

Minutes of a Council Meeting of the Borough of Hillsdale held at 7:30 PM on Tuesday, July 16, 2019, in the Council Chamber, Borough of Hillsdale, New Jersey.

The meeting was called to order by Mayor Ruocco who also led the Salute to the Flag.

**OPEN PUBLIC MEETING STATEMENT:**

This is a meeting of the Hillsdale Borough Council on this 16th day of July, 2019. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your left. Please silence all cell phones.

**ROLL CALL:**

Council Members DeRosa, Escobar, Horvath, Lundy, Segalas, Council President Pizzella (Mayor Ruocco, Attorney Madaio, CMFO DeJoseph, Borough Clerk Kohan)

Mayor Ruocco said we will have a presentation by New Jersey Freeholder, Mary Amoroso.

Freeholder Amoroso said we on the Board of Freeholders in the past couple of years have increased the tax that funds open space. We are giving you a pretty chunk of change, \$30,000, for the pathways, ramps and sidewalks at Memorial Field and are very happy to do this. We believe that one of the things that makes Bergen County great is our parks, all of our park's county and municipal, as our community living room, where people come together, lot of sports, kids' sports. I lived in Hillsdale between 1987 and 1993 and I loved Hillsdale. It is just the most magical town, I lived in a tiny, only house on Cedar Lane. I love the Pascack Valley and I am very happy to give all of you on behalf of the County Executive and Bergen County Government. Thank you.

Mayor Ruocco said the next order of business is presenting the names of several individuals who have been upgraded in our Fire Department for the remainder of 2019 and have been promoted due to some movement in the Chain of Command.

**PROMOTIONS/PROCLAMATIONS/RECOGNITIONS -**

Mayor Ruocco presents the names of the following Officers that have been updated for the remainder of 2019 for the Hillsdale Fire Department:

<b>2019 BOARD OF FIRE OFFICERS</b>	
1 <sup>st</sup> Lieutenant	William Farrell
2 <sup>nd</sup> Lieutenant	Robert Davies
3 <sup>rd</sup> Lieutenant	Christopher Kelley
4 <sup>th</sup> Lieutenant	Peter Mauro

Mayor Ruocco congratulated all, they work hard to keep us safe and vigilant in their business and in what they do. When you hear that alarm go off you know other people are answering that call and it makes you humble and they work hard at trying to develop their skills and trying to be the best they can in serving the Community of Hillsdale.

Motion to approve, receive and file by Councilmember Horvath, Second by Councilmember Lundy, and unanimously carried.

**PRESENTATIONS:**

**OATH OF OFFICE/APPOINTMENTS:**

[Timothy Dinnell – Hillsdale Volunteer Fire Dept](#)

[Robert Hodges – Hillsdale Volunteer Fire Dept](#)

Mayor Ruocco said they are not here but will be sworn in separately.

Motion to approve Appointments by Council Member Segalas, Second Council Member Escobar, and unanimously carried.

**INITIAL PUBLIC COMMENT** (Time limited, new topics only, one topic per speaker):

Mayor Ruocco opened the Initial Public Comment at this time, seeing no one, moved on to the Approval of Minutes.

**APPROVAL OF MINUTES:**

Closed Session Minutes June 11, 2019  
Council Meeting Minutes June 11, 2019

Motion by Council Member Lundy, Second by Council Member DeRosa.

Roll Call Vote:

Ayes: Council Members Segalas, DeRosa, Escobar Horvath, Lundy

Nays: None

Abstain: Council President Pizzella

**PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:**

*(The following correspondence on file in Borough Clerks Office)*

[Hillsdale Police Department – June 2019](#)  
[Hillsdale Fire Department – May 2019](#)  
Department of Public Works  
[Borough Engineer – June 2019](#)  
[Tax Department Report June 2019](#)

Police Chief Robert Francaviglia  
Fire Chief Thomas Kelley  
Superintendent William Haffler  
Christopher Statile

Police Chief Francaviglia said before he gave his monthly report he would like to thank all of his Police Officers and say how proud he is, all community outreach programs in Hillsdale. I thank all of our emergency services such as the Fire Department, Ambulance Corps, DPW personnel for their support for these programs. Hillsdale, I believe, is fortunate to have all of our services working together, supporting each other for our common goal which is our residents.

During the month of May there were 90 dispatching shifts, there were 6 dispatch shifts covered by police officers and on that topic I will welcome everyone here to come down and see the new dispatch center, it is almost complete and brought up to the 21<sup>st</sup> century standards and looks fantastic. This past month we had 241 motor vehicle stops and 9 arrests. In June the DARE Program was completed after almost 10 weeks of instruction by DARE Officers which they went over the dangers of alcohol, drugs, combating peer pressure. The DARE Officers scheduled a trip to the Rockland baseball game for the graduates. He thanked Officers Sayers and Camporale, Buesser and Rooney for conducting the program. The Department met with Demarest Farms management to go over the management plan and upcoming seasons events which he gave to the Borough Administrator and Mayor. In June Officer Considine and Norton received MADD Award which is Mothers Against Drunk Drivers which was held at Rutgers University; congratulations to them for receiving this. Tom Smith and members of the Police Department completed another successful Project Crash at the Pascack Valley High School; this program is for High School Seniors about the dangers of drinking and driving so special thanks to the Fire Department, Volunteer Ambulance Corps, Bergen County Prosecutors Office and Hackensack University Medical Center for all the assets they provided. The Department completed the Attorney General's mandate shooting training; this month we had our second Youth Leadership Academy for 6<sup>th</sup> graders; they completed physical fitness training, classroom instruction, field trips and numerous other things. The recruits learned about team work, leadership and how to be role models to others. The Department received numerous compliments on the program and complimented Sergeant Camporale, Officer Sayers, Kaplan, Considine and others who participated in this event to make it such a success. He congratulates George DeRosa and Patty Hughes for their Home Town Hero Recognition that was presented to them by Congressman Josh Gottheimer. On August 6 at 6:30 PM we are going to have our fifth National Night Out taking place at the Stonybrook Swim Club and there will be food and fun for all the kids so come out and enjoy it and that concludes my report.

DPW Superintendent Haffler said we had a lot going on in town. We repaired 15 storm drains in the last month and a half; we are working on the roads that are being repaved this year with the road program. He is extremely pleased with the money and mileage of road we are getting and we will do a lot of upgrade this year. A lot of towns around of us don't do that. We are doing tree trimming and are in the middle of a plan to reconstruct the recycling center how it is set up, details will be following. If tonight's ordinances and resolutions are passed we will be purchasing our farm tractor and our new ballfield scarifier. It will be a wonderful thing for the fields and will assist in the clay and grass. If the ordinances pass, the equipment will be available in 30 days.

Borough Engineer Statile said this year we will be doing about 2 million dollars of capital improvements in Hillsdale. We have a million between the road program and sidewalk work on Piermont Avenue and open space grants and you have about a million dollars on the RR crossings. It is about ½ million for those crossing replacements and capital money in town. Likewise next year the DOT grant for a million and three and hopefully another couple of thousand so you are up for a couple million dollars as well. The 2019 road program we will award a contract to Dino Pavers \$680,000; that contract will also include sidewalk and curb work at the band shell and apron work that we went over with the contractor which will be included in the program; concrete work at the DPW garage where the dumpsters are for recycling and there will be a nice, clean path as well. That is being offset by a \$200,000 grant from the DOT. Washington Avenue crossing is almost complete and from there to Parkview Drive and then to Hillsdale Avenue on the 24<sup>th</sup>. Luckily there are lower volumes of traffic in July. The 2018 money for municipal aid we received \$25,000 for sidewalk work from Magnolia Avenue all the way down to the Stonybrook Swim Club. You are awarding Dino Paving contract tonight and P.O.'s will be issued tomorrow and they will start work next Wednesday. It will be about a week and a half to get the work done. At Centennial Field our consultant is working on reducing the air quality sampling and testing and he should have a report by the end of July or early August and we can send that to the state. The 2016 Open Space Grant for Memorial and Veterans Park, the contractor submitted his plans for plaques and those are being reviewed by the Legion right now and that is on the Agenda tonight and award for the contract as well. The 2019 grants are in progress plus the money for St. Nicholas, 2019 Tap Grant will be spent next year once the designs are completed for that. The Local Freight grant application we haven't heard from the DOT on that for the industrial area and for 2020 the grants are now in play and we submitted \$125,000 request for open space work at Centennial Field and in the next few weeks we will be submitting DOT grants for road work for bike ways and safe routes to transit. Those are in the works. It will be pretty busy in the next few weeks.

Mayor Ruocco asked Mr. Statile when we will have the conference call with the DEP.

Engineer Statile said next Friday.

Fire Chief Tom Kelley said we had a busy month, we had a structure fire on Wierimus and the board did an amazing job, he was very pleased. We had a car fire in town and two structure fires in Westwood and we responded to a couple of fires in Woodcliff Lake. If you look at the Agenda, we have added two more members tonight one is one of our new guys Timmy who has been on since he was 16 and he is now and will become a Regular and the other is a long time Westwood firefighter and we are getting a lot of talent on board. We are also getting a past member back on the roster. This is just considered a change of status. We are actually getting three this month and he is pleased with that. We move forward with the washer and dryer and thank you for that and we should be ordering that in a day or two. That is a safety issue we have that we have been pushing for a while.

Mayor Ruocco said today we have Labor Attorney Ray Wiss who is substituting for Attorney Madaio who could not attend tonight and he welcomed Attorney Wiss.

#### **COMMITTEE REPORTS:**

Councilman - Anthony DeRosa  
Councilman - John Escobar  
Councilman – Zoltan Horvath  
Councilwoman - Abby Lundy  
Councilman – Steven Segalas  
Council President – Frank Pizzella

Councilman DeRosa said there were no meetings with the Regional Board or School Board, he wanted to mention that. Pascack Valley is seeking feedback from alumni graduates on their website, in regards to what is going on at the high school and to see what they are doing with their life. There is also an Ambulance Service meeting tonight. He mentioned a three-year plan with the Rec Commission to address conditions at the recreational facilities; our recommendation to solicit priorities by fields and associated costs. Members of the Rec Commission met with the head of the sports association last night to air out this plan. If this works out it

will benefit the association; he would like a robust plan and present it to the Mayor and Council pretty soon; part of the plan includes grant money for use at Memorial Field and Centennial and the Rec Commission has been working with the sports association diligently and as a result of several meetings with them what improvements should be made at Centennial Field and Memorial Field and on our Agenda we go out to bid for the cost for some of these revisions, some are timely, choose to do some adjustments to baseball fields. We could go out for bid have them back and get to work in the fall. By code the Rec Commission's charge is to recommend to the Mayor and Council make recommendations on fields and parks and he does not remember ever hearing from the Rec Commission personally. I am glad that the process is now working and they will present to us how they feel to use the grant money and it is up to us to decide get the pricing back see how it matches and move forward.

Dewey Burleson is also here from Rec Commission. He is here to talk about Memorial Field renovations and give a little background. Our Rec Commission members, Ann Cron who has been on forever, Rec members; we are a very conservative group, we are spending people's money and we take that very seriously, we are not a group of volunteer do gooders, roll out eggs and pass out pumpkins; we are lawyers, teachers, business owners with backgrounds in finance, engineering and marketing but we all have in common our background in Rec. We have had many kids of our own come to the programs, played on the fields and parks, so when it came to renovate our ball fields, we looked at all our parks even the ones without active ballfields just a sense where we need to spend our money and we did come back to that. Our fields are in disrepair and we had to tackle them. Money is limited so how do we go about it? Our plan began two years ago when we applied for this grant, Memorial is our priority since Memorial is used on an almost daily basis and it is right by George White; he drives all around and sees beautiful fields with nobody on them. Our field draws kids in unstructured play, kids are doing cartwheels, basketball games, men's softball plays a pick up softball game every Sunday and it is great field. We haven't spent money forever and luckily with this grant the question is how to spend this money best. After many meetings, this is two years, multiple meetings dedicated to this, we have a list which you have before you in priority order, it looks somewhat overwhelming if you add it up, it seems more than \$160,000 and it probably is. There's a lot of ways to do each thing and we plan to work with Chris Statile, we have a lot of ideas, and we didn't want to take anything off. We started with leveling off our football field, one end to the other drops six feet. At the beginning of the game we always take the low part of the field and the second half we are running downhill the right always wins the game. That is not how the game is supposed to be played. That is our major priority and that is the biggest ticket item. 100% of the Little League Field needs a complete professional rebuild of it; it drains o.k. but the humps are so big and not a level field at all. As we address the fields we are looking at it as a whole park and where we place our money. To say the parking lot needs some safety upgrades, there is no definition, no barriers between cars and kids playing; we are looking for a drop off zone, walkway access; we are not talking about curbing or paving, we are looking for boulders, landscaping, new gravel. I don't know how much money that is and we will see. When it comes to pathways the kids are future major leaguers, they carry their own posse, they have their own, a mom or a dad and they just sit there and at the fields in Ridgewood, etc. they have pathways where they can walk around during the game and it looks like we have extra money for that. Field house repairs, it is obvious work needs to be done there including the kitchen should be updated, we are cooking outside and it could be better; it was basically Habit for Hillsdale and the Borough put forth the material funds and you got volunteer labor to build it. I am looking to do something along those lines so the cost may not be great but we would probably need some money for materials. We may be adding a pavilion or an awning but this depends on cost, there is no real place to hang out there, no seating and no environment to hang around. I gave you a drawing with a rough idea and we can probably kick that around how to do that. The south parking lot same thing, no barriers between the cars and pedestrians. The softball field is probably linked to the football field; there are some cement stands and stands in the hill that need to be repaired, need hand rails or replaced and down towards the bottom there's Memorial Field and we have two great plaques there and you have to search for the flag poles. If you are doing all this work and I don't know what flag poles cost, but to see three flag poles American flag, Hillsdale flag and state flag, he values that. We could probably get help from American Legion there. There are pictures of retaining walls that are in bad shape, they can be power washed but he was hoping to bring in people and murals and that would be good and for the people who work on it make it their own. We have this grant and we need you to appropriate the money and as we see what will cost we will have another meeting. He will meet with the sub-committee and Chris Statile and see how we can make this all work. That is my presentation.

Mayor Ruocco asked the Borough Engineer if he has enough information to move forward to prepare this process.

Administrator DeJoseph said it is his recommendation that the Borough Engineer prepare an estimate on this list.

Mayor Ruocco said we want to move as quickly as possible.

Councilman DeRosa said we have also set up a committee for parks and have recommendations.

Mayor Ruocco thanked the Commission for doing the work, thinking about the problems and what needs to be addressed. There is a need to find those numbers and Council Member DeRosa has done much to get this done as quickly as possible and some improvements in the park in the fall.

Council Member Escobar had nothing to report in the summer time.

Council Member Horvath said the Public Relations Communications Committee has been exploring Burbio, a community calendar service in an effort to make our special events programs more accessible. Once approved by the Mayor and Council we can go ahead and share that information with the residents on how to set up a calendar with Burbio.

Mayor Ruocco said the Communications Committee discussed this and it is in favor. All the concerns mentioned by the Administrator have been settled. This will allow any resident to sign up for Burbio and get notices, you specify the type of notice you want and twice a week you are getting emails.

Council Member Horvath said all you have to do is sign up and decide on what you want to see. It doesn't cost anything and is an asset to the town. You can have access to all other towns who also use Burbio. Whatever interests you have you can find it.

Mayor Ruocco said a number of towns have done this, quite a lot in the Pascack Valley. He did not believe there is any other obligation except to agree to a link on our website.

Council Member Horvath said we are not under any obligation; this is of interest to the town. You do not have to participate.

Mayor Ruocco said Ridgewood has put a link on their website, they are pleased and the residents are pleased with it. It is no cost to the Borough and it is left up to the residents whether or not they want to sign up. He said the advantages are worth it and alerts you to events that you are interested in. Burbio connects to already existing websites. He said give it a try, if we don't like it, we are not committed.

Council Member Horvath said we are committed to putting a link on the town website.

Mayor Ruocco said Burbio will prepare a press release and necessary information for use in the town notice when we are ready to go with this.

Council Member Lundy said delivery services are up and running between libraries. The library has a lot upcoming activities for teens. On July 22 from 6PM to 8PM, Thursday July 25 there is a marathon showing back to the future and refreshments. Membership (revenue) numbers for the pool as of today is 632,651 compared to last year at 606,238. Total revenue \$725,503. Backups were fixed up by the DPW at a very reasonable cost. They are showing movies every night in July until 10PM. Non-members are welcome for \$10 each. Diving Team will meet on July 27 at 8AM. We have 85 children signed up at this time. Patty Hughes and George DeRosa were recognized by Congressman Gotheimer. She congratulated Chief Francaviglia for his 26 years of service to the Borough on July 8.

Mayor Ruocco said the Administrator mentioned a trailer they are trying to donate to the Lodi OEM and asked if we need to prepare any special paper work for that.

Administrator DeJoseph said no.

Council Member Segalas said the ordinance review meeting hasn't met since we were here last. They will be reaching out and have information for the next meeting.

Council President Pizzella said Access to All will be present at the upcoming concerts in the park and will provide information on resources that are available. They will have a table with a banner. We recently received what is a bible of the services in Bergen County and there are different services available to those in need. He ran several years ago on the concept of economic development and what economic development seeks to do is to take resources and assets that may be unsustainable or a drain on our economy or that impact the living standards of our people who live here and the health and welfare of our population. It allows us to rethink the use of those assets and turn them into revenue, positivity, livable space and social welfare. Last month I reported that the Planning Board is reviewing and studying and the Borough and Waste Management agreed to wind down its facilities and look for the potential of redeveloping their facility. After working together, the Planning Board has approved the study and decided to recommend to Council and pass a resolution to formalize a next meeting. Once we receive that this Mayor and Council adopts a resolution that designates the old

industrial area as an area for redevelopment. Once they do that, Hillsdale's bright future becomes brighter and this is the greatest opportunity we have. I hope we give the residents of Hillsdale everything they deserve. This will bring more revenue and sustain the services we are used to. He thanked this Council and the Planning Board for their support and believed this is a tremendous opportunity for Hillsdale. Hopefully next month this Council will be able to pass a resolution designating that area for redevelopment.

Mayor Ruocco echoed his sentiment of accomplishment.

**NEW BUSINESS:**

**CORRESPONDENCE:**

Motion to receipt and file \_\_\_\_\_ Second \_\_\_\_\_  
Council Members Lundy, Council President Pizzella, Segalas, DeRosa, Escobar, Horvath

**DISCUSSION:**

**PUBLIC COMMENT:**

Mayor Ruocco opened the Public Comment period at this time, seeing no one, the Public Comment period was closed.

**ORDINANCES: Adoptions/Introductions:**

**19-14 – (Introduction)**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPETER 63 OF THE CODE OF THE BOROUGH OF HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, IN ORDER TO REVISE THE TABLE OF ORGANIZATION OF THE POLICE DEPARTMENT TO ADD THE POSITIONS OF CLASS I AND CLASS II SPECIAL LAW ENFORCMENT OFFICERS (SLEOS)**

**WHEREAS**, Chapter 63 of the Code of the Borough of Hillsdale established the Table of Organization for the Hillsdale Police Department; and

**WHEREAS**, the current Table of Organization does not provide for the positions of Class I and Class II Special Law Enforcement Officers; and

**WHEREAS**, the Mayor and Council are desirous of adding and filling the position(s) of Class I and Class II Special Law Enforcement Officers (SLEO I and SELO II) in the Borough, in accordance with the recommendation of the Chief of Police; and

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, as follows:

Chapter 63-9A(3) of the Code of the Borough of Hillsdale is hereby amended to insert Class I and Class II Special Law Enforcement Officers (SLEO I and SLEO II); and

Hereinafter, Chapter 63-9 shall read as follows:

**§ 63-9. Creation and composition.**

A. Pursuant to the authority granted by N.J.S.A. 40A:14-118, the Borough of Hillsdale hereby establishes a Police Department in and for the Borough of Hillsdale, New Jersey, to consist of the following positions, and the maximum number of individuals assigned to each respective rank, as follows:

(1) Chief of Police: 1

(2) Captain: 1

(3) Lieutenant: 1

(4) Sergeant: 5

(5) Patrol officers: 16. See Subsection C below.

(6) **Class I Special Law Enforcement Officers (SLEO I)** who are special law enforcement officers authorized to perform routine traffic details, spectator control and other similar duties. Class one officers shall be empowered to issue summons for disorderly persons and petty disorderly person's offenses, violations of municipal ordinances and violations of Title 39. Class one officers are not authorized to carry a firearm and shall not be assigned to any duty which may require the carrying of a firearm. Such officers are subject to the qualifications and provisions of N.J.S.A. 40A:14-146.10, et seq., including terms of office.

(7) **Class II Special Law Enforcement Officers (SLEO II)** who are special law enforcement officers authorized to exercise full police powers and duties similar to those of a permanent, regularly appointed full-time police officer. Class two officers may only carry a firearm while engaged in the actual performance of the officer's official duties and when specifically authorized by the Chief of Police. Such officers are subject to the qualifications and provisions of N.J.S.A. 40A:14-146.10, et seq., including terms of office.

(8) **Class III Special Law Enforcement Officers (SLEO III)** who are retired regular police officers and who may from time to time be appointed and shall serve at the pleasure of the governing body for a term not to exceed one year, which officers shall not be members of the regular police force but shall nevertheless be under the control and supervision of the Chief of Police for use solely as school security officers as detailed in N.J.S.A. 40A:14-146.10, et seq.: as necessary.

B. This Section shall not be construed as establishing any right on the part of any member or members of the Police Department to appointment to any position within the Department, nor shall it be construed as terminating or interrupting any period of service or tenure of any member of the Hillsdale Police Department. The existence and continuance of any of the above-specified offices and the number of appointees to each such office shall be determined by the governing body as it may, from time to time, in its sole discretion, deem reasonably necessary for the efficient and effective operation of the Department.

C. In the event that there is an unfilled vacancy in any of the superior officer positions, the maximum number of patrol officers shall be increased by the number of such vacancies. However, in no event shall the maximum number of officers in the Police Department, including the Chief, Captain, Lieutenant, Sergeants and Patrol Officers, but excluding Special Law Enforcement Officers, exceed 19 members.

D. The Borough Administrator of the Borough of Hillsdale shall be deemed to be the "appropriate authority" for purposes of the Borough Code and N.J.S.A. 40A:14-118.

## **Section 2. Ratification of Prior Actions; No Interruption in Service.**

The Borough does hereby ratify and reconfirm all prior actions concerning hiring and promotion in the Police Department taken prior to the adoption of this Ordinance. Nothing in this Ordinance shall be construed as terminating or interrupting any period of service or tenure of any member of the Hillsdale Police Department.

## **Section 3. Repeal of Inconsistent Ordinances.**

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

## **Section 4. Savings Clause.**

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

## **Section 5. Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

## **Section 6. Effective Date.**

This ordinance shall become effective upon adoption and publication as required by law.

BE IT RESOLVED, that Ordinance No. 19-14 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on August 13, 2019 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion by Council Member Lundy, Second by Council Member DeRosa.

Roll Call Vote:

Ayes: Council Members DeRosa, Escobar, Lundy, Horvath, Segalas, Council President Pizzella

Nays: None

**19-10 – (Adoption)**

**AN ORDINANCE TO UPDATE ORDINANCE 19-08 THAT PROVIDES FOR AND DETERMINES THE RATE, AMOUNT, AND METHOD OF PAYMENT COMPENSATION TO PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY (TO UPDATE SLEO III SALARY RATE FOR THE 2019—2020 SCHOOL YEAR)**

**BOROUGH OF HILLSDALE**

**BE IT ORDAINED** by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

	<b>TITLE</b>	<b>MAXIMUM</b>
1	Mayor	\$ 9,000.00
2	Councilmembers	\$ 6,000.00
3	Police Chief	\$ 178,500.00
4	Police Captain	\$ 170,340.00
5	Police Lieutenant	\$ 159,181.00
6	Borough Administrator	\$ 47,754.00
7	Borough Clerk	\$ 76,990.00
8	Certified Municipal Financial Officer and Qualified Purchasing Agent	\$ 95,821.00
9	Assistant Managers-Finance	\$ 58,679.00
10	Tax Assessor	\$ 23,317.00

11	Tax Collector	\$	20,000.00
12	Finance Assistant - Accounts Payable	\$	47,000.00
13	Confidential Administrative Assistant- <i>per hour</i>	\$	21.32
14	Executive Assistant- <i>per hour</i>	\$	20.40
15	Municipal Housing Liaison	\$	2,000.00
16	Superintendent of Public Works	\$	98,000.00
17	Acting Recycling Coordinator	\$	2,000.00
18	Licensed Sewer Operator	\$	5,000.00
19	Class III Police Officers (2019-2020 School Year -Hourly)	Not to exceed \$33.00/hr	
20	Fire Official	\$	10,612.00
21	Municipal Judge	\$	19,357.00
22	Inspector for Continuing Certificate of Inspection	\$	5,000.00
23	Court Administrator	\$	54,527.00
24	Court Violations Clerk- <i>per hour</i>	\$	20.81
25	Prosecutor	\$	12,191.00
26	Alternate Prosecutor per court session	\$	200.00
27	Public Defender	\$	4,370.00
28	Alternate Public Defender per case	\$	200.00
29	Welfare Director	\$	16,133.00
30	Community - Seniors Activity Director	\$	15,040.00
31	Recreation Director	\$	16,622.00
32	Construction Official	\$	22,632.00
33	Building Sub-Code Official	\$	22,631.00
34	Building Sub-Code Official Vehicle Allowance	\$	750.00
35	Zoning Official- <i>per hour</i>	\$	31.21
36	Board Secretary- <i>includes preparing minutes-per meeting</i>	\$	50.00
37	OEM Coordinator	\$	2,040.00
38	OEM Deputy Coordinator	\$	2,040.00
39	Volunteer Ambulance Corps Stipend	\$	600.00
40	Volunteer Fire Department Stipend	\$	600.00
41	Fire Chief	\$	3,400.00
42	Deputy Fire Chief	\$	2,650.00

43	Senior Captain	\$	1,650.00
44	Junior Captain	\$	1,350.00
45	First Lieutenant	\$	1,050.00
46	Second Lieutenant	\$	900.00
47	Third Lieutenant	\$	750.00
48	Forth Lieutenant	\$	600.00
49	Fire Department Captain's Vehicle Allowance	\$	200.00
50	Mechanic (per apparatus)	\$	200.00
51	Advisor	\$	500.00
52	Fit Test Administrator	\$	200.00
53	Air Bank Tech	\$	400.00
54	Radio Tech	\$	250.00
55	Training Advisor	\$	350.00
56	Cadet Advisor	\$	350.00
57	Driver (per apparatus)	\$	50.00
58	Board Clerk	\$	1,300.00
59	Education beyond Fire Fighter 1	\$	35.00

		MINIMUM	MAXIMUM
60	Borough Temporary or Per-Diem Worker	\$ 10.00	\$ 50.00
61	DPW Seasonal or Per-Diem Worker	\$ 10.00	\$ 100.00

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2019, unless otherwise noted.

Motion to open public hearing on Ordinance 19-10 by Council Member Escobar, Second by Council Member Lundy, and unanimously carried.

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No. 19-10, please raise your hand to be recognized, come forward to the microphone and state your name and address for the record.

Seeing no one, I entertain a motion that the public hearing on Ordinance No. 19-10 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 19-10 by Council Member DeRosa, Second by Council Member Lundy, and unanimously carried.

Motion to adopt Ordinance No. 19-10 by Council Member DeRosa, Second by Council Member Lundy.

Roll Call Vote:

Ayes: Council Members Escobar, Lundy, Council President Pizzella, Segalas, Horvath, DeRosa

Nays: None

Now, therefore, be it resolved that this ordinance be adopted and the Borough Clerk is authorized to advertise the same according to law.

### **19-11 – (Adoption)**

## **ORDINANCE OF THE BOROUGH OF HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY FOR FLOOD PREVENTION**

Fully replace Chapter 154

### **CHAPTER 154 FLOOD HAZARD AREAS**

#### **SECTION 1.0**

#### **STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES**

##### **§ 154-1.1 STATUTORY AUTHORIZATION**

The Legislature of the State of New Jersey has in N.J.S.A. 40:48-1, et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry. Therefore, the mayor and Council of the Borough of Hillsdale of Bergen County, New Jersey does ordain as follows:

##### **§ 154-1.2 FINDINGS OF FACT**

- a) The flood hazard areas of the Borough of Hillsdale are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.
- b) These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, causes damage in other areas. Uses that are inadequately floodproofed, elevated or otherwise protected from flood damage also contribute to the flood loss.

##### **§ 154-1.3 STATEMENT OF PURPOSE**

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- a) Protect human life and health;
- b) Minimize expenditure of public money for costly flood control projects;
- c) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- d) Minimize prolonged business interruptions;

- e) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in areas of special flood hazard;
- f) Help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future flood blight areas;
- g) Ensure that potential buyers are notified that property is in an area of special flood hazard; and
- h) Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

**§ 154-1.4 METHODS OF REDUCING FLOOD LOSSES**

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- a) Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- b) Requiring that uses vulnerable to floods including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- c) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- d) Controlling filling, grading, dredging, and other development which may increase flood damage; and,
- e) Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

**SECTION 2.0**

**DEFINITIONS**

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

**AH Zone-** Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone

**AO Zone-** Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

**Appeal** — A request for a review of the Construction Official's interpretation of any provision of this ordinance or a request for a variance.

**Area of Shallow Flooding** — A designated AO or AH zone on a community's Digital Flood Insurance Rate Map (DFIRM) with a one percent annual or greater chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

**Area of Special Flood Hazard** — Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. It is shown on the FIRM as Zone V, VE, V1-30, A, AO, A1-A30, AE, A99, or AH.

**Base Flood** —A flood having a one percent chance of being equaled or exceeded in any given year.

**Base Flood Elevation (BFE)** – The flood elevation shown on a published Flood Insurance Study (FIS) including the Flood Insurance Rate Map (FIRM). For zones AE, AH, AO, and A1-30 the elevation represents the water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year.

**Basement** — Any area of the building having its floor subgrade (below ground level) on all sides.

**Breakaway Wall** — A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation system.

**Cumulative Substantial Improvement** — Any reconstruction, rehabilitation, addition, or other improvement of a structure that equals or exceeds 50 percent of the market value of the structure at the time of the improvement or repair when counted cumulatively for 10 years.

**Development** — Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the area of special flood hazard.

**Elevated Building** — A non-basement building (i) built, in the case of a building in an Area of Special Flood Hazard, to have the top of the elevated floor, elevated above the base flood elevation plus freeboard by means of piling, columns (posts and piers), or shear walls parallel to the flow of the water, and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood up to the magnitude of the base flood. In an Area of Special Flood Hazard "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

**Erosion** — The process of gradual wearing away of land masses.

**Existing Manufactured Home Park or Subdivision** — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

**Flood or Flooding** — A general and temporary condition of partial or complete inundation of normally dry land areas from:

- a) The overflow of inland or tidal waters and/or
- b) The unusual and rapid accumulation or runoff of surface waters from any source.

**Flood Insurance Rate Map (FIRM)** — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

**Flood Insurance Study (FIS)** — The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

**Floodplain Management Regulations** — Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

**Floodproofing** — Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

**Floodway** — The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

**Freeboard** — A factor of safety usually expressed in feet above a flood level for purposes of flood plain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

**Highest Adjacent Grade** — The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

**Historic Structure** — Any structure that is:

- a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c) Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - (1) By an approved State program as determined by the Secretary of the Interior; or
  - (2) Directly by the Secretary of the Interior in States without approved programs.

**Lowest Floor** — The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so to render the structure in violation of other applicable non-elevation design requirements of 44 CFR Section 60.3.

**Manufactured Home** — A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

**Manufactured Home Park or Manufactured Home Subdivision** — A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

**New Construction** — Structures for which the start of construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

**New Manufactured Home Park or Subdivision** — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by the municipality.

**Recreational Vehicle** — A vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

**Start of Construction** — (For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. No. 97-348)) includes substantial improvements and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of pilings, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**Structure** — A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

**Substantial Damage** — Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred. Substantial Damage also means flood-related damages sustained by a structure on two or more separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damages occurred.

**Substantial Improvement** — Any reconstruction, rehabilitation, addition, or other improvement of a structure during a 10-year period the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the "start of construction" of the improvement. Substantial improvement also means "cumulative substantial improvement." This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed or "repetitive loss". The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

**Variance** — A grant of relief from the requirements of this ordinance that permits construction in a manner that would otherwise be prohibited by this ordinance.

**Violation** — The failure of a structure or other development to be fully compliant with this ordinance. A new or substantially improved structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR §60.3(b)(5), (c)(4), (c)(10), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

## **SECTION 3.0 GENERAL PROVISIONS**

### **§ 154-3.1 LANDS TO WHICH THIS ORDINANCE APPLIES**

This ordinance shall apply to all areas of special flood hazards within the jurisdiction of the Borough of Hillsdale of Bergen County, New Jersey.

### **§ 154-3.2 BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD**

The areas of special flood hazard for the Borough of Hillsdale, Community No. 340043 are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

- a) A scientific and engineering report "Flood Insurance Study, Bergen County, New Jersey (All Jurisdictions)" dated August 28, 2019.
- b) "Flood Insurance Rate Map for Bergen County, New Jersey (All Jurisdictions)" as shown on Index and panels 34003C0089H, 34003C0093H, 34003C0094H, 34003C0181H, 34003C0182H, whose effective date is August 28, 2019.

The above documents are hereby adopted and declared to be a part of this ordinance. The Flood Insurance Study and maps are on file at 380 Hillsdale Avenue, Hillsdale, New Jersey.

### **§ 154-3.3 PENALTIES FOR NONCOMPLIANCE**

No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof, be punishable as provided in Chapter 226, Penalties, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Borough of Hillsdale from taking such other lawful action as is necessary to prevent or remedy any violation.

### **§ 154-3.4 ABROGATION AND GREATER RESTRICTIONS**

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

### **§ 154-3.5 INTERPRETATION**

In the interpretation and application of this ordinance, all provisions shall be:

- a) Considered as minimum requirements;
- b) Liberally construed in favor of the governing body; and,
- c) Deemed neither to limit nor repeal any other powers granted under State statutes.

### **§ 154-3.6 WARNING AND DISCLAIMER OF LIABILITY**

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages.

This ordinance shall not create liability on the part of the Borough of Hillsdale, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

## **SECTION 4.0**

### **ADMINISTRATION**

#### **§ 154-4.1 ESTABLISHMENT OF DEVELOPMENT PERMIT**

A Development Permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard established in section 154-3.2.

Application for a Development Permit shall be made on forms furnished by the Construction Official and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- b) Elevation in relation to mean sea level to which any structure has been floodproofed.
- c) Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in section §154-5.2-2; and,

- d) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

#### **§ 154-4.2 DESIGNATION OF THE LOCAL ADMINISTRATOR**

The Construction Official is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

#### **§ 154-4.3 DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATOR**

Duties of the Construction Official shall include, but not be limited to:

##### **§ 154-4.3-1 PERMIT REVIEW**

- a) Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
- b) Review all development permits to determine that all necessary permits have been obtained from those Federal, State or local governmental agencies from which prior approval is required.
- c) Review all development permits to determine if the proposed development is located in the floodway. If located in the floodway, assure that the encroachment provisions of §154-5.3 a) are met.

##### **§ 154-4.3-2 USE OF OTHER BASE FLOOD AND FLOODWAY DATA**

When base flood elevation and floodway data has not been provided in accordance with section §154-3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Construction Official shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a Federal, State or other source, in order to administer sections §154-5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, and §154-5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION.

##### **§ 154-4.3-3 INFORMATION TO BE OBTAINED AND MAINTAINED**

- a) Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
- b) For all new or substantially improved floodproofed structures:
  - i. verify and record the actual elevation (in relation to mean sea level); and
  - ii. maintain the floodproofing certifications required in section §154-4.1 c).
- c) Maintain for public inspection all records pertaining to the provisions of this ordinance.

##### **§ 154-4.3-4 ALTERATION OF WATERCOURSES**

- a) Notify adjacent communities and the New Jersey Department of Environmental Protection, Bureau of Flood Control and the Land Use Regulation Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
- b) Require that maintenance is provided within the altered or relocated portion of said watercourse so the flood carrying capacity is not diminished.

##### **§ 154-4.3-5 SUBSTANTIAL DAMAGE REVIEW**

- a) After an event resulting in building damages, assess the damage to structures due to flood and non-flood causes.
- b) Record and maintain the flood and non-flood damage of substantial damage structures and provide a letter of Substantial Damage Determination to the owner and the New Jersey Department of Environmental Protection, Bureau of Flood Control.
- c) Ensure substantial improvements meet the requirements of sections §154-5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, §154-5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION and §154-5.2-3, SPECIFIC STANDARDS, MANUFACTURED HOMES.

### **§ 154-4.3-6 INTERPRETATION OF FIRM BOUNDARIES**

Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in section §154-4.4.

### **§ 154-4.4 VARIANCE PROCEDURE**

#### **§ 154-4.4-1 APPEAL BOARD**

- a) The Planning Board as established by Borough Council shall hear and decide appeals and requests for variances from the requirements of this ordinance.
- b) The Planning Board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Construction Official in the enforcement or administration of this ordinance.
- c) Those aggrieved by the decision of the Planning Board, or any taxpayer, may appeal such decision to the Superior Court, Law Division, as provided in N.J.S.A. 40:55D-1 et seq.
- d) In passing upon such applications, the Planning Board, shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance, and:
  - i. the danger that materials may be swept onto other lands to the injury of others;
  - ii. the danger to life and property due to flooding or erosion damage;
  - iii. the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
  - iv. the importance of the services provided by the proposed facility to the community;
  - v. the necessity to the facility of a waterfront location, where applicable;
  - vi. the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
  - vii. the compatibility of the proposed use with existing and anticipated development;
  - viii. the relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
  - ix. the safety of access to the property in times of flood for ordinary and emergency vehicles;
  - x. the expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and,
  - xi. the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
- e) Upon consideration of the factors of section §154-4.4-1 d) and the purposes of this ordinance, the Planning Board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.
- f) The Construction Official shall maintain the records of all appeal actions, including technical information, and report any variances to the Federal Insurance Administration upon request.

#### **§ 154-4.4-2 CONDITIONS FOR VARIANCES**

- a) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items i.-xi. in section §154-4.4-1 d) have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.
- b) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- c) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
- d) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

- e) Variances shall only be issued upon:
  - i. A showing of good and sufficient cause;
  - ii. A determination that failure to grant the variance would result in exceptional hardship to the applicant; and,
  - iii. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in section §154-4.4- 1 d), or conflict with existing local laws or ordinances.
- f) Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

## **SECTION 5.0**

### **PROVISIONS FOR FLOOD HAZARD REDUCTION**

#### **§ 154-5.1 GENERAL STANDARDS**

In all areas of special flood hazards, compliance with the applicable requirements of the Uniform Construction Code (N.J.A.C. 5:23) and the following standards, whichever is more restrictive, is required:

##### **§ 154-5.1-1 ANCHORING**

- a) All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
- b) All manufactured homes to be placed or substantially improved shall be anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

##### **§ 154-5.1-2 CONSTRUCTION MATERIALS AND METHODS**

- a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.

##### **§ 154-5.1-3 UTILITIES**

- a) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
- b) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters;
- c) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and
- d) For all new construction and substantial improvements, the electrical, heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

##### **§ 154-5.1-4 SUBDIVISION PROPOSALS**

- a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage;
- b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
- c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage; and,
- d) Base flood elevation data shall be provided for subdivision proposals and other proposed new development which contain at least fifty (50) lots or five (5) acres (whichever is less).

**§ 154-5.1-5 ENCLOSURE OPENINGS**

All new construction and substantial improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two (2) openings in at least two (2) exterior walls of each enclosed area, having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one (1) foot above grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.

**§ 154-5.2 SPECIFIC STANDARDS**

In all areas of special flood hazards where base flood elevation data have been provided as set forth in section §154-3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD or in section §154-4.3-2, USE OF OTHER BASE FLOOD DATA, the following standards are required:

**§ 154-5.2-1 RESIDENTIAL CONSTRUCTION**

- a) New construction and substantial improvement of any residential structure located in an A or AE zone shall have the lowest floor, including basement together with the attendant utilities (including all electrical, heating, ventilating, air- conditioning and other service equipment) and sanitary facilities, elevated at or above the more restrictive, base flood elevation plus one (1) foot, or as required by ASCE/SEI 24-14, Table 2-1, ;
- b) Require within any AO or AH zone on the municipality's DFIRM that all new construction and substantial improvement of any residential structure shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities, elevated above the depth number specified in feet plus one (1) foot, above the highest adjacent grade (at least three (3) feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.

**§ 154-5.2-2 NONRESIDENTIAL CONSTRUCTION**

In an Area of Special Flood Hazard, all new construction and substantial improvement of any commercial, industrial or other nonresidential structure located in an A or AE zone shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities as well as all electrical, heating, ventilating, air-conditioning and other service equipment:

either

- a) Elevated at or above the more restrictive, base flood elevation plus one (1) foot, or as required by ASCE/SEI 24-14, Table 2-1, ; and

- b) Require within any AO or AH zone on the municipality's FIRM to elevate above the depth number specified in feet plus one (1) foot, above the highest adjacent grade (at least three (3) feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures;

or

- c) Be floodproofed so that below the more restrictive, base flood elevation plus one (1) foot, or as required by ASCE/SEI 24-14, Table 6-1, the structure is watertight with walls substantially impermeable to the passage of water;
- d) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and,
- e) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this subsection. Such certification shall be provided to the official as set forth in section §154-4.3-3 b) ii.

### **§ 154-5.2-3 MANUFACTURED HOMES**

- a) Manufactured homes shall be anchored in accordance with section 154-5.1-1 b).
- b) All manufactured homes to be placed or substantially improved within an area of special flood hazard shall:
  - i. Be consistent with the need to minimize flood damage,
  - ii. Be constructed to minimize flood damage,
  - iii. Have adequate drainage provided to reduce exposure to flood damage,
  - iv. Be elevated on a permanent foundation such that the top of the lowest floor is at or above the more restrictive, base flood elevation plus one (1) foot, or as required by ASCE/SEI 24-14, Table 2-1.
  - v. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.

### **§ 154-5.3 FLOODWAYS**

Located within areas of special flood hazard established in section §154-3.2 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

- a) Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless a technical evaluation demonstrates that encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- b) If section §154-5.3 a) is satisfied, all new construction and substantial improvements must comply with section §154-5.0 PROVISIONS FOR FLOOD HAZARD REDUCTION.
- c) In all areas of special flood hazard in which base flood elevation data has been provided and no floodway has been designated, the accumulative effect of any proposed development, when combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood more than two-tenths (0.2) of a foot at any point.

## **SECTION 6.0**

### **SEVERABILITY**

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

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**SECTION 7.0**

**ENACTMENT**

**§ 154-7.01 ADOPTION**

This Ordinance shall be effective on July 16, 2019 and shall remain in force until modified, amended or

Motion to open public hearing on Ordinance 19-11 by Council Member DeRosa, Second by Council President Pizzella and unanimously carried.

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No. 19-11, please raise your hand to be recognized, come forward to the microphone and state your name and address for the record.

Seeing no one, I entertain a motion that the public hearing on Ordinance No. 19-11 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 19-11 by Council Member Lundy, Second by Council Member Escobar and unanimously carried.

Motion to adopt Ordinance No. 19-11 by Council Member Lundy, Second by Council Member Segalas.

Roll Call Vote:

Ayes: Council Members Council President Pizzella, Segalas, Horvath, DeRosa, Escobar, Lundy

Nays: None

Now, therefore, be it resolved that this ordinance be adopted and the Borough Clerk is authorized to advertise the same according to law.

**RESOLUTIONS:(Consent Agenda): R19148 through R19172:**

[R19148](#) Resolution Authorizing the Extension of the Contract for Supplemental Snow Plowing

**WHEREAS**, on October 17, 2017 the Borough of Hillsdale awarded the bid for Supplemental Snow Plowing to Downes Tree Service Inc., 65 Royal Avenue, Hawthorne, New Jersey 07506 for a one-year period ending April 30, 2018; and,

**WHEREAS**, on September 4, 2018 the Borough of Hillsdale extended that contract for a one (1) year period beginning November 1, 2018 through, April 30, 2019 in accordance with N.J.S.A. 40A:11-1 et seq; as the contract service had been performed in an effective and efficient manor; and

**WHEREAS**, the Borough wishes to extend the contract for a second one (1) year period beginning November 1, 2019 through, April 30, 2020 in accordance with N.J.S.A. 40A:11-1 et seq; and

**WHEREAS**, the Borough is satisfied with the proposal submitted by Downes Tree Service Inc. as being responsible and being in conformance with the requirements promulgated pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and which satisfies the best interests of the Borough; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that it hereby awards and authorizes the extension of the contract for Supplemental Snow Plowing with Downes Tree Service Inc., at the rate of \$245.00 per hour/per truck, snow plow and operator (base bid) and \$245.00 per hour/per truck, snow plow and operator (alternate bid #1) and \$295.00 per hour/per truck, snow plow and operator (alternate bid #2); and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute the contract for Supplemental Snow Plowing for the rates as set forth in the contract and in accordance with the bid specifications and proposal submitted; and,

[R19149](#) Resolution Authorizing Education Services Commission of NJ (ESCNJ) Cooperative Pricing System #65MCESCCPS; Bid #ESCNJ 18/19-25 (Grounds Equipment) & ESCNJ 18/19-22 (Snow Equipment) for the Purchase of a Kubota L6060HSTC 4WD Cab Tractor

**WHEREAS**, the Borough of Hillsdale is a member of the Education Services Commission of New Jersey County Cooperative Pricing System and desires to use the Co-Op for the purchase of a new Kubota L6060HSTC 4WD Cab Tractor for the Department of Public Works; and

**WHEREAS**, the Education Services Commission of New Jersey County Cooperative Pricing System #65MCESCCPS, awarded to various vendors under the Co-Op Bid #18/19-25 (Grounds Equipment) and 18/19-22 (Snow Equipment) for the commodity of a Kubota L6060HSTC 4WD Cab Tractor; and

**WHEREAS**, the Borough of Hillsdale will be purchasing the tractor for the Department of Public Works Building through

Cherry Valley Tractor Sales

35 Route 70 West

Marlton, New Jersey 08053-3099

Contract Period is #18/19-25 (Grounds Equipment) is February 22, 2019 through February 21, 2020 and 18/19-22 (Snow Equipment) is December 18, 2018 through December 17, 2020; and

**NOW THEREFORE, BE IT RESOLVED**, that the Borough of Hillsdale authorizes the purchase of a new Kubota L6060HSTC 4WD Cab Tractor for the Department of Public Works under the Education Services Commission of New Jersey County Cooperative Pricing System #65MCESCCPS with the amount not to exceed Fifty-six thousand eight hundred seventy-four dollars and twenty-five cents (\$56,874.25).

[R19150](#) Resolution Authorizing Bergen County Cooperative Pricing System #11-BCCPS; Contract Purchasing System #CK04 – Service/Commodity: Aera-vator UA-60 Model #UA82-021

**WHEREAS**, the Borough of Hillsdale is a member of the Bergen County Cooperative Pricing System and desires to use the Co-Op for the purchase of an Aera-Vator UA-60 Model #UA82-021; and

**WHEREAS**, the Bergen County Cooperative Pricing System (ID #11-BCCPS), awarded to various vendors under the Co-Op Bid #18-07 for the purchase of Commercial Grounds Maintenance Equipment and Accessories; and

**WHEREAS**, the Contract Period is May 7, 2018 through May 7, 2020; and

**NOW THEREFORE, BE IT RESOLVED**, that the Borough of Hillsdale authorizes the purchase an Aera-Vator UA-60 Model #UA82-021 under the Bergen County Cooperative Pricing System ID #11-BCCPS, Bid #18-07 under the county contract prices with an amount not to exceed twelve thousand two hundred eighty-eight dollars and sixty-one cents (\$12,288.61).

[R19151](#) Resolution Authorizing Bergen County Cooperative Pricing System #11-BCCPS; Contract Purchasing System #1800116 – Service Commodity: Hot Extruded & Spray Thermoplastic Traffic Markings

**WHEREAS**, the Borough of Hillsdale is a member of the Bergen County Cooperative Pricing System and desires to use the Co-Op for the service of Hot Extruded & Spray Thermoplastic Traffic Markings in the Borough of Hillsdale; and

**WHEREAS**, the Bergen County Cooperative Pricing System (ID #11-BCCPS), awarded to various vendors under the Co-Op Bid #18-05 for the commodity of of Hot Extruded & Spray Thermoplastic Traffic Markings; and

**WHEREAS**, the Contract Period is April 1, 2018 through March 20, 2020; and

**NOW THEREFORE, BE IT RESOLVED**, that the Borough of Hillsdale authorizes the commodity of purchasing the service of Hot Extruded & Spray Thermoplastic Traffic Markings under the Bergen County Cooperative Pricing System ID #11-BCCPS, Bid #18-05 under the county contract prices with an amount not to exceed fifteen thousand dollars and no cents (\$15,000.00).

[R19152](#) Resolution Authorizing Education Services Commission of NJ (ESCNJ) Cooperative Pricing System #65MCESCCPS; Bid #ESCNJ 18/19-25 (Grounds Equipment) for the Purchase of a Toro Sand Pro 5040 Model # 08705

**WHEREAS**, the Borough of Hillsdale is a member of the Education Services Commission of New Jersey County Cooperative Pricing System and desires to use the Co-Op for the purchase of a new Toro Sand Pro 5040 Model #08705 for the Department of Public Works; and

**WHEREAS**, the Education Services Commission of New Jersey County Cooperative Pricing System #65MCESCCPS, awarded to various vendors under the Co-Op Bid #18/19-25 (Grounds Equipment) for the purchase of a Toro Sand Pro 5040 Model #08705; and

**WHEREAS**, the Borough of Hillsdale will be purchasing the Toro Sand Pro 5040 Model #08705 for the Department of Public Works Building through

Storr Tractor Company

3191 Route 22

Branchburg, New Jersey 08876

Contract Period is #18/19-25 (Grounds Equipment) is February 22, 2019 through February 21, 2020; and

**NOW THEREFORE, BE IT RESOLVED**, that the Borough of Hillsdale authorizes the purchase of a new Toro Sand Pro 5040 Model #08705 for the Department of Public Works under the Education Services Commission of New Jersey County Cooperative Pricing System #65MCESCCPS with the amount not to exceed Thirty-One Thousand Forty-One Dollars and Nine Cents (\$31,041.09).

[R19153](#) Resolution Authorizing Bergen County Cooperative Pricing System #11-BCCPS; Contract Purchasing System Bid #17-50.1 – Service/Commodity: Roof Repair, Replacement & Maintenance

**WHEREAS**, the Borough of Hillsdale is a member of the Bergen County Cooperative Pricing System and desires to use the Co-Op for the service of replacing the roof on the Hillsdale Fire Department Building as well as the Patio Roof in the Borough of Hillsdale; and

**WHEREAS**, the Bergen County Cooperative Pricing System (ID #11-BCCPS), awarded to various vendors under the Co-Op Bid #17-50.4 for the commodity of Roof Repair; Replacement and Maintenance; and

**WHEREAS**, the Contract Period is December 6, 2018 through December 5, 2019; and

**NOW THEREFORE, BE IT RESOLVED**, that the Borough of Hillsdale authorizes the replacement of the roof at the Hillsdale Fire Department Building and the Patio Roof under the Bergen County Cooperative Pricing System ID #11-BCCPS, Bid #17-50.1 under the county contract prices with an amount not to exceed One Hundred Thirty-six Thousand Two Hundred Eighty Dollars and No Cents (\$136,280.00) for the Fire Department Building Roof and not to exceed Twenty-eight thousand one hundred thirty dollars and no cents for the replacement of the Fire Department Patio Roof.

[R19154](#) Resolution Approving the Purchase of Data Communications Systems from the State of New Jersey Cooperative Purchasing Program N.J.S.A. 40A:11-12a

**WHEREAS**, the Borough of Hillsdale, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and other approved Cooperative Purchasing Programs for any State or Cooperative Purchasing contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury and/or by the approve the Cooperative Purchasing Program; and

**WHEREAS**, the Borough of Hillsdale is a member of the State of New Jersey Cooperative Purchasing Program; and

**WHEREAS**, the Borough will purchase HPE Aruba Phone System for the Borough in the amount not to exceed \$5,000.00 through the State Cooperative Purchasing Program in 2019 on Contract #88130 & 89966; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Hillsdale approves the Purchase HPE Aruba Phone System from SHI International Corp 300 Davidson Drive Somerset, New Jersey, in the amount not to exceed \$5,000.00 in accordance with the State of New Jersey Cooperative Purchasing Program, Contract # 88130 & 89966 valid June 1, 2019 through May 31, 2020.

[R19155](#) Resolution Authorizing the Mayor and Borough Clerk to Execute a Contract to Upgrade the Municipal Telephone Service for a Two (2) Year Term with Monmouth Telecom

**WHEREAS**, the Borough of Hillsdale currently uses Monmouth Telecom for telephone service in the Borough; and ice quotes for municipal telephone and internet service for a two (2) year term; and,

**WHEREAS**, the Borough wishes to upgrade the municipal telephone service for a two (2) year term with Monmouth Telecom for a monthly estimated fee of One Thousand Four Hundred Seventy Six Dollars and Two Cents (\$1,476.02) and a one-time non-recurring charge for the SIP Proxy Device in the amount not to exceed three hundred thirty eight dollars and no cents (\$338.00);and

**WHEREAS**, Monmouth Telecom has also met all of the specifications for municipal telephone and internet service provision.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey authorizes the Mayor and Borough Clerk to execute an agreement to upgrade the municipal telephone service for a two (2) year term with Monmouth Telecom for a monthly estimated fee of One Thousand Four Hundred Seventy Six Dollars and Two Cents (\$1,476.02) and a one-time non-recurring charge for the SIP Proxy Device in the amount not to exceed three hundred thirty eight dollars and no cents (\$338.00).

[R19156](#) Resolution Awarding the Contract for the Veteran's Park Improvement Program

**WHEREAS**, sealed bids were requested through advertisement pursuant to New Jersey Local Public Contracts Law for the 2019 Veteran's Park Improvement Project; and

**WHEREAS**, three (3) contractors returned the sealed bid documents on May 30, 2019; and

**WHEREAS**, Balitano Contracting, Inc 298 Forest Road, Fort Lee, New Jersey 07024, was the lowest responsible bidder in the base bid amount of One Hundred Twenty-One Thousand Nine Hundred Fifty Dollars and No Cents (\$121,950.00); and

**WHEREAS**, the Borough Engineer recommends that the contract be awarded to the lowest responsible bidder; and

**WHEREAS**, the Borough Attorney has reviewed the bid package and found it to be in order; and

**WHEREAS**, the Borough Administrator concurs with the recommendation of the Engineer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale as follows:

1. This award is made to Balitano Contracting, Inc, the lowest responsible bidder, in the base bid amount of \$121,950.00 with the services to be provided in accordance with the bid package and specifications prepared by the Borough Engineer's office which were used in the bidding process and are considered part of this award.
2. The Borough Attorney is hereby authorized to prepare contracts and/or other documents pursuant to the award of this contract.
3. The Mayor and Clerk are hereby authorized to execute contracts and/or documents pursuant to the award of this contract.

[R19157](#) Resolution Awarding the Contract for Janitorial Services for the Borough of Hillsdale

**WHEREAS**, the Borough of Hillsdale was and continues to be in need of janitorial services at various Borough buildings; and,

**WHEREAS**, the Borough of Hillsdale solicited public bids for janitorial cleaning services for the periods of August 1, 2019 through July 31, 2020 and (4) four submissions were received on the due date of June 27, 2019; and,

**WHEREAS**, the office of Mark A. Madio has reviewed the bid submissions and recommends the award of the bid to Divine Cleaning Services located at 2253 Cincinnatus Avenue, Bronx, NY; and,

**WHEREAS**, the Mayor and Council of the Borough of Hillsdale finds that Divine Cleaning Services is the lowest responsible bidder; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Borough Council awards a contract to Divine Cleaning Services located at 2253 Cincinnatus Avenue, Bronx, NY for janitorial services for the period of August 1, 2019 through July 31, 2020; and,

**BE IT FURTHER RESOLVED** that the Bid Submittal and proposals of Divine Cleaning Services shall be a part of the Contract entered into and authorized under this Resolution; and,

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized to execute a contract with Divine Cleaning Services for the Alternate # 1 Bid for Stonybrook Swim Club for the dates indicated in the bid packet; and

**BE IT FURTHER RESOLVED** that the award of this Contract for August 1, 2019 through July 31, 2020 shall be subject to the Certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same; and,

**BE IT FURTHER RESOLVED** that the award is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

[R19158](#) Resolution Awarding the Contract for the 2019 Road Program

**WHEREAS**, sealed bids were requested through advertisement pursuant to New Jersey Local Public Contracts Law for the 2019 Borough Road Program; and

**WHEREAS**, ten (10) contractors returned the sealed bid documents on May 30, 2019; and

**WHEREAS**, D & L Paving, 681 Franklin Avenue, Nutley, New Jersey 07110, was the lowest responsible bidder in the base bid amount of Six Hundred Seventy-Nine Thousand Three Dollars and Seventy Cents (\$679,003.70); and

**WHEREAS**, the Borough Engineer recommends that the contract be awarded to the lowest responsible bidder; and

**WHEREAS**, the Borough Attorney has reviewed the bid package and found it to be in order; and

**WHEREAS**, the Borough Administrator concurs with the recommendation of the Engineer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale as follows:

4. This award is made to D & L Paving, the lowest responsible bidder, in the base bid amount of \$679,003.70 with the services to be provided in accordance with the bid package and specifications prepared by the Borough Engineer's office which were used in the bidding process and are considered part of this award.
5. The Borough Attorney is hereby authorized to prepare contracts and/or other documents pursuant to the award of this contract.
6. The Mayor and Clerk are hereby authorized to execute contracts and/or documents pursuant to the award of this contract.

[R19159](#) Resolution Awarding the Contract for Sidewalk Improvements Along Piermont Avenue

**WHEREAS**, sealed bids were requested through advertisement pursuant to New Jersey Local Public Contracts Law for the Sidewalk Improvements Along Piermont Avenue; and

**WHEREAS**, twenty (20) contractors returned the sealed bid documents on May 30, 2019; and

**WHEREAS**, D & L Paving, 681 Franklin Avenue, Nutley, New Jersey 07110, was the lowest responsible bidder, combined with the alternate bid in the bid amount of Two Hundred Twenty-Five Thousand Eight Hundred Six Dollars and Forty-Five Cents (\$225,806.45); and

**WHEREAS**, the Borough Engineer recommends that the contract be awarded to the lowest responsible combined bidder (base bid & alternate bid amount); and

**WHEREAS**, the Borough Attorney has reviewed the bid package and found it to be in order; and

**WHEREAS**, the Borough Administrator concurs with the recommendation of the Engineer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale as follows:

7. This award is made to D & L Paving, the lowest responsible combined bidder (base bid & alternate bid amount), in the base bid amount of \$225,806.45 with the services to be provided in accordance with the bid package and specifications prepared by the Borough Engineer's office which were used in the bidding process and are considered part of this award.
8. The Borough Attorney is hereby authorized to prepare contracts and/or other documents pursuant to the award of this contract.
9. The Mayor and Clerk are hereby authorized to execute contracts and/or documents pursuant to the award of this contract.

[R19160](#) Resolution Giving Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the Borough of Hillsdale Bikeway Construction Project

**WHEREAS**, the Borough of Hillsdale desires to receive \$532,500 in funds from the New Jersey Department of Transportation Highway Trust Fund for the purpose of construction of a Borough of Hillsdale Bikeway; and

**WHEREAS**, the Department's Bikeways program is to encourage New Jersey residents to bike and walk; and

**WHEREAS**, the Borough wishes to construct a bikeway, which is fully segregated from the public road system, around Centennial Field with connection to St. Nicholas Park; and

**WHEREAS**, the proposed bikeway will fully reside on property fully owned by the Borough of Hillsdale; and

**WHEREAS**, the Borough's design consultant developed a plan of action and cost estimate to for construction of the bikeway and addition colorized surface treatments, barrier-free improvements at public roads, wayfaring signage, and other physical complementary safety improvements;

**NOW, THEREFORE BE IT RESOLVED**, that the Council of the Borough of Hillsdale formally approves the grant application for the above stated project and will continually own and maintain the areas of improvements in perpetuity; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2020-Hillsdale Borough-00016 to the New Jersey Department of Transportation on behalf of the Borough of Hillsdale.

**BE IT FURTHER RESOLVED**, that the Mayor and the CMFO are hereby authorized to submit the grant application on behalf of the Borough of Hillsdale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

[R19161](#) Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the Reconstruction of Craig Road, Melville Road, Glen Hook Road and Douglas Drive

**WHEREAS**, the Borough of Hillsdale desires to receive \$285,050.00 in funds from the New Jersey Department of Transportation Highway Trust Fund for the purpose of resurfacing, making safety improvements and traffic calming measures along Craig Road, Melville Road, Glen Hook Road and Douglas Drive; and

**WHEREAS**, the Borough Engineer has developed a plan of action and cost estimate to improve Craig Road, Melville Road, Glen Hook Road and Douglas Drive and key intersections through the addition of pavement markings and other physical complementary safety improvements; and

**WHEREAS**, the project will also improve safety to the local schools and commuter lines, thus leveraging the requested funds;

**NOW, THEREFORE BE IT RESOLVED** that the Council of the Borough of Hillsdale, formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application MA-2020-Hillsdale Borough-00272 to the New Jersey Department of Transportation on behalf of the Borough of Hillsdale.

**BE IT FURTHER RESOLVED** that the Mayor and the CMFO is hereby authorized to submit the grant application on behalf of the Borough of Hillsdale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

[R19162](#) Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the Reconstruction of Everdell Avenue, Hillsdale Avenue, Midland Avenue, Highland Avenue and Maplewood Avenue

**WHEREAS**, the Borough of Hillsdale desires to receive \$294,575.00 in funds from the New Jersey Department of Transportation Highway Trust Fund for the purpose of resurfacing, making safety improvements and traffic calming measures along Everdell Avenue (Hillsdale Avenue to Washington Avenue), Hillsdale Avenue (Everdell Avenue to Cedar Lane), Midland Avenue (Hillsdale Avenue to Homestead Street), Highland Avenue (entire road), and Maplewood Avenue (entire road).

**WHEREAS**, the Borough Engineer has developed a plan of action and cost estimate to improve Everdell Avenue, Hillsdale Avenue, Midland Avenue, Highland Avenue, and Maplewood Avenue and key intersections through the addition of pavement markings and other physical complementary safety improvements; and

**WHEREAS**, the project will also improve safety to the local schools and commuter lines, thus leveraging the requested funds;

**NOW, THEREFORE BE IT RESOLVED** that the Council of the Borough of Hillsdale, formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application MA-2020-Hillsdale Borough-00273 to the New Jersey Department of Transportation on behalf of the Borough of Hillsdale.

**BE IT FURTHER RESOLVED** that the Mayor and CMFO are hereby authorized to submit the grant application on behalf of the Borough of Hillsdale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted: July 16, 2019

[R19163](#) Resolution Authorizing Approval to Submit a Grant Application with the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for the 2019 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown August 16-September 2, 2019

**WHEREAS**, the Mayor and Council of the Borough of Hillsdale wishes to submit a grant application with the State of New Jersey, Department of Law and Public Safety for the 2019 DRIVE SOBER OR GET PULLED OVER STATEWIDE LABOR DAY CRACKDOWN GRANT utilizing the system for Administering Grants Electronically (SAGE); and

**WHEREAS**, impaired driving remains a significant issue, both in New Jersey and nationally; and

**WHEREAS**, in 2016, alcohol impaired fatalities (based on all drivers and motorcycle riders with a .08 BAC or higher) accounted for 23% of New Jersey's traffic fatalities; and

**WHEREAS**, for the five-year period 2012-2016, New Jersey roadways experienced 37,964 alcohol involved crashes and 718 fatalities; and

**WHEREAS**, this project will provide funding to implement a statewide impaired driving enforcement campaign as part of the 2019 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown; and

**WHEREAS**, the project will involve increased impaired driving enforcement from August 16, 2019 through September 2, 2019; and

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Hillsdale declares it's support for the *Drive Sober or Get Pulled Over Statewide Labor Day Crackdown* from August 16, 2019 through September 2, 2019 and pledges to increase awareness of the dangers of drinking and driving; and

**NOW, THEREFORE FURTHER BE IT RESOLVED** that the Governing Body of the Borough of Hillsdale hereby confirms endorsement of the aforesaid from the NJDOT in an amount at an hourly rate of \$55.00 per hour for the Police Department for a total amount not to exceed \$5,500.00.

[R19164](#) Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40a4-87 (Chapter 159), P.L. 1948 – Clean Communities Grant

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**SECTION 1**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$21,536.23 which item is now available as revenue from the Department of Treasury – Clean Communities Grant

**SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS**

Clean Communities Grant - \$21,563.23

Pursuant to the provisions of the statute; and

**SECTION 2**

**BE IT FURTHER RESOLVED**, the like sum of \$21,563.23 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM “CAPS”

PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE

Clean Communities Grant - \$21,563.23

**SECTION 3**

**BE IT FURTHER RESOLVED**, the above is the result of funds due to the Borough of Hillsdale, from the Department of Treasury, that were not available at the time of the adoption of the 2019 budget.

**NOW BE IT RESOLVED**, that the CMFO will forward an electronic copy of this resolution to the Director of Local Government Services for approval.

[R19165](#) Payment of Bills

**Summary of Payment of Bills for 7/16/2019**

**Bills List for Approval 6/12/2019 - 7/16/2019 \$ 1,576,602.64**

**Voided Checks & Checks already paid pursuant to Resolution # 19021**

Check	Process Date	Fund	Vendor	Reason	Total
<b>PER ATTACHED CHECK REGISTER</b>					<b><u>\$ 3,632,780.69</u></b>
<b>Total Bill List for 7/16/2019</b>					<b><u>\$ 5,209,383.33</u></b>



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BUR05 BURNS, DONNA	19-01044	06/26/19	REFUND FOR AFTERCARE	Open	340.00	0.00		
CAN08 C AND C MECHANICAL SERVICE,LLC	19-00434	03/27/19	Ductless Heat pump	Open	12,790.00	0.00		
CAR17 CARGILL, INC.	19-00070	01/30/19	BLANKET - SALT PURCHASE	Open	2,854.67	0.00		B
CDW01 CDW GOVERNMENT LLC	19-00997	06/18/19	EPSON RECEIPT PRINT/VALIDATORS	Open	1,009.28	0.00		
CEN04 CENTRAL POLY-BAG CORP	19-01074	07/01/19	38" X 58" BLACK LINERS	Open	574.00	0.00		
CHA19 CHASAN, LAMPARELLO, MALLON	18-01992	11/28/18	Blanket Purchase Order	Open	610.49	0.00		B
	19-00775	05/17/19	BLANKET PURCHASE ORDER	Open	<u>726.46</u>	0.00		B
					1,336.95			
CLE11 CLEARY,GIACOBBE,ALFIERI,JACOBS	19-01052	06/26/19	PROFESSIONAL SERVICES	Open	7,605.00	0.00		
	19-01053	06/26/19	PROFESSIONAL SERVICES	Open	<u>2,250.00</u>	0.00		
					9,855.00			
COM26 COMMERCIAL KITCHEN CLEANINGINC	19-00922	06/07/19	SNACK SHED CLEANING	Open	697.00	0.00		
COU10 COUNTY OF BERGEN	19-00932	06/10/19	Bleachers Project Crash	Open	250.00	0.00		
CRO03 CROWN TROPHY RIVER EDGE, INC	19-01090	07/03/19	OUTDOOR PLATE RUH	Open	20.00	0.00		
CUS04 CUSTOM SPECIALTEES	19-00959	06/12/19	STAFF T SHIRTS	Open	1,258.15	0.00		
	19-01046	06/26/19	WOMEN'S SOFTBALL SHIRTS	Open	<u>303.70</u>	0.00		
					1,561.85			
DAV05 DAVE & BUSTER'S, INC.	19-00653	05/06/19	JULY 8 ADV/FT TRIP	Open	2,688.43	0.00		
DEJ01 DEJOSEPH, JONATHAN	19-01042	06/25/19	Title 2019 Ford Fusion	Open	60.00	0.00		
DIR02 DIRECT ENERGY BUSINESS	19-01125	07/10/19	JUNE 2019 ELECTRIC BILL	Open	1,490.17	0.00		
	19-01126	07/10/19	GAS & ELEC STONYBROOK JUNE 19	Open	<u>4,035.84</u>	0.00		
					5,526.01			
DON08 DONNE, MICHAEL	19-01011	06/20/19	dj service summer 2019	Open	350.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DRE01 DREAM SCAPE	19-00954	06/12/19	B1510 L13.02 DREAMSCAPE REFUND	Open	4,615.39	0.00		
DUR01 DURIE LAWN MOWER & EQUIP CORP	19-01079	07/03/19	DPW PURCHASES FOR JUNE 2019	Open	93.95	0.00		
EAG EAGLE POINT GUN	19-00924	06/07/19	Ammunition	Open	1,509.20	0.00		
EAS04 EAST COAST EMERGENCY LIGHTING	19-00370	03/14/19	Removal of Equipment	Open	1,550.00	0.00		
ELE03 ELEVATOR MAINTENANCE CORP.	19-00565	04/22/19	Blanket Purchase Order	Open	140.00	0.00		B
ESS01 ESS, INC.	19-00557	04/22/19	Radios and batteries	Open	1,145.32	0.00		
	19-01036	06/25/19	66 Portable Radio	Open	<u>335.00</u>	0.00		
					1,480.32			
EXC02 EXCELLENT BUILDING SERV CORP	19-00564	04/22/19	MAINT. CONTRACT APR-JUN 2019	Open	2,191.00	0.00		B
EXC03 EXCELLENT BUILDING SERV - STNY	19-00969	06/12/19	MAY CLEANING SERVICES	Open	495.00	0.00		
FAS01 FASTENAL COMPANY	19-00088	01/31/19	DPW VENDING MACHINE SUPPLIES	Open	132.76	0.00		B
	19-00923	06/07/19	WASTE RECEPTACLE	Open	126.33	0.00		
	19-00930	06/07/19	SUPPLIES FOR DPW SHOP	Open	<u>271.83</u>	0.00		
					530.92			
FEN01 FENKART, DOUGLAS R, MD	19-01056	06/27/19	Child Health Conference	Open	300.00	0.00		
FYR01 FYR-FYTER SALES & SERVICE	18-01521	09/12/18	FIRE EXTINGUISHER INSPECTIONS	Open	670.72	0.00		
GAE01 GAETA RECYCLING CO, INC	18-00746	05/18/18	SUPPLEMENTAL GARBAGE TRUCK	Open	18,960.00	0.00		B
	19-00931	06/07/19	GARBAGE CONTRACT - MAY 2019	Open	<u>41,866.67</u>	0.00		
					60,826.67			
GAR01 GARBARINI & CO. P.C. (CORP)	18-01326	08/09/18	2017 AUDIT ENGAGEMENT AGREEMNT	Open	12,000.00	0.00		B
	18-01388	08/20/18	PROFESSIONAL SERVICES	Open	2,000.00	0.00		B
	19-00154	02/07/19	Blanket Purchase Order	Open	750.00	0.00		B
	19-01032	06/24/19	2018 CONTINUING DISCLOSURE	Open	<u>2,500.00</u>	0.00		
					17,250.00			
GFO02 GFOA OF NJ	19-01073	07/01/19	2019 DUES - DAVID SIRECI	Open	90.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GIL01 GILL ASSOCIATES LLC								
	19-00901	06/05/19	SUPPLIES FOR STONYBROOK	Open	2,723.00	0.00		
	19-00961	06/12/19	VALIDATING LABELS	Open	<u>220.00</u>	0.00		
					2,943.00			
GRA03 GRAYBAR ELECTRIC, INC.								
	19-01000	06/18/19	Cabling Products	Open	2,654.38	0.00		
GRA15 GRAVINA CONSTRUCTION								
	19-00913	06/06/19	repair siding	Open	550.00	0.00		
HER13 HERTRICH FLEET SERVICES INC								
	19-00380	03/15/19	2019 FORD FUSION 4DR FWD SEDAN	Open	17,400.00	0.00		
HIL02 HILLSDALE BOARD OF EDUCATION								
	19-01028	06/24/19	INVOICE HBOREC-12JUNE	Open	404.58	0.00		
HIL10 HILLSDALE BOARD OF ED (OTHER)								
	19-00971	06/12/19	MEMORIAL DAY PARADE	Open	249.75	0.00		
HOD06 JD HODGES PLUMB & MECHAN LLC								
	19-01038	06/25/19	FIRE SPRINKLER INSPECTION	Open	425.00	0.00		
HOR01 HORIZON ENTERTAINMENT &								
	19-00383	03/15/19	senior entertainment	Open	1,750.00	0.00		B
	19-00958	06/12/19	carribean band 2 pc	Open	<u>500.00</u>	0.00		
					2,250.00			
HUD03 HUDSON MACHINERY LLC								
	18-01584	09/24/18	DUAL SIDED MANHOLE HOOKS	Open	189.00	0.00		
HUG03 HUGHES, PATRICIA								
	19-01008	06/19/19	REIMBURSEMENTS	Open	59.17	0.00		
IMP02 IMPERIAL BAG & PAPER CO LLC								
	19-00974	06/13/19	DUBLNATURE WHITE PAPER TOWELS	Open	750.24	0.00		
INS01 INSERRA SUPERMARKETS								
	19-00968	06/12/19	STONYBROOK PURCHASES	Open	41.26	0.00		
	19-00972	06/12/19	first aide supplies	Open	146.62	0.00		
	19-00973	06/12/19	6/4/19 SENIOR LUNCHEON	Open	275.99	0.00		
	19-01091	07/03/19	STONYBROOK PURCHASES	Open	23.75	0.00		
	19-01092	07/03/19	CAMP SUPPLIES	Open	<u>502.09</u>	0.00		
					989.71			
JOH18 JOHN H STAMLER POLICE ACAD INC								
	19-00943	06/11/19	Document Fraud/ Facial Recog	Open	30.00	0.00		
KYO01 KYOCERA DOCUMENT SOLUTIONS								
	19-00765	05/16/19	Blanket Purchase Order	Open	267.32	0.00		B
LAN08 LANGUAGE LINE SERVICES, INC								
	19-00934	06/10/19	COURT INTERPRETATION SERVICES	Open	13.64	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
LEP01 LEPORES ITALIAN MARKET, LLC	19-00905	06/05/19	6/4/19 SENIOR LUNCHEON	Open	100.00	0.00		
LIF02 LIFESAVERS, INC	19-00960	06/12/19	DEFIBTECH AED BATTERY PACK	Open	279.76	0.00		
LOR03 LORCO PETROLEUM SERVICES	19-00964	06/12/19	OIL FILTER REMOVAL - NJ	Open	80.00	0.00		
LOW01 LOWE'S	19-00941	06/11/19	PARTS FOR STONYBROOK SEWER	Open	150.42	0.00		
LTI01 L.T.I., INC.	19-00525	04/15/19	Landscaping Blanket PO	Open	14,403.11	0.00		B
	19-00562	04/22/19	LANDSCAPING BLANKET PO STONY	Open	<u>3,300.00</u>	0.00		B
					17,703.11			
MAI05 MAIN POOL & CHEMICAL COMPANY	19-00560	04/22/19	CHLORINE FOR 2019 SEASON	Open	697.50	0.00		B
MAR01 MARSALA HARDWARE, INC.	19-00600	04/25/19	BLANKET PO HFD PURCHASES 2019	Open	68.24	0.00		B
	19-00952	06/12/19	DPW PURCHASES FOR MAY 2019	Open	171.13	0.00		
	19-00994	06/18/19	MAY STONYBROOK PURCHASES	Open	229.76	0.00		
	19-01003	06/19/19	HFD PURCHASES	Open	<u>64.44</u>	0.00		
					533.57			
MAS10 MASER CONSULTING PA CORP	19-00929	06/07/19	HESP AND AMENDED SPENDING PLAN	Open	181.25	0.00		
	19-01059	06/27/19	PROFESSIONAL SERVICES	Open	<u>217.50</u>	0.00		
					398.75			
MCA01 MCANJ	19-01080	07/03/19	2019-2020 MCANJ MEMBERSHIP	Open	100.00	0.00		
MGL01 MGL PRINTING SOLUTIONS LLC	19-01023	06/24/19	BOROUGH SEAL/MINUTE PAPER	Open	209.00	0.00		
MIC05 MICROSOFT CORPORATION	19-01065	06/28/19	EMAIL SERVICES 5/28/19-6/27/19	Open	312.00	0.00		
MIL12 MILLER, ROBIN	19-00995	06/18/19	REFUND FOR BEFORE/AFTER CARE	Open	950.00	0.00		
MON07 MONMOUTH TELECOM, INC.	19-01105	07/08/19	STONYBROOK JULY PHONE	Open	106.37	0.00		
	19-01106	07/08/19	JULY 2019 PHONE BILL	Open	<u>1,731.28</u>	0.00		
					1,837.65			
MON18 MONMOUTH COUNTY POLICE ACADEMY	19-00944	06/11/19	A. Turrin - Accelerated waiver	Open	500.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MOR11 MORRISON MAHONEY, LLP	19-01034	06/25/19	PROFESSIONAL SERVICES	Open	547.48	0.00		
MRR02 MR. ROOTER	19-01035	06/25/19	sewere back up	Open	3,238.89	0.00		
NJ15 TREASURER STATE OF NJ - DCA	19-01101	07/08/19	2ND QTR 2019 DCA TRAINING FEES	Open	4,819.00	0.00		
NJD02 NJ DIVISION OF ABC	19-01075	07/01/19	2019-2020 LIQ LIC RENEWAL	Open	21.00	0.00		
NOR05 NORTHWEST BERGEN REGIONAL	19-00853	05/31/19	JUNE 2019 CONTRACT SERVICES	Open	4,684.64	0.00		
	19-00984	06/17/19	JULY 2019 CONTRACT SERVICES	Open	<u>4,684.64</u>	0.00		
					9,369.28			
NOR20 N. JERSEY MEDIA(ACCT#1101697)	19-01049	06/26/19	Account 1101697	Open	167.47	0.00		
OPT02 OPTIMUM	19-00326	03/11/19	CABLE SERVICE AT STONYBROOK	Open	197.44	0.00		B
ORI01 ORIENTAL TRADING CO., INC.	19-00910	06/05/19	STONYBROOK SUPPLIES	Open	838.03	0.00		
	19-00992	06/17/19	CAMP STEM SUPPLIES	Open	<u>396.74</u>	0.00		
					1,234.77			
PA01 P&A AUTO PARTS CORP	19-00938	06/11/19	PARTS FOR BORO VEHICLES	Open	615.94	0.00		
	19-01006	06/19/19	VARIOUS PARTS-VEHICLES & SHOP	Open	132.49	0.00		
	19-01070	07/01/19	PARTS FOR BORO VEHICLES	Open	<u>634.39</u>	0.00		
					1,382.82			
PAD03 BEATTIE PADAVANO	19-00982	06/14/19	81007 L13-16 SHOPRITE REFUND	Open	4,568.63	0.00		
PA004 PANORAMA TOUR, INC.	19-00582	04/24/19	6/25/19 SENIOR TRIP TO NYC	Open	1,105.00	0.00		
PAS06 PASCACK VALLEY MAYORS ASSOC	19-01031	06/24/19	MAYORS MONTHLY MEETING	Open	182.40	0.00		
PAS07 PASCACK VALLEY REGIONAL HIGH	19-00747	05/13/19	JULY - DEC 2019 SCHOOL TAXES	Open	1,052,658.09	0.00		B
PAS28 PASCACK PRESS	19-01095	07/03/19	STONYBROOK AD JUNE 24, 2019	Open	449.00	0.00		
PEN01 PENTLAND GRAPHICS, INC	19-00925	06/07/19	Jr. Police Academy	Open	876.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PHI02 PHILLIPS PREISS GRYGIEL	19-01020	06/24/19	B 503 L9 3 AMEILA DRIVE	Open	32.00	0.00		
PRA03 PRAXAIR DISTRIBUTION, INC	19-00599	04/25/19	co2 delivery	Open	852.95	0.00		B
PSE01 PSE&G (REGULAR)	19-01055	06/27/19	MAY 2019 ELECTRIC	Open	13,571.04	0.00		
	19-01100	07/08/19	LINCOLN AVE - 5/25-6/25/19	Open	<u>1,226.62</u>	0.00		
					14,797.66			
PSE03 PSE&G (STONYBROOK)	19-01054	06/26/19	SERVICE 183 CEDAR 5/1-5/30/19	Open	2,000.05	0.00		
QUI05 QUIKTEKS LLC	19-00874	06/03/19	JUNE 2019 IT SUPPORT	Open	123.00	0.00		
	19-00875	06/03/19	JUNE IT SUPPORT	Open	107.67	0.00		
	19-00876	06/03/19	JUNE 2019 SUPPORT	Open	1,588.33	0.00		
	19-00996	06/18/19	BARCODE & VALIDATORS TAX OFFI	Open	<u>316.00</u>	0.00		
					2,135.00			
RAC01 RACHLES/MICHELE'S OIL CO.	19-00163	02/08/19	DIESEL FUEL PURCHASE ORDER	Open	514.99	0.00		B
RAI04 RAINIER ARMS, LLC	19-00679	05/06/19	AR Rifle Equipment	Open	698.64	0.00		
REC02 RECREONICS, INC.	19-00886	06/05/19	50 meter lane lines red,wht bl	Open	5,408.90	0.00		
RER01 RER SUPPLY, LLC	19-00125	02/06/19	RECYCLE VEGETATIVE WASTE	Open	7,030.00	0.00		B
RET03 RE-TRON TECHNOLOGIES INC	19-01005	06/19/19	BATTERY FOR H-13	Open	368.73	0.00		
RUA01 RUANOVA, MARCI	19-01045	06/26/19	REFUND POOL MEMBERSHIP	Open	901.00	0.00		
SAL10 SALSBURY INDUSTRIES CORP	19-00692	05/06/19	Standard Metal Lockers	Open	1,390.30	0.00		
SHA13 THE SHADE TREE DEPARTMENT LLC	18-00380	03/21/18	FORESTRY MANAGEMENT PLAN	Open	1,000.00	0.00		B
SHE08 SHERWIN-WILLIAMS CORP	19-00592	04/24/19	FIELD MARKING PAINT	Open	854.16	0.00		B
	19-01050	06/26/19	CS SOFT WOVEN 9X1/2"	Open	<u>22.18</u>	0.00		
					876.34			
SHI01 SHI INTERNATIONAL CORP	19-00834	05/28/19	Computer Monitors	Open	13,639.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SNJ01 SNJ-DEPT OF HEALTH	19-01078	07/03/19	JUNE 2019 DOG REPORT	Open	1.20	0.00		
SPA01 SPACE ODYSSEY, LLC.	19-00694	05/06/19	7/1/19 ADV/FT TRIP	Open	2,748.00	0.00		
SPO05 SPORTS EXPERT INC	19-00849	05/30/19	SOFTBALLS MENS SOFTBALL	Open	1,342.32	0.00		
	19-00970	06/12/19	WOMENS SOFTBALLS	Open	143.76	0.00		
	19-01094	07/03/19	UNIFORMS STONYBROOK	Open	<u>213.72</u>	0.00		
					1,699.80			
SS02 S & S WORLDWIDE INC.	19-00990	06/17/19	STONYBROOK PURCHASES	Open	17.43	0.00		
	19-01089	07/03/19	ICE PACKS FOR CAMP	Open	103.32	0.00		
	19-01093	07/03/19	TABLE TENNIS BALLS	Open	<u>115.47</u>	0.00		
					236.22			
STA05 STATE LINE FIRE & SAFETY INC	19-00942	06/11/19	UNLEADED 2 CYCLE FUEL	Open	150.00	0.00		
	19-01009	06/19/19	FIRE EXTINGUISHERS INSPECT/TAG	Open	<u>16.50</u>	0.00		
					166.50			
STA10 STATILE, CHRISTOPHER, P.A. (ESC)	19-00023	01/29/19	STATILE B 1304 1 8 DM ROZE	Open	852.50	0.00		
	19-00030	01/29/19	STATILE B 1504 L 9 RETTIG	Open	180.00	0.00		
	19-00338	03/11/19	B1304 L8 DM ROZE STATILE	Open	451.25	0.00		
	19-00939	06/11/19	STATILE B506 L 1 GOLDEN ORCH	Open	270.00	0.00		
	19-00946	06/11/19	STATILE 1510/13.01 DREAMSCAPE	Open	90.00	0.00		
	19-00947	06/11/19	STATILE 1510/13.02 DREAMSCAPE	Open	90.00	0.00		
	19-00948	06/11/19	B 1706 L6 CMN CONSULTING	Open	45.00	0.00		
	19-00949	06/11/19	B 1706 B 5 FARLEY	Open	90.00	0.00		
	19-00950	06/11/19	STATILE B 2201 L 40 GUTIERREZ	Open	45.00	0.00		
	19-00951	06/11/19	STATILE B 1504 L 9 RETTIG	Open	90.00	0.00		
	19-01012	06/21/19	502/7.01 ARTISTIC POOLS	Open	270.00	0.00		
	19-01013	06/21/19	602/20 WILKINS	Open	135.00	0.00		
	19-01014	06/21/19	504/30 SOLLECITO	Open	200.00	0.00		
	19-01015	06/21/19	202/28 HACOPIAN	Open	90.00	0.00		
	19-01016	06/21/19	B1304 L8 DM ROZE STATILE	Open	490.00	0.00		
	19-01018	06/21/19	STATILE B1205 L8 273 BROADWAY	Open	775.00	0.00		
	19-01019	06/21/19	1910/9 SILVER	Open	53.15	0.00		
	19-01021	06/24/19	B 1706 B 5 FARLEY	Open	<u>155.00</u>	0.00		
					4,371.90			
STA26 STATE OF NEW JERSEY (CAT.ILL)	19-01041	06/25/19	CATASTROPHIC ILLNESS - 2018	Open	601.50	0.00		
STA31 STATILE, CHRISTOPHER P.A.	19-01071	07/01/19	PROFESSIONAL SERVICES	Open	4,887.50	0.00		
	19-01072	07/01/19	PROFESSIONAL SERVICES	Open	383.02	0.00		
	19-01081	07/03/19	PROFESSIONAL SERVICES	Open	1,727.50	0.00		
	19-01082	07/03/19	PROFESSIONAL SERVICES	Open	25,007.50	0.00		

Vendor # Name		PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
STA31	STATILE, CHRISTOPHER P.A.			Continued					
	19-01083	07/03/19	PROFESSIONAL SERVICES	Open	<u>3,432.50</u>	0.00			
					35,438.02				
STE04	STEIN & SONS INC								
	19-01051	06/26/19	sewer backup interior of club	Open	1,800.00	0.00			
STO02	STONE INDUSTRIES INC								
	19-00327	03/11/19	BLANKET- ROAD MATERIAL	Open	571.13	0.00			B
	19-01030	06/24/19	3/4" CRUSHED STONE	Open	<u>45.51</u>	0.00			
					616.64				
SUE01	SUEZ WATER NEW JERSEY (REG)								
	19-01064	06/27/19	CENTENNIAL FIELD WATER USAGE	Open	794.87	0.00			
	19-01108	07/08/19	JULY 2019 HYDRANTS	Open	15,082.94	0.00			
	19-01109	07/08/19	WATER CHARGES 6/4/19-7/2/19	Open	130.19	0.00			
	19-01111	07/09/19	WATER CHARGES 6/4-7/2/19	Open	117.46	0.00			
	19-01113	07/09/19	WATER CHARGES 6/4-7/2/19	Open	305.91	0.00			
	19-01114	07/09/19	CENTENNIAL FIELD WATER USAGE	Open	644.63	0.00			
	19-01116	07/10/19	WATER CHARGES JAN-JUNE 2019	Open	<u>240.79</u>	0.00			
					17,316.79				
SUE02	SUEZ WATER NEW JERSEY (STBK)								
	19-01112	07/09/19	STONYBROOK WATER 6/4-7/2/19	Open	2,851.46	0.00			
	19-01115	07/09/19	STONYBROOK WATER JUNE 2019	Open	<u>49.44</u>	0.00			
					2,900.90				
THE45	THE CASTLE INC								
	19-00661	05/06/19	7/3/19 ADV/FT TRIP	Open	2,428.65	0.00			
TH003	THOMPSON REUTERS								
	19-01001	06/19/19	NJ Code 2019 Criminal & MVC	Open	231.00	0.00			
TIM09	TIMETRACK SYSTEMS, INC.								
	19-00965	06/12/19	CAMP TIME TRAK	Open	1,130.00	0.00			
TRE01	TREASURER, STATE OF NEW JERSEY								
	19-00818	05/22/19	NJPDES PERMIT FEE 2019	Open	3,000.00	0.00			
TRI12	TRI-COUNTY TERMITE & PEST CTRL								
	19-00522	04/15/19	PEST CONTROL APR-DEC 2019	Open	25.00	0.00			B
TRU01	TRUGREEN CHEMLAWN, INC.								
	19-00524	04/15/19	LAWN SERVICE FOR 2019	Open	1,140.00	0.00			B
TYC02	TYCO ANIMAL CONTROL								
	19-01099	07/08/19	ANIMAL CONTROL JUNE 2019	Open	1,150.00	0.00			
USP02	U.S. POSTAL SERVICE-CMRS-POC								
	19-01039	06/25/19	POSTAGE FOR NEOPOST MACHINE	Open	2,000.00	0.00			
VAL16	VALLEY MEDICAL GROUP INC								
	19-01107	07/08/19	2ND QTR 2019 DOT TESTING	Open	187.00	0.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VAR02 VARGHESE, GINI	19-00963	06/12/19	REFUND FOR CAMP	Open	1,850.00	0.00		
VER02 VERIZON WIRELESS (CELL PHONE)	19-01066	06/28/19	PHONE SERV 5/24-6/23/19	Open	568.64	0.00		
	19-01067	06/28/19	STONYBROOK PHONES 5/24-6/23	Open	42.30	0.00		
	19-01068	06/28/19	CAMP CELL PHONES	Open	296.50	0.00		
					<u>907.44</u>			
VER03 VERIZON	19-01098	07/08/19	POLICE PHONES 6/25/19-7/24/19	Open	302.55	0.00		
VER18 VERIZON (FIOS)	19-01057	06/27/19	FIOS Internet 50M/50M	Open	124.99	0.00		
WAS04 WASAK, INC.	19-01026	06/24/19	WATER TREATMENT PRODUCTS	Open	84.00	0.00		
WBM01 WB MASON CO., INC.	19-00764	05/16/19	OFFICE SUPPLIES - MAY	Open	692.47	0.00		
	19-00980	06/14/19	OFFICE SUPPLIES - JUNE	Open	345.20	0.00		
	19-00991	06/17/19	CAMP OFFICE SUPPLIES	Open	103.28	0.00		
					<u>1,140.95</u>			
WIL02 WILD RIDGE SALES & PROMO INC	19-00558	04/22/19	umbrellas and holders	Open	1,988.30	0.00		
WIL17 WILKINS, PATRICK	19-00911	06/05/19	REIMB 1 NIGHT AMANJ CONFERENCE	Open	188.76	0.00		
WIS02 WISS & BOUREGY, P.C.	19-00979	06/14/19	PROFESSIONAL SERVICES	Open	736.00	0.00		
Total Purchase Orders: 205 Total P.O. Line Items: 0 Total List Amount: 1,576,602.64 Total Void Amount: 0.00								

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
CURRENT FUND	8-01	49,477.04	0.00	49,477.04	0.00	0.00	0.00
STONYBROOK UTILIT	8-05	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total:		51,477.04	0.00	51,477.04	0.00	0.00	0.00
CURRENT FUND	9-01	1,392,766.03	0.00	1,392,766.03	0.00	0.00	0.00
STONYBROOK UTILIT	9-05	43,541.74	0.00	43,541.74	0.00	0.00	0.00
ANIMAL FUND	9-12	1,151.20	0.00	1,151.20	0.00	0.00	0.00
TRUST ACCOUNT	9-13	0.00	0.00	0.00	0.00	0.00	14,713.92
TRUST FUND	9-21	<u>2,648.75</u>	<u>0.00</u>	<u>2,648.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total:		1,440,107.72	0.00	1,440,107.72	0.00	0.00	14,713.92
CAPITAL FUND	C-04	54,869.50	0.00	54,869.50	0.00	0.00	0.00
RECREATION ACCOUN	R-14	15,434.46	0.00	15,434.46	0.00	0.00	0.00
Total Of All Funds:		<u>1,561,888.72</u>	<u>0.00</u>	<u>1,561,888.72</u>	<u>0.00</u>	<u>0.00</u>	<u>14,713.92</u>

Project Description	Project No.	Rcvd Total	Held Total	Project Total
POLICE DONATIONS 7200005589	0000000018	1,126.00	0.00	1,126.00
1205/8 273 BROADWAY 7764627500	2730020002	775.00	0.00	775.00
503/9 3 AMELIA DR 7764627823	3AM0010002	32.00	0.00	32.00
502/7.01 ARTISTIC P 7764627914	ART0010002	270.00	0.00	270.00
1706/6 CMN CONSULT 7764627980	CMN0010002	45.00	0.00	45.00
1304/8 DM ROZE 7764627766	DMR0010002	1,793.75	0.00	1,793.75
1510/13.01 DREAMSCA 7764627443	DRE0030002	90.00	0.00	90.00
1501/13.02 DREAMSCA 7764627435	DRE0040002	4,705.39	0.00	4,705.39
B 1706 L 5 FARLEY 7764627584	FAR0020002	245.00	0.00	245.00
506/1.01/02 GOLDORC 7763761127	GOL0060002	270.00	0.00	270.00
B2201 L40 GUTIERREZ 7764627740	GUT0010002	45.00	0.00	45.00
202/28 HACOPIAN 7764628045	HAC0010002	90.00	0.00	90.00
B1504 L9 RETTIG 7763761391	RET0010002	270.00	0.00	270.00
B1007 L13-16 SHOPRITE/PADOVANO	SHO0020002	4,568.63	0.00	4,568.63
B1910 L9 SILVER 7764627790	SIL0030002	53.15	0.00	53.15
504/30 SOLLECITO 7764628079	SOL0040002	200.00	0.00	200.00
602/20 WILIKINS 7764628087	WIL0070002	135.00	0.00	135.00
Total of All Projects:		<u>14,713.92</u>	<u>0.00</u>	<u>14,713.92</u>

Range of Checking Accts: First to Last      Range of Check Dates: 06/12/19 to 07/16/19  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>CURRENT</b>					
30170	06/12/19	PAS07 PASCACK VALLEY REGIONAL HIGH	976,073.31	06/30/19	8987
30171	06/18/19	CAS05 CASSIDY, GIOIA	75.00	06/30/19	8988
30172	06/24/19	BER01 BERGEN MUNICIPAL EMP BNFT FUND	3,994.00	06/30/19	8990
30173	06/24/19	BOR06 BOROUGH OF HILLSDALE	700,000.00	06/30/19	8990
30174	06/24/19	DIR02 DIRECT ENERGY BUSINESS	2,833.18		8990
30175	06/24/19	MIC05 MICROSOFT CORPORATION	192.00		8990
30176	06/24/19	SUE01 SUEZ WATER NEW JERSEY (REG)	15,878.14		8990
30177	06/24/19	UNU01 UNUM LIFE INS CO OF AMERICA	142.80		8990
30178	06/24/19		0.00	06/24/19 VOID	0 (Reason: ALIGNMENT CHECK)
30179	06/24/19	NEW16 NEW JERSEY MOTOR VEHICLE COMM	80.00	06/25/19 VOID	8993 (Reason: NOT NEEDED)
30180	06/28/19	BOR18 BOROUGH OF HILLSDALE AGENCY	92,700.11		8995

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	2	1,791,888.54	80.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	2	1,791,888.54	80.00

<b>ESCROW</b>					
3683	06/19/19	ANG03 ANGELS LANDSCAPING & SUBURBAN	50.00		8989

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	50.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	50.00	0.00

<b>PUBLIC ASSIST2 PUBLIC ASSISTANCE</b>					
2927	07/01/19		1,150.00		8999
2928	07/01/19		231.00		8999
2929	07/01/19		162.00		8999
2930	07/01/19		231.00		8999
2931	07/01/19		231.00		8999
2932	07/01/19		231.00		8999

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	2,236.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	2,236.00	0.00

<b>RECREATION RECREATION TRUST</b>					
3903	07/03/19	DAV05 DAVE & BUSTER'S, INC.	1,734.77		8997
3904	07/10/19	LEG03 LEGOLAND DISCOVERY CTR US INC	1,685.16		8998
3905	07/10/19	REG10 REGAL ENTERTAINMENT GROUP	675.00		9000
3906	07/10/19	REG10 REGAL ENTERTAINMENT GROUP	642.60		9001
3907	07/10/19	REG10 REGAL ENTERTAINMENT GROUP	675.00		9002
3908	07/10/19	REG10 REGAL ENTERTAINMENT GROUP	642.60		9003

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
RECREATION TRUST					
Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	6	0	6,055.13	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	6	0	6,055.13	0.00
STONYBROOK OPERATING					
6192	06/24/19	BER01 BERGEN MUNICIPAL EMP BNFT FUND	28.00	06/30/19	8991
6193	06/24/19	DIR02 DIRECT ENERGY BUSINESS	1,632.94		8991
6194	06/24/19	PSE03 PSE&G (STONYBROOK)	715.42		8991
6195	06/24/19	SUE02 SUEZ WATER NEW JERSEY (STBK)	55.99		8991
6196	06/24/19	UNU01 UNUM LIFE INS CO OF AMERICA	4.20		8991
6197	06/26/19	RES02 RESTAURANT EQUIPMENT DEPOT LP	776.30		8994
6198	06/28/19	BOR18 BOROUGH OF HILLSDALE AGENCY	1,007.17		8996
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	4,220.02	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	4,220.02	0.00
WIRES					
125	07/03/19	HIL02 HILLSDALE BOARD OF EDUCATION	1,828,331.00		8992
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	1,828,331.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	1,828,331.00	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	30	2	3,632,780.69	80.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	30	2	3,632,780.69	80.00

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	2,714.62	0.00	0.00	2,714.62
STONYBROOK UTILITY	8-05	1,150.64	0.00	0.00	1,150.64
Year Total:		3,865.26	0.00	0.00	3,865.26
CURRENT FUND	9-01	3,617,504.92	0.00	0.00	3,617,504.92
STONYBROOK UTILITY	9-05	3,069.38	0.00	0.00	3,069.38
PUBLIC ASSISTANCE ACCOUNT	9-15	2,236.00	0.00	0.00	2,236.00
Year Total:		3,622,810.30	0.00	0.00	3,622,810.30
RECREATION ACCOUNT	R-14	6,055.13	0.00	0.00	6,055.13
Total of All Funds:		3,632,730.69	0.00	0.00	3,632,730.69

Project Description	Project No.	Project Total
CURB PERMIT #543 ANGELS SUBURB	CURB000543	50.00
Total of All Projects:		50.00

[R19166](#) Resolution Authorizing Temporary Work for Records Management within the Borough of Hillsdale for the Borough Clerk

**WHEREAS**, there exists a need for Temporary Work with Records Management within the Borough of Hillsdale; and,

**WHEREAS**, Borough Clerk Denise Kohan has the knowledge and meets the requirements to perform this type of work for the Borough of Hillsdale; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council Borough that Denise Kohan is hereby appointed for the temporary work for Records Management at an hourly rate, but not to exceed 5 hours per week, effective July 16, 2019 – December 31, 2019 at a rate of \$32.28/hour.

[R19167](#) Resolution Appointing UCC Electrical Sub Code Official – Jason Francese

**WHEREAS**, the Borough of Hillsdale has a need for a UCC Electrical Sub-Code Official; and

**WHEREAS**, Jason Francese has met all the requirements for the position of UCC Electrical Sub-Code Official for the Borough of Hillsdale; and

**WHEREAS**, the Borough desire to appoint Jason Francese to the position of Electrical Sub-Code Official, effective June 18, 2019 at a yearly salary not to exceed \$16,320.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that Jason Francese, is hereby appointed as the Electrical Sub-Code Official for the Borough of Hillsdale.

[R19168](#) Resolution Appointing Continued Certificate of Inspection (CCI) Inspector for the Borough of Hillsdale

**WHEREAS**, the Borough of Hillsdale has a need for a CCI Inspector; and

**WHEREAS**, Darren Blankenbush has met all the requirements for the position of CCI Inspector for the Borough of Hillsdale; and

**WHEREAS**, the Borough desire to appoint Darren Blankenbush to the position of CCI Inspector at an amount not to exceed \$5,000.00/year, effective July 16, 2019; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that Darren Blankenbush, is hereby appointed as the CCI Inspector for the Borough of Hillsdale.

[R19169](#) Resolution Authorizing the Mayor to Sign an Agreement with NASPO ValuePoint (Formerly known as WSCA) For Authorization to Utilize State/Entity Contracts for Wireless Services

**WHEREAS**, Verizon Wireless (“Contractor”) and the State of Nevada (“Lead State”), for itself and on behalf of the NASPO ValuePoint (“Customer”), have entered into a Master Service Agreement #1907 with an effective date beginning on April 10, 2012; and

**WHEREAS**, an addendum was added that covers the Wireless Services for use by state agencies and other eligible entities authorized by that state’s statutes to utilize state/entity contracts; and

**WHEREAS**, the Borough Administrator has recommended that the Borough of Hillsdale become a participating entity with NASPO ValuePoint for wireless services; and

**WHEREAS**, as a customer, the Borough of Hillsdale will be responsible for its own charges, fees, and liabilities and have the same rights to indemnity or to recover any costs allowed in the contract for its purchases; and

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Hillsdale, Bergen County hereby authorizes the Mayor and Borough Clerk to sign the agreement with NASPO ValuePoint to utilize contracts for wireless services.

[R19170](#) Resolution Authorizing the Borough Clerk to Advertise for Bids for Improvements at Memorial Field

**WHEREAS**, the Borough of Hillsdale received from the County of Bergen, Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund a matching grant award in the amount of \$80,000.00 for park improvements; and

**WHEREAS**, the Governing Body sees a need to do various improvements at Memorial Field; and

**WHEREAS**, the Borough Administrator the Borough Engineer is hereby authorized to prepare bid specifications based on that need; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale hereby authorizes the Borough Clerk to advertise for bids for improvements at Memorial Field in the Borough of Hillsdale.

[R19171](#) Resolution Approving the Purchase of an IDEMIA LiveScan Fingerprinting Station from the State of New Jersey Cooperative Purchasing Program N.J.S.A. 40A:11-12a

**WHEREAS**, the Borough of Hillsdale, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and other approved Cooperative Purchasing Programs for any State or Cooperative Purchasing contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury and/or by the approve the Cooperative Purchasing Program; and

**WHEREAS**, the Borough of Hillsdale is a member of the State of New Jersey Cooperative Purchasing Program; and

**WHEREAS**, the Borough will purchase an IDEMIA LiveScan Fingerprinting Station for the Hillsdale Police Department in the amount not to exceed \$26,453.00 through the State Cooperative Purchasing Program in 2019 through State Contract #A81520; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Hillsdale approves the purchase an IDEMIA LiveScan Fingerprinting Station from IDEMIA 5515 East La Palma Avenue, Suite 100 Anaheim, CA 92807, in the amount not to exceed \$26,453.00 in accordance with the State of New Jersey Cooperative Purchasing Program, State Contract # A81520.

[R19172](#) Resolution Recommending the Hiring of Police Dispatcher – Jake Prusha

**WHEREAS**, there exists a vacancy in the Hillsdale Police Department for a police dispatcher; and,

**WHEREAS**, the Borough has gone through the process of applications and interviews to employ the services of a police dispatcher and,

**WHEREAS**, the Chief of Police has recommended the hiring of a police dispatcher for the Hillsdale Borough Police Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the recommendation of Chief Robert Francaviglia to employ Jake Prusha as a Police Dispatcher with the Hillsdale Police Department is accepted and Jake Prusha is hereby appointed to a Police Dispatcher with the Hillsdale Police Department, at a yearly salary of \$34,489.26, effective August 6, 2019.

Council Member Lundy requested removal of R19156.

Mayor Ruocco requested removal of R19172.

Motion by Council President Pizzella, Second by Council Member Horvath.

Roll Call Vote:

Ayes: Council Members Segalas, DeRosa, Escobar, Horvath, Lundy, Council President Pizzella

Nays: None

R19156. Council Member Lundy asked if we are signing the contract for this and we don't have the funds.

Mayor Ruocco said they have raised the funds. The Borough is not taking any risks. He also asked if the Police Dispatcher on R19172 full time or part time. Is the pay the same rate as other Dispatchers?

Administrator DeJoseph said full time; the rate of pay depending on contract.

Motion on R19156 by Council Member Horvath, Second by Council President Pizzella.

Roll Call Vote:

Ayes: Council Members Segalas, DeRosa, Escobar, Horvath, Lundy, Council President Pizzella

Nays: None

Motion of R19172 by Council Member Escobar, Second by Council President Pizzella

Roll Call Vote:

Ayes: Council Members Escobar, Horvath, Lundy, Council President Pizzella, Segalas, DeRosa

Nays: None

#### **OFF-CONSENT:**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Council Members Escobar, Horvath, Lundy, Council President Pizzella, Segalas, DeRosa

#### **COUNCIL COMMENTARIES:**

Council Member Lundy thanked the Police Chief for his service as well as George DeRosa and Patty Hughes.

Council Member Segalas thanked the Police Department and the Chief. He attended Project Crash and said it should be a state-wide program, it is such an excellent program.

Council President Pizzella thanked all Hillsdale Volunteers and Police for their hard work. Congratulations to Mr. DeRosa and Patty Hughes. He has never been on a Council that has so much disagreement yet and gets stuff done. No Council has gotten so much done as this Mayor and Council; the fields, the pool, desk, redevelopment, so many things are going on. To the residents of Hillsdale, you have a great bunch of people up here. He is proud to sit up here with all of you and thanked them for their support; we all support what is for the best interest in the town.

Council Member DeRosa said we approved improvements to the Fire Department, road improvements, better parks, communications upgrade, field improvements; it is a substantial amount of improvements we are investing in. It is an inconvenience that the roads are paved but the work is getting done. Congratulations to Patty Hughes and his Dad for their nominations. He will also propose a home town hero nomination and the Borough purchase a banner to put up.

Council Member Horvath said he will echo what everyone else said.

Council Member Escobar congratulated Police Chief Francaviglia, Patty Hughes, George DeRosa.

Borough Administrator DeJoseph said the tax bills are not prepared, we are still awaiting receipt of the rate and once we have that we will prepare the bills. There will be a resolution at the August meeting delaying due date. Emails were sent today with the information. We received 1.7 million dollars for infrastructure.

Mayor Ruocco is very relieved that the RR crossings will be done, it has been a real problem, a threat to our safety and our snow plowers. It seems his letter to the Commissioner saying if you are not going to do it do something in the interim until you can get to the project and then they did the final project. We are thankful for that. He thanked the new firemen, congratulate the promotions in the Fire Department, thanked Sergeant Camporeale and Officers Sayers, Kaplan and Considine for the Youth Leadership Academy for 5<sup>th</sup> and 6<sup>th</sup> graders; he was unable to attend this year. It is a rewarding experience for the kids. Thanks have been expressed to first responders of Hillsdale and River Vale who participated in Project Crash and we had first responders from Hackensack University and Bergen County Prosecutors Office and thanked the High School Administration who helped organize it. George DeRosa and Patty Hughes became home town heroes and their involvement in the community shows it. Congratulations to the Police Chief on his years of service.

**ADJOURN TO CLOSED SESSION:**

R19173 To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – *Redevelopment, Personnel, Contract Negotiations*

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

\_\_ (1) Matters required by law to be confidential.

\_\_ (2) Matters where the release of information would impair the right to receive funds.

\_\_ (3) Matters involving individual privacy –

\_\_ (4) Matters relating to collective bargaining -

\_\_ (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.

\_\_ (6) Matters relating to public safety and property –

X (7) Matters relating to litigation, negotiations and the attorney-client privilege – *Redevelopment, Waste Management, Contract Negotiations*

X (8) Matters relating to the employment relationship – *Personnel*

\_\_ (9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Motion by Council Member Lundy, Second by Council Member Horvath, and unanimously carried.

**RECONVENE REGULAR MEETING:**

Motion to reconvene by Council Member DeRosa, Second Council Member Segalas, and unanimously carried.

Mayor Ruocco said we have no business to attend to as a result of our conversations in closed. All resolutions below have been pulled.

[R19174](#) Resolution Authorizing the Mayor and Borough Clerk to Execute an Employment Agreement with Police Chief Robert Francaviglia on Behalf of the Borough of Hillsdale - pulled

[R19175](#) Resolution Authorizing the Mayor and Borough Clerk to Execute an Employment Agreement with Police Captain Sean Smith on Behalf of the Borough of Hillsdale - pulled

[R19176](#) Resolution Authorizing the Mayor and Borough Clerk to Execute an Employment Agreement with Police Lieutenant Daniel McLaughlin on Behalf of the Borough of Hillsdale - pulled

Motion \_\_\_\_\_ Second \_\_\_\_\_

Council Members Segalas, DeRosa, Escobar, Horvath, Lundy, Council President Pizzella

**ADJOURNMENT:**

Motion to adjourn by Council Member DeRosa, Second by Council President Pizzella, and unanimously carried.

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE**

**TUESDAY, AUGUST 13, 2019**

Denise Kohan, Municipal Clerk

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APPROVED AS PRESENTED