

HILLSDALE BOARD OF HEALTH
380 Hillsdale Avenue, Hillsdale, NJ 07642
201-666-4800, ext. 1525
Website: www.Hillsdalenj.org

Minutes of the Regular Meeting
Hillsdale Board of Health
Tuesday, June 4, 2019

President Opened the Meeting:

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on January 15, 2019, a notice of the time and place of this meeting was provided to the Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby.

Secretary Calls the Roll:

Elaine K. Meyerson; Diane Ohme, RN; Marguerite Deppert, RN; Lois Kohan, RN; James Stephens; Angela Musella, NWBRHS.

Absent: Christina Fanelli, John Escobar, Louisa Toledo, Chris Looes, Dr. Susan Kushner

Additional Agenda Items: None

Approval of Minutes: Regular meeting of May 7, 2019

Motion to receipt and file: J. Stephens **Seconded by:** D. Ohme

May Correspondence: Press release to the Pascack Press and Community Life for the May 20th vision clinic and June 19th hearing clinic.

Motion to receipt and file: D. Ohme **Seconded by:** J. Stephens

Opening and Closing of Public Meeting: 7:05- 7:25

John Stepe of 38 E. Liberty Avenue attended the public portion of the meeting to report an issue with a neighbor on New Street which is across from his place of business. He claims that she is a mobile veterinarian working out of her home. He states she is using her home to hold deceased animals in a freezer in her garage until they are picked up by the pet mortuary. He is concerned about what chemicals are being, how they are being stored and if she is running a veterinary business out of her home. Mr. Stepe has been in contact with Anthony Merlino, the Hillsdale Zoning Official and Northwest Bergen Regional Health Commission, NWBRHC. Mr. Merlino and Zackary Martin, REHS, Health Inspector from NWBRHC, did visit the property on New Street but did not observe any municipal violations at that time. Both officials left their business cards for the resident, to contact them.

At this point, Angela Musella, Hillsdale Health Officer, added that Health Departments do not have jurisdiction over private veterinary practices. The state veterinary licensing board would be

responsible for investigating any violations. A Dr. contacted Z. Martin, of NWBRHC, and advised him that the veterinarian is affiliated with a veterinary hospital, House Paws.

Darlene Mandeville, REHS from NWBRHC, contacted the NJDEP regarding the requirements for the keeping of deceased animals and is waiting for a call back. President Meyerson thanked Mr. Stepe for bringing his concern to the Board and that Borough officials will investigate any violations that are under their respective jurisdictions.

Health Officer and Employee Reports: (copies of reports are filed). These reports include Health Officer's activities, Vital Statistics, Monthly financial receipts and Public Health Nurse Reports

1. Angela Musella gave the report for May.
 - Angela Musella signed off on the Public Health Annex of the Emergency Management Plan that she received from Butch Franklin, Hillsdale's Office of Emergency Management Officer. He is responsible to send it into the county. The plan is an outline of the Hillsdale Board of Health's duties in case of an emergency. Angela will forward the public health section to the Board of Health.
2. M. Deppert gave the May report.
 - M. Deppert attended the Bergen County Community Health Forum on May 23rd. They reviewed data gathered for the next Community Health Assessment and discussed which needs were priority in Bergen County's communities. Bergen County has the highest number of mental health hospitalizations out of all the counties in New Jersey. M. Deppert and A. Musella will forward any information they receive from CHIP to the other board members.
3. L. Kohan gave her May report.
4. Mayor's Reports— Vital statistics and the health departments' financial reports were reviewed for May.

Motion to receipt and file: J. Stephens

Seconded by: D. Ohme

Prior Business:

1. Budget and Child Health Conference (CHC) Discussion – M. Deppert stated in her report that the budget approval has been delayed until June 11th. E. Meyerson advised M. Deppert to prepare to purchase the refrigerator after the budget is approved. A. Musella stated that she will be meeting with NWBRHC July to discuss their share of the CHC. A. Musella will also speak to the borough administrator of Waldwick regarding the refrigerator.
2. Proposed Bylaws –The Bylaws will be sent to the board members in August. They will be introduced at the September meeting and adopted at the October meeting.

1. Adult Playground/Open Space Grant – There were no updates. Remove from agenda next month.
2. Municipal Alliance - There were no updates.

New Business:

1. Personnel evaluations - Job descriptions and evaluations were discussed. E. Meyerson would like to create an ad hoc personnel committee. D. Ohme volunteered and S. Kushner will be asked. M. Deppert is working on the BOH secretary's evaluation and E. Meyerson will work on a draft for the nurses by July.

Other Business:

- Calendar- the meeting schedule was reviewed and E. Meyerson will consider changing the date of the September meeting. There will be no meetings in July and August, however E. Meyerson asked that monthly reports be forwarded each month.
- Measles Webinar - There is a measles webinar June 6th. M. Deppert will forward the information.
- An unkept home on Plymouth Rd. was discussed and a complaint will be forwarded to the zoning official and the DPW.
- J. Stephens also discussed the property between Oaktrail Rd. and Beechnut. There is a pond with standing water and bags of garbage. The complaint will also be forward to the zoning official and the DPW.

Motion to adjourn: D. Ohme
Motion to adjourned: 8:26 pm

Seconded by: J. Stephens

Respectfully submitted:

Jennifer Hausmann
Board Secretary