

Minutes of the Reorganization Council Meeting of the Borough of Hillsdale held at 1:00 P.M. on Sunday, January 3, 2016, in the Council Chambers, Borough of Hillsdale, New Jersey.

The meeting was called to order by 2015 Council President, Frank Pizzella, who also led the salute to the flag.

INVOCATION: Pastor Brian Neville gave the Invocation.

OPEN PUBLIC MEETING STATEMENT: This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 3rd day of January 2016. Public Notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers, a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The Fire Exits are located through the doors to your left. Proceed through the lobby and exit the building either right or left. Please silence all cell phones and pagers.

RECOGNITION OF DIGNITARIES:

Council President Pizzella recognized Dignitaries that are present. First, we have present Assemblywoman Holly Schepisi, also Police Chief Robert Francaviglia, Captain Sean Smith and Phil Langer, Commander American Legion Post 162.

ADMINISTERING OATH OF OFFICE:

Douglas Frank, Mayor Elect, Term ending 12/31/19. His Oath of Office was administered by his daughter Jocelyn Frank Panicali, Esq.

Scott Karcich, Councilmember, Term ending 12/31/18. His Oath of Office was administered by Assembly Woman Holly Schepisi.

Abby Lundy, Councilmember, Term ending 12/31/18. Her Oath of Office was administered by Notary Public/Deputy Borough Clerk Denise Kohan.

ROLL CALL OF 2016 HILLSDALE MUNICIPAL COUNCIL:

Mayor Douglas Frank

Councilmember Anthony DeRosa

Councilmember Scott Karcich

Councilmember Chrisoula Looes

Councilmember Abby Lundy

Councilmember Frank Pizzella

Councilmember John Ruocco

STATE OF BOROUGH ADDRESS

Mayor Frank said the state of the Borough of Hillsdale continues to be strong. He is grateful he has been entrusted with the responsibility of being your Mayor for the next four years. He is also grateful that he has lived in Hillsdale for over 40 years; it is a marvelous community and a fabulous place to raise a family. We have excellent schools and great town programs for all town residents. We have dedicated employees and a strong sense of volunteerism. It is after all the people who make up the town. Hillsdale is a very safe place to live. When we look around at the world and our own country we can see how fortunate we are. We have a professional police force whose leaders are modernizing the department to make us even safer. We have a highly responsive Volunteer Fire Department and a Volunteer Ambulance Corp. I believe the first and foremost responsibility of government is to keep us safe. Hillsdale certainly does that.

Another reason we are a strong community is that we are a town of volunteers who provide any of the services the town offers. Volunteers are the core of our Board of Health for social services, our Rec Commission, our Environmental Groups, our Senior Groups, our Planning Board, our Library Board, our Police Auxiliary, our Fire Department, our Ambulance Corps and our Swimming Pool Commission. Without the time and energy they supply and it is considerable; we wouldn't be able to function. The town is always looking for new additions to the corps of volunteers to help, and if you can, please consider volunteering some of your time to our community. We can always find a place for you to start.

Like most municipalities in New Jersey we face a number of challenges, most are financial, but some are related staffing. As you know, we just lost our Borough Administrator and Clerk. We wish Sue all the best in her new position and Denise Kohan who is our Deputy Clerk is the Acting Clerk for now and we appreciate that. I will once again, as before, fill the Administrator with the help of Councilmember John Rocco and I know the rest of the Council will step up as needed. We expect this to be a very short term situation as we have already started to look for a replacement Administrator. In this last campaign I have met many of our residents as we walked on knocked on doors. Never was I told that our taxes were too low. Compared to other parts of the country our taxes are very high and we already knew that. They are high because of the

choices we make and because of the choices we will not make. Consider this, if we cut our municipal portion of taxes in half or even eliminated them totally, our taxes would still be high compared to the rest of the country. This is an issue that primarily is a state issue, while most states provide significant funding for local schools, the biggest portion of your taxes; New Jersey does not provide much. Local government does not have a solution to this but the voters do. I'm sure you've heard the expression there is no free lunch, I've heard it a lot. It means essentially that you may eat for free today but eventually someone else is paying for it. This is true of our local government; we need to be aware of this every time we make a decision that has a cost impact. I do not think this always happens and I intend to continue to remind this Council and our residents of the cost of their requests and decisions. This will provide visibility and accountability of

how we spend your money and I promise I will speak up any time there is an attempt to kick the can down the road where we borrow and pass the payment onto the future. Someone is always going to get the bill and in most cases they are not going to like it. We need to use common sense when setting up our priorities and spending your dollars. One of our first challenges is to refund the repayment of borrowing that was done in 2015. We will have to be innovative and work smarter; working hard is a form that is not enough on its own. Sometime we will need to change how we do things.

One of my priorities is to be more transparent and at the same time to eliminate the marathon Council sessions in the past few years. This can be done by better communication and planning by the Council and Administration. This year we will be adopting updates to the bylaws for the town. The bylaws define how we structure our government and how we function. If you are interested in reading them, they are posted on our website under government. This year we are going to update Council Committees and remove some that are no longer needed and change the objectives and names of others. For example, Public Relations and Business Affairs Standing Committee will now be called Economic Growth and Business Development. This should allow Council to be proactive and to focus on Hillsdale's plans to address future growth rather than being reactive and never bring plans before us. This is especially important with the recent changes to Code.

Another change is to add a special committee for Public Relations and Social Media, another area of growth that will focus on keeping all of our residents informed. Finally, we will be adding a second public comment session near the beginning of each Council session. This will allow residents to bring a new topic before Council early in the meeting. I have seen residents sitting in the chambers for several hours waiting for the public session when they only had a brief topic they needed to present to the Council. This will be time limited and hopefully not misused. The second public comment session will be continued to be used for ongoing and more involved issues. We have some significant changes in our government this year and we have two strong candidates that have joined our Council, Abby and Scott. I've gotten to know them well in the last few months. They are honest, dedicated and hard working. They will bring new perspectives to our town government. I know with them on our team we can and will work diligently on your behalf to keep Hillsdale both strong and affordable. I plan to work closely with Chris, John Ruocco, Anthony and Frank Pizzella and I believe we can and we will work as an effective team.

Finally, I ask for your understanding in the issues that we face and I ask your patience as we address them. I am very grateful for the opportunity to serve as your Mayor, a strong community and a great future. Thank you.

COUNCIL REMARKS:

Mayor Frank asked the two new Councilmembers, newly elected, if they would like to make some remarks. The balance of Council can do so at the last go round.

Councilmember Karcich said he will keep his comments brief. He thanked the people of Hillsdale for their support and trust, thanked his team and supporters who helped him throughout the election, to his wife Julie and to his family for their patience, love and support. We have a lot of challenges in Hillsdale and he is ready to roll up his sleeves and get to work. He thanked all.

Councilmember Lundy congratulated Mayor Frank and Councilmember Karcich and it was an honor and pleasure working with them during the campaign. She also thanked them for picking up the slack when she was not available during her father's illness. She looks to working with both of you as well as the rest of the Council, Borough employees and Professionals. She thanked all Councilmembers for their guidance in the election. She thanked her family and friends for their past support and their support going forward. She is grateful for this opportunity and for the support of the residents of Hillsdale and will always work for the best interest of the town and residents.

NOMINATION AND ELECTION OF COUNCIL PRESIDENT:

Mayor Frank asked for a nomination for Council President for year 2016.

Nomination has been made for Councilmember Frank Pizzella.

Motion by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Lundy, Ruocco.

Nays: Councilmember Looes.

Mayor Frank administered the Oath of Office to Council President Pizzella.

BOROUGH ATTORNEY: (Mayor Appointment with advice and consent) (R16011)

Mayor Frank presented the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2016.

Motion by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Ruocco and Pizzella

Nays: None

Mayor Frank administered the Oath of Office to Borough Attorney Madaio.

BY-LAWS OF THE BOROUGH COUNCIL.

Mayor Frank proposed the adoption of By-Laws for the Hillsdale Borough Council for the year 2016.

Motion by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Ruocco and Pizzella

Nays: None

PROCLAMATIONS:

Mayor Frank said we have no Proclamations.

COUNCIL COMMITTEES:

Mayor Frank announced the proposed COUNCIL STANDING COMMITTEES for the year 2016.

Ambulance	Anthony DeRosa	Chris Looes	John Ruocco
Building/Zoning	Chris Looes	Frank Pizzella	Scott Karcich
Economic Growth Business Development	Frank Pizzella	Anthony DeRosa	John Ruocco
Finance	John Ruocco	Abby Lundy	Frank Pizzella
Fire Department	Scott Karcich	Anthony DeRosa	John Ruocco
Police Department/OEM	John Ruocco	Scott Karcich	Frank Pizzella
Public Works	Scott Karcich	Chris Looes	Abby Lundy
Real Estate/Open Space	Frank Pizzella	Chris Looes	Abby Lundy
Shared Services	Abby Lundy	John Ruocco	Anthony DeRosa

Motion to approve made by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Ruocco and Pizzella

Nays: None

Mayor Frank announced the proposed SPECIAL COMMITTEES for the year 2016.

He indicated these are Mayoral appointments.

Public Relations & Social Media	Scott Karcich, Anthony DeRosa
Flood and Disaster Committee – (OEM)	Mayor, Police Chief, Fire Chief, Ambulance Captain, OEM Director, Board of Health President, Environmental Chair, Red Cross
Historic Preservation	Frank Pizzella
Insurance Fund	Chris Looes
Insurance Liaison	Administrator/Chris Looes
Liaison to Government Agencies	Mayor
Negotiation Committee	Mayor, John Ruocco, Scott Karcich, Administrator
Power and Energy	Administrator, Scott Karcich
Ordinance Review	Frank Pizzella, Scott Karcich

Motion to record was made by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Ruocco and Pizzella

Mayor Frank announced the proposed COUNCIL LIAISONS for the year 2016.

(with advice and consent of Council)

Board of Education: <i>Regional</i>	Anthony DeRosa
<i>Local</i>	Frank Pizzella
Board of Health	Chris Looes
Environmental Commission	Frank Pizzella
Library	Abby Lundy
Planning Board	Frank Pizzella
Recreation	Anthony DeRosa

Senior Citizens	John Ruocco
Swimming Pool Commission	Abby Lundy
Local Assistance Board	Chris Looes

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

FIRE DEPARTMENT OFFICERS:

Mayor Frank presented the names of the following 2016 Officers of the Hillsdale Fire Department.

2016 BOARD OF FIRE OFFICERS	
Chief	James Domville
Deputy Chief	Patrick Doody
Senior Captain	Thomas Kelley
Junior Captain	Jason DeGise
1 st Lieutenant	Matthew Buesser
2 nd Lieutenant	Tim Van Riper
3 rd Lieutenant	Vacant at this time
4 th Lieutenant	Vacant at this time
2016 ASSOCIATION OFFICERS	
President	Peter Hard
Vice President	Paul Muller
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to approve, receive and file was made by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

POLICE DEPARTMENT

Mayor Frank presented for Council confirmation the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2016 as recommended by Police Chief Francaviglia.

2016

POLICE DEPARTMENT PERSONNEL APPOINTMENTS

CHIEF ROBERT FRANCAVIGLIA	PT. TRAVIS WOODS
CAPT. SEAN SMITH	PTL. GERMAN DECENA
SGT. JOSEPH MAZZEO	PTL. BRIAN CONSODINE
SGT. DANIEL MC LAUGHLIN	DISP./MAT KIMBERLY HAFFLER

SGT. JOHN CARTY	DISP./MAT ALEXANDRA VERGNES
SGT CHRIS DONALDSON	P/D DISP. KELLIE GOODELL
DET/SGT. ADAM HAMPTON	P/D KELLY CONWAY
OPTL. THOMAS SMITH	P/D KEVIN RICE
PTL. LIZ ZIMMERMAN	P/D ERIC FORTUNAT
DET. WILLIAM DIEDTRICH	P/D MATTHEW CIUPPA
PTL. RYAN NORTON	P/D CORY ROONEY
PTL. ALEX KAPLAN	P/D TYLER KADEMIAN
PTL. MICHAEL CAMPOREALE	P/D BRIAN HAVLICEK
PTL. MATTHEW BUESSER	P/D STEPHEN COOKE
CLERK LOUDES SPAGNOLI	

Motion to approve, receive and file was made by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Lundy, Pizzella and Ruocco

Nays: Councilmember Looes

POLICE DEPARTMENT – AUXILIARY POLICE OFFICERS

Andres Perez	Captain
Richard Hirsch	Lieutenant
Thomas Ivancich	Lieutenant
Gary Fichtenbaum	Sergeant
Donald Carty	Patrolman
Jonathan Bologra	Patrolman
Mike Atheneos	Patrolman
Andres Perez	Patrolman
Christopher Karcich	Patrolman
Alexandria Vergnes	Patrolman
Kevin Gargcia	Patrolman
Mitchell Raver	Patrolman
Tim Frantin	Patrolman

Motion to approve, receive and file was made by Councilmember Looes, second by Councilmember Karcich.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Ruocco and Pizzella

Nays: None

APPOINTMENT OF 2016 BOROUGH PROFESSIONALS:

BOROUGH AUDITOR: (R16012)

Mayor Frank presented the firm of Garbarini & Co. P.C., 285 Division Avenue and Route 17 South, Carlstadt, NJ 07072 as Borough Auditor for the term expiring December 31, 2016.

Motion by Councilmember Looes, second by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Mayor Frank said the Oath of Office will be administered by January 15, 2016.

BOROUGH APPRAISER (R16013)

Mayor Frank presented the firm of McNerney & Associates, Inc., 266 Harristown Road, P.O. Bx 67, Glen Rock, NJ 07452-0067 as Borough Appraiser for the term expiring December 31, 2016.

Motion by Councilmember Ruocco, seconded by Councilmember Looes

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

No one was present for administration of Office.

RISK MANAGEMENT: (R16014)

Mayor Frank presented the name of Debra Ginetto, Burton Agency, Inc., 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 for Risk Management for the term expiring December 31, 2016.

Motion to approve was made by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office was administered to Debra Ginetto, Risk Management.

TAX APPEAL COUNSEL (R16015)

Mayor Frank presented the name of Chris Martin, Morrison Mahoney L.L.P., Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Tax Appeal Counsel for the term expiring December 21, 2016.

Motion by Councilmember Looes, seconded by Councilmember Ruocco.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office was not administered at this time.

PUBLIC DEFENDER (R16016)

Mayor Frank presented the name of Ryan L. Franco, Madison Mahoney L.L.P., Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Public Defender for the term expiring December 31, 2016.

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzells and Ruocco

Nays: None

Oath of Office was not administered at this time.

BOND COUNSEL (R16017)

Mayor Frank presented the firm of Rogut McCarthy L.L.C., 37 Alden Street, Cranford, NJ 07016 as Bond Counsel for the term expiring December 31, 2016.

Motion by Councilmember Looes, seconded by Councilmember Ruocco.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office was not presented at this time.

PROSECUTOR: R16018)

Mayor Frank presented the name of Dennis G. Harraka, Esq. Winne Banta Hetherington Basralian & Kahn P.C. Court Plaza South-East Wing, 21 Main Street, Suite 101, P.O. Box 647, Hackensack, NJ 07601 as Borough Prosecutor for the term expiring December 31, 2016.

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office was not presented at this time.

BOROUGH ENGINEER (*Mayor appointment with advice and consent*) (R16019)

Mayor Frank presented the name of Christopher Statile, 5 Fir Court, Oakland, NJ 07436 as Borough Engineer for the first year of a three (3) year term expiring December 31, 2018.

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Lundy, Pizzell and Ruocco

Nays: Councilmember Looes

Oath of Office was not administered at this time.

BOROUGH PLANNER (R16020)

Mayor Frank presented the name of Darlene Green, PP, AICP, Maser Consulting P.A. 206 Valley Road, Suite 400, Mt. Arlington, NJ 07856, as Borough Planner for the term expiring December 31, 2016.

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office not administered at this time.

LABOR COUNSEL: (R16021)

Mayor Frank presented the name of Ray Wiss, of Wiss & Bouregy. P.C. 345 Kinderkamack Road, Suite E, Westwood, NJ 07675 as Borough Labor Counsel for the term expiring December 31, 2016.

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office not administered at this time.

ALTERNATE PROSECUTOR: (R16022)

Mayor Frank presented the name of Matthew C. Moench, of Bevan, Mosca, Giuditta & Zarillo, P.C., 222 Mount Airy Road, Suite 200, Basking Ridge, NJ 07920 as Alternate Prosecutor for the term expiring December 2, 2016.

Motion by Councilmember Looes, seconded by Councilmember Ruocco.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office not administered at this time

ALTERNATE PUBLIC DEFENDER: (R16023)

Mayor Frank presented the name of Jeffrey Steinfeld, 46 Standish Road, Hillsdale, NJ 07642 as Alternate Public Defender for the term expiring December 31, 2016.

Motion by Councilmember Ruocco, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office was administered to Alternate Borough Defender Steinfeld.

ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES.

Mayor Frank presented the names of the following individuals for appointment to the positions indicated for the year 2016.

Assessment Search Officer	Borough Administrator
Zoning/Code Official	Eric Suljic
Police and Fire Chaplains	Brian Neville, Father Tom Norton
Recycling Coordinator	Open

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Oath of Office was administered to Pastor Neville and Father Norton.

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Frank presented the names of the following individuals for appointment to the indicated positions and the specified terms of office.

ENVIRONMENTAL COMMISSION: Mayor appointment.

Tom Wiseman Term expiring 12/31/18

Sachiko Goodyear Term expiring 12/31/18

Elizabeth Snieckus Term expiring 12/31/18

Teresa Pendegast Alt. #1 Term expiring 12/31/17

Motion to Record was made by Councilmember Looes, seconded by Councilmember Lundy.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

HISTORIC PRESERVATION COMMITTEE: Mayor Appointment

Marie Hanlon Term expiring 12/31/16

Adam Hampton Term expiring 12/31/16

Beverly Rosenstein Term expiring 12/31/16

Willie Dunn Term expiring 12/31/16

Peter Hard Term expiring 12/31/16

Sean Smith Term expiring 12/31/16

Frank Parisi Term expiring 12/31/16

Motion to record was made by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

MEDICAL EXAMINERS:

Dr. Carol D'Aquino Term expiring 12/31/16

Dr. David Stewart Term expiring 12/31/16

Dr. Michael Rutigliano Term expiring 12/31/16

Motion by Councilmember Looes, seconded by Councilmember Ruocco.

Roll Call Vote:

Ayes: Councilmembers DeRosda, Karcich, Looes, Lundy, Pizzella, Ruocco

Nays: None

OFFICE OF EMERGENCY MANAGEMENT: Mayor Appointment

Jon Najarian, OEM Deputy Coordinator Term expiring 12/31/16

Motion by Councilmember DeRosa, seconded by Councilmember Karcich

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

OUR TOWN COMMITTEE: Mayor Appointment

Patty Hughes, Chairperson Term expiring 12/31/16

Georgeann Wheeler Term expiring 12/31/16

Pat Morrissey Term expiring 12/31/16

Motion to record was made by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

PLANNING BOARD: Mayor Appointment

Meredith Kates, Class II Term expiring 12/31/18

Joanne Miano, Class IV Term expiring 12/31/19

Motion to Record was made by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

LIBRARY TRUSTEES: Mayor Appointment with Advice and Consent

Kathleen Scordato Term Expiring 12/31/20

Marie Hanlon, Mayor's Alternate Term Expiring 12/31/16

Zoltan Horvath (replacing Doug Frank) Term Expiring 12/31/19

Motion by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

LOCAL ASSIST BOARD: Mayor Appointment with Advice and Consent

June Jones Term Expiring 12/31/19

Lois Kohan Term Expiring 12/31/19

Motion by Councilmember Ruocco, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

RECREATION COMMITTEE: Mayor Appointment with Advice and Consent

Rob Ricco Term Expiring 12/31/20

Deb Szabo Term Expiring 12/31/20

Motion by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, and Ruocco

Nays: Pizzella

HILLSDALE SWIMMING POOL COMMISSION: Mayor Appointment with Advice and Consent

Bo Petkovich Term Expiring 12/31/18

Linda Perisi Term Expiring 12/31/18

Motion by Councilmember Pizzella, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

The Council presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

BOARD OF HEALTH: Council Appointments

Barbara DeCaro Term Expiring 12/31/18

Louisa Toledo Term Expiring 12/31/18

Rona Weinberg, M.D. Term Expiring 12/31/18

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

PLANNING BOARD MEMBER CLASS III. Council Appointment

Mayor Frank requested the Council to nominate a member of the Council to be appointed to the Planning Board as their representative as the Class III Member of the Planning Board for a one (1) year term ending December 31, 2016.

Council appointment to the Planning Board: Frank Pizzella

Motion by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmember DeRosa, Karcich, Looes, Lundy, Ruocco and Pizzella

Nays: None

Mayor Frank stated that no further Oaths of Office will be administered at this meeting. However, all appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 15, 2016.

APPROVAL OF MINUTES:

None

CORRESPONDENCE:

None

DISCUSSION:

Mayor Frank opened the meeting to the public at this time and invited the public to come to the microphone and identify yourself and provide your address.

Kevin O'Brien, 61 Parkview Drive –

He would like the residents of Hillsdale to come to the Planning Board to speak in opposition to the settlement of the Council made of the sober home and wanted everyone to know what is taking place. On a separate matter, he hoped we would be going in a different direction this year than we have done in the past. We have a situation in my area of town where a resident was required to go for a variance two years ago. Six months ago the Zoning Officer, Building Officer, extended an approval for a temporary storage container for what clearly exceeds the requirement of what the town allows. That time frame has now expired and he is curious if this structure which is 10 x 17 x 9 be allowed to continue or if the requirements which took place two years ago mandating that the owner come before the Zoning Board be implemented. He did want to share this with the Council and again invited the residents of Hillsdale to come to the Planning Board and share their opposition to the approval of the sober home.

Mayor Frank closed the meeting to the public.

RESOLUTIONS (Consent Agenda)

16001 Temporary Budget 2016

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2016 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January, 2016, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2015 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2015 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, that the following temporary appropriations be made and certified copy of this resolution be transmitted to the Treasurer for his records.

TEMPORARY BUDGET - MUNICIPAL OPERATIONS

ADMINISTRATIVE & EXECUTIVE S&W	12,457
ADMINISTRATIVE & EXECUTIVE O/E	10,894
PUBLIC INFORMATION	6,038
MAYOR & COUNCIL - S&W	11,813
MAYOR & COUNCIL - O/E	1,339
CLERKS OFFICE - S&W	30,287
CLERKS OFFICE - O/E	8,768
FINANCIAL ADMINISTRATION S&W	45,938
FINANCIAL ADMINISTRATION O/E	20,213
AUDIT SERVICES	7,350
TAX COLLECTION S&W	16,632
TAX COLLECTION O/E	3,115
ASSESSMENT OF TAXES S&W	8,169
ASSESSMENT OF TAXES O/E	3,938
LEGAL O/E	53,209
ENGINEERING O/E	18,506
ENVIRONMENTAL COMMISSION O/E	248
PLANNING BOARD O/E	3,859
ZONING SERVICES S&W	2,888
ZONING SERVICES O/E	5,099
UNIFORM CONSTRUCTION CODE S&W	35,539
UNIFORM CONSTRUCTION CODE O/E	10,634
GENERAL LIABILITY PREMIUMS	43,348
WORKERS' COMPENSATION	56,832

GROUP INSURANCE PLANS	341,146
UNEMPLOYMENT INSURANCE	4,725
POLICE S&W	652,779
POLICE DEPARTMENT O/E	36,449
OFFICE OF EMERGENCY MGMT S&W	525
OFFICE OF EMERGENCY MGMT O/E	1,378
FIRST AID ORGANIZATION O/E	7,055
FIRE DEPARTMENT - S&W	6,987
FIRE DEPARTMENT - O/E	70,101
FIRE PREVENTION S&W	16,734
FIRE PREVENTION O/E	2,927
PROSECUTOR S&W	3,019
ROAD REPAIRS & MAINTENANCE S&W	126,000
ROAD REPAIRS & MAINTENANCE O/E	44,363
GARBAGE & TRASH REMOVAL S&W	1,391
GARBAGE & TRASH O/E	187,058
RECYCLING O/E	42,263
BUILDINGS AND GROUNDS O/E	10,710
TRAIN STATION O&E	2,363
VEHICLE MAINTENANCE	21,998
NJPDES STORMWATER PERMIT S&W	20,475
NJPDES STORMWATER PERMIT O/E	788
BOARD OF HEALTH S&W	17,137

BOARD OF HEALTH O/E	16,984
BLOODBORNE PATHOGENS	263
ADMINISTRATION OF PUBLIC ASSISTANCE S&W	3,836
RECREATION SERVICES AND PROGRAMS S&W	4,177
RECREATION SERVICES AND PROGRAMS O/E	1,641
SENIOR CITIZENS SERVICES S&W	6,426
SENIOR CITIZENS SERVICES - O/E	3,793
PARKS AND PLAYGROUNDS S&W	35,518
PARKS & PLAYGROUNDS O/E	16,170
MAINTENANCE OF FREE PUBLIC LIBRARY	166,536
CELEBRATION OF PUBLIC EVENTS O/E	1,523
UTILITY EXPENSES & BULK PURCHASES	-
GAS & ELECTRIC	66,465
TELEPHONES	13,784
WATER	8,374
BERGEN COUNTY UTILITIES AUTHORITY O/E	247,952
GASOLINE	23,100
RECYCLING TAX	2,625
CONTINGENT	13,125
PUBLIC EMPLOYEES RETIREMENT SYSTEM	210,000
SOCIAL SECURITY TAXES	47,250
DCRP	2,363
POLICE & FIREMAN'S RETIREMENT	136,437
PISTOL RANGE	585

MUNICIPAL COURT S&W	18,900
MUNICIPAL COURT O/E	6,563
PUBLIC DEFENDER - S&W	1,103
CAPITAL IMPROVEMENT FUND	26,250
BOND PRINCIPAL	420,000
BOND INTEREST	72,738
INTEREST OF NOTES	12,716
<i>Total</i>	<i>3,622,668</i>
<u>TEMPORARY BUDGET - STONYBROOK</u>	
STONYBROOK S&W	80,063
STONYBROOK O/E	98,963
CAPITAL OUTLAY	13,125
BOND PRINCIPAL PAYMENTS	65,000
BOND INTEREST PAYMENTS	10,781
<i>Total</i>	<i>267,931</i>

16002 Establishment of Interest Rate on Delinquent Taxes

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale, in the County of Bergen and State of New Jersey, that the rate of interest on delinquent taxes and Borough charges shall not exceed 8% per annum on the first \$1,500 of the delinquency, and 18% per annum on any amount in excess of \$1,500; and

BE IT FURTHER RESOLVED, that a six (6) percent penalty shall be levied on all delinquencies, including interest thereon, in excess of \$10,000 after December 31, 2016

BE IT FURTHER RESOLVED, that if the Office of the Collector of Taxes is closed on the tenth day of May, then the rate of one thousandth of one percent per annum above described shall be extended to include the first business day thereafter.

16003 Designating Borough Depositories

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale, in the County of Bergen and State of New Jersey, that the following banks be and they are hereby designated as the official depositories of the Borough of Hillsdale for the fiscal year of 2016: Bank of America, Capital One Bank, Chase Manhattan, Citi Bank, Hudson United Bank, TD Bank, Oritani Bank, Pascack Community Bank, Valley National Bank, and NVE Bank.

BE IT FURTHER RESOLVED, that the signature of the Mayor, Borough Treasurer and, Borough Clerk are hereby authorized as Official Signatories

16004 Re-establishing Annual Petty Cash Funds for Borough Clerk’s Office, Police Department and General Public Assistance

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Hillsdale, County of Bergen to establish such a fund as follows:

<u>DEPARTMENT</u>	<u>ASSIGNEE</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Borough Clerk	Denise Kohan	\$ 200.00	Supplies, postage.
Hillsdale Police Dept.	Robert Francaviglia	\$ 200.00	Supplies, hardware, etc.
Detective Bureau	Adam Hampton	\$ 200.00	Investigative Expenses
General Public Assistance	Katherine E. Elgert	\$ 100.00	Emergency Lodging/Maint

WHEREAS, the custodian for these funds is the Borough Clerk who is bonded for the amount of \$1,000,000; such custodian shall maintain records for their respective fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby authorize such action and that two copies of this resolution be filed with the Division of Local Government Services for approval.

16005 Designating Tax Search Officer for 2016

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale, that Candace Schaefer, Tax Collector, being a duly bonded Official of the Municipality, be and she is hereby designated as Official Tax Search Officer (N.J.S.A. 54:5-11) of the Borough of Hillsdale for the year 2016.

16006 Authorizing Assessor to File Tax Appeals

WHEREAS, the Bergen County Tax Board requires a resolution from municipalities within Bergen County authorizing the Tax Assessor and Borough Attorney to file municipal appeals on behalf of the Borough of Hillsdale, and to file corrections and/or stipulations regarding errors in tax assessments with the Bergen County Board of Taxation; and

WHEREAS, the filing of these corrections and/or the signing of these stipulations by the Tax Assessor of the Borough of Hillsdale will relieve the taxpayer from appearing before the Bergen County Board of Taxation; and

WHEREAS, the Assessor should be authorized to file appeals when under certain circumstances the taxpayer fails to provide information to allow a proper assessment to be done;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the Tax Assessor and/or Borough Attorney be and are hereby authorized to sign stipulations with the Bergen County Board of Taxation concerning those properties wherein errors are made and to file appeals when appropriate and in the best interest of the Borough of Hillsdale;

BE IT FURTHER RESOLVED, that the Tax Assessor and the Borough Attorney of the Borough of Hillsdale are hereby authorized to file municipal appeals for both procedural and substantive reasons.

16007 Public Agency Compliance Officer for 2016

WHEREAS, in accordance with N.J.A.C. 17:27-3.5 a Public Agency must annually designate an officer to serve as its Public Agency Compliance Officer; and

WHEREAS, the Public Agency Compliance Officer is responsible for assuring that no public contract may be awarded nor any monies paid until the contractor has agreed to contract performance which complies with the approved Affirmative Action Plan; and

WHEREAS, it is deemed necessary that the Public Agency (the Borough of Hillsdale) shall designate an officer or employee to serve as Public Agency Compliance Officer (P.A.C.O.), whose name title, business address, telephone number and fax number shall be forwarded to the State Affirmative Action Office by January 10, of every year; and

WHEREAS, the P.A.C.O. if the liaison official for matters concerning P.L. 1975, c. 127 (N.J.A.C. 17:27) and should have the authority to make the appropriate correction(s) to the Borough of Hillsdale's contracting procedures if required; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale hereby appoint Michael Kaufmann, CFO as Public Agency Compliance Officer in the Borough of Hillsdale for the year 2016, and that the Clerk is hereby directed to file a copy of this resolution with the Department of the Treasury, Affirmative Action Office, CN-209, Trenton, New Jersey 08625-0209

16008 Designate Official Newspapers

BE IT RESOLVED, the Mayor and Council desire to designate the following listed newspapers as official news media for the Borough of Hillsdale:

The Ridgewood News

The Record
Star Ledger
Community Life
Pascack Press

16009 Authorize Chief Financial Officer Authority to Pay Certain Obligations as Needed

WHEREAS, it is the best interest of the Borough of Hillsdale to grant authority to the Chief Financial Officer to pay certain obligations when due and owing prior to the regular payment of bills; and

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale that the Chief Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough of Hillsdale:

Association Meetings/Educational Sessions/Conference Costs
Bergen County Taxes – Regular & Open Space
Borough Payrolls including Social Security/Medicare
Debt Payments – Bonds, Notes & Loans, Principal & Interest
Gasoline/Diesel Vendors
Boards of Education
Postmaster
Healthcare Reimbursements
Health & Dental Insurance Premiums
Lease Payments (previously authorized)
Life Insurance Premiums
Petty Cash
Purchases Associated with Borough Events (including Recreation)
Sewer Disposal – BCUA
State or County Permit Applications
Utilities

All payment of bills will be formally signed and approved at the next scheduled Council meeting.

16010 Establish Change Funds

WHEREAS, it is the desire of the Borough of Hillsdale, County of Bergen, to establish a change fund for the following offices as listed:

DEPARTMENT	DESIGNEE	AMOUNT
Stonybrook Swim Pool Commission	Patricia Hughes	\$100.00
Finance	Joann Beutel	\$100.00
Municipal Court	Susan Keenan	\$100.00

NOW, THEREFORE BE IT RESOLVED, that the Mayor and governing body hereby authorizes such action.

16011 Authorizing the Award of a Fair and Open contract for Borough Attorney

WHEREAS, the Borough of Hillsdale has a need to retain a Borough Attorney as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Attorney; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Mark D. Madaio, Esq. 29 Legion Drive, Bergenfield, NJ 07621 will be the most advantageous to the Borough; and

WHEREAS, Mark D. Madaio has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Mark D. Madaio at the rate of \$95.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to Mark D. Madaio as Borough Attorney through December 31, 2016 or until a successor is qualified or appointed.

16012 Authorizing the Award of a Fair and Open Contract for Borough Auditor

WHEREAS, the Borough of Hillsdale has a need to retain a Borough Auditor as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Auditor; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that the firm of Garbarini & Co. P.C. 285 Division Avenue and Route 17 South, Carlstadt, NJ 07072. will be the most advantageous to the Borough; and

WHEREAS, the firm of Garbarini & Co. P.C. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Garbarini & Co. P.C. at an estimated fee of \$50,100. for audit services for the Borough and Swimming Pool Utility; plus fees for additional engagements if needed as set forth in the engagement letter dated October 28, 2015; and

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to the firm of Garbarini & Co. P.C. through December 31, 2016 or until a successor is qualified or appointed.

16013 Authorizing the Award of a Fair and Open Contract for Borough Appraiser

WHEREAS, the Borough of Hillsdale has a need to retain a Borough Appraiser as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Appraiser; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that the firm of McNerney & Associate, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 will be the most advantageous to the Borough; and

WHEREAS, the firm of McNerney & Associates, Inc. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with McNerney & Associates, Inc., rates per their proposal of November 17, 2015; and

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to the firm of McNerney & Associates, Inc. through December 31, 2016 or until a successor is qualified or appointed.

16014 Authorizing the Award of a Fair and Open Contract for Risk Management Insurance Consultant

WHEREAS, the Borough of Hillsdale has a need to retain a Risk Management Insurance Consultant as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said consultant; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that the firm of Debra Ginetto, Burton Agency Inc. 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 will be the most advantageous to the Borough; and

WHEREAS, the firm of Burton Agency Inc. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Burton Agency Inc., at the rate of 6% of the Borough’s JIF/MEL assessment, rate set by JIF per the proposal of December 1, 2015; and

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to the firm of Burton Agency Inc. through December 31, 2016 or until a successor is qualified or appointed.

16015 Authorizing the Award of a Fair and Open Contract for Attorney for Tax Appeals

WHEREAS, the Borough of Hillsdale has a need to retain An Attorney for Tax Appeals as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Attorney; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that the firm of Chris Martin, Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 will be the most advantageous to the Borough; and

WHEREAS, the firm of Morrison Mahoney LLP has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Morrison Mahoney LLP at the rate of \$115.00 per hour and

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to the firm of Morrison Mahoney LLP through December 31, 2016 or until a successor is qualified or appointed.

16016 Authorizing the Award of a Fair and Open Contract for Borough Public Defender

WHEREAS, the Borough of Hillsdale has a need to retain a Public Defender as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Public Defender; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Ryan L. Franco, Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 will be the most advantageous to the Borough; and

WHEREAS, Ryan L. Franco, Morrison Mahoney LLP has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding

of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Ryan L. Franco, Morrison Mahoney LLP and

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to Ryan L. Franco, Morrison Mahoney LLP through December 31, 2016 or until a successor is qualified or appointed.

16017 Authorizing the Award of a Fair and Open Contract for Borough Bond Counsel

WHEREAS, the Borough of Hillsdale has a need to retain a Municipal Bond Counsel as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Counsel; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 will be the most advantageous to the Borough; and

WHEREAS, Rogut McCarthy LLC has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Rogut McCarthy LLC as per the proposal of November 9, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to Rogut McCarthy LLC as Municipal Bond Counsel through December 31, 2016 or until a successor is qualified or appointed.

16018 Authorizing the Award of a Fair and Open Contract for Borough Prosecutor

WHEREAS, the Borough of Hillsdale has a need to retain a Borough Prosecutor as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Engineer; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Dennis G. Harraka, Esq. Winnie Banta Hetherington Basralian & Kahn, P.C. Court Plaza South-East Wing, 21 Main Street, Suite 101, P.O. Box 647 Hackensack, NJ 07601 as be the most advantageous to the Borough; and

WHEREAS, the firm Winne Banta has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Dennis Harraka, Esq.

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to Dennis Harraka as Borough Prosecutor through December 31, 2016 or until a successor is qualified or appointed.

16019 Authorizing the Award of a Fair and Open Contract for Borough Engineer

WHEREAS, the Borough of Hillsdale has a need to retain a Borough Engineer as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Engineer; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Chris Statile, 3 Fir court, Oakland, NJ 07436 will be the most advantageous to the Borough; and

WHEREAS, Christopher Statile has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Christopher Statile as per the proposal of December 2, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to Christopher Statile as Borough Engineer, year three of a three year term through December 31, 2018 or until a successor is qualified or appointed.

16020 Authorizing the Award of a Fair and Open Contract for Borough Planner

WHEREAS, the Borough of Hillsdale has a need to retain a Borough Planner as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Engineer; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Darlene Green, PP, AICP, Maser Consulting P.A., 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856. will be the most advantageous to the Borough; and

WHEREAS, Maser Consulting, P.A. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Maser Consulting, P.A. at the rate of per their proposal of December 1, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to Maser Consulting, P.A. as Borough Planner through December 31, 2016 or until a successor is qualified or appointed.

16021 Authorizing the Award of a Fair and Open Contract for Borough Labor Counsel

WHEREAS, the Borough of Hillsdale has a need to retain a Borough Labor Attorney as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Attorney; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Ray Wiss, Wiss & Bouregy, P.C. 345 Kinderkamack Road. Suite E., Westwood, NJ 07675 will be the most advantageous to the Borough; and

WHEREAS, Wiss & Bouregy, P.C. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Wiss & Bouregy, P.C at the rate of \$95.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to Wiss & Bouregy, P.C as Borough Labor Attorney through December 31, 2016 or until a successor is qualified or appointed.

16022 Authorizing the Award of a Fair and Open Contract for Alternate Borough Prosecutor

WHEREAS, the Borough of Hillsdale has a need to retain an Alternate Borough Prosecutor as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Matthew C. Moench, Bevan, Mosca, Giuditta & Zarillo, P.C. 222 Mount Airy Road, Suite 200, Basking Ridge, NJ 07920 t be the most advantageous to the Borough; and

WHEREAS, the firm Bevan, Mosca, Giuditta & Zarillo, P.C. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Bevan, Mosca, Giuditta & Zarillo, P.C.

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to as Matthew C. Moench as Alternate Borough Prosecutor through December 31, 2016 or until a successor is qualified or appointed.

16023 Authorizing the Award of a Fair and Open Contract for Alternate Public Defender

WHEREAS, the Borough of Hillsdale has a need to retain an Alternate Public Defender as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

WHEREAS, funds will be available by way of budget and bond ordinances to compensate said Public Defender; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

WHEREAS, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the Borough Council has determined that Jeffrey Steinfeld, 46 Standish Road, Hillsdale, NJ 07642 will be the most advantageous to the Borough; and

WHEREAS, Jeffrey Steinfeld, has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

BE IT RESOLVED THAT, the Mayor and Borough Clerk are authorized to execute such contract with Jeffrey Steinfeld, and

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale Borough Council hereby award a contract to Jeffrey Steinfeld through December 31, 2016 or until a successor is qualified or appointed.

16024 Authorizing approval of JIF/MEL Risk Management Agreement

WHEREAS, the Borough of Hillsdale is a member of the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the bylaws of the Funds require that each municipality appoint a Risk Management Consultant to perform various professional services detailed in the bylaws; and

WHEREAS, the bylaws for the Municipal Excess Liability Joint Insurance Fund and Bergen County Municipal Joint Insurance Fund indicate a minimum fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and is included in the assessment for this Fund; and

WHEREAS, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Hillsdale does hereby appoint Burton Agency Inc. 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 in accordance with the Fund’s bylaws for the period of January 1, 2016 through January 1, 2017; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute the consultant’s agreement annexed hereto, subject to approval of the

Borough Attorney as to form and substance, and to cause notice of the decision to be published according to N.J.S.A. 40A:11-5(1)(a)(I).

16025 Authorize execution of contract for CDL Random drug and alcohol testing services

WHEREAS, CDL random drug and alcohol testing of all license holders is required as per N.J.A.C. 17:27; and

WHEREAS, the Borough of Hillsdale desires to enter into a contract for Professional Services with Valley Health System, 15 Essex Road, Suite 504, Paramus, NJ 07652; and

WHEREAS, the term of aforesaid contract shall be from January 1, 2016 through December 31, 2016; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is hereby authorized to enter into an agreement with Valley Health System for the 2016 CDL Random Drug and Alcohol Program.

16026 Award and Execution of Contract for Animal Control Services

WHEREAS, the Borough of Hillsdale received two (2) quotes for animal services for the year 2016: and

WHEREAS, the Borough Administrator reviewed and evaluated both said quotes; and recommends an award of contract to:

Tyco Animal Control Service
1 Stout Lane
Ho-Ho-Kus, New Jersey 07423

In the amount of \$12,480.00 for the period of January 1, 2016 through December 31, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor be authorized to execute said contract between the Borough of Hillsdale and Tyco Animal Control Services.

16027 Approve Organizations to be included in the Quasi Entities

BE IT RESOLVED that the following list, by class be included in the insurance program for the Borough of Hillsdale as Quasi Entities:

- QUASI I: Hillsdale Public Safety Associations and Auxiliaries
- QUASI II: Hillsdale Volunteer Ambulance Corps and Fire Department
- QUASI IV: Hillsdale Baseball & Softball Association
Hillsdale Football Association

Mayor Frank asked for a motion to approve all Resolutions with the exception of 16009 and 16027.

Motion by Councilmember DeRosa, seconded by Councilmember Looes.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

Motion by Councilmember Looes, seconded by Councilmember Ruocco.

Roll Call Vote:

Ayes: Councilmembers DeRosa, Karcich, Looes, Lundy, Pizzella and Ruocco

Nays: None

16027 Approve Organizations to be included in the Quasi Entities

Motion by Councilmember Looes, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers Karch, Looes, Pizzella and Ruocco

Nays: None

Abstain: Councilmembers DeRosa and Lundy

COUNCIL COMMENTS

Councilmember Pizzella thanked the residents for coming today and for entrusting us to do what is best for Hillsdale. He congratulated the new Councilmembers and thanked his colleagues for entrusting him as Council President. He continues to encourage all residents to get involved and ask questions and volunteer their time and if they have any questions, call him or call him. He wished everyone a healthy, happy New Year.

Councilmember Ruocco congratulated the new Councilmembers and Mayor and looks forward to working with them as well as our current Councilmembers. As Chairman of the Financial Committee it is his obligation to track financial developments and sees some significant challenges going forward. It is the same as other municipalities face in the county; rise in labor costs, municipal revenues, infrastructure deterioration, and equipment failures and threaten abilities to deliver services. We have a constrained ability, legally as well as practically, to increase property taxes. We have a growing urgency to expand our

taxable ratable in the town for economic development. We have a compelling need to do things smarter, more efficiently, keeping an open mind to greater reorganization and regionalization of services in this county. We are a county of 70 municipalities, each averaging about 3-1/2 square miles. All of this against the backup of a very weak economy slowly recovering from a recession and face employment issues, not only Hillsdale but the whole county. Despite this, I am very encouraged by the new Councilmembers and skills to help move us forward and look forward to working with all of them.

He thanked the Police Department for negotiating strongly with the county Police regarding the traffic situation at Meadowbrook. There is construction going on Rivervale Road and they did a good job negotiating with the county to bear some of the costs of directing the traffic. They navigate very forcefully with the Office of Emergency Management in terms of making Suez, the company rebuilding our bridge on Reservoir Road aware of some of the deficiencies. The ribbon ceremony is tomorrow.

Councilmember Looes wished everyone a Happy New Year and looked forward to a great 2016 and working with all. It will be a year of hard work and looks forward to it.

Councilmember DeRosa thanked the outgoing Borough Professionals and Volunteers for their service and welcomes the incoming Professionals and Volunteers. Having been Liaison to the Stonybrook Commission, he thanked Jack O'Hara, Lee Ann Everett and Jay Campbell for their service and were instrumental in building up Stonybrook. He welcomed Councilmembers Lundy and Karcich and is looking forward to working with everyone. He believed 2016 will be a very productive year for the town and a new chapter for us.

Mayor Frank thanked everyone for coming and thanked the employees, volunteers and professionals for all the work they have done to help keep Hillsdale strong and what they will be doing in the future to do the same. By working together as a team we can overcome just about everything. He thanked Denise Kohan for filling in today in the Clerk's role, Patty Hughes for helping to set up everything for the meeting.

He wanted to recognize both Councilmembers Lundy and Karcich for their strength in being here. Abby Lundy lost her father earlier this year after a brief illness and was in the middle of the campaign and fortunately was able to continue. Scott's mother passed away suddenly on Christmas Eve and her funeral was yesterday. He believed both parents are very proud to see them up here today and is confident in saying that either Abby or Scott would be serving on Council were it not for the guidance and support they got from their parents over the years. We have a lot to be grateful for. We hope to keep Hillsdale an affordable place to live.

BENEDICTION:

Pastor Neville said he looked forward to the Mayor's leadership this year, and the Council as well. As we go from this place to prepare for a new day, a day where we put aside our agendas for the benefit of the greater good, may we serve our community in a meaningful way in the days ahead and may ego fade to the background as our leaders take on the

awesome responsibility of leading this Borough, make them wise and faithful to the task as they work to transform our community into a place that blesses all. Amen.

ADJOURNMENT:

Motion to adjourn was made by Councilmember Looes, seconded by Councilmember DeRosa and unanimously carried.

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE **TUESDAY, JANUARY 19, 2016** ~ BEGINNING AT 7:30 PM

Denise Kohan, Acting Municipal Clerk
APPROVED AS PRESENTED

Denise Kohan, Acting Municipal Clerk