

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1552 FAX 201/358-5002
Website: www.Hillsdalenj.org

Minutes

Regular Meeting
Hillsdale Board of Health
April 7, 2015

President Opens Meeting:

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on December 2, 2014, a notice of the time and place of this meeting was provided to The Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby.

Secretary Calls the Roll:

Barbara Ann DeCaro, President, Dr. Susan Kushner, Vice President, Elaine Meyerson, James Stephens, Louisa Toledo, Dr. Rona Weinberg, Christina Fanelli, RN, Chrisoula Looes - Council Liaison

Employees: Angela Musella, Health Off., NWBRHC, Marguerite Deppert, RN, Lois Kohan, RN, Denise Kohan, Secretary/Registrar

Guests: Erin Brady

Approval of Minutes: Regular meeting, February 3, 2015

DISCUSSION: none

Motion to receipt and file: Dr. Rona Weinberg **Seconded by:** Louisa Toledo

February Correspondence:

None

Health Officer and Employee Reports:

These reports include Health Officer's activities, Vital Statistics, monthly financial receipts and Public Health Nurse Reports.

DISCUSSION:

NWBRHC: Angela Musella, Health Officer reported:

Angela introduced Erin Brady, NWBRHC new Health Educator. Erin began in March. She is a Certified Health Education Specialist and she replaced Dawn Snyder.

February 2015

FOOD HANDLER COURSE'S

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- The Spring Food Handler Courses have been scheduled. The first class for the Certified Food Protection Manager's Course was postponed due to the inclement weather. It has been rescheduled for Feb 24th and the second class is March 24th.

MEASLES GUIDANCE

- Measles guidance for schools was developed and sent out to school nurses and child care directors.

WINTER NEWSLETTER

- The 2015 Winter Newsletter was sent out to all Board of Health members.

MANDATED ESTABLISHMENT INSPECTIONS

- 2 establishments were inspected, Friendly's which was deemed satisfactory and Shop Rite of Hillsdale which was deemed Reins Sat.
- In the month of Feb there were 2 inspections, one Satisfactory and the other Reins Sat. and in January there were 7 inspections all deemed Satisfactory.

Complaints

- There were 2 complaints in the month of February and 6 complaints in the month of January.
- Follow ups were done on previous complaints, Waste Mgmt. and Sticky's.

INQUIRIES

None in the month of February and 1 in the month of January.

PLAN REVIEWS, CONSULTATIONS AND REVIEW OF PLANNING & ZONING BOARD REFERRAL FORM

2 Planning and Zoning Board Referral forms were reviewed.

ANIMAL BITES AND REPORT OF RABIES INVESTIGATION

None in the month of February

One in the month of January

SUMMONSES/ABATEMENTS/VIOLATIONS ISSUED

One violation in the month of January

CORRESPONDENCE RECEIVED/SENT:

- P. Hayden faxed M. Deppert a communicable disease report from Quest Diagnostics.

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- Reports received from NJDEP:
 - Unrestricted Use – No Further Action Letter and Covenant Not to Sue – Stony Ridge Rd.

Angela Musella reported that the Food Handlers class was postponed due to the bad weather. She has also developed some measles guidelines that she has shared with schools. The winter newsletter went out. There were a few complaints with food borne illnesses but nothing was really verified without testing.

Reports were received of seeing rats over on West Patterson Street. The area is being treated with an exterminator; nothing was seen by the exterminator. With warmer weather coming this will change.

March 2015

MEETINGS

- A. Musella attended a meeting of the Public Health Partnership of Bergen County.

MANDATED ESTABLISHMENT INSPECTIONS

- 7 establishments were inspected, all deemed satisfactory.

COMPLAINTS

- There were 4 complaints in the month of March.
- Follow ups were done on previous complaints, Waste Mgmt. and Sticky's.

INQUIRIES

- None in the month of March

PLAN REVIEWS, CONSULTATIONS AND REVIEW OF PLANNING & ZONING BOARD REFERRAL FORM

- None in the month of March

ANIMAL BITES AND REPORT OF RABIES INVESTIGATION

- None in the month of March

SUMMONSES/ABATEMENTS/VIOLATIONS ISSUED

- 3 summonses were done in the month of March

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CORRESPONDENCE RECEIVED/SENT:

- P. Hayden faxed M. Deppert communicable disease reports from Quest Diagnostics.

Angela reported that there was a complaint made against 7-11 that their E-Cigarettes were on the counter and according to our Health Ordinance, they need to be out of reach and behind the counter. 7-11 has moved these items out of reach and behind the counter. There were a few other complaints of sickness and food establishments that we not using gloves.

This week is National Public Health week and Angela passed around a hand out to help spread the word.

DENISE KOHAN, Secretary/ Registrar

ACTIVITIES FOR THE MONTH OF FEBRUARY, 2015

- No births in the month of January
- 3 deaths in the month of March
- 3 Marriages/Civil Unions
- 5 Transcripts were requested

MAYOR'S REPORT FOR THE MONTH OF FEBRUARY, 2015

The following is the result of the monies received by the Board of Health for the month of February 2015

CHC Fees:	\$ 375.00
Transcripts	\$ 79.00
Marriage Fee	\$ 12.00
Food Licenses	\$ 1300.00
Food Licenses – Late Fee	<u>\$ 75.00</u>
Total	\$ 1841.00

CHILD HEALTH CLINIC REPORT FOR THE MONTH OF FEBRUARY, 2015

Denise reported that Harrington Park still needs to send in their signed CHC contract and 6 towns still need to send in their contract payment. Follow up calls were made and some vouchers have come in but payment is still pending.

Denise reported that as of today, \$950.00 is still outstanding for the Child Health Clinics.

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Barbara DeCaro stated that we still don't have a contract with Emerson/Washington Township. They wanted one contract with us and they want their patients to pay us the fee directly for coming to our clinics. This is not how our contacts work. We need to have a separate contract with each town paying the \$100.00 fee and then we bill each town for the number of patients that come to our clinics. Marguerite stated that it's in the Public Health Standards that this service needs to be provided. Barbara stated that she is still negotiating with them at this time.

LOIS KOHAN, RN

Lois Kohan reported the following for the month of February:

- 2/5/15: Exercise class at the Hillsdale House
Visits to see case 46-15 and her family at the Emerson Health Care Center
Visit to resident in her late 80's who is living with her daughter and her husband. She is having difficulty walking long distances. I delivered a wheelchair to her. Case 47-15.
- 2/12/15: Exercise class at the Hillsdale House
Visit to case 19-13 who is a resident at the Memory Care Facility in Hillsdale
Visit to case 25-14 who is another resident at the other Memory Care Facility in Hillsdale.
Visit to case 17-13 who is a resident at Hackensack University Medical Center North at Pascack Valley.
Visit to case 27-14 who needs help in her home and needs to get her affairs in order.
- 2/19/15: Exercise class at the Hillsdale House
Visit to case 3/13 who is 90 years old, living independently and doing well.
Visit to case 07/13 who is in her 70's and lost her husband 1 ½ years ago.
Visit to case 04/13 who is a widow in her 80's. She has some medical problems and referrals were made
- 2/25/15 Exercise class at the Hillsdale House
Visit to case 46-15 at the Emerson Health Care Center. Patient was transferred to the Dell Ridge Nursing Home and Rehabilitation Center.
Visit to case 04/13 who is struggling financially. Took her some food from the food pantry.
Visit to case 42-14 who is recovering from treatments for breast cancer. Referrals were made.

Lois Kohan also noted that her exercise class at the Hillsdale House is going well. She has been taking her dog Sonny, who is a certified Therapy Dog to Hackensack University Medical Center North in Westwood. She has received several emails to bring Sonny to libraries, schools and private homes.

MARGUERITE DEPERT, RN, BSN

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Marguerite reported the following activity report for the month of February 2015 and the month of March 2015:

Child Health Conference:

- CHC was held on 2/25.
- 4 children attended.

Childhood Lead Poisoning:

- No cases reported

CDRSS:

- 3 cases were reported:
 - 1 Hepatitis C
 - 1 Hepatitis B
 - 1 Lyme Disease

Home Visits:

- 2 home visits made.
 - Coordinated social services for resident in need of assistance.
 - Referred resident to BC Dept. of Human Services, Office for Children, assisted with application for child care subsidies

Marguerite has set up Cheer Service to come one time a week

Office Visits:

- 3 office visits

Mantoux:

- 2 PPD given

Blood Pressure Clinics:

- American Legion:
 - No clinic in February – luncheon cancelled
- Hillsdale House:
 - Clinic was on 2/5, 5 people were screened

50+ Club Exercise Class:

- Class held on 2/12

Radon Awareness Program:

- 50 additional kits were distributed to residents in February
- 75 kits total

Immunization Audits:

- Record audits were conducted at the following schools in February:
 - George White School, 2/4

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- Loving Touch Nursery School, 2/24

ACTIVITY REPORT FOR MARCH 2015

Child Health Conference:

- March CHC was held 3/25
- 5 children attended

Childhood Lead Poisoning:

- No cases reported

CDRSS:

- 5 cases were reported:
 - 1 Salmonellosis (infant)
 - 2 Hepatitis C
 - 1 Pertussis
 - 1 Streptococcus Pneumonia

Home Visits:

- 2 home visits made.

Office Visits:

- 1 office visit

Mantoux:

- 1 PPD administered

Blood Pressure Clinics:

- American Legion:
 - Clinic held 3/3, 12 people screened
- Hillsdale House:
 - Clinic cancelled due to weather

50+ Club Exercise Class:

- Class was held on 3/12

Immunization Audits:

- Audits conducted in March:
 - Meadowbrook School, 3/2
 - St. John's Academy 3/11
 - Ann Blanche Smith School, 3/17
 - Hillsdale United Nursery School, 3/19

BCMNA:

- Attended BCMNA meeting on 3/27

Bergen County Stigma-Free Campaign:

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Attended program's Mental Health First Aid Training on 3/30 and 3/31

Marguerite added that the Hearing clinic is set for April 15 at 10:00 – 1:00. So far 31 people have signed up.

She will also be adding resistance bands to the exercise program that she runs at the 50+ Plus Club Meetings.

Marguerite will be attending the Bergen County HPV Epidemic Program offered in Hackensack on April 28th. Barbara DeCaro suggested that Denise Kohan and Lois Kohan also attend if possible.

Comments were made that this would be a good program for the schools, especially at the high school. Barbara DeCaro asks Marguerite to inquire with the County about doing a program at the high school.

Motion to receipt and file: Dr. Rona Weinberg Seconded by: Elaine Meyerson

Prior Business:

Barbara DeCaro asked everyone to take a look at the Rosters and update your information.

1. Walk Across American Project: still experiences great strides
2. Radon Kits
Second shipment came in and went quickly. Marguerite will request the list of who returned the canisters to see how many people actually did the test.
3. Hearing Clinic – we are still taking appointments and ads are being run in the Community Life, The Pascack Press and through the town website and town electronic board as well as town email blasts.
4. Christina Fanelli: 2015 Johnson & Johnson School Health Leadership Program
Ann Marie Termini is the Executive Sponsor for the Program. All three school nurses will be attending this program at Rutgers. The conference is from 7/12/15-7/17/15 at Rutgers University. The program is all about leadership. They will assist them in how to do grant writing and applying for grants. They will bring back and educate Hillsdale.
5. Lead Poisoning. Hazard Prevention Ordinance: Barbara DeCaro is in contact with Chris Looes and Susan Witkowski to investigate a possible ordinance for Hillsdale, that requires rental properties to be “lead-free” or lead abated. Angela Musella has been in contact with the Health Office in Paterson. Angela has asked for a possible inter-local agreement. She submitted a write up and she is just waiting for a response, but will follow up with him shortly.

New Business

1. In May, Detective William Diedtrich will speak at our meeting about concerns with drugs and alcohol in the area. He will discuss what he is seeing in the area and what is being done and what we could do possibly as a board. Barbara DeCaro asks that we be ready with questions or send her emails to be addressed in May.
2. County of Bergen/FY 2015-2019 Consolidated Plan – Community Needs Survey
Susan Witkowski, the Borough Administrator sent this out and would like us to complete the survey so it can assist the County in setting up Community Plans.

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Future Programs

1. Sustainable New Jersey for Schools
2. E-Cigarettes: Barbara DeCaro would like to look into possibly changing our ordinance to include e-cigarettes.

Vouchers: None at this time

Motion to adjourn: Dr. Susan Kushner

Seconded: James Stephens

Meeting Adjourned: 8:35 PM

Respectfully submitted:

Denise Kohan
Certified Municipal Registrar
Board Secretary