations. The Sponsor and Co-Sponsor shall comply with N.J.S.A. 39:4-8 when adopting any ordinance or resolution pertaining to the subject bus shelters if such resolutions or ordinances pertain to regulating or governing of traffic or traffic conditions.
7. The Sponsor shall procure and, when necessary, pay for any and all necessary permits required to carry out the project.
8. The Sponsor and/or Co-Sponsor hereby grant NJ TRANSIT and the New Jersey Department of Transportation (NJDOT), their agents, officials, employees and servants permission to enter its right-of-way at the location(s) set forth in Exhibit A for the purpose of installing or removing bus shelters at said locations.
9. Upon the completion of the installation of the bus shelter(s) the Sponsor shall assume ownership and possession of the bus shelter(s) and shall retain

ownership of said shelters(s) subject to the terms, condition, reservations and covenants set forth in this Agreement.

10. The Sponsor agrees to bear all risks of damage, loss, theft, or destruction, partial or complete, of the bus shelter(s). Any and all replacements, repairs or substitution of parts on the shelter(s) shall be at the cost and expense of the Sponsor, and the Sponsor shall at all times at its own expense keep the bus shelter(s) in good condition and repair. The Sponsor shall provide, at its own expense, security and maintenance (including removal of graffiti and snow removal) necessary to keep the shelter(s) functional, safe, and clean. If the Sponsor fails to maintain a bus shelter so that it is no longer safe, clean or functional as determined by NJ TRANSIT, NJ TRANSIT shall notify the Sponsor in writing of such determination and after thirty (30) days from the date of said notice, NJ TRANSIT may, by its agents, enter upon the site of said shelter, take possession of, and remove such shelter. The Sponsor, however, shall remain liable with respect to the bus shelter as hereinafter provided until its removal. This right retained by NJ TRANSIT to retake possession of a shelter, should the Sponsor fail to abide by this Agreement, shall not be construed, and is not intended to impose, a duty on the part of NJ TRANSIT to inspect and maintain the shelter(s). The duty to inspect and maintain rests entirely with the Sponsor.
11. At no time shall the Sponsor remove or relocate a bus shelter installed pursuant to this Agreement without prior written approval of NJ TRANSIT. All

costs of removal and/or relocation, if approved, shall be borne by the Sponsor.

12. The Sponsor shall defend, indemnify, protect, and save harmless the State of New Jersey, NJ TRANSIT, NJDOT, and the Co-Sponsor, their agents, officials, employees, and servants, against all liability, expenses and just or unjust claims made against the Sponsor, the State of New Jersey, NJ TRANSIT, NJDOT, and the Co-Sponsor, their agents, officials, employees, and servants on account of any alleged injuries, deaths, property damage, losses of any kind whatsoever, damages, suits, liabilities, judgments, costs and expenses (including reasonable court costs and attorney's fees), arising out of any acts or omission of the Sponsor, its officials, agents, servants and employees in the performance of any duties, services or obligations connected with or resulting from this agreement or arising from the possession, use, and maintenance of the bus shelters, including without limitation, the delivery, possession, use or removal thereof. NJ TRANSIT assumes no liability or responsibility for the acts, whether negligent or not, of the Sponsor or Co-Sponsor, their officials, employees, agents or servants, by virtue of entering into this Agreement.
13. The Sponsor agrees to carry, throughout the term of this Agreement, commercial general liability insurance which covers any and all claims arising from the possession, use or maintenance of each bus shelter which is the subject of this Agreement with a minimum limit of \$1,000,000.00 per occurrence. Such insurance shall name NJ TRANSIT and Sponsor and Co-

Sponsor as insured and shall contain a provision that no act or omission of Sponsor and Co-Sponsor will affect or limit the obligation of the insurance company to pay the amount of any loss sustained. Such policy shall be noncancellable except upon thirty (30) days advance written notice to NJ TRANSIT. The foregoing insurance coverage is not intended to, nor does it, limit the liability of the Sponsor to hold harmless the State of New Jersey, NJ TRANSIT, NJDOT and the Co-Sponsor. If the Sponsor fails to maintain the types or amounts of insurance required under the terms of this Agreement, NJ Transit shall have the right to unilaterally cancel this agreement and to enter upon the sites of the subject bus shelters, take possession of the shelters and remove the shelters, upon 24 hours notice to Sponsor and Co-Sponsor.

14. The Sponsor shall not install or permit to be installed any graphics or private advertisement on the bus shelters without the prior written approval of NJ TRANSIT.
15. Each party executing and delivering this agreement has due and proper authority to execute and deliver same.

IN WITNESS WHEREOF, the parties hereto execute this Agreement to be effective as of the day and year first written above.

ATTEST:

SPONSOR:

Clerk

Director or Presiding Officer Date

Name (Type or Print):

Name (Type or Print):

Title (Type or Print):

Title (Type or Print):

ATTEST:

CO-SPONSOR:

Clerk

Director or Presiding Officer Date

Name (Type or Print):

Name (Type or Print):

Title (Type or Print):

Title (Type or Print):

ATTEST:

NJ TRANSIT CORPORATION

By: _____
Date

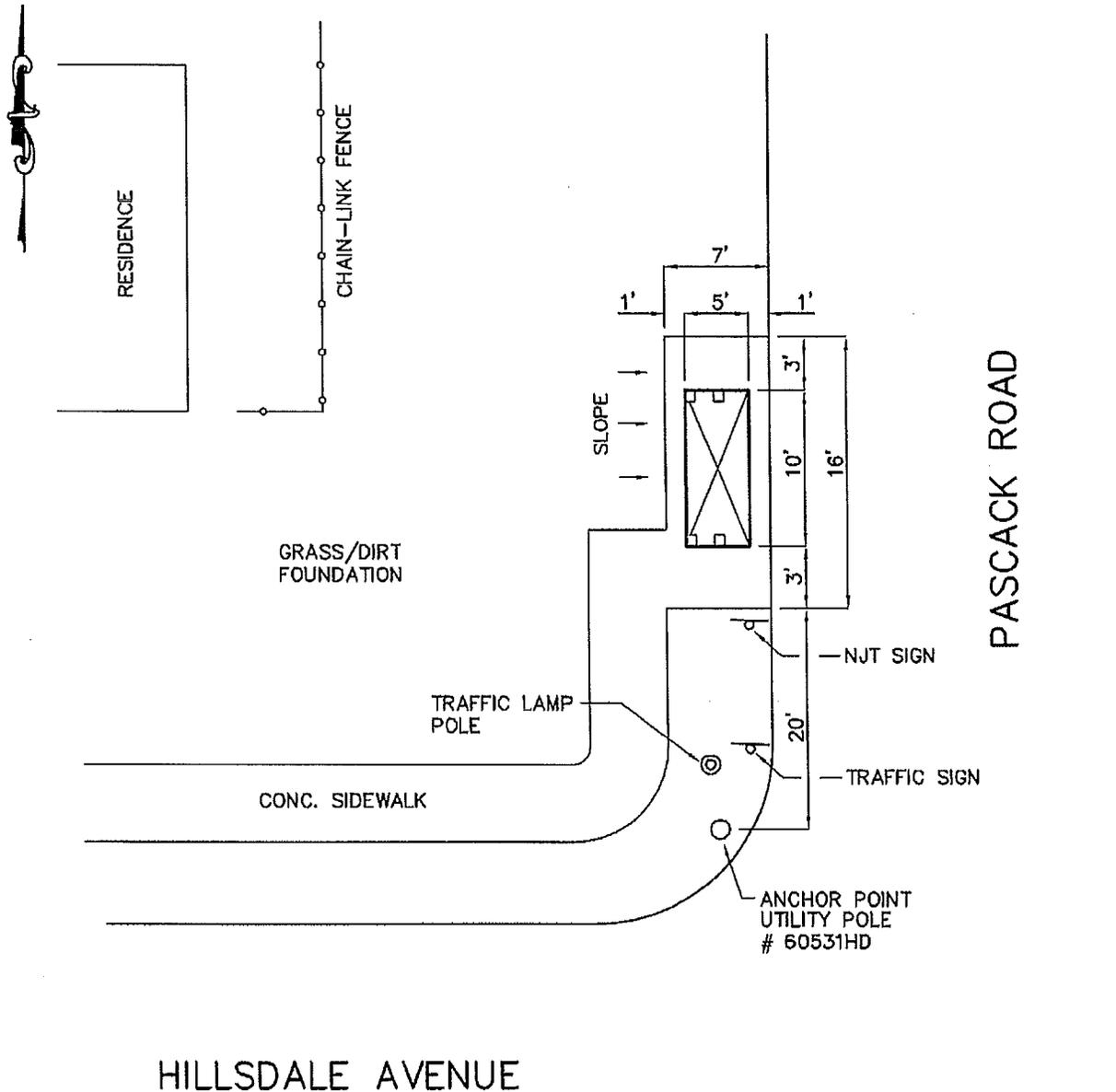
The aforementioned Agreement has been reviewed and is hereby approved as to form only.

JOHN HOFFMAN
ACTING ATTORNEY GENERAL OF NEW JERSEY

BY: _____
Deputy Attorney General Date

BY SENIOR FIELD REPRESENTATIVE: JOSEPH J. DeMAURO
 PHONE# : (973) 491-8405

NOT TO SCALE



NOTE:

POUR 0 CONCRETE PAD

A. DIMENSIONS: X + 9 = SY

THIS BUS SHELTER IS MAINTAINED BY
HILLSDALE

COUNTY		BERGEN	PASCACK ROAD, SOUTHBOUND, AT HILLSDALE AVENUE, NEAR SIDE
MUNICIPALITY		HILLSDALE	
ABUTTING OWNER		PRIVATE	BUS SHELTER SITE PLAN NJ TRANSIT BUS OPERATIONS INC. ONE PENN PLAZA EAST NEWARK, N.J. 07105
RIGHT OF WAY	STOP STATUS	ESTABLISHED	
SHELTER TYPE	DATE	8/26/14	
5'x 10' CANTILEVER			
LINES SERVED:		REQUESTOR CONTACT:	BUS STOP #
SADDLE RIVER TOURS 47 COACH USA - 11C		SUSAN WITKOWSKI, BORO ADMIN/BORO CLERK, (201) 666-4800 ext 1520	12369

EXHIBIT A

<u>LOCATION</u>	<u>SHELTER MEASUREMENTS</u>	<u>CODE LETTER</u>
1. Pascack Road, southbound, Hillsdale Avenue, near side	CANTILEVER- 5'x 10'	CANTILEVER

**BOROUGH OF HILLSDALE
RESOLUTION 15044**

RESOLUTION OF THE TOWNSHIP OF LYNDHURST, IN THE COUNTY OF BERGEN, AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF HILLSDALE, FOR THE PROVISION OF FINANCIAL SERVICES BY THE OFFICE OF CHIEF FINANCIAL OFFICER TO THE BOROUGH OF HILLSDALE.

WHEREAS, the New Jersey State Legislature enacted the Uniformed Shared Services and Consolidation Act so local units of government may achieve economies of scale by consolidating services and sharing services, specifically such as the provision of chief financial officer services; and

WHEREAS, the Borough of Hillsdale solicited advertisements for a Chief Financial Officer which the township responded to consistent with the best financial practices of the State of New Jersey; and

WHEREAS, the township proposed a financial service fee in the approximate amount of \$2,400 monthly to be paid by the Borough of Hillsdale, as the receiver of the services to the Township of Lyndhurst, as the provider of the services, subject to hourly billing and specifically including the services of a licensed CFO as well as certain other financial services as specified in the interlocal services agreement; and

WHEREAS, the Borough of Hillsdale accepted the fee proposal for a maximum term of one year, but most probably no greater than six (6) months; and

WHEREAS, the Lyndhurst Board of Commissioners finds that it is the public interest to enter a shared service agreement, pursuant to the provisions of N.J.S.A. 40A:65-1 et seq., the Uniformed Shared Services and Consolidation Act, and consistent with state best financial practices, for the provision of financial services to the Borough of Hillsdale.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF the Township of Lyndhurst that the Commissioner of Revenue and Finance is hereby authorized to execute an agreement with the Borough of Hillsdale for the provision of financial services by the Chief Financial Officer.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

INTERLOCAL SERVICES AGREEMENT BETWEEN
THE BOROUGH OF HILLSDALE ("HILLSDALE") AND THE
TOWNSHIP OF LYNDHURST ("LYNDHURST") FOR
THE SHARED USE OF A MUNICIPAL CHIEF FINANCIAL
OFFICER AND FOR OTHER FINANCIAL CONSULTING SERVICES

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et seq., (Uniformed Shared Services and Consolidation Act, hereinafter, the "Shared Services Act" or the "Act"), municipalities are permitted to enter into agreements for the shared provision of services which a municipality is otherwise "empowered to provide or receive within its own jurisdiction"; and

WHEREAS, the Act permits the shared use of public employees between municipalities; and

WHEREAS, the legislative intent of the Act is to "facilitate and promote interlocal and regional service agreements" and to interpret the grant of power to municipalities under the Act "as broad as is consistent with general law relating to local government"; and

WHEREAS, Hillsdale as the Receiver of the interlocal services outlined herein, requires the provision of services by a Chief Financial Officer, pursuant to NJSA 40A:9-140.10, and the provision of consulting services to develop strategies to increase the tax base and to examine the financial condition and history of various municipal institutions, including the municipal swimming pool; and

WHEREAS, Lyndhurst, as the Provider, has agreed to share the services of its CFO and financial consultant with Hillsdale upon the terms and conditions set forth herein; and

WHEREAS, Lyndhurst and Hillsdale have each adopted substantially similar Resolutions authorizing the shared use of Lyndhurst's CFO and financial consultant, Robert Benecke, as further set forth below.

NOW THEREFORE, in consideration of the foregoing and subject to the terms and conditions of the following, the parties hereto agree as follows:

Section 1. The nature and extent of services to be performed pursuant to this agreement shall be all of those required by statute, directive, or best practices for the office of CFO. Lyndhurst's CFO shall have the same responsibilities, possess the same authority, and exercise the same functions to the same extent for an on behalf of Hillsdale as the CFO performs for Lyndhurst. Notwithstanding the foregoing, the CFO shall also render the following additional services to Hillsdale:

- A. Assisting Hillsdale in the preparation of the 2015 municipal budget;
- B. Analyze financial issues associated with the Borough swimming pool;
- C. Participate in the search for, and help select, a permanent CFO;
- D. Perform all work necessary to assure that Hillsdale has proper financial management;
- E. Develop strategies to grow the tax base and economic opportunities in the Borough.

Section 2. Additional provisions.

- A. Lyndhurst and its CFO (Benecke) shall allow for a minimum of twenty hours of work per

- month of work to the Hillsdale including on-site visits to the Hillsdale.
- B. Hillsdale shall, to the extent practical, permit secure remote access to the financial systems of Hillsdale, regarding purchasing activities of the Hillsdale.
 - C. The Lyndhurst's CFO is designated and appointed as the statutorily authorized and recognized CFO for the Hillsdale.

Section 3. Term. This Agreement shall cover the provision of financial services, described herein, for the period of January 1, 2015 to December 31, 2015. However, either party may terminate this Agreement any time after June 30, 2015 with a minimum ten days written notice to the other party and provided that all fees have been paid by the Hillsdale. Further, Hillsdale, as the Receiver of the interlocal services, may cancel this Agreement in writing upon thirty (30) days written notice to Lyndhurst.

Section 4. Fees-Hours of Service. The Hillsdale shall pay the Lyndhurst the monthly sum of \$2,400 for financial services for twenty hours of work at \$120 per hour, with no travel time and no disbursements being paid. Should the hours worked by Benecke be less than twenty hours (unlikely) then the next month's payment shall be reduced by the number of hours multiplied by \$120 per hour. Should the number of hours worked be greater than twenty hours in any calendar month under which this Agreement is effective than the next month's payment shall be increased by the number of hours worked multiplied by \$120 per hour. It is agreed that a minimum of fifteen hours be spent each month by Benecke at the Hillsdale municipal building as CFO.

Section 5. Miscellaneous.

- A. Hillsdale may appoint a new CFO, other than the Lyndhurst CFO and continue to operate under this Agreement for financial services, at \$120 per hour for each hour worked.
- B. Hillsdale shall supply to the CFO such office space, use of office equipment, and office Supplies as reasonably necessary for the rendering of the required services on behalf of Hillsdale.
- C. Notice. Any notice, request, consent or other communication under this Agreement (a "Notice") shall be in writing and shall be given by overnight national courier, or by fax with confirmation followed by overnight courier, addressed to the parties at the addresses set forth below.

Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Township of Lyndhurst
357 Valley Brook Avenue
Lyndhurst, New Jersey 07071

Notice shall be deemed to be delivered upon receipt. Either party may, upon ten (10) days notice to the other, change the address to which notices to such party shall thereafter be given.

- A. Governing Law. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of New Jersey. Any litigation arising out of this Agreement shall be brought in the Superior court of New Jersey, Law Division, Bergen County vicinage and the parties agree to submit to the jurisdiction of the Court.

- B. Entire Agreement. All understandings and agreements heretofore had between the parties are merged in this Agreement, which alone fully and completely expresses their agreement, and it is entered into after full investigation, neither party relying upon any statement or representations, not embodied in this Agreement, made by the other.
- C. Further Assurances. After the signing of this Agreement, Hillsdale and Lyndhurst shall cooperate with one another at reasonable times and on reasonable conditions in order to fully carry out the intent and purposes of the transaction contemplated herewith.

The parties hereto agree to be bound by the provisions of this Agreement and shall deal fairly with the other in all matters relating to this Agreement.

IN WITNESS WHEREOF, the parties execute this Agreement on this _____ day of January 2015.

BOROUGH OF HILLSDALE

ATTEST: By: Max L. Arnowitz, MAYOR

Clerk TOWNSHIP OF LYNDHURST

ATTEST: By: Ted Dudek, Finance Commissioner

Clerk

BOROUGH OF HILLSDALE
RESOLUTION 15045

AUTHORIZE MUTUAL AID TO FIRE DEPARTMENTS

WHEREAS, the Borough of Hillsdale recognizes the necessity for the sharing of emergency services to communities or districts inside and outside of the presently established Pascack Valley, Tri-Boro and Northwest Bergen Mutual Aid groups for the purpose of providing of personnel and fire rescue equipment; and

WHEREAS, the Borough of Hillsdale's Fire Chief or the Fire Chief's designated representative will be making decisions to provide mutual aid to area communities with brief notice; and

WHEREAS, the Borough of Hillsdale's Fire Chief or the Fire Chief's designated representative will insure that arrangements are made, prior to providing such mutual aid to other communities, for appropriate emergency protection for the Borough of Hillsdale and its residents; and

WHEREAS, Worker's Compensation will be provided by the Borough of Hillsdale (employer), General Liability is assumed by the participant of the service and Automobile Liability/Physical Damage and Property Insurance stays with the owner of the property (Borough of Hillsdale); and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale that it authorizes the Fire Chief and/or the Fire Chief's designated representative to provide mutual aid services to any community or district the Fire Chief or his designated representative deems necessary.

BE IT FURTHER RESOLVED, that the Borough of Hillsdale will provide its insurance carriers and its agents with copies of this resolution to insure that insurance coverage, in the manner as provided on an everyday basis, is provided to the Borough of Hillsdale and its representatives during the time period mutual aid is provided to another community or district.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2105

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15046

INTERLOCAL SERVICES AGREEMENT
MUTUAL AID PLAN & RAPID DEPLOYMENT FORCE

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Hillsdale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chiefs Association.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Hillsdale, that the Police Department of the Borough of Hillsdale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15047**

**AUTHORIZE GARBARINI & CO. P.C. TO
PERFORM ACCOUNTING SERVICES-END OF YEAR 2014**

WHEREAS, the governing body of the Borough of Hillsdale has appointed Garbarini & Co., PC as the Auditor for year 2015; and

WHEREAS, there is a necessity for accounting services in connection with close-out of the Borough's accounts and records for the year ending December 2014; and

WHEREAS, the Borough Administrator has requested a proposal from the firm Garbarini & Co., PC to perform such service; and

THEREFORE, BE IT RESOLVED, the governing body of the Borough of Hillsdale, authorize the firm of Garbarini & Co., PC, 285 Division Avenue & Rte. 17 S, Carlstadt, NJ 07072, to prepare said documents as per the proposal dated January 19, 2015, at a rate not to exceed \$5,500.00.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Benecke, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2015 Temporary Operating Budget. Total Certified Amount : \$5,500.00

Robert Benecke
Robert Benecke
Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

January 19, 2015

Borough of Hillsdale
Honorable Mayor & Council Members
380 Hillsdale Avenue
Hillsdale, NJ 07642

Agreed - Upon Procedures Engagement Letter

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the Borough of Hillsdale.

We will perform the procedures enumerated below, which were agreed to by the Borough of Hillsdale (the "Borough"), with respect to assistance with 2014 CFO duties. The nature of our professional services and reports on the procedures performed does not constitute a study or evaluation of the internal control structure of the Borough. This engagement is solely to assist the Borough in applying agreed-upon procedures for the year ending December 31, 2014. This engagement to apply agreed-upon procedures is to be performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specific users, the Borough. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purposes. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed below do not constitute an examination, we will not express an opinion on the financial statements. In addition, we have no obligation to perform any procedures beyond those listed below.

Our services do not include a detailed examination of all transactions and cannot be relied on to disclose errors, fraud or other illegal acts that may exist. However, we will inform the Borough of any such matters that come to our attention.

We plan to begin our procedures as directed by Borough's Administration and, unless unforeseeable problems are encountered, the engagement should be completed within 30 days. At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the presentation of applying agreed-upon procedures to the Borough.

This letter is to confirm and clarify our understanding of services, to the extent of the agreed-upon procedure engagement. The fieldwork procedures that we will perform will be as follows:

1. Cash Reconciliations for Current, Capital, Recreation, and Swim Pool Utility funds for the year ended December 31, 2014.
2. Review taxes and perform tax proof for 2015, 2014 and 2013.
3. Post transfer resolutions for December
4. Adjusted revenues and expenditures in Edmunds for posting corrections.
5. Provide a trial balance for current, swim pool and capital.

The fees for the Agreed-Upon Procedure Engagement for the year ended December 31, 2014 will be billed at our standard rates per hour with a discount as follows:

	Original Price	Discount	Adj. Hourly rate
Partners	\$ 235	(\$110)	\$125
Managing Accountant	185	(60)	125

We appreciate the opportunity to be of service to the Borough and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, **please sign the enclosed copy and return it to us.**

Sincerely,



GARBARINI & CO. P.C. CPAs

ACKNOWLEDGED AND ACCEPTED

This letter correctly sets forth the understanding of the Borough of Hillsdale

By: _____

Title: _____

Date: _____

BOROUGH OF HILLSDALE
RESOLUTION 15051

DESIGNATED DRIVERS OF BOROUGH VEHICLES

WHEREAS, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule A, filed in the Office of the Borough Clerk, being a volunteer firefighter of the Fire Department of the Borough of Hillsdale, are hereby designated and appointed as drivers of fire vehicles of the Fire Department of the Borough of Hillsdale; and

WHEREAS, that in the event of an emergency requiring the driving and operation of any fire vehicle of the Borough of Hillsdale in the absence or disability of any of the aforementioned persons every other firefighter of the Fire Department of the Borough of Hillsdale in good standing and active, be and the same is hereby authorized and appointed as a driver of said fire vehicle for and during the duration of such emergency and for and during the absence of other disability of the foregoing named persons; and

WHEREAS, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule B, filed in the office of the Borough Clerk, being a member of the Hillsdale Police Department, including Special Officers and Police Matron, are hereby designated and appointed as drivers of police vehicles of the Police Department of the Borough of Hillsdale; and

WHEREAS, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule C, filed in the office of the Borough Clerk, being a member of the Hillsdale Department of Public Works, are hereby designated and appointed as drivers of vehicles of the Department of Public Works of the Borough of Hillsdale; and

WHEREAS, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule D, filed in the office of the Borough Clerk, being employees of the Borough of Hillsdale, are hereby designated and appointed as drivers of vehicles of the Borough of Hillsdale; and

BE IT RESOLVED, that this resolution may, from time to time hereafter, be amended and supplemented by resolution or resolutions amending or supplementing the schedules filed in the office of the Borough Clerk and that this resolution shall hereupon be effective with respect to the persons named upon such amendatory and supplementary resolutions; and

BE IT FURTHER RESOLVED, that the persons hereinbefore designated as drivers of motor vehicles be instructed that in the event they have been convicted of a motor violation, had their license suspended or revoked, they shall not drive Borough Vehicles and they shall immediately give written notice of said suspension or revocation to the Department Head and the Borough Council of the Borough of Hillsdale; and

NOW, THEREFORE BE IT RESOLVED, said appointments to be for the period commencing as of the date hereof and terminating on December 31, 2015, and thereafter until their successors shall be appointed and qualify.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							

Adopted: January 20, 2015

Attest: _____
 Susan Witkowski
 Municipal Clerk

 Max Arnowitz
 Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15052

WHEREAS, there is a DEP requirement for the Hillsdale Landfill to perform certain tests semi-annually; and

WHEREAS, quotes were solicited by Neglia Associates for Groundwater Monitoring; and

WHEREAS, two (2) quotes were received in response to the solicitation, Partner Engineering and Science, Inc., Ramsey, NJ. (\$12,000.), twelve thousand no cents and Aqua Pro-Tech Laboratories, Fairfield, N.J. (\$6,858.00) six thousand eight hundred fifty eight dollars and fifty cents; and

THEREFORE, BE IT RESOLVED that the recommendation to award the Base Bid and Alternate Bid contract for groundwater monitoring to AQUA PRO-TECH LABORATORIES, 1275 Bloomfield Avenue, Bldg. 6, Fairfield, NJ 07004 for semi-annual sampling event in the total amount NTE of \$6,858.00.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Benecke, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2015 Temporary Operating Budget. Total Certified Amount: \$6,858.50.

Robert Benecke
Robert Benecke
Treasurer/Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: _____, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



December 01, 2014

Via E-mail & Regular Mail

Ms. Susan Witkowski
Borough Administrator / Clerk
Borough of Hillsdale
380 Hillsdale Avenue Hillsdale, NJ 07642



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board
Michael J. Neglia, PE, PP, PLS
President

Re: Recommendation Letter - Quote Solicitation
Hillsdale Landfill - Year 2015 Groundwater Monitoring
Borough of Hillsdale, Bergen County, New Jersey
Our File: HIDLADM14.001

Gregory Polyniak, PE, PP
Michael F. Bertiner
Thomas R. Solfaro, PE, CME
Daniel Kaufman, PE, PP
Brian Intindola, PE
Joann Signa

Dear Ms. Witkowski:

As requested, we have solicited quotes for groundwater monitoring services at the Hillsdale Landfill in Borough of Hillsdale for the Year 2015. Please find attached the quote packages for your records. The quotes received are as follows:

Table with 4 columns: Contractor, Base Bid (January 2015), Alternate Bid (July 2015), Total Bid (Base + Alternate Bid). Rows include Aqua Pro-Tech Laboratories, First Environment, Inc., Partner Engineering and Science, Inc., Environmental Compliance Monitoring, Inc., and Brinkerhoff Environmental Services, Inc.

Civil Engineering
Municipal Engineering
Landscape Architecture
Traffic Engineering
Planning
Land Surveying
Construction Management

It is recommended that the Borough authorize Aqua Pro-Tech Laboratories to perform the groundwater monitoring services as listed within our November 17, 2014 solicitation for the Base Bid (January 2015) and Alternate Bid (July 2015) for a total of \$6,858.50 pending the availability of funds and subsequent to Borough review. If you should have any questions or comments, please do not hesitate to contact our office.

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846
www.negliaengineering.com

Very truly yours,
Neglia Engineering Associates

Handwritten signature of Gregory J. Polyniak, P.E., P.P., C.M.E.
Gregory J. Polyniak, P.E., P.P., C.M.E.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)
Eric M. Bernstein, Esq. (via E-mail)

BOROUGH OF HILLSDALE
RESOLUTION 15048

PAYMENT OF BILLS

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$2,718,201.10 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

2015 PAYMENT OF BILLS - 1/20/15

<u>VENDOR</u>	<u>PO</u>	<u>CK #</u>	<u>DATE</u>	<u>AMT</u>
HILLSDALE BOE	15-00001	24414	1/5/15	\$1,651,006.00
PASCACK VALLEY BOE	15-00002	24415	1/14/15	\$900,758.50
UNUM LIFE INSURANCE - REG	15-00003	24410	1/2/15	\$155.40
UNUM LIFE INSURANCE - STONYBROOK	15-00004	5148	1/2/15	\$4.20
BOROUGH OF HILLSDALE AGENCY	15-00005	2822	1/2/15	\$26.46
BOROUGH OF HILLSDALE PAYROLL	15-00006	2823	1/2/15	\$297.54
BERGEN MUNICIPAL - DENTAL - REG	15-00007	24411	1/2/15	\$5,513.00
BERGEN MUNICIPAL - DENTAL - STONYBROOK	15-00008	5149	1/2/15	\$52.00
BOROUGH OF HILLSDALE - MED ACTIVE - REG	15-00009	24413	1/2/15	\$60,678.64
BOROUGH OF HILLSDALE - MED ACTIVE - STBRK	15-00010	5150	1/2/15	\$954.25
BOROUGH OF HILLSDALE - RETIRED	15-00011	24413	1/2/15	\$49,191.05
CMS - MEDICARE - F SCHRAMM	15-00016	24420	1/14/15	\$615.50
CMS - MEDICARE - R SCHRAMM	15-00017	24420	1/14/15	\$636.50
EMBLEM ENTERPRISES INC	14-02739	24423	1/20/15	\$449.21
GSA ACCESS GROUP LLC	14-02626	24426	1/20/15	\$500.00
HILLSDALE BOARD OF ED (OTHER)	14-02756	3319	1/14/15	\$1,667.96
KESOGLOU, THOMAS	15-00019	2825	1/20/15	\$21,996.18
NICKAR LLC	15-00027	2824	1/20/15	\$4,647.12
NJ FAMILY SUPPORT PAYMENT CTR	15-00012	2555	1/2/15	\$429.66
NJSLM - ORIENTATION NEWLY ELECTED OFFICIALS	15-00013	24427	1/20/15	\$460.00
NJSLM - BUDGETING FOR ELECTED OFFICIALS	15-00014	24427	1/20/15	\$225.00
PASCACK HILLS PROPERTIES LLC	15-00020	2826	1/20/15	\$10,299.45
RICOH	15-00018	24416	1/14/15	\$303.65
TOTAL TEE'S & SIGNS	14-02403	24422	1/14/15	\$75.00
VERIZON - REG	14-02857	24419	1/14/15	\$349.77
VERIZON - LAPTOPS	14-02856	24418	1/14/15	\$267.12
VERIZON - FIOS	15-00022	24417	1/14/15	\$141.52
UNITED WATER - REG	14-02854	24421	1/14/15	\$116.56
UNITED WATER - REG	14-02854	24428	1/20/15	\$776.81
USPS	15-00015	24412	1/2/15	\$2,000.00
WOODRUFF ENERGY	14-02855	24429	1/20/15	\$3,607.05

TOTAL **\$2,718,201.10**

BOROUGH OF HILLSDALE
RESOLUTION 15049

PAYMENT OF BILLS

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$59,484.08/check #5142 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15053

RAFFLE LICENSE

WHEREAS, Hillsdale Volunteer Fire Department has made proper application for the following Raffle License to be held, February 27, 2015; and

WHEREAS, said application contains the number of designation furnished by the Legalized Games of Chance Control Commission; and

WHEREAS, THE Police Department of the Borough of Hillsdale has reported to this Borough Council in writing that the statements contained in said application are in order, that the place wherein said Raffle(s) is to be held complies with the rules and regulations pertaining to the application.

NOW, THEREFORE, BE IT RESOLVED, that upon payment of the licensing fees, as provided by Statute, and upon filing with the Borough Clerk be and he is hereby authorized to issue a license for Raffles in accordance with said application:

Raffle License No.
RL: 712

Type of License
Casino Night

BE IT FURTHER RESOLVED, by the Borough Council that the fees for the aforesaid license are hereby waived.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15054

RAFFLE LICENSE

WHEREAS, Hillsdale Volunteer Fire Department has made proper application for the following Raffle License to be held, February 27, 2015; and

WHEREAS, said application contains the number of designation furnished by the Legalized Games of Chance Control Commission; and

WHEREAS, THE Police Department of the Borough of Hillsdale has reported to this Borough Council in writing that the statements contained in said application are in order, that the place wherein said Raffle(s) is to be held complies with the rules and regulations pertaining to the application.

NOW, THEREFORE, BE IT RESOLVED, that upon payment of the licensing fees, as provided by Statute, and upon filing with the Borough Clerk be and he is hereby authorized to issue a license for Raffles in accordance with said application:

Raffle License No.
RL: 713

Type of License
On-Premise 50/50 Cash Raffle

BE IT FURTHER RESOLVED, by the Borough Council that the fees for the aforesaid license are hereby waived.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15050**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining agreements. *DPW personnel*
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: January 20, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor