

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201-666-4800 Ext. 1525 ~ FAX 201-358-5002

Website: www.hillsdalenj.org

Minutes for Regular Meeting
Hillsdale Board of Health
Tuesday December 7, 2021

President Opens Meeting:

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on January 6, 2021, a notice of the time and place of this meeting was provided to the Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby. On June 27 an ad was run in the Ridgewood news advising the public that meetings will stay remote via Zoom until further notice.

Secretary Calls the Roll: Called to order 7:05 PM

Present: Elaine Meyerson, Diane Ohme, Dr. Susan Kushner, Louisa Toledo, John Klein, Gina Behr, Lois Kohan, Marguerite Deppert, Wendi Seelin

Absent: Beatriz Wawra, Janetta Trochimiuk and Chris Looes

Call for Additional Agenda items: None

Approval of Minutes: Regular Meeting November 9, 2021

Dr. Kushner requested change to her statements. She is emailing Wendi with the correct language to use. Once corrected Minutes are approved with the modification.

Motion to receipt and file: Louisa Toledo **Seconded by:** John Klein

Passed Unanimously

President's Message / Report: Board President had the honor of doing staff evaluations. She is very proud of the staff, a special commendation to Wendi for learning and updating systems in making the department run smooth. Thank you to Marguerite for all her extra hours and thank you for all of your sacrifice. Thank you to Lois in appreciation for her years of work in the community and commitment particularly to the seniors. President Meyerson wished all a happy and healthy holiday season and a Happy New Year.

Correspondence:

None

Health Officer and Employee Reports:

November Health Officers Activities - Gina Behr, Northwest Bergen Regional Health Commission.

- Continued to participate on weekly state and county DOH calls, monitored COVID-19, provided guidance to the schools on COVID-19, and ongoing oversight of inspections and complaints in Hillsdale.

- Prepared for possible COVID-19 vaccine clinics for third dose, booster vaccines
- Attended NJDOH team meeting with the Commissioner of Health to discuss vaccinations for the 5-11-year-old population.
- Rabies Vaccination clinic was held on 11/3/21. It was very successful and drive through worked well. Across the board syringes were a problem NW working on it for next year.
- Continuing inspections of businesses and following-up on conditional inspections.
- 3 complaints filed. There was a possible septic abandonment after caller's husband fell in what seems to be a sink hole.
- Wendi requested any complaints that NWRHC may have on file for a Deer Trail residence. Compliant 071-20C from 5/28/20 was sent to Wendi.
- 2 dogs to person bites investigated.
- Planning for an in person Servsafe Food Handler's class in January 2022 pending COVID
- Fox Trail Memory Care West: Executive Director stated that this establishment is closed at this time.
- Over 60 signups for the Waldwick Flu shot clinic
- The Vulnerable Population Outreach Coordinator (Alex) will be working with Lois, Packets from NWRHC for food programs for the holidays being distributed.
- Reports that the Monoclonal Antibody treatment is being utilized and very effective. It is for high-risk persons of all ages.

Nurse's Reports: - November Marguerite

- November CHC postponed to 12/1 due to holiday
- COVID-19 Vaccine provider enrollment application approved. Has not ordered any vaccines yet.
- No childhood lead poisoning cases or communicable disease reported.
- 63 cases of COVID-19 reported - There was an increase after the holiday.
- There have been a lot of Flu -like illnesses reported.
- 3 PPD Visits on 11/1 and 1 PPD visit on 11/2
- Bi-weekly meeting with communicable disease case investigators in Bergen County. Hosted by NJDOH northeast regional epidemiologist on 11/18
- COVID-19 conference call with NJDOH Office of Local Public Health every other Tuesday and every other Thursday
- Vaccinator call on 11/3 hosted by NJDOH to review new guidance for COVID-19 vaccination of children ages 5-11.
- Immunization provider site training webinar hosted by Pfizer and update on COVID-19 vaccines and booster doses webinar on 11/6 hosted by Rutgers Center for Public Health Workforce Development.
- Participated in employee evaluations.

Nurse's Reports: November – Lois

- Held 4 exercise classes, 2 music therapy classes, 1 chair yoga class.
- All classes are well attended, it was the last program for Music therapy as the intern running the program is graduating.

- Volunteered drawing needles at Rabies Clinic 11/3/21
- Attended 2 Webinars and spent 4 days doing visits or calls to clients.

Financial: Report – November- Wendi

Food Licensing income: \$1000.00 CHC income: \$530.00

Pet Licensing -134 Pets, income \$1,849.00

Motion to receipt and file: Diane Ohme **Seconded by:** Dr. Kushner

Passed Unanimously

Opening and Closing of Public Meeting: Meeting opened to public 7:27 PM no one present.
Public meeting closed 7:28 PM

Prior Business:

- Municipal Alliance- Hills Valley Coalition did have a couple of programs run October & November, 2nd quarter ends November 30, Marguerite is submitting to grant for reimbursement for associated costs. Monies are allocated to the Hillsdale PD and Hills-Valley Coalition. SRO will reach out to Marguerite. They did not run any programs last year. Marguerite let them know what funds are available for them to use. Need to use the money so not to lose funding. Funds primarily are used at the high school level.
- 2022 CHC Contracts - 3 out of 17 contracts have been returned.
- Cottage Law update - All information pertaining to the Cottage law was sent to the Planning Board secretary to distribute to the President of the Planning Board for discussion. Same information also sent to the Borough Administrator to review with Borough Attorney.
- 2022 Restaurant/Business licensing - All emails have been sent to businesses to register for 2022, and we are starting to receive registrations.
- Borough ordinance states that any business licensing after September of the current year will be charged 50% of the licensing fee. Payments taken in error from 2 business that licensed after September, 2021 have been submitted to the Borough Clerk for approval of refund. Once approved refund will be sent to business owner with apology for error and explanation.
- Work on updating the Current Business/Food license application with the ordinance information.

New Business:

1. BOH 2022 calendar – Discussion of new meeting dates for 2022
 - *January 20, 2022/ *Re-Organization meeting
 - February 17, 2022
 - April 21, 2022
 - May 19, 2022
 - June 16, 2022
 - September 15, 2022
 - November 17, 2022
 - December 15, 2022

Meeting dates discussed for 2022. There will be 8 meetings for the 2022 Calendar Year. The 3rd Thursday of the month @ 7:30 PM is the new day and time. Gina from NWBRHC will send representative if she cannot make it.

Motion to Approve: Louisa Toledo
Passed Unanimously

Seconded by: Diane Ohme

2. NWBRHC- Contract was discussed and approved for the January 1, 2022 - December 31, 2023 Contract, at a cost of \$ 60,900.00 for 2022 and a cost of \$ 61,509.00 for 2023

Motion to Approve: Dr. Kushner
Passed Unanimously

Seconded by: John Klein

3. Nominations committee and expired terms: 3 expired terms. The mayor is calling the individuals whose terms are expiring to see if they are willing to stay on.

Elaine Meyerson appointed the Nomination Committee to include: Diane Ohme, Dr. Susan Kushner and Louise Toledo.

Elaine Meyerson informed the board that she will be stepping down as the President and will stay on as a board member.

Other Business: None

Motion to adjourn: John Klein
Passed Unanimously

Seconded by: Louisa Toledo

Meeting adjourned: 7:45PM

Respectfully submitted:

Wendi Seelin
Board Secretary

If you are unable to attend this meeting, please advise by calling 201-666-4800, ext. 1525
Or e-mail wseelin@hillsdalenj.org

Next Meeting via Zoom: Thursday, January 20, 2022 at 7:30 PM