

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

01.03.2016
RE-ORGANIZATION MEETING
AGENDA OF THE BOROUGH COUNCIL
BOROUGH OF HILLSDALE
JANUARY 3, 2016~1:00 P.M.

OPEN MEETING:

Frank Pizzella, Council President

FLAG SALUTE:

Frank Pizzella, Council President

INVOCATION:

Pastor Brian Neville

OPEN PUBLIC MEETING STATEMENT:

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 3rd day of January, 2016. Public Notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The Fire Exits are located through the doors to your left. Proceed through the lobby and exit the building either right or left. Please silence all cell phones and pagers.

RECOGNITION OF DIGNITARIES:

Frank Pizzella, Council President

ADMINISTERING OATH OF OFFICE:

Douglas Frank – Mayor	Term ending 12/31/19	Jocelyn Frank Panicali, Esq
Scott Karcich – Councilmember	Term ending 12/31/18	Assembly Women Holly Schepisi
Abby Lundy – Councilmember	Term ending 12/31/18	Notary Public – Denise Kohan

ROLL CALL OF 2016 HILLSDALE MUNICIPAL COUNCIL:

Mayor Douglas Frank
Councilmember Anthony DeRosa
Councilmember Scott Karcich
Councilmember Chrisoula Looes
Councilmember Abby Lundy
Councilmember Frank Pizzella
Councilmember John Ruocco

STATE OF THE BOROUGH ADDRESS:

Mayor Doug Frank

COUNCIL REMARKS:

NOMINATION AND ELECTION OF COUNCIL PRESIDENT:

I now ask for a nomination put forward to be elected as Council president for the year 2016.

Nomination has been made for: _____

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Deputy Borough Clerk Kohan administers the Oath of Office to the Council President.

BOROUGH ATTORNEY: *(Mayor appointment with advice and consent) (R16011)*

Mayor Frank presents the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield, NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to the Borough Attorney

BY~LAWS OF THE BOROUGH COUNCIL:

Mayor Frank proposes the adoption of By-Laws for the Hillsdale Borough Council for the year 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

APPOINTMENTS: none

PROCLAMATION: none

COUNCIL COMMITTEES:

Mayor Frank announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2016.
(With advice and consent of Council)

Ambulance	Anthony DeRosa	Chris Looes	John Ruocco
Building/Zoning	Chris Looes	Frank Pizzella	Scott Karcich
Economic Growth & Business Development	Frank Pizzella	Anthony DeRosa	John Ruocco
Finance	John Ruocco	Abby Lundy	Frank Pizzella
Fire Department	Scott Karcich	Anthony DeRosa	John Ruocco
Police Department/OEM	John Ruocco	Scott Karcich	Frank Pizzella
Public Works	Scott Karcich	Chris Looes	Abby Lundy
Real Estate/Open Space	Frank Pizzella	Chris Looes	Abby Lundy
Shared Services	Abby Lundy	John Ruocco	Anthony DeRosa

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Mayor Frank announces the proposed **SPECIAL COMMITTEES** for the year 2016.

Public Relations & Social Media	Scott Karcich, Anthony DeRosa
Flood and Disaster Committee ~ (OEM)	Mayor, Police Chief, Fire Chief, Ambulance Captain, OEM Director, Board of Health President, Environmental Chair, Red Cross
Historic Preservation	Frank Pizzella
Insurance Fund	Chris Looes
Insurance Liaison	Administrator/Chris Looes
Liaison to Government Agencies	Mayor
Negotiation Committee	Mayor, John Ruocco, Scott Karcich, Administrator
Power and Energy	Administrator, Scott Karcich
Ordinance Review	Frank Pizzella, Scott Karcich

Motion to record _____ Second: _____
 Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Mayor Frank announces the proposed **COUNCIL LIAISONS** for the year 2016.
(with advice and consent of Council)

Board of Education: <i>Regional</i>	Anthony DeRosa
<i>Local</i>	Frank Pizzella
Board of Health	Chris Looes
Environmental Commission	Frank Pizzella
Library	Abby Lundy
Planning Board	Frank Pizzella
Recreation	Anthony DeRosa
Senior Citizens	John Ruocco
Swimming Pool Commission	Abby Lundy
Local Assistance Board	Chris Looes

Motion: _____ Second: _____
 Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

FIRE DEPARTMENT OFFICERS:

Mayor Frank presents the names of the following 2016 Officers of the Hillsdale Fire Department:

2016 BOARD OF FIRE OFFICERS	
Chief	James Domville
Deputy Chief	Patrick Doody
Senior Captain	Thomas Kelley
Junior Captain	Jason DeGise
1 st Lieutenant	Matthew Buesser

2 nd Lieutenant	Tim Van Riper
3 rd Lieutenant	Vacant at this time
4 th Lieutenant	Vacant at this time
2016 ASSOCIATION OFFICERS	
President	Peter Hard
Vice President	Paul Muller
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to approve, receive and file _____ Second: _____
 Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

POLICE DEPARTMENT:

Mayor Frank presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2016 as recommended by Police Chief Francaviglia:

**2016
 POLICE DEPARTMENT PERSONNEL APPOINTMENTS**

CHIEF ROBERT FRANCAVIGLIA	PTL. TRAVIS WOODS
CAPT. SEAN SMITH	PTL. GERMAN DECENA
SGT. JOSEPH MAZZEO	PTL. BRIAN CONSIDINE
SGT. DANIEL MCLAUGHLIN	DISP./MAT KIMBERLY HAFFLER
SGT. JOHN CARTY	DISP./MAT ALEXANDRA VERGNES
SGT. CHRIS DONALDSON	P/D DISP. KELLIE GOODELL
DET/SGT. ADAM HAMPTON	P/D KELLY CONWAY
PTL. THOMAS SMITH	P/D KEVIN RICE
PTL. LIZ ZIMMERMAN	P/D ERIC FORTUNAT
DET. WILLIAM DIEDTRICH	P/D MATTHEW CIUPPA
PTL. RYAN NORTON	P/D CORY ROONEY
PTL. ALEX KAPLAN	P/D TYLER KADEMIAN
PTL. MICHAEL CAMPOREALE	P/D BRIAN HAVLICEK
PTL. MATTHEW BUSSER	P/D STEPHEN COOKE
CLERK LOURDES SPAGNOLI	

Motion to approve, receive and file: _____ Second: _____
 Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

**2016
 POLICE DEPARTMENT ~ AUXILIARY POLICE OFFICERS**

Andres Perez	Captain
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Richard Hirsch	Lieutenant
Thomas Ivancich	Lieutenant
Gary Fichtenbaum	Sergeant
Donald Carty	Patrolman
Jonathan Bologra	Patrolman
Mike Atheneos	Patrolman
Andres Perez	Patrolman
Christopher Karcich	Patrolman
Alexandria Vergnes	Patrolman
Kevin Garcia	Patrolman
Mitchell Raver	Patrolman
Tim Frantin	Patrolman

Motion to approve, receive and file: _____ Second: _____
 Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

APPOINTMENT OF 2016 BOROUGH PROFESSIONALS:

BOROUGH AUDITOR: (R16012)

Mayor Frank presents the firm of Garbarini & Co. P.C. 285 Division Avenue and Route 17 South, Carlstadt, NJ 07072 as Borough Auditor for the term expiring December 31, 2016.

Motion: _____ Second: _____
 Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Borough Auditor.

BOROUGH APPRAISER: (R16013)

Mayor Frank presents the firm of McNerney & Associate, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 as Borough Appraiser for the term expiring December 31, 2016.

Motion: _____ Second: _____
 Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Tax Appraiser.

RISK MANAGEMENT: (R16014)

Mayor Frank presents the name of Debra Ginetto, Burton Agency Inc. 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 for Risk Management for the term expiring December 31, 2016.

Motion: _____ Second: _____
 Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Risk Management.

TAX APPEAL COUNSEL: (R16015)

Mayor Frank presents the name of Chris Martin, Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Tax Appeal Counsel for the term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Tax Appeal Counsel.

PUBLIC DEFENDER: (R16016)

Mayor Frank presents the name of Ryan L. Franco, Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Public Defender for the term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Borough Public Defender.

BOND COUNSEL: (R16017)

Mayor Frank presents the firm of Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 as Bond Counsel for the term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Bond Counsel.

PROSECUTOR: (R16018)

Mayor Frank presents the name of Dennis G. Harraka, Esq. Winnie Banta Hetherington Basralian & Kahn, P.C. Court Plaza South-East Wing, 21 Main Street, Suite 101, P.O. Box 647 Hackensack, NJ 07601 as Borough Prosecutor for the term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Borough Prosecutor.

BOROUGH ENGINEER: (*Mayor appointment with advice and consent*) (R16019)

Mayor Frank presents the name of Christopher Statile 3 Fir Court, Oakland, NJ 07436 as Borough Engineer for the first year of a three (3) year term expiring December 31, 2018.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Borough Engineer.

BOROUGH PLANNER: (R16020)

Mayor Frank presents the name of Darlene Green, PP, AICP, Maser Consulting P.A., 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856, as Borough Planner for the term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Borough Planner.

LABOR COUNSEL: (R16021)

Mayor Frank presents the name of Ray Wiss, of Wiss & Bouregy, P.C. 345 Kinderkamack Road. Suite E., Westwood, NJ 07675 as Borough Labor Counsel for the term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Labor Counsel

ALTERNATE PROSECUTOR: (R16022)

Mayor Frank presents the name of Matthew C. Moench, of Bevan, Mosca, Giuditta & Zarillo, P.C. 222 Mount Airy Road, Suite 200, Basking Ridge, NJ 07920 as Alternate Prosecutor for the term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Borough Alternate Prosecutor.

ALTERNATE PUBLIC DEFENDER: (R16023)

Mayor Frank presents the name of Jeffrey Steinfeld, 46 Standish Road, Hillsdale, NJ 07642 as Alternate Public Defender for the term expiring December 31, 2016.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Oath of Office administered to Alternate Borough Public Defender.

ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:

Mayor Frank presents the names of the following individuals for appointment to the positions indicated for the year 2016:

Assessment Search Officer	Borough Administrator
Zoning/Code Official	Eric Suljic

Police and Fire Chaplains	Brian Neville, Father Tom Norton
Recycling Coordinator	Open

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Frank presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

ENVIRONMENTAL COMMISSION: Mayor Appointment

Tom Wiseman

Term Expiring 12/31/18

Sachiko Goodyear

Term Expiring 12/31/18

Elizabeth Snieckus

Term Expiring 12/31/18

Teresa Pendegast Alt. #1

Term Expiring 12/31/17

Motion to Record: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

HISTORIC PRESERVATION COMMITTEE: Mayor Appointment

Marie Hanlon

Term Expiring 12/31/16

Adam Hampton

Term Expiring 12/31/16

Beverly Rosenstein

Term Expiring 12/31/16

Willie Dunn

Term Expiring 12/31/16

Peter Hard

Term Expiring 12/31/16

Sean Smith

Term Expiring 12/31/16

Frank Parisi

Term Expiring 12/31/16

Motion to Record: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

MEDICAL EXAMINERS:

Dr. Carol D'Aquino

Term Expiring 12/31/16

Dr. David Stewart

Term Expiring 12/31/16

Dr. Michael Rutigliano

Term Expiring 12/31/16

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

OFFICE OF EMERGENCY MANAGEMENT: Mayor Appointment

Jon Najarian, OEM Deputy Coordinator

Term Expiring 12/31/16

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

OUR TOWN COMMITTEE: Mayor Appointment

Patty Hughes, Chairperson

Term Expiring 12/31/16

Georgeann Wheeler

Term Expiring 12/31/16

Pat Morrissey

Term Expiring 12/31/16

PLANNING BOARD: Mayor Appointment

Meredith Kates, Class II

Term Expiring 12/31/18

Joanne Miano, Class IV

Term Expiring 12/31/19

Fred Franco, Class IV

Term Expiring 12/31/19

Motion to Record: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Mayor Frank presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

LIBRARY TRUSTEES: Mayor Appointment with Advice and Consent

Kathleen Scordato

Term Expiring 12/31/20

Marie Hanlon, Mayor's Alternate

Term Expiring 12/31/16

Zoltan Horvath (replacing Doug Frank)

Term Expiring 12/31/19

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

LOCAL ASSIST BOARD: Mayor Appointment with Advice and Consent

June Jones

Term Expiring 12/31/19

Lois Kohan

Term Expiring 12/31/19

Motion: _____ Second : _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

RECREATION COMMITTEE: Mayor Appointment with Advice and Consent

Rob Ricco

Term Expiring 12/31/20

Deb Szabo

Term Expiring 12/31/20

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

HILLSDALE SWIMMING POOL COMMISSION: Mayor Appointment with Advice and Consent

Bo Petkovich

Term Expiring 12/31/18

Linda Parisi

Term Expiring 12/31/18

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

The Council presents the names of the following individuals for appointment to the indicated positions

and the specified terms of office.

BOARD OF HEALTH: Council Appointment

Barbara DeCaro

Louisa Toledo

Rona Weinberg, M.D.

Term Expiring 12/31/18

Term Expiring 12/31/18

Term Expiring 12/31/18

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

PLANNING BOARD MEMBER-CLASS III: Council Appointment

Mayor Frank requests the Council to nominate a member of the Council to be appointed to the Planning Board as their representative as the Class III Member of the Planning Board for a one (1) year term expiring December 31, 2016.

Council appointment to Planning Board: Frank Pizzella

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

Mayor Frank states that no further Oaths of Office will be administered at this meeting. However, all appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 15, 2016.

APPROVAL OF MINUTES: none

CORRESPONDENCE: none

DISCUSSION:

PUBLIC COMMENTS:

Mayor Frank opens the meeting to the public.

RESOLUTIONS (Consent Agenda):

16001 Temporary Budget 2016

16002 Establishment of Interest Rate on Delinquent Taxes

16003 Designating Borough Depositories

16004 Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance

16005 Designating Tax Search Officer for 2016

16006 Authorizing Assessor to File Tax Appeals

- 16007 Public Agency Compliance Officer for 2016
- 16008 Designate Official Newspapers
- 16009 Authorize Chief Financial Officer Authority to Pay Certain Obligations as needed
- 16010 Establish Change Funds
- 16011 Authorizing the Award of a Fair and Open Contract for Borough Attorney
- 16012 Authorizing the Award of a Fair and Open Contract for Borough Auditor
- 16013 Authorizing the Award of a Fair and Open Contract for Borough Appraiser
- 16014 Authorizing the Award of a Fair and Open Contract for Risk Management Insurance Consultant
- 16015 Authorizing the Award of a Fair and Open Contract for Attorney for Tax Appeals
- 16016 Authorizing the Award of a Fair and Open Contract for Borough Public Defender
- 16017 Authorizing the Award of a Fair and Open Contract for Borough Bond Counsel
- 16018 Authorizing the Award of a Fair and Open Contract for Borough Prosecutor
- 16019 Authorizing the Award of a Fair and Open Contract for Borough Engineer
- 16020 Authorizing the Award of a Fair and Open Contract for Borough Planner
- 16021 Authorizing the Award of a Fair and Open Contract for Borough Labor Counsel
- 16022 Authorizing the Award of a Fair and Open Contract for Alternate Borough Prosecutor
- 16023 Authorizing the Award of a Fair and Open Contract for Alternate Public Defender
- 16024 Authorize approval of JIF/MEL Risk Management Agreement
- 16025 Authorize execution of contract for CDL Random drug and alcohol testing services
- 16026 Award and Execution of Contract for Animal Control Services
- 16027 Approve Organizations to be included in the Quasi Entities

Motion: _____ Second: _____
Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

COUNCIL COMMENTS:

Mayor Frank invites comments from Council members.

BENEDICTION:

Pastor Brian Neville

ADJOURNMENT:

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Looes, Lundy, Pizzella, Ruocco

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON
TUESDAY, JANUARY 19, 2016 BEGINNING AT 7:30 P.M.