

Minutes of the Council Meeting of the borough of Hillsdale held at 7:30 P.M. on Tuesday, January 19, 2016, in the Council Chambers, Borough of Hillsdale, New Jersey.

OPEN PUBLIC MEETING STATEMENT:

This is a meeting of the Hillsdale Borough Council on this 19th day of January, 2016. Notice of the time and place of this meeting has been provided to The Ridgewood News, Pascack Press, The Record and Community Life; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your left. Please silence all cell phones and pagers.

ROLL CALL:

Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella
(Mayor Frank, Borough Attorney Madaio, Deputy Borough Clerk Kohan)

APPOINTMENTS/OATH OF OFFICE:

John Inserra Stonybrook Swim Club Commission

Mayor Frank indicated Mr. Inserra's Oath of Office was administered earlier today.

PUBLIC COMMENT:

Mayor Frank said we will have the first of our first early public comment sessions and this is a new item on our Agenda that allows for a time limited opportunity for residents to come and present a single topic that has not been on the Agenda before and not been discussed. He opened the meeting to the public for comments and asked that the public identify themselves and provide an address.

Daniel Gallagen, 240 Hillsdale Avenue –

He has been a resident since 2001. His issue is Hillsdale Avenue itself. Hillsdale Avenue from Kinderkamack Road to Cedar Lane is about two tenths of a mile and in that span right now is over 65 pieces of asphalt patchwork done to the road, anywhere between 25/20, 35/30, 15/15 but they are all breaking up. From that same two tenths of the road there is about 35 potholes on that side of town right now going from Kinderkamack Road to Cedar Lane. He asked the Council to take a ride there and look at the road. He has been going through this for the last four years. Every year the DPW comes out and patch the work and in the winter, it is broken up. He has spoken to the Borough Administrator about this, written letters to Mayor Arnowitz, written letters to Pascack Press. He said there was an article that Hillsdale Avenue was crumbling and he is the author. If you drive up that road right now, you go from Kinderkamack. Stockton Road, there are two main potholes. If you go from Hopper down which is in the front of his house, both sides of the street are blown out, there are seven, eight or nine huge potholes. We haven't even plowed one inch of snow yet. The street got paved about eight years ago from Kinderkamack down to Broadway, you can see how beautiful the street looks. Once you cross Kinderkamack Road, it is rubble and it is getting worse. By March this road needs to be paved, the patchwork done by the town is no longer going to work and it will continue to get worse, you can't even see the double yellow lines from his house down to the Little League field and from the reservations where the woods are down to the amphitheater no double yellow lines. Patchwork. He hoped the town has this road on its agenda.

Mayor Frank believed the road is on the Agenda but the problem is we prioritize each year and we are just completing the 2015 road program which will be done in 2016, so hopefully this will be addressed as part of the 2016 road program.

Mr. Gallagen stated that it has to be because the road is crumbling in many spots going east and west.

Mayor Frank said seeing no one else; he closed the meeting to the public.

APPROVAL OF MINUTES:

Regular Meeting August 11, 2015, Work Session Meeting September 1, 2015, Regular Session Meeting September 8, 2015 and Work Session Meeting October 6, 2015 Minutes for approval by the 2015 Council Members.

Motion to approve and file by Council Member Looes, Second President Pizzella.

Council Member DeRosa said he made some changes to the Minutes where there was a vote and asked if that was corrected and it was.

2015 Council Members DeRosa, Looes, Ruocco, Council President Pizzella
Abstain: 2016 Council Members Karcich, Lundy

PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:

(The following correspondence on file in Borough Clerks Office)

Borough Engineer – December 17, 2015

DPW-

With regard to the DPW report, Council Member Karcich had a few comments. He believed the DPW has improved with the recent addition of a mechanic and we are now fully staffed. We are working on an equipment improvement capital list and it has been drafted and we are in a pricing exploration stage. We are also looking at opportunities to improve the department's capabilities. The DPW is also working on improving our garbage and recycling pickup problems and also working on creating a new tree list for this year's tree removal program. This year's list will have a priority ranking in three tiers; there is going to be a high priority which is immediate, most dangerous or a large amount of rot in the trees, a medium priority rot but no danger falling or breaking, low priority no immediate rush, low rot. We are now in snow season and we have been limited with snow so far but there is a big storm coming this weekend so please give our DPW crews time to clear our streets and clear our roads.

Fire Department-

We recently swore in the Fire Chief and all the Fire Department Officers and it was a lovely ceremony and event.

Health Department- January 2, 2016

Police- Captain Smith of the Police Department.

In December there were 93 dispatch shifts all covered except for two shifts that were covered by storm personnel. There were 14 criminal arrests, 136 motor vehicle summonses issued and 270 motor vehicle warnings. On December 4 and 5, the Police Department administration including myself and Chief Francaviglia have attended the course offered by the Health Department. This is entitled Mental Health for first responders and found it very beneficial. There was also a Demarest Farm site visit on December 9 which was attended by the county and the Save Our Streets Task force; on December 22, the Police Department assisted the high school with a drill. Last night we installed a brand new surveillance system and it actually captured a violent progress where a cab driver was being assaulted in a parking lot and Stephen Cooke noticed this assault taking place and dispatched police personnel there and an arrest was made. He was very happy to say that on one of the first days it was installed it was actually working.

Recreation/Stonybrook-

Mayor Frank said there will be some discussion when the ordinance is taken up.

Emergency Management –

Jon Najarian said the OEM folks informed him that the road closure gates at the dam on Church Road have been installed and waiting for signage. They met with Suez Company and are having cameras capture the entire road. Suez's vendor will be putting together proposal to integrate those cameras as well as the new ones to view the reservoir water level gauge on the side of the dam and that was done with the input of Adam Hampton from our Police Department.

OEM has engaged with Dotham Analytics for a sensor that can measure the real time water levels of Pascack Brook down to help us to better notify the residents of flooding and if we go ahead with it, that will be done near the Patterson Street bridge.

OLD BUSINESS:

1. Recreation Sports Agreements- Council Member DeRosa

Mayor Frank said this has been around for quite a while and we are going to try to get this completed by the end of this first quarter one way or another and he believed our Borough Attorney has done another review and is now back with the Sports Association.

2. Electronic Message dates November 4, 2015 received November 16, 2015 from Margaret Hanna inquiring about the potential purchase of Block 719, Lot 9; aka 7 Oak Street.

Mayor Frank said this was discussed at the November meeting or December meeting, he wasn't sure which, and was not sure action was taken on it. He would like a motion to receive, approve and file and we will look into it with the Tax Assessor to see what the evaluation is.

Motion by Council Member Looes, seconded by Council Member Ruocco.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco and Council President Pizzella

Nays: None

NEW BUSINESS:

There was no new business this evening.

CORRESPONDENCE:

1. Letter received January 4, 2016 from the New Jersey Turnpike Authority. Public hearing to be held in Council Chambers on January 28, 2016 at 7:00 pm for the proposed replacement of Telecommunications Facility at the Hillsdale Avenue Overpass near Mile marker 168.2.

Mayor Frank said this is on Turnpike Authority property and the town has no oversight on it whatsoever. It is a consolidation of the equipment that they have now. If you go on our website onto the materials for this meeting tonight you will see some photos of what they propose and the equipment there now. The meeting will be held here for the public to ask questions.

Motion to receive, approve and file Council Member Lundy, Second by Council Member Ruocco.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

2. Letter received November 9, 2015 from the New Jersey Chapter of Community Associations Institute. Requesting the Mayor and Council to adopt an ordinance in Hillsdale to require the upkeep of vacant homes under foreclosure.

Motion to receive, approve and file by Council Member Looes, Second by Council Member DeRosa.

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

3. Letter received January 4, 2016 from Jay Campbell resigning from the Hillsdale Swimming Pool Commission effective December 31, 2015.

Mayor Frank said Jay Campbell has been the head of the Stonybrook Commission for a number of years and is one of the key people behind taking it from a ramshackle swim club when it was acquired by the town to the first class facility that it is right now and he hopes the Council will find some time in the first quarter to recognize Jay for all the work he has done at the pool.

Motion to receive, approve and file by Council Member Looes, Second by Council Member Lundy.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

4. Electronic message received January 12, 2016 from Rosemarie D'Alessandro requesting use of the park for their second annual Child Safety Fest at the White Butterfly Sculpture and Garden on Saturday, September 17, 2016 from 1:00 pm – 5:00 pm.

Motion to receive, approve and file Council Member Karcich, Second by Council Member Lundy.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

ORDINANCES: Introductions

16-01 (Introduction)

AN ORDINANCE TO AMEND AND SUPPLEMENT ORDINANCE CHAPTER 138 “FEES’ AND CHAPTER 71 SWIMMING POOL COMMISSION

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1: Chapter 138 of the Code of the Borough of Hillsdale is amended and supplemented to include membership fees in the following schedule and definition:

CHAPTER 71, Swimming Pool Commission

RATES FOR 2016

RESIDENTS-		PRICE			***RESIDENTS discount 25%		PRICE		
TYPE	Before	6-May	After	TYPE	Before	6-May	After		
	5-May	29-May	29-May		5-May	29-May	29-May		
A. Family of Two	\$544.00	\$573.00	\$630.00	A. Family of Two	\$409.00	\$430.00	\$473.00		
B. Family (3 persons)	\$558.00	\$587.00	\$646.00	B. Family (3 persons)	\$418.00	\$440.00	\$484.00		
C. Family (4-5 persons)	\$612.00	\$644.00	\$708.00	C. Family (4-5 persons)	\$459.005	\$483.00	\$531.00		
D. Family (6 + persons)	\$676.00	\$712.00	\$783.00	D. Family (6 + persons)	\$507.00	\$534.00	\$587.00		
E. Individual (18+)	\$388.00	\$408.00	\$449.00	E. Individual (18+)	\$291.00	\$306.00	\$337.00		
F. Senior Citizen (62+)	\$220.00	\$232.00	\$255.00	F. Senior Citizen (62+)	\$165.00	\$174.00	\$191.00		
G. 2 Senior Citizen	\$323.00	\$340.00	\$374.00	G. 2 Senior Citizen	\$242.00	\$255.00	\$281.00		

I. Sponsored by a family membership must show proof

NON-RESIDENTS		PRICE			***NON-RESIDENTS discount 25%		PRICE		
TYPE	Before	6-May	After	TYPE	Before	6-May	After		
	5-May	29-May	29-May		5-May	29-May	29-May		
A. Family of Two	\$786.00	\$827.00	\$910.00	A. Family of Two	\$589.00	\$620.00	\$682.00		
B. Family (3 persons)	\$839.00	\$883.00	\$971.00	B. Family (3 persons)	\$629.00	\$662.00	\$728.00		
C. Family (4-5 persons)	\$875.00	\$921.00	\$1,013.00	C. Family (4-5 persons)	\$656.00	\$690.00	\$759.00		
D. Family (6-7 persons)	\$884.00	\$931.00	\$1,024.00	D. Family (6-7 persons)	\$664.00	\$699.00	\$769.00		
E. Family (8+ persons)	\$910.00	\$958.00	\$1,054.00	E. Family (8+ persons)	\$683.00	\$719.00	\$791.00		
F. Individual (18+)	\$568.00	\$598.00	\$658.00	F. Individual (18+)	\$426.00	\$448.00	\$493.00		
G. Senior Citizen (62+)	\$270.000	\$284.00	\$312.00	G. Senior Citizen (62+)	\$202.00	\$213.00	\$234.00		
H. 2 Senior Citizen	\$415.00	\$437.00	\$481.00	H. 2 Senior Citizen	\$312.00	\$328.00	\$361.000		

I.* J. Sponsored by a family membership must show proof

****** VOLUNTEER:**

Persons serving the Borough of Hillsdale, who are either elected or appointed to a Borough Board, Office, Department or commission and who require to take an oath of office.

Volunteers shall include but not limited to Mayor and Council, Fire Department, Dept. of Health, Environments Commission, Historian, Recreation Committee, Swimming Pool

Commission, Hillsdale Board of Education Members, Police Reserve and Ambulance

Credit card convenience fee	3%	Credit card convenience fee	3%
Return check fee:	\$20.00	Return check fee:	\$20.00

SECTION II:

Chapter 71: "Swimming Pool Commission", Section 71-2 Members is hereby amended and supplemented as follows:

MEMBERS:

C. Compensation: The member of the commission shall serve without salary or other compensation for their service.

Excluded from the prohibition is membership rate afforded Borough Volunteers.

SECTION III:

Guest Pass Discount Book		\$75.00
Daily Guest Pass Adult (weekdays and weekends))		\$16.00
Daily Guest Pass Child (weekdays and weekends) Under 17		\$10.00
Private Lesson Non Members, 1 child		\$53.00
Group Swim Lessons Non Members		\$85.00
Group Swim Lessons Members		\$75.00
Private Swim Lesson, 1 child		\$35.00
Swim Team Membership		\$60.00
Dive Team Membership		\$55.00
Dive Lessons Members		\$51.00
Dive Lesson Non Members		\$65.00
Mommy & Me Members		\$45.00
Mommy & Me Non Members		\$49.00
Fab Four _Members		\$48.00
Fab Four Non Members		\$55.00
Group Lessons Non Members		\$100.00
Private Lesson for 2 kids members		\$50.00
Babysitter -1 sitter		\$130.00
Babysitter 2 for summer		\$210.00
Swim Camp		\$100 to \$300 per wk.
(I) Grand Parent Fee per person	I	\$150.00
Ladies night, family night other special events	I	\$5-\$65.00 per person
Parties under 100+ people -private		\$850.00
School Parties		\$800.00
Corporate Parties	\$700.00 to	\$7,500.00
Swim Team Rental (outside)	\$5,000 to	\$25,000.00
Ping Pong balls		\$0.25
Camp Fees – HD &RV per camper		\$40.00
ID Card Replacement Fee		\$13.00
Chair Storage - per chair		\$10.00
Birthday Parties (children under 16) 2 hours		\$50 to\$80.00

Parties - Family (2 hours)	\$150.00
Spirit Wear clothing	\$5 to \$100
Yoga Members and Non members	\$5-\$40
Fitness examples: Spin, Pilates, Zumba and Cardio Kickboxing	\$5 -\$50.00 per class
Aqua Aerobics Members and Non members	\$5-\$40per class
Selling of snacks and food	.50-\$10.00
Camp rentals outside (HD,RV)	\$300-\$2,000 per day

***NO REFUNDS AFTER MAY 31st, 2016**

SECTION IV:

This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law, and the provisions of this ordinance shall be retroactive to January 1, 2016.

*** New Members Only*** - Promotion of 10-20% one-per family discount at designated open house and special promo events.

BE IT RESOLVED, that Ordinance No. 16-01 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on February 9, 2016 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Patty Hughes, Managing Director Swim Club –

She is present to introduce our two ordinances for 2016 for fees and salaries. She asked if anyone had any questions.

Mayor Frank said an explanation is good.

Ms. Hughes said on the Fee Ordinance we normally over the last few years given a 2% to 3% increase for residents and non-residents. However, with the declining membership of the swim clubs in the area and Stonybrook in particular and our rates being over \$1000 for non-residents, this year we are lowering our rates 5% for residents and 10% for non-residents across the board. We are going to advertise heavily in the local papers and in the areas where some of the clubs have closed in the last few years; email for creating new programs, swim programs, and some exercise type programs in the club. Lifetime fitness is opening in Montvale and offers more than just swimming and we are going to try it on a smaller scale since we don't have the space indoors at the facility to have a blown gym. We will try to offer classes such as Yoga, swim classes and some other activities to draw members.

Mayor Frank said this is the pro-active staff towards dealing with declining membership which all the pools are seeing and he believes this is great.

Ms. Hughes said our new rates are very competitive with the other clubs and she believes that will draw the 10% plus that we lost over the last few years. With the community pass program that we had in place for the last four years, we can send a blast out to members from 2013, 2014 and 2015 and let them know the new rates and hopefully bring some of those members back. We are also going to do some open house in the month of May and offer residents to come in at a discounted rate for some of our activities like movie night and any kind of dinner nights.

Council Member Ruocco said he saw in the paper that other pools in the area have reduced their rates as well. The 5% and 10% reduction that you alluded to, does that take into account their reductions as well and do you anticipate their reducing. We are in effect in competition with them.

Ms. Hughes said some of the clubs like Demarest charge \$750 for residents so we are now a little lower in our rates for members and more competitive rates for non-members. We are part of an organization called New Jersey Pool Managers Association and for the first time in 2015 we had a winter meeting to discuss all the troubles the clubs were having for membership and a lot of them talked about not raising their rates but offering some free items to their members. There are 75 clubs and it is hard to track everybody and their rate structure.

Motion by Councilmember Looes, Second by Councilmember Lundy.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella
 Nays: None

16-02 (Introduction)

AN ORDINANCE ESTABLISHING SALARIES FOR THE STAFF OF THE HILLSDALE SWIMMING POOL COMMISSION FOR THE CURRENT YEAR 2016 IN THE BOROUGH OF HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY

BE IT ORDAINED, by the Borough Council of the Borough of Hillsdale in the County of Bergen and State of New Jersey as follows:

SECTION I:

The compensation of all personnel whose services are required for the operation, maintenance and regulation of the Facility as approved by the Swimming Pool Commission is as follows:

TITLE	<u>2016 SALARY RANGE</u>			
	<u>Min.</u>		<u>Max.</u>	
A. Manager/Director	\$32,000.00		\$45,000.00	
B. First Assistant	\$5,800.00		\$10,000.00	
C. Second Assistant	\$5,800.00		\$10,000.00	
D. Third Assistant	\$4,800.00		\$8,000.00	
E. Fourth Assistant	\$4,800.00		\$6,400.00	
F. Secretary's	\$4,000.00		\$7,300.00	
G. Maintenance/Handyman	Hourly	\$7.05	Hourly	\$15.00
H. Pre-Season Maintenance			Hourly	\$ 8.00
I. Secretary-Hourly	Hourly	\$9.00	Hourly	\$17.00
J. Maintenance Manager	\$3,000.00		\$5,000.00	

SECTION II:

Trained Lifeguards: Part-time minimum age 15 years, Full-time 16 years, Gate 15 years , Recreation and Minimum 14 years, Maintenance staff age 17 years

<u>YEARS WORKED</u>	<u>HOURLY RANGE</u>		<u>HOURLY RANGE</u>		
<u>LIFEGUARDS</u>	<u>MIN.</u>	<u>MAX.</u>	<u>GATE & REC.</u>	<u>MIN.</u>	<u>MAX</u>
1	\$7.75	\$7.75	1	\$7.25	\$7.50
2	\$7.75	\$8.25	2	\$7.51	\$7.75
3	\$8.25	\$8.60	3	\$7.75	\$8.00
4	\$8.60	\$9.25	4	\$8.00	\$8.25
5	\$9.25	\$9.75	5	\$8.25	\$8.60

6	\$9.75	\$10.00	6	\$8.60	\$9.27
7	\$10.00	\$10.50	7	\$9.27	\$9.78
8	\$10.50	\$11.25	8	\$9.78	\$10.50
9	\$11.25	\$12.00	9	\$10.50	\$11.50
10	\$12.00	\$13.00	10	\$11.51	\$12.00
11	\$13.00	\$14.05	11	\$12.00	\$12.75
12	\$14.05	\$15.00	12	\$12.75	\$13.25

Coordinator of Group Swim Lessons	\$1,500 or (\$750 each 2 people)
Guard Safety Training Instructor	\$500 - \$800
Head Guard - Lifeguard	\$500 to \$900
Business manager of Swim/Dive Team	\$1,100 or (\$550 each 2 people)
Managing Lifeguard	\$800-\$1,000
Kid's Korner Coordinator (2)	\$4,000 to \$9,000
Gate Manager	\$200-\$800

SECTION III:

A part-time /substitute Guard must earn at least \$3,000 the previous season to advance a step.

ADDITIONAL RATES:

Water Safety Instructor assistant	\$.050 hr.
Certifies Water Safety Instructor	\$1.50 hr.
CPR Instructor	\$1.00 hr.
EMT Certification	\$1.25 hr.
Teach Private Swim Lessons	\$18/half hour
Teach Private Swim Lessons (2 kids)	\$30/ half hour
Certified Pool Operator Hourly emp.	\$2.00 hr.

RANGE

	<u>Min</u>	<u>Max</u>
Swim Team Coach	\$1,600	\$4,000
Assistant Swim/Dive Coaches	\$5,000	
Diving Team Coach	\$1,200	\$3,500
Aqua Aerobics Instructor	\$300.00	\$1,000
Yoga Instructor	\$300.00	\$1,000

Certified Pool Operator Salary employee	\$1,000	
Fall/Winter Help-Hourly	\$13.00	\$17.00
Fall/Winter Secretary-Hourly	\$13.00	\$17.00

Any full time guard who is scheduled 80 hours per pay period (2 weeks) will be guaranteed a minimum of 20 hours per pay period (2 weeks) (i.e. early closing-rain). When club is open full time only for the months of July and August.

SECTION IV:

The Compensation fixed and determined by this ordinance for the persons holding the respective offices and position of employment herein named, shall be in lieu of all other fees, costs and charges received and collected by such officers an employees shall be remitted promptly to the Borough of Treasurer.

SECTION V:

All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION VI:

This ordinance shall take effect immediately after final passage, approval and publications of notice Thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2016.

BE IT RESOLVED, that Ordinance No. 16-02 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on February 9, 2016 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion by Councilmember Looes, Second Councilmember Lundy.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella
 Nays: None

RESOLUTIONS:(Consent Agenda): R 16028 through 16044

R16028 Authorize the Borough Clerk to Advertise for bids for the Stonybrook Concession Stand

WHEREAS, there is a need for a concession stand at Stonybrook Swim Club, and;

WHEREAS, the purpose of the contract is to open and operate for, and close after, the full summer operation for retail food services within a concession stand located inside the Administration Building, and;

THEREFORE, BE IT RESOLVED, the Borough Clerk is duly authorized to advertise for such services.

R16029 Resolution Authorizing Redemption & Premium Block 708, Lot 5

WHEREAS, The Tax Collector held a Tax Sale on October 21, 2015 and at the sale a lien was sold on Block 708 Lot 5, also known as 50 Pascack Road, Hillsdale, NJ 07642 for 2014 Delinquent taxes and,

WHEREAS, this lien, known as Tax Sale Certificate #14-00003 was sold to US Bank cust BV001 Trst & Crdts, 50 South 16th Street, Suite 1950, Philadelphia, PA 19102-2513 for 0% redemption fee and a \$160,100.00 premium and,

WHEREAS, Edgar Garcia, homeowner, has effected redemption of Certificate #14-00003 in the amount of \$51,180.81.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$51,180.81 payable to US Bank cust BV001 Trst & Crdts for the redemption of this certificate.

Be it further resolved, that the Tax Collector is authorized to issue a check in the amount of \$160,100.00 (Premium) to the aforementioned lienholder.

R16030 Resolution Authorizing Refund of Tax Payment Block 2102 Lot 11

WHEREAS, Mr. Sal Amitrano, 6 Deer Trail Rd., Hillsdale, NJ 07642 was granted a 2015 veteran deduction after 4th quarter taxes were paid resulting in an overpayment;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale authorize the Tax Collector to refund Mr. Sal Amitrano, the following taxes:

Property – 6 Deer Trail Rd
Block 2102 Lot 11 \$250.00

R16031 Cancel Uncollectible Taxes

WHEREAS, N.J.S.A54:9-12 requires the collector to submit to the governing body a list of uncollectible taxes for cancellation;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale hereby authorize the Tax Collector to cancel the tax amount of \$1,201.31 due on the 2015 tax roll:

<u>Name</u>	<u>Block/Lot</u>	<u>Amount</u>	<u>Reason</u>
Laurjo Construction	1109/3	\$1,201.31	Borough owned Property

BE IT FINALLY RESOLVED that a certified copy of the resolution is forwarded to the Tax Collector, Tax Assessor.

R16032 Tax Exemption – Disabled Veteran, Block 1502, Lot 5

WHEREAS, section 404.1 of the Tax Assessor's manual allows the tax assessor to grant full exemption of taxes to New Jersey resident war veterans having been declared totally or 100% permanently disabled; and

WHEREAS, John J. Bill III, 160 Clinton Avenue, Block 1502, Lot 6, has submitted a letter from the Federal Department of Veterans Affairs that he has a 100% permanent disability; and

WHEREAS, the Hillsdale Tax Assessor has reviewed the exemption application on the aforementioned property and found same to be qualified for the tax exemption; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor & Council authorize the Tax Collector to refund a proration of 2nd quarter 2015 effective April 17th 2015 and 3rd & 4th quarter 2015 taxes paid by John J. Bill III,

BE IT FURTHER RESOLVED, the Borough of Hillsdale Tax Assessor is hereby authorized to exempt said property from taxes for the proration of 2nd quarter 2015 effective April 17, 2015 and thereafter for as long as John J. Bill III, or as John J. Bill III's surviving spouse, hold legal title to Block 1502 Lot 6.

R16033 Refund 2015 Veteran Deduction, Block 2102, Lot 11

WHEREAS, the Hillsdale Tax Assessor has reviewed the veteran exemption application on the aforementioned property and found same to be qualified for the veteran exemption; and

WHEREAS, Salvatore Amitrano, 6 Deer Trail Rd., Block 2102 Lot 11, has applied for the deduction and 4th qtr 2015 taxes are paid in full,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor & Council authorize the Tax Collector to refund the 2015 veteran deduction in the amount of \$250.00 to the homeowner.

R16034 Award Bid to Aqua Pro-Tech Laboratories for Groundwater Monitoring

WHEREAS, there is a DEP requirement for the Hillsdale Landfill to perform certain tests semi-annually; and

WHEREAS, quotes were solicited by Neglia Associates for Groundwater Monitoring; and

WHEREAS, two (2) quotes were received in response to the solicitation, Partner Engineering and Science, Inc., Ramsey, NJ. (\$10,730.00), ten thousand seven hundred thirty and no cents and Aqua Pro-Tech Laboratories, Fairfield, N.J. (\$7,850.00) seven thousand eight hundred fifty eight dollars and no cents; and

THEREFORE, BE IT RESOLVED that the recommendation to award the Base Bid and Alternate Bid contract for groundwater monitoring to AQUA PRO-TECH LABORATORIES, 1275 Bloomfield Avenue, Bldg. 6, Fairfield, NJ 07004 for semi-annual sampling event in the total amount NTE of \$7,850.00.

R16035 Designated Drivers of the Borough of Hillsdale

WHEREAS, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule A, filed in the Office of the Borough Clerk, being a volunteer firefighter of the Fire Department of the Borough of Hillsdale, are hereby designated and appointed as drivers of fire vehicles of the Fire Department of the Borough of Hillsdale; and

WHEREAS, that in the event of an emergency requiring the driving and operation of any fire vehicle of the Borough of Hillsdale in the absence or disability of any of the aforementioned persons every other firefighter of the Fire Department of the Borough of Hillsdale in good standing and active, be and the same is hereby authorized and appointed as a driver of said fire vehicle for and during the duration of such emergency and for and during the absence of other disability of the foregoing named persons; and

WHEREAS, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule B, filed in the office of the Borough Clerk, being a member of the Hillsdale Police Department, including Special Officers and Police Matron, are hereby designated and appointed as drivers of police vehicles of the Police Department of the Borough of Hillsdale; and

WHEREAS, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule C, filed in the office of the Borough Clerk, being a member of the Hillsdale Department of Public Works, are hereby designated and appointed as drivers of vehicles of the Department of Public Works of the Borough of Hillsdale; and

WHEREAS, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule D, filed

in the office of the Borough Clerk, being employees of the Borough of Hillsdale, are hereby designated and appointed as drivers of vehicles of the Borough of Hillsdale; and

BE IT RESOLVED, that this resolution may, from time to time hereafter, be amended and supplemented by resolution or resolutions amending or supplementing the schedules filed in the office of the Borough Clerk and that this resolution shall hereupon be effective with respect to the persons named upon such amendatory and supplementary resolutions; and

BE IT FURTHER RESOLVED, that the persons hereinbefore designated as drivers of motor vehicles be instructed that in the event they have been convicted of a motor violation, had their license suspended or revoked, they shall not drive Borough Vehicles and they shall immediately give written notice of said suspension or revocation to the Department Head and the Borough Council of the Borough of Hillsdale; and

NOW, THEREFORE BE IT RESOLVED, said appointments to be for the period commencing as of the date hereof and terminating on December 31, 2016, and thereafter until their successors shall be appointed and qualify.

R16036 Interlocal Services Agreement Mutual Aid Plan and Rapid Deployment Force

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Hillsdale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Hillsdale, that the Police Department of the Borough of Hillsdale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen

R16037 Award Bid to Partners Engineering and Science, Inc for Methane Delineation Sampling at the Landfill

WHEREAS, there is a DEP requirement for the Hillsdale Landfill to perform certain tests quarterly; and

WHEREAS, quotes were solicited by Neglia Associates for Methane Gas Survey; and

WHEREAS, one (1) quote was received in response to the solicitation, Partners Engineering and Science Inc., Ramsey, NJ, (\$11,200.), eleven thousand two hundred dollars and no cents, and;

WHEREAS, methane delineation sampling is required to be performed at the Landfill;

THEREFORE, BE IT RESOLVED that the recommendation to award the Base Bid and Alternate Bid contract for methane delineation sampling to PARTNERS ENGINEERING AND SCIENCE, INC. 145 North Franklin Turnpike, Suite 309, Ramsey, NJ 07446, for sampling events (Year 2016) in the total amount NTE \$11,200.00.

R16038 Authorize the Borough Clerk to Advertise for Bids for new Pumps and Motors – Baldor 3 Phase Electric Pumps or like for Stonybrook Pools

WHEREAS, there is a need for the equipment for the pools above; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is authorized to advertise for bids for a new pumps and motors – Baldor 3 Phase Electric Pumps or like for the Stonybrook Swim Club.

R16039 Authorizing Transfer of Ownership of the Township of Saddle Brook Senior Van to the Borough of Hillsdale

WHEREAS, The Township of Saddle Brook have indicated by resolution that they are willing to donate their used senior van to the Borough of Hillsdale “as is” and at no cost and without consideration; and

WHEREAS, The Borough of Hillsdale desires to take ownership of a 2003 Ford Bus, Vin # 1FDXE 45582 HB75744 from the Township of Saddle Brook; and

NOW, THEREFORE, BE IT RESOLVED, that Mayor Frank is authorized to sign an agreement to execute the transfer of ownership for same with the Township of Saddle Brook with gratitude as is without consideration.

R16040 Appointing Community Development Representatives

WHEREAS, The Borough of Hillsdale has entered into a 3-year Cooperative Agreement for the Fiscal Years 2015, 2016, 2017 with the County of Bergen, Community Development Block Grant; and

WHEREAS, under Section a-1.b of said Agreement, there is the establishment of Committees consisting of two representatives from each participating municipality; and

WHEREAS, the Governing Body and the Chief Executive of each participating agency shall make one appointment each for the term January 1, 2016 to December 31, 2016; and

WHEREAS, alternates may be appointed in the same manner as set forth above and shall have the same powers in the absence of the designated representatives;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor hereby appoints:

Administrator as Regular CD Committee Member; and

John Ruocco as Alternate CD Committee Member

BE IT FURTHER RESOLVED, THAT THE GOVERNING Body hereby appoints:

Frank Pizzella as Regular CD Committee Member; and

Chris Looes as Alternate CD Committee Member;

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Hillsdale that a certified copy of this resolution be forwarded to the County of Bergen, Community Development, One Bergen County Plaza, 4th Floor, Hackensack, NJ 07601.

R16041 Authorize Hourly Rate of Pay for Certain Employees for the 2016 Snow Plowing Season

WHEREAS, the governing body of the Borough of Hillsdale have adopted Borough Ordinance No. 15-20, which sets salary ranges for certain municipal positions for the year 2016.

WHEREAS, there may be a need to employ supplemental workers during the 2016 winter season; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Hillsdale that the following shall receive the annual salaries designated in this resolution and salaries being within the ranges set by ordinance No. 15-20. All salaries shall be effective immediately upon adoption of such resolution.

2016 DPW SNOW PLOW DRIVER SALARIES

DPW snow plow drivers with CDL Class B License-per hour	35.00
DPW snow plow drivers without CDL Class B License-per hour	25.00

R16042 Resolution appointing a Municipal Housing Liaison

WHEREAS, the Governing Body of the Borough of Hillsdale petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 23, 2008; and

WHEREAS, the Borough of Hillsdale’s Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH’s Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Borough of Hillsdale is required to appoint a Municipal Housing Liaison for the administration of the Borough of Hillsdale’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Borough of Hillsdale has amended the pertinent Chapter to provide for the appointment of a Municipal Housing Liaison to administer the Borough of Hillsdale’s affordable housing program.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Hillsdale in the County of Bergen, and the State of New Jersey that the Administrator is hereby appointed by the Governing Body of the Borough of Hillsdale as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the Hillsdale Borough Code.

R16043 Bill List

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$2,738,132.44 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

Motion by Councilmember DeRosa, Second Councilmember Looes.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

OPEN PUBLIC MEETING:

At this time, Mayor Frank opened the meeting to the public for comment, inviting them to the microphone, providing names and addresses.

Phil Cohen, 31 Royal Park Terrace –

He congratulated the new Mayor and Council and looked forward to working with them as part of the SOS Task Force. He is excited about the mediation proceedings that are coming up and hope to have a resolution to the challenges we are facing and working with the Council representatives to reach the resolution.

Mayor Frank said seeing no one, he closed the meeting to the public.

COUNCIL COMMENTARIES:

Councilmember Karcich said about social media and PR, Councilmember DeRosa and he are actively looking at the AB system to try to improve the audio quality of these meetings and hopes by June or at least by the end of the year that we have some of these audio issues addressed and have a better experience for those watching at home.

Councilmember Looes congratulated the new Ambulance Board. A few of us were at their dinner this weekend and thanked them. Their numbers are growing and many young people are joining and it is a valuable service we have here. Relay to Life is having a kick-off meeting January 21 at St. John's at 7:30PM at the community center. We received notice of a very interesting night being hosted at Pascack Valley High School initiated by a sophomore at the high school. It is called "Eating Disorder Family Awareness Night" to be held February 3rd, 7:00 to 8:30PM at the Pascack Valley High School auditorium. It is to educate yourself and develop awareness through hearing her and a panel of experts speak and a question and answer session. She did go through an ordeal to reach this point and thanked her for offering this.

Councilmember Lundy brought up the new fund raiser that is being done at the Library. Our Library Director, Dave Franz is going to grow his hair very long and as long he receives \$20 a week donations he won't cut his hair. Also the Library has started their 2016 reading challenge, if you sign up for the reading challenge, you can read some really good books we have there.

Councilmember Ruocco said we have a mediation session February 29 at One Bergen County Plaza at 7PM. The SOS will respond, the police, Borough Attorney and myself and Councilmember Pizzella will be in attendance. Our Finance Committee worked for the past couple of days to work out a schedule for our meetings for various departments and we start next week. Hopefully we will be introducing our budget at the March 8 Council Meeting and adopting it on April 12. The next Senior Lunch is January 20 at 11:30 at St. Johns for beef stew and noodles. We have a senior van, we worked hard to get that and will carry us over until we get our grant and buy a new van.

Councilmember Pizzella congratulated the new members of Council and Mayor and looking forward to a very proactive and constructive year. He congratulated the newly elected officers of the Fire Department and thanked them for their service. He reminded everyone that we are trying to raise money for the train station restoration and donations can be made to the Borough of Hillsdale noting that it is for the train station restoration. He is looking forward to working on the budget.

Deputy Clerk Kohan said the Pancakes for Parkinson's is this Saturday, if the snow allows us, is from 9:00 to 12:00 at the Hillsdale United Methodist Church and all the money we collect goes to Parkinson's Unity Walk which will be in April. The cost is \$5.00 per person and is donated by Hillsdale ShopRite.

Mayor Frank said his first priority is to hire a Borough Administrator. He has been sitting at the desk for the past few weeks and he sees the need to get someone there. We have a search committee, Councilmembers Looes and Ruocco are screening candidates and hopefully we get something done in the next month or so.

He thanked Deputy Clerk Kohan who made it much easier for the past weeks to sit in that office and not being overwhelmed.

Waste Management has requested renewal of their license and we will be discussing this in Closed Session tonight. The town is considering a reaction to that. Even though they do not use the transfer station they are requesting license renewal from the DEP. There is a meeting this Saturday between Woodcliff Lake, Park Ridge and Hillsdale and the concept is working with Suez which is United Water to create a walkway all around the reservoir encompassing all the towns. A nature walk would be beneficial to all the communities. In addition, we will be looking for grants that may be available from the state to help us put that together.

He spoke to the Turnpike Authority with regard to the cell tower. PSE&G is having a meeting with professionals from the Police Department, Fire Department this Friday concerning the upgrade of their station off Knickerbocker. This is an overall plan to strengthen it and make it safer against any flooding which created a lot of problems for us in the past.

We received approval for a grant to upgrade the bathroom in the train station to a handicapped bathroom and will design plans with the Borough Engineer and architect to get the bathroom done.

Our Sign Ordinance has been around for quite a while and the Council received a final draft from our Planner last November. Our Zoning Official reviewed the draft as it stands now, he thinks it is fair, enforceable and ready to go, and hopes we can get this ordinance back on the Agenda and pass it as the new Sign Ordinance shortly. He requested everyone review it and make any comments.

ADJOURN TO CLOSED SESSION: @

R16044 To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – Waste Management/ PBA Negotiations

WHEREAS, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege *Waste Management, PBA Negotiations*
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Motion to adjourn to closed session by Councilmember DeRosa, Second by Councilmember Looes.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella
Nays: None

RECONVENE REGULAR MEETING: @

Motion to reconvene Councilmember Ruocco, Second Councilmember Looes.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella
Nays: None

ADJOURNMENT: @

Motion to adjourn Councilmember Ruocco, Second Councilmember Looes.

Roll Call Vote:

Ayes: Council Members DeRosa, Karcich, Looes, Lundy, Ruocco, Council President Pizzella

Nays: None

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE **TUESDAY, FEBRUARY 2, 2016** ~
BEGINNING AT 7:30 PM

Denise Kohan, Acting Municipal Clerk
APPROVED AS PRESENTED

Denise Kohan, Acting Municipal Clerk