

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

**BOROUGH OF HILLSDALE**  
**COUNCIL AGENDA**  
**TUESDAY, MAY 7, 2024 7:00 P.M.**

Regular Meetings of the Borough Council are generally held on the 1st and 2<sup>nd</sup> Tuesday of each month. Please refer to our town calendar for dates and times and any special meetings or date changes. Borough Council Meetings begin at 7:00 PM. Meetings are **televised on Optimum Channel 77 or on FIOS Channel 32. You can now also view our meetings LIVE on YouTube. Subscribe to view our meetings on youtube.com: @hillsdalenj5879. Link to our YouTube page: [click here](#). Zoom is no longer available.**

**CALL THE MEETING TO ORDER/PLEDGE OF ALLEGIANCE:**

**OPEN PUBLIC MEETING STATEMENT:**

This is a meeting of the Hillsdale Borough Council on this 7<sup>th</sup> day of May, 2024. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Bergen Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

**ROLL CALL:**

Council President Escobar, Council Members Fox, Lundy, Osso, Ruocco, Trochimiuk, Mayor Sheinfield (Borough Administrator Mike Ghassali, Borough Clerk Denise Kohan, Borough Attorney Mark Madaio)

**APPOINTMENTS/OATH OF OFFICE:**

**BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:**

Mayor Sheinfield presents the name of the following individuals for appointment to the indicated positions and the specified terms of office.

**PLANNING BOARD:**

Stephen Sammarco – Alt #2	Non- Expiring Term 12/31/24
Dr. Arthur Weinberg – Alt #1 (Class Change)	Non-Expiring Term 12/31/25
Gia Guzman – Class IV (Class Change)	Non-Expiring Term 12/31/24

Motion to Record: \_\_\_\_\_ Second: \_\_\_\_\_

Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk

**PROCLAMATIONS/RECOGNITIONS**

[Municipal Clerks Week](#)

Mayor Michael Sheinfield <sub>1</sub>

**APPROVAL OF MINUTES:**

Council Meeting Minutes April 2, 2024  
Council Meeting Minutes April 9, 2024

Motion to approve\_\_\_\_ Second\_\_\_\_\_  
Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk, Council President Escobar

**INITIAL PUBLIC COMMENT** (time limited to 3 minutes, items on the agenda only, one topic per speaker -please state your name and town of residence for the record)

**DISCUSSION:**

Mayor Sheinfeld announces the proposed change to the **SPECIAL COMMITTEES** for the year 2024.

Fields & Parks Committee (name change only)	Lundy, Escobar, Osso, Borough Administrator, Recreation Director
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Motion to record \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Lundy, Osso, Ruocco, Trochimiuk, Council President Escobar, Fox

**BY~LAWS OF THE BOROUGH COUNCIL:**

Council Members propose changes to the By-Laws for the Borough of Hillsdale for the year 2024.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Osso, Ruocco, Trochimiuk, Council President Escobar, Fox, Lundy

**BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND & HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION** – @7:30 p.m. or as soon as possible thereafter as advertised

Motion to open public hearing on the 2024 Bergen County Trust Fund Grant Application – Beechwood Park

Motion\_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Ruocco, Trochimiuk, Council President Escobar, Fox, Lundy, Osso  
[Application](#)

I will now open the meeting to the public. If anyone desires to be heard regarding the 2024 Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund Grant – Beechwood Park, please say your name and wait to be recognized. Once recognized, state your name and town for the record.

I entertain a motion that the public hearing on the 2024 Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund Grant – Beechwood Park be closed and that it be resolved that a copy of the Letter of Intent and the completed Grant Application was available to the public at Borough Hall  
Motion to close public hearing on 2024 Bergen County Trust Fund Grant Application – Beechwood Park

Motion \_\_\_\_\_ Second\_\_\_\_\_  
Councilmember Trochimiuk, Council President Escobar, Fox, Lundy, Osso, Ruocco

[24135](#) Resolution of Intent to Apply and the Approval to Submit a Grant Application for the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund – Beechwood Park Project – Matching Grant

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk

**CORRESPONDENCE:**

**PROFESSIONAL MONTHLY REPORTS:**

[Engineering Report – April 2024](#)

Colliers Engineering

**COMMITTEE REPORTS:**

Council members serve as liaisons to departments and committees in Hillsdale to provide the governing body and the public with an update on arising issues, actions considered, and actions taken within a given organization.

Liaisons are not expected to be intimately familiar with the granular issues being considered by committees and departments. The people responsible for such information are the B.A. and the internal head of the department or committee.

Should anyone have questions requiring an in-depth response, and the council person is not comfortable providing the answer, I will direct the B.A. to provide a response. If an answer cannot be immediately ascertained, it will be the responsibility of the B.A. to speak to relevant parties and provide the person making the inquiry with a timely response. The B.A. will then report back his findings to the mayor, council, and public at the next public meeting.

Council President - John Escobar  
Councilman – Justin Fox  
Councilwoman - Abby Lundy  
Councilman – Clemente Osso  
Councilman – John Ruocco  
Councilwoman – Janetta Trochimiuk  
Borough Administrator – Mike Ghassali

**ORDINANCES:**

[24-09 \(Adoption\)](#)

**An Ordinance Amending Chapter 71, “Swimming Pool Commission” of the Borough Code to Modify Section 71-3- “Meetings” and to Modify 71-3(C)**

Motion to open public hearing on Ordinance 24-09 \_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk, Council President Escobar

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No 24-09, please say your name and wait to be recognized, once recognized state your name and address for the record.

I will now entertain a motion that the public hearing on Ordinance No. 24-09 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 24-09 \_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Lundy, Osso, Ruocco, Trochimiuk, Council President Escobar, Fox

Motion to adopt Ordinance No. 24-09 \_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Osso, Ruocco, Trochimiuk, Council President Escobar, Fox, Osso

Now, therefore, be it resolved that this ordinance is adopted and the Borough Clerk is authorized to advertise the same according to law.

24-10 (Adoption)

**An Ordinance to Provide for and Determine the Maximum Rate, Amount and Method of Payment of Compensation to Persons Holding Certain Office and Positions of Employment in the Borough of Hillsdale, County of Bergen, State of New Jersey**

Motion to open public hearing on Ordinance 24-10 \_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Ruocco, Trochimiuk, Council President Escobar, Fox, Lundy, Osso

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No 24-10, please say your name and wait to be recognized, once recognized state your name and address for the record.

I will now entertain a motion that the public hearing on Ordinance No. 24-10 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 24-10 \_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Trochimiuk, Council President Escobar, Fox, Lundy, Osso, Ruocco

Motion to adopt Ordinance No. 24-10 \_\_\_\_\_ Second \_\_\_\_\_  
Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk

Now, therefore, be it resolved that this ordinance is adopted and the Borough Clerk is authorized to advertise the same according to law.

24-11 (Introduction)

**Capital Ordinance of the Borough of Hillsdale, in the County of Bergen, New Jersey authorizing Public Improvements and Acquisitions in, by and for the Borough, Appropriating Therefor the Sum of \$2,726,400 and Providing that Such Sum so Appropriated Shall be Raised from the Borough's Capital Improvement Fund and from the Borough's Forfeiture Trust Fund**

BE IT RESOLVED, that Ordinance No. 24-11 does now pass a first reading and that said Ordinance be further considered for final passage at a Meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on June 11, 2024 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk, Council President Escobar

[24-12 \(Introduction\)](#)

**An Ordinance Amending Chapter 210, “Streets and Sidewalks”; Article II “Openings and Excavations” of the Borough Code**

BE IT RESOLVED, that Ordinance No. 24-12 does now pass a first reading and that said Ordinance be further considered for final passage at a Meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on June 11, 2024 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Councilmember Lundy, Osso, Ruocco, Trochimiuk, Council President Escobar, Fox

**RESOLUTIONS:(Consent Agenda): 24136 through 24157:**

- [24136](#) Resolution Authorizing the Award of a Non-Fair and Open Contract with Quikteks, LLC for Computer Support Services for the Borough of Hillsdale
- [24137](#) Resolution Approving Agreement with the Borough of Park Ridge for Fuel Usage on an Emergency Basis
- [24138](#) Resolution Authorizing the Mayor and Borough Clerk to Execute a Solid Waste Agreement with the Bergen County Utilities Authority
- [24139](#) Resolution of the Borough of Hillsdale Appointing a Municipal Alliance Coordinator
- [24140](#) Resolution Authorizing the Extension of the Agreement with the Hillsdale Board of Education for Security Camera System Access
- [24141](#) Resolution Authorizing the Signing of an Agreement with Pascack Valley Regional High School to Assign Class III Special Law Enforcement Officers
- [24142](#) Resolution to Adopt Surplus Policy for the Borough of Hillsdale
- [24143](#) Resolution to Authorize the Chief Financial Officer the Authority to Pay Certain Obligations as Needed
- [24144](#) Resolution Hiring Temporary Seasonal Laborer Mark Gehm- Department of Public Works
- [24145](#) Resolution Authorizing the Borough Clerk to Advertise for Bids Regarding (2) Supplemental Garbage Truck Rentals and (2) Operators for the 2024 Leaf Removal Season
- [24146](#) Resolution Appointing Class III Special Law Enforcement Officer to the Hillsdale Police Department for the 2024-2025 School Year – Linda McNulty
- [24147](#) 24147 Resolution Appointing Class III Special Law Enforcement Officer to the Hillsdale Police Department for the 2024-2025 School Year – Peter Martin
- [24148](#) Resolution Authorizing the Appointment of Municipal Representatives to the Bergen County

Community Development Regional Committee

- [24149](#) Resolution Authorizing Sommerset County Cooperative Pricing System Bid #2-SOCCP – for the Purchase of Traffic Control Signs, Supports & Hardware Devices
- [24150](#) Resolution to Authorize the Signing of an Agreement with the County of Bergen for Snow Plowing on County Roads
- [24151](#) Resolution Hiring Temporary Seasonal Laborer Justin Sanchez - Department of Public Works
- [24152](#) Resolution Authorizing the Award of a Non-Fair and Open Contract for Summer Camp 2024 Bus Transportation to First Student, Inc
- [24153](#) Resolution Authorizing the Signing of an Agreement with Colliers Engineering & Design for Engineering Services Regarding Memorial Park Field Improvements
- [24154](#) Resolution Authorizing the Signing of an Agreement with Electrical Power Systems, Inc for Maintenance for the Standby Generators at the Hillsdale Police Department, the Hillsdale Fire Department and the Hillsdale Ambulance Building
- [24155](#) Resolution Authorizing a Contract for the 2024 Road Improvement Program: Riverside Cooperative Program
- [24156](#) Resolution Authorizing the Signing of an Agreement with Colliers Engineering & Design For Professional Engineering Services Associated with the NJDOT FY 2024- Melville Road Improvements
- [24157](#) Resolution to Authorize the Borough Clerk to Advertise for Bids for the Fiscal Year 2023 NJDOT Municipal Aid Road Program – Magnolia Avenue

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Osso, Ruocco, Trochimiuk, Council President Escobar, Fox, Lundy

**OFF-CONSENT:**

- [24158](#) Resolution Authorizing the Signing of the Developers Agreement Between Patterson Street Urban Renewal LLC and the Borough of Hillsdale

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Councilmember Ruocco, Trochimiuk, Council President Escobar, Fox, Lundy, Osso

- [24159](#) Resolution of the Borough of Hillsdale, in the county of Bergen, New Jersey, Consenting To, Authorizing, and/or Acknowledging: (i) a Transfer of 100% of the Membership Interests in Patterson Street Urban Renewal, LLC to GCB Hillsdale Joint Venture LLC; (ii) a Permitted Transfer of a Mortgage to Encumber the Property as Defined HEREIN; (iii) Execution of an Estoppel in Connection with Such Mortgage; (iv) Waiver of Certain Time Periods for Notices for Transfer and Mortgage; and (v) Authorizing the Execution of a First Amendment to the Redevelopment Agreement amending the Phase 1 Project Schedule and Acknowledging that the Phase 2 Project is Terminated

Motion \_\_\_\_\_ Second \_\_\_\_\_

Councilmember Trochimiuk, Council President Escobar, Fox, Lundy, Osso, Ruocco

**PUBLIC COMMENT:** (time limited to 3 minutes any topic-please state your name and town of residence for the record)

**COUNCIL COMMENTARIES:**

**ADJOURN TO CLOSED SESSION:**

**RECONVENE REGULAR MEETING:**

**ADJOURNMENT:**

Motion to adjourn \_\_\_\_\_ Second \_\_\_\_\_

Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE  
TUESDAY, MAY 14, 2024**