

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

**RE-ORGANIZATION MEETING  
AGENDA OF THE BOROUGH COUNCIL  
BOROUGH OF HILLSDALE  
JANUARY 5, 2020~10:30 A.M.**

**OPEN MEETING:**

Mayor John Ruocco

**FLAG SALUTE:**

Mayor John Ruocco

**INVOCATION:**

Father Tom Norton

**OPEN PUBLIC MEETING STATEMENT:**

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 5th day of January, 2020. Public Notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The Fire Exits are located through the doors to your left. Proceed through the lobby and exit the building either right or left. Please silence all cell phones.

**RECOGNITION OF DIGNITARIES:**

Mayor John Ruocco

**ADMINISTERING OATH OF OFFICE:**

John Ruocco – Mayor	Term Ending 12/31/23	Assemblyman Robert Auth
Frank Pizzella – Councilmember	Term ending 12/31/22	Mark Madio, Esq.
Janetta Trochimiuk – Councilmember	Term ending 12/31/22	Daniella V. Pascaru, Esq.

**ROLL CALL OF 2020 HILLSDALE MUNICIPAL COUNCIL:**

Mayor John Ruocco  
Councilmember Anthony DeRosa  
Councilmember John Escobar  
Councilmember Zoltan Horvath  
Councilmember Abby Lundy  
Councilmember Frank Pizzella  
Councilmember Janetta Trochimiuk

**STATE OF THE BOROUGH ADDRESS:**

Mayor John Ruocco

**NOMINATION AND ELECTION OF COUNCIL PRESIDENT:**

I now ask for a nomination put forward to be elected as Council president for the year 2020.

Nomination has been made for: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

Mayor John Ruocco administers the Oath of Office to the Council President.

**BOROUGH ATTORNEY:** *(Mayor appointment with advice and consent)*

Mayor Ruocco presents the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield, NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2020.

R20000 Authorizing the Award of a Fair and Open Contract for Borough Attorney

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

**BY-LAWS OF THE BOROUGH COUNCIL:**

Mayor Ruocco proposes that at this time there are no changes being proposed to the By-Laws for the Hillsdale Borough Council for the year 2020 from 2019.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

**COUNCIL COMMITTEES:**

Mayor Ruocco announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2020.  
*(With advice and consent of Council)*

	<b>Chair</b>		
Ambulance	Anthony DeRosa	Zoltan Horvath	Abby Lundy
Economic Growth & Development	Frank Pizzella	John Escobar	Janetta Trochimiuk
Finance	Janetta Trochimiuk	Zoltan Horvath	Abby Lundy
Fire Department	John Escobar	Anthony DeRosa	Frank Pizzella
Police Department/OEM	Abby Lundy	John Escobar	Janetta Trochimiuk
Public Works	Zoltan Horvath	Anthony DeRosa	Frank Pizzella

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

\*\*\*\*\*

Mayor Ruocco announces the proposed **COUNCIL LIAISONS** for the year 2020.  
(with advice and consent of Council)

Access to All	Frank Pizzella
Board of Education: <i>Regional</i>	Anthony DeRosa
<i>Local</i>	Anthony DeRosa
Board of Health	John Escobar
Environmental Commission	Frank Pizzella
Library	Abby Lundy
Local Assistance Board	John Escobar
Planning Board, Building & Zoning	Zoltan Horvath
Parks & Recreation Commission	Anthony DeRosa
Senior Citizens	Zoltan Horvath
Swimming Pool Commission	Abby Lundy

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

Mayor Ruocco announces the proposed **SPECIAL COMMITTEES** for the year 2020.

Public Relations & Communication	Horvath, DeRosa, Mayor, Borough Administrator, Borough Clerk
Flood and Disaster Committee	Mayor, Police Chief, Fire Chief, Ambulance Captain, OEM Director, Board of Health President, Environmental Chair
Insurance Fund Commissioner/Liaison (JIF/MEL)	Borough Administrator Borough Clerk (Alternate)
Negotiation Committee	Mayor, Horvath, Trochimiuk & Borough Administrator
Our Town/Historic/Recognition	Horvath (Historic), DeRosa (Recognition)
Historic Committee	Horvath

Motion to record \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

\*\*\*\*\*

**FIRE DEPARTMENT OFFICERS:**

Mayor Ruocco presents the names of the following 2020 Officers of the Hillsdale Fire Department:

<b>2020 BOARD OF FIRE OFFICERS</b>	
Chief	Thomas Kelley
Deputy Chief	William Haffler
Senior Captain	Jason Durie
Junior Captain	Dan Schuster
1 <sup>st</sup> Lieutenant	William Farrell
2 <sup>nd</sup> Lieutenant	Robert Davies
3 <sup>rd</sup> Lieutenant	Christopher Kelley
4 <sup>th</sup> Lieutenant	Joseph Sold III
<b>2020 ASSOCIATION OFFICERS</b>	
President	Peter Hard
Vice President	Paul Muller
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to approve, receive and file \_\_\_\_\_ Second: \_\_\_\_\_  
 Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

**POLICE DEPARTMENT:**

Mayor Ruocco presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2020 as recommended by Police Chief Francaviglia:

**2020  
 POLICE DEPARTMENT PERSONNEL APPOINTMENTS**

**HILLSDALE POLICE DEPARTMENT  
 ROSTER 2020**

- CHIEF ROBERT FRANCAVIGLIA
- CAPT. SEAN SMITH
- LT. DANIEL MCLAUGHLIN
- SGT. CHRISTOPHER DONALDSON
- DET/SGT. ADAM HAMPTON
- SGT. THOMAS SMITH
- SGT. LIZ ZIMMERMAN
- SGT. MICHAEL CAMPOREALE
- #68 PTL. DAVID SAYERS
- #73 PTL. ALEX KAPLAN
- #76 PTL. MATTHEW BUESSER

#77 DET. TRAVIS WOODS  
#78 PTL. GERMAN DECENA  
#79 PTL. BRIAN CONSIDINE  
#80 PTL. COREY ROONEY  
#82 PTL. MATTHEW SOLTES  
#84 PTL. JOSEPH MESSNER  
#85 PTL. AMANDA TURRIN  
#86 PTL. RYAN COTTRELL  
#104 DISP./MATRON KIMBERLY HAFFLER  
#129 DISP. RICHARD GODDIN  
#148 DISP. JAKE PRUSHA  
P/D DISP. MATT CIUPPA  
P/D DISP. KELLY CONWAY  
P/D DISP. JASON DURIE  
P/D DISP. KELLIE GOODELL  
P/D DISP. AMNA HAJAB  
P/D DISP. PIETRO MAIO  
P/D DISP. HENRY COLLETTE  
P/D DISP. JONATHAN HUBER  
P/D DISP. MICHAEL McGEE  
P/D DISP. STEVEN COOKE  
P/D DISP. TYLER SOLTES  
P/D DISP VICKY PATEL  
CLERK LOURDES SPAGNOLI

Motion to approve, receive and file: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

**APPOINTMENT OF 2020 BOROUGH PROFESSIONALS:**

Mayor Ruocco presents the names of the following indicated Borough Professional positions with specific terms and with the Advice and Consent of the Council

**BOROUGH AUDITOR:**

Mayor Ruocco presents the firm of Garbarini & Co. P.C. 285 Division Avenue and Route 17 South, Carlstadt, NJ 07072 as Borough Auditor for the term expiring December 31, 2020.

[R20001](#) Authorizing the Award of a Fair and Open Contract for Borough Auditor

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

**BOROUGH APPRAISER:**

Mayor Ruocco presents the firm of McNerney & Associate, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 as Borough Appraiser for the term expiring December 31, 2020.

[R20002](#) Authorizing the Award of a Fair and Open Contract for Borough Appraiser

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

**RISK MANAGEMENT:**

Mayor Ruocco presents the name of Burton Agency Inc. 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 for Risk Management for the term expiring December 31, 2020.

[R20003](#) Authorizing the Award of a Fair and Open Contract for Risk Management Insurance Consultant

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

**TAX APPEAL COUNSEL:**

Mayor Ruocco presents the name of Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Tax Appeal Counsel for the term expiring December 31, 2020.

[R20004](#) Authorizing the Award of a Fair and Open Contract for Attorney for Tax Appeals

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

**PUBLIC DEFENDER:**

Mayor Ruocco presents the name of Jeffrey Steinfeld, 27 Warren Street, Suite 302, Hackensack, NJ 07601 as Public Defender for the term expiring December 31, 2020.

[R20005](#) Authorizing the Award of a Fair and Open Contract for Borough Public Defender

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

**BOND COUNSEL:**

Mayor Ruocco presents the firm of Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 as Bond Counsel for the term expiring December 31, 2020.

[R20006](#) Authorizing the Award of a Fair and Open Contract for Borough Bond Counsel

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

**PROSECUTOR:**

Mayor Ruocco presents the name of Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Borough Prosecutor for the term expiring December 31, 2020.

[R20007](#) Authorizing the Award of a Fair and Open Contract for Borough Prosecutor

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Horvath, Lundy, Pizzella, Trochimiuk, Escobar, DeRosa

**BOROUGH PLANNER:**

Mayor Ruocco presents the name of Maser Consulting P.A., 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856, as Borough Planner for the term expiring December 31, 2020.

[R20008](#) Authorizing the Award of a Fair and Open Contract for Borough Planner

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

**LABOR COUNSEL:**

Mayor Ruocco presents the name of Wiss & Bouregy, P.C. 345 Kinderkamack Road. Suite E., Westwood, NJ 07675 as Borough Labor Counsel for the term expiring December 31, 2020.

[R20009](#) Authorizing the Award of a Fair and Open Contract for Borough Labor Counsel

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

**ALTERNATE BOROUGH PROSECUTOR:**

Mayor Ruocco presents the name of Neil A. Tortora of Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Alternate Borough Prosecutor for the term expiring December 31, 2020.

[R20010](#) Authorizing the Award of a Fair and Open Contract for Alternate Borough Prosecutor

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

**SPECIAL COUNSEL – PASCACK VALLEY REGIONAL HIGH SCHOOL WITHDRAWAL:**

Mayor Ruocco presents the name of the Law Offices of Hill Wallack LLP 2 Bridge Avenue, Suite 211, The Galleria, Red Bank, NJ 07701 as Special Counsel – Pascack Valley Regional High School Withdrawal for the term expiring December 31, 2020.

[R20011](#) Authorizing the Award of a Fair and Open Contract for Special Counsel – PVRHS Withdrawal

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

**BOROUGH ENGINEER:**

Mayor Ruocco presents the name of Christopher Statile of Christopher Statile Associates, 3 Fir Court Oakland, NJ 07436 for Borough Engineer for the term expiring December 31, 2020.

[R20012](#) Authorizing the Award of a Fair and Open Contract for Borough Engineer

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

**ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:**

Mayor Ruocco presents the names of the following individuals for appointment to the positions indicated for the year 2020:

Assessment Search Officer	Patrick Wilkins
Zoning/Code Official	Anthony Merlino
Borough Chaplains	Brian Neville
Acting Recycling Coordinator	William Haffler

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

**BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:**

Mayor Ruocco presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

**ENVIRONMENTAL COMMISSION:**

Owen Peacock Term Expiring 12/31/22  
Scott Raymond Term Expiring 12/31/22  
Louisa Toro – Alt #1 Non-Expiring Term 12/31/20  
Ed Alter – Alt #2 Term Expiring 12/31/21

Motion to Record: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

**PLANNING BOARD:**

Stephen Riordan - Class IV Term Expiring 12/31/23  
Joanne Miano – Class IV Term Expiring 12/31/23  
Fred Franco – Alt #1 Term Expiring 12/31/21

Motion to Record: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

**OFFICE OF EMERGENCY MANAGEMENT:**

Jon Najarian, OEM Deputy Coordinator Term Expiring 12/31/20

Motion to Record: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

**LIBRARY TRUSTEE – Mayor’s Alternate:**

Marie Hanlon, Mayor’s Alternate Term Expiring 12/31/20

Motion to Record: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

The Council presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

**HISTORIC PRESERVATION COMMITTEE:**

Marie Hanlon	Term Expiring 12/31/20
Jeanne Frantin	Term Expiring 12/31/20
Willie Dunn	Term Expiring 12/31/20
Peter Hard	Term Expiring 12/31/20
Sean Smith	Term Expiring 12/31/20
Bob Cinek	Term Expiring 12/31/20

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

**BOARD OF HEALTH:**

Elaine Meyerson	Term Expiring 12/31/22
Dr Susan Kushner	Term Expiring 12/31/22
James Stephens	Term Expiring 12/31/22

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

**ACCESS TO ALL COMMITTEE:**

Ruta Furino	Term Expiring 1/31/20
Debbie Szabo	Term Expiring 1/31/20
Cherry Ying Zhu	Term Expiring 1/31/20
Marty Ward	Term Expiring 1/31/20
Ron Miller	Term Expiring 1/31/20
Yana Mermel	Term Expiring 1/31/20
Gia Schneider	Term Expiring 1/31/20
Elizabeth Callahan	Term Expiring 1/31/20
Marguerite Deppart – BOH Rep	Term Expiring 1/31/20
Shane Svorec – BOE Rep	Term Expiring 1/31/20
Dan McLaughlin – Police Rep	Term Expiring 1/31/20

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

**PLANNING BOARD MEMBER-CLASS III:**

Mayor Ruocco respectfully requests that the Council nominate Zoltan Horvath to be appointed to the Planning Board as its representative as the Class III Member of the Planning Board for a one (1) year term expiring December 31, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

\*\*\*\*\*

Mayor Ruocco presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

**LOCAL ASSISTANCE BOARD:**

Lois Kohan

Term Expiring 12/31/23

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

**LIBRARY TRUSTEES:**

Al Metz

Term Expiring 12/31/24

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

**OUR TOWN COMMITTEE:**

Patty Hughes

Term Expiring 12/31/20

Georgeann Wheeler

Term Expiring 12/31/20

Sue Taormina

Term Expiring 12/31/20

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

**RECREATION COMMITTEE:**

Ann Cron

Term Expiring 12/31/24

Teen Members:

Delia Collis

Non-Expiring Term 12/31/20

Kevin Cuffe

Non-Expiring Term 12/31/20

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

**HILLSDALE SWIMMING POOL COMMISSION:**

Roseann Heytink

Term Expiring 12/31/22

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

*All appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 10, 2020 or prior to their first meeting.*

**PUBLIC COMMENTS:** (time limited to 5 minutes per person, new topics only, 1 topic per person)

**RESOLUTIONS (Consent Agenda) R20013 through R20030:**

- [20013](#) Temporary Budget 2020
- [20014](#) Establishment of Interest Rate on Delinquent Taxes
- [20015](#) Resolution Adopting a Cash Management Plan for 2020  
[Cash Management Plan](#)
- [20016](#) Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance
- [20017](#) Designating Tax Search Officer for 2020
- [20018](#) Authorizing Assessor to File Tax Appeals
- [20019](#) Public Agency Compliance Officer for 2020
- [20020](#) Designate Official Newspapers
- [20021](#) Authorize Chief Municipal Financial Officer Authority to Pay Certain Obligations as needed
- [20022](#) Establish Change Funds
- [20023](#) Authorize Approval of JIF/MEL Risk Management Agreement
- [20024](#) Resolution to Affirm the Borough of Hillsdale's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers
- [20025](#) Award and Execution of Contract for Animal Control Services
- [20026](#) Approve Organizations to be included in the Quasi Entities
- [20027](#) Appointing Christopher Tietjen as Representative of the Borough of Hillsdale to the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Fund
- [20028](#) Resolution Appointing David Sireci as Certified Municipal Finance Officer
- [20029](#) Resolution Approving Employment Agreement Between the Borough of Hillsdale and David Sireci
- [20030](#) Resolution Appointing an Animal Control Officer for the Borough of Hillsdale

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

**COUNCIL COMMENTS:**

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON  
**TUESDAY, JANUARY 14, 2020** BEGINNING AT 7:30 P.M.