

Oath of Allegiance And Oath of Office

State of New Jersey

County of Bergen

I, Gary Kuhl, do solemnly swear (or affirm) that I will support the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear (or affirm) that I will faithfully, impartially and justly perform all the duties of the Committee of Historic Preservation for the Borough of Hillsdale for a one (1) year term ending December 31, 2016 according to the best of my ability. So help me God.

Signature

Address : 380 Hillsdale Avenue City, State: Hillsdale, NJ

Sworn to and Subscribed before me

this 10th day of May in the year 2016

Municipal Clerk/Notary(Seal)

N.J.S.A. 41:1-1 and 41:1-3, as amended June 17, 1971

Oath of Allegiance And Oath of Office

State of New Jersey

County of Bergen

I, Joe Zanini, do solemnly swear (or affirm) that I will support the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear (or affirm) that I will faithfully, impartially and justly perform all the duties of the Committee of Historic Preservation for the Borough of Hillsdale for a one (1) year term ending December 31, 2016 according to the best of my ability. So help me God.

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Borough of Hillsdale

Office of the Mayor

Proclamation

SUPPORTING CLICK IT OR TICKET MOBILIZATION OF MAY 23 – JUNE 5, 2016

- **WHEREAS**, there were 560 motor vehicle fatalities in New Jersey in 2015; and
- **WHEREAS**, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and
- **WHEREAS**, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and
- **WHEREAS**, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and
- **WHEREAS**, the State of New Jersey will participate in the nationwide Click It or Ticket seat belt mobilization from May 23 – June 5, 2016 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and
- **WHEREAS**, the Division of Highway Traffic Safety has set a goal of increasing seat belt usage rate in the state from the current level of 91% to 93%; and
- **WHEREAS**, a further increase in seat belt usage in New Jersey will save lives on our roadways;
- **NOW THEREFORE**, be it resolved that I, Mayor Douglas E. Frank, on behalf of the citizens of the Borough of Hillsdale declares its support for the Click It or Ticket seat belt mobilization both locally and nationally from May 23 – June 5, 2016 and pledges to increase awareness of the mobilization and benefits of seat belt use.

IN WITNESS WHEREOF, I, Douglas E. Frank, Mayor of the Borough of Hillsdale, have hereunto set my hand this 8th day of June 2016.

Acting Borough Clerk
Denise Kohan

Mayor Douglas E. Frank

DEPARTMENT OF POLICE
BOROUGH OF HILLSDALE



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
Headquarters: 201-664-4200

ROBERT FRANCAVIGLIA
CHIEF OF POLICE

Fax: 201-666-4503
www.hillsdalepolice.com

Date: May 26, 2016

To: Mayor and Council

From: Chief Robert Francaviglia

Re: May 2016 monthly report

- During the month of April there were 93 dispatching shifts all were covered with non-sworn personnel.
- There were 261 motor vehicle stops, 127 summonses and 134 warnings issued.
- There were 34 criminal charges issued.
- This past month SRO Sayers coordinated the DARE trip and Graduation ceremony for G.W. School 5th grade class.
- Officer Tom Smith organized a DWI crash reenactment program for the high school seniors. This was a coordinated effort, which included the Fire Department, Ambulance Corp., students from the high school drama club, DPW, BCPO, and HUMC. A special thanks to Joe Solda for assisting Officer Smith for this great presentation.
- Lastly, I want to give a big thank you to Officer Alex Kaplan who has been really working the 1033 program and getting Hillsdale free equipment. We recently acquired 2 light towers worth approximately \$16k and will be used during events to light up dark areas, such as high school football games, national night out, election polling times in November, etc. We also acquired an LMTV (light military transport vehicle), which can be used during floods, however can be utilized by our DPW for everyday use.

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200 Fax:

Agency Activity Analysis Report

From Date: 5/1/2016

To Date: 5/25/2016

CFS Classification Code	CFS Classification	Total Events	Officer Initiated
0100	Murder	0	0
0200	Rape	0	0
0300	Robbery	0	0
0400	Aggravated Assault	0	0
0500	Burglary	0	0
0600	Theft	0	0
0700	MV Theft	0	0
0800	Other Assaults	2	0
0900	Arson	0	0
1000	Forgery Counterfeit	0	0
1100	Fraud	6	0
1200	Embezzlement	0	0
1300	Stolen Property	0	0
1400	Malicious Mischief	5	0
1500	Weapons Offense	0	0
1600	Prostitution Vice	0	0
1700	Sex Offense	0	0
1800	Narcotics Drug Laws	1	0
1900	Gambling	0	0
2000	Family Offense	1	0
2100	Liquor Laws Drunk Driving	0	0
2200	Liquor Laws Possession	0	0
2400	Disorderly Conduct	25	0
2600	All Other Offenses	1	0
2900	Runaways	0	0
4000	Non Criminal Investigations	71	0
4100	Fire Related	12	0
4500	Deaths Suicides	0	0
5000	Lost Found Prop. / Missing Persons	7	0
5500	Animal Complaints	19	0
6000	Traffic Accidents	25	0
6300	Traffic Enforcement	261	0

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200 Fax:

Agency Activity Analysis Report

From Date: 5/1/2016

To Date: 5/25/2016

<i>CFS Classification Code</i>	<i>CFS Classification</i>	<i>Total Events</i>	<i>Officer Initiated</i>
6500	Parking Enforcement	16	0
6600	Traffic Services	0	0
7000	Public Services	207	0
7500	Assist other Agency	17	0
8000	Warrants	3	0
9000	Administrative	53	0
Total:		732	0

Citation Output By Charge

Starting Issue Date 5/1/2016 to Ending Issue Date 5/25/2016

Charge	Total
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	1
39:3-10 - DRIVING WITHOUT A LICENSE	5
39:3-10 - DRIVING WITHOUT DRIVER'S LICENSE, EXAM ETC.	2
39:3-10A - DRIV WITH AN EXPIRED LICENSE	1
39:3-10B - DRIV WITHOUT LIC-NEVER LICENSED	1
39:3-13.8(B) - PERMIT HOLDER VIOLATING PASSENGER RESTRICTIONS	1
39:3-17 - TOURING PRIV OF NON RESID DRIVERS	2
39:3-29 - FAILURE TO POSSESS DL OR REG	6
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	5
39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	6
39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	7
39:3-40 - DRIVING AFTER LICENSE SUSPENDED OR REVOKED	1
39:3-44 - VEHICLE IN UNSAFE CONDITION	1
39:3-47A - FAILURE TO USE LIGHTED LAMPS WHEN REQUIRED	1
39:3-48 - VISIBILITY/ LIGHTS	1
39:3-50D - PERMIT TO DISPLAY FLASHING LIGHT	2
39:3-66 - MAINTENANCE OF LAMPS	7
39:3-71.1(A) - FAIL REAR-VIEW BACK-UP MONITORING/CROSS VIEW MIRROR	1
39:3-72 - TIRE EQUIPMENT	1
39:3-74 - OBSTRUCTION OF WINDSHIELD FOR VISION	5
39:3-75 - SAFETY GLASS REQUIREMENT	4
39:3-76.2F - FAILURE TO WEARSEAT EQUIPMENT-RESPONSIBILITY OF DRIVER	1
39:3-8.1 - NONCOMMERCIAL TRUCKS, LICENSE, APPLICATION FOR REG'S	4
39:4-115B - TURNS AT CONTROL INTERSECTION ON RED	1
39:4-46A - FAILURE TO SHOW NAME/LOCATION ON VEHICLE	4
39:4-49.1 - OPERATION OF MOTOR VEHICLE WHILE IN POSSESSION/NARCOTIC	2
39:4-56 - DELAYING TRAFFIC	3
39:4-77 - LOAD VEHICLE WRONG/ALLOWED SPILL	2
39:4-81 - FAILURE TO OBSERVE TRAFFIC CONTROL DEVICE	3
39:4-82 - FAILURE TO KEEP RIGHT	1
39:4-85 - IMPROPER PASSING	1
39:4-85.1 - WRONG WAY ON ONE-WAY STREET	2
39:4-97.3 - USE OF HAND-HELD WIRELESS TELEPHONES	2
39:4-98 - SPEEDING	1
39:6B-2 - NO LIABILITY INSURANCE COVERAGE ON MOTOR VEHICLE	1
39:8-1 - FAILURE TO HAVE INSPECTION	1
39:8-9 - FAILURE TO CONFORM TO MOTOR VEHICLE INSPECTION LAW	1
39:8-9C - FRAUDULENTLY OBTAINS OR DISPLAYS CERT. OF APPROVAL	1

292-22A - BO - NO OVERNIGHT PARKING	1
292-28.1 - BO - IMPROPER PARKING /MARKED LINES	1
292-22A - NO PARKING OVERNIGHT BETWEEN 2AM AND 5AM	4
292-32 - NO PARKING BUS STOP, SCHED XXII	2
292-33A(4) - NO PAID STICKER/SPACE TRANSIT LOT	4
39:4-56.6 - PARKING VEHICLE ON PRIVATE PROPERTY	9
292-22A - N/A	2
292-28.1 - N/A	2
39:3-66 - N/A	1
39:3-75 - N/A	1
39:4-66.2 - N/A	3
39:4-98 - N/A	4
39:8-1 - N/A	1
Total:	127

CHRISTOPHER P. STATILE, P.A.

PROFESSIONAL ENGINEERS AND PLANNERS
DESIGN CONSULTANTS

CPSTATILE@AOL.COM

3 FIR COURT
OAKLAND, NJ 07436
TELEPHONE (201) 337-7470
FAX (201) 337-7599

NEW YORK

June 2, 2016

Memo

To: Mayor Douglas Frank and Members of the Council

From: Christopher P. Statile, P.E., Borough Engineer

Regarding: Monthly Status Report

A. Underway:

Woodcliff Lake Dam – Road Noise

Residents have complained about the noise generated by the ‘wheel slapping’ of transverse expansion joints found in the new concrete pavement over the dam. The joints were constructed too wide, and not filled to the roadway surface with an elastic sealant. The wider the joints, the more noise generated by the tires.

We contacted Suez immediately upon receiving the complaints. Suez originally resisted our request for repairs. They allege that filling the joints to the surface may cause plows to strike them in the winter, and placing responsibility for repair on the Borough. We reminded Suez that they too exclusive jurisdiction of the roadway ROW when proposing dam repairs, and that all major (concrete) highways constructed today use tight filled joints to avoid the tire noise issue.

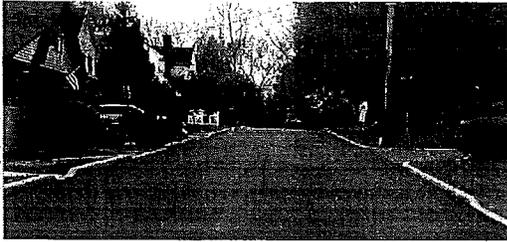
The last correspondence this week from Suez was that they were considering our request and would respond to us shortly. Should Suez not repair and mitigate their construction, we suggest that the Borough file a formal complaint against Suez with the Bureau of Public Utilities in Trenton.

2016 NJDOT - Municipal Aid

The Borough was awarded a **\$155,500 grant** from the NJDOT for improvements to Hillsdale Avenue, Section 3. We have completed all field survey work and are completing the design of improvements from Kinderkmack Road to Everdell Avenue. These improvements will be pavement milling, a new asphalt surface, barrier-free ramps, and sidewalk/curb repairs.

The plans and specifications were submitted to NJDOT for review and approval for bidding. The State provided their response on May 11th and the Borough may proceed with bid advertisement. The grant covers construction and inspection oversight, not design services. This grant will be combined with the 2016 road resurfacing funds as one contract to obtain the most favorable bid prices since it is a similar class of work (milling, paving, etc.). The Administrator has provided a list of streets which we are generating a budget estimate of costs. It is anticipated the project will be advertised for bids on June 10th and received on June 29th and award a contract on July 5th Council meeting.

Yesler Way Traffic Calming – PSEG/Tilcon, NY

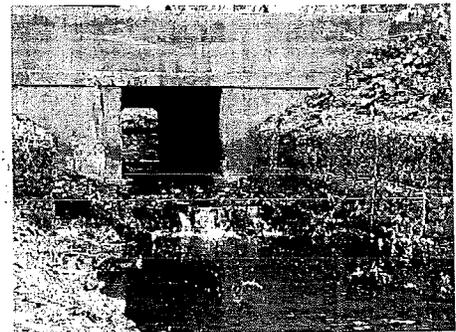


When PSE&G replaced their gas main, Yesler Way was milled and resurfaced. However, they removed the old speed table at Maple Avenue that had been there for many years. Tilcon NY was prepared to install a new speed hump last week.

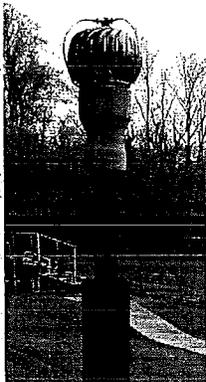
After a discussion with the Police Chief, Traffic Officer, the Borough Administrator, and our office, it was decided to forego the speed hump out of safety concerns of the Police, and use passive striping to reduce lane widths and thus traveling speed over the roadway. Our first draft plan is being revised based on comments from the Police Department.

Wierimus Lane Culvert Gabion Basket Repairs

We solicited cost proposals for the lower gabion basket/scour repairs. Unfortunately, the price proposals were above the non-bid threshold (\$65,000) and will have to be publically advertised.



Centennial Field Air Quality Testing – Passive Methane Turbine Vents



Our subconsultant The Environmental Group has provided the State with a written protocol to undertake passive vent gas testing. Once the protocol is approved, the work will commence.

On June 1, the NJDEP granted an extension of time to submit the protocol, and agreed to allow sampling 30 days after protocol approval. The protocol submission was made timely.

This sampling is in accordance with the Air Quality Permit from the State; the Borough is now obligated to quarterly test for methane being released into the atmosphere by the passive vents, plus several other gases. However, after sampling and testing, our subconsultant intends on requesting this sampling protocol only once a year due to its expense.

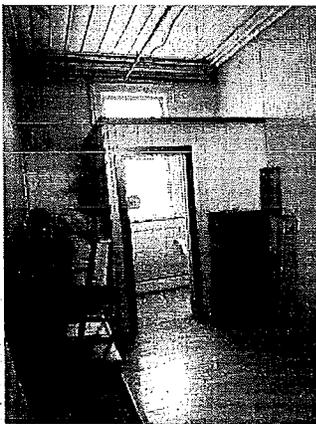
Methane Active Standby Monitoring Equipment - Centennial Field

The landfill is equipped with a seven-station methane monitoring system which provides an alert if methane is found over certain limits. Methane probes are located around the landfill, located many feet below the ground surface. The equipment has been serviced under the warrantee. One subsurface probe requires repairs which the company is aware of.

Train Station Rehabilitation (\$100,000 County Open Space Grant + Equal Borough Match)

We followed up with NJTransit Real Estate on the agreement to permit the Borough to undertake the work on the structure since it owned by the railroad. We provided NJTransit with archived mapping we had of the station area and of the three commuter parking lots for inclusion with the new Borough lease.

The first phase of the program will be an evaluation of the building by an historic architect for deficiencies (roof, windows, eaves, doors, etc.) and to return to its original architecture. A budget must be prepared and matching grant funds made available, plus any excess construction costs. Thereafter, condition inspections and a report are prepared and issued to the County and State Historic Preservation Office for consultation and approval. Once approved, designs and contract documents are prepared for public bidding. Construction of physical improvements would commence thereafter.

**Train Station A.D.A. Bathroom Improvements** (\$49,800 Community Development Grant)

The Borough is to receive a grant to undertake handicapped access improvements to the first floor bathroom shown at left.

Our architect has preparing sketches of possible layouts for Borough approval. Field measurements are complete.

Plans for reconstruction must be reviewed by the NJ State Historic Preservation Office under the NEPA environmental review as the grant is Federal Funds.

Stonybrook Swim Club – Lap Pool Winter Enclosure

We provided the Pool Commission with a budget estimate of possible costs to construct a framed fabric enclosure over the lap pool and aprons. We revised the estimate with the Pool Manager as there were a few items to determine cost responsibility between the Commission and the swim team.

B. Grant Applications from 2016:

Bergen County - Open Space

Trust Fund Grant Application – The Borough has received a grant for the Hillsdale Outdoor Fitness Grant by Stonybrook Swim Club for \$20,000.00. Now approved by the County Board of Freeholders, a contract will be sent to the Borough of execution. Once executed by the County, design and construction work can start.

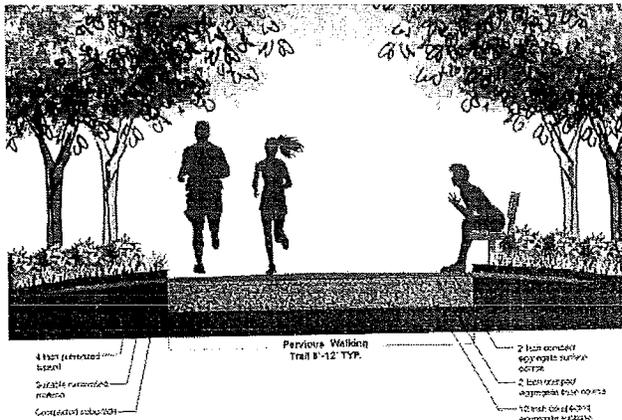
C. Grant Applications in Progress for 2017

NJDOT - Safe Routes to Schools

We are currently preparing two “Safe Routes to Schools” applications to the NJDOT. These grants unusually consist of new sidewalks or pathways, traffic signal upgrades for pedestrians’ use, roadway markings, etc. The purpose of the grant is to promote healthy walking to schools to reduce reliance of motor vehicles for school attendance. These applications are due **June 27th**.

Several years ago we prepared the Hillsdale School Walking Plan. This plan will be used as a basis of applications to the State to bolster the chances of selection.

2016 NJ Recreational Trails Program



We prepared and submitted the grant application to extend the Woodcliff Lake inter-municipal walking trail from the municipal boundary to Park View Drive by the May 15th deadline. The maximum amount of the grant is \$24,000. A 20% match is required of the Borough, which can be fair market value of labor and materials or cash.

This gravel trail will extend ultimately from Hillsdale to Park Ridge.

Return Form To:
Woodcliff Lake Borough Clerk
188 Pascack Road
Woodcliff Lake, New Jersey 07677

APPLICATION FOR NO KNOCK REGISTRY

I am requesting registration of the following address in the Borough of Woodcliff Lake for the "No Knock" Registry.

I am the (check appropriate): _____ Owner _____ Occupant of the premises.

I understand that my address shall be placed upon a list to be kept by the Borough Clerk, which will be updated twice per year January 1st, April 1st, July 1st and October 1st. Addresses will remain on the registry until notification to the Borough that the owner or occupant wishes to be removed. The list will be provided to any licensee who is issued a license to conduct door to door sales pursuant to Woodcliff Lake Borough Ordinance 06-15. I understand that registration upon the "No Knock Registry" does not prohibit door to door solicitation by non-profit, charitable, religious or political organizations.

Information to be included on "No Knock" Registry:

Street # _____ Street Name _____

Woodcliff Lake, New Jersey 07677

Residents Name _____

Phone Number _____ (OPTIONAL)

Owners Name _____
(If different than resident)

Owners Phone Number _____ (OPTIONAL)

Owners Street _____ Owners City _____

Owners State _____ Owners Zip Code _____

Signature

Date

ORDINANCE 16-06

"AN ORDINANCE AMENDING CHAPTER 255: PEDDLING AND SOLICITING "

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

WHEREAS, the Borough Mayor and Council of the Borough of Woodcliff Lake wishes amend Chapter 255, Peddling and Soliciting.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Woodcliff Lake, County of Bergen, as follows:

Section 1: Chapter 255-2 shall be amended to revise the definition of "Solicitor" which shall read as :

SOLICITOR

A person who goes from house to house or from place to place selling merchandise by sample or by taking orders for future delivery, with or without accepting advance payments for the goods, regardless of whether the solicitation is made by mail, telephone or personal contact. The provisions of this chapter shall apply to the person who comes in personal contact with the buyer, whether he obtains the order, delivers the goods or accepts money in payment for them. Solicitor shall also mean any person who goes from house to house or from place to place for the purpose of offering services, makes inquires concerning real estate, obtaining alms, contributions or subscriptions or who does research analyses, makes surveys or opinion polls, obtains rating data or similar information or who engages in any similar work which involves a door-to-door or place-to-place activity.

Section 2: Chapter 255-4 Subchapter A shall be struck in its entirety so as to no longer exempt any person licensed by the Commissioner of Banking and Insurance or the Real Estate Commission of the State of New Jersey. The remaining subsection shall be renumbered in the appropriate manner.

Section 3: Chapter 255-7 shall be amended in its issuing authority and shall read as:

§255-7 Investigation of applicant.

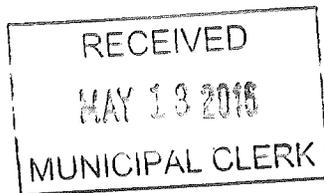
Each application shall be referred to the Police Department, which shall immediately institute whatever investigation of the applicant's business responsibility and moral character it considers necessary for the protection of the public. It shall communicate its findings, in writing, together with a recommendation that the application be granted or denied, to the Mayor and Council within a reasonable time. The Mayor and Council shall consider the application at their next regular meeting after receiving the report of the investigation. If, based upon the information contained in the application and

the investigator's report, the Mayor and Council decide that the applicant's character, ability or business responsibility are unsatisfactory or that the products, services or activities are not free from fraud, they shall disapprove the application and refuse to issue the license and so notify the applicant. Otherwise, the Mayor and Council shall approve the license and the Borough of Woodcliff shall then issue the license immediately, provided that the required license fees have been paid.

Section 4: All ordinances of the Borough of Woodcliff Lake which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 5: If any section, subsection, sentence, clause or phrase of this ordinance if, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance.

Section 6: This ordinance shall take effect upon passage and publication according to law.



Hillsdale Hawks Football & Cheer

Hillsdale Football Association
P.O. Box 503
Hillsdale, NJ 07642
May 2, 2016

Mayor Douglas Frank & Council
Council President Frank Pizzella
Council Member Abby Lundy
Council Member Scott Karcich
Council Member John Ruocco
Council Member Chrisoula Looes
Council Member Anthony DeRosa
380 Hillsdale Avenue
Hillsdale, NJ 07642

Dear Mayor Douglas Frank & Council:

The Hillsdale Football Association (HFA) has been in effect for many years and strives to make the program about the kids. We cultivate an environment of respect and are committed to providing a rewarding experience for all participants.

This year, and going forward, the HFA board is making significant investments to improve the safety and look of our players and cheerleaders. Through our multiple fundraising efforts we have been able to support the needs of the program however, to ensure we maintain the program at the highest levels, we are looking to expand our fundraising activities.

The HFA would like to host its First Annual 5K on September 4, 2016 and utilize a slight augmentation to the approved course previously used for the Rover Clover race (see Appendix A). As the Field House at Memorial Field is the core for the Football and Cheer programs, we would like to utilize the Field House to start/complete the race rather than Stony Brook. We will look to finalize the course over the next month.

The HFA has researched establishing such an event and coordinated with a reputable Hillsdale, New Jersey based company, Rock Race Timing, LLC to assist with the details of the race. The date of the race is September 4, 2016 at 9AM. The start and finish lines would be adjacent to the Memorial Field House. My estimation of needing the roads closed would be approximately 1 hour.

There would also be a one (1) mile walk around Memorial Field.

Mayor Douglas Frank & Council
May 2, 2016
Page 2

I estimate between 200 and 300 runners for this event along with an additional 50 walkers. Runners will pay between \$20 and \$30 as an entrance fee and will also receive a t-shirt. There will also be awards for the top finishers. Rock Race Timing, LLC will officially time and post the results on their website. There will be a \$15 fee for walkers wishing to receive a t-shirt. We will look to have the course become a USATF (USA Track and Field) Certified Course next year as this will help drive increased participation as USATF courses are frequently sought by amateur runners in order to receive credits toward qualifying to participate in more prestigious events.

The HFA is seeking permission to close the necessary streets during the time of the race. We would also like to block traffic from entering the race course from any of the side streets. An effort will be made to notify any affected residents that mobility will be restricted. As we finalize the course, we will update you to ensure proper coverage.

The HFA has an independent bank account in accordance with state and federal standards. The HFA will also purchase a one day rider to our current insurance policy to cover any unforeseen incidents. The HFA will be responsible for collecting any trash left on the ground.

Please feel free to contact me at either (201) 961-5601 or jfronzaglia@gmail.com should you have any questions or concerns.

We thank you in advance for your consideration in this matter and your support is always appreciated.

Sincerely,



Jennifer Fronzaglia
Hillsdale Football Association Cheer Advisor

CC:

Robert Francaviglia, Hillsdale Chief of Police
Daniel McLaughlin, Hillsdale Sergeant
Devon Flanagan, Hillsdale Football Association President

APPENDIX A

<https://www.usatf.org/events/courses/maps/showMap.asp?courseID=NJ06528JHP>



Hillsdale 5K
Hillsdale, NJ 07642

NJ06528JHP

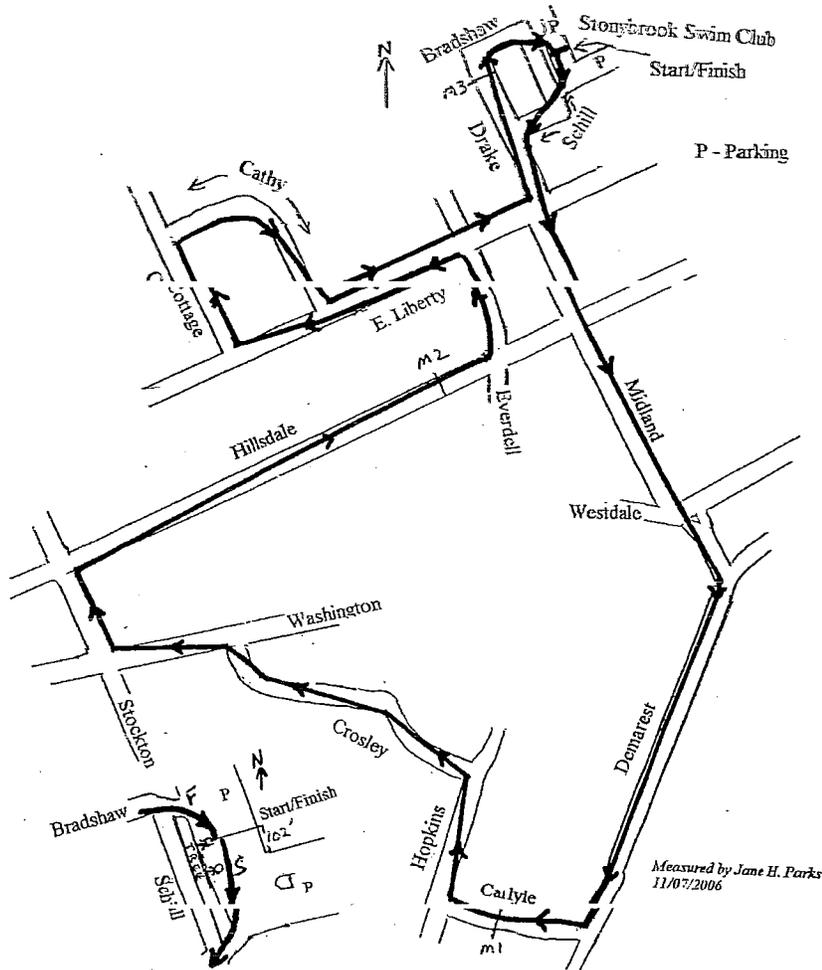
ALL DIRECTIONS ARE GIVEN RELATIVE TO THE RUNNING DIRECTION.

Start/Finish: In parking lot of Stonybrook Swim Club, 102 feet north of the curb at the turn in the parking lot and in line with the northernmost large tree in the parking lot.

Mile 1: On Carlyle before the turn on to Hopkins and 7 feet past the trailing edge of house #46 on right.

Mile 2: On Hillsdale before the turn on to Everdell, 19 feet before utility pole 570EM on left.

Mile 3: On Drake, 5 feet before unmarked lamppost on right and at trailing edge of driveway to house #12 on right.



RECEIVED
MAY 16 2016
MUNICIPAL CLERK

May 12, 2016

Borough of Hillsdale
380 Hillsdale Ave
Hillsdale, NJ 07642

Re: Pascack Valley Triathlon

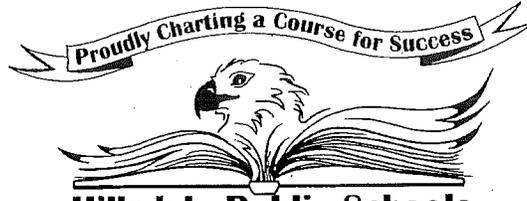
Dear Mayor and Council Members,

I am writing to request a date change for 2016 Pascack Valley Triathlon. The town triathlon was approved for August 27th but due to family reasons we will need to move the date. Can you please grant us approval for Sept 10th

Thank You,



Bo Petkovich
Director, Pascack Valley Triathlon



Hillsdale Public Schools



KEVIN BRENTNALL
SUPERINTENDENT OF SCHOOLS
kbrentnall@hillsdaleschools.com

32 RUCKMAN ROAD
HILLSDALE, NJ 07642
201-664-0282
Fax 201-664-9049

April 22, 2016

Dear Parent(s)/Guardian(s):

Due to the recent reports of lead found in several New Jersey schools, the Hillsdale District has ordered testing to be conducted by an outside agency. Presently, New Jersey Schools are not required or expected to test their water for lead content. However, the District is being proactive in order to ensure that our testing is done within EPA guidelines and to protect the health and safety of all our students and faculty. The testing will be completed during the upcoming "spring break" and the results of our testing will be shared once they are provided to us.

As always, please feel free to contact us with any questions or concerns.

I wish everyone a very enjoyable week.

Sincerely,

Kevin Brentnall, Ed.D.
Superintendent of Schools

FRIENDS OF THE PASCACK BROOK

P.O. BOX 84 . HILLSDALE NEW JERSEY . 07642



May, 2016

FOUNDERS

Carl Feuerbach
John Hering
Neil Hering
Fred Winkler
Rick Winkler

President

John Hering

Hillsdale Mayor & Council
380 Hillsdale Ave
Hillsdale, NJ 07642

Vice President

Rick Winkler

Dear Mayor Frank,

Secretary

Richard Corrieri

The Friends Of The Pascack Brook would like to thank you for making the 24th Annual Kids Fishing Contest a successful event. It was a great day for fishing and your support before, during and after the contest enabled us to award trophies and prizes for the 119 fish that were measured that day.

Treasurer

Carl Feuerbach

Thank You,

A handwritten signature in cursive script that reads "John Hering".

John Hering

Members

Richard Corrieri
Carl Feuerbach
John Hering
Tom Kirk
Tom KirkIII
Frank Maniaci
Mike Smyth
Mike Travis
Bill Tristram
Rick Winkler

FRIENDS OF THE PASCACK BROOK

P.O. BOX 84 . HILLSDALE, NEW JERSEY . 07642

FOUNDERS

Carl Feuerbach
John Hering
Neil Hering
Fred Winkler
Rick Winkler

May, 2016

President

John Hering

Daniel O'Rourke
Hillsdale Department Of Public Works
371 Washington Ave
Hillsdale, NJ 07642

Vice President

Rick Winkler

Dear Dan,

Secretary

Richard Corrieri

The Friends Of The Pascack Brook would like to thank you and the men of the DPW for making the 24th Annual Kids Fishing Contest a successful event. It was a great day for fishing and your support enabled us to award trophies and prizes for the 119 fish that were measured that day.

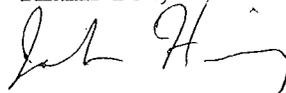
Treasurer

Carl Feuerbach

Members

Richard Corrieri
Carl Feuerbach
John Hering
Tom Kirk
Tom Kirk III
Frank Maniaci
Mike Smyth
Mike Travis
Bill Tristram
Rick Winkler

Thank You,



John Hering

BOROUGH OF HILLSDALE
ORDINANCE NO. 16-10
(Adoption)

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE,
AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO
PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF
EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF
BERGEN, STATE OF NEW JERSEY**

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

		MAXIMUM
1	Mayor	9,000.00
2	Councilmembers	6,000.00
3	Police Chief	167,606.00
4	Police Captain	160,181.00
5	Police Lieutenant	158,000.00
6	Borough Administrator	45,000.00
7	Acting Borough Clerk	57,000.00
8	Certified Municipal Financial Officer and Qualified Purchasing Agent	90,000.00
9	Assistant Managers-Finance	60,499.00
10	Tax Collector	46,144.00
11	Tax Assessor	21,973.00
12	Assistant Managers-Finance	19,776.00
13	Interim/Acting Superintendent of Public Works	80,000.00
14	Acting Recycling Coordinator	2,000.00
15	Licensed Sewer Operator	5,000.00
16	Fire Official	10,000.00
17	Municipal Judge	18,240.00

18	Court Administrator	51,088.00
19	Public Defender	4,330.00
20	Prosecutor	11,718.00
21	Alternate Public Defender per case	200.00
22	Welfare Director	15,203.00
23	Community Activities Director	13,746.00
24	Recreation Director	16,730.00
25	Construction Official	21,179.00
26	Building Sub-Code Official	21,178.00
27	Electrical Sub-Code Official	15,378.00
28	Zoning Official-P/T per hour	30.00
29	Fire Inspector- <i>per hour</i>	20.40
30	Board Secretary-Recreation includes preparing minutes- <i>per meeting</i>	50.00

		MINIMUM	MAXIMUM
31	Office Clerk- <i>per hour</i>	12.00	25.00
32	Executive Assistant- <i>per hour</i>	12.00	25.00
33	Borough Temporary or Per-Diem Worker	10.00	50.00
34	DPW Seasonal or Per-Diem Worker	10.00	50.00

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2016.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 16-11
(Introduction)**

**ORDINANCE CREATING A UNIFIED ELECTRONIC REPORTING
SYSTEM FOR DEALERS IN PRECIOUS METALS AND OTHER
SECONDHAND GOODS**

WHEREAS, the Borough desires to assist law enforcement officials and victims of crime in recovering stolen precious metals and other secondhand goods; and

WHEREAS, the Borough desires to mandate electronic reporting requirements, developed by the County of Bergen for uniform countywide reporting requirements, for dealers in precious metals and other secondhand goods.

NOW BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HILLSDALE AS FOLLOWS: Chapter 227 shall be added as follows:

Chapter 227 Precious Metals and Other Secondhand Goods

§ 227-1 Purpose and Intent

The purpose and intent of this chapter is to assist law enforcement officials and victims of crime in recovering stolen precious metals and other secondhand goods by requiring minimum identification, reporting, maintenance and distribution criteria for licensed dealers in these goods.

No person shall use, exercise, or carry on the business, trade, or occupation of the buying, selling, or pawning of precious metals or other secondhand goods without complying with the requirements of this chapter in the exact manner described herein.

§ 227-2 Definitions

“ACCEPTABLE IDENTIFICATION” means a current valid New Jersey Driver’s License or Identification Card, a current valid photo driver’s license issued by another US state, a valid United States Passport, or other verifiable US Government issued identification, which will be recorded on the receipt retained by the dealer and subsequently forwarded to the local police department on request.

“DEALER” means any person, partnership, limited liability company, corporation, or other entity who, either wholly or in part, engages in or operates any of the following trades or businesses: the buying for purposes of resale of precious metals, jewelry, or other secondhand goods as defined herein; pawnbrokers as defined herein; itinerant businesses as defined herein. For the purposes of this ordinance, transient buyers, as defined herein, are subject to the same licensing and reporting requirements as any other dealers.

“ITINERANT BUSINESS” means a dealer who conducts business intermittently within the municipality or at varying locations.

“MUNICIPAL CLERK” means the statutory officer whose duties are defined in N.J.S.A. 40A:9-133 and may refer to the duly appointed clerk of the “city,” “town,” “township,” “village,” or “borough.”

“PAWNBROKER” means any person, partnership, association or corporation: lending money on deposit or pledge of personal property, other than choses in action, securities, or printed evidences of indebtedness; purchasing personal property on condition of selling it back at a stipulated price; or doing business as furniture storage warehousemen and lending money on goods, wares or merchandise pledged or deposited as collateral security.

“PRECIOUS METALS” means gold, silver, platinum, palladium, and their alloys as defined in N.J.S.A. 51:5-1 et seq. and N.J.S.A. 51:6-1 et seq.

“PUBLIC” means individuals and retail sellers, not to include wholesale transactions or transactions between other merchants.

“REPORTABLE TRANSACTION” means every transaction conducted between a dealer and a member of the public in which precious metals, jewelry, or any other secondhand goods as defined herein are purchased or pawned.

“SECONDHAND GOODS” means used goods such as antiques, gold, silver, platinum, or other precious metals, jewelry, coins, gemstones, **gift cards**, any tools, telephones, typewriters, word processors, GPS devices, computers, computer hardware and software, television sets, radios, record or stereo sets, electronic devices, musical instruments, sporting goods, automotive equipment, collectibles, game cartridges, DVDs, CDs, and other electronically recorded material, firearms, cameras and camera equipment, video equipment, furniture, clothing, and other valuable articles. For the purposes of this ordinance, secondhand goods shall not include goods transacted in the following manner: i) judicial sales or sales by executors or administrators; ii) occasional or auction sales of household goods sold from private homes; iii) auctions of real estate; iv) the occasional sale, purchase, or exchange of coins or stamps by a person at his permanent residence or in any municipally owned building who is engaged in the hobby of collecting coins or stamps and who does not solicit the sale, purchase, or exchange of such coins or stamps to or from the general public by billboard, sign, handbill, newspaper, magazine, radio, television, or other form of printed or electronic advertising.

“SELLER” means a member of the public who sells or pawns used goods such as precious metal, jewelry, or other secondhand goods to a dealer.

“TRANSIENT BUYER” means a dealer, as defined herein, who has not been in a registered retail business continuously for at least six (6) months at any address in the municipality where the Dealer is required to register or who intends to close out or discontinue all retail business within six (6) months.

§ 227-3 License Requirement for Dealers

No person, partnership, limited liability company, corporation, or other entity shall engage in the business of buying, selling, or pawning of precious metals or other secondhand goods, as defined above, within the jurisdiction of the municipality, without having first obtained a license therefore from the Municipal Clerk, which license shall bear a number issued by the Municipal

Clerk. The application for a license to the Municipal Clerk shall set forth the name, date of birth, and address of the dealer, whether or not he or she is a citizen of the United States, and whether or not he or she has ever been convicted of any crime(s), disorderly persons offense(s), or municipal ordinance violation(s), and the date(s) thereof. Advertising in any print or electronic media or by sign that any of those articles or secondhand goods referred to in § 2 above are being bought in any location within the municipality shall constitute engaging in business as a dealer of secondhand goods for purposes of this chapter. No person, partnership, limited liability company, corporation or other entity shall place or cause to be placed any advertisement for purchase of such articles or goods without stating in the advertising the license number issued to a person or entity by the municipality. In any print advertisement, the license number shall appear in type no smaller than eight point in the lower-right-hand corner of the advertisement. In any advertisement in electronic media, the license number shall be visually or audibly stated. Failure to state or indicate the license number shall be a violation of this chapter and shall be subject to the penalties established in § 9.

§ 227-4 Application Process for Dealers; Approval or Denial

- A) Upon receipt of an application completed pursuant to this chapter, the Municipal Clerk shall refer such application to the Chief of Police, who shall make an investigation of the prospective licensee, pursuant to this chapter for the purpose of determining the suitability of the applicant for licensing. The investigation shall include, but shall not be limited to the following:
- 1) The experience of the applicant in the business of purchase and sale of those articles or goods referred to in §227-2 above, although nothing in this section shall be construed to warrant denial of a license solely on the basis of lack of experience;
 - 2) The reputation of the applicant for fair dealing in the community, which shall be made among credible sources, which sources shall be disclosed to the applicant in the event of a denial of any license;
 - 3) Any criminal record of the applicant including any past convictions for any crime(s), disorderly persons offense(s), or municipal ordinance violation(s) within this or any other jurisdiction. The Chief of Police may, as part of the application process, require a fingerprint criminal background check through the Federal Bureau of Investigation, Criminal Justice Information Services Division, which may require an additional fee from the applicant.
 - 4) The type of operation contemplated to be conducted by the applicant, particularly whether the business is to be operated from a fixed location, whether it is to be conducted from a location primarily devoted to the purchase and sale of precious metal or other secondhand goods, and other factors bearing on whether the licensed business will be of a fixed and permanent nature. This section shall not be construed to require denial of any license solely on the grounds that the business is not from a fixed location or that the applicant is a transient buyer or itinerant business, however applicants who fall under the category of a transient buyer or itinerant business must state with specificity on the license application the business address where transaction records required by §227-6(D) of this

chapter will be stored as well as the location where purchased goods will be retained during the mandatory inspection period required under §227-6(A).

- B) The Chief of Police shall complete any investigation pursuant to this chapter within thirty (30) days of the submission of the application to the Municipal Clerk, fully completed by the applicant. If a criminal record check has been requested within the thirty-day period and has not been received by the Chief of Police within that period, the Chief of Police may, if all other factors are satisfactory, recommend a conditional issuance of the license subject to the finding regarding criminal record.
- C) The Chief of Police shall, upon completion of the investigation, recommend “grant” or “denial” of the license to the Municipal Clerk, who shall grant or deny the license. Any recommendation of the Chief of Police shall be in writing and, in the case of a recommendation of denial, shall state fully and specifically the reasons for said recommendation. If the Municipal Clerk accepts the recommendation of the Chief of Police to deny any license, the applicant shall be notified in writing within ten (10) days of such denial and the Clerk shall forward to the applicant a statement of the reason or reasons for such denial.
- D) Grounds for recommending denial of license may include reliable information indicating that the applicant has in the past engaged in fraudulent or deceptive business practices in a business identical to or similar to a dealer in secondhand goods. A license may be denied if the investigation reveals a conviction of the applicant or any of its principal officers or employees of any crime(s), disorderly persons offense(s) in which deceit or misrepresentation is an element; or any conviction of any crime(s), disorderly persons offense involving theft or the receiving of stolen goods, regardless of whether the applicant was a principal, accessory before the fact, after the fact, or a co-conspirator; or any prior municipal ordinance violation(s) by the applicant or any of its principal officers or employees in this or any other jurisdiction. A license may be denied if the applicant fails to demonstrate an ability to satisfactorily comply with the electronic reporting requirements specified in §227-5, the retention and inspection requirements of §227-6, or any other portion of this chapter. Upon receipt of the recommendation of the Chief of Police, the Municipal Clerk shall issue or deny the license accordingly, contingent upon the receipt of a bond as required by §227-8 of this chapter.
- E) Whenever any application for a permit is denied, the applicant shall be entitled to a hearing before a three-person panel appointed by the Chief of Police, at which time the applicant shall be permitted to introduce such evidence as may be deemed relevant to such denial. Any applicant exercising the right to appeal must file a written notice of appeal within ten (10) days of receiving written notice of denial of a license to act as a dealer of secondhand goods.
- F) No license shall be assignable by the dealer.

§ 227-5 Identification of Seller; Recordkeeping Requirements for Dealers

For every reportable transaction between a dealer and the public, the dealer shall be required to do as follows:

- A) Require of each person selling or pawning precious metals or other secondhand goods acceptable identification as defined above in §2
- B) Require each seller to execute a "Declaration of Ownership," which shall contain the following certification: *"My signature confirms that I am the sole legal owner of and am legally authorized to sell the goods being sold. By signing below I certify that I did not obtain and do not possess the identified goods through unlawful means. I am the full age of eighteen years and the identification presented is valid and correct."*
- C) Record and issue to each person selling or pawning such goods on a sequentially numbered receipt:
1. the name, address, and telephone number of the purchaser, including the clerk or employee of the licensee making the purchase;
 2. the name, address, date of birth, and telephone number of the seller or sellers;
 3. a photographed recording of the seller in a format acceptable to the Chief of Police, along with a physical description of the seller, including height and weight (approximate), hair color, eye color, facial hair, if any, etc.;
 4. a photographed recording of the seller's presented acceptable identification, as set forth in §227-2, in a format acceptable by the Chief of Police;
 5. a photographed recording of all items sold in a format acceptable by the Chief of Police. When photographing, all items must be positioned in a manner that makes them readily and easily identifiable. Items should not be grouped together when photographing or imaging. Each item should have its own photograph;
 6. the receipt number;
 7. a detailed, legible description of the item(s) and the manufacturer and model of the item(s) if known; in the case of jewelry, the descriptions must include style, length, color, design, and stones, if any; any identifying marks, including numbers, dates, sizes, shapes, initials, names, monograms, social security numbers engraved thereon, serial numbers, series numbers, or any other information, which sets apart the particular object from others of like kind;
 8. the price paid for the purchase or pawn of the item(s);
 9. if precious metals, the net weight in terms of pounds Troy, pennyweight
(Troy) or kilograms/grams; fineness in terms of karats for gold, and sterling or coin for silver, in accordance with N.J.S.A. 51:5-1, N.J.S.A. 51:6-1 et seq.;
 10. the time and date of the transaction.
- D) The information outlined in subsection (C) above, must additionally be electronically documented through the use of an electronic database system authorized by the Chief of Police. Installation and training in this software will be made mandatory as of the effective date of this chapter and licensing will be conditional upon compliance with proper use of the system as described herein. These records shall be subject to the inspection of any authorized police officer or any sworn law enforcement officer acting in the performance of their duty as set forth in subsection (F) below. Through the use of applicably required computer equipment, and using the electronic format approved by the Chief of Police, every dealer shall enter all reportable transactions into the electronic database by the end of the close of business on the same date as the purchase or receipt of

property for pawn or consignment. The information entered must contain all pertinent information outlined in subsection (C) above.

- E) In the event of a database failure, or dealer's computer equipment malfunction, all transaction information is required to be submitted on paper forms approved by the Chief of Police within twenty-four (24) hours from the date of purchase. In the event that paper forms are used, the dealer is responsible to enter all transaction information set forth in subsection (C) above into the database as soon as possible upon the dealer's equipment being repaired or replaced, or the database coming back into service. Failure by the dealer to properly maintain computer equipment in a reasonable fashion, or failure by the dealer to replace faulty computer equipment, may result in the dealer being cited for a violation of this chapter and subsequently being subject to the penalties for doing so including revocation of the dealer's license as described in §227-6.
- F) It shall be the requisite duty of every dealer, and of every person in the dealer's employ, to admit to the premises during business hours any member of the police department to examine any database, book, ledger, or any other record on the premises relating to the reportable transactions of precious metals or other secondhand goods, as well as the articles purchased or received and, where necessary, relinquish custody of those articles as provided in § 6. Itinerant businesses and transient buyers will be responsible for notifying the Chief of Police of the address where these records and articles will be stored.

§227-6 Retention; Revocation; Other Restrictions

- A) All secondhand goods purchased, received for pawn, or received for consignment as described above, are to be made available for inspection by the Chief of Police or designee thereof at the designated business address for a period of at least seven (7) calendar days from the date the transaction information is actually reported to the Chief of Police in the approved manner described above in §227-5 except for precious metals and jewelry, which must be maintained for at least ten (10) business days or for the statutory period provided in N.J.S.A. 2C:21-36(d). All precious metal or other secondhand goods subject to inspection must remain in the same condition as when purchased or received for pawn and shall not be sold, disposed of, changed, modified, or melted by the dealer until the retention period has expired. Itinerant businesses and transient buyers will be responsible for notifying the Chief of Police of the location where the purchased item(s) are being held.
- B) Upon probable cause that goods held by a dealer are stolen, and providing that the seller signed the mandatory statement required by §227-5(B) upon the sale of those goods, a law enforcement officer with jurisdiction should charge the seller with theft by deception under N.J.S.A. 2C:20-4 on behalf of the dealer, who shall be considered the "victim" of the offense for the purposes of N.J.S.A. 2C:43-3. The officer shall seize the goods, provide the dealer with a receipt, and issue a criminal complaint against the seller for theft by deception and any other criminal charges for which the officer has probable cause that the seller has committed. If convicted of theft by deception and if so found by an order of a court of valid jurisdiction, the seller will be responsible for providing restitution to the dealer under N.J.S.A. 2C:44-2 for the amount paid by the dealer to the seller for the stolen goods.

- C) In addition to all other reporting requirements, every dealer shall maintain for at least five years, a written record of all purchases of precious metals and other secondhand goods in the form prescribed in §227-5(C).
- D) No dealer shall purchase any item covered by this chapter from any person under the age of 18 or in the absence of providing prior notification of such purchase to the Chief of Police or business designee identifying the individual from whom such purchase is to be made and the item to be purchased.
- E) Suspension. The Chief of Police or a designee thereof is hereby empowered to temporarily suspend for cause any dealer's license and rights to operate there under. This penalty shall be in addition to any fines and penalties the dealer may incur pursuant to §227-9 of this chapter.
 - i. Grounds for suspension. The following shall constitute grounds for suspension: violation of any provisions of this chapter, including failure to comply with any training or fees associated with the electronic database software system in use by the municipality; violation of any other statute, regulation, or local ordinance; or any other illegal, improper, or fraudulent activity.
 - ii. Procedure for suspension. Upon determination that appropriate grounds exist and that a suspension is warranted, the Chief of Police or a designee thereof shall issue a written notice of suspension of license to the offending dealer and to the Municipal Clerk, which shall set forth the grounds for the suspension and notify the dealer of his or her right to appeal pursuant to subsection (H). A temporary suspension shall issue immediately, pending the outcome of any appeal taken. Suspended dealers must immediately cease engaging in the business of purchasing for resale, receiving for pawn, and/or selling of precious metals and/or other secondhand goods in the municipality until reinstatement.
 - iii. Reinstatement. Suspended dealers may be reinstated only when the grounds leading to the suspension have, in the determination of the Chief of Police or the Chief's designee, been cured, corrected, or appropriately rectified; or if reinstatement is deemed appropriate by the three-person panel appointed by the Chief of Police, upon the timely filing of an appeal as provided in subsection (H).
- F) Revocation. A license issued under this chapter may be revoked by the Municipal Clerk upon written recommendation from the Chief of Police or the Chief's designee that the dealer is no longer qualified, capable or competent to comply with the requirements of this chapter. This penalty shall be in addition to any fines and penalties the dealer may incur under §227-9.
 - i. Grounds for revocation. The following shall constitute grounds for revocation: a third violation under this chapter; a second violation under this chapter less than one year after an earlier violation under this chapter; conviction for a criminal offense within this or any jurisdiction; or

multiple violations of any other regulations or local ordinances within this or any jurisdiction.

- ii. Procedure for revocation. Upon a determination that appropriate grounds exist and that a revocation is warranted, the Chief of Police of the Chief's designee shall so report to the Municipal Clerk in writing. A temporary suspension will immediately and automatically issue, if one is not already in effect, pending the outcome of the charge. A three-person panel, appointed by the Chief of Police, shall review the stated grounds for revocation and the panel shall issue an appropriate disposition of either suspension, revocation, or reinstatement. If the panel determines that revocation is the appropriate disposition, it shall set forth the grounds for the same in writing in the form of a notice of revocation, which shall be provided to the dealer. The notice shall advise the dealer of the right to appeal. If the panel determines that suspension is the appropriate disposition, it shall provide the dealer with a notice of suspension that shall advise the dealer of the right to appeal. Following revocation, the dealer must relinquish his or her license and must immediately and indefinitely cease operating as a dealer of precious metals or other secondhand goods within the municipality.

- G) Appeal. Any applicant wishing to appeal an issuance of a suspension or revocation shall be entitled to a hearing before a three-person panel, appointed by the Chief of Police, at which time the applicant shall be permitted to introduce such evidence as may be deemed relevant to such suspension or revocation. Any applicant exercising the right to appeal must file a written notice of appeal within ten (10) days of receiving written notice of revocation or suspension of license.
- H) A dealer shall have the right to change the location of the licensed business within the municipality, provided that he or she notifies the Municipal Clerk, in writing, of the street address of said new location.

§227-7 Bond

Each dealer covered under this chapter shall deliver a bond to the Municipal Clerk executed by the applicant as principal and executed by a surety company authorized to do business under the laws of the State of New Jersey as surety. The bond shall be subject to review and approval by the Municipal Attorney, as defined in N.J.S.A. 40A: 9-139, and shall be in the penal sum of \$10,000, conditioned for the due and proper observance of and compliance with the provisions and requirements of all ordinances of the municipality in force or which may be adopted respecting the conduct of this business and conditioned also that the bond shall be and remain for the benefit of any person or persons who shall have received judgment against the dealer licensed under this chapter, which damage shall be established by a judgment of a court of proper jurisdiction. Said bond shall contain the following language: "The obligation of this bond shall, in addition to the [party municipality], be and remain for the benefit of any person who shall obtain a judgment against obligor as a result of damage sustained in operation pursuant to any license granted under this chapter." Said bond shall be kept for a minimum of one year from the date of issuance of license and must be renewed annually along with the license.

§227-8 Fees; Period of License Validity

A nonrefundable fee for initial application and license for a pawnbroker or a dealer in precious metals or other secondhand goods, as covered under this chapter, is \$300. The annual renewal fee for a license is \$300. These fees are separate from and in addition to any fees the dealer must pay in relation to the mandatory electronic database system designated by the Chief of Police, as provided by §227-5(D) of this chapter. Payments are to be made in the manner directed by the Municipal Clerk. A license is valid for a one-year period from the date of its issuance.

§227-9 Violations and Penalties

Violation of any provision of this chapter by any dealer shall, upon conviction thereof, be punished by a fine not in excess of the limitations of N.J.S.A. 40:49-5 or by a term of imprisonment or a period of community service not exceeding ninety (90) days in addition to a suspension or revocation of operating license as provided in §227-6(F) and §227-6(G) above. Each and every violation shall be considered a separate violation. Each violation shall result in an additional suspension period. Any person who is found guilty of violating the provisions of this chapter within one year of the date of a previous violation and who was fined for the previous violation may be sentenced by the court to an additional fine as a repeat offender and, in addition, may be subject to revocation proceedings as provided in §227-6(G). The additional fine imposed as a repeat offender shall not be less than the minimum or exceed the maximum fine provided herein, and same shall be calculated separately from the fine imposed for the violation of this chapter.

§227-10 Time Limit for Conformance; Repealer; Severability

- A) Any person, partnership, limited liability company, corporation, or other entity engaging in the business of a pawnbroker, or a dealer in precious metals or other secondhand goods shall conform to the provisions of this chapter within ninety (90) days following the effective date of this chapter.
- B) All ordinances or parts of ordinances inconsistent herewith are hereby repealed.
- C) Nothing contained in this chapter is intended to replace any pre-existing statutory requirements governing pawnbrokers, as in N.J.S.A. 45:22-1 et seq., the sale of precious metals as in N.J.S.A. 51:6A-1 et seq., the sale of secondhand jewelry as in N.J.S.A. 2C:21-36 et seq., or any other statutory provision regarding any subject matter discussed herein.
- D) If any section, subsection, sentence, clause, phrase, or portion of this chapter is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

This Ordinance shall take effect upon passage and publication as provided by Law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Introduced: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16130**

**AUTHORIZE THE ACTING BOROUGH CLERK TO ADVERTISE FOR BIDS
2016 ROAD PROGRAM**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey upon the recommendation of the Borough Engineer, Christopher Statile Associates, that the plans and specifications for:

YEAR 2016 ROAD PROGRAM

Are hereby approved and the Acting Borough Clerk is hereby authorized to advertise for bids.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16131**

RESOLUTION AUTHORIZING THE APPOINTMENT OF DENISE KOHAN AS ACTING MUNICIPAL CLERK FOR THE BOROUGH OF HILLSDALE AND AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT ON BEHALF OF THE BOROUGH OF HILLSDALE WITH DENISE KOHAN TO SERVE AS ACTING MUNICIPAL CLERK

WHEREAS, the Borough wishes to retain the services of Denise Kohan to serve as Acting Municipal Clerk for the Borough of Hillsdale; and,

WHEREAS, Denise Kohan wishes to serve in the position of Acting Municipal Clerk and to enter into an Employment Agreement to perform such duties with the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that Denise Kohan is hereby appointed Acting Municipal Clerk for the Borough of Hillsdale effective June 1, 2016 through December 31, 2016 with a salary of \$57,000.00 (Fifty-seven thousand dollars).

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Borough wishes to enter into an Employment Agreement with Denise Kohan to serve as Acting Municipal Clerk and authorizes the Mayor to execute said Agreement on behalf of the Borough.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16132**

**AUTHORIZING THE AGREEMENT WITH DONALD J. ORIOLO REGARDING THE
PLANNING BOARD RESOLUTION OF NOVEMBER 27, 2012 AND THE
DEMOLITION OF IMPROVEMENTS ON 23 RUCKMAN AVENUE**

WHEREAS, the Planning Board of the Borough of Hillsdale heard Application PZ-23-11 of Donald J. Oriolo (hereinafter "Oriolo") regarding a subdivision on his property on Block 2004, Lots 2 and 11, more commonly known as 23 Ruckman Road and 8 Meadow Drive; and

WHEREAS, the Planning Board approved the subdivision by Resolution adopted on November 27, 2012, with conditions that he remove the improvements on Lot 2.01, Block 2004; and

WHEREAS, Oriolo has not removed said improvements, in accordance with the November 27, 2012 Resolution; and

WHEREAS, Oriolo is under contract to sell the premises at 38 Rawson Road, Hillsdale, New Jersey and will require a Certificate of Occupancy; and

WHEREAS, the Borough has determined the need for a formal Agreement specifying the responsibilities of Oriolo with regard to this property, and same has been created.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that Mayor Frank is hereby authorized to sign said Agreement and all other appropriate Borough professionals, employees, elected, and appointed officials are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said Agreement.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16133**

**RESOLUTION FOR THE HILLSDALE POLICE DEPARTMENT TO ACQUIRE
DEMILITARIZED EQUIPMENT UTILIZING THE 1033 PROGRAM**

WHEREAS, the 1033 Program was created by the National Defense Authorization Act of Fiscal Year 1997 as part of the U.S. Government's Defense Logistics Agency Disposition Services (DLA) to transfer excess military equipment to civilian law enforcement agencies; and

WHEREAS, pursuant to Resolution 15239, dated November 10, 2015, The Borough of Hillsdale Council finds that Hillsdale Police Department may request and acquire any Demilitarization (DEMIL) A (non-controlled) property in the RTD system without restriction, and certain DEMIL B thru H (controlled) property in the RTD system without restriction and additional resolution from the Board; and

WHEREAS, the program has provided an inventory of available items including the following:

- 281 – Humvee – DTID: W90NHW53450004
- 282 – LMTV (HIGH WATER TRANSPORT UNIT) – DTID: SX12136131D001
- LT1- LIGHT TOWER- DTID: HT001860971000 S/N 4GNLT09148B906447
- LT2 –LIGHT TOWER – DTID: HT001860971000 : S/N NOT LEGIBLE

WHEREAS, the Police Department of the Borough of Hillsdale desires to accept the above, to be utilized as needed, under the terms of the 1033 program.

BE IT FURTHER RESOLVED that the Borough of Hillsdale Council shall be in accordance with all terms, conditions, and requirements set forth by the New Jersey Office of Emergency Management- Law Enforcement Support Office State Plan of Operations and Memorandum of Agreement

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16134**

**RESOLUTION TO APPROVE THE PLENARY RETAIL DISTRIBUTION LICENSE
RENEWAL FOR HILLSDALE BOTTLE KING (T/A BOTTLE KING DISCOUNT LIQUORS)
FOR 2016-2017**

WHEREAS, The Acting Municipal Clerk is submitting the following Plenary Retail Distribution License Renewal Application for renewal approval for the license renewal term of 2016-2017;

Lic# 0227-44-003-006 Hillsdale Bottle King, Inc. 377 Washington Avenue
t/a Bottle King Discount Liquors

WHEREAS, The Mayor and Council of the Borough of Hillsdale, has no objection to the renewal of this license and is not aware of any circumstances that would prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED, that the Acting Borough Clerk is hereby authorized to sign and deliver said license on behalf of the Borough of Hillsdale.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16135**

**RESOLUTION TO APPROVE THE PLENARY RETAIL DISTRIBUTION LICENSE
RENEWAL FOR SHOP RITE LIQUORS OF HILLSDALE FOR 2016-2017**

WHEREAS, The Acting Municipal Clerk is submitting the following Plenary Retail Distribution License Renewal Application for renewal approval for the license renewal term of 2016-2017;

Lic# 0227-44-005-007 Shop Rite Liquors of Hillsdale 372 Broadway

WHEREAS, The Mayor and Council of the Borough of Hillsdale, has no objection to the renewal of this license and is not aware of any circumstances that would prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED, that the Acting Borough Clerk is hereby authorized to sign and deliver said license on behalf of the Borough of Hillsdale.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16136**

**RESOLUTION TO APPROVE THE PLENARY RETAIL DISTRIBUTION LICENSE
RENEWAL FOR DYNASTY CHINESE RESTAURANT, INC. (A/K/A GOLDEN DYNASTY)
OF HILLSDALE FOR 2016-2017**

WHEREAS, The Acting Municipal Clerk is submitting the following Plenary Retail Distribution License Renewal Application for renewal approval for the license renewal term of 2016-2017;

Lic# 0227-33-002-004 Dynasty Chinese Restaurant 295 Kinderkamack Road

WHEREAS, The Mayor and Council of the Borough of Hillsdale, has no objection to the renewal of this license and is not aware of any circumstances that would prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED, that the Acting Borough Clerk is hereby authorized to sign and deliver said license on behalf of the Borough of Hillsdale.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16137**

**RESOLUTION AUTHORIZING SOMERSET COUNTY COOPERATIVE PRICING
SYSTEM BID #2-SOCCP**

SERVICE/COMMODITY: Traffic Control Signs, Supports, Hardware & Safety Devices

WHEREAS, the Borough of Hillsdale is a member of the Somerset County Cooperative Pricing System and desires to use the Co-Op for the purchase of Traffic Control Signs, Supports, Hardware & Safety Devices; and

WHEREAS, the Somerset County Cooperative Pricing System (BID #2-SOCCP), awarded to Garden State Highway Products, 1740 E Oak Road, Vineland, NJ 08361 for the purchase of said Traffic Control Signs, Supports, Hardware & Safety Devices; and

WHEREAS, the Contract Period is through December 31, 2016; and

NOW THEREFORE, BE IT RESOLVED, that the Borough of Hillsdale authorizes the purchase of Traffic Control Signs, Supports, Hardware & Safety Devices under the Somerset County Cooperative Pricing System (BID #2-SOCCP) in the contract amount not to exceed \$30,000.00.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: June 8, 2016

Jonathan M. DeJoseph, CMFO
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16138**

**AUTHORIZE THE MAYOR TO EXECUTE MUNICIPAL SNOW PLOW
AGREEMENT WITH THE COUNTY OF BERGEN**

WHEREAS, The Board of Chosen Freeholders of the County of Bergen is authorized by N.J.S.A. 27:16 33, to cause snow to be plowed from the County owned or County controlled roads; and

WHEREAS, it is the desired plan of the County to employ the services of the Municipality for snow plow operations on county roads located within the Municipality for a period of two snow seasons.

NOW, THEREFORE, for the consideration hereinafter stated, the parties hereto agree as to agreement for years 2016-2018.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Borough wishes to enter into an Agreement with the County of Bergen and authorizes the Mayor to execute said Agreement on behalf of the Borough.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16139**

**AUTHORIZING THE ACTING BOROUGH CLERK TO ADVERTISE FOR BIDS
TO PROVIDE A NON-EXCLUSIVE LEASE TO PERMIT PARKING IN THE
BOROUGH OWNED “WEST LOT” (BLOCK 1105 LOT 2) ON SUNDAYS
DURING THE MONTH OF SEPTEMBER AND OCTOBER 2016**

WHEREAS, the Borough of Hillsdale maintains a parking lot within the Borough which is more commonly known as the “West Lot” for public parking purposes: and

WHEREAS, The Governing Body desires to Lease the “West Lot” to persons interested in securing parking on Sundays in the months of September and October, 2016:

WHEREAS, any such Lease will require public bidding and full compliance with the Local Public Contract’s Law (NJSA 40A:11-1, et seq.)

NOW THEREFORE, BE IT RESOLVED, the Acting Borough Clerk is authorized to prepare bid documents and advertise for bids for the non-exclusive use of the Borough owned “West Lot” located at 425 Hillsdale Avenue; Block 1105 Lot 2 for parking on Sundays only during the months of September and October, 2016.

NOW THEREFORE, BE IT RESOLVED, that all such bid documents shall specify a minimum bid price of \$600.00 per day and such other conditions that in the determination of the Borough Staff and Professionals is required.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16140**

**A RESOLUTION APPOINTING FRANK SCARPATI TO
THE POSITON OF ACTING DPW FOREMAN**

WHEREAS, Frank Scarpati (“Employee”) is employed by the Borough of Hillsdale (“Employer”) as a Laborer in the Hillsdale Department of Public Works (“DPW”); and

WHEREAS, there was a temporary vacancy in the position of DPW Foreman; and

WHEREAS, Employee has been assigned to the position of Acting Foreman commencing as of April 27, 2016 until May 31, 2016; and

WHEREAS, pursuant to Article XXVI of the Collective Bargaining Agreement between Employer and Teamsters Local 125, Employee is entitled to receive a pay differential for such time as he serves in the position of Acting Foreman.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that Employee, commencing on April 27, 2016 and continuing until May 31, 2016 in the position of Acting Foreman of the DPW, shall be paid at an annual salary rate of \$70,000.00 (Seventy Thousand Dollars) prorated only for the specified period.

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator/Chief Financial Officer and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16140**

**A RESOLUTION APPOINTING FRANK SCARPATI TO
THE POSITON OF ACTING DPW FOREMAN**

WHEREAS, Frank Scarpati (“Employee”) is employed by the Borough of Hillsdale (“Employer”) as a Laborer in the Hillsdale Department of Public Works (“DPW”); and

WHEREAS, there was a temporary vacancy in the position of DPW Foreman; and

WHEREAS, Employee has been assigned to the position of Acting Foreman commencing as of April 27, 2016 until May 31, 2016; and

WHEREAS, pursuant to Article XXVI of the Collective Bargaining Agreement between Employer and Teamsters Local 125, Employee is entitled to receive a pay differential for such time as he serves in the position of Acting Foreman.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that Employee, commencing on April 27, 2016 and continuing until May 31, 2016 in the position of Acting Foreman of the DPW, shall be paid at an annual salary rate of \$70,000.00 (Seventy Thousand Dollars) prorated only for the specified period.

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator/Chief Financial Officer and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 16141

GOVERNING BODY CERTIFICATION OF THE 2015 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Borough Council of the Borough of Hillsdale, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: May 3, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF BERGEN

We, members of the governing body of the Borough of Hillsdale of, in the County of Bergen, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Borough Council of the Borough of Hillsdale in the county of Bergen;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2015;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

**BOROUGH OF HILLSDALE
RESOLUTION 16142**

CORRECTIVE ACTION PLAN 2015 AUDIT

WHEREAS, the 2015 Annual Audit of the Borough of Hillsdale, conducted by Garbarini & Co., P.C., contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Chief Financial Officer; and

WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditors;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, that the Corrective Action Plan for the 2015 Annual Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Acting Borough Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the Division of Local Government Services.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

***Finding 2015-001**

Our audit revealed expenditures in excess of available appropriations in the Swim Pool Operating Fund and Trust Fund Reserves.

Criteria or Specific Requirement- N.J.S.A. 40A:4-57.

Condition- 2015 expenditures in the Swim Pool Operating Fund and Trust Fund Reserves exceeded available appropriations.

Context- Expenditures exceeded available appropriations by \$1,680.94 in the Swim Pool and \$779.79 in the Trust Fund.

Effect - Funds were expended in excess of available appropriations resulting in a deferred charge which is required to be raised in the subsequent year's budget.

Cause- Proper procedures, specifically approval of budget transfers or review of available balances, were not followed to ensure that approved appropriations were made available prior to incurring 2015 expenditures.

Recommendation – Budget transfers and or modifications be made to the Swim Pool Operating Fund prior to the over-expenditure available appropriations. Over-expenditure of Trust Fund Reserves be avoided.

Management's Response- Management has reviewed this finding and has indicated that corrective action has been developed and implemented to address this finding. Ongoing revenue and appropriations will be evaluated to ensure appropriation are within the adopted budget. Furthermore blanket purchase orders are issued to properly encumber funds based upon current awarded contracts.

Finding 2015-002

The Borough did not update its fixed asset inventory for 2015.

Criteria or Specific Requirement- N.J.A.C. 5:30-5.6 and Technical Accounting Directive 85-2

Condition- A fixed asset inventory was not available for audit for the year ended December 31, 2015.

Context- The last fixed asset inventory completed was as of December 31, 2014 by an outside firm.

Effect - The Schedule of Fixed Assets could not be updated for equipment values as of December 31, 2015.

Cause- The Borough did not contact the outside firm to update the fixed assets.

Recommendation – A complete fixed asset inventory should be completed and updated annually. All fixed assets should be tagged and the corresponding tag number should be reflected on the fixed asset list.

Management's Response- The Borough will consult with an outside firm in order to complete a fixed asset accounting inventory.

***15-03 FINDING:**

Monthly reports were not prepared by the Swim Pool personnel and reconciled to the Treasurer's receipts.

RECOMMENDATION:

Monthly reports be prepared by Swim Pool personnel and reconciled to the Treasurer's receipts.

Management's Response- Monthly reports will be prepared by Swim Pool personnel and reconciled to the Treasurer's receipts.

***15-04 FINDING:**

Our audit of grants receivables in the Current and General Capital Fund revealed numerous balances which appear old and inactive.

RECOMMENDATION:

Appropriate action be taken to clear of record the grants receivables in the Current Fund and General Capital Fund.

Management's Response- The Borough is in the process of evaluating grants receivables in the Current and General Capital Fund. It is anticipated that by the end of the month any open grant balances of completed projects will be canceled. The Borough is also actively pursuing reimbursement of the 2013 Bergen County ADA ramp grant receivable in the amount of \$152,758.98.

***15-05 FINDING:**

Our audit of the Public Assistance Trust Fund revealed that GA-12 state report (Statement of Refunds Report) did not reflect refunds of security deposits. The GA-12 reports were not generated and submitted to the NJ Division of Family Development.

RECOMMENDATION:

Public Assistance GA-12 state reports should be generated monthly and submitted to the NJ Division of Family Development. All refunds and voided checks should be reflected on this report.

Management's Response- The Borough will work with the Welfare Director to submit monthly generated Public Assistance GA-12 state reports and submit it to the NJ Division of Family Development. All refunds and voided checks should be reflected on this report.

***15-06 FINDING:**

Our audit revealed that one vendor for electrical services exceeded the bid threshold and was not advertised for bid. Our audit of emergency contract awards revealed written notification of the award was

not filed and the contract award was not approved by resolution of the governing body for library elevator contract.

RECOMMENDATION:

That all contracts that are above the bid threshold be bid in accordance with the Local Public Contract Law. Written notification of the existing emergency be obtained and emergency contract awards in excess of the bid threshold be approved by resolution of the governing body.

Management's Response- The Borough currently has a Full Time CMFO-Administrator and Qualified Purchasing Agent that will strive to be in compliance with the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. Purchases above \$6,000 will require at least three quotes based upon N.J.S.A. 40A:11-6.1(a). Purchases above \$17,500 will be awarded by the Mayor and Council via a resolution. If a true emergency exists a resolution will be presented to the Mayor and Council for adoption to properly declare an emergency. Then the approved resolution will be provided to the New Jersey Division of Local Government Services

15-07 FINDING:

Our audit revealed that proof of insurance was not on file for the two employees which were issued health insurance waiver payments.

RECOMMENDATION:

Proof of insurance is required to be maintained on file for all employees that receive health insurance waiver payments.

Management's Response- The Borough now requires with any health insurance waiver request, verification that the employee(s) has coverage with proof of a valid health insurance card.

15-08 FINDING:

During the audit of payroll, it was discovered that several timecards for hourly pay and or overtime did not contain the required employee or supervisor authorizing signatures.

RECOMMENDATION:

All timecards for hourly pay and or overtime contain the required employee and supervisor authorizing signatures.

Management's Response- The Borough now requires timecards for hourly pay and or overtime contain the required employee and supervisor authorizing signatures.

15-09 FINDING:

Termination and hire dates were not accurate in the payroll system. As a result, a proper audit of terminated employees could not be completed.

RECOMMENDATION:

The payroll system be corrected to include the correct hire and termination dates for all employees.

Management's Response- The Borough has corrected the payroll system to include the correct hire and termination dates for all employees.

15-10 FINDING

The CFO did not submit the "Drive Sober- Year End Crackdown Grant" for Chapter 159 as an additional amount of revenue and appropriation to the Division of Local Government Services for approval. However, the grant was received and expended appropriately.

RECOMMENDATION:

All Chapter 159's for grant budget amendments, must be submitted to the Division of Local Government Services for approval.

Management's Response- The Borough Mayor and Council will approve all Chapter 159's grant budget amendments. Then it will be submitted to the New Jersey Division of Local Government Services, for approval.

* Reported from prior year's audit

**BOROUGH OF HILLSDALE
RESOLUTION 16143**

**AUTHORIZING THE AGREEMENT WITH CALIBER BUILDERS, INC. /
GOLDEN ORCHARDS ASSOCIATES, L.P.**

WHEREAS, Caliber Builders Inc. made application to the Planning Board of the Borough of Hillsdale ("Planning Board") for preliminary site plan approval and conditional use approval pertaining to property owned by Golden Orchards Associates, L.P. (Caliber Builders Inc. and Golden Orchards Associates, L.P. are collectively referred to herein as "Caliber") known as Block 506, Lot 1 on the current tax assessment map of the Borough of Hillsdale and Block 2101, Lots 3 and 7, on the current tax assessment map of the Township of Washington (the "Property"), which Property is located at the corner of Ell Road and Pascack Road, for a project that involves a 37 unit active adult community, with 31 of the units proposed wholly within the Borough of Hillsdale and the remaining 6 units located in both the Borough of Hillsdale and Washington Township ("Project"); and

WHEREAS, by Resolution adopted January 29, 2008, the Planning Board of the Borough of Hillsdale granted preliminary site plan approval and conditional use approval; and

WHEREAS, on or about July 2015, the Applicant filed an application for final site plan approval, which, the Planning Board approved and memorialized a Resolution on May 23, 2016 (the "Resolution"); and

WHEREAS, Caliber's NJDEP Stream Encroachment Permit, and related NJDEP permits, for the Project will expire on June 30, 2016 unless Caliber completes the tree clearing on the Property in accordance with and subject to the Final Site Plans approved by the Planning Board and NJDEP; and

WHEREAS, Caliber has posted a letter of credit with the Borough Clerk to secure performance of Caliber's compliance with the Resolution, the Borough's Ordinances, and to provide for maintenance and stabilization of the Property in the event of the failure of the overall Project to proceed in a timely manner as a result of appeal or any other reason whatsoever; and

WHEREAS, the Mayor and Council have determined the need for a formal Agreement permitting Caliber to immediately commence and complete tree clearing on the Property subject to the specific terms and conditions.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that Mayor Frank is hereby authorized to sign said Agreement and all other appropriate Borough professionals, employees, elected, and appointed officials are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said Agreement.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
 Denise Kohan
 Acting Municipal Clerk

 Douglas Frank
 Mayor

BOROUGH OF HILLSDALE
RESOLUTION 16144

**AUTHORIZE AGREEMENT WITH BERGEN MUNICIPAL
EMPLOYEE BENEFITS FUND (DENTAL)**

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the Bergen Municipal Employee Benefits Fund, hereafter referred to as "GATEWAY BMED FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the GATEWAY BMED FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GATEWAY BMED FUND;

WHEREAS, the governing body of the Borough of Hillsdale, hereinafter referred to as "LOCAL UNIT" has determined that membership in the GATEWAY BMED FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the GATEWAY BMED FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type of coverage:
 - a.) Dental Insurance as defined pursuant to N.J.S.A. 17B:17-4, the GATEWAY BMED FUND's Bylaws, and Plan of Risk Management.
 - b.) Delta Dental PPO plus Premier/Advantage Program.
 - c.) Delta Dental PPO, optional Plan.
- iii. Adopts and approves the GATEWAY BMED FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GATEWAY BMED FUND as required by the GATEWAY BMED FUND's Bylaws, and to deliver these documents to the GATEWAY BMED FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the GATEWAY BMED FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.

- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: June 8, 2016

Jonathan M. DeJoseph, CMFO

Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16145**

**RESOLUTION AUTHORIZING CHRISTOPHER STATILE, P.A. AND THEIR
SUBCONSULTANT, THE ENVIRONMENTAL GROUP TO PERFORM QUALITY AIR TESTS
AT THE HILLSDALE LANDFILL (A/K/A CENTENNIAL FIELD)**

WHEREAS, under the Borough's Air Quality Permit, PCP 150001, the Borough is required to sample air in the 21 passive vents to substantiate the assumptions made under the filing of the permit to discharge any air contaminants directly into the atmosphere; and

WHEREAS, sampling requires that a protocol be submitted and approved by the State Bureau of Technical Services as well as quarterly air sampling of the vents; and

WHEREAS, sampling will be undertaken by Christopher Statile, P.A. and their subconsultant, the Environmental Group; and

WHEREAS, the services for each round of quarterly testing is a proposed fee of \$24,000.00 and;

THEREFORE, BE IT RESOLVED that the recommendation to award the contract for NJDEP Air Quality Permit PCP 150001 Methane Testing – T Vents at the Hillsdale Sanitary Landfill (A/K/A Centennial Field) to Christopher Statile, P.A., 3 Fir Court, Oakland, New Jersey 07436 and in the amount of \$24,000.00.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: June 8, 2016

Jonathan M. DeJoseph, CMFO

Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: May 10, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

CHRISTOPHER P. STATILE, P.A.

PROFESSIONAL ENGINEERS AND PLANNERS
DESIGN CONSULTANTS

CPSTATILE@AOL.COM

3 FIR COURT
OAKLAND, NJ 07436
TELEPHONE (201) 337-7470
FAX (201) 337-7599

NEW YORK

June 2, 2016

Jonathan DeJoseph, Borough Administrator
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, NJ 07642

Regarding: **Borough of Hillsdale Sanitary Landfill, Air Quality Permit PCP 150001
Methane Testing – T Vents**

Dear Mr. DeJoseph:

Under the Borough's Air Quality Permit, the Borough is required to sample air in the 21 passive vents to substantiate the assumptions made under the filing of the permit to discharge any air contaminants directly into the atmosphere.

The sampling requires that a "protocol" be submitted and approved by the State Bureau of Technical Services as well as quarterly air sampling of the vents. The first round of sampling must be undertaken with 30 days approval of the protocol.

For the required sampling we will undertake the work with our subconsultant - The Environmental Group - on behalf of the Borough. There may be some one-time up front work to be performed by the Borough DPW to provide small access ports (holes) in the side of the vent stacks for insertion of the gas detection and velocity measuring equipment.

For the above services for each round of quarterly testing, we proposed a fee of \$24,000.00.

Our subconsultant is currently working with Robert Heil of the NJCEP Regional Enforcement Office to reduce the sampling need. Previously Mr. Heil said that sampling the two ports in the passive vent manifold would be sufficient versus all of the passive vent stacks. However, he is still requiring that the wind turbine stacks be sampled. We will work with you to reduce the sampling need as soon as we receive the first results as this is a great burden to the Borough. If the sampling needs are reduced prior to the first sampling round, we will amend this proposal accordingly.

Very Truly Yours

C.P. STATILE, P.A.

(original signed)

Christopher P. Statile, P.E.
Borough Engineer

CPS/mr
1120.093

**BOROUGH OF HILLSDALE
RESOLUTION 16146**

**A RESOLUTION CANCELING THE APPROVED AND FUNDED, BUT
UNEXPENDED, BALANCES OF THE GENERAL CAPITAL FUND,
CURRENT FUND AND GRANTS RECEIVABLE WITH THE
INTENTION OF REPURPOSING THE FUNDS**

WHEREAS, certain General Capital Improvements, Current Fund and Grant appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Surplus, and unused debt authorizations or grant awards may be canceled; and

SCHEDULE OF GRANTS RECEIVABLE - FEDERAL AND STATE GRANT FUND - CANCELED

<u>Grant</u>	<u>Canceled</u>
Green Communities	3,000.00
Stormwater Management Grant	4,941.00
Canceled against reserves:	\$ 7,941.00

APPROPRIATED RESERVES FOR GRANTS - FEDERAL AND STATE GRANT FUND - CANCELED

<u>Grant</u>	<u>Cancel</u>
CDBG - 2012	10,225.00
Association of NJ Environmental Commission	91.74
JIF Safety Committee Award	1,543.51
Bergen County Rifles	7,691.00
Stormwater Management	7,629.00
Safety Committee Awards	2,571.00
Green Communities	3,000.00
	\$ 32,751.25
Receivables Canceled (above):	(7,941.00)
Cancel to Fund Balance:	\$ 24,810.25

SCHEDULE OF GRANTS RECEIVABLE - CANCELED

	Grants	
Grant	Canceled	
New Jersey Department of Transportation:		
Ralph Avenue	\$ 11,479.00	O
Bergen County Open Space		
Centennial Field Handicap Access & Bicycle Path	6,048.00	R
Memorial Field	42,701.00	R
St. Nicholas Park	33,386.00	R
County of Bergen		
ADA Improvements	2,097.00	R
	\$ 95,711.00	
Pledged to:		
Ordinance	\$ 11,479.00	O
Reserve for Grants Receivable	84,232.00	R
	\$ 95,711.00	

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS - CANCELED

Ord. No.	Improvement Description	Canceled
03-1	Acquisition of Real Property for Open Space and Recreation	\$ (71,535.25) FUNDED
03-9	Various Capital Improvements	(499.21) FUNDED
04-21	Various Capital Improvements	(15,153.37) FUNDED
06-14	Acquisition of a Fire Pumper Truck	(1,673.28) FUNDED
07-27	Various Capital Improvements	(2,732.00) AUTHORIZED NOT ISSUED
09-15	Various Capital Improvements	(82,139.00) AUTHORIZED NOT ISSUED
		(242,564.00) FUNDED
10-10	Resurfacing of Wierimus Lane	(5,247.70) AUTHORIZED NOT ISSUED
10-13	Resurfacing of Various Roads	(104,807.83) FUNDED
11-14	2011 Road/Curb/Sidewalk/Drainage Improvement Program	(11,479.00) RECIEVABLE
		(72,169.49) FUNDED
12-12	Municipal Improvements	(3,117.00) FUNDED
		<u>\$ (613,117.13)</u>
		(90,118.70) AUTHORIZED NOT ISSUED CANCELED
		(11,479.00) CANCELED AGAINST RECEIVABLE
		<u>(511,519.43) CANCELED TO CAPITAL SURPLUS</u>
		(613,117.13)

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>Ord.</u>	<u>Improvement Description</u>	<u>Canceled</u>
<u>No.</u>		
07-27	Various Capital Improvements	\$ 2,732.00
09-15	Various Public Improvements	\$ 82,139.00
10-10	Resurfacing of Wierimus Lane	\$ 5,247.70
Canceled against ordinances:		\$ 90,118.70

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the above unexpended and dedicated balances of General Capital Appropriations, Current Fund Appropriations and Grant appropriations be canceled.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
 Denise Kohan
 Acting Municipal Clerk

 Douglas E. Frank
 Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16147**

**AUTHORIZING THE BOROUGH OF HILLSDALE TO
RETAIN THE SERVICES OF SPECIAL COUNSEL FOR ALL MATTERS
CONCERNING WASTE MANAGEMENT OF NJ, INC'S "APPLICATION
FOR A SOLID WASTE FACILITY PERMIT - PERMIT RENEWAL"**

WHEREAS, Waste Management of NJ, Inc. has made an application for a permit renewal for the Solid Waste Facility in Hillsdale, Facility ID Number 133484 ; and

WHEREAS, the solid waste facility has been closed for some time, portions have been leased and there is considerable concern expressed by the Governing Body that a permit extension is unnecessary and not in the best interest of the residents of the Borough of Hillsdale; and

WHEREAS, The Borough desires to oppose this permit renewal; and

WHEREAS, it is in the Borough's best interest to obtain special counsel to represent the Borough in this opposition; and

WHEREAS, the required professional planning services to be rendered are "professional services" and are therefore exempt from public bidding requirements; and

WHEREAS, Philip J. Morin III, Esq. (hereinafter, "Morin") of the firm Florio Perrucci Steinhardt & Fader, LLC, has submitted a proposed budget for said legal services;

WHEREAS, the Borough is desirous of hiring Morin with the limitation that his fees not exceed \$20,000.00.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, that it does hereby retain Morin under the terms of his Proposal, and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute all necessary documents to retain Morin in accordance with the Proposal.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: June 8, 2016

Jonathan M. DeJoseph, CMFO
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16148**

APPOINTING COMMUNITY DEVELOPMENT REPRESENTATIVES

WHEREAS, The Borough of Hillsdale has entered into a 3-year Cooperative Agreement for the Fiscal Years 2015, 2016, 2017 with the County of Bergen, Community Development Block Grant; and

WHEREAS, under Section a-1.b of said Agreement, there is the establishment of Committees consisting of two representatives from each participating municipality; and

WHEREAS, the Governing Body and the Chief Executive of each participating agency shall make one appointment each for the term July 1, 2016 to June 30, 2017; and

WHEREAS, alternates may be appointed in the same manner as set forth above and shall have the same powers in the absence of the designated representatives;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor hereby appoints:

Administrator as Regular CD Committee Member; and
John Ruocco as Alternate CD Committee Member

BE IT FURTHER RESOLVED, THAT THE GOVERNING Body hereby appoints:

Frank Pizzella as Regular CD Committee Member; and
Chris Looes as Alternate CD Committee Member;

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Hillsdale that a certified copy of this resolution be forwarded to the County of Bergen, Community Development, One Bergen County Plaza, 4th Floor, Hackensack, NJ 07601.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16149**

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$5,000.00 which item is now available as revenue from the New Jersey Division of Highway Traffic Safety.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Click It or Ticket - \$5,000.00

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$5,000.00 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Click It or Ticket - \$5,000.00

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the New Jersey Division of Highway Traffic Safety, which were not available at the time of the adoption of the 2016 budget.

NOW BE IT RESOLVED, that the Certified Municipal Finance Officer will submit an electronic copy of this adopted resolution to the Division of Local Government Services for approval.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: June 8, 2016

Jonathan M. DeJoseph, CMFO
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: May 3, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16150**

AUTHORIZING THE AGREEMENT WITH FRANK AND ERICA BELASIC

WHEREAS, the Borough owns an Easement across the property known as Block 107, Lot 17, and commonly known as 3 Ridge Court, (hereinafter, the "Property") which property is owned by John and Patricia Gannon (hereinafter, "Gannon"); and

WHEREAS, in 2008, Gannon constructed an addition to this home on the Property which was located outside the easement but which intruded on the air space above the easement area due to structural overhangs; and

WHEREAS, at that time, an Agreement was entered between Gannon and the Borough setting forth their respective rights and responsibilities as to the aforesaid easement; and

WHEREAS, Gannon is currently in contract to sell the Property to Frank and Erica Belasic (hereinafter, "Belasic"); and

WHEREAS, the Borough desires to continue the Agreement and Belasic desires various amendments to the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that Mayor Frank is hereby authorized to sign an amended Agreement regarding the Property, once said Agreement is in a format acceptable to the Borough Attorney, and all other appropriate Borough professionals are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said Agreement.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16151**

**RESOLUTION TO APPROVE THE PLENARY RETAIL DISTRIBUTION LICENSE
RENEWAL FOR 4 PALMS LLC. (A/K/A THE CORNERSTONE) OF HILLSDALE
FOR 2016-2017**

WHEREAS, The Acting Municipal Clerk is submitting the following Plenary Retail Distribution License Renewal Application for renewal approval for the license renewal term of 2016-2017;

Lic# 0227-33-007-014

4 Palms LLC
(A/K/A The Cornerstone)

84-88 Broadway

WHEREAS, The Mayor and Council of the Borough of Hillsdale, has no objection to the renewal of this license and is not aware of any circumstances that would prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED, that the Acting Borough Clerk is hereby authorized to sign and deliver said license on behalf of the Borough of Hillsdale.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 16152

**RESOLUTION TO APPROVE THE PLENARY RETAIL DISTRIBUTION LICENSE
RENEWAL FOR DOMANI GRILL (D/B/A BENSI HILLSDALE) OF HILLSDALE
FOR 2016-2017**

WHEREAS, The Acting Municipal Clerk is submitting the following Plenary Retail Distribution License Renewal Application for renewal approval for the license renewal term of 2016-2017;

Lic# 0227-33-001-007

Domani Grill
(D/B/A Bensi Hillsdale)

387 Washington Avenue

WHEREAS, The Mayor and Council of the Borough of Hillsdale, has no objection to the renewal of this license and is not aware of any circumstances that would prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED, that the Acting Borough Clerk is hereby authorized to sign and deliver said license on behalf of the Borough of Hillsdale.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16153**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege *Future Sanitation; PBA Contracts*
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: June 8, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor