



380 Hillsdale Avenue  
Hillsdale, New Jersey 07642  
201-666-4800 (main)  
201-497-1552 (direct)  
201-358-5002 (fax)  
[www.hillsdalenj.org](http://www.hillsdalenj.org)

Board of Health  
MINUTES

**Minutes of the Regular Board Meeting**

June 18, 2024

**President Opens Meeting:** Ms. Looes call the meeting to order at 7:11 pm.

This is a regular meeting of the Hillsdale Board of Health on this 18<sup>th</sup> day of June 2024 which is being held in compliance with the provisions of the Open Public Meetings Act and associated regulations. In June 2024 notice of the time and place of this meeting had been provided to the Ridgewood News; a copy was posted on the bulletin board outside of this meeting room and on the Borough website; and was made available in Borough Hall and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the President during the Public Hearing and Public Comment part of the meeting. You will need to state your name and town of residence for the record.

**Secretary Calls the Roll:**

In attendance: Chris Looes; Louisa Toledo, APN; Dr. Susan Kushner; Christina Fanelli, RN; Diane Ohme, RN; NWBRHC representative; Marguerite Deppert, RN; Lois Kohan, RN; John Ruocco, Council Liaison

Absent: Elaine Meyerson; John Klein

**Call for Additional Agenda items:**

**Approval of Minutes:**

Regular Meeting June 18, 2024

**Motion to receipt and file: Dr. Susan Kushner  
Unanimously Approved**

**Seconded by: Diane Ohme**

**President's Message / Report:**

**Correspondence:** No correspondence received.



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## Board of Health MINUTES

### **Health Officer and Employee Reports:**

All annual reports are available for review at the Northwest Regional Health Commission website, <https://nwbrhc.org>

Health Officer from NWBRHC reported on consumer and environmental health program activities and health education activities for the month of May 2024.

- o Three (3) retail inspections were conducted and eleven (11) Public Recreational Bathing inspections for the month of May.
- o One (1) notice of violations was issued in May.
- o One (1) summons regarding pet sales pending as of May.
- o One (1) dog bite to racoon exposure in the month of March.
- o Food handler's vouchers were purchased and are currently available from an accredited organization, State Food Safety Training. (*Applicants can register online*)

### **Nurse's Report May 2024:**

Report provided by Lois Kohan, RN. Highlights Include:

- o May activities include weekly exercise classes at the Hillsdale House and the fitness fun at the Hillsdale library, home visits, and referrals to various agencies.
- o Met with Cardiologist on May 2<sup>nd</sup> to plan the program on heart disease.
- o Three hundred (300) File of Life cards were ordered.

### **BOH Activity Report:**

Report provided by Marguerite Deppert, RN, BSN. Highlight Include:

- o Discussed activity reports for the month of May 2024.
- o One (1) case of Campylobacteriosis & Streptococcus was reported.
- o Flu Clinic scheduled with NWBRHC for October 8<sup>th</sup>.
- o Meetings attended; client services provided.
- o The annual art show was held in the Hillsdale Public Library on May 7, 2024.

### **Financial Report – May 2024:**

Report provided by Denise Kohan, Board of Health Secretary. Highlight Included:

- o The revenue report for May was provided.
- o No complaints were received at the Borough for the months of March & April.

All reports are available for review at Borough Hall upon request.



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**Motion to receipt and file:** Louisa Toledo  
**All in favor:** No opposition

**Seconded by:** Christina Fanelli

**Opening and Closing of Public Meeting:** 8:31 pm. No one from the public was present.

**Prior Business:**

- o Municipal Alliance to be added to the resolution for 2025.
- o 2024 CHC Contracts previously discussed, and letters to go out.
- o Skin Cancer Screening not happening in 2024. Will revisit in 2025.
- o Hillsdale Day Committee to be assigned on Sept. 29<sup>th</sup>, rain date Oct. 6<sup>th</sup>.
- o Board of Health Pamphlets were emailed to families to promote Hillsdale Board of Health.
- o Three hundred (300) File for Life Cards were ordered with free pencils.

**New Business:**

- o Director, Ann Marie Stoebling from Bergen New Bridge, attended the Board of Health meeting to introduce the services being offered at the new Urgent Care called “CareRite” inside the local ShopRite.
- o Horizon Blue Cross Blue Shield of New Jersey offering Outdoor Fitness Campaign Grant.

**Other Business:**

**Motion to adjourn:** Diane Ohme

**Seconded by:** Dr. Susan Kushner

**Meeting adjourned:** 8:52 pm

**Next Meeting: Tuesday, September 17, 2024**