

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

**RE-ORGANIZATION MEETING
AGENDA OF THE BOROUGH COUNCIL
BOROUGH OF HILLSDALE
JANUARY 6, 2019~11:30 A.M.**

OPEN MEETING:

Mayor John Ruocco

FLAG SALUTE:

Mayor John Ruocco

INVOCATION:

Pastor Brian Neville

OPEN PUBLIC MEETING STATEMENT:

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 6th day of January, 2019. Public Notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The Fire Exits are located through the doors to your left. Proceed through the lobby and exit the building either right or left. Please silence all cell phones.

RECOGNITION OF DIGNITARIES:

Mayor John Ruocco

ADMINISTERING OATH OF OFFICE:

Abby Lundy – Councilmember	Term ending 12/31/21	Borough Clerk Denise Kohan
John Escobar – Councilmember	Term ending 12/31/21	Laura Lameo, Esq.

ROLL CALL OF 2019 HILLSDALE MUNICIPAL COUNCIL:

- Mayor John Ruocco
- Councilmember Anthony DeRosa
- Councilmember John Escobar
- Councilmember Zoltan Horvath
- Councilmember Abby Lundy
- Councilmember Frank Pizzella
- Councilmember Steven Segalas

STATE OF THE BOROUGH ADDRESS:

Mayor John Ruocco

NOMINATION AND ELECTION OF COUNCIL PRESIDENT:

I now ask for a nomination put forward to be elected as Council president for the year 2019.

Nomination has been made for: _____

Motion: _____ Second: _____

Mayor John Ruocco administers the Oath of Office to the Council President.

BOROUGH ATTORNEY: *(Mayor appointment with advice and consent)*

Mayor Ruocco presents the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield, NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2019.

[R19000 Authorizing the Award of a Fair and Open Contract for Borough Attorney](#)

Motion: _____ Second: _____

Councilmember Horvath, Lundy, Pizzella, Segalas, DeRosa, Escobar

BY-LAWS OF THE BOROUGH COUNCIL:

Mayor Ruocco proposes the adoption of By-Laws for the Hillsdale Borough Council for the year 2019.

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Segalas, DeRosa, Escobar, Horvath

PROCLAMATIONS:

COUNCIL COMMITTEES:

Mayor Ruocco announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2019.
(With advice and consent of Council)

Ambulance	Anthony DeRosa	John Escobar	Zoltan Horvath
Economic Growth & Development	Zoltan Horvath	Frank Pizzella	Steven Segalas
Finance	Anthony DeRosa	Abby Lundy	Frank Pizzella
Fire Department	Anthony DeRosa	John Escobar	Steven Segalas
Police Department/OEM	John Escobar	Abby Lundy	Steven Segalas
Public Works	John Escobar	Zoltan Horvath	Abby Lundy

Motion: _____ Second: _____

Councilmember Segalas, DeRosa, Escobar, Horvath, Lundy, Pizzella

Mayor Ruocco announces the proposed **SPECIAL COMMITTEES** for the year 2019.

Public Relations & Communication	DeRosa, Horvath, Mayor, Borough Administrator, Borough Clerk
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Flood and Disaster Committee	Mayor, Police Chief, Fire Chief, Ambulance Captain, OEM Director, Board of Health President, Environmental Chair
Insurance Fund Commissioner (JIF/MEL)	Borough Administrator Borough Clerk (Alternate)
Insurance Liaison	Borough Administrator
Negotiation Committee	Mayor, Escobar, Segalas & Borough Administrator
Ordinance Review	Lundy, Pizzella, Segalas
Our Town	Patty Hughes
Historic Committee	Horvath

Motion to record _____ Second: _____
 Councilmember Segalas, DeRosa, Escobar, Horvath, Lundy, Pizzella

Mayor Ruocco announces the proposed **COUNCIL LIAISONS** for the year 2019.
(with advice and consent of Council)

Access to All	Pizzella (Lundy/Segalas Alternates)
Board of Education: <i>Regional</i>	Anthony DeRosa
<i>Local</i>	Anthony DeRosa
Board of Health	John Escobar
Environmental Commission	Frank Pizzella
Library	Abby Lundy
Local Assistance Board	Steven Segalas
Planning Board, Building & Zoning	Zoltan Horvath
Parks & Recreation Commission	Anthony DeRosa
Senior Citizens	Zoltan Horvath
Swimming Pool Commission	Abby Lundy

Motion: _____ Second: _____
 Councilmember Horvath, Lundy, Pizzella, Segalas, DeRosa, Escobar

FIRE DEPARTMENT OFFICERS:

Mayor Ruocco presents the names of the following 2019 Officers of the Hillsdale Fire Department:

2019 BOARD OF FIRE OFFICERS	
Chief	Thomas Kelley
Deputy Chief	Matthew Buesser
Senior Captain	George Lucia Jr.
Junior Captain	William Haffler
1 st Lieutenant	Mark Savino
2 nd Lieutenant	William Farrell
3 rd Lieutenant	Robert Davies
4 th Lieutenant	Christopher Kelley
2019 ASSOCIATION OFFICERS	

President	Peter Hard
Vice President	Paul Muller
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to approve, receive and file _____ Second: _____
 Councilmember Lundy, Pizzella, Segalas, DeRosa, Escobar, Horvath

POLICE DEPARTMENT:

Mayor Ruocco presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2019 as recommended by Police Chief Francaviglia:

**2019
 POLICE DEPARTMENT PERSONNEL APPOINTMENTS**

- #53 CHIEF ROBERT FRANCAVIGLIA
- #59 CAPT. SEAN SMITH
- #23 LT. DANIEL MCLAUGHLIN
- #75 SGT. MICHAEL CAMPORALE
- #62 SGT. CHRISTOPHER DONALDSON
- #64 DET/SGT. ADAM HAMPTON
- #61 SGT. THOMAS SMITH
- #66 SGT. LIZ ZIMMERMAN
- #68 PTL. DAVID SAYERS
- #72 PTL. RYAN NORTON
- #73 PTL. ALEX KAPLAN
- #76 PTL. MATTHEW BUESSER
- #77 PTL. TRAVIS WOODS
- #78 PTL. GERMAN DECENA
- #79 PTL. BRIAN CONSIDINE
- #80 PTL. COREY ROONEY
- #82 PTL. MATTHEW SOLTES
- #83 PTL. RONALD KOPEC
- #84 PTL. JOSEPH MESSNER
- #104 DISP./MATRON KIMBERLY HAFFLER
- #132 DISP. STEPHEN COOKE
- #139 DISP. JUSTIN SCHWARZ
- DISP. MATTHEW CIUPPA
- DISP. KELLY CONWAY
- DISP. HENRY COLLETTE
- DISP. JASON DURIE
- DISP. RICHARD GODDIN

DISP. KELLIE GOODELL
 DISP. JON HUBER
 DISP. PIETRO MAIO
 DISP. KELLY McCANN
 DISP. JAKE PRUSHA
 DISP. ASHLEY LAGROSA
 CLERK LOURDES SPAGNOLI

SLEO III OFFICER MIKE NIEGO
 SLEO III OFFICER ELWOOD STALTER
 SLEO III OFFICER HUGH AMES
 SLEO III OFFICER JOHN SCORDATO
 SLEO III OFFICER TOM NORTON

Motion to approve, receive and file: _____ Second: _____
 Councilmember Pizzella, Segalas, DeRosa, Escobar, Horvath, Lundy

2019
POLICE DEPARTMENT ~ AUXILIARY POLICE OFFICERS

Andres Perez	Captain
Donald Carty	Captain
Open	Sergeant
Open	Sergeant
Mike Atheneos	Patrol Officer
Mitchell Raver	Patrol Officer
Christopher Karcich	Patrol Officer
Kevin Garcia	Patrol Officer
Tim Frantin	Patrol Officer
Michael Bergman	Patrol Officer
Andrew Jannicelli	Patrol Officer
Kyle Carty	Patrol Officer
Cassandra Finno	Patrol Officer

Motion to approve, receive and file: _____ Second: _____
 Councilmember Escobar, DeRosa, Horvath, Lundy, Pizzella, Segalas

APPOINTMENT OF 2019 BOROUGH PROFESSIONALS:

Mayor Ruocco presents the names of the following indicated Borough Professional positions with specific terms and with the Advice and Consent of the Council

BOROUGH AUDITOR:

Mayor Ruocco presents the firm of Garbarini & Co. P.C. 285 Division Avenue and Route 17 South, Carlstadt, NJ 07072 as Borough Auditor for the term expiring December 31, 2019.

[R19001 Authorizing the Award of a Fair and Open Contract for Borough Auditor](#)

Motion: _____ Second: _____

Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Segalas

BOROUGH APPRAISER:

Mayor Ruocco presents the firm of McNerney & Associate, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 as Borough Appraiser for the term expiring December 31, 2019.

[R19002 Authorizing the Award of a Fair and Open Contract for Borough Appraiser](#)

Motion: _____ Second: _____

Councilmember Horvath, Lundy, Pizzella, Segalas, DeRosa, Escobar

RISK MANAGEMENT:

Mayor Ruocco presents the name of Burton Agency Inc. 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 for Risk Management for the term expiring December 31, 2019.

[R19003 Authorizing the Award of a Fair and Open Contract for Risk Management Insurance Consultant](#)

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Segalas, DeRosa, Escobar, Horvath

TAX APPEAL COUNSEL:

Mayor Ruocco presents the name of Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Tax Appeal Counsel for the term expiring December 31, 2019.

[R19004 Authorizing the Award of a Fair and Open Contract for Attorney for Tax Appeals](#)

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Segalas, DeRosa, Escobar, Horvath

PUBLIC DEFENDER:

Mayor Ruocco presents the name of Moench Law, LLC, 1303 Roger Avenue Bridgewater, NJ 08807 as Public Defender for the term expiring December 31, 2019.

[R19005 Authorizing the Award of a Fair and Open Contract for Borough Public Defender](#)

Motion: _____ Second: _____

Councilmember Pizzella, Segalas, DeRosa, Escobar, Horvath, Lundy

BOND COUNSEL:

Mayor Ruocco presents the firm of Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 as Bond Counsel for the term expiring December 31, 2019.

[R19006 Authorizing the Award of a Fair and Open Contract for Borough Bond Counsel](#)

Motion: _____ Second: _____

Councilmember Segalas, DeRosa, Escobar, Horvath, Lundy, Pizzella

PROSECUTOR:

Mayor Ruocco presents the name of Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Borough Prosecutor for the term expiring December 31, 2019.

[R19007 Authorizing the Award of a Fair and Open Contract for Borough Prosecutor](#)

Motion: _____ Second: _____

Councilmember Escobar, DeRosa, Horvath, Lundy, Pizzella, Segalas

BOROUGH PLANNER:

Mayor Ruocco presents the name of Maser Consulting P.A., 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856, as Borough Planner for the term expiring December 31, 2019.

[R19008 Authorizing the Award of a Fair and Open Contract for Borough Planner](#)

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Segalas, DeRosa, Escobar, Horvath

LABOR COUNSEL:

Mayor Ruocco presents the name of Wiss & Bouregy, P.C. 345 Kinderkamack Road. Suite E., Westwood, NJ 07675 as Borough Labor Counsel for the term expiring December 31, 2019.

[R19009 Authorizing the Award of a Fair and Open Contract for Borough Labor Counsel](#)

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Segalas, DeRosa, Escobar, Horvath

ALTERNATE BOROUGH PROSECUTOR :

Mayor Ruocco presents the name of Faudia A. Hameed Clemenza, Esq., 25 Main Street, Suite 104 Court Plaza North, Hackensack, NJ 07601 as Alternate Borough Prosecutor for the term expiring December 31, 2019.

[R19010 Authorizing the Award of a Fair and Open Contract for Alternate Borough Prosecutor](#)

Motion: _____ Second: _____

Councilmember Pizzella, Segalas, DeRosa, Escobar, Horvath, Lundy

SPECIAL COUNSEL – PASCACK VALLEY REGIONAL HIGH SCHOOL WITHDRAWAL:

Mayor Ruocco presents the name of the Law Offices of Flynn Martin, LLC 292 Crocker Place Haworth, NJ 07641 as Special Counsel – Pascack Valley Regional High School Withdrawal for the term expiring December 31, 2019.

[R19011 Authorizing the Award of a Fair and Open Contract for Special Counsel – PVRHS Withdrawal](#)

Motion: _____ Second: _____

Councilmember Pizzella, Segalas, DeRosa, Escobar, Horvath, Lundy

BOROUGH ENGINEER:

Mayor Ruocco presents the name of Christopher Statile of Christopher Statile Associates, 3 Fir Court Oakland, NJ 07436 for Borough Engineer for the term expiring December 31, 2019.

[R19012 Authorizing the Award of a Fair and Open Contract for Borough Engineer](#)

Motion: _____ Second: _____

Councilmember DeRosa, Horvath, Lundy, Pizzella, Segalas, Escobar

ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:

Mayor Ruocco presents the names of the following individuals for appointment to the positions indicated for the year 2019:

Assessment Search Officer	Patrick Wilkins
Zoning/Code Official	Anthony Merlino
Borough Chaplains	Brian Neville
Acting Recycling Coordinator	William Haffler

Motion: _____ Second: _____

Councilmember DeRosa, Escobar, Horvath, Karcich, Lundy, Pizzella, Segalas

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Ruocco presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

ENVIRONMENTAL COMMISSION:

Steve Goodman	Term Expiring 12/31/21
Scott Beckman	Term Expiring 12/31/21
Adam Tate	Term Expiring 12/31/21
Fred Rubel	Term Expiring 12/31/21
Bob Cinek – Alt #1	Term Expiring 12/31/20
Tom Wiseman – Alt #2	Term Expiring 12/31/19

Motion to Record: _____ Second: _____

Councilmember Segalas, DeRosa, Horvath, Escobar, Lundy, Pizzella

PLANNING BOARD:

Meredith Kates – Class II
Ed Alter – Class IV
Scott Raymond – Class IV
Dewey Burlison – Alt # 2

Term Expiring 12/31/21
Term Expiring 12/31/21
Term Expiring 12/31/21
Term Expiring 12/31/20

Motion to Record: _____ Second: _____
Councilmember DeRosa, Escobar, Horvath, Segalas, Lundy, Pizzella

OFFICE OF EMERGENCY MANAGEMENT:

Jon Najarian, OEM Deputy Coordinator

Term Expiring 12/31/19

Motion to Record: _____ Second: _____
Councilmember Segalas, Lundy, Pizzella, DeRosa, Escobar, Horvath

LIBRARY TRUSTEES:

Marie Hanlon, Mayor’s Alternate

Term Expiring 12/31/19

Motion to Record: _____ Second: _____
Councilmember Lundy, Pizzella, DeRosa, Escobar, Horvath, Segalas

The Council presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

HISTORIC PRESERVATION COMMITTEE:

Marie Hanlon
Jeanne Frantin
Willie Dunn
Peter Hard
Sean Smith
Bob Cinek

Term Expiring 12/31/19
Term Expiring 12/31/19

Motion: _____ Second: _____
Councilmember Escobar, Segalas, Horvath, Lundy, Pizzella, DeRosa

BOARD OF HEALTH:

Louisa Toledo
Diane Ohme
Chris Looes

Term Expiring 12/31/21
Term Expiring 12/31/21
Term Expiring 12/31/21

Motion: _____ Second: _____
Councilmember DeRosa, Escobar, Horvath, Segalas, Lundy, Pizzella

ACCESS TO ALL COMMITTEE:

Ruta Furino
Debbie Szabo
Cherry Ying Zhu
Marty Ward
Ron Miller
Yana Mermel
Gia Schneider
Shane Svorec
Dan McLaughlin

Term Expiring 12/31/19
Term Expiring 12/31/19

Motion: _____ Second: _____
Councilmember Escobar, Horvath, Segalas, Lundy, Pizzella, DeRosa

PLANNING BOARD MEMBER-CLASS III:

Mayor Ruocco requests the Council to nominate a member of the Council to be appointed to the Planning Board as their representative as the Class III Member of the Planning Board for a one (1) year term expiring December 31, 2019.

Council appointment to Planning Board: Zoltan Horvath

Motion: _____ Second: _____
Councilmember Pizzella, DeRosa, Escobar, Horvath, Segalas, Lundy

Mayor Ruocco presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

OUR TOWN COMMITTEE:

Patty Hughes Term Expiring 12/31/19
Georgeann Wheeler Term Expiring 12/31/19
Sue Taormina Term Expiring 12/31/19

Motion: _____ Second: _____
Councilmember Lundy, Pizzella, DeRosa, Escobar, Segalas, Horvath

LOCAL ASSISTANCE BOARD:

Carolyn Vezza Term Expiring 12/31/22
Maria Koenig Term Expiring 12/31/22

Motion: _____ Second: _____
Councilmember DeRosa, Escobar, Segalas, Lundy, Pizzella

LIBRARY TRUSTEES:

Carol Schepker Term Expiring 12/31/23
Barbara Wertheim Term Expiring 12/31/23
Liz Dilorenzo Non-Expiring Term 12/31/21

Motion: _____ Second: _____
Councilmember DeRosa, Escobar, Horvath, Segalas, Lundy, Pizzella

RECREATION COMMITTEE:

Dewey Burlison	Term Expiring 12/31/23
Michelle Hausch	Term Expiring 12/31/23
Gregory Stalb	Term Expiring 12/31/23
Teen Members:	
Jaimee Kohan	Term Expiring 12/31/20
Josh DeLuca	Term Expiring 12/31/20

Motion: _____ Second: _____
Councilmember Segalas, Lundy, Pizzella, DeRosa, Escobar, Horvath

HILLSDALE SWIMMING POOL COMMISSION:

Roseann Heytink	Non-Expiring Term 12/31/19
Linda Parisi	Term Expiring 12/31/21
John Inserra	Term Expiring 12/31/21
Dan Sullivan	Term Expiring 12/31/21

Motion: _____ Second: _____
Councilmember Horvath, Segalas, Lundy, Pizzella, DeRosa, Escobar

All appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 11, 2019.

APPROVAL OF MINUTES:

CORRESPONDENCE:

DISCUSSION:

PUBLIC COMMENTS: (time limited to 5 minutes per person, new topics only, 1 topic per person)

RESOLUTIONS (Consent Agenda) R19013 through R19026:

- 19013 Temporary Budget 2019
- 19014 Establishment of Interest Rate on Delinquent Taxes
- 19015 Resolution Adopting a Cash Management Plan for 2019
- 19016 Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance

- 19017 Designating Tax Search Officer for 2019
- 19018 Authorizing Assessor to File Tax Appeals
- 19019 Public Agency Compliance Officer for 2019
- 19020 Designate Official Newspapers
- 19021 Authorize Chief Municipal Financial Officer Authority to Pay Certain Obligations as needed
- 19022 Establish Change Funds
- 19023 Authorize Approval of JIF/MEL Risk Management Agreement
- 19024 Resolution to Affirm the Borough of Hillsdale’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers
- 19025 Award and Execution of Contract for Animal Control Services
- 19026 Approve Organizations to be included in the Quasi Entities

Motion: _____ Second: _____
Councilmember Segalas, Lundy, Pizzella, DeRosa, Escobar, Horvath

COUNCIL COMMENTS:

BENEDICTION:

Pastor Brian Neville

ADJOURNMENT:

Motion: _____ Second: _____
Councilmember DeRosa, Escobar, Horvath, Segalas, Lundy, Pizzella

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON
TUESDAY, JANUARY 15, 2019 BEGINNING AT 7:30 P.M.