

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

BOROUGH OF HILLSDALE
COUNCIL AGENDA
TUESDAY, SEPTEMBER 10, 2024 6:30 P.M.

Regular Meetings of the Borough Council are generally held on the 1st and 2nd Tuesday of each month. Please refer to our town calendar for dates and times and any special meetings or date changes. Borough Council Meetings begin at 7:00 PM. Meetings are **televised on Optimum Channel 77 or on FIOS Channel 32**. **You can now also view our meetings LIVE on YouTube. Subscribe to view our meetings on youtube.com: @hillsdalenj5879. Link to our YouTube page: [click here](#). Zoom is no longer available.**

CALL THE MEETING TO ORDER/PLEDGE OF ALLEGIANCE:

OPEN PUBLIC MEETING STATEMENT:

This is a meeting of the Hillsdale Borough Council on this 10th day of September, 2024. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Bergen Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

ADJOURN TO CLOSED SESSION:

[24240](#) To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – *Affordable Housing, Contract Negotiation, Borough Professionals*

Motion _____ Second _____
Councilmember Colletti, Council President Escobar, Councilmember Fox, Osso, Ruocco, Trochimiuk

RECONVENE REGULAR MEETING:

Motion _____ Second _____
Council President Escobar, Councilmember Fox, Osso, Ruocco, Trochimiuk, Colletti

ADMINISTERING OATH OF OFFICE:

Robert Colletti Jr – Councilmember	Term Ending 12/31/24	Mayor Robert Colletti
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ROLL CALL OF 2024 HILLSDALE MUNICIPAL COUNCIL:

Mayor Michael Sheinfield
Councilmember Robert Colletti Jr
Council President John Escobar
Councilmember Justin Fox
Councilmember Clemente Osso

Councilmember John Ruocco
 Councilmember Janetta Trochimiuk

COUNCIL COMMITTEES:

Mayor Sheinfield announces the proposed **UPDATED COUNCIL STANDING COMMITTEES** for the year 2024.

(with advice and consent of Council)

	Chairperson		
Ambulance	John Escobar	Janetta Trochimiuk	John Ruocco
Economic Growth & Development	Janetta Trochimiuk	John Escobar	Clemente Osso
Finance	John Ruocco	Clemente Osso	Janetta Trochimiuk
Fire Department	Clemente Osso	John Ruocco	Janetta Trochimiuk
Historic Preservation	John Ruocco	Janetta Trochimiuk	Clemente Osso
Police Department/OEM	John Escobar	Clemente Osso	Justin Fox
Public Works	Justin Fox	Robert Colletti	John Escobar

Motion: _____ Second: _____

Councilmember Fox, Osso, Ruocco, Trochimiuk, Colletti, Council President Escobar,

Mayor Sheinfield announces the proposed **UPDATED COUNCIL LIAISONS** for the year 2024.

(with advice and consent of Council)

Access to All	John Ruocco
Board of Education: <i>Regional</i>	Robert Colletti, Jr
<i>Local</i>	Robert Colletti, Jr
Board of Health	John Ruocco
Environmental Commission	Robert Colletti, Jr
Library	Janetta Trochimiuk
Local Assistance Board	John Escobar
Planning Board, Building & Zoning	Janetta Trochimiuk
Parks & Recreation Commission	Clemente Osso
Senior Citizens	John Ruocco
Swimming Pool Commission	Justin Fox

Motion: _____ Second: _____

Councilmember Osso, Ruocco, Trochimiuk, Colletti, Council President Escobar, Fox

Mayor Sheinfield announces the proposed **UPDATED SPECIAL COMMITTEES** for the year 2024.

Public Relations & Communication	Mayor, Borough Administrator, Borough Clerk
Flood and Disaster Committee	Borough Administrator, Police Chief, Fire Chief, Ambulance Captain, OEM Director
Insurance Fund Commissioner/Liaison (JIF/MEL)	Borough Administrator Borough Clerk (Alternate)

Negotiation Committee	Escobar, Fox, Trochimiuk, Borough Administrator. Labor Attorney
Our Town/Naming & Recognition	Borough Administrator, Ruocco, Recreation Director
Fields Committee	Colletti, Jr, Escobar, Osso, Borough Administrator, Recreation Director
Community Development	Ruocco, Trochimiuk, Borough Administrator, Recreation Director
Shared Services	Fox, Colletti Jr, Borough Administrator, Mayor Ex- Officio
Sustainability and Resiliency	Borough Administrator, Colletti, Jr., Trochimiuk, Environmental Comm Member
Agenda Review Committee	Mayor, Borough Clerk, Borough Administrator, Council President, Finance Chair

Motion to Record: _____ Second: _____
 Councilmember Ruocco, Trochimiuk, Colletti, Council President Escobar, Fox, Osso

APPROVAL OF MINUTES:

Council Meeting Minutes August 13, 2024

Motion _____ Second _____
 Councilmember Trochimiuk, Colletti, Council President Escobar, Fox, Osso, Ruocco

INITIAL PUBLIC COMMENT (time limited to 3 minutes, items on the agenda only, one topic per speaker -please state your name and town of residence for the record)

DISCUSSION:

CORRESPONDENCE:

1. Letter received from Sapienza Gardens Board of Trustees dated July 20, 2024 regarding the upkeep of Sapienza Gardens

Motion to receipt and File _____ Second _____
 Councilmember Colletti, Council President Escobar, Fox, Osso, Ruocco, Trochimiuk

PROFESSIONAL MONTHLY REPORTS:

Borough Engineer Report – [September 2024](#) Borough Engineer Nick Chelius

COMMITTEE REPORTS:

Council members serve as liaisons to departments and committees in Hillsdale to provide the governing body and the public with an update on arising issues, actions considered, and actions taken within a given organization.

Liaisons are not expected to be intimately familiar with the granular issues being considered by committees and departments. The people responsible for such information are the B.A. and the internal head of the department or committee.

Should anyone have questions requiring an in-depth response, and the council person is not comfortable providing the answer, I will direct the B.A. to provide a response. If an answer cannot be immediately ascertained, it will be the responsibility of the B.A. to speak to relevant parties and provide the person making the inquiry with a timely response. The

B.A. will then report back his findings to the mayor, council, and public at the next public meeting.

Council President - John Escobar

Councilman – Robert Colletti Jr.

Councilman – Justin Fox

Councilman – Clemente Osso

Councilman – John Ruocco

Councilwoman – Janetta Trochimiuk

Borough Administrator – Mike Ghassali

ORDINANCES:

[24-14 \(Introduction\)](#)

An Ordinance Supplementing Provisions of Chapter 63 “Police Department” of Code of the Borough of Hillsdale to Establishing Procedures for the Utilization of Off-Duty Police Officers

BE IT RESOLVED, that Ordinance No. 24-14 does now pass a first reading and that said Ordinance be further considered for final passage at a Meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on October 1, 2024 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion _____ Second _____

Council President Escobar, Councilmember Fox, Osso, Ruocco, Trochimiuk, Colletti

RESOLUTIONS:(Consent Agenda): 24241 through 24256:

[24241](#) Resolution Authorizing the Purchase of (1) 2025 Dodge Durango Police AWD Through the Cranford Police Cooperative

[24242](#) Resolution Authorizing Refund of Tax Overpayment – 11 Chris Avenue

[24243](#) Resolution Authorizing the Interlocal Services Agreement Between the Borough of Hillsdale and the Borough of Woodcliff Lake, With Respect for Use of a Van Driver for Shared Senior Bus Service

[24244](#) Resolution amending the Contract for a Joint Feasibility Study Regarding Ambulance Services (Update to Resolutions 24220 & 24225)

[24245](#) Resolution Awarding a Contract for the Purchase of a New Rotary SM18 Vehicle Lift and Relocate Old Vehicle Lift Through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing System

[24246](#) Resolution Authorizing Affidavit of Discharge of Tax Lien – 109 Yesler Way

- [24247](#) Resolution to Cancel Capital Balances
- [24248](#) Resolution Amending Service Level with a Contract Between Gaeta Recycling Co., Inc and the Borough of Hillsdale
- [24249](#) Resolution Authorizing a Contract with Organic Recycling, Inc for Use of the Leaf Disposal Facility
- [24250](#) Resolution Authorizing the Purchase of Police Uniforms from the State of New Jersey Cooperative Purchasing Program Under N.J.S.A. 40A:11-12A
- [24251](#) Payment of Bills
- [24252](#) Resolution Hiring Temporary Season Laborer – Department of Public Works – Jeffrey Schuster
- [24253](#) Resolution Hiring Temporary Season Laborer – Department of Public Works – Ron Hoiem
- [24254](#) Resolution Authorizing the Signing of an Agreement with Colliers Engineering & Design for Construction Administration Services Relating to the NJDOT FY2024 – Melville Road Improvements Project
- [24255](#) Resolution to Participate in a Master Contract for Tree Removal, Trimming and Stump Grinding Services Through Riverside Cooperative – Amending Resolution 24070
- [24256](#) Appointing Class III Special Law Enforcement Officer to the Hillsdale Police Department for the 2024-2025 School Year – Anthony Piccinich

Motion _____ Second _____

Councilmember Fox, Osso, Ruocco, Trochimiuk, Colletti, Council President Escobar

OFF-CONSENT:

PUBLIC COMMENT: (time limited to 3 minutes any topic-please state your name and town of residence for the record)

COUNCIL COMMENTARIES:

ADJOURN TO CLOSED SESSION:

RECONVENE REGULAR MEETING:

ADJOURNMENT:

Motion to adjourn _____ Second _____

Councilmember Osso, Ruocco, Trochimiuk, Colletti, Council President Escobar, Fox

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE
TUESDAY, OCTOBER 1, 2024**