

Stonybrook Swim Club
Pool Commission Meeting
Wednesday, February 19, 2025

Call to order by Chairman Stigliano at 7:29pm

Roll Call: Chairman, Rob Stigliano, Vice Chair, Roseann Heytink, Amelia Bowers, Chris Camp, Managing Director, Patty Hughes, First Assistant Manager, Garrett Rothschild
Absent: Linda Parisi and Justin Fox

Approval of Minutes:

Reorganization Minutes

First: Roseann

Seconded: Amelia

All in Favor: Approved

January Minutes

First: Roseann

Seconded: Chris

All in Favor: Approved

Topics of Discussion

Incentive Program Update

Chairman Stigliano has had a few meetings, some with the Borough Administrator and with the Council's Finance Committee. In these meetings, there were questions about the incentive plan. The preferred pay structure would be to disperse the incentive amount in the first quarter after the books are closed. There were also additional questions from the CFO about how the incentive amounts would be determined. For now, the Council is not in favor of the incentive plan.

League of Municipality 2025/Pool Show 2026

Patty discussed the League of Municipalities held in November in Atlantic City. A discussion was had about Patty attending this year, as there are programs and information that are beneficial to the operation of Stonybrook, and there is money in the budget for her to attend. The Commissioners discussed and approved Patty's attendance. In addition, Patty discussed attending the Pool Show in 2026, which again, would be beneficial for Stonybrook. She will get a cost breakdown for the Pool Show in order to continue this discussion with the Commissioners.

Budget 2025 Approval

Patty discussed the budget approval timeframe with the Commissioners. Right now, Stonybrook is operating on a temporary budget, and approval should come through in April. A discussion was had about what can be completed until April, including opening the competition pool for the swim team rental that begins at that time.

Any Topics by Pool Commissioners

Commissioner Amelia Bowers discussed offering additional programs at Stonybrook to continue to entice young families to join the Swim Club. She will provide information on these programs at the next Pool Commission meeting, and Patty is in agreement that some previous programs,

such as Kids Corner, could be reinstated for said purpose. In addition, Commissioner Chris Camp discussed holding corporate events at Stonybrook. Patty explained the process to hold a corporate event at Stonybrook, and a further discussion was had about the structure and benefits of this type of outreach to corporations in the Pascack Valley area. Patty will also find out more information about marketing to said corporations.

Director's Report

As of 2/10, Stonybrook's yearend profit is \$358,325.52 and cancelling open blanket purchase orders from the previous year adds an additional \$10,000. The CFO took out the bond payment and interest of \$100,000+ from said profit. Utility and phone bills are closed for 2024, and Patty has completed a list of blanket purchase orders that will be needed for this year.

CommunityPass is updated and ready for the start of registration on March 17th. All of the legal documents have been updated, including Hold Harmless, Refund Policy, etc. The Swim Team packet is completed, as well as the swim meet schedule for this year, and both will be available at the start of registration. In addition, there is an electrical upgrade that has to be completed, and bonding and grounding is due. Right now, Patty has two prices for the electrical upgrade and is waiting on a third electrician to take a look. Patty received prices for replastering the Intermediate Pool and installing a new filter for the Kiddy Pool. Once the budget is approved, she will move forward with these improvements.

The new pump and motor for the Main Pool was installed on February 13th and 14th. The Kiddy and Intermediate Pool pumps will be switched as well. The CO2 installation is progressing, and it should be installed in the spring. The Town Asset Manager has applied stickers to any items at Stonybrook that are valued over \$5,000, and Patty has ordered new water meters from Veolia for installation in March. Patty has also ordered new umbrellas for members, and is getting prices for an awning at the Competition Pool and an oversized umbrella for the Kiddy Pool. Finally, Patty would like Lucho's Cleaning Service to return, but because of the cost of this year's service, she is reaching out to other cleaning services for prices.

First Assistant Manger's Report

The scheduling system that Stonybrook uses, Deputy, no longer accepts checks for payment; however, the Borough has a new payment method that will allow Stonybrook to continue using this service. The website is still in process in terms of updates, and a discussion was had about making sure that the updates are completed by the end of the month. Garrett is also working on a manager training program, and will have it available at the start of the season.

Other Business

Patty provided an update about employee applications and making sure that they are received in a timely manner. She will send out another email blast this week in order to assure this occurs.

The Council Liaison, Justin Fox, is working this evening, and therefore, there is no report from him.

Motion to Go into Closed Session:

First: Roseann

Second: Amelia

Meeting goes into Closed Session at 8:34pm

Motion to Reopen Regular Meeting:

First: Rob
Second: Chris
Meeting reopens at 8:52pm

Motion to Close Regular Meeting:

First: Roseann
Second: Amelia
Meeting closes at 8:52pm

March Meeting is the 12th at 7:30pm.

Respectfully submitted by Lisa Heytink