



Hillsdale Volunteer Fire Department

380 Hillsdale Avenue, Hillsdale, New Jersey 07642

Phone # 201-358-5050 - Fax # 201-722-4714

10/26/15

Sue Witkowski,

Enclosed is an application for regular membership by cadet James Alburtus. It was approved by the Board of Fire Officers at their regular meeting on this date. Please forward this to the Mayor and Council for approval at the next regular meeting (11/10/15) if possible.

When the physical is signed, I have to get it back to Tracy Jeffery to be sent to the State. You can send it back to me and I will deliver it to her.

Let me know if the 10th is good for you for the swearing in.

Thanks

Bill Becker

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1552 FAX 201/358-5002
Website: www.Hillsdalenj.org

ACTIVITIES FOR THE MONTH OF OCTOBER, 2015

<u>VITAL STATISTICS</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>
Deaths for the month of September, 2015	Males 1	17
	Females 0	26
Marriages/Civil Unions:*	4	
Transcripts:	12	

***New VIP system does not require birthing facilities to send notices of births for those that reside in our town. This will no longer show on the monthly activities as the information will be inaccurate.**

Respectfully submitted,



Denise Kohan
Registrar

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1552 FAX 201/358-5002
Website: www.Hillsdalenj.org

November 1, 2015

The Honorable Mayor and Council:

The following is the result of the monies received by the Board of Health for the month of October 2015

CHC Fees:	\$	140.00
Transcripts	\$	116.00
Marriage Fee	\$	12.00
Total	\$	238.00

Respectfully submitted,



Denise Kohan
Board of Health
Registrar

DEPARTMENT OF POLICE
BOROUGH OF HILLSDALE



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
Headquarters: 201-664-4200

Fax: 201-666-4503
www.hillsdalepolice.com

ROBERT FRANCAVIGLIA
CHIEF OF POLICE

Date: October 27, 2015

To: Mayor and Council

From: Chief Robert Francaviglia

Re: October Monthly report

1. During the month of October there were 93 dispatching shifts, all shifts were covered by non-sworn personnel except for 2 shifts, which were covered by sworn personnel.
2. The department conducted practical exercises involving active shooter scenario's at St. John's Academy.
3. There were 208 summonses issued and 14 arrests.
4. On Thursday November 5th the police department will be hosting Autism Awareness training for all emergency services. The event will commence at 7:00 p.m. at the Hillsdale Fire Department.

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200

Fax:

Agency Activity Analysis Report

From Date: 10/1/2015

To Date: 10/27/2015

<i>CFS Classification Code</i>	<i>CFS Classification</i>	<i>Total Events</i>	<i>Officer Initiated</i>
0100	Murder	0	0
0200	Rape	0	0
0300	Robbery	0	0
0400	Aggravated Assault	1	0
0500	Burglary	1	0
0600	Theft	1	0
0700	MV Theft	0	0
0800	Other Assaults	0	0
0900	Arson	0	0
1000	Forgery Counterfeit	0	0
1100	Fraud	4	0
1200	Embezzlement	0	0
1300	Stolen Property	0	0
1400	Malicious Mischief	4	0
1500	Weapons Offense	0	0
1600	Prostitution Vice	0	0
1700	Sex Offense	0	0
1800	Narcotics Drug Laws	1	0
1900	Gambling	0	0
2000	Family Offense	0	0
2100	Liquor Laws Drunk Driving	0	0
2200	Liquor Laws Possession	0	0
2400	Disorderly Conduct	26	0
2600	All Other Offenses	2	0
2900	Runaways	2	0
4000	Non Criminal Investigations	72	0
4100	Fire Related	16	0
4500	Deaths Suicides	1	0
5000	Lost Found Prop. / Missing Persons	8	0
5500	Animal Complaints	18	0
6000	Traffic Accidents	39	0
6300	Traffic Enforcement	240	0

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200 Fax:

Agency Activity Analysis Report

From Date: 10/1/2015

To Date: 10/27/2015

<i>CFS Classification Code</i>	<i>CFS Classification</i>	<i>Total Events</i>	<i>Officer Initiated</i>
6500	Parking Enforcement	39	0
6600	Traffic Services	6	0
7000	Public Services	209	0
7500	Assist other Agency	16	0
8000	Warrants	3	0
9000	Administrative	82	0
	Total:	791	0

Citation Output By Charge

Starting Issue Date 10/1/2015 to Ending Issue Date 10/27/2015

Charge	Total
39:3-66 - MAINTENANCE OF LAMPS	1
39:3-10 - DRIVING WITHOUT A LICENSE	3
39:3-10A - DRIV WITH AN EXPIRED LICENSE	1
39:3-10B - DRIV WITHOUT LIC-NEVER LICENSED	2
39:3-13.8(G) - PERMIT HOLDER VIOLATING DECAL REQUIREMENTS	2
39:3-17 - TOURING PRIV OF NON RESID DRIVERS	1
39:3-18 - GENERAL REG D OR TEMP PLATES	1
39:3-29 - FAILURE TO POSSESS DL OR REG	14
39:3-29.8C - DISPLAY OR REPRESENT ID CARD NOT ISSUED TO PERSON	1
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	4
39:3-33A - FICTITIOUS PLATES	2
39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	16
39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	9
39:3-40 - DRIVING AFTER LICENSE SUSPENDED OR REVOKED	1
39:3-44 - VEHICLE IN UNSAFE CONDITION	2
39:3-48 - VISIBILITY/ LIGHTS	1
39:3-64 - EMERGENCY WARNING LIGHT EQUIPMENT	1
39:3-66 - MAINTENANCE OF LAMPS	8
39:3-69 - HORNS AND WARNING DEVICES	1
39:3-72 - TIRE EQUIPMENT	2
39:3-74 - OBSTRUCTION OF WINDSHIELD FOR VISION	5
39:3-75 - SAFETY GLASS REQUIREMENT	3
39:3-76.2A - FAILURE TO USE CAR SEAT FOR CHILD UNDER 8 YEARS	1
39:3-76.2F - FAILURE TO WEARSEAT EQUIPMENT-RESPONSIBILITY OF DRIVER	2
39:3-79.1 - DEVICE TO PREVENT THROWING DIRT ON VEH (BUS TRUC TRAIL)	2
39:3-8.1 - NONCOMMERCIAL TRUCKS, LICENSE, APPLICATION FOR REG'S	4
39:3-84.11 - PROPER DISPLAY OF LICENSE PLATES/MARKERS ON TOW TRUCKS	1
39:4-123.B - RIGHT & LEFT HAND TURNS (LEFT)	1
39:4-124 - IMPROPER TURN AS INDICATED BY BUTTONS OR MARKR AT INTRS	1
39:4-129 - LEAVING THE SCENE OF AN ACCIDENT Â??	1
39:4-129B - LEAVING SCENE OF ACCIDENT INVOLVING PROPERTY DAMAGE	1
39:4-130 - FAILURE TO REPORT ACCIDENT	2
39:4-144 - DISREGARD STOP SIGN REGULATION OR YIELD SIGN	3
39:4-36 - PEDESTRIAN-FAILURE TO YIELD RIGHT OF.WAY	2
39:4-46A - FAILURE TO SHOW NAME/LOCATION ON VEHICLE	3
39:4-49.1 - OPERATION OF MOTOR VEHICLE WHILE IN POSSESSION/NARCOTIC	1
39:4-50 - OPERATING UNDER INFLUENCE OF LIQUOR OR DRUGS	4
39:4-50(G)(1) - DWI ON SCHOOL PROPERTY OR W/IN 1000 FT. OF SCHOOL	1

39:4-66.2 - AVOIDING TRAFFIC CONTROL SIGNAL OR SIGN	1
39:4-81 - FAILURE TO OBSERVE TRAFFIC CONTROL DEVICE	1
39:4-82 - FAILURE TO KEEP RIGHT	2
39:4-86 - IMPROPER PASSING IN NO PASSING ZONE	1
39:4-88B - TRAFFIC ON MARKED LANES - UNSAFE LANE CHANGE	1
39:4-90 - FAILURE TO YIELD RIGHT OF WAY	1
39:4-96 - RECKLESS DRIVING	1
39:4-97 - CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	2
39:4-97.3 - USE OF HAND-HELD WIRELESS TELEPHONES	1
39:4-98 - SPEEDING	8
39:6B-2 - NO LIABILITY INSURANCE COVERAGE ON MOTOR VEHICLE	3
39:8-1 - FAILURE TO HAVE INSPECTION	2
146-13 - NO PARKING IN FIRE ZONE	12
292-22A - NO PARKING OVERNIGHT BETWEEN 2AM AND 6AM	1
292-24 - NO PARKING ANYTIME CERTAIN STREETS, SCHED XIV	11
292-26 - PARKING PROH CERTAIN STREETS/TIMES SCHED XVI	10
292-28 - TIME LIMITED PARKING, SCHED XVIII	6
292-33A(4) - NO PAID STICKER/SPACE TRANSIT LOT	1
292-33B(2C) - NO RESIDENT STICKER \$2.00 SPACE	1
39:4-135 - PARKING-DIRECTION/SIDE OF ST-ANGLE PKNG-ONE WY STREET	2
39:4-138A - IMPROPER PARKING WITHIN INTERSECTION	3
39:4-138H - IMPROPER PARKING WITHIN 50 FEET OF "STOP" SIGN	3
39:4-138I - IMPROPER PARKING WITHIN 10 FEET OF FIRE HYDRANT	1
39:4-138O - HANDICAPPED PARKING	2
146-13 - N/A	1
292-22A - N/A	3
292-23 - N/A	1
292-27 - N/A	1
292-33A(3) - N/A	5
292-33A(4) - N/A	1
39:4-144 - N/A	1
39:4-97 - N/A	1
39:4-98 - N/A	5
39:4-98 .24 - N/A	1
<hr/>	
Total:	208

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

10/27/2015

From Date:10/1/2015 To Date:10/27/2015

MOTOR VEHICLE ACCIDENT						
ACCIDENT CLASSIFICATION			TYPE OF ROAD SYSTEM			
Reportable		20	Interstate			0
Non-reportable		5	State Highway			0
Self Report		0	State/Interstate Authority			0
Total Accidents		25	State Park or Institution			0
			County			9
TIME OF ACCIDENT			Co Auth, Park or Inst			0
0001 ~ 0600		0	Municipal			11
0601 ~ 1200		13	Mun Auth, Park or Inst			0
1201 ~ 1800		8	Private Property			5
1801 ~ 2400		4	US Govt Property			0
DAY OF WEEK			AGE & SEX OF DRIVERS			
Sunday		4	Males	17 ~ 20		4
Monday		5	Males	21 ~ 30		6
Tuesday		4	Males	31 ~ 40		5
Wednesday		2	Males	41 ~ 50		3
Thursday		0	Males	51 ~ 60		4
Friday		8	Males	61+		4
Saturday		2				
			Females	17 ~ 20		4
			Females	21 ~ 30		2
CONTRIBUTING CIRCUMSTANCES			Females	31 ~ 40		2
Unsafe Speed		1	Females	41 ~ 50		3
Driver Inattention		19	Females	51 ~ 60		2
Failure To Obey Traffic Control Device		1	Females	61+		3
Failure To Yield The Right Of Way		2				
Improper Lane Change		0				
Improper Passing		3				
Improper Turning						
Backing unsafely		3				
Pedestrian's / Bicyclist's Actions		1				
Roadway Defect / Inclement Weather		1				
Other		25				
ACCIDENT TYPE			TOTAL	INJURIES	FATALS	PROPERTY DAMAGE
Same Direction (Rear End)		6	2	0	0	
Same Direction (Side Swipe)		4	0	0	0	
Right Angle		7	4	0	0	
Opposite Direction (Head On, Angular)		1	0	0	0	
Opposite Direction (Side Swipe)		0	0	0	0	
Struck Parked Vehicle		1	1	0	0	
Left Turn / U Turn		0	0	0	0	

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

10/27/2015

From Date:10/1/2015 To Date:10/27/2015

Backing	4	0	0	0
Encroachment	0	0	0	0
Overtuned	0	0	0	0
Fixed Object	1	0	0	0
Animal	1	0	0	0
Pedestrian	1	1	0	0
Pedalcyclist	0	0	0	0
Non-fixed Object	0	0	0	0
Railcar -vehicle	0	0	0	0
Total	26	8	0	0

HILLSDALE POLICE DEPARTMENT

Incident Frequency Report

By Classification

From Date: 10/1/2015 To Date: 10/27/2015

Report Date: 10/27/2015 Criteria: 0400 Aggravated Assault,0500 Burglary,0600 Theft,0800 Other Assaults,1100 Fraud,1800 Narcotics Drug Laws,2100 Liquor Laws Drunk Driving,2200 Liquor Laws Possession,2400 Disorderly Conduct,7500 Assist other Agency,

CFS Classification				Total Number
0400-Aggravated Assault				1
Date / Time	Incident Number	CFS Code	Address	Disposition
10/3/2015 10:26:23 PM	2015-009116	0440	401 KINDERKAMACK RD, HILLSDALE, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: 1 ARRESTED AND PROCESSED FOR A VIOLATION OF 2C:12-1B(1)				

CFS Classification				Total Number
0500-Burglary				1
Date / Time	Incident Number	CFS Code	Address	Disposition
10/26/2015 1:34:07 PM	2015-009803	0525	137 BROADWAY, HILLSDALE, NJ 07642	
Disposition Note:				

CFS Classification				Total Number
0600-Theft				1
Date / Time	Incident Number	CFS Code	Address	Disposition
10/24/2015 4:24:37 PM	2015-009766	0633	Walgreens Store 383 Washington Avenue, Hillsdale, NJ 07642	CLOSED
Disposition Note: 1 FEMALE PATIENT TRANSPORTED FOR AN ATRA TO BERGEN REGIONAL MEDICAL CENTER CALL#19189 NO CHARGES AT THIS TIME.				

CFS Classification				Total Number
1100-Fraud				4
Date / Time	Incident Number	CFS Code	Address	Disposition
10/6/2015 2:41:53 PM	2015-009186	1130	287 Evergreen St, Hillsdale, NJ 07642	CLOSED
Disposition Note: CONCERNED PARTY ADVISED TO BRING FRIEND TO EITHER MICHIGAN POLICE DEPARTMENT OR BACK TO HILLSDALE POLICE DEPARTMENT TO MAKE A THEFT/FRAUD REPORT.				
10/9/2015 10:42:27 AM	2015-009267	1130	170 MAGNOLIA AVE, HILLSDALE, NJ 07642	CLOSED
Disposition Note: INFO TAKEN FOR A REPORT				
10/13/2015 1:45:30 PM	2015-009447	1130	207 EVERGREEN ST, HILLSDALE, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note:				
10/23/2015 3:31:43 PM	2015-009735	1120	51 Clinton Ave, Hillsdale, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: REPORT COMPLETED. TOT DET. BUREAU				

CFS Classification				Total Number
1800-Narcotics Drug Laws				1
Date / Time	Incident Number	CFS Code	Address	Disposition
10/3/2015 11:09:06 AM	2015-009101	1831	Washington Ave, Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: 61 ARRESTED TRANSPORTED TO NORTH				

CFS Classification				Total Number
2400-Disorderly Conduct				26
Date / Time	Incident Number	CFS Code	Address	Disposition
10/1/2015 7:53:35 PM	2015-009060	2415	37 PASCACK RD, HILLSDALE, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: FATHER ARRESTED FOR SIMPLE ASSAULT(DV). CHARGED AND RELEASED.				
10/2/2015 5:03:24 PM	2015-009083	2415	13 BERGEN AVE, HILLSDALE, NJ 07642-2101	CLOSED
Disposition Note: NO PROBLEM DAUGHTER UPSET THAT MOM TOOK INTERNET AWAY. ADVISED NOT A SITUATION TO CALL 911				
10/3/2015 9:30:03 PM	2015-009113	2480	28 Deer Trall Rd, Hillsdale, NJ 07642	CLOSED
Disposition Note: 13 YR FEMALE TRANSPORTED TO BERGEN REGIONAL AS PER FOSTER-MOTHER'S REQUEST				
10/3/2015 9:49:12 PM	2015-009114	2450	Oakland St, Hillsdale, NJ 07642	CLOSED
Disposition Note: CORRECTED				
10/5/2015 11:05:15 PM	2015-009170	2450	19 Arcadia Way, Hillsdale, NJ 07642	UNFOUNDED
Disposition Note: UNFOUNDED				
10/9/2015 11:40:38 AM	2015-009272	2420	61 PARKVIEW DR, HILLSDALE, NJ 07642	CLOSED
Disposition Note: CLOSED, REPORT COMPLETED, NO COMPLAINTS AT THIS TIME.				
10/12/2015 2:45:04 PM	2015-009408	2415	20 BUFF LN, HILLSDALE, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: TOT JUVENILE DETECTIVE				
10/12/2015 11:42:52 PM	2015-009422	2450	200 Piermont Ave, Hillsdale, NJ 07642	UNFOUNDED
Disposition Note:				
10/13/2015 11:15:38 AM	2015-009440	2420	244 Wierimus Rd, Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTY IS PERSON OF INTEREST IN HARASSMENT CASE, STOPPED AND IDENTIFIED.				
VICTIM DID NOT WISH TO PURSUE COMPLAINTS				
10/14/2015 12:46:55 PM	2015-009479	2420	88 OAKLAND ST, HILLSDALE, NJ 07642	CLOSED
Disposition Note: REPORT COMPLETED				
10/14/2015 5:39:52 PM	2015-009489	2420	424 Hillsdale Ave, Hillsdale, NJ 07642	CLOSED
Disposition Note: BOTH PARTIES WERE COUNSELED TO STAY AWAY FROM EACH OTHER AND CEASE ALL COMMUNICATIONS. AN IR WAS CREATED TO DOCUMENT THE INCIDENT				
10/14/2015 11:52:41 PM	2015-009494	2420	55 Patterson St, Hillsdale, NJ 07642	CLOSED
Disposition Note: COMPLAINT-SUMMONS GENERATED (SEE REPORT)				
10/15/2015 1:53:57 PM	2015-009518	2420	88 OAKLAND ST, HILLSDALE, NJ 07642	CLOSED
Disposition Note: PARTY WAS ADVISED TO SPEAK TO A FAMILY COURT REPRESENTATIVE				
10/17/2015 1:48:30 AM	2015-009555	2415	55 Patterson St, Hillsdale, NJ 07642	CLOSED
Disposition Note: KEEP THE PEACE ONLY				
10/17/2015 2:17:37 AM	2015-009556	2415	84 Broadway, Hillsdale, NJ 07642	CLOSED
Disposition Note: NO POLICE ACTION				
10/17/2015 10:58:41 AM	2015-009565	2480	200 PIERMONT AVE, HILLSDALE, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: PARENT EJECTED FROM SOCCER GAME BY REFEREE, NO PD ACTION NECESSARY AT THIS TIME				
10/17/2015 11:46:52 AM	2015-009566	2415	60 Broadway, Hillsdale, NJ 07642	GONE ON ARRIVAL
Disposition Note: CUSTOMER WAS GOA.				

10/17/2015 11:21:44 PM	2015-009589	2450	31 Chestnut St, Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTY ADVISED TO QUIET DOWN FOR NIGHT				
10/18/2015 3:04:28 AM	2015-009595	2415	370 Hillsdale Ave, Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTY SENT ON HIS WAY.				
10/18/2015 4:38:13 AM	2015-009596	2485	32 Piermont Ave, Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: LIFELINE ALERT SET OFF. PARTY MADE CONTACT WITH LIFELINE AND ADVISED HE SET IT OFF IN ERROR AND WAS OK. NO ASSISTANCE NEEDED.				
10/22/2015 11:01:04 PM	2015-009707	2420	10 Somerset Dr S, Great Neck, NY 11020	REFERRED TO DETECTIVE BUREAU
Disposition Note: IR GENERATED AND FORWARDED TO DB. NO COMPLAINTS TO BE SIGNED AT THIS TIME.				
10/23/2015 11:39:20 PM	2015-009745	2420	14 Whitman Pl, Hillsdale, NJ 07642	CLOSED
Disposition Note: COMP. ENTERED HEADQUARTERS TO REPORT THAT HIS NEIGHBOR CURSED AT HIS WIFE AND DAUGHTER BECAUSE THEY SHUT THE CAR DOOR TO LOUD. IR COMPLETED FOR HARASSMENT AND HE WAS ADVISED ON HOW TO PROCEED WITH FUTURE INCIDENTS.				
10/24/2015 2:08:13 AM	2015-009749	2420	84 Broadway, Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTY WAS LOCATED BEHIND THE FIRE HOUSE. THE FATHER WAS CONTACTED TO PICK UP HIS SON AS HE WAS TO INTOXICATED TO GET HIM HIMSELF. HIS FATHER ARRIVED SHORTLY THEREAFTER AND THERE WAS NO FURTHER INCIDENT.				
10/24/2015 2:24:51 AM	2015-009750	2420	84 Broadway, Hillsdale, NJ 07642	CLOSED
Disposition Note: ACTOR WAS ADVISED TO LEAVE THE FRONT OF CORNERSTONE BECAUSE HE CONTINUED TO GOAT OTHER ACTORS INTO A FIGHT. HIS FRIEND TOOK HIM AWAY.				
10/24/2015 3:23:17 AM	2015-009753	2420	370 HILLSDALE AVE, HILLSDALE, NJ 07642	CLOSED
Disposition Note: KEVIN WAS ADVISED TO CALL SOMEONE BECAUSE OF HIS HIGH LEVEL OF INTOXICATION. HIS BROTHER KYLE PICKED HIM UP. WAS DRINKING AT THE CORNERSTONE.				
10/25/2015 3:52:27 PM	2015-009783	2415	244 WIERIMUS RD, HILLSDALE, NJ 07642	
Disposition Note:				

CFS Classification				Total Number
7500-Assist other Agency				16
Date / Time	Incident Number	CFS Code	Address	Disposition
10/2/2015 2:56:27 PM	2015-009080	7504	Washington Ave, Washington Township, NJ 07676	CLOSED
Disposition Note: PATROL CANCELED PRIOR TO ARRIVAL, NO FURTHER ASSISTANCE NEEDED.				
10/4/2015 5:51:30 PM	2015-009135	7506	155 jefferson ave emerson nj	CLOSED
Disposition Note: NOT NEEDED				
10/10/2015 4:18:20 PM	2015-009338	7504	Van Emburgh Ave, Hillsdale, NJ 07642	GONE ON ARRIVAL
Disposition Note: PATROL IS BACK IN SERVICE, PARTY IS GOA.				
10/10/2015 8:38:01 PM	2015-009347	7504	26 fox hedge, saddle river	CLOSED
Disposition Note: 79 BACK IN, PERIMETER BROKEN DOWN.				
10/12/2015 10:36:28 PM	2015-009419	7504	101 Cypress St, Westwood, NJ 07675	NO REPORT/NO FURTHER ACTION
Disposition Note: CLEAR ASSISTANCE RENDERED				
10/12/2015 10:49:17 PM	2015-009420	7504	Westwood Police Department, Westwood, NJ 07675	CLOSED
Disposition Note: ASST WITH ARREST				
10/14/2015 8:32:07 AM	2015-009470	7504	Harrington Ave, Westwood, NJ 07675	CLOSED
Disposition Note: ASSISTED WESTWOOD				
10/14/2015 11:47:01 AM	2015-009476	7585	100 Broadway #4, Hillsdale, NJ 07642	CLOSED

Disposition Note: SCHOOL ADVISED OF RESULTS OF INVEST.				
10/15/2015 11:13:42 AM	2015-009508	7512	Hillsdale Ave, Hillsdale, NJ 07642	UNFOUNDED
Disposition Note:				
10/16/2015 12:00:21 PM	2015-009541	7506	kinderkamack rd 07675	CLOSED
Disposition Note: TRANSLATED				
10/16/2015 2:56:21 PM	2015-009543	7506	133 Plymouth Rd, Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: COMMITTED TO BERGEN REGIONAL PER 262 SCREENER				
10/16/2015 11:15:25 PM	2015-009551	7506	97 Rivervale Rd, River Vale, NJ 07675	CLOSED-WARNING ISSUED
Disposition Note: ASSISTED RVPD WITH FIGHT AT FLORENTINE GARDENS				
10/17/2015 3:36:32 PM	2015-009580	7504	Pascack Rd, NJ07676	NO REPORT/NO FURTHER ACTION
Disposition Note: ASSIST COMPLETE				
10/20/2015 1:27:03 PM	2015-009651	7512	Raymond St, Hillsdale, NJ 07642	CLOSED
Disposition Note: UW NOTIFIED				
10/23/2015 12:02:01 PM	2015-009726	7506	79 HOLDRUM ST, HILLSDALE, NJ 07642	CLOSED
Disposition Note: PARTY NOT HOME. WILL TRY LATER.				
10/24/2015 1:03:48 AM	2015-009747	7506	48 Parkview Dr, Hillsdale, NJ 07642	CLOSED
Disposition Note: ASSISTED CPS WITH AN INVESTIGATION THAT THE HOUSE HAD NO ELECTRICITY AND ILLICIT DRUG USE WAS TAKING PLACE. THERE WAS NO INDICATION OF DRUG USE AND THE HOUSE HAD POWER.				

**BOROUGH OF HILLSDALE
RESOLUTION 15---**

CANCEL RESERVES OF THE GENERAL CAPITAL FUND

WHEREAS, certain General Capital Reserve Balances remain in the General Capital Fund; and

WHEREAS, it is necessary to formally cancel the following Capital Reserve Balances to Capital Surplus

Reserve	Balance
Acquisition of Fire Apparatus	\$ 112.00
Office of Emergency Management	1,707.33
Police Equipment	61.35
Fire Equipment	480.06
Legion Flag Monument	<u>5,600.00</u>
TOTAL	\$ 7,960.74

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Hillsdale, New Jersey that the Capital Reserves of the General Capital Fund in the amount of \$7,960.74 be canceled to Capital Surplus.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: November 10, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15**

**RESOLUTION PROVIDING FOR THE CANCELLATION OF ANY SPECIAL ITEM OF REVENUE
IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to cancel the insertion of an item of revenue in the budget of the year 2015 in the sum of \$557.89.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Radon Awareness Program - \$557.89

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$557.89 be and the same is hereby appropriated under the caption of:

PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Radon Awareness Program - \$557.89

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the New Jersey Department of Environmental Protection, which were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: November 10, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15---**

AUTHORIZING TRANSFER OF 2015 BUDGET APPROPRIATIONS

WHEREAS N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Finance Department is hereby authorized to make the following transfers among the 2015 Budget Appropriations:

OPERATIONS "WITHIN CAP"	<u>FROM</u>	<u>TO</u>
5-01-22-195-020 Uniform Construction Code O/E	12,800	
5-05-55-502-520 Stonybrook O/E	6,000	
5-05-55-502-501 Stonybrook S/W		6,000
5-01-23-210-000 General Liability Premiums		<u>12,800</u>
TOTAL	18,800	18,800

OPERATIONS "OUTSIDE THE CAP"	<u>FROM</u>	<u>TO</u>
5-05-55-512-000 Stonybrook Capital Outlay	5,000	
5-05-55-520-000 Stonybrook Bond Payments		<u>5,000</u>
TOTAL	5,000	5,000

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: November 10, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15---

**REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR
MEMORIAL DAY PARADE DONATIONS**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for the receipt of donated funds by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Memorial Day Parade Trust are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale, County of Bergen, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures under the provisions of N.J.S.A. 40A:5-29 for the exclusive purposes of depositing and expending funds donated by individuals to offset the costs of the Boroughs Memorial Day Parade through the Memorial Day Parade Donation Trust.
2. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: November 10, 2015

Attest:

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15---**

**RESOLUTION LISTING THE FORECLOSED PROPERTIES
OWNED BY THE BOROUGH**

WHEREAS, the 2014 audit recommended that a detailed list of foreclosed properties be maintained and made available for audit, and

WHEREAS, the following is a detailed list of Borough owned foreclosed properties

BLOCK	LOT	DATE OF FORECLOSURE	AMOUNT
506	2	9/17/2009	\$ 23,300
1106	4.01	2/7/2005	\$ 233,900
1106	4.02	2/7/2005	\$ 145,400
1106	4.03	2/7/2005	\$ 138,200
1106	4.04	2/7/2005	\$ 291,800
1706	40	9/17/2009	\$ 22,100
1706	41	9/17/2008	\$ 15,400
1706	42	9/17/2008	\$ 10,400

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Hillsdale, New Jersey that a detailed list of foreclosed properties owned by the Borough is now being maintained.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: November 10, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15---

**REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR
D.A.R.E DONATIONS**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for the receipt of donated funds by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the D.A.R.E. Donation Trust are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale, County of Bergen, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures under the provisions of N.J.S.A. 40A:5-29 for the exclusive purposes of depositing and expending funds donated by individuals to offset the costs of the D.A.R.E Program through the D.A.R.E. Donation Trust.
2. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: November 10, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
ORDINANCE NO. _____
(Introduction)

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

		MINIMUM	MAXIMUM
1	Mayor	8,800.00	9,180.00
2	Councilmembers	5,880.00	6,000.00
3	Police Chief	158,000.00	168,353.00
4	Police Captain	152,000.00	158,000.00
5	Police Lieutenant	152,000.00	158,000.00
6	Borough Administrator	30,000.00	31,000.00
7	Borough Clerk	70,000.00	74,000.00
8	Office Clerk- <i>per hour</i>	15	30
9	Executive Assistant- <i>per hour</i>	12	25
10	Chief Financial Officer	80,000.00	80,000.00
11	Qualified Purchasing Agent	1,000.00	2,500.00
12	Assistant Managers-Finance	58,150.00	60,000.00
13	Tax Collector	41,469.00	42,300.00
14	Tax Assessor	21,120.00	21,543.00
15	Assistant Managers-Finance	21,891.00	22,330.00
16	Superintendent of Public Works	70,000.00	70,000.00
17	Recycling Coordinator	1,000.00	4,000.00

18	Sewer Operator	3,528.00	3,672.00
19	Emergency Call Out- <i>per hour</i>	75	75
20	Fire Official	9,800.00	10,200.00
21	Municipal Judge	16,843.00	17,530.00
22	Court Administrator	49,103.00	50,090.00
23	Public Defender	4,058.00	4,223.00
24	Prosecutor	11,262.00	11,490.00
25	Welfare Director	14,612.00	14,905.00
26	Community Activities Director	13,270.00	13,536.00
27	Recreation Director	15,840.00	16,158.00
28	Construction Official	20,000.00	20,765.00
29	Building Sub-Code Official	20,000.00	20,765.00
30	Electrical Sub-Code Official	15,000.00	15,200.00
31	Zoning Official-P/T per hour	25	30
32	Code Official-P/T per hour	25	30
33	Fire Prevention Coordinator/Secretary P/T per hour	25	30
34	Fire Inspector- <i>per hour</i>	10	35
35	Board Secretary-Health/Recreation includes minutes- <i>per meeting</i>	19	50
36	Borough Temporary Worker	10	50
37	Borough Per-Diem Worker	10	50
38	DPW Seasonal Worker	10	45
39	DPW Per-Diem Worker	10	45

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2015.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: November 10, 2015

Susan Witkowski, RMC

Max Arnowitz, Mayor



(856) 428-4000 Phone

(856) 428-4718 Fax

leianno@gmail.com

**2016 FORD F350 Extended Cab 4WD PICKUP TRUCKS
STATE OF NEW JERSEY/CONTRACT A88758, T2101**

Standard equipment per specifications

6.2L V8 gas flex fuel engine 316 HP, 397 ft-lb torque with 6 speed automatic transmission Tilt and telescoping steering wheel, intelligent oil life monitor
AM/FM stereo radio with 2 speakers and clock, dual air bags
Airbags, frontal driver & passenger, side impact and side air curtains
Safety canopy, trailer sway control, Advance Trac w/roll stability control
4 wheel power ABS brakes, front and rear disc, power steering
Mono-beam front axle with coil springs, 35 gallon fuel tank (8 foot bed)
Manual floor mounted transfer case with manual locking hubs (4x4)
155-amp HD alternator (gas), 650 CCA battery (gas)
LT245/75R17E BSW all season tires, includes spare
17" argent painted steel wheels with center hub, tire pressure monitor system
Painted front and rear bumpers, rear bumper is step type (pickup bed application only)
Black painted grille, solar tinted glass, air conditioning
Manual telescoping trailer tow mirrors with manual glass
Halogen headlamps, 2 front frame mounted tow hooks
Full width vinyl 40/20/40 bench seat with manual recline adjustment
Door trim-armrest/grab handle & reflector, black vinyl floor covering
11.5" day/night rearview mirror, SecuriLock anti-theft ignition
Tachometer, speedometer, oil pressure, transmission temp, engine temp, and fuel gauge
Black cluster w/black gauges w/white graphics and one button message center with odometer, trip odometer, distance to empty, average fuel economy and engine hour meter
Interval windshield wipers, power point, standard XL trim
3 year or 36,000 mile basic, 5 yr or 60,000 mile Powertrain Warranty

Extended cab 4 wheel drive Ford Single	\$26,069.00
Available 8' bed	
Crew Cab	4,495.00

473	Snow Plow Package	85.00
96V	XL Value Package	595.00
90L	Power Equip Group on XL	895.00
91M	SYNC (req. 62D)	640.00
62D	Steering Audio Wheel Controls	70.00
85L	Drop-in Bedliner	350.00

Total Price \$ 33,199.00

Exterior Color G1 Shadow Black, Interior color Steel Vinyl

Hillsdale DPW

10/30/15



RECEIVED

OCT - 1 2015

Neglia Engineering Associates

TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

October 1, 2015

Neglia Engineering Assoc.
Borough of Hillsdale
80 Hillsdale Avenue
Hillsdale, NJ 07642-2731

Re: Routine Inspection of
130 Bergen County Minor Bridges
Structure No. 02M2702
Weirmus Lane over Musquapsink Brook
Borough of Hillsdale
Nearest Intersection: Brookview Drive
Agreement No. 2011BI847C, Group 02P1
Our Project No. 110039

To whom it may concern:

TranSystems performed a routine inspection of the above referenced structure. The inspection revealed the following:

- The east skewback has a 2' x 6' long x 3' deep void (See Photo 03).
- There is a 3" vertical void below the slab at the south end of the bridge at the west abutment (See Photo 02).
- A wide crack exists adjacent to the arch north fascia with missing stones and there is a diagonal crack in the intrados (See Photo 04).
- The southeast gabion wall has up to one foot of undermining and several gabion mats are missing at the downstream bed (See Photos 05 and 06).
- The north sidewalk has five inches exposed at the west approach (see Photo 07).

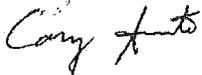
TranSystems recommends the following repairs on a Priority 2 basis:

- Fill the void below the arch skewback with stones and mortar.
- Fill the void between the slab and the west abutment at the south end with concrete..
- Seal the wide cracks in the arch intrados and replace any missing stones.
- Replace the missing gabion matt baskets.
- Place soil and seed adjacent to the exposed sidewalk termination to provide a smooth transition.

If you have any questions on the above, please contact our office.

Very truly yours,

TranSystems Corporation

A handwritten signature in black ink, appearing to read "Cory Amato". The signature is written in a cursive style with a large initial "C" and a long horizontal stroke at the end.

Cory Amato
Project Manager

cc: Mr. Gregory Renman, Attn.: Mr. Imran Ahmad
Mr. Christos Kavvados, Attn.: Mr. Joseph Andow

Structure No.: 02M2702 Route: Weirimus Lane Cycle No.: -
 Name: Weirimus Lane over Musquapsink Brook Insp. Date: 9/25/15



Photo No: 01

Location:	West approach roadway, looking east.
Description:	General view.

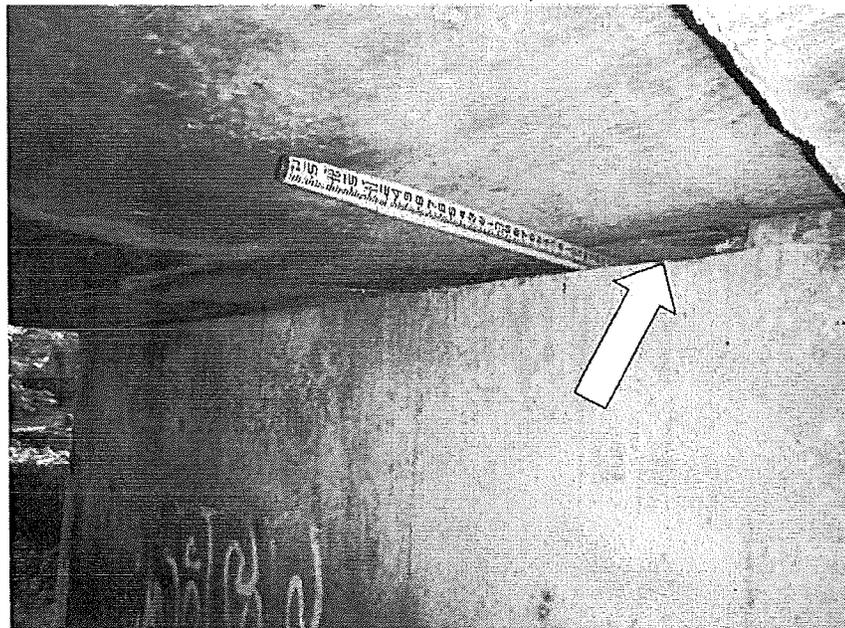


Photo No: 02

Location:	West abutment, looking southwest.
Description:	Three inch void below the slab at the south end of the bridge.



Photo No: 03

Location: East Abutment, looking east.

Description: 2' x 6' long x 3' deep void below the east skewback.



Photo No: 04

Location: Brick masonry intrados at the north end, looking east.

Description: Wide cracks and voids at the arch.



Photo No: 05

Location: Southeast gabion basket, looking east.

Description: One foot undermining at the south end.



Photo No: 06

Location: Downstream, looking north.

Description: Gabion mat baskets are missing and damage.

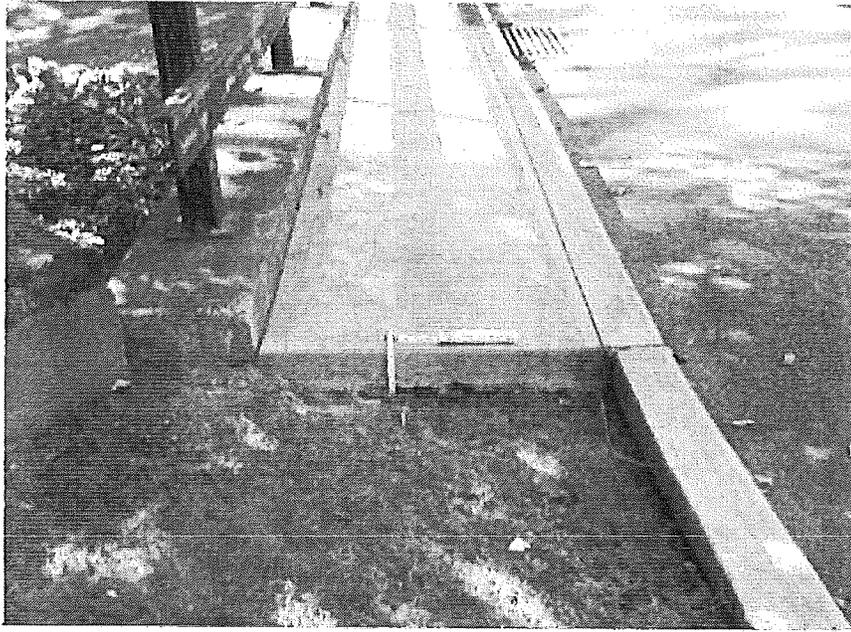


Photo No: 07

Location:	North sidewalk, looking east.
Description:	Five inches exposed at the sidewalk termination



AGREEMENT FOR PROFESSIONAL SERVICES

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

DATE: October 23, 2015

TO: Mayor & Council
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

FROM: Gregory J. Polyniak, P.E., P.P., C.M.E.

RE: Proposal for Surveying, Engineering, and Construction Management Services
Wierimus Lane Bridge – Gabion Mat Basket Reconstruction
Borough of Hillsdale, Bergen County, New Jersey

On October 08, 2015, Neglia Engineering Associates received a letter from TranSystems listed issues with respect to the said bridge. Our office has issued a solicitation to address the open items excluding the gabion mat baskets as construction activities must occur within the watercourses channel. For this reason, the gabion reconstruction requires NJDEP Land Use Division permitting and approval. Neglia Engineering Associates has provided this proposal for professional surveying, engineering, and construction management services to address the gabion mat basket reconstruction at the Wierimus Lane Bridge located in both the Boroughs of Hillsdale and Woodcliff Lake.

Description of Services - See attached Scope of Services.

Requested By: Mayor and Council
Borough of Hillsdale

Date of Request: October 2015

This agreement, when approved by **Borough of Hillsdale** will be completed as follows:

1. On a lump sum basis for a cost of **Twenty-Four Thousand Two Hundred Eighty Dollars (\$24,280.00)** representing Engineering and Surveying Services.
2. On a time and material basis in accordance with our attached schedule of fees for a cost not to exceed **Twenty Thousand Four Hundred Eighty Dollars (\$20,480.00)** representing Construction Management Services

This document constitutes an agreement for services that will be provided subject to the attached Standard Terms and Conditions.



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

November 02, 2015

Via E-mail & Regular Mail

Ms. Susan Witkowski
Borough Administrator / Clerk
Borough of Hillsdale
380 Hillsdale Avenue Hillsdale, NJ 07642

**Re: Recommendation Letter - Quote Solicitation
Wierimus Lane over Musquaupsink Brook, Hillsdale (Priority #2 Bridge Repair)
Borough of Hillsdale, Bergen County, New Jersey
Our File: HIDLADM15.001**

Dear Ms. Witkowski:

As requested, Neglia Engineering Associates has solicited quotes for repair of the existing bridge on Wierimus Lane over Musquaupsink Brook. This bridge is located in both the Boroughs of Hillsdale and Woodcliff Lake. We understand that the Boroughs are discussing a jointly funded project for the solicited repairs and any other necessary repairs including the gabion basket mats as discussed below for this reason.

Please find attached the quote packages for your records. The quotes received are as follows:

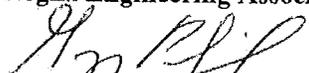
Contractor	Base Bid
M. Ingannamorte & Sons, Inc.	\$18,000.00
J. Fletcher Creamer and Son, Inc.	\$31,850.00
Conquest Construction Corp.	\$38,375.00
4 Clean-Up, Inc.	No Submission
Zuccaro, Inc.	No Submission
Sanzari, Inc.	No Submission
Triano Associates	No Submission

It is recommended that the Borough authorize M. Ingannamorte & Sons, Inc. to perform the bridge repair as listed within our October 22, 2015 solicitation pending the availability of funds and subsequent to Borough review. We recommend that the Borough award this project at either a November or December 2015 Mayor and Council meeting.

Please understand that this bridge has been deemed by the NJDOT's Bridge Engineering Consultant as a Priority #2 Bridge repair which must be completed within approximately three months (see attached report). The scope of this project does not include the gabion basket repair as NJDEP Land Use Permits are necessary to proceed with this work. We have confirmed with the NJDOT's engineering consultant that the Borough should proceed with these repairs during 2016 after acquiring the aforementioned NJDEP Land Use Permits, preparing construction documents, and publically bidding this project.

If you should have any questions or comments, please do not hesitate to contact our office.

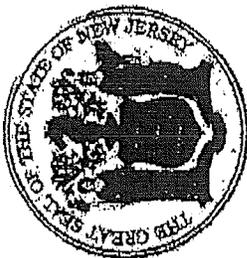
Very truly yours,
Neglia Engineering Associates


Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)
Mark D. Madaio, Esq. (via E-mail)

Certificate Number
617104

Registration Date: 10/15/2015
Expiration Date: 10/14/2016



State of New Jersey
Department of Labor and Workforce Development
Division of Wage and Hour Compliance
Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

M. Ingannamorte & Sons, Inc.
2015

Responsible Representative(s):
John D. Ingannamorte, President
Frank J. Ingannamorte, Treasurer

Responsible Representative(s):
Michael J. Ingannamorte, Vice-President

Harold J. Wirths

Harold J. Wirths, Commissioner
Department of Labor and Workforce Development

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: M. INGANNAMORTE & SONS, INC.

Trade Name:

Address: 211 LAROCHE AVENUE
HARRINGTON PARK, NJ 07640

Certificate Number: 1095506

Effective Date: October 08, 2004

Date of Issuance: January 15, 2014

For Office Use Only:

20140115115642393



- Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
- All other work necessary and incidental hereto to fully repair the bridge and any other disturbed areas and to avoid future settlement of the areas in question.
- Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
- All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
- A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
- The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
- The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.

Quote

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Bridge Repair (Complete)	1	LS	—	31,850.00

TOTAL BID: \$ 31,850.00

J. KETAWER CREAMER AND Co
Name of Contractor

10-29-15
Date of Signature

Vincent Valentin
Authorizing Signature

VINCENT VALENTINI
Authorizing Signature – Name Printed

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Friday, October 30, 2015 by 11AM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak
Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M
For the Borough Engineer

Very truly yours,
Neglia Engineering Associates

Michael F. Berliner
Michael F. Berliner
For the Borough Engineer

CONQUEST
CONSTRUCTION CORP.

20 CARVER AVE
WESTWOOD, NJ 07675
PHONE 201-666-2244 FAX: 201-666-2854

October 29, 2015

Neglia Engineering Associates
34 Park Ave
PO Box 426
Lyndhurst, NJ 07071
Attn: Gregory J. Polyniak, P.E.

Re: Weirmus Lane over Musquapsink Brook
Borough of Hillsdale
REQUEST FOR PROPOSAL
BID DATE: October 30, 2015 by 11 AM

Dear Mr. Polyniak:

As per the RFP received regarding the above referenced, attached please find the quote for the repair.
Thank you for the opportunity and please feel free to contact me if you need to discuss this further.

Sincerely
Conquest Construction Inc.


Frank Putrino
President



- Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
- All other work necessary and incidental hereto to fully repair the bridge and any other disturbed areas and to avoid future settlement of the areas in question.
- Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
- All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
- A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
- The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
- The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.

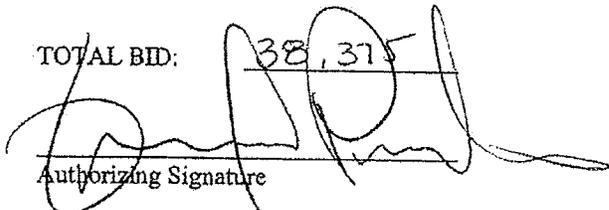
Quote

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Bridge Repair (Complete)	1	LS	38,375	38,375

TOTAL BID: 38,375

ConQuest Construction
Name of Contractor

10-30-2015
Date of Signature

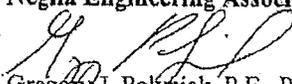

Authorizing Signature

FRANK PUTZING
Authorizing Signature - Name Printed

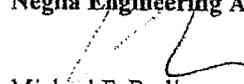
Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Friday, October 30, 2015 by 11AM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates


Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer

Very truly yours,
Neglia Engineering Associates


Michael F. Berliner
For the Borough Engineer

**BOROUGH OF HILLSDALE
ONE (1) NEW 4-WHEEL DRIVE ARTICULATED WHEEL LOADER
CONTRACT # 2015-105**

BID TABULATIONS

Bidder's Name	Jesco, Inc.	Foley Incorporated	Groff Tractor New Jersey LLC
Address	118 St. Nicholas Avenue South Plainfield, NJ 07080	855 Centennial Avenue Piscataway, NJ 08855	551 N. Harding Hwy. Vineland, NJ 08360
Phone Number	908-753-8080	732-855-5555	856-697-1414
Fax Number	908-753-7853	732-457-0551	856-697-4842
Contact Name	Bob Skinner	Jeffrey Merle	George Hamlin
Contact Email Address	bob.skinner@jesco.us	Jmerle@foleyinc.com	georgehamlin@grofftractor.com
Item Description	Proposal	Proposal	Proposal
BASE BID	\$139,460.00	\$143,978.00	\$148,990.00
OPTIONS			
1) One (1) new Tink model 720 Claw Bucket with ACS female coupler installed, including hoses and matching quick-disconnect fittings	\$17,503.00	\$15,719.00	\$15,987.00
TRADE-IN			
Borough's Existing Case 621 in as-is condition	\$11,000.00	\$5,500.00	\$5,000.00
GRAND TOTAL	\$145,963.00	\$154,197.00	\$159,977.00
Required Documents			
Bidder's Checklist (Completed)	YES	YES	YES
Bidder's Information Sheet	YES	YES	YES
Business Registration Certificate	YES 0104876 EFF 10/19/01	YES 0062140 01/01/57	YES 1956177 EFF 05/27/15
EEO Compliance		YES 138 EXP 05/15/17	YES 54757 EXP 07/15/18
Ownership Disclosure Certification	YES	YES	YES
Non-Collusion Affidavit	YES	YES	YES
Acknowledgement of Principal	YES	YES	YES
Iran Activities Disclosure	YES	YES	YES
Bid Guarantee	BID BOND	BID BOND	BID BOND
Addenda Acknowledgement	YES	YES	YES - Not complete
Bid Proposal Form	YES	YES	YES



AGREEMENT FOR PROFESSIONAL SERVICES

DATE: November 3, 2015

TO: Mayor & Council
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

FROM: Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
David Juzmeski, P.E., P.P.

RE: Proposal for Surveying, Engineering, and
Construction Management Services
Wierimus Road Pipe Repair Project (Easement)
Borough of Hillsdale, Bergen County, New Jersey

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Neglia Engineering Associates has provided this proposal for professional surveying, engineering, and construction management services for the Weirimus Road Pipe Repair Project.

Description of Services - See attached Scope of Services.

Requested By: Mayor and Council, Borough of Hillsdale

Date of Request: October 13, 2015

This agreement, when approved by **Borough of Hillsdale** will be completed as follows:

1. On a lump sum basis for a cost of **Thirteen Thousand Nine Hundred Eighty Dollars (\$13,980.00)** representing Surveying & Engineering Services.
2. On a time and material basis in accordance with our attached schedule of fees for a cost not to exceed **Thirteen Thousand Nine Hundred Thirty Dollars (\$13,930.00)** representing Construction Management Services.

This document constitutes an agreement for services that will be provided subject to the attached Standard Terms and Conditions.

I. BACKGROUND

Neglia Engineering Associates understands that the Borough of Hillsdale intends to repair the existing damaged pipe that traverses from Horizon Terrace to Wierimus Road along an existing twenty (20) foot wide storm sewer easement. The easement is located within Block 202, Lot 2. The existing stormwater system is comprised of a corrugated metal pipe system that conveys runoff from Horizon Terrace to a set of two (2) inlets located within Wierimus Road (County Road 71). Based upon field observations, this system has been compromised and has indicated areas of severe erosion that are commonly associated with pipe failure. Additionally, corrugated metal pipe is susceptible to rusting and subsequent failure. This proposal addresses the surveying, engineering, and construction management services required to repair the existing pipe conveyance system and restore the eroded areas.

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

NEGLIA ENGINEERING ASSOCIATES

- CONSULTING ENGINEERS & LAND SURVEYORS -

CIVIL • MUNICIPAL • LAND SURVEYING • PLANNING

Wierimus Road Culvert Replacement ~ Borough of Hillsdale, New Jersey

Preliminary Engineer's Cost Estimate

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	ITEM TOTAL
1	Mobilization/Demobilization	L.S.	1	\$15,000.00	\$15,000.00
2	Site Clearing/Demolition	L.S.	1	\$25,000.00	\$25,000.00
3	4"-12" Diameter Tree Removal	EA.	30	\$500.00	\$15,000.00
4	12"-24" Diameter Tree Removal	EA.	13	\$750.00	\$9,750.00
5	24"-36" Diameter Tree Removal	EA.	5	\$2,000.00	\$10,000.00
6	Construction Layout	L.S.	1	\$5,500.00	\$5,500.00
7	Soil Erosion and Sediment Control Measures (installation & removal)	L.S.	1	\$3,500.00	\$3,500.00
8	Hot Mix Asphalt Surface Course, Mix I-5, 2" Average Thickness (culvert area)	TONS	5	\$200.00	\$1,000.00
9	Hot Mix Asphalt Base Course, Mix I-2, 4" Average Thickness (culvert area)	TONS	10	\$200.00	\$2,000.00
11	HDPE Pipe, 42" Diameter	L.F.	400	\$175.00	\$70,000.00
12	Reinforced Concrete Pipe, 42" Diameter	L.F.	50	\$250.00	\$12,500.00
13	Dense Graded Aggregate, 6" Thick (DGA)	S.Y.	35	\$15.00	\$525.00
14	Roadway Excavation, Unclassified	C.Y.	30	\$100.00	\$3,000.00
15	Inlet Type 'B' with Type 'N' Eco Head With Bicycle Safe Grate	UNIT	3	\$5,000.00	\$15,000.00
16	Manhole	UNIT	3	\$7,000.00	\$21,000.00
17	Concrete Curb Replacement (6-inch reveal)	L.F.	45	\$60.00	\$2,700.00
18	Concrete Sidewalk (4-ft wide)	S.Y.	20	\$65.00	\$1,300.00
19	Final Cleanup/Site Restoration	L.S.	1	\$25,000.00	\$25,000.00
<i>Subtotal</i>					<i>\$237,775.00</i>
20% Contingency					<i>\$47,555.00</i>
TOTAL ESTIMATE					\$285,330.00

Notes:

- (1) This preliminary engineer's cost estimate is based on dimensions obtained from Google Earth Aerial Imagery and a site observation on October 22, 2015.
- (2) This preliminary engineer's cost estimate was not based on a survey.
- (3) This preliminary engineer's cost estimate only includes the items for construction depicted herein and as specified above.
- (4) This preliminary engineer's cost estimate does not include permitting.
- (5) This estimate assumes that the municipality will obtain the required temporary easements.



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

October 19, 2015

Via: E-mail & Regular Mail

Ms. Susan Witkowski, RMC
Borough Administrator/Municipal Clerk
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

**Re: Inspection Report – Drainage Conditions
Vicinity of 176 Knickerbocker Avenue
Borough of Hillsdale, Bergen County, New Jersey
NEA Job No.: HIDLADM15.001**

Dear Ms. Witkowski:

As requested by the Borough of Hillsdale, Neglia Engineering Associates performed a site inspection at 176 Knickerbocker Avenue including the immediate surrounding neighborhood. The inspection occurred the morning of Tuesday, October 13, 2015.

As per an email received from Robert Conti, the resident's email notes two specific concerns. These concerns are outlined below:

#1 – The resident noted that PSE&G, through a tree service, removed a portion of an existing tree while leaving the balance of the tree along with the stump on-site for the responsibility of the property owner. In addition, the homeowner noted that PSE&G indicated that the tree, adjacent to the removed tree, was in danger of falling. Below is a photograph (Photo#1) of the trees in question.



Photo #1

RECEIVED

OCT 26 2015

Initial: *SW*

As shown in Photo #1, the tree was cut approximately 3 feet from its [tree] base. This left a 3 foot tree with the stump uprooted. As shown in the photo, this particular tree species had shallow roots that did not expand up to the drip line. The secondary tree in question is shown in the background, behind the cut tree. Based upon the photographs, similarity of the bark, and tree canopy, it is reasonable to ascertain that the tree in the background would have a similar root system. In addition, trees in close proximity to one another have intertwined root systems. The cutting and removal of one tree may impact the stability of another. However, please note that a tree “leaning” or on an incline is not a direct indication of potential collapse. Therefore, with respect to the existing upright tree, our office recommends consultation by an arborist or a certified tree expert. With respect to the existing tree stump, which appears to be located on the homeowner’s property, it is the homeowner’s responsibility for removing the said tree. In addition, the homeowner may wish to contact PSE&G directly to resolve the PSE&G created issue.

#2 – The homeowner has indicated that due to previous roadway grading and paving on Knickerbocker Avenue, large portions of the curb along the property frontage at 176 Knickerbocker Avenue retain water, creating a ponding issue. In addition, the homeowner has indicated that this condition precludes guests from accessing the front walkway to the home on the property.



Photo #2

Photo #2 above shows the curb along the homeowner's frontage. The walkway in question extends from the stairway in the background.

For reference purposes, the top of Photo#2, depicted above, will be considered north and the bottom will be considered south. The property in question is a corner tax parcel at the northeastern intersection of Knickerbocker Avenue and Legion Place. The property has a one hundred (100) foot frontage along Knickerbocker Avenue with curb as shown in the photograph above. The property contains one (1) catch basin (CB#1) located approximately ten (10) feet south of the intersection and an additional catch basin (CB#2) at its southern lot boundary as shown in Photo #3 below.



Photo #3

Knickerbocker Avenue and Legion Place are crowned roadways. Knickerbocker Avenue has a varying crown from 4.8% at the southern limits of the property to 1.5% at the intersection with Legion Place. The catch basin (CB#1) at the northern limits of the property (near Legion Place) conveys stormwater runoff from a portion of Legion Place and Knickerbocker Avenue. The catch basin (CB#2) at the southern limits of the property conveys stormwater runoff from the eastern half of Knickerbocker Avenue.

The slopes along, and in between the two (2) catch basins along the property frontage are the key contributors to the ponding of stormwater. The gutter slope near CB #1, pitches south

approximately 0.3%. Upon bypassing CB#1 in a southerly direction, but prior to the property walkway, the slopes increase to 1.3%. The slopes decrease to 0.2-0.5% along the curblines in a southerly direction. However, prior discharging to CB#2 the slopes change course and pitch north approximately 0.2-0.3%. The re-direction of the slopes creates a low point and stormwater runoff ponding. Upon bypassing CB#2, the roadway increases in elevation with a slope of approximately 2.2%. Photo #4 shows the walkway in question along the property frontage.



Photo #4

The Residential Site Improvement Standards (RSIS) set design criteria for roadways. The minimum grade along a roadway, based upon RSIS standards, is 0.5%. However, due to fluctuation in compaction rates within roadways, a minimum 0.75% slope is recommended to maintain positive grade toward existing catch basins per engineering design protocol. As noted above, the slopes along the curblines and property frontage and in between the walkway and CB#2 range from 0.2%-0.6%.

Roadway runoff impacts are affected by several design elements. These elements include, but are not limited to, catch basin quantity, pipe infrastructure size, drainage areas, times of concentration, the availability of curb along roadways, roadway slopes, and types of land use coverages. Coverages pertain to areas of impervious and pervious cover. Based upon site observances, the elements that have the most impact on the P.Q. are the roadway slope. Curb



is utilized to frame the roadway, provide structural stability, and to create a gutter line for stormwater runoff. Due to the existing curb elevation, the gutter flow is trapped in between the two (2) catch basins. This is evidenced by the accumulation of sediment / silt / leaves build-up along the property frontage. In addition, these areas remain damp as evidenced in Photo #4 above.

To address the current drainage conditions, there are several potential mitigating solutions. Each varies in magnitude and overall cost. The potential solutions are as follows:

- Construct an additional inlet between the two (2) inlets in question to provide a discharge relief point. The catch basin would be connected to the municipal stormwater system located within Knickerbocker Avenue. This method would evacuate accumulated stormwater along the curblineline. However, survey and design would be required to locate the exact location for the additional inlet.
- Milling, paving and overlay of the eastern portion of the roadway, between the two (2) inlets. This method may require some curb reconstruction to maintain the property curb reveals. In addition, survey and design would be required to identify the exact curb grades to construct a 1% roadway slope.
- Reconstruction of the existing roadway. This method will require the evaluation and survey of the P.Q. along with immediate roadway system to identify the extents of the reconstruction.

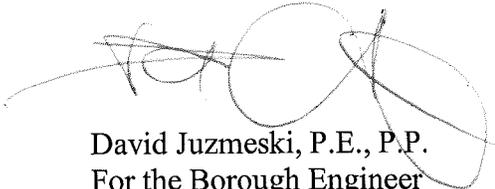
Neglia Engineering trusts you will find the above in order. Should you have any questions, require additional information, or would like our office to proceed with any of the surveying / engineering services related to this matter, please do not hesitate to contact this office.

Very truly yours,
Neglia Engineering Associates



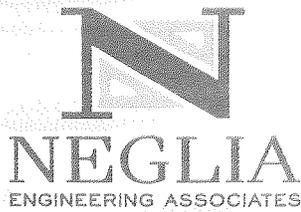
Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Very truly yours,
Neglia Engineering Associates



David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via: Regular Mail)
Mark D. Madaio, Esq. (via: Email and Regular Mail)



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

October 19, 2015

Via E-mail & Hand Delivery

Susan Witkowski, RMC
Borough Clerk / Administrator
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

RECEIVED

OCT 20 2015

Initial:

**Re: Recommendation Letter
Year 2015 Road Program
Borough of Hillsdale, Bergen County, New Jersey
Neglia Project #: HIDLMUN15.010**

Dear Ms. Witkowski:

Please be advised that on Thursday, October 15, 2015, the Borough of Hillsdale accepted bids for the above referenced project. The lowest bid submitted of the four was from D&L Paving Contractors, Inc., 681 Franklin Avenue, Nutley, New Jersey 07710.

We recommend that this contract be awarded pending available funds and attorney review to D&L Paving Contractors, Inc., 681 Franklin Avenue, Nutley, New Jersey 07710. The bid submitted by D&L Paving Contractors, Inc. was in the amount of Three Hundred Seven Thousand Eight Hundred Two Dollars and Sixty-Nine Cents (\$307,802.69) for the Base Bid.

We have forwarded the four bid packages directly to the Borough Attorney for review. In addition, please find enclosed a copy of the Award of Contract Resolution, Executive Summary, and the Bid Tabulation Sheet for your review and use.

We trust you will find the above in order. Should you have any questions, please do not hesitate to contact the undersigned.

Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak, P.E. P.P., C.M.E.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor and Council (Via E-mail & Hand Delivery)
Mark D. Madaio, Esq. (Via E-mail & Hand Delivery)

M:\Hillsdale\HIDLMUN15.010 (Year 2015 Road Program) 083115\Correspondence\Hillsdale\Award ltr D&L Paving 101915.doc

**NEGLIA ENGINEERING ASSOCIATES
BOROUGH OF HILLSDALE - YEAR 2015 ROAD PROGRAM
NEA FILE #: HIDLMUN15.010
OCTOBER 15, 2015 AT 2:00PM**

EXECUTIVE SUMMARY

CONTRACTOR	BASE BID	TOTAL	BID ORDER
D & L Paving Contractors, Inc. 681 Franklin Ave Nutley, NJ 07110	\$307,802.69	\$307,802.69	1
Smith Soudy Asphalt Construction Co., 150 Anderson Ave Wallington, NJ 07057	\$326,602.40	\$326,602.40	2
AJM Contractors, Inc., 300 Kuller Road Clifton, NJ 07011	\$326,665.00	\$326,665.00	3
Crossroads Pavement Maintenance, LLC 81 Franklin Ave Nutley, NJ 07110	\$334,840.00	\$334,840.00	4

NEGLIA ENGINEERING ASSOCIATES
BID TABULATION SHEET

MUNICIPALITY Borough of Hillsdale
 PROJECT: Year 2015 Road Program - HIDLMUN15.010
 BIDS RECEIVE/ Thursday, October 15, 2015 at 2:00PM
 SHEET: 1 of 1

ITEM #	DESCRIPTION - BASE BID	UNIT	QTY	D & L Paving Contractors 681 Franklin Ave Nutley, NJ 07110		Smith Soudy Paving 150 Anderson Ave Wallington, NJ 07057		AJM Contractors 300 Kuller Road Clifton, NJ 07011		Crossroads Pavement 81 Franklin Ave Nutley, NJ 07110	
				UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1	Mobilization/Demobilization	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 2,200.00	\$ 2,200.00	\$ 3,000.00	\$ 3,000.00	\$ 35,000.00	\$ 35,000.00
2	Site Clearing	LS	1	\$ 18,500.00	\$ 18,500.00	\$ 21,000.00	\$ 21,000.00	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00
3	Maintenance and Protection of Traffic	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00
4	Police Traffic Directors	ALLOW	1	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
5	Test Pits (Maximum Depth 6") (If & Where Directed)	EA	6	\$ 100.00	\$ 600.00	\$ 1,045.00	\$ 6,270.00	\$ 70.00	\$ 420.00	\$ 395.00	\$ 2,370.00
6	Inlet Filter Protection	EA	19	\$ 0.01	\$ 0.19	\$ 1.00	\$ 19.00	\$ 25.00	\$ 475.00	\$ 30.00	\$ 570.00
7	Milling, 2" Average Depth	SY	9125	\$ 4.70	\$ 42,887.50	\$ 4.27	\$ 38,963.75	\$ 3.80	\$ 34,675.00	\$ 4.00	\$ 36,500.00
8	Milling, 2" Average Depth (If & Where Directed)	SY	1700	\$ 4.70	\$ 7,990.00	\$ 4.27	\$ 7,259.00	\$ 3.75	\$ 6,375.00	\$ 4.00	\$ 6,800.00
9	Roadway Excavation, Unclassified (If & Where Directed)	CY	670	\$ 25.00	\$ 16,750.00	\$ 4.27	\$ 2,860.90	\$ 40.00	\$ 26,800.00	\$ 5.00	\$ 3,350.00
10	Dense Graded Aggregate, 6" thick (If & Where Directed)	SY	1925	\$ 5.00	\$ 9,625.00	\$ 2.30	\$ 4,427.50	\$ 8.00	\$ 15,400.00	\$ 2.00	\$ 3,850.00
11	HMA Base Course, HMA 19M64, 4" thick (If & Where Directed)	TONS	500	\$ 82.00	\$ 41,000.00	\$ 94.35	\$ 47,175.00	\$ 80.00	\$ 40,000.00	\$ 50.00	\$ 25,000.00
12	HMA Surface Course, HMA9.5M64, 2" thick	TONS	1180	\$ 73.50	\$ 86,730.00	\$ 91.98	\$ 108,536.40	\$ 80.00	\$ 94,400.00	\$ 80.00	\$ 94,400.00
13	HMA Surface Course, HMA9.5M64, 2" thick (If & Where Dir.)	TONS	220	\$ 60.00	\$ 13,200.00	\$ 91.98	\$ 20,235.60	\$ 85.00	\$ 18,700.00	\$ 70.00	\$ 15,400.00
14	Reinforced Concrete, 6" thick	SY	75	\$ 70.00	\$ 5,250.00	\$ 88.35	\$ 6,626.25	\$ 100.00	\$ 7,500.00	\$ 110.00	\$ 8,250.00
15	Detectable Warning Surface	SY	13	\$ 210.00	\$ 2,730.00	\$ 170.00	\$ 2,210.00	\$ 220.00	\$ 2,860.00	\$ 300.00	\$ 3,900.00
16	Concrete Sidewalk, 4" thick	SY	80	\$ 68.00	\$ 5,440.00	\$ 80.70	\$ 6,456.00	\$ 90.00	\$ 7,200.00	\$ 90.00	\$ 7,200.00
17	Concrete Curb	LF	190	\$ 35.00	\$ 6,650.00	\$ 51.35	\$ 9,756.50	\$ 40.00	\$ 7,600.00	\$ 50.00	\$ 9,500.00
18	Concrete Curb (If & Where Directed)	LF	100	\$ 30.00	\$ 3,000.00	\$ 51.35	\$ 5,135.00	\$ 40.00	\$ 4,000.00	\$ 50.00	\$ 5,000.00
19	Replace Curb Piece w/Type N Eco Curb Piece	EA	16	\$ 295.00	\$ 4,720.00	\$ 350.00	\$ 5,600.00	\$ 350.00	\$ 5,600.00	\$ 350.00	\$ 5,600.00
20	Replace Inlet Grate w/Bicycle Safe Grate	EA	17	\$ 285.00	\$ 4,845.00	\$ 250.00	\$ 4,250.00	\$ 350.00	\$ 5,950.00	\$ 300.00	\$ 5,100.00
21	Reconstruct Inlet Type B w/N-Eco & BS Grate (If & Where	EA	3	\$ 2,200.00	\$ 6,600.00	\$ 1,230.00	\$ 3,690.00	\$ 1,500.00	\$ 4,500.00	\$ 1,800.00	\$ 5,400.00
22	12" Single White Thermoplastic Striping (Stop Bar)	LF	115	\$ 8.00	\$ 920.00	\$ 111.20	\$ 12,788.00	\$ 12.00	\$ 1,380.00	\$ 11.00	\$ 1,265.00
23	6" Single White Thermoplastic Striping (Crosswalk)	LF	60	\$ 4.00	\$ 240.00	\$ 5.60	\$ 336.00	\$ 8.00	\$ 480.00	\$ 6.00	\$ 360.00
24	Topsoil, Fertilize, Seed & Mulch (If & Where Directed)	SY	225	\$ 5.00	\$ 1,125.00	\$ 6.70	\$ 1,507.50	\$ 6.00	\$ 1,350.00	\$ 9.00	\$ 2,025.00
25	Final Cleanup/Site Restoration	LS	1	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00
26	Contract Allowance for Fuel Price Adjustment	ALLOW	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
27	Contract Allowance for Asphalt Price Adjustment	ALLOW	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
TOTAL AMOUNT OF BID:					\$ 307,802.69		\$ 326,602.40		\$ 326,665.00		\$ 334,840.00

Susan Witkowski

From: Mark Madaio <mark.madaio@madaiolaw.com>
Sent: Monday, October 19, 2015 9:09 PM
To: Susan Witkowski
Subject: 2015 Road Program - Bids

I have examined the presumptive Low Bid as analyzed by our engineers. I agree that the apparent Low Bidder is D& L Paving. I have examined the bid packages as follows:

Bid Bond and Performance Bond are issued by Bondex Insurance Company. Bondex is on the authorized list of companies, approved by the Department of Banking and Insurance, to transact business in New Jersey.

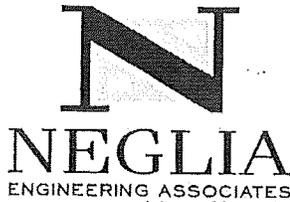
The Department of Labor and Workforce Development verifies that the Public Works Contractor Registration Act Certificate submitted by D & L is valid and in effect.

The Business Registration Certificate is valid and in effect.

Based on the foregoing, the borough may award the 2015 Road Program contract to D&L.

I remind everyone to comply with EEOC requirements.

Law Offices of Mark D. Madaio
29 Legion Drive
Bergenfield, New Jersey 07621
201-385-3788
201-385-3191 (fax)



This office has been directed by the Borough of Hillsdale to solicit quotes for bridge / culvert repair improvements at the Saddlewood Drive bridge / culvert located over the Pascack Brook Tributary. The nearest intersection to the existing bridge is North Ramapo Lane.

Please find attached an engineer's report, dated October 21, 2015, prepared by TranSystems with photographs. The improvements include but are not limited to the following: epoxy bonding agent application, concrete, grout, chamber reconstruction, and soil / debris removal and disposal. The excavation and pipe resetting has not been included within this solicitation at this time.

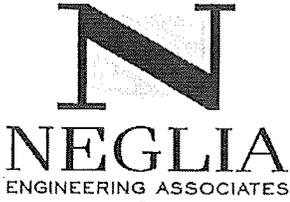
The scope of work is to include but not be limited to the following:

- All mobilization, demolition, site restoration shall be included within the quote.
- A pre-construction meeting will be held and scheduled within one (1) week of formal approval which will require your attendance. It is anticipated that formal approval will occur during December 2015 or January 2016.
- Mobilization to the site within eight (8) business days from issuance of notice to proceed, weather permitting.
- Pre-construction photographs are required. A copy of the said photographs shall be provided to our office prior to any construction activities beginning.
- Maintenance of vehicular and pedestrian traffic. Should Uniformed Traffic Directors be required, coordination with the Borough of Hillsdale Police Department and Borough of Hillsdale Borough Administrator will be provided by your office. The Borough of Hillsdale will supply the Uniform Traffic Directors if deemed necessary at its cost.
- If Uniformed Traffic Directors are deemed not necessary, traffic flaggers will be provided by your office within the quote.
- Maintenance and protection of all existing utilities, trees, fencing, etc. The potential cost for tree removal (if necessary) shall be included within the quote.
- Notices shall be provided to adjoining property owners and those affected by the proposed construction activities. A draft notice shall be submitted to our office for review prior to distribution. No construction activities can proceed without notice distribution.
- Excavation, removal and disposal of all excavated materials including but not limited to all concrete, stone, soil, tree remnants, tree root balls, and unsuitable materials in accordance with all local, County, State, and Federal standards, regulations, codes, etc. All related costs must be included in the submitted quote.
- The quote shall include all costs related to the bridge / culvert repair including all materials, labor and equipment necessary to construct the improvements to address the small chamber and bridge / culvert.
- The contractor shall use flowable fill / grout, mortar, epoxy bonding agent as necessary to fill, secure, and seal all voids and cracks at all bridge / culvert crack and joint locations.
- The contractor shall remove the existing 2 foot by 2 foot chamber and dispose of all debris.
- The contractor shall construct a 4 foot diameter manhole in the location of the existing 2 foot by 2 foot chamber to connect the existing 18" pipe to the existing bridge / culvert pipe. The manhole shall satisfy the following:



1. Manholes and Inlets shall consist of the construction of these structures, stone bedding, backfilling and backfill material, and the furnishing, installing and placing of new heads, grates, and covers.
 2. Pre-cast Concrete Storm Manholes and Inlets may be used as approved by the Neglia Engineering Associates.
 3. All materials used in the construction of Manholes and Inlets shall conform to Section 603 - Inlets and Manholes of the 2007 NJDOT Standard Specifications. All structural reinforcing shall be epoxy coated.
 4. All castings shall have the name of the Municipality, the date, and the words "Storm" stamped or cast clearly and legibly thereon. Units not so furnished will not be accepted for use on Municipal projects. Concrete blocks shall conform to the compressive strength and absorption requirements of A.S.T.M. C -139.
 5. Recycled Concrete aggregate shall conform to the requirements of the application Sections and/or Subsections of the 2007 NJDOT Standard Specifications; Course aggregate shall be broken stone or washed gravel conforming to the requirements of applicable Sections and/or Subsections of the 2007 NJDOT Standard Specifications.
 6. Construction for Manholes and Inlets shall be in accordance with applicable Sections and/or Subsections for Inlets and Manholes of the 2007 NJDOT Standard Specifications. Particular attention should be brought to Pre-cast Concrete Inlets and Manholes, and Reconstruction and Conversion of Existing Structures, of the N.J. Department of Transportation Standard Specifications.
 7. Excavation and Backfilling shall be in accordance with the applicable Sections and/or Subsections of the 2007 NJDOT Standard Specifications.
- All disturbed areas outside of the culvert limits shall be restored with topsoil and hydroseed within the limit of disturbances.
 - Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
 - All other work necessary and incidental hereto to fully repair the bridge / culvert and any other disturbed areas and to avoid future settlement of the areas in question.
 - Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
 - All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
 - A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
 - The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
 - The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.



Quote

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Bridge / Culvert Repair (Complete)	1	LS		

TOTAL BID: _____

Name of Contractor

Authorizing Signature

Date of Signature

Authorizing Signature – Name Printed

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Monday, November 09, 2015 by 5PM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates

Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M
For the Borough Engineer
Borough of Hillsdale

Michael F. Berliner
For the Borough Engineer
Borough of Hillsdale



TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

October 21, 2015

Neglia Engineering Assoc.
Hillsdale Borough Engineer
380 Hillsdale Avenue
Hillsdale, NJ 07642-2731

Re: Routine Inspection of
130 Bergen County Minor Bridges
Structure No. 02M2710
Saddlewood Drive Over Pascack Brook Tributary
Town: Hillsdale
Nearest Intersection: North Ramapo Lane
Agreement No. 2011B1847C, Group02P1
Our Project No. 110039

Gentlemen:

TranSystems performed a regular inspection of the above referenced structure. The inspection revealed the following:

- The second and the third pipe segments have separated up to nine inches and have six inches of differential settlement. There is up to a three foot horizontal void adjacent to the joint (See Photo 03 and 04).
- The eighteen (18) inch RCCP ends short of the culvert and a 2' x 2' chamber was constructed with block. A block is missing at the south and several blocks have rotated out of position at the north side. The chamber lacks a concrete floor (See Photo 05 and 06).

TranSystems notified Neglia Engineering Associates of these conditions on October 21, 2015 and recommends the following:

- Reconstruct the small chamber and provide a concrete saddle floor. Fill the voids behind the existing chamber and pipe with grout.
- Excavate the soil and exposing the three segments of pipe at the south. The pipes shall then be reset on sound subbase and at the correct alignment.

These repairs should be performed on a Priority 2 basis.



TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

If you have any questions on the above, please contact our office.

Very truly yours,

TranSystems Corporation

A handwritten signature in black ink, appearing to read "Cory Amato".

Cory Amato
Project Manager

cc: Mr. Gregory Renman, Attn.: Mr. Ayodele Oshilaja
Mr. Christos Kavvadas, Mr. Joseph Andow

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
 Name: Saddlewood Drive over Pasck Brook Tributary Insp. Date: 9/28/2015

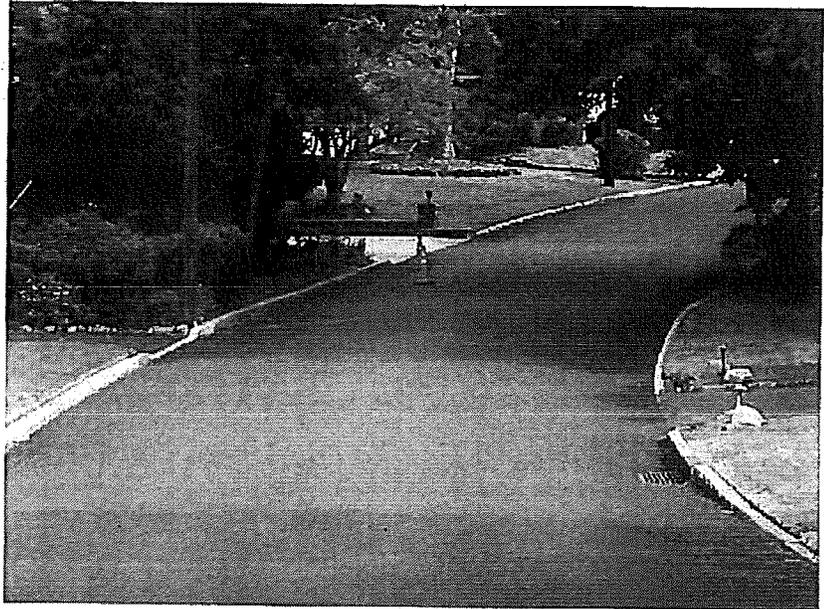


Photo No: 01

Location:	West approach, looking east.
Description:	General view.

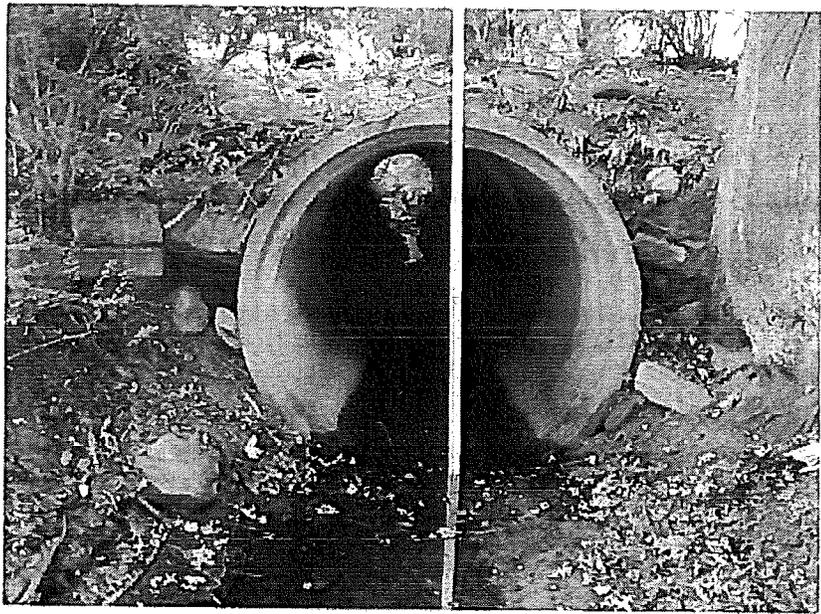


Photo No: 02

Location:	South elevation looking north.
Description:	General view.

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
 Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 9/28/2015

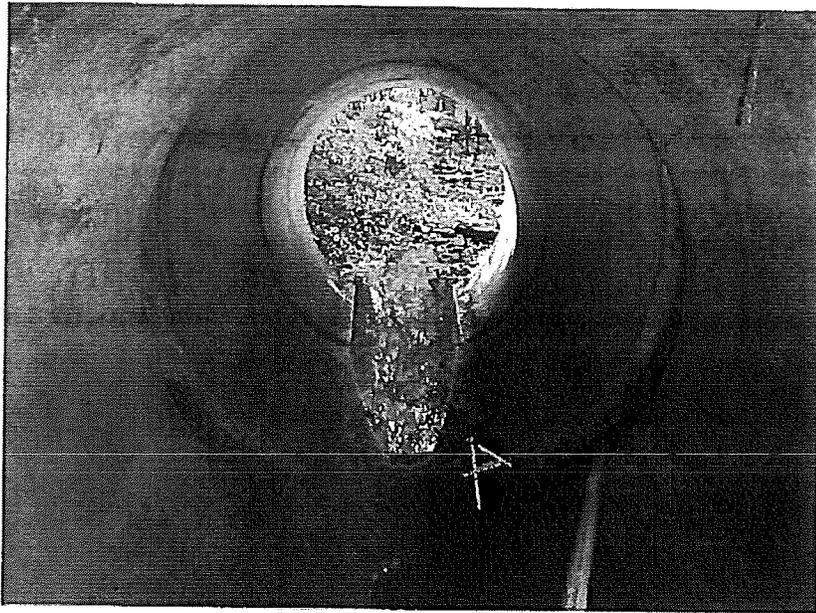


Photo No: 03

Location: Second joint from the south, looking south.

Description: The second and the third pipe segments have separated up to nine inches and have six inches of differential settlement. There is up to a three foot horizontal void adjacent to the joint.

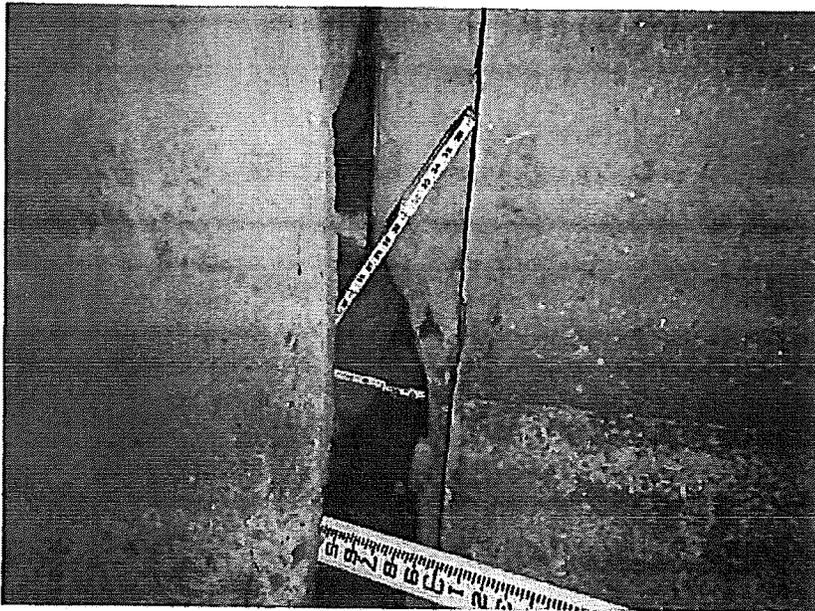


Photo No: 04

Location: Second joint from the south, looking west.

Description: There is up to a three foot horizontal void adjacent to the joint.

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
 Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 9/28/2015

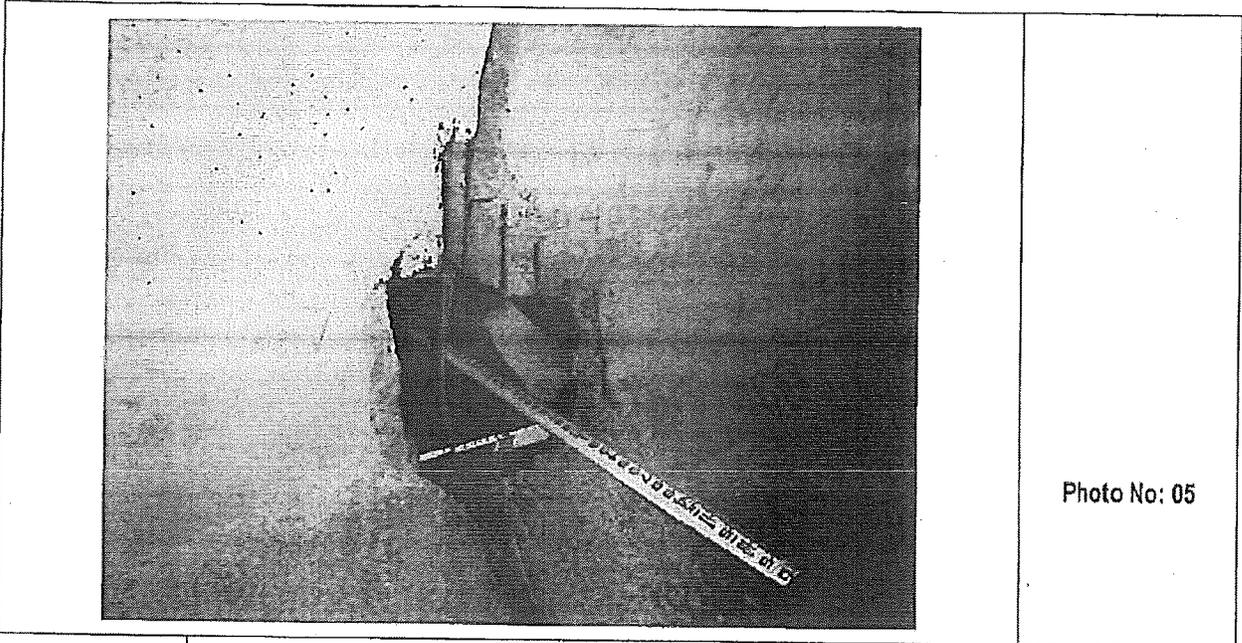


Photo No: 05

Location:	Seventh joint from the south, looking west.
Description:	Eighteen inch RCCP ends short of the culvert and a 2' x 2' chamber was constructed with block.

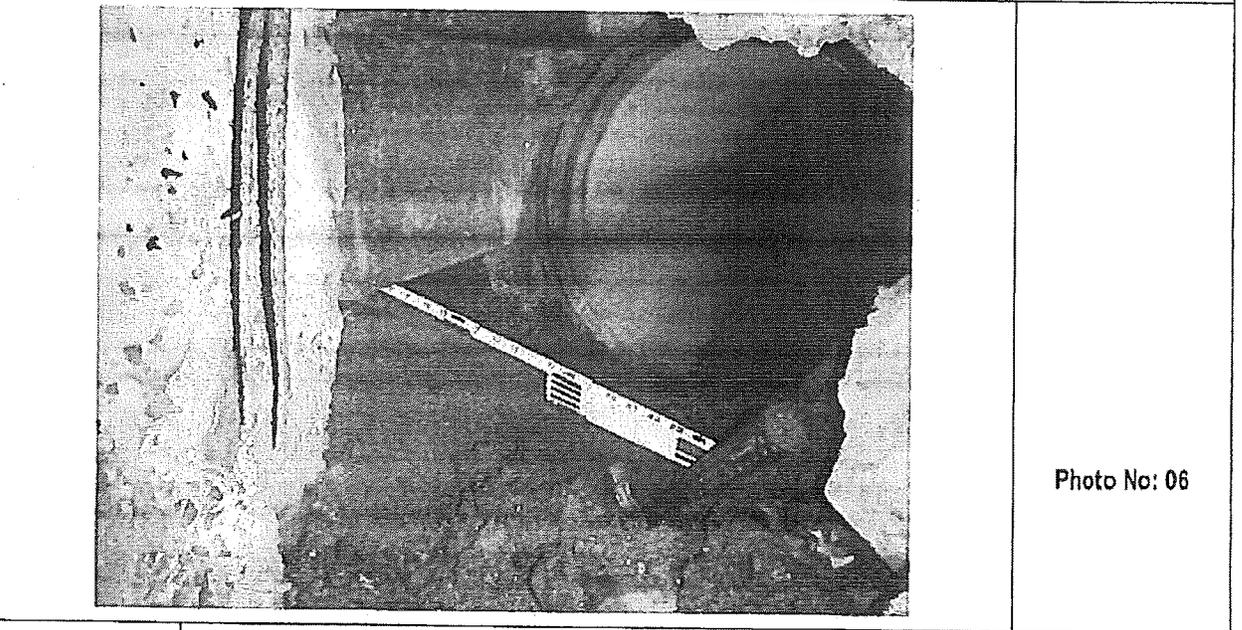


Photo No: 06

Location:	Seventh joint from the south, looking west.
Description:	The 2' x 2' chamber is missing a block and blocks on the north side have rotated out of position. The chamber lacks a concrete floor.

RESOLUTION
MAYOR AND COUNCIL OF THE
BOROUGH OF WESTWOOD

TITLE: Maintaining 4.25 Feet Of Freeboard Year Round In The Woodcliff Lake Reservoir
By Utilizing A Base Lake Elevation Of 91.0 Feet.

RESOLUTION #15-206

WHEREAS, flooding of the various brooks, streams and tributaries within the Pascack Valley Drainage Basin has been, and continues to be, a serious threat to the life, safety, welfare, quality of life, property values, and water quality within the municipalities, collectively occupying the Pascack Valley Drainage Basin; and

WHEREAS, the residents of the Borough of Westwood have suffered devastating damage and significant loss of property due a repetitive history of costly and dangerous floods; and

WHEREAS, the long-term solution for minimizing the risk of flooding requires the commitment of Local, County, and State level government officials and agencies, corporate stakeholders, residents whose properties border streams and tributaries, and not-for-profit environmental advocacy organizations; and

WHEREAS, the Borough of Westwood believes that through cooperative flood control and waterway management activities on a regionalized basis, significant savings may be realized for the tax payers within and beyond the borders of the flood affected communities; and

WHEREAS, the Borough of Westwood has always considered the NJDEP to be instrumental partners in assisting our municipality in reaching our goals of maintaining the highest standards in environmental health, safety, and sustainability; and

WHEREAS, the Borough of Westwood has been committed to protecting the environmental integrity and health of our water resources through such actions as the purchase of properties in flood prone neighborhoods for their return to natural watershed buffer and open space, encouraging property developments to include rain gardens and storm water retention basins, the stabilization of stream banks, and the replacement of antiquated sewer lines in environmentally sensitive areas and throughout the municipality; and

WHEREAS, the Borough of Westwood recognizes that United Water has endeavored to maintain a productive relationship with the residents and with the municipalities that constitute the ratepayers in the Pascack Valley; and

WHEREAS, the Borough of Westwood has supported and endorsed United Water's efforts to stabilize the Woodcliff Lake Dam; and

WHEREAS, the Borough of Westwood clearly recognizes the concerns for water allocation and distribution during periods of potential drought; and

WHEREAS, the Woodcliff Lake Dam Rehabilitation Improvements are expected to be completed by December, 2015, resulting in the Woodcliff Lake Reservoir water level being filled to a maximum elevation of 95.25 feet, greatly increasing the risk of flooding downstream neighborhoods; and

WHEREAS, the Woodcliff Lake Reservoir is configured in a manner which has the potential for substantial mitigation of flood damage through the maintenance of a detention capability by keeping the base elevation at 91 feet; and

WHEREAS, the Borough of Westwood believes it should be mandated that the 91 foot base elevation be utilized year round , thus leaving 4.25 feet of freeboard to provide potential mitigation of storm damage; and

WHEREAS, the Borough of Westwood believes that an appropriate balance of the Public Interest mandates memorializing policy to adequately protect the health, safety, and property of the residents in flood prone neighborhoods; and

WHEREAS, the Borough of Westwood commissioned an engineering review of the operations for the Woodcliff Lake Reservoir Dam and the results of this study recommend that the bascule gates at the dam be operated to maintain a 91 foot base water elevation in the Woodcliff Lake Reservoir twelve (12) months of the year in order to buffer the effects of, and reduce the susceptibility of flooding caused by frequent and intense precipitation events while maintaining sufficient water inventory; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Westwood hereby urges our County officials to support the Boroughs interest in requesting the legislature to enact, and the Governor to endorse the normal operational water level of the Woodcliff Lake Reservoir to be maintained at 91 feet elevation twelve months a year; and shall transmit a duly authenticated copy of this resolution to Governor Christie, Senate President Sweeney, Assembly Speaker Vincent Prieto, Senator Bob Smith, Chairman of the State Environmental & Energy Committee, Assemblywoman Grace L. Spencer, Chairman of the Assembly Environmental & Solid Waste Committee, all members of the NJ Senate and Assembly representing Bergen County, Department of Environmental Protection Commissioner Bob Martin, Bergen County Executive James Tedesco, the Bergen County Board of Chosen Freeholders, and all municipalities within the Pascack Valley region.

Certified to be a true copy of a
 Resolution adopted at the meeting
 of the Mayor and Council on
 September 15, 2015


 Karen Hughes, Borough Clerk

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
Owens			X			
Montana					X	
Dell			X			
Grefrath			X			
Bicocchi		X	X			
Arroyo	X		X			

THE BOROUGH OF HILLSDALE
RESOLUTION NO. _____

RESOLUTION FOR THE HILLSDALE POLICE DEPARTMENT TO ACQUIRE DEMILITARIZED
EQUIPMENT UTILIZING THE 1033 PROGRAM.

WHEREAS, the minutes of the Borough of Hillsdale meeting of _____, 2015 provided that:

WHEREAS, The Borough of Hillsdale Council (also herein referred to as the board) requires that the designated Law Enforcement Support Office (LESO) Point of Contact for this venue submit a monthly report regarding acquired 1033 Program property to the Borough Administrator. In the event that any property had been obtained contrary to the intent of Senate Bill No. 2364-2(a), the State Coordinator shall be contacted and equipment shall be transferred or returned via the federal inventory database system (FEPMIS); and

WHEREAS, The Borough of Hillsdale council finds that Hillsdale Police Department may request and acquire any Demilitarization (DEMIL) A (non-controlled) property in the RTD system without restriction and additional resolution from the Board; and

WHEREAS, The Borough of Hillsdale Council finds that the Hillsdale Police Department may request and acquire certain DEMIL B thru H (controlled) property in the RTD system without restriction and additional resolution from the Board. However, it has been determined that based on the Hillsdale Police Department's needs, it may not acquire armored tactical vehicles, marine vessels over 28 feet, aircraft, weapons, or any items deemed without approval of the governing body. Any special application for weapons, aircraft, or MRAP's must be authorized by the Board by resolution prior to the submission of the application/requisition; and

WHEREAS, The Borough of Hillsdale Council shall have complete oversight of the Hillsdale Police Department participation in the Department of Defense-Defense Logistics Agency-Law Enforcement Support Office/1033 Program and of any and all items obtained from the program; and

WHEREAS, The Hillsdale Borough Council recognizes that the acquisition of 1033 Program property is time-sensitive as resources are allocated to all States based on time-stamp of requisition. In the event that a LESO Point of Contact requests an item in good faith and said item is determined to be contrary to the intent of the resolution, the LESO Point of contact may cancel the request prior to the acquisition of the property, without being in violation of S2364-2(a).

NOW, THEREFORE, BE IT RESOLVED, the Borough of Hillsdale Council hereby authorize the Hillsdale Police Department to apply and to participate in the Department of Defense-Defense Logistics Agency-Law Enforcement Support Office/1033 Program; and

BE IT FURTHER RESOLVED, that the Borough of Hillsdale Council shall be in accordance with all terms, conditions, and requirements set forth by the New Jersey Office of Emergency Management-Law Enforcement Support Office State Plan of Operations and Memorandum of Agreement.

BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. ????

**TO URGE THE STATE LEGISLATURE AND THE GOVERNOR TO ENACT AND SIGN
LEGISLATION THAT RAISES THE MINIMUM AGE FOR PURCHASING TOBACCO
PRODUCTS FROM 19 YEARS TO 21 YEARS.**

WHEREAS, the Mayor and Council of the Borough recognize that there are significant health benefits to be gained from restricting the sale of tobacco and other tobacco related products in the State of New Jersey; and

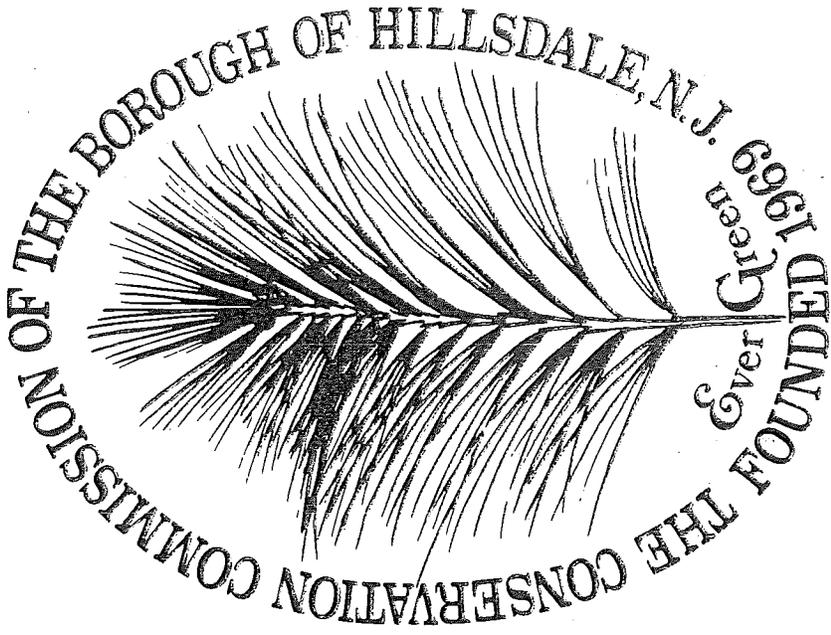
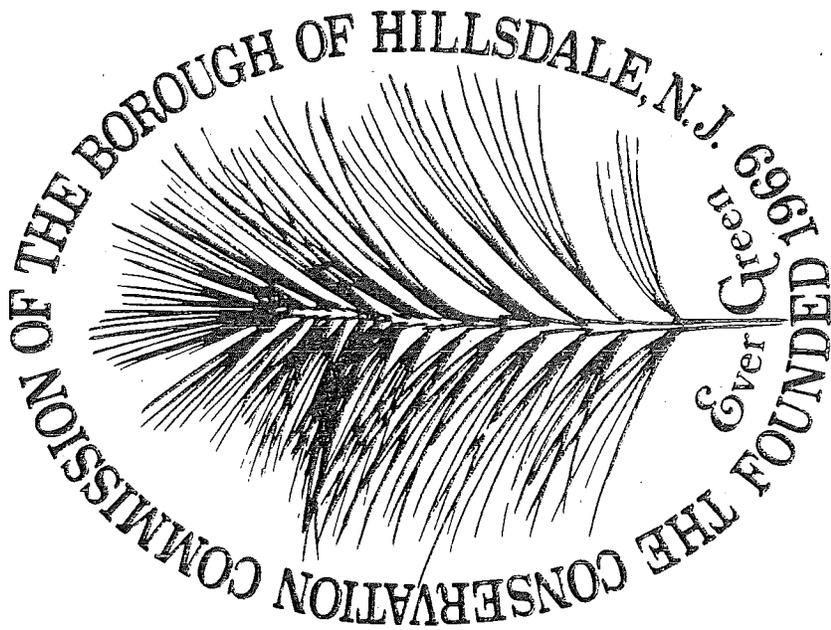
WHEREAS, the Borough of Hillsdale adopted Ordinance 15-18 that makes it unlawful to sell cigarettes and other tobacco related products to any person under the age of 21 in the Borough; and

WHEREAS, the Mayor and Council understand that the effectiveness of such ordinance is lessened by the ability of individuals age 19 and 20 to purchase such tobacco products in many surrounding towns that have not enacted such legislation, and

WHEREAS, such ordinance places local Hillsdale merchants at a comparative disadvantage in being able to attract 19 and 20 year old customers who may wish to buy non-tobacco related products; and

WHEREAS, the Mayor and Council believe that the health benefits intended to be achieved by Ordinance 15-18 can be greatly enhanced by other surrounding towns or the State of New Jersey itself enacting similar legislation;

THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale urge the New Jersey State Legislature and the Governor to enact and sign legislation that raises the legal sale age for tobacco and tobacco-related products from 19 years to 21 years.



Jack Jubba

Your field guide to the Nature Trail
and Conservancy in Beechwood Park.

Field Guide to the
Beechwood Nature Trail
and Conservancy

THE NATURE TRAIL

The Conservation Commission of the Borough of Hillsdale welcomes you to the Nature Trail and Conservancy in Beechwood Park.

The western half of the park, in which the trail lies, contains a marsh, a lowlands, and an upland section. It is quite rare to find three separate, ecologically defined sections within such a small area. Because of this, the trail offers a great variety of plant life as it passes through each section along its half-mile way.

For the most part, each section contains the species of trees preferring that particular kind of soil and moisture balance.

BALANCE OF LIFE

We tend sometimes to think of woodlands only in terms of trees and ignore the hundreds of kinds of birds, insects, animals, and other plant life that exist there also. Yet each is dependent, one upon the other, and tied together in a bond of mutual cooperation.

The trees depend upon the microscopic bacteria and fungi that start the process of breaking down their leaves which will become humus; on the birds that pick the borers from under the bark; and the insects that pollinate their flowers.

The trees could not do without them, nor they without the trees that provide their food and shelter.

SOME ANIMALS TO LOOK FOR

Rabbits abound. They will be hard to spot because of their protective coloration, but if you look carefully, you will notice them, just a little darker than their surroundings. You won't miss the gray squirrel. Even in winter he livens up the scene scurrying here and there looking for one of his many hoards of nuts. He will probably only find a tenth of them, but that tenth will be enough.

Look for the chipmunk's burrow near an old log, but not in winter. He's having a somewhat fitful sleep under the drifts. You may spot a woodchuck from March to September. During the other months his sleep is so sound that his heart beat, which is usually 80 to a minute, drops down to four or five.

BIRDS TO WATCH (AND LISTEN) FOR

There is a great variety. You'll see the Nut-hatch coming down the trunk of a tree head first looking for insects, or the Grosbeak on the top-most branches who can sing better than a robin.

In the marsh area you may find a Red-winged Blackbird nesting in a low bush. Listen for a Cardinal who sounds like a small boy whistling for his dog, and the Downy Woodpecker rapping up to 20 times a second drilling for insects, or the soft coo of the Mourning Dove. There are many others such as Slate-Colored Juncos, Goldfinches, and Tufted Titmice.

AN OUTDOOR LABORATORY FOR SCHOOLCHILDREN

The trail passes through what is essentially a wilderness area and nothing has been done, or will be done, to change that. No trees are rescued and none are planted. Nature will take care of its own or not. But this is as it should be if the schools are to use this miniature forest to teach the children the intricate design and relationships of nature.

THE SEASONS ALONG THE TRAIL

If you can, try to be on the trail during each of the seasons; there is always something new to examine.

SPRING Once again the promise of life is kept. This is the time to see that hardy harbinger of spring, the Skunk Cabbage, that will push up through snow if need be, and a little later on, the beautiful Jack-in-the-pulpit.

Look for the pale blue Hepaticas contrasted against last year's rusty-green leaves. Trillium is here too with its three leaves and three red petals.

And, of course, the violets.

SUMMER The dense foliage of summer has come, but in no haphazard order...first the low shrubs, then the understory growth and then the trees. With the leaves come the insects, like the aphids that feed upon them. But nature, too, has its checks and balances, in the form of other insects, like the ladybugs, that destroy the destroyers. And the caterpillar that does damage to the trees this year may next year be a butterfly helping to pollinate them so new seeds may form.

(Continued on last page)

GUIDE TO THE MARKED TREES

ALONG THE TRAIL

The trees are arranged in alphabetical order by their common name. The number on the nameplate of the tree, and shown below to the left of the common name, is that used in "Common Forest Trees of New Jersey" published by the Cooperative Extension Service of Rutgers University.

(55) AMERICAN BASSWOOD (*Tilia americana*)

Sometimes called a Linden, this fast growing tree has large, sharply toothed, somewhat heart-shaped leaves which are long pointed at the tip and usually unsymmetrical at the base. A quick clue to its identity is the seed cluster which hangs from a persistent leaf-like bract by a long slender stalk.

This tree could be called a Honey Tree, as its yellow flowers are rich in nectar from which bees can make an excellent honey. Basswood makes its best growth on bottomlands.

(32) AMERICAN BEECH (*Fagus grandifolia*)

This well-known tree grows with its neighbors Yellow Birch and Sugar Maple and is quickly identified by its smooth bluish-gray bark. It is a very shade tolerant tree and frequently dominates forest growth.

The leaves of this Beech are dark green, egg shaped and papery in texture with a sharply toothed margin. In winter the long, sharp pointed lance shaped buds are distinctive.

This tree is an important timber species. Although the wood is only of fair quality, it is used for inexpensive furniture, veneer, tool handles, and the like.

This tree is widely planted as an ornamental.

(33) AMERICAN CHESTNUT (*Castanea dentata*)

This valuable and once common tree covered extensive areas before it was attacked by chestnut blight. Now only old stumps continue to sprout. This is a sprout you see here and it too will be attacked by the blight before it reaches any useful size.

Its oblong sharp pointed leaves are 5 to 9 inches long and are somewhat leathery in texture.

The fruit is, of course, a nut and usually 2 or 3 are found within a husk covered by many prickly spines.

(30) AMERICAN ELM (*Ulmus americana*)

An excellent shade tree. You'll recognize the Elm, even at a distance, by its unique vase-shaped form.

The Elm is menaced now by Dutch Elm disease, a fungus, transmitted by the elm-bark beetle. Its almost elliptical leaves have an uneven base, and primary veins that run from the midrib to the points of the teeth.

Elms grow fairly rapidly in most any soil, but prefer moist bottomlands. The fruit is a greenish-wafer containing seeds eaten by bobwhite and gray squirrels. Flowers appear in small clusters in spring before the leaves.

(69) AMERICAN HORNBEAM (*Carpinus caroliniana*)

The fluted, sinewy trunk, and dark gray muscular-looking bark of this tree are distinctive, and give rise to its other common name, Ironwood.

It prefers moist soil and is found along borders of streams and on low ground. The light brown wood is dense and tough and is used for golf club heads and mallets.

In late spring look for the light green, leafy

clusters which contain tiny nutlets (seeds) in pairs. Leaves turn reddish-orange in the fall.

(59) AMERICAN SYCAMORE (*Platanus occidentalis*)

Once identified, the American Sycamore is never forgotten. Its bark, which peels off in large brown sheets reveals a new, cream colored, fresh bark beneath and gives the trunk a mottled appearance.

It is a large and beautiful tree with thick, 3 to 5 lobed leaves. The leaf stalk base is hollow and fits snugly over the winter bud. The tree is also sometimes called the "Buttonball" tree because of its spherical fruit which is brown and long stalked and covered by hairy seeds. The "buttonballs" remain on the tree almost all winter.

(80) ARROWOOD VIBURNUM (*Viburnum recognitum*)

So named because Indians once used its shoots for arrow shafts. This shrub has 2"-3" egg shaped to round leaves that have 4-22 pairs of coarse teeth.

Its twigs are hairless as opposed to the Mapleleaf Viburnum twigs, which have velvety like hairs which show up under a glass. Look for flowers May thru July. Chipmunks are fond of its blackish fruits.

(50) BIG TOOTH ASPEN (*Populus grandidentata*)

It is the large coarse teeth along the margin of its somewhat triangular leaves that gives this species its name.

This member of the poplar family is a rapid growing, short lived species that will seed in barren or burned over areas quickly, and is commonly found growing with wild cherry, birch, and scrub oak.

Male and female flowers, in drooping catkins, are on separate trees and appear before the leaves come out. The small "cottony" seeds of this species are easily distributed by the wind. It takes three million seeds to make a pound.

The soft light wood is used for pulp, excelsior, and matches.

(46) BITTERNUT HICKORY (*Carya cordiformis*)

This medium to tall tree takes its name from the bitter meat of its fruit.

Its leaves are 6 to 10 inches long with 7 to 11 leaflets. Note the leaflets diminish in size from top to bottom. The fruit has a thin yellowish-green husk that splits into four parts about halfway down exposing a light-brown thin shelled nut.

It is a smaller tree than the Pignut hickory. As an aid to identification in winter, look for the bright yellow buds. Although the wood shrinks and warps easily, it has good strength and is used for the handles of tools.

(39) BLACK BIRCH (*Betula lenta*)

This tree grows in a mixture with other hardwoods such as Maples, Oaks, and Beech, and is sometimes called Sweet Birch.

One of the keys to identification is the spicy oil of wintergreen odor that comes from broken twigs.

You'll find male and female flowers on the same tree. Male flowers which are catkins are performed in fall and in spring grow to a length of 3 to 4 inches. Female flowers appear in the spring and are 1/2" to 3/4" long.

This species' leaves are somewhat heart shaped at the base and are dark green on top with a single toothed margin. Its sap was once used to make birch beer, and oil of wintergreen is derived from the twigs and leaves.

(51) BLACK CHERRY (*Prunus serotina*)

The hard, close-grained wood of this tree is highly prized and is used for fine furniture, cabinetwork and veneer. It is one of the largest of the native cherries and is usually found growing with other hardwood species in rich deep moist soils.

The long, narrow, blunt toothed leaves are distinctive among the cherries, having prominent brown hairs along the midrib on the underside of the leaf. Twigs, when broken, have a sour odor.

Look for whitish flowers in May about the time the leaves are half grown.

While fruits are edible, the leaves, twigs, and seeds frequently contain hydrocyanic acid which can be dangerous to stock that browse on the foliage.

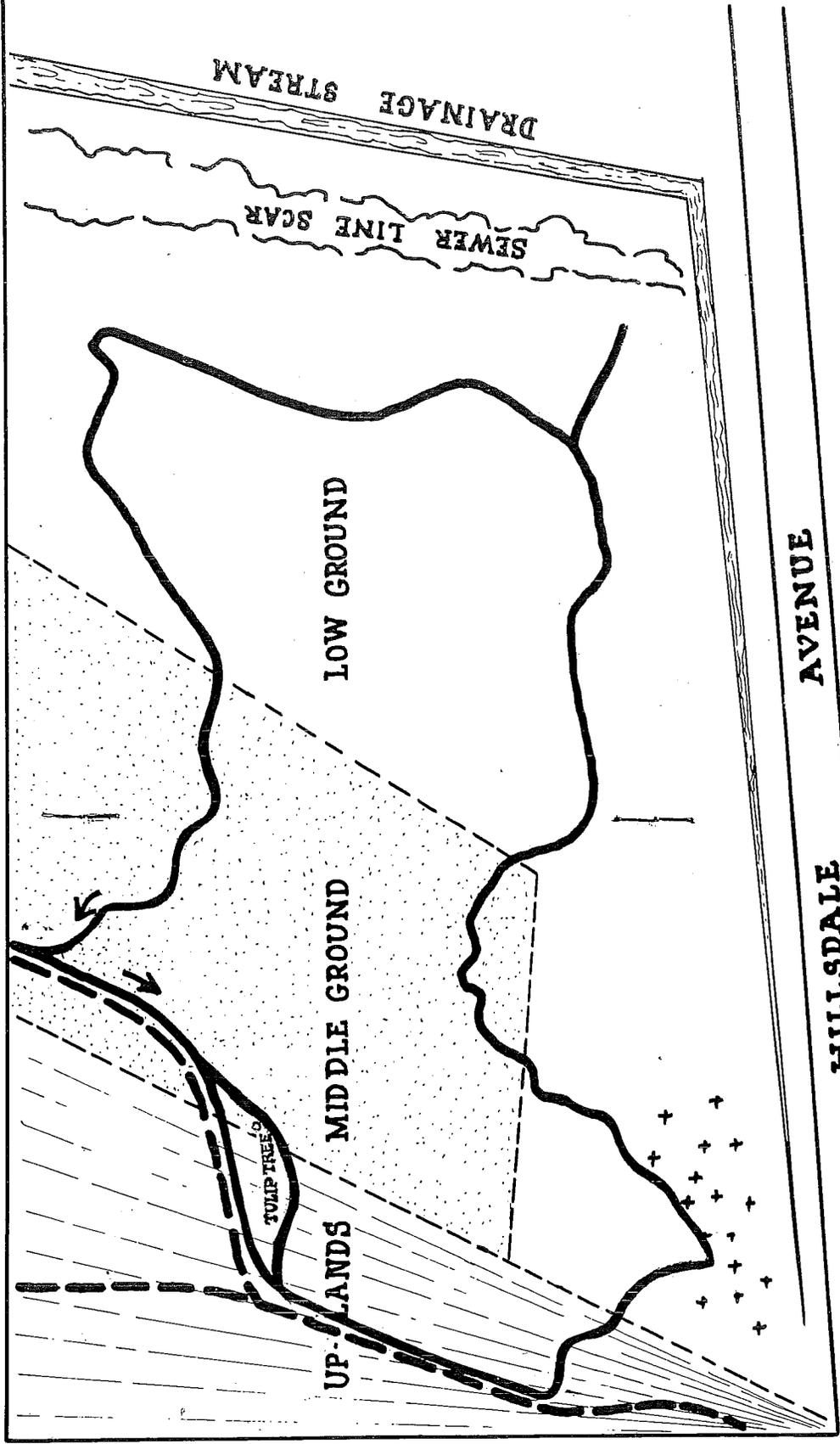
(78) BLACKGUM (*Nyssa sylvatica*)

This tree is also known as Sourgum, Pepperidge and by its Indian name - Tupelo. Its leaves are smooth and shiny and turn a vivid scarlet in the fall.

(Continued after map)

COTTAGE PL.
 HAMPTON CT.
 EAST LIBERTY AVENUE
 CATHY RD.

Start →



HILLSDALE AVENUE

EXISTING TRAIL
 NATURE TRAIL
 LENGTH: 2938 FEET

BEECHWOOD PARK NATURE TRAIL



The grayish-black bark which is rough and scaly looks somewhat like an alligator's hide. A Blackgum prefers moist soil, and is usually found with its neighbors Red Maple and Sweetgum.

Greenish-white flowers appear in early spring.

(79) BLACKHAW (*Viburnum prunifolium*)

The flowers on this shrub or small tree occur in small stalkless clusters in April-May. The Blackhaws somewhat leathery, blunt pointed leaves are elliptic to egg shaped and measure from 1"-3" and are very fine toothed.

Its buds under a glass are powder covered or hairy and its dark bark is divided into many small squarish blocks. Fruits are eaten by bobwhite and several songbirds.

Not to be confused with True Haws or Hawthorns.

(8) BLACK OAK (*Quercus velutina*)

This most common of all oaks is usually found on dry uplands but grows best on moist, fertile soils.

The leaves of the Black Oak are about 5"-9" long, somewhat dark and shiny on top and have spiny bristle tips. Both tiny first year acorns and larger second year acorns can be found on the tree in the summer. Oaks are somewhat hard to identify even for experts but one of the clues to this species is that the winter buds are hairy or downy all over. Acorns are medium sized (3/4") with the nut about one-half to one-third enclosed in its cup. Compare it with the acorn of the Red Oak which is larger and has a shallow cup.

(35) BUTTERNUT (*Juglans cinera*)

This tree is a member of the Walnut family and is sometimes called White Walnut as its soft wood is lighter in color than that of its cousin, the Black Walnut.

Butternut leaves are large, 15 to 30 inches long, with 11 to 17 leaflets. A clue to its identity is that the base of the leaf stems are somewhat hairy and sticky as is the greenish husk of its fruit. Male flowers are catkins and female flowers are on small spikes. Both appear on the same tree shortly after the leaves.

(65) FLOWERING DOGWOOD (*Cornus florida*)

One of the best loved flowering trees, both in the wild and as a garden specimen.

Upward curling dark purple twigs end in small gray buds which open in spring before the leaves come out and tiers of white "flowers" cover the tree. Actually the true flowers of the Dogwood are small and inconspicuous. What appear to be petals are not petals at all, but what the botanists call "bracts."

Its red fruit which ripens in the fall is an important food for numerous songbirds and small animals.

(36) GRAY BIRCH (*Betula populifolia*)

This tree is often mistaken for the American White or Paper Birch but its triangular long pointed leaves are a giveaway. It also has black triangular patches where branches are attached. Another help in identification is its chalky, not creamy, white bark that does not peel easily.

Gray Birch establishes itself quickly in poor soils and invades abandoned farms and cutover lands. Male and female flowers occur on the same tree. Male flowers are catkins which are performed during the previous winter and become longer and tassellike in spring. Female flowers are also catkins and appear in the spring along with the leaves.

Seeds are in small brownish cones. It takes four million seeds to make a pound.

(81) MAPLELEAF VIBURNUM (*Viburnum acerifolium*)

Viburnums are difficult to identify as a group.

This one is a little easier, however, as its leaves are shaped, as the name implies, somewhat like a maple's. Also Mapleleaf leaves have 3-5 main veins meeting near the base. Look for yellow and black dots on their undersides.

Flowers occur May-August. This shrub's fruits start out red (July) and turn black or deep purple (thru October) and are a favorite of grouse. It is a member of the Honeysuckle Family.

(43) PIGNUT HICKORY (*Carya glabra*)

You might want to compare the leaves of this tree to those of the Bitternut. The leaves of the Pignut are 8 to 12 inches long with 5 to 7 leaflets; 5 being more common.

You'll find male and female flowers separately on the same tree about the time the leaves are half developed. The male, in catkins; are where last year's leaves grew and the female's appear on short spikes on new growth. The nut of this tree has a thick bony shell which is enclosed in a pear shaped reddish-brown husk.

Its wood produces high grade charcoal.

(12) PIN OAK (*Quercus palustris*)

The horizontal or downward sloping lower branches of this Oak make identification easy in the winter.

Pin Oak leaves have 5-9 deep lobes ending in sharp hairlike bristles. This tree likes moist soil and can be found growing with Sweetgum, Red Maple, and other swamp hardwoods. Leaves are dark and shiny green on top. Its light brown acorns are small, often with dark lines, and set in tiny saucer-like cups that cover about 2/5 of the nut. Many stubby, pinlike branches are usually prevalent. It is a member of the Black Oak group.

(6) RED MAPLE (*Acer rubrum*)

The common name of this Maple is apt. Its blunt winter buds are reddish as are the twigs. In spring before the leaves come out small red flowers cover the tree. When the leaves do appear, they have a reddish midrib. Fall brings a scarlet foliage.

This tree grows best in moist soils but can be found with other hardwoods on higher land. Its seeds which turn reddish-brown are winged and, if planted at the right time in late spring, will yield seedlings several inches high in one year.

(9) RED OAK (*Quercus borealis*)

Oaks can be broken into two groups: The White Oaks whose leaves usually have rounded lobes and whose acorns mature in one year; and the Black Oaks with leaves hav-

ing sharp pointed bristle tips and acorns that mature in two years. The Red Oak is a member of the latter group. Its smooth, thin leaves are dark green on top and often have a reddish midrib.

It is one of the largest oaks, and can occasionally be found 125" high. Red Oak is a fast grower and is desirable for street plantings.

(82) SHADBUSH (*Amenlanchier arborea*)

This small tree is found in the forest understory. It takes its name from the shad that begin their run in the local rivers in early spring about the same time that clusters of drooping white flowers appear. It often goes by the name of Juneberry or Serviceberry farther inland.

Its small purplish fruits ripen early and are a favorite of birds and animals. Its leaves are fine toothed and usually heart shaped at the base and somewhat long-pointed at the apex. The Shadbush grows well in poor soil.

(66) SPICEBUSH (*Lindera benzoin*)

The dark green untoothed leaves of this shrub are strongly aromatic when crushed as are the twigs and the attractive red fruits that appear in the fall.

Spicebush thrives in damp woods and seems to grow best on peaty or sandy moist soil in the under story of hardwood forests. Its small yellow flowers are in clusters and appear before the leaves. It is large, as shrubs go, and makes an attractive ornamental.

In pioneer days surveyors regarded the Spicebush as an indicator of good agricultural land.

(7) SUGAR MAPLE (*Acer saccharum*)

Best known of the maples. Its sugary sap is tapped in early spring and boiled down to make maple syrup. Leaves turn brilliant yellow orange in the fall. In winter, look for its slender, brown, sharp-pointed terminal buds flanked by two smaller lateral buds, also pointed. Twigs are glossy and reddish-brown.

In crowded woods Sugar Maples have long branchless trunks, while in open places they have a shorter trunk

and a large rounded crown. Its dark brown bark has rough vertical grooves and ridges.

Don't plan on growing grass underneath this tree as its roots are near the surface and its shade is dense.

(4) SWEETGUM (*Liquidambar styraciflua*)

The distinctive star shaped leaves of this member of the witch hazel family turn a brilliant red and gold in the autumn. It's usually found with its forest companions, the Red Maple and Blackgum that also like low moist places.

Sweetgum has a hanging, ball-like fruit covered with prickly projections. The fruit, after opening to release tiny seeds, can be found on the tree long into winter.

(54) TREE-OF-HEAVEN (*Ailanthus altissima*)

This is the tree referred to in "A Tree Grows in Brooklyn." It has very large compound leaves with 11 to 41 leaflets. At the base of each leaflet, is a gland which gives off a disagreeable odor when crushed.

Ailanthus likes moist locations but will grow almost anywhere and thrives even under the most adverse conditions. It seems immune to smoke, dust, grime and insect pests. Male and female flowers appear on separate trees.

Its common name is thought to be Asiatic in origin and alludes to its height - 80'-100'.

The tree was imported from Northern China and is now widely naturalized.

(1) TULIP TREE (*Liriodendron tulipifera*)

One of the oldest trees along the trail, it predates the Civil War. Its flowers, which appear in late spring and resemble ordinary garden tulips, give the tree its name.

The fruit is a light brown cone that opens in September or October to let the seeds come out. The cones remain on the tree long into winter and give the appearance of tiny candles.

The Tulip Tree is prized for its lumber as it is a fast grower and produces soft, easily worked wood.

There is only one species in North America, the only other species is in China.

(41) WHITE ASH (*Fraxinus americana*)

A forest tree primarily, but also is regarded as a good ornamental. It thrives in rich moist soils and is often found with oaks, hickories and maples. Its seeds, which form in the spring, are shaped somewhat like a canoe paddle.

The Ash has what are called compound leaves, each of which is usually composed of seven small leaflets three to five inches long. Male and female flowers occur on different trees at about the time the leaves come out. A member of the olive family.

(15) WHITE OAK (*Quercus alba*)

A majestic tree, that develops a broad symmetrical crown when found growing in the open, but in woods, as with most other trees, it is a more vertical grower. The light gray scaly bark helps in identification as does its leaves with 5-9 rounded lobes.

In the spring new opening leaves are pinkish-red, a color they will turn again in the fall. This oak is an outstanding lumber tree and grows slowly in the rich soil it prefers.

Its acorns are medium-sized and pointed, and rest in shallow cups. The nut-meats are relatively sweet compared to those of the Black Oak group.

Flowers occur usually in May about the time leaves are one-third developed. Male flowers are catkins 2 1/2"-3" long. You'll have to look carefully for the inconspicuous female flowers, on short spikes, that are there on the same tree.

NATURE TRAIL (continued)

FALL By a process only little understood, the tree is signaled by the diminishing light and lower temperatures to drop its leaves. The winter drought is coming and leaves require water. The tree must conserve the moisture it now has in its roots and trunk, for once the ground freezes water will be hard to come by.

And so the water channels to the leaf are closed off, the chlorophyll in the leaf dies, and the leaves before they go have their final colorful fling.

WINTER It may appear very still and lifeless now, but it is only sleeping. Life is still there, under the protecting snow and in the chipmunk's burrow, and insects are passing the time under the bark of trees.

Nature is not so foolish not to have prepared for another year in the form of winter buds. These tiny miracles contain food, special growing cells and perfect miniature leaves waiting to burst forth and start the cycle once again.

THE CONSERVATION COMMISSION

The Commission is charged with conducting research into the proper use of open lands and waterways in the Borough; with special emphasis on flood plain control, pollution prevention and abatement, and outdoor recreation needs.

Among its responsibilities is the management and protection of plant and animal life, and the planning and implementation of conservation programs.

"The land we live on our fathers received from God, and they transmitted it to us for our children and we cannot part with it...Where is the land on which our children and their children after them are to lie down?"



RECEIVED

OCT 26 2015

State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
OFFICE OF ENGINEERING & CONSTRUCTION
BUREAU OF DAM SAFETY & FLOOD CONTROL
Mail Code 501-01A

Initial: 

BOB MARTIN
Commissioner

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

PO Box 420, Trenton, NJ 08625-0420
Telephone: 609-984-0859 Fax: 609-984-1908

OCT 19 2015

Emad B. Sidhom, P.E. Director of Engineering, NJ Div.
United Water New Jersey, Inc.
461 From Rd. Suite 400
Paramus, NJ 07652

Re: Woodcliff Lake Dam, NJ File #23-21
Woodcliff Lake Boro./Hillsdale Boro., Bergen County
Dam Safety Permit No. 1386

Dear Mr. Sidhom:

This is in reference to your letter dated October 9, 2015 in which you requested an extension of time to complete construction associated with Dam Safety Permit No. 1386 for the above referenced dam.

Upon review of the permit extension request, this office hereby extends the expiration date for Dam Safety Permit No. 1386 to November 7, 2016. In accordance with New Jersey Dam Safety Standards (N.J.A.C. 7:20 - 1.4(e)), this extension will represent the third of three allowable one-year extensions. If construction is not completed by November 7, 2016, the submission of a new permit extension request and additional documentation may be required.

Please be reminded that no modifications to the approved plans may be undertaken unless submitted to and approved by the Department.

Should you have any questions regarding this matter, please contact Darin Shaffer of this office at (609) 984-0859.

Sincerely,


John H. Moyle, P.E., Manager
Bureau of Dam Safety & Flood Control

C: Ronald Von Autenried, P.E., Buck, Seifert & Jost, Inc.
Hillsdale Borough Engineer & Clerk
Woodcliff Lake Borough Engineer & Clerk
Bergen County Engineer
Mark Boriek, Division of Fish & Wildlife

V:\nhr\bdsfc\DSS\DATABASE\15letter\23021dls15a.doc



**ENGINEER'S REPORT
BOROUGH OF HILLSDALE
NOVEMBER 10, 2015
DATE OF REPORT: November 3, 2015**

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Berlíner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

1. FUNDING / GRANTING OPPORTUNITIES (YEAR 2015-2016)

Per the request of the Borough, Neglia Engineering Associates has researched funding / grant application programs available to the Borough based on the current assets and infrastructure to-date. A list of the potential applications available to the Borough and the anticipated submission dates, as revised, are provided below for review and consideration for planned improvements within the community.

FUNDING / GRANT PROGRAM SUBMISSION DATES	
Fund / Grant Name	Anticipated Submission Date
<i>Federal</i>	
Safe Routes to Schools (SRTS)	To Be Determined
Community Development Block Grant (CDBG)	Submitted October 9, 2015
Hazard Mitigation Assistance (HMA)	
Hazard Mitigation Grant Program (HMGP)	After Major Disaster
Pre-Disaster Mitigation (PDM)	To Be Determined
Flood Mitigation Assistance (FMA)	To Be Determined
Public Assistance (PA)	After Disaster & State of Emergency Declared
<i>State</i>	
Municipal Aid - 2016	Submitted October 16, 2015
County Aid	To Be Determined
Local Aid Infrastructure (LAIF - Discretionary Funding)	Submitted on August 11, 2015
Bikeways	No Submittal
Safe Streets to Transit (SSTT)	No Submittal
Transit Village	No Submittal
Local Bridges, Future Needs	To Be Determined
Green Acres / Blue Acres Funding	To Be Determined
<i>County</i>	
Open Space, Recreation, Farmland & Historic Preservation	Submitted August 28, 2015
Municipal Park Improvement	No submittal
200 Club Funding	Quarterly

2. ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS (YR 2014-15)

Per the request of the Borough, Neglia Engineering Associates prepared an itemized list of grant applications that this office prepared and submitted to regulatory agencies for consideration in the year 2015-2016. They are as follows:

ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS			
Grant	Date Submitted	Anticipated Decision	Review Status
NJDOT Municipal Aid Grant Application - Hillsdale Avenue Roadway Improvements	10/16/2015	Spring / Summer 2016	Under Review
NJDOT Local Aid Infrastructure Fund - Hillsdale Avenue Roadway Improvements	8/11/2015	Spring / Summer 2016	Under Review
Bergen County Open Space Trust Fund - Hillsdale Outdoor Fitness	8/28/2015	Spring / Summer 2016	Under Review
Bergen County Community Development Block Grant FY 2016 - Hillsdale Firehouse ADA Door Openers	10/9/2015	Spring / Summer 2016	Under Review



3. **NJDOT MUNICIPAL AID GRANT (SADDLEWOOD DRIVE) & NJDOT DISCRETIONARY AID GRANT (KENT ROAD AND BAYLOR AVENUE)**

The NJDOT Discretionary Aid application funding for Kent Road and Baylor Avenue improvements were awarded in the amount of \$250,000 in March 2014. Per correspondence received from the NJDOT, the NJDOT Local Aid Infrastructure Fund application funding for the Saddlewood Drive improvements was awarded in the amount of \$149,000 in May 2014.

The additional available paving from 300 feet west of Forest Drive to the intersection with Ramapo Lane on Saddlewood Drive was completed based upon available grant funding. On September 29, 2015 NEA received the final asphalt testing results. NEA submitted a Construction Completion letter to NJDOT on September 29, 2015. The NJDOT final inspection was concluded on October 5, 2015 and a final inspection letter was submitted to our office dated October 7, 2015 confirming the project was constructed in compliance with NJDOT requirements. NEA will submit closeout documents to the Borough on November 6, 2015. NJDOT closeout will follow.

4. **HILLSDALE MUNICIPAL LANDFILL – METHANE GAS SURVEY & GROUNDWATER MONITORING (YEAR 2015)**

Neglia Engineering Associates solicited firms for the semi-annual groundwater monitoring and the quarterly methane study and received two bids for the methane gas survey. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey for a total bid of \$10,600 which represents the Base Bid (January 2015 testing for \$2,800) and the Alternate Bid (April 2015, July 2015 and October 2015 testing for \$7,800).

Neglia Engineering Associates received two bids for groundwater monitoring services. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Aqua Pro-Tech Laboratories to perform the groundwater monitoring services for a total bid of \$6,858.50 which represents the Base Bid (January 2015 testing for \$3,723.50) and the Alternate Bid (July 2015 testing for \$3,155.00).

Methane and groundwater testing occurred in July 2015 as part of the Alternate Bid of \$3,155.00 that was awarded to Aqua Pro-Tech Laboratories. The sampling was conducted on July 23, 2015 and the results were submitted to NJDEP (Mr. Michael Gerchman) on August 11, 2015.

Our office received the 2015, 3rd quarter methane gas migration survey report prepared by Partner Engineering on July 16, 2015 and forwarded the same to NJDEP and the Borough to satisfy the Year 2015 Quarterly Methane Monitoring Requirements. Due to a potential anomaly identified in the report, supplemental testing was performed on August 31, 2015 and a corresponding report, dated September 1, 2015, was prepared by Partner Engineering and submitted to our office. The report was forward to NJDEP on September 3, 2015.

The 2015, 4th quarter methane testing was scheduled from October 21, 2015 to October 30, 2015. Neglia Engineering Associates submitted the requisite residential notices to the Borough of Hillsdale on October 16, 2015 for distribution. Once the monitoring results are received form Partner Engineering, a copy will be submitted to NJDEP and the Borough.



5. HILLSDALE MUNICIPAL LANDFILL

On February 12, 2015, the Borough of Hillsdale (Sue Witkowski, Borough Administrator; Donald Russell, Borough DPW Superintendent) and Neglia Engineering Associates (Gregory Polyniak) attended a meeting with NJDEP Solid Waste Permitting and NJDEP Enforcement. At the meeting, the NJDEP reviewed the site and explained the items that needed to occur and items that needed to be provided to be in compliance with the NJDEP Landfill Closure Approval. On February 27, 2015 Neglia Engineering Associates issued an NJDEP Compliance Item List and Schedule to the NJDEP.

Neglia Engineering Associates issued a status update email on March 31, 2015 as it related to the NJDEP Compliant Item List and Schedule. Neglia Engineering Associates received an enforcement letter in the mail pertaining to the landfill as it related to our February 12, 2015 NJDEP Enforcement Meeting on April 27, 2015. Mr. Gandhi stated that the Borough should not be concerned as long as it is following the previously issued action item schedule for the landfill. Mr. Gandhi noted that he has been receiving the individual items upon completion. He is aware that the Borough is attempting to satisfy the individual compliance items.

There are other open items that need to be addressed in the coming months that have not been addressed to date and that required attention through November 2015. As these items are completed, the Borough must inform NEA, to permit our office to inform NJDEP Enforcement. It shall be noted that the outstanding items must be completed or potential NJDEP Enforcement Action will occur. Below is a list of outstanding & on-going maintenance items:

- Item #1 – Maintain Field Methane Alarm System. (On-going installation)
- Item #2 – Maintain Leachate Manhole Functionality. (On-going maintenance)
- Item #3 - Provide Photographs Illustrating Methane Alarm System Functionality. (Pictures to be taken upon installation completion)
- Item #15 - Address all erosion areas, slope issues, etc. after mowing and maintaining slope. (On-going maintenance)
- Items #20 - Address and maintain the existing field surface to address settling and ponding. (On-going maintenance)
- Item #21 - Prepare and provide before and after pictures for any maintenance activities. (On-going maintenance)
- Item #22 - Address slope erosion on eastern slope. (On-going maintenance)

The Borough of Hillsdale shall note that some items that were excluded from the list above require on-going maintenance and monitoring. This work is on-going and shall be tracked for compliance purposes.

The Borough of Hillsdale met with NJDEP Permitting and Enforcement on October 13, 2015 as a follow-up to the initial inspection. During the inspection, the building methane sensors that were installed in September 2015 were inspected. NEA submitted an updated response letter to NJDEP following the October 13, 2015 meeting on October 21, 2015. Although some of the outstanding items noted above require on-going maintenance, a majority of the non-compliance items identified in the original meeting with NJDEP have been addressed. Therefore per the NJDEP, we anticipate an updated Warning Letter from NJDEP with a reduction of non-compliance to follow.



6. HILLSDALE CENTENNIAL FIELD GAS SENSORS

Neglia Engineering Associates in conjunction with the Borough DPW Superintendent, has inspected the field methane sensor system and alarm equipment box. Neglia Engineering Associates submitted quote solicitations to prospective contractors to furnish and install gas sensors at Centennial Field. Neglia Engineering Associates prepared and submitted a recommendation letter on June 3, 2015 to authorize Quality Electrical Construction Company to perform the said work pertaining to furnishing & installing methane sensors at Centennial Field with the associated required electrical components as outlined within the bid solicitation.

The Borough of Hillsdale, through Resolution #15137 awarded and adopted a Non-Fair and Open Contract for Electrical Services to Quality Electrical Const. Co. on June 9, 2015 in the amount of \$35,347.00. A pre-construction meeting was conducted on July 30, 2015. The anticipated lead time for the specified sensors is nine (9) weeks. The contractor has completed the re-wiring of the field sensors. The sensors and controllers will be factory calibrated and delivered the week of November 6, 2015 as per email from the contractor on October 30, 2015. The contractor anticipates installation completion and the scheduling of the startup the week of November 9, 2015. We will notify the Borough of a training session date once installed.

7. HILLSDALE CENTENNIAL BUILDING METHANE SENSORS

Per direction from the Mayor and Council at the January 20, 2015 Mayor and Council meeting, Neglia Engineering Associates prepared and submitted solicitations for the installation of automatic methane gas sensors with audible alarm, strobe alarm, and an autodial to the police department. A letter of recommendation to authorize Quality Electrical Construction, Company was submitted on February 24, 2015.

The Borough of Hillsdale, through Resolution #15094 awarded and adopted a Non-Fair and Open Contract for Electrical Services to Quality Electrical Const. Co. on April 14, 2015 in the amount of \$31,814.00. The new equipment installation was completed on August 3, 2015. A training session was conducted by the contractor on September 24, 2015. The contractor was directed to utilize the police desk phone number as the contact for the auto-dialer. At this time, municipal closeout will follow.

8. HILLSDALE RAILROAD STATION PROJECT (BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND 2014)

Per the direction of the Governing Body, Neglia Engineering Associates submitted an application to Bergen County Open Space on October 31, 2014.

In accordance with N.J.S.A. 40:12-15.3(d), the County of Bergen proposed to allocate \$100,000 to the Borough of Hillsdale Railroad Station Roof Repairs from the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund for the Trust Fund's 2014 County Program. The County of Bergen, mailed an award letter, along with a resolution and grant agreement to the Borough on September 16, 2015.

The Borough of Hillsdale completed the grant agreement. The Borough of Hillsdale was notified to secure NJ Transit's signature on the agreement by our office on October 21, 2015. Upon securing the signature, the Borough of Hillsdale shall submit the agreement directly to the County of Bergen.



9. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – HILLSDALE TRAIN STATION RESTROOM

Neglia Engineering Associates identified the availability of a Bergen County Community Development Block Grant in October 2014. The Borough identified a need for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue in November 2014. An endorsing resolution was submitted to the Borough for adoption during the December 2, 2014 Mayor and Council Meeting. Based upon the Borough's direction, Neglia Engineering Associates prepared documents and submitted an application on December 2, 2014 in pursuit of grant funding for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. The County of Bergen, mailed an award letter, in the amount of \$49,800 to the Borough on August 25, 2015.

Neglia Engineering Associates submitted a completed County of Bergen Contract (Contract Number: PV-01-15) and four copies of the municipal endorsing resolution to Carmela Sciglitano, Bergen County Community Development, on October 22, 2015.

10. DRAINAGE ISSUES AT 271 WIERIMUS ROAD

Neglia Engineering Associates met with the DPW on Friday, May 15, 2015 to inspect the storm main and associated erosion at 271 Wierimus Road. Based upon our on-site inspection and continued investigation, it appeared that the existing storm main conveyed stormwater from Craig Road, Alpine Terrace, View Terrace, Horizon Terrace. The stormwater system traveled through an existing twenty foot wide easement located on Block 202, Lots 2, 18.02, 19, 21, 22, 29, 30 and 33 in the Borough. Ultimately, the system discharged flow into the Wierimus Road storm sewer system.

The specific area of concern appeared to be located between Horizon Terrace to Wierimus Road within Lot 2 and Lot 18. At this location, it appeared that the existing corrugated metal storm pipe had eroded and had begun to exhibit failure.

As requested by the Borough of Hillsdale on October 15, 2015, Neglia Engineering Associates prepared a cost estimate on October 26, 2015 and a professional services proposal, for review and consideration, on November 3, 2015. The preliminary cost estimate for the conveyance system improvements totaled \$285,330.00.

11. ROAD PROGRAM 2015

We understand that the Borough of Hillsdale intends to appropriate approximately \$452,000 for the 2015 Road program. Per the requirement of the Governing Body at the March 3, 2015 Mayor and Council Meeting, Neglia Engineering Associates prepared an initial, preliminary estimate for roadway improvements for all municipal roadways within the Borough of Hillsdale. The estimate illustrated an approximate overall budget of \$46.5 million to address the 44.4 miles of municipal roadway. This estimate was issued to the Borough of March 9, 2015.

Subsequently, per the Borough's request, Neglia Engineering prepared engineering estimates for municipal roadways selected by the Borough. The roadways and their engineer's estimate's budgets were issued on March 24, 2015 and were as follows:

- Everdell Avenue from East Liberty Avenue to Piermont Avenue (approximately 1,095 LF) - \$121,347



- Sycamore Avenue (approximately 1,085 LF) – \$117,207
- Lafayette Avenue (approximately 820 LF) - \$137,886

The Borough of Hillsdale received bids on October 15, 2015. On October 19, 2015, NEA issued an award recommendation package for review and consideration by the Borough. Upon award, construction will commence after April 4, 2016 with an anticipated duration of 45 calendar days.

12. 2016 NJDOT MUNICIPAL AID PROGRAMS

Neglia Engineering Associates identified the availability of State Aid Programs that will be available for the 2016 Fiscal Year. The programs include Municipal Aid, Bikeways, Safe Street to Transit and Transit Village. The Mayor and Council identified Hillsdale Avenue as a candidate for submittal of the NJDOT Municipal Aid Grant. An endorsing resolution was submitted to the Borough on September 11, 2015 for approval at the October Mayor and Council meeting. NEA received the requisite endorsing resolution and submitted a complete application to NJDOT on October 16, 2015.

13. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – FIRE STATION ADA ACCESS DOORS

We understand that the Borough of Hillsdale proposes to pursue a grant for the installation of ADA access doors at the existing Hillsdale Fire Station. An endorsing resolution was submitted on September 25, 2015 for approval at October 6, 2015 Mayor and Council meeting. NEA received the requisite endorsing resolution and submitted a complete application to the County of Bergen on October 9, 2015.

14. KNICKERBOCKER AVENUE – ROADWAY VACATION – PSE&G

We understand that PSE&G proposes to vacate a portion of Knickerbocker Avenue, which has a 50 foot right-of-way, for approximately 240 feet west of the intersection with Prospect Place to the terminus of Pascack Brook. Neglia Engineering Associates conducted a field inspection on August 27, 2015 to visually identify existing municipal infrastructure and facilities within the right-of-way. A report was prepared and submitted to the Borough on September 1, 2015. In addition to our office's inspection, we recommended that the Borough OEM and emergency services (fire, police, ambulance, etc.) perform their inspections and provide input with respect to any easement requirements.

15. EVERDELL AVENUE OVER HILLSDALE BROOK

Neglia Engineering Associates received a letter from TranSystems dated October 1, 2015. TranSystems performs routine inspections for the NJDOT. Through an inspection conducted on September 29, 2015, TranSystems identified deficiencies in the northeast approach sidewalk (structure #02M2714) located at Everdell Avenue over Hillsdale Brook. TranSystems categorized the repairs as a Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. We understand that the Borough DPW has addressed the trip hazard.

16. WIERIMUS LANE BRIDGE

Neglia Engineering Associates received a letter from TranSystems dated October 1, 2015. TranSystems performs routine inspections for the NJDOT. Through an inspection conducted on September 25, 2015, TranSystems identified deficiencies in the bridge (structure #02M2702) located at Wierimus Lane Bridge over Musquapsink Brook. TranSystems categorized the repairs as a Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. It shall be noted that Wierimus Lane Bridge is located within both the Boroughs of Hillsdale and Woodcliff Lake.



Neglia Engineering Associates, as directed by the Borough of Hillsdale, submitted a quote solicitation to prospective contractors on October 22, 2015 to repair the existing bridge structure (excluding the gabion matt baskets which require NDJEP Land Use Permitting). The Borough of Hillsdale received quotes on October 30, 2015. On November 2, 2015, NEA issued an award recommendation package for review and consideration by the Borough.

As noted in our October 23, 2015 correspondence with the Borough of Hillsdale, the quote noted above excluded gabion basket repair. This repair requires NJDEP Land Use Permitting as construction activities are to occur within a watercourse bed. As requested by the Borough of Hillsdale, Neglia Engineering Associates prepared a professional services proposal, for review and consideration, that included the requisite permitting, surveying, design, bidding and construction management services required to compile bid documents for gabion basket improvements. This proposal was included within the October 23, 2015 correspondence.

17. SADDLEWOOD DRIVE CULVERT NEAR NORTH RAMAPO LANE

Neglia Engineering Associates received a letter from TranSystems dated October 21, 2015. TranSystems performs routine inspections for the NJDOT. Through an inspection conducted on September 28, 2015, TranSystems identified deficiencies in the culvert (structure #02M2710) located at Saddlewood Drive near North Ramapo Lane. TranSystems categorized the repairs as a Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months.

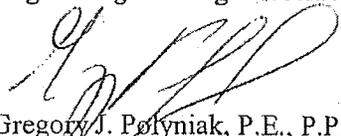
Neglia Engineering Associates, as directed by the Borough of Hillsdale, submitted a quote solicitation to prospective contractors on November 2, 2015. The quotes are due on November 9, 2015.

18. DRAINAGE ISSUES AT 176 KNICKERBOCKER AVENUE

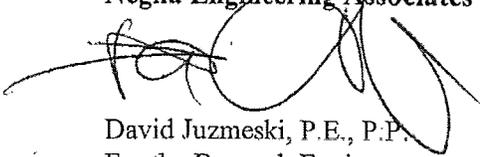
As requested by the Borough of Hillsdale, NEA inspected the drainage conditions at 176 Knickerbocker Avenue on October 13, 2015. The findings of this inspection were translated into a report and submitted to the Borough on October 19, 2015.

Based upon the inspection, the report concluded that the slopes along, and in between the two (2) catch basins along the property frontage were the key contributors to the ponding of stormwater. Subsequently, NEA provided three (3) potential solutions within the report for the Borough's review and consideration.

Respectfully submitted,
Neglia Engineering Associates


Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Respectfully submitted,
Neglia Engineering Associates


David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale