

Minutes of the Council Meeting of the Borough of Hillsdale held at 7:30 PM on Tuesday, June 9, 2020 via:

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The meeting was called to order by Mayor Ruocco who also led the Salute to the Flag.

OPEN PUBLIC MEETING STATEMENT:

This is a meeting of the Hillsdale Borough Council on this 9th day of June 2020. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and address for the record.

ROLL CALL:

Council Members DeRosa, Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk, Mayor Ruocco, (Borough Attorney Mark Madio, BA Christopher Tietjen, Borough Clerk Denise Kohan)

PUBLIC COMMENT (Time limited, new topics only, one topic per speaker):

Mayor Ruocco open the Public Comment Period. Seeing no one, the Mayor closed the Public Comment Period.

APPROVAL OF MINUTES:

[Council Meeting Minutes May 1, 2020](#)

Motion Councilmember Lundy Second Councilmember DeRosa

Ayes: Council Members DeRosa, Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk

Nays: None

Abstain: None

PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:

(The following correspondence on file in Borough Clerks Office)

[Hillsdale Police Department Report – May 2020](#)

[Department of Public Works Report – May 2020](#)

[Borough Engineer Report – May 2020](#)

Councilmember DeRosa asked the Borough Engineer as to when he feels play can resume on Memorial Field? The Borough Engineer said they have just put the sod down last week. Its going to take a good 3-4 weeks for the sod to adhere, so I would probably say at least a month from today as you don't really want to scuff up the sod.

Councilmember Pizzella added that awhile back, you as the Borough Engineer told us about PSE&G cutting trees and working on power lines and then a tree replacement plan. Can you explain where we are with that?

The Borough Engineer said we are at a point where PSE&G would be willing to meet virtually, even with the Environmental Commission about the tree replacements they want to use. They have their own arborist so whenever they are willing to meet, we can meet. Councilmember Pizzella stated that he could get a list from the Environmental Commission of the trees that they would like. The Borough Engineer said that would be great and he would forward it on to the PSE&G Arborist. I will also update where we are with this on my monthly reports. The Borough Engineer added that in his report, on page 5 he inadvertently omitted information about the Open Space Grant, which is due on June 29th. We filed a letter of interest for \$100,000 for Memorial Field. Mayor Ruocco said that this is on the agenda for tonight. The BA added that there is also the Public Hearing for this on tonight as well.

Mayor Ruocco asked that assuming we get the grant, what is the plan? The Borough Engineer responded that we left the application a little bit vague, we tried to be all encompassing there. I didn't want to get locked into anything. We talked about the ball field improvements, football field improvements, but its kind of open to Council. Councilmember DeRosa said we also talked about Centennial Field. We still have time to change that correct? The Borough Engineer said yes you can repurpose it next year, you can file a repurposing application for another project. Councilmember DeRosa asked would it be easier to decide now before we file or just leave it the way it is right now? The Borough Engineer said I would leave it right now as a place holder for the money. Councilmember DeRosa said that the Recreation Commission discussed also using the funds for Beechwood Park or Memorial or perhaps small parks like McSpirit. The Borough Engineer said we could hear back in a couple of months. It will take a while for the County to go through the applications and they may make counter offers, so it will take some time to hear back if we do get awarded money. Then the BA and I will have to get together to decide what to do with whatever they do give us.

The BA added that this money that we received last year was awarded at the December meeting.

Councilmember Trochimiuk said she wanted to be clear. The grants that are in your Engineer Report for 2019 and 2020, we have already received these grants and where it says that we have to make a match, we've made the match or were going to make the match? The Borough Engineer responded that if it says grants in hand, you have the grants and I believe you have the match. I wouldn't show them if you didn't have the match. The BA confirmed that the 2019 and the 2020 grants, funds were already allocated in a Capital Ordinance and ready to be drawn off from. He also stated that Council should remember that this is only an application to apply. Open Space can decide to award us the funds but council can decide not to take and use the funds. We are not bound to anything.

Councilmember Lundy asked about the CDBG Grant for \$50,000.00 for an elevator in the train station, is this a matching grant, a non-matching grant? Why do we need an elevator in the train station? The Borough Engineer replied that the CDBG grants are non-matching grants. You just apply and get the money. Why do we need an elevator in the train station aske Councilmember Lundy? The Borough Engineer replied that this is for the Council to decide. This is what I was asked to put in to the county. Councilmember Lundy asked the Borough Engineer who asked you to put this in? Wouldn't this have been a Council discussion?

The BA responded that this was done at the beginning of the year just as I was coming into the position, so I assumed that this was discussed by the Council. The council doesn't have to pass the resolution if that is the pleasure of the council.

Councilmember Pizzella commented that he had thought that we were not going to do this because we weren't sure if we could put an elevator in or if it had to be added outside, if it would conflict with the Historic Preservation Grant that we received? I'm confused as to why we are still talking about the elevator in the train station. The BA replied that the train station elevator was proposed in this round of the CDBG grants, however the Borough submitted three applications but only two applications are permitted by the bylaws. Since the train station was the third one to be submitted and it was not considered by the committee reviewing the applications for this cycle. To my knowledge, after speaking with DMR, they can't commit to whether an elevator would be permitted at the train station. Councilmember Trochimiuk asked the Borough Engineer to confirm that these grants are still pending as per your report correct? The Borough Engineer replied that yes, they are.

The BA said that this grant was not considered, the only ones that were awarded was the ADA Compliant Bathrooms at Stonybrook and a Senior Wellness Program.

Council President Horvath added that the reason to put in an elevator at the train station was to be able to use the second floor. If it was going to be used then it was a consideration for those that could not walk up the steps. The last that I had heard was the DMR was working on the plan and to see if everything was doable. The last I heard was that we are waiting on a load analysis for the building.

The Mayor stated that since we have time until the 8:00 om public hearing, he will skip to the discussion part of the agenda.

COMMITTEE REPORTS:

[Councilwoman - Abby Lundy](#)

DISCUSSION:

Parks- Opening for recreational use

The BA said that there have been discussions about opening parks and playgrounds in conjunction with the Executive Orders issued by the Governor and the County Executive. I would like direction from the Council as to whether or not if they would like to see parks and playgrounds open in Hillsdale. As a precursor, the County Executive has not opened playgrounds, like jungle gyms and swing sets for example. I would recommend that those remain closed, but I would recommend opening our public spaces. Mayor Ruocco added that at the Governor’s Staff conference call, a couple of the Mayors asked about parks and fields, particularly issues like softball and baseball. The Governors staff said that we are limited to 50% of the park’s capacity. They talked about more guidance coming tonight or tomorrow morning, as reiterated by the BA, they said that you can’t re-open the playgrounds. The BA stated that if it is the pleasure of the council, I would have signs removed from the large open spaces and a notice out to the residents regarding open space.

Councilmember DeRosa said he would like to know if there is any guidance released tonight or tomorrow and then we release a notice through an email blast and also something on our website.

Councilmember Pizzella added that he spoke with Chris as to doing some type of re-opening plan. Other states are doing this and this might be a good thing to show the residents what is open. It could provide guidance within the parks as well. I have sent a copy to the BA and to Councilmember DeRosa since he is the liaison to Parks and Recreation and I think also our Borough Attorney. The BA said that he will take a look at it and review it with the Executive Order and come up with something to distribute to Council before anything goes out to the public.

Councilmember Escobar asked if the Governor opens parks up in two weeks, does the council have to meet again to allow parks and other things to open? I think it would be better to give the BA authorization to open them up without having to meet again. Mayor Ruocco responded that it may not be his (BA’s) call, it may be the OEM folks.

Councilmember Pizzella made the comment that maybe that in the email that he sent to the BA, he included some recreation activities. We could run some recreation events that follow the guidelines that are out there. They don’t have to be big events but just something for families and kids to do.

The BA added that at one of the prior meetings, we did cancel all recreation programs and we furloughed the recreation staff with the contingency if the Governor were to open more capacity to bring that staff back. So once I have the opportunity to review the Executive Order and what the specifics are, I will make the determination on whether to bring back that staff and direct them appropriately as to what they should be scheduling.

PUBLIC HEARING ON THE SUBMISSION OF A 2020 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND & HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION – @8:00 p.m. as advertised

Motion to open public hearing on the 2020 Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund Grant – Memorial Field Recreation Area

Motion Councilmember DeRosa Second Councilmember Pizzella

Ayes: Council Members Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

Nays: None

Abstain: None

I will now open the meeting to the public. If anyone desires to be heard regarding the 2020 Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund Grant – Memorial Field Recreation Area, please say your name and wait to be recognized. Once recognized, state your name and address for the record.

The Mayor stated that not seeing or hearing anyone, I entertain a motion that the public hearing on the 2020 Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund Grant – Memorial Field Recreation Area be closed and that it be resolved that a copy of the Letter of Intent and the completed Grant Application was available to the public at Borough Hall

Motion to close public hearing on 2020 Bergen County Trust Fund Grant Application – Memorial Field Recreation Area

Motion Councilmember Pizzella Second Councilmember DeRosa

Ayes: Council Members Council President Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

Nays: None

Abstain: None

[R20113](#) Resolution Authorizing the Mayor to Approve & Sign the Application for the 2020 Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund Grant – Memorial Field Recreation Area

Motion Councilmember DeRosa Second Councilmember Lundy

Ayes: Council Members Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Council President Horvath

Nays: None

Abstain: None

CORRESPONDENCE:

PUBLIC COMMENT:

Jon DeJoseph – 39 Forest Drive – (Councilmember Escobar asked the resident to state his name and address for the record).

Just wanted to follow up that I sent an OPRA request for a copy of the agreement that's on the agenda for approval this evening that I did not receive so I am requesting feedback for the public and the taxpayers and the impact that it will have on the residents going forward for the employment contract. Mayor Ruocco said he would defer to the Clerk who gets and handles those requests. Borough Clerk Kohan responded that I have 7 days to respond to an OPRA requests, but even that has been relaxed by the Governor. However, there is no contract to give you at this point anyway. Mr. DeJoseph said ok, its just a little difficult to understand something proposed to be voted on tonight and if there's no agreement to be voted on it's a little challenging to understand. Mayor Ruocco said the only agreement that we are voting on tonight is a contract possibly for later tonight. Mr. DeJoseph said that is the agreement that I was referencing. What the status of it is, what the difference is, the changes, what the financial impact is. Mayor Ruocco said the council hasn't had a chance to discuss with its own members yet. We will be discussing that contract in closed. When we come out, we will be discussing it in open. It is OPRA-able, contracts like this are subject to such requests. If the Clerk is taking the time to respond to that request, I believe that is her right. I believe the Clerk is correct in saying that the Governor has given an extension to respond. Mayor Ruocco asked the Borough Attorney if he had anything to add. Borough Attorney Madio said he is not familiar with the request, but it is a 7-business day request, but if it's a document that is currently available or will be available, I know our Clerk will try to distribute it even quicker. Mayor Ruocco said he thinks that the resident's concern is that it was on the agenda and in his (resident's) view he thought that he was entitled to see it prior to the meeting. Mayor Ruocco asked the Borough Attorney if there is a requirement to do that? Borough Attorney Madio said no there is a 7 day period - it doesn't change the time period. I am hoping that if tomorrow there is a signed document on the Clerks desk that she will scan it over to the requestor.

Mayor Ruocco said not seeing anyone we will move on to the ordinances.

ORDINANCES: (Adoption):

20-08 (Adoption)

CAPITAL ORDINANCE OF THE BOROUGH OF HILLSDALE, IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING VARIOUS PUBLIC IMPROVEMENTS AND ACQUISITIONS IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$1,273,712 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE BOROUGH'S CAPITAL IMPROVEMENT FUND AND FROM VARIOUS GRANTS

Motion to open public hearing on Ordinance 20-08 Councilmember Pizzella Second Councilmember Lundy

Ayes : Council Members Pizzella, Trochimiuk, DeRosa, Escobar, Council President Horvath, Lundy

Nays: None

Abstain: None

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No. 20-08, please say your name and wait to be recognized, once recognized state your name and address for the record.

I will now entertain a motion that the public hearing on Ordinance No. 20-08 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 20-08 Councilmember DeRosa Second Councilmember Pizzella

Ayes: Council Members Trochimiuk, DeRosa, Escobar, Council President Horvath, Lundy, Pizzella

Nays:

Abstain:

Motion to adopt Ordinance No. 20-08 Councilmember Lundy Second Councilmember DeRosa

Councilmember Trochimiuk asked the BA if this is the ordinance for the items that we had put into the budget for capital items? The BA responded that his is correct. Councilmember Trochimiuk said is this the actual authority to go out and do the spending? The BA responded that Capital Funds have to approved by ordinance, so that is the function of this ordinance this evening. Councilmember Trochimiuk said that this gives the BA carte blanche, you still are going to use your professional judgement? The BA responded correct. As I had said previously at the introduction, I had identified items which includes improvements and securities at Borough Hall, at Public Works, the loader which we will receive off of a cooperative purchasing contract and then the road program, which has been advertised. The rest will be on a case by case basis at the Department Heads requests in which I will consult with each committee of the Council should there be a request.

Council President Horvath asked the BA is there an indication on what those items are that we are going to hold back on or at least delay for a while? The BA responded that we are going to lay low on everything except for the loader, security improvements at Borough Hall and radios for emergency services. Once I receive more details on the radios, I will bring that to council for approval.

Ayes: Council Members DeRosa, Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk

Nays: None

Abstain: None

Now, therefore, be it resolved that this ordinance is adopted and the Borough Clerk is authorized to advertise the same according to law.

RESOLUTIONS:(Consent Agenda): R20114 through R20125:

[R20114](#) Resolution Granting Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Reconstruction of Maple Avenue and Beech Street

WHEREAS, the Borough of Hillsdale desires to receive \$294,400.00 in funds from the New Jersey Department of Transportation Highway Trust Fund for the purpose of resurfacing, making safety improvements and traffic calming measures along Maple Avenue and Beech Street; and

WHEREAS, the Borough Engineer has developed a plan of action and cost estimate to improve Maple Avenue, Beech Street and key intersections through the addition of pavement markings and other physical complementary safety improvements; and

WHEREAS, the project will also improve safety to the local schools and commuter lines, thus leveraging the requested funds;

NOW, THEREFORE BE IT RESOLVED that the Council of the Borough of Hillsdale, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application MA-2021-Hillsdale Borough-00068 to the New Jersey Department of Transportation on behalf of the Borough of Hillsdale.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hillsdale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

[R20115](#) Resolution Granting Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Reconstruction of Craig Road, Melville Road, Glen Hook Road and Douglas Drive

WHEREAS, the Borough of Hillsdale desires to receive \$285,050.00 in funds from the New Jersey Department of Transportation Highway Trust Fund for the purpose of resurfacing, making safety improvements and traffic calming measures along Craig Road, Melville Road, Glen Hook Road and Douglas Drive; and

WHEREAS, the Borough Engineer has developed a plan of action and cost estimate to improve Craig Road, Melville Road, Glen Hook Road and Douglas Drive and key intersections through the addition of pavement markings and other physical complementary safety improvements; and

WHEREAS, the project will also improve safety to the local schools and commuter lines, thus leveraging the requested funds;

NOW, THEREFORE BE IT RESOLVED that the Council of the Borough of Hillsdale, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application MA-2021-Hillsdale Borough-00067 to the New Jersey Department of Transportation on behalf of the Borough of Hillsdale.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hillsdale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

[R20116](#) Resolution Granting Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Borough of Hillsdale Bikeway Construction project.

WHEREAS, the Borough of Hillsdale desires to receive \$532,500 in funds from the New Jersey Department of Transportation Highway Trust Fund for the purpose of construction of a Borough of Hillsdale Bikeway; and

WHEREAS, the Department's Bikeways program is to encourage New Jersey residents to bike and walk; and

WHEREAS, the Townships wishes to construct a bikeway, which is fully segregated from the public road system, around Centennial Field with connection to St. Nicholas Park; and

WHEREAS, the proposed bikeway will fully reside on property fully owned by the Borough of Hillsdale; and

WHEREAS, the Borough's design consultant developed a plan of action and cost estimate to for construction of the bikeway and addition colorized surface treatments, barrier-free improvements at public roads, wayfaring signage, and other physical complementary safety improvements;

NOW, THEREFORE BE IT RESOLVED, that the Council of the Borough of Hillsdale formally approves the grant application for the above stated project and will continually own and maintain the areas of improvements in perpetuity; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2021-Hillsdale Borough-00009 to the New Jersey Department of Transportation on behalf of the Borough of Hillsdale.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hillsdale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

[R20117](#) Resolution Extending the Contract for Police Accreditation Services with The Rodgers Group

WHEREAS, on May 9, 2019, the Borough of Hillsdale received one (1) sealed bid for Police Accreditation Services; and

WHEREAS, The Rodgers Group, LLC was found to be the company with the most experienced and skilled staff who has performed this function continuously and thoroughly, as determined by their references and experience; and

WHEREAS, The Rodgers Group, LLC, 850 Bear Tavern Rd, Ewing Township, NJ 08628 was found to be the company with the most experienced and skilled staff who has performed this function continuously and thoroughly,

as determined by their references and experience for a period of 1-year beginning July 1, 2019 through June 30, 2020 for the amount not to exceed Thirty-nine thousand nine hundred dollars and no cents (\$39,900.00) for the Consultation Services and Three Thousand Nine Hundred Dollars (\$3,900.00) for the TRG Online Training Program; and

WHEREAS, the Borough of Hillsdale wishes to extend the contract with The Rodgers Group, LLC, for a period of one (1) year at no additional cost to the Borough until accreditation is received as agreed upon in the terms and conditions set forth in the Bid for the for Police Accreditation Services; and

NOW, BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Hillsdale in the County of Bergen, New Jersey that the bid submitted by The Rodgers Group, LLC, 850 Bear Tavern Rd, Ewing Township, NJ 08628 for Police Accreditation Services for the Hillsdale Police Department in the Borough of Hillsdale be extended for a period of one (1) year under the terms listed in the original bid.

[R20118](#) Resolution Adjusting the Assessment for Block 1212 Lots 15, 15.02 and 16 (305 Patterson Street)

WHEREAS, 305 Patterson Street LLC, is the property owner-taxpayer of real estate known as Block 1212, Lots 15, 15.02 and 16, Hillsdale, New Jersey; and

WHEREAS, 305 Patterson Street LLC has made application to the Tax Court of New Jersey to have the assessments of the property listed above adjusted; and

WHEREAS, the parties to said action have agreed upon an affirmance of the 2016 assessment, adjustments for the 2017, 2018, 2019 and 2020 assessments; and

WHEREAS, the Mayor & Council are satisfied that, after due consideration and analysis, the settlement, as set forth below, is in the best interests of the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Hillsdale that the adjustment of the assessments of the property specified above be and is hereby ratified as follows:

Block: 1212 Lot: 16
Address: Paterson Street

<u>Year: 2016</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
LAND	\$5,900	DIRECT	\$5,900
IMPROVEMENTS	\$0	APPEAL	\$0
TOTAL	\$5,900		\$5,900

Block: 1212 Lot 15
Address: 305 Patterson Street

<u>Year: 2016</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
LAND	\$1,558,800	DIRECT	\$1,558,800
IMPROVEMENTS	\$0	APPEAL	\$0
TOTAL	\$1,558,800		\$1,558,800

Block: 1212 Lot: 16
Address: Paterson Street

<u>Year: 2017</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
LAND	\$5,900	DIRECT	\$5,900
IMPROVEMENTS	\$0	APPEAL	\$0

TOTAL	\$5,900	\$5,900
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Block: 1212 Lot 15
Address: 305 Patterson Street

<u>Year: 2017</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
LAND	\$1,558,800	DIRECT	\$1,394,100
IMPROVEMENTS	\$0	APPEAL	\$0
TOTAL	\$1,558,800		\$1,394,100

Block: 1212 Lot: 16
Address: Paterson Street

<u>Year: 2018</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
LAND	\$5,900	DIRECT	\$5,900
IMPROVEMENTS	\$0	APPEAL	\$0
TOTAL	\$5,900		\$5,900

Block: 1212 Lot 15
Address: 305 Patterson Street

<u>Year: 2018</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
LAND	\$1,558,800	DIRECT	\$1,294,100
IMPROVEMENTS	\$0	APPEAL	\$0
TOTAL	\$1,558,800		\$1,294,100

Block: 1212 Lot: 16
Address: Paterson Street

<u>Year: 2019</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
LAND	\$5,900	DIRECT	\$5,900
IMPROVEMENTS	\$0	APPEAL	\$0
TOTAL	\$5,900		\$5,900

Block: 1212 Lot 15
Address: 305 Patterson Street

<u>Year: 2019</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
LAND	\$1,558,800	DIRECT	\$1,244,100
IMPROVEMENTS	\$0	APPEAL	\$0
TOTAL	\$1,558,800		\$1,244,100

Block: 1212 Lot 15.02
Address: 305 Patterson Street

<u>Year: 2020</u>	<u>Original Assessment</u>	<u>County Board Judgement</u>	<u>Requested Tax Court Judgement</u>
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LAND	\$1,250,000	DIRECT	\$1,250,000
IMPROVEMENTS	<u>\$0</u>	APPEAL	<u>\$0</u>
TOTAL	\$1,250,000		\$1,250,000

BE IT FURTHER RESOLVED that Morrison Mahoney LLP be, and hereby are, authorized to execute the Stipulation of Settlement memorializing the settlement of the matter of behalf of the Borough of Hillsdale; and

BE IT FURTHER RESOLVED that the proper officials be, and hereby are, authorized to make the necessary adjustment to the assessments.

[R20119](#) Payment of Bills

**BOROUGH OF HILLSDALE
RESOLUTION 20119**

PAYMENT OF BILLS

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the following bill in the sum of \$4,682,899.77 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Certified Municipal Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

Summary of Payment of Bills for 6/09/2020

Bills List for Approval 5/13/2020 -6/09/2020 \$ 2,681,174.77

Voided Checks & Checks already paid pursuant to Resolution # 20021

Check	Process Date	Fund	Vendor	Reason	Total
PER ATTACHED CHECK REGISTER					<u>\$ 2,001,725.00</u>
Total Bill List for 6/09/2020					<u>\$ 4,682,899.77</u>

Vendor # Name		PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOR05 BOROUGH OF WESTWOOD		20-00803	05/14/20	GAS/DIESEL FEB 2020	Open	2,680.25	0.00		
		20-00927	06/04/20	GAS/DIESEL APRIL 2020	Open	<u>840.10</u>	0.00		
						3,520.35			
CAR37 CARUTH, SOPHIE & BRIAN		20-00886	05/27/20	refund membership family 4-5	Open	635.00	0.00		
CCF01 CCF		20-00847	05/21/20	2020 GUTS & GLORY SPONSORSHIP	Open	250.00	0.00		
CHA19 CHASAN, LAMPARELLO, MALLON		20-00924	06/03/20	PROFESSIONAL SERVICES	Open	45.00	0.00		
DIR02 DIRECT ENERGY BUSINESS		20-00784	05/11/20	GAS & ELEC STONYBROOK APR 2020	Open	207.99	0.00		
		20-00785	05/11/20	APRIL 2020 ELECTRIC BILL	Open	<u>1,181.04</u>	0.00		
						1,389.03			
DMR01 DMR ARCHITECTS		20-00937	06/04/20	PROFESSIONAL SERVICES	Open	245.74	0.00		
		20-00938	06/04/20	PROFESSIONAL SERVICES	Open	<u>61.44</u>	0.00		
						307.18			
DUF02 DUFFY, ANNE		20-00914	06/02/20	refund non resident senior	Open	285.00	0.00		
DUR01 DURIE LAWN MOWER & EQUIP CORP		20-00812	05/14/20	MISTER	Open	634.06	0.00		
E-M01 E&M SHAREHOLDERS, LLC DBA		20-00520	03/19/20	Soft-Enamel Pins	Open	892.98	0.00		
EAG01 EAGLE EQUIPMENT, INC.		20-00543	03/26/20	REPAIRS TO CATCH BASIN CLEANER	Open	1,088.22	0.00		
EAS04 EAST COAST EMERGENCY LIGHTING		19-01521	08/29/19	Chevy Tahoe 2020- Lights	Open	14,347.60	0.00		
ELE03 ELEVATOR MAINTENANCE CORP.		20-00926	06/04/20	JULY 2020 ELEVATOR MAINT	Open	140.00	0.00		
ESS01 ESS, INC.		19-01710	09/30/19	Radio- Kaplan	Open	335.00	0.00		
		20-00467	03/05/20	New Car Equip	Open	100.00	0.00		
		20-00837	05/20/20	Radio Repair (2)	Open	<u>670.00</u>	0.00		
						1,105.00			
EXC02 EXCELLENT BUILDING SERV CORP		20-00831	05/18/20	CLEANING SVCS - MAY 2020	Open	2,191.00	0.00		
FAS01 FASTENAL COMPANY		20-00059	01/24/20	DPW VENDING MACHINE SUPPLIES	Open	22.90	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
FAS01 FASTENAL COMPANY								
	20-00909	06/02/20	3"x4' GEN SOCK 1 GAL	Open	19.43	0.00		
					42.33			
FBI02 FBI-LEEDA INC.								
	20-00836	05/20/20	SLI- Wayne NJ 2/20/20- Kaplan	Open	695.00	0.00		
FEN01 FENKART, DOUGLAS R, MD								
	20-00818	05/14/20	May 2020 CHC	Open	300.00	0.00		
GAE01 GAETA RECYCLING CO, INC								
	20-00792	05/12/20	GARBAGE CONTRACT- APRIL 2020	Open	42,500.00	0.00		
GAR01 GARBARINI & CO. P.C. (CORP)								
	20-00798	05/14/20	BLANKET PURCHASE ORDER	Open	2,000.00	0.00		B
GOL15 GOLDBERG, MICHAEL								
	20-00930	06/04/20	refund non resident seniors	Open	435.00	0.00		
GTM01 GT MARKETING LTD								
	20-00879	05/27/20	ANNUAL REG INVOICING - POSTAGE	Open	138.00	0.00		
	20-00880	05/27/20	ANNUAL REG INVOICING-NEST/FOLD	Open	195.00	0.00		
					333.00			
GTB01 GTBM, INC								
	20-00800	05/14/20	DIAMOND DISINFECTANT	Open	2,200.00	0.00		
HER14 HERSHKOWITZ, STEVEN								
	20-00912	06/02/20	MEMBERSHIP REFUND	Open	595.00	0.00		
HUB01 HUBBARD, ROBERT								
	20-00932	06/04/20	refund non resident senior	Open	285.00	0.00		
IMP02 IMPERIAL BAG & PAPER CO LLC								
	20-00904	06/02/20	FREIGHT FOR DELIVERY	Open	6.50	0.00		
INT16 INTERPRETIVE GRAPHICS SIGNS								
	20-00842	05/20/20	AWARD PLAQUE & PEDESTAL POST	Open	1,304.89	0.00		
KLO01 KLOPE, CHESTER								
	20-00888	05/27/20	refund 2 seniors	Open	330.00	0.00		
KYO01 KYOCERA DOCUMENT SOLUTIONS								
	20-00829	05/18/20	COPY LEASE 5/28/20-6/27/20	Open	267.32	0.00		
LAN08 LANGUAGE LINE SERVICES, INC								
	20-00814	05/14/20	Lang. Line Court& Boro use	Open	61.38	0.00		
MAD05 MADAIO, MARK D, ESQ								
	20-00838	05/20/20	Professional Services	Open	575.00	0.00		
	20-00840	05/20/20	PROFESSIONAL SERVICES	Open	1,207.50	0.00		
	20-00841	05/20/20	PROFESSIONAL SERVICES	Open	3,507.50	0.00		
	20-00919	06/02/20	SERVICES RENDERED	Open	57.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MAD05 MADAIO, MARK D, ESQ			Continued					
	20-00920	06/02/20	PROFESSIONAL SERVICES	Open	391.00	0.00		
	20-00921	06/02/20	PROFESSIONAL SERVICES	Open	<u>4,657.50</u>	0.00		
					10,396.00			
MAR01 MARSALA HARDWARE, INC.								
	20-00249	02/19/20	BLANKET PO HFD PURCHASES 2020	Open	14.38	0.00		B
	20-00887	05/27/20	April Purchases	Open	6.94	0.00		
	20-00891	05/28/20	DPW PURCHASES FOR APRIL 2020	Open	<u>26.62</u>	0.00		
					47.94			
MAS10 MASER CONSULTING PA								
	20-00918	06/02/20	PROFESSIONAL SERVICES	Open	262.50	0.00		
MIC05 MICROSOFT CORPORATION								
	20-00816	05/14/20	On-line Services- 4/12-5/11/20	Open	240.00	0.00		
	20-00894	05/28/20	EMAIL SVCS 4/28/20-5/27/20	Open	<u>350.93</u>	0.00		
					590.93			
MIC01 MICROSYSTEMS-NJ.COM, LLC								
	20-00817	05/14/20	ANNUAL BILLING UPDATE SERVICE	Open	120.00	0.00		
MON07 MONMOUTH TELECOM, INC.								
	20-00900	06/01/20	STONYBROOK JUNE 2020 PHONE	Open	96.61	0.00		
	20-00901	06/01/20	JUNE 2020 PHONE BILL	Open	<u>2,059.61</u>	0.00		
					2,156.22			
MOR11 MORRISON MAHONEY, LLP - TAX								
	20-00846	05/21/20	TAX APPEAL LEGAL FEES	Open	676.28	0.00		
	20-00902	06/01/20	TAX APPEAL LEGAL FEES	Open	<u>315.00</u>	0.00		
					991.28			
NOR20 N.JERSEY MEDIA(ACCT#1101697)								
	20-00839	05/20/20	201 MAGAZINE BEST OF BERGEN	Open	715.00	0.00		
NEW19 NEW JERSEY LAWYERS SERVICE LLC								
	20-00943	06/04/20	2020 ADOPTED BUDGET TO TRENTON	Open	8.00	0.00		
NJC01 NJ CRIMINAL INTERDICTION LLC								
	20-00804	05/14/20	Becoming The Title 30 Expert	Open	125.00	0.00		
NOR37 NORTH JERSEY MEDIA(#1456488)								
	20-00815	05/14/20	Account 395740	Open	20.46	0.00		
	20-00833	05/20/20	ACCOUNT # 395740	Open	46.70	0.00		
	20-00933	06/04/20	ACCOUNT # 395740	Open	<u>155.40</u>	0.00		
					222.56			
NOR05 NORTHWEST BERGEN REGIONAL								
	20-00853	05/26/20	JUNE 2020 CONTRACT SVCS	Open	4,684.65	0.00		
OPT02 OPTIMUM								
	20-00848	05/26/20	INTERNET/STATIC IP/MODEM BORO	Open	124.05	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
OPT02 OPTIMUM			Continued					
	20-00849	05/26/20	INTERNET/STATIC IP/MODEM DPW	Open	94.05	0.00		
					<u>218.10</u>			
PA01 P&A AUTO PARTS CORP								
	20-00907	06/02/20	PARTS FOR BORO VEHICLES	Open	498.68	0.00		
PAN08 PANZA, GEORGENE SFRAGA								
	20-00916	06/02/20	non resident senior refund	Open	285.00	0.00		
PAS07 PASCACK VALLEY REGIONAL HIGH								
	20-00855	05/26/20	JUNE 2020 SCHOOL TAXES	Open	1,052,658.00	0.00		
POS04 POSTMASTER PARAMUS								
	20-00850	05/26/20	USPS MARKETING MAIL PERMIT#369	Open	240.00	0.00		
PRO16 PROGRESSIVE HYDRAULICS INC.								
	20-00908	06/02/20	PART FOR LOADER 2	Open	112.36	0.00		
PRU03 PRUSAK, LAUREN								
	20-00913	06/02/20	MEMBERSHIP REFUND	Open	635.00	0.00		
PSE01 PSE&G (REGULAR)								
	20-00788	05/12/20	MARCH 2020 ELECTRIC	Open	16,024.34	0.00		
	20-00895	05/29/20	APRIL 2020 ELECTRIC	Open	15,110.28	0.00		
					<u>31,134.62</u>			
PSE03 PSE&G (STONYBROOK)								
	20-00789	05/12/20	SERVICE 183 CEDAR LANE	Open	457.49	0.00		
	20-00790	05/12/20	SERVICE 183 CEDAR LANE	Open	422.83	0.00		
	20-00896	05/29/20	SERVICE 183 CEDAR LANE	Open	821.96	0.00		
					<u>1,702.28</u>			
QUI05 QUIKTEKS LLC								
	20-00897	06/01/20	JUNE 2020 IT SUPPORT	Open	112.13	0.00		
	20-00898	06/01/20	JUNE 2020 IT SUPPORT	Open	56.06	0.00		
	20-00899	06/01/20	JUNE 2020 SUPPORT	Open	1,650.81	0.00		
	20-00936	06/04/20	2-port USB HDMI Cable Switch	Open	45.00	0.00		
					<u>1,864.00</u>			
RAC01 RACHLES/MICHELE'S OIL CO.								
	20-00351	02/20/20	DIESEL FUEL PURCHASE ORDER	Open	161.87	0.00		B
REA09 REAGAN, JUDY								
	20-00947	06/04/20	refund non resident senior	Open	285.00	0.00		
RER01 RER SUPPLY, LLC								
	20-00766	05/06/20	RECYCLE VEGETATIVE WASTE	Open	4,556.00	0.00		B
RIV01 RIVER VALE FLOWER SHOP, INC.								
	20-00890	05/27/20	FLOWERS FROM MAYOR AND COUNCIL	Open	60.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ROS15 ROSS, SANDRA	20-00835	05/20/20	MEMBERSHIP REFUND	Open	435.00	0.00		
ROU01 ROUTE 23 AUTO MALL, LLC.	20-00906	06/02/20	PARTS FOR PD 271 & PD 276	Open	726.19	0.00		
SHE08 SHERWIN-WILLIAMS CORP	20-00472	03/05/20	FIELD MARKING PAINT	Open	103.54	0.00		B
STA54 STATE TOXICOLOGY LABORATORY	20-00928	06/04/20	Random Toxicology Tests	Open	1,180.00	0.00		
STA31 STATILE, CHRISTOPHER P.A.	20-00820	05/14/20	PROFESSIONAL SERVICES	Open	262.50	0.00		
	20-00934	06/04/20	PROFESSIONAL SERVICES	Open	1,396.00	0.00		
	20-00939	06/04/20	PROFESSIONAL SERVICES	Open	2,242.50	0.00		
	20-00941	06/04/20	PROFESSIONAL SERVICES	Open	262.50	0.00		
	20-00942	06/04/20	PROFESSIONAL SERVICES	Open	1,052.50	0.00		
	20-00944	06/04/20	PROFESSIONAL SERVICES	Open	540.00	0.00		
					<u>5,756.00</u>			
STA10 STATILE, CHRISTOPHER, P.A. -ESC	20-00175	02/11/20	STATILE B1113 L10 A TO Z CONST	Open	290.00	0.00		
	20-00822	05/15/20	B 1115 L 10 JSM	Open	180.00	0.00		
	20-00823	05/15/20	B 1512 L 6 KOHAN	Open	200.00	0.00		
	20-00824	05/15/20	STATILE B1212 L15/16 305 PATE	Open	1,225.00	0.00		
	20-00825	05/15/20	STATILE B 1212 L 14 PSEG	Open	700.00	0.00		
	20-00828	05/15/20	STATILE B1113 L10 A TO Z CONST	Open	200.00	0.00		
	20-00858	05/26/20	STATILE B 1212 L 14 PSEG	Open	262.50	0.00		
	20-00859	05/26/20	B 1115 L 10 JSM	Open	352.50	0.00		
	20-00860	05/26/20	1308/15&16 RJN 333 WASHINGTON	Open	1,340.00	0.00		
	20-00861	05/26/20	STATILE B506 L 1 GOLDEN ORCH	Open	2,030.00	0.00		
	20-00862	05/26/20	B 1501 L 2 NIZA	Open	306.25	0.00		
	20-00867	05/26/20	1910/9 SILVER	Open	180.00	0.00		
	20-00868	05/26/20	STATILE 1907/4 DEPIERO	Open	135.00	0.00		
					<u>7,401.25</u>			
SUE01 SUEZ WATER NEW JERSEY (REG)	20-00779	05/07/20	WATER CHARGES APRIL 2020	Open	49.94	0.00		
	20-00781	05/08/20	WATER CHARGES APRIL 2020	Open	232.78	0.00		
	20-00782	05/08/20	WATER CHARGES APRIL 2020	Open	132.04	0.00		
	20-00783	05/11/20	MAY 2020 HYDRANTS	Open	15,109.55	0.00		
	20-00791	05/12/20	WATER CHARGES 4/27-5/6/20	Open	143.45	0.00		
	20-00794	05/13/20	WATER CHARGES 4/27/20-5/5/20	Open	152.74	0.00		
					<u>15,820.50</u>			
SUK01 SUKENICK, JILL	20-00931	06/04/20	refund 2 seniors non resident	Open	435.00	0.00		
TIM02 TIM ENNIS	20-00813	05/14/20	FIELDS RESTORE WATER/HPD WORK	Open	682.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
TOT05	TOTAL TEE'S & SIGNS							
	20-00884	05/27/20	CLOSED SIGN FOR COVID	Open	760.00	0.00		
TRO06	TROPP, LYNETTE							
	20-00915	06/02/20	refund empty nester	Open	400.00	0.00		
TRU01	TRUGREEN CHEMLAWN, INC.							
	20-00805	05/14/20	LAWN SERVICE FOR 2020	Open	1,140.00	0.00		B
	20-00810	05/14/20	LAWN SERVICE APRIL 1, 2020	Open	435.00	0.00		
	20-00910	06/02/20	STONYBROOK SERVICES	Open	435.00	0.00		
					<u>2,010.00</u>			
TYC02	TYCO ANIMAL CONTROL							
	20-00903	06/02/20	ANIMAL CONTROL MAY 2020	Open	1,150.00	0.00		
UNU01	UNUM LIFE INS CO OF AMERICA							
	20-00844	05/21/20	LIFE INSURANCE STONYBROOK JUNE	Open	4.20	0.00		
	20-00845	05/21/20	JUNE LIFE INSURANCE	Open	142.80	0.00		
					<u>147.00</u>			
VER18	VERIZON (FIOS)							
	20-00793	05/12/20	FIOS Internet 25M/25M w/SIP	Open	119.99	0.00		
	20-00852	05/26/20	FIOS Internet 150M/150M w/SIP	Open	159.99	0.00		
					<u>279.98</u>			
VER02	VERIZON WIRELESS (CELL PHONE)							
	20-00922	06/02/20	STONYBROOK PHONES 4/24-5/23/20	Open	42.41	0.00		
	20-00923	06/02/20	PHONE SERV 4/24-5/23/20	Open	416.94	0.00		
					<u>459.35</u>			
VER21	VERIZON WIRELESS (FD IPADS)							
	20-00786	05/11/20	FD IPADS & SERVICE 4/2-5/1/20	Open	255.92	0.00		
WBL01	W.B. LAW & SON, INC.							
	20-00280	02/19/20	BLANKET PO COFFEE FOR DPW	Open	90.66	0.00		B
WBM01	WB MASON CO., INC.							
	20-00625	04/06/20	WELCOME PACKET SUPPLIES	Open	75.90	0.00		
	20-00626	04/06/20	PHONES FOR STONYBROOK	Open	158.91	0.00		
	20-00811	05/14/20	WATERCOOLER RENTAL	Open	4.02	0.00		
	20-00843	05/20/20	WATER COOLER RENTAL MAR/APR 20	Open	18.76	0.00		
					<u>257.59</u>			
WES04	WESTWOOD CAR WASH, INC.							
	20-00911	06/02/20	Three (3) Books Car Wash Tkts.	Open	300.00	0.00		
WIS02	WISS & BOUREGY, P.C.							
	20-00935	06/04/20	PROFESSIONAL SERVICES	Open	2,783.00	0.00		
<hr/>								
Total Purchase Orders:		151	Total P.O. Line Items:	0	Total List Amount:	2,681,174.77	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
CURRENT FUND	0-01	2,515,053.11	0.00	2,515,053.11	0.00	0.00	0.00
CAPITAL FUND	0-04	0.00	0.00	0.00	0.00	125,000.00	0.00
STONYBROOK UTILIT	0-05	5,889.85	0.00	5,889.85	5,275.00	0.00	0.00
ANIMAL FUND	0-12	1,150.00	0.00	1,150.00	0.00	0.00	0.00
TRUST ACCOUNT	0-13	0.00	0.00	0.00	0.00	0.00	8,294.23
TRUST FUND	0-21	2,452.44	0.00	2,452.44	0.00	0.00	0.00
	Year Total:	2,524,545.40	0.00	2,524,545.40	5,275.00	125,000.00	8,294.23
CURRENT FUND	9-01	335.00	0.00	335.00	0.00	0.00	0.00
CAPITAL FUND	C-04	17,613.01	0.00	17,613.01	0.00	0.00	0.00
RECREATION ACCOUN	R-14	112.13	0.00	112.13	0.00	0.00	0.00
Total of All Funds:		2,542,605.54	0.00	2,542,605.54	5,275.00	125,000.00	8,294.23

Project Description	Project No.	Rcvd Total	Held Total	Project Total
POLICE DONATIONS 7200005589	0000000018	892.98	0.00	892.98
1212/15 305 PATERSON7763301642	3050010002	1,225.00	0.00	1,225.00
1113/10 A TO Z CONS 7764627451	AT20010002	490.00	0.00	490.00
B1907 L4 DEPIERO/POOL TOWN	DEP0030002	135.00	0.00	135.00
506/1.01/02 GOLDORC 7763761127	GOL0060002	2,030.00	0.00	2,030.00
1115/10 JSM CONST 7765350861	JSM0010002	532.50	0.00	532.50
1512/10 KOHAN 7764627964	KOH0020002	200.00	0.00	200.00
1501/2 NIZA LLC 7765350829	NIZ0010002	306.25	0.00	306.25
B 1212 L 14 PSEG 7763760757	PSE0060002	962.50	0.00	962.50
1308/15&16 RJN 7764627534	RJN0040002	1,340.00	0.00	1,340.00
B1910 L9 SILVER 7764627790	SIL0030002	180.00	0.00	180.00
Total of All Projects:		8,294.23	0.00	8,294.23

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	1,828,325.00	0.00	0.00	1,828,325.00
PUBLIC ASSISTANCE ACCOUNT	0-15	3,900.00	0.00	0.00	3,900.00
	Year Total:	1,832,225.00	0.00	0.00	1,832,225.00
CAPITAL FUND	C-04	169,500.00	0.00	0.00	169,500.00
Total of All Funds:		2,001,725.00	0.00	0.00	2,001,725.00

Range of Checking Accts: First		to Last		Range of Check Dates: 05/13/20 to 06/09/20	
Report Type: All Checks		Report Format: Super Condensed		Check Type: Computer: Y Manual: Y Dir Deposit: Y	
Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CAPITAL	CAPITAL				
149	05/20/20	BRI07 BRIDGEVIEW ABSTRACT, INC.	169,500.00		9182
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	169,500.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	169,500.00	0.00
PUBLIC ASSIST2	PUBLIC ASSISTANCE				
3017	06/01/20		1,150.00		9183
3018	06/01/20		1,000.00		9183
3019	06/01/20		194.00		9183
3020	06/01/20		194.00		9183
3021	06/01/20		277.00		9183
3022	06/01/20		277.00		9183
3023	06/01/20		277.00		9183
3024	06/01/20		277.00		9183
3025	06/01/20		254.00		9183
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	3,900.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	3,900.00	0.00
WIRES					
147	05/13/20	HIL02 HILLSDALE BOARD OF EDUCATION	1,828,329.00	05/13/20 VOID	9172 (Reason: WRONG DATE SHB 5/12)
149	06/02/20	HIL02 HILLSDALE BOARD OF EDUCATION	1,828,325.00		9184
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	1	1,828,325.00	1,828,329.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	1	1,828,325.00	1,828,329.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	11	1	2,001,725.00	1,828,329.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	11	1	2,001,725.00	1,828,329.00

[R20120](#) Resolution Recommending the Hiring of Full Time Dispatcher Tyler Soltes

WHEREAS, there exists a vacancy in the Hillsdale Police Department for a police dispatcher; and,

WHEREAS, the Borough has gone through the process of applications and interviews to employ the services of a full-time police dispatcher and,

WHEREAS, the Chief of Police has recommended the hiring of a full-time police dispatcher for the Hillsdale Borough Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the recommendation of Chief Robert Francaviglia to employ Tyler Soltes as a Full-Time Police Dispatcher with the Hillsdale Police Department is accepted and Tyler Soltes is hereby appointed to a Full-Time Police Dispatcher with the Hillsdale Police Department, at an hourly salary of \$17.69/hour, effective June 9, 2020.

[R20121](#) Resolution Authorizing an Agreement Between the Borough of Hillsdale and Quikteks, LLC for Information Technology Services

WHEREAS, the Borough of Hillsdale (“Borough”) desires to contract with Quikteks, LLC to provide IT Service and Maintenance of Desktop Computers; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1 et seq., the Borough may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(m) permits the use of competitive contracting for Consulting Services; and

WHEREAS, N.J.S.A. 40A:11-4.3(b) permits the Borough Qualified Purchasing Agent (“QPA”) to administer the process for the purchase pursuant to the rules governing the competitive contracting process; and

WHEREAS, under the competitive contracting process, the contract for IT Service and Maintenance of Desktop Computers will be awarded to that entity submitting a proposal that, when evaluated, most successfully meets the stated criteria and, therefore, achieves the highest ranking, rather than based solely on the lowest price; and

WHEREAS, the recommendation of the Borough Administrator and Qualified Purchasing Agent to authorize a three (3) year contract with the option of two (2) one-year extensions in an amount not to exceed \$25,200.00, effective July 1, 2020 through June 30, 2022; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, as follows:

1. The appropriate Borough Officials are authorized and directed to execute the contract.
2. The Borough Clerk is directed to forward a copy of this Resolution to the Qualified Purchasing Agent and arrange for publication of a notice of award pursuant to N.J.S.A. 40A:11-4.5(g)

Resolution 20122 was pulled for discussion by Councilmember Lundy. Will be discussed after the consent agenda

[R20123](#) Resolution Authorizing the Refund of the Performance Guarantee for 78 Plymouth Road, Block 402, Lot 14

WHEREAS, Robert Alan, is the Property Owner of the property located at 78 Plymouth Road; in the Borough of Hillsdale, Block 402, Lot 14 and has posted a Performance Guarantee in the amount of \$10,000.00; and

WHEREAS, the Property Owner has now requested the return of the Performance Guarantee in connection with said property; and

WHEREAS, the Borough Engineer has certified via his February 20, 2020 letter to the Construction Official that they conducted the final inspection for the construction of a single-family dwelling at 78 Plymouth Road and the site has been properly stabilized and all site inspections have been completed and that 68 E Liberty LLC, who posted the performance guarantee for this property is entitled to the performance guarantee return in the total amount of (\$9509.62) that includes interest accrued less any expenditures; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey hereby authorizes the return of the Performance Guarantee in the amount of \$9,509.62.

[R20124](#) Resolution Establishing Policies and Procedures for the Payment of Claims, Claimant’s Signature for Payment Pursuant to N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9A.6 and N.J.A.C. 5:31-4.1

WHEREAS, on August 18, 2016 the State of NJ legislature adopted PL 2016, Ch 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor certification prior to paying claims; and

WHEREAS, NJSA 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

WHEREAS, N.J.A.C. 5:30-9A.6 allows that municipalities may by resolution set forth the circumstances when they will or will not require a vendor (claimant) signature on a purchase order; and

WHEREAS, Subsection (a) of N.J.A.C. 5:30-9A.6 as well as 5:31-4.1 clarify that the certification may be executed by a vendor or claimant by signature stamp, facsimile signature, or by electronic signature in addition to a “wet” signature; and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act

Vendor Signature Required (stamp, fax electronic or wet is acceptable)	Vendor Signature not Required
Employee Reimbursements	Vendors who are paid through EFT technologies
For services provided exclusively and entirely by an individual or professional service	Vendors who do not provide certifications part of the normal course of business and/or Purchase orders \$5,000.00 or less.
Refund of municipal revenue	Debt Service
Retiree reimbursements	Non-Municipal Taxes
Individual /sole proprietor or single member LLC	Utilities regulated by tariff
Any situation deemed necessary by the CFO or his designee	Professional Development expenses

NOW, THEREFORE BE IT RESOLVED on the 9TH day of June, 2020, by the Council of the Borough of Hillsdale, State of New Jersey, that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective immediately.

[R20125](#) Resolution Authorizing the Appointment of Interim Court Administrator (2020-2021)

WHEREAS, Jennifer Lacey was appointed Interim Court Administrator for the Borough of Hillsdale Municipal Court on June 13, 2017 for a one-year term beginning July 5, 2017 through July 4, 2018; and

WHEREAS, Jennifer Lacey was reappointed for an additional one-year term beginning on July 4, 2018 and ending on July 4, 2019; and

WHEREAS, Jennifer Lacey was reappointed for an additional one-year term beginning on July 5, 2019 and ending on July 4, 2020; and

WHEREAS, N.J.S.A. 2B:12-11 allows the Governing Body to appoint a person as a Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis; and

WHEREAS, any person so appointed may, in consultation with the judge of the municipal court, be reappointed as Municipal Court Administrator, on an interim bases, for two subsequent one-year terms; and

WHEREAS, the Borough of Hillsdale wishes to reappoint Jennifer Lacey as Interim Court Administered for the Borough of Hillsdale for a second one-year term beginning July 5, 2020 through July 4, 2021; and

NOW THEREFORE BE IT RESOLVED by the Borough of Hillsdale Mayor and Council of the Borough of Hillsdale hereby appoints Jennifer Lacey as Interim Municipal Court Administrator for a one-year term commencing July 5, 2020 and ending July 4, 2021 with an annual salary to be fixed by the Borough's Salary Ordinance.

Mayor Ruocco asked for a motion to adopt all but Resolution 20122.

Motion Councilmember Pizzella Second Councilmember Lundy

Ayes: Council Members Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

Nays: None

Abstain: None

Regarding R 20122, Councilmember Lundy said she may need some guidance from the Borough Attorney or the BA as to how I pose that questions as it pertains to once specific line item. Which would mean one specific job. There is one position which is actually two positions which only lists one salary and where it is really two positions and two salaries. So, I don't think that this is necessarily portrayed correctly on this resolution. The BA responded that you are referring to the position of the Chief Financial Officer. I had thought, and correct me if I am wrong, that it is one salary \$118,000.00, but If I'm wrong, correct me and I can amend the resolution. Councilmember Lundy said I thought it was Tax Collector \$30,000.00 and \$83,000.00 for the CMFO position. We did one contract with two titles and two salaries. Councilmember Trochimiuk said didn't we send that down to pension authorities and they said that it wasn't allowable? The BA said that I would caution council about the appropriateness of this discussion in public session. Borough Attorney Madio asked the BA if this is under discussion at the Pension Board is there some action that we need to take on that? The BA responded that he has the contract in front of him and the contract reads a "pensionable salary of \$118,000.00." The Councilmember is correct then it is delineated into A and B for salaries for each specific role so the salary ordinance should be broken into two salaries and I am ok with that. Mayor Ruocco stated that the best course of action, subject to the attorney's advice and consent and Council's consent, that unless there is a need to consider this resolution and the portrayal of this particular line item may have an impact on the decision, maybe its best to put aside this resolution. Borough Attorney Madio said we can certainly do that if it aids in the clarity of this. We can certainly hold off on this until the next meeting if that is something that the CMFO/Tax Collector is comfortable with. The BA responded that he is not comfortable with this discussion since no Rice Notice was given to the individual, so I would further request that a motion be made to table.

Councilmember Lundy made a motion to table Resolution 20122, Second Councilmember Pizzella

Ayes: Council Members DeRosa, Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk

Nays: None

Abstain: None

[R20122](#) Resolution Authorizing the Borough of Hillsdale Council to Fix and Determine Annual Salaries, Wages or Compensation to be paid to Officers and Employees of the Borough of Hillsdale

WHEREAS, Ordinance No.20-07 of the Borough of Hillsdale authorized the Council of the Borough of Hillsdale to provide for and determine the rate, amount, and method of payment of compensation to persons holding certain office and positions of employment in the Borough of Hillsdale, County of Bergen, State of New Jersey;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council hereby establishes the following salary guide for the year 2020, retroactive January 1, 2020.

The maximum regular annual salaries of the following employees shall be as specified.

Mayor John Ruocco	\$9,000
Councilmember	\$6,000
Chief of Police Robert Francaviglia	\$190,000
Police Captain Sean Smith	\$182,000
Police Lieutenant Daniel McLaughlin	\$162,365.00
Borough Administrator/QPA Christopher Tietjen	\$115,000
Borough Clerk Denise Kohan	\$76,989.60
Certified Municipal Finance Officer Tax Collector, David Sireci	\$118,000
Finance Manager Gioia Cassidy	\$58,679.00
Tax Assessor Patrick Wilkins	\$23,317.20
Public Safety Telecommunication Officer Kimberly Haffler	\$52,549.00
Public Safety Telecommunication Officer R. Goddin	\$35,179.00
Public Safety Telecommunication Officer Anna Hijab	\$34,489.00
Finance Assistant –per hour Robin Hamman	\$17.50
Confidential Administrative Assistant – Susan Gray – per hour	\$21.32
Executive Assistant– per hour Robin Smith	\$17.43
Municipal Housing Liaison Gioia Cassidy	\$2,000
Superintendent of Public Works William Haffler	\$98,000
Acting Recycling Coordinator William Haffler	\$2,000
Fire Official Darren Blankenbush	\$10, 612.08
Municipal Judge Warren Clark	\$19,356.54
Inspector for Continuing Certificate of Inspection – Darren Blankenbush	\$5,000
Municipal Court Administrator Jennifer Lacey	\$46,818.00
Municipal Court Violations Clerk–per hour Diane Frolich	\$20.81
Welfare Director Kathy Elgert	\$16,133.34
Community Seniors Activity Director Patricia Hughes	\$15,098.20
Director of Recreation Patricia Hughes	\$16,687.58
Construction Official Michelle Wood	\$22,631.31
Building Subcode Official Michelle Wood	\$22,631.31
Zoning Official – per hour Anthony Merlino	\$31.21
OEM Coordinator William Franklin	\$2,000.00
OEM Deputy Coordinator	\$2,000.00

1. This Resolution shall be effective immediately upon proper adoption by the Borough Council.

*****THIS RESOLUTION (20122) HAS BEEN TABLED*****

OFF-CONSENT:

COUNCIL COMMENTARIES:

Councilmember Escobar said he is just looking forward to the Borough opening up again in light of the Governors rules. I hope to see everyone practicing social distancing and I look forward to seeing everybody.

Councilmember Pizzella, I agree with Councilman Derosa. I will be providing reports for my committees this week

Councilmember DeRosa, I echo the others. Depending upon the restrictions, I would like the Borough to help out the local businesses and merchants I would like the Borough to look into that. One note, the DPW was able to install the plaque for Neil Herring. Its behind the library by the brook. I was able to see it and was expecting the DPW to just install the pole, but they added wrongs and flowers and it really looks great. The DPW Superintendent, with Mike Murdock, Stephen Cooke and Frank Scarpati did and excellent job. Neil Herrings daughter took him down to see it and he was overjoyed with it.

Council President Horvath would like to give kudos to our Chief and Captain for a peaceful demonstration we had at the park a few days ago. The chief made an eloquent speech and there were other eloquent speeches by others. I think it's something that needs to happen in this town to reinforce the ideology that we all live by.

Councilmember Lundy just wanted to continue thanking all our first responders, our essential workers and our volunteers. And again, thank all of the people that were involved in the t-shirt fundraiser for our volunteers where we sold 952 shirts and raised over \$17,000.00 where we gave the Fire Department and the Ambulance each \$8600.00 each. I want to thank all those that helped distribute them. I want to thank Councilman Escobar, Council DeRosa who also assisted in distributing and participated in the fundraiser.

Councilmember Trochimiuk wanted to say that our Board of Health wanted me to announce that the Health Officer Angela Musella from Northwest Regional Health Commission at the end of June. No replacement has been found as of yet. They also wanted to say that the nurses continue to support our residents. Marguerite Deppert is in daily contact with the NJ Dept of Health. On June 24th the County Health Dept will be bringing Mobil Testing to Stonybrook for Covid-19 testing and Antibody testing. This is in conjunction with Hillsdale, Emerson and Washington Township.

Mayor Ruocco added that on July 5th the New York Times will be publishing an article on Hillsdale. It will be in the Real Estate Section. It was a result of interviews that they conducted with myself, and residents that he had advised that they speak to. Also I just want to with the town a great Independence Day since we don't have a regular meeting scheduled between now and then.

ADJOURN TO CLOSED SESSION:

[R20126](#) To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – *Discussion relating to contracts – Municipal Clerk Office/ Outdoor Dining/Entertainment*

There will be the possibility of action taken after the closed session and will be back in about 45 minutes.

Motion Councilmember Pizzella Second Councilmember Lundy

Ayes: Council Members Council President Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

Nays: None

Abstain: None

RECONVENE REGULAR MEETING:

Motion Councilmember DeRosa Second Councilmember Pizzella

All in Favor: Council Members Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Council President Horvath

Opposed: None

[R20128](#)

Resolution to Temporarily Permit the Sale of Goods on the Public Sidewalk by Existing Merchants of the Borough of Hillsdale

WHEREAS, the Borough Code of the Borough of Hillsdale does not generally permit the exterior sales of good by merchants or the exterior sales of goods on the public sidewalks or designated public areas; and

WHEREAS, due to the current COVID-19 Pandemic, Hillsdale merchants are limited by current Executive Order in the ability to sell their goods from their retail stores resulting in a detriment to the merchants and the community; and

WHEREAS, the Governing Body desires to permit local merchants the greatest possible opportunities to engage in commerce and serve residents and non-residents alike while Executive Order 107 is in effect in its present, or modified, format; and

WHEREAS, the Governing Body desires to enhance and expedite the opportunities of local merchants without regard for various Ordinances, during a limited time frame, to provide for assistance of local merchants and to expedite the community's, recovery from the effects of the COVID-19 Pandemic.

NOW THEREFORE BE IT RESOLVED as follows:

1. All merchants with existing “brick and mortar” retail stores shall be permitted to sell their merchandise on the exterior portion of their property or in that area of the public right-of-way reserved for pedestrian traffic from the curb to the front line of the building housing the retail establishment or upon other areas designated by the Borough.
2. It is understood that the manner of sale shall be similar to that of a “sidewalk sale” and shall be permitted to take place during regular business hours only.
3. Nothing herein shall permit any use of the sidewalk in a manner as to prohibit safe public passage upon the public sidewalk or render the area between the front line of the building and the curb as unsafe or unsuitable for pedestrian and wheelchair traffic.
4. All disputes as to the use of sidewalk areas, safe sidewalk access, and the specifics of exterior sales area shall reset in the sound discretion of the Construction Code Official or Zoning Officer who shall have the authority to order the adjustments of the dimensions of the sidewalk sale area as they see fit or, if necessary, revoke the privilege of the merchant to continue to conduct exterior sales.
5. All merchants shall be responsible to maintain the area between the curb and the front of the building in a manner that is clean, safe, and free of “trip hazards”.
6. Nothing herein shall serve to permit the violation of any Executive Order.
7. Nothing herein shall contravene obligations to provide for “social distancing” or otherwise operate outside the terms of mandatory or generally accepted medical advice.

Motion Councilmember DeRosa Second Councilmember Pizzella

Ayes: Council Members Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

Nays: None

Abstain: None

[R20127](#)

Resolution Approving Employment Agreement Between the Borough of Hilldale and Denise Kohan

WHEREAS, Denise Kohan has previously been appointed as the Municipal Clerk for the Borough of Hillsdale (“Hillsdale”), for a term expiring on June 8, 2023; and

WHEREAS, Hillsdale and Denise Kohan have agreed upon the terms of an Employment Agreement; and

WHEREAS, Hillsdale wishes to memorialize its approval of such Employment Agreement, the terms of which are incorporated by reference herein, and to authorize the Mayor to execute the Employment Agreement on its behalf;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, as follows:

1. The Employment Agreement between the Borough of Hillsdale and Denise Kohan be and hereby is approved on the terms recited therein.

2. Mayor John J. Ruocco be and hereby is authorized to execute the Employment Agreement on behalf of the Borough of Hillsdale.

3. The Mayor, the Borough Clerk, the Borough Attorney and the Borough Labor Attorney are authorized to take any and all necessary and appropriate actions to effectuate the terms of this Resolution.

Motion Councilmember Escobar Second Councilmember Pizzella

Mayor Ruocco asked if anyone wanted to have a discussion? Seeing that no council member wants to raise any issues, Mayor Ruocco stated he would like to say something about this contract at the moment. Mayor Ruocco stated that he doesn't know why anyone is getting a raise this year other than those that are represented by a union which we already signed or we are about to sign as a collective bargaining agreement. This increase in this contract calls for a salary to increase from \$76,990 to \$89,000.00, effective 1/1/21. That's a 15.5% increase. The average salary for this position in Bergen County Towns is about \$81,000.00. I think this contract is particularly rich and runs contrary to what the Borough is facing. Our library has furloughed people, part-timers and others. We have let a full-time staff member go and yet we are giving raises of this size. This has nothing to do with Denise's performance, I think her performance is good and all council people feel that same way. This particular size raise in my view is indefensible. The BA has been told not to use the full amount of appropriations in the budget for the balance of the year because of uncertainty of revenues. Municipalities are strapped for cash and are so desperate that they are asking to borrow long term cash to fund their immediate operating budget, which is a recipe for financial disaster This council has a hard time showing fiscal restraint when it comes to compensating existing employees. We appreciate our employees but that's not a reason to spend our money unwisely. It calls into question the sincerity of those that voted for this 15% , but who argued last year for fiscal discipline when we hired another, a Borough Administrator and a CFO. I wouldn't vote for it, but I don't get a chance to vote.

Council President Horvath stated that he agrees with the Mayor 100%. This is extremely inappropriate at this time. We went through a whole budget hearing in a couple of meetings in the past and we should not be spending money and show a little restraint. Again, nothing against Denise, I am sure she is worth all the money but now is not the time to do it. Because of that my vote has got to be no. All the businesses not making money, its just not appropriate at this time.

Mayor Ruocco also added that this contract involves a merging of a special agreement that was agreed to last year because we had records management issues that had to be caught up with. We pay our Clerk an amount per hour to do that and we are now incorporating that into the salary and furthermore adding on an additional 4.5% increase. I think the two should be separate and continue to give that special contract to her but it was always viewed as temporary.

Councilmember Trochimiuk stated that I am prepared to vote no on this. In light on the pandemic and in light of everything that we have discussed and the issues that are going on with business and those that are closed. I find it completely appalling that the Business Administrator would propose and the council would even approve giving an employee an approximate raise of 15%. There should have been a zero raise and to be pushed off to be further discussed next year when we can hope for a better time and a better set of opportunities. I consider this to be a complete slap in the face to all our constituencies.

Ayes: Council Members Pizzella yes and who also stated deserving so and thank you for your service to the town. Thanks for everything that you do.), DeRosa, Escobar,

Nays: Councilmember Trochimiuk, Council President Horvath
Abstain: Councilmember Lundy

ADJOURNMENT:

Motion to adjourn Councilmember Lundy Second Councilmember DeRosa

All in favor: Council Members Trochimiuk, DeRosa, Escobar, Council President Horvath, Lundy, Pizzella

All opposed: none

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE
TUESDAY, JULY 14, 2020 7:30 PM**

Denise Kohan, Municipal Clerk

APPROVED AS PRESENTED