

# Oath of Allegiance And Oath of Office

**State of New Jersey**

**County of Bergen**

I, John Inserra do solemnly swear (or affirm) that I will support the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear (or affirm) that I will faithfully, impartially and justly perform all the duties of the office of the Stonybrook Commission for the Borough of Hillsdale for a (3) year term ending December 31, 2018 according to the best of my ability. So help me God.

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*Signature*

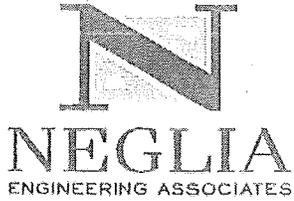
Address : 380 Hillsdale Avenue City, State: Hillsdale, NJ

Sworn to and Subscribed before me  
this 19th day of January in the year 2016

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Municipal Clerk/Notary(**Seal**)

N.J.S.A. 41:1-1 and 41:1-3, as amended June 17, 1971



**ENGINEER'S REPORT  
BOROUGH OF HILLSDALE  
END OF YEAR 2015  
DATE OF REPORT: DECEMBER 17, 2015**

**1. FUNDING / GRANTING OPPORTUNITIES (YEAR 2015-2016)**

Per the request of the Borough, Neglia Engineering Associates has researched funding / grant application programs available to the Borough based on the current assets and infrastructure to-date. A list of the potential applications available to the Borough and the anticipated submission dates, as revised, are provided below for review and consideration for planned improvements within the community.

FUNDING / GRANT PROGRAM SUBMISSION DATES	
Fund / Grant Name	Anticipated Submission Date
<i>Federal</i>	
Safe Routes to Schools (SRTS)	To Be Determined
Community Development Block Grant (CDBG)	Submitted on October 9, 2015
Hazard Mitigation Assistance (HMA)	
Hazard Mitigation Grant Program (HMGP)	After Major Disaster
Pre-Disaster Mitigation (PDM)	To Be Determined
Flood Mitigation Assistance (FMA)	To Be Determined
Public Assistance (PA)	After Disaster & State of Emergency Declared
<i>State</i>	
Municipal Aid - 2016	Submitted on October 16, 2015
County Aid	To Be Determined
Local Aid Infrastructure (LAIF - Discretionary Funding)	Submitted on August 11, 2015
Bikeways	No Submittal
Safe Streets to Transit (SSTT)	No Submittal
Transit Village	No Submittal
Local Bridges, Future Needs	To Be Determined
Green Acres / Blue Acres Funding	To Be Determined
<i>County</i>	
Open Space, Recreation, Farmland & Historic Preservation	Submitted August 28, 2015
Municipal Park Improvement	No submittal
200 Club Funding	Quarterly

**2. ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS (YR 2014-15)**

Per the request of the Borough, Neglia Engineering Associates prepared an itemized list of grant applications that this office prepared and submitted to regulatory agencies for consideration in the year 2014-2015. They are as follows:

ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS			
Grant	Date Submitted	Anticipated Decision	Review Status
Bergen County Historic Preservation Trust Fund 2014 - Hillsdale Train Station	10/31/2015	9/16/2015	Approved
Bergen County Community Development Block Grant 2015 - Hillsdale Train Station ADA Restroom	12/4/2014	8/25/2015	Approved
NJDOT Municipal Aid Grant Application - Hillsdale Avenue Roadway Improvements	10/16/2015	Spring / Summer 2016	Under Review
NJDOT Local Aid Infrastructure Fund - Hillsdale Avenue Roadway Improvements	8/11/2015	Spring / Summer 2016	Under Review
Bergen County Open Space Trust Fund - Hillsdale Outdoor Fitness	8/28/2015	Spring 2016	Under Review
Bergen County Community Development Block Grant FY 2016 - Hillsdale Firehouse ADA Door Openers	10/9/2015	Spring / Summer 2016	Under Review

Joseph E. Neglia, PE, PP, PLS  
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS  
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

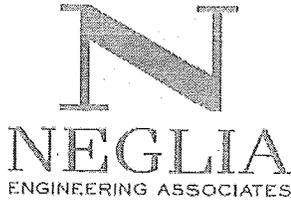
Construction Management

Locations:

■ 34 Park Avenue  
P.O. Box 426  
Lyndhurst, NJ 07071  
Tel: 201.939.8805  
Fax: 201.939.0845

■ 1119 Raritan Road  
Suite 2  
Clark, NJ 07066  
Tel: 732.943.7067  
Fax: 732.943.7249

www.negliaengineering.com



3. **HILLSDALE MUNICIPAL LANDFILL – METHANE GAS SURVEY & GROUNDWATER MONITORING (YEAR 2015)**

Neglia Engineering Associates solicited firms for the semi-annual groundwater monitoring and the quarterly methane study and received two bids for the methane gas survey. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey for a total bid of \$10,600 which represents the Base Bid (January 2015 testing for \$2,800) and the Alternate Bid (April 2015, July 2015 and October 2015 testing for \$7,800).

Neglia Engineering Associates received two bids for groundwater monitoring services. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Aqua Pro-Tech Laboratories to perform the groundwater monitoring services for a total bid of \$6,858.50 which represents the Base Bid (January 2015 testing for \$3,723.50) and the Alternate Bid (July 2015 testing for \$3,155.00).

Both the methane and groundwater testing quotes were awarded at the January 20, 2015 Mayor and Council meeting. The methane gas survey field services were completed on Friday, January 23, 2015. The groundwater sampling field services were completed and submitted on Friday, January 30, 2015.

Neglia Engineering Associates submitted documents to satisfy the Year 2015, semi-annual groundwater monitoring and 1<sup>st</sup> quarter methane monitoring requirements on February 18, 2015 to NJDEP. These documents included the Methane Gas Migration Survey Report, NJPDES – DGW Exceedance Report for Sanitary Landfills and Groundwater Sampling Analytical Results for the Four Monitoring Wells.

Our office submitted the 2<sup>nd</sup> quarter methane gas migration survey report prepared by Partner Engineering to NJDEP and the Borough on May 6, 2015 to satisfy the Year 2015 Quarterly Methane Monitoring Requirements.

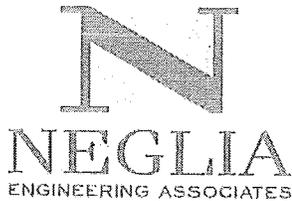
Our office received the 2015, 3<sup>rd</sup> quarter methane gas migration survey report prepared by Partner Engineering on July 16, 2015 and forwarded the same to NJDEP and the Borough to satisfy the Year 2015 Quarterly Methane Monitoring Requirements. Due to a potential anomaly identified in the report, supplemental testing was performed on August 31, 2015 and a corresponding report, dated September 1, 2015, was prepared by Partner Engineering and submitted to our office. The report was forward to NJDEP on September 3, 2015.

The 2015, 4<sup>th</sup> quarter methane testing was scheduled from October 21, 2015 to October 30, 2015. Neglia Engineering Associates submitted the requisite residential notices to the Borough of Hillsdale on October 16, 2015 for distribution. Partner Engineering and Science, Inc. submitted their 2015, 4<sup>th</sup> Quarter Methane Gas Migration Survey Report dated November 25, 2015. The report was forward to NJDEP on November 30, 2015.

During December 2015, NEA submitted quote solicitations for Year 2016 methane survey and groundwater services. A recommendation package will be provided prior to January 1, 2016. These services must be awarded at the first Year 2016 Mayor and Council meeting.

4. **HILLSDALE MUNICIPAL LANDFILL**

On February 12, 2015, the Borough of Hillsdale (Sue Witkowski, Borough Administrator; Donald Russell, Borough DPW Superintendent) and Neglia Engineering Associates (Gregory Polyniak) attended a meeting with NJDEP Solid Waste Permitting and NJDEP Enforcement. At the meeting, the NJDEP reviewed the site

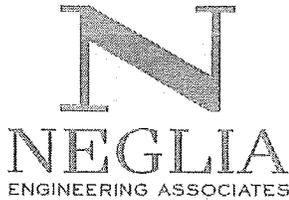


and explained the items that needed to occur and items that needed to be provided to be in compliance with the NJDEP Landfill Closure Approval. On February 27, 2015 Neglia Engineering Associates issued an NJDEP Compliance Item List and Schedule to the NJDEP.

Neglia Engineering Associates issued a status update email on March 31, 2015 as it related to the NJDEP Compliant Item List and Schedule. Neglia Engineering Associates received an enforcement letter in the mail pertaining to the landfill as it related to our February 12, 2015 NJDEP Enforcement Meeting on April 27, 2015. Mr. Gandhi stated that the Borough should not be concerned as long as it is following the previously issued action item schedule for the landfill. Mr. Gandhi noted that he has been receiving the individual items upon completion. He is aware that the Borough is attempting to satisfy the individual compliance items.

The following items have been completed since the beginning of the compliance stage in 2015:

- Item #1 – Maintain Field Methane Alarm System. (The methane field sensors installation and startup was completed on November 12, 2015.)
- Item #2 – Photographs of Leachate Manhole Functionality - Neglia Engineering Associates submitted to NJDEP photographs of the leachate manhole confirming functionality.
- Item #3 - Provide Photographs Illustrating Methane Alarm System Functionality. (Pictures were taken during the November 20, 2015 training session with the contractor and forwarded to the NJDEP on November 24, 2015)
- Item #4 – Provide Quarterly Maintenance and Inspection Reports.
- Item #5 – Semi-Annual Groundwater Monitoring Report – Report received and submitted to NJDEP on August 11, 2015.
- Item #6 - Quarterly Methane Testing – Report received and submitted to NJDEP on July 16, 2015.
- Item #7 – Provide copy of As-built Survey.
- Item #8 – Provide copy of closure and post closure care plan to NJDEP with copy kept with Borough Clerk.
- Item #9 – Provide copy of landfill As-Built certification.
- Item #10 - NJDEP Pollution Control Permit - In March 2015, The Borough hired First Environment to prepare the NJDEP Pollution Control Permit. First Environment completed and submitted the NJDEP online submission on April 22, 2015.
- Item #11 – Borough Landfill Maintenance Budget - The Borough prepared and provided a capital budget for the Current 2015 Year that indicated a Landfill Remediation and Closure estimate budget of \$175,000.
- Item #12 – Paint and Label Monitoring Wells - The Borough painted and numbered four (4) monitoring wells. Neglia Engineering Associates submitted to NJDEP photographs of the painted and numbered wells.
- Item #13 – Label and Paint Each Leachate Manhole in Accordance with As-built Survey. This information has been provided by the Borough of Hillsdale DPW.
- Item #14 - Mow and maintain slope. This information has been provided by the Borough of Hillsdale DPW.



- Item #16 – Address vermin / animal holes in slope with cap / soil material. (No vermin holes were found per DPW)
- Item #17 - Install stormwater system grates along slope. This information has been provided by the Borough of Hillsdale DPW.
- Item #18 – Clear all vegetation at control points (vents) - Neglia Engineering Associates submitted to NJDEP photographs of the cleared methane vents, confirming vegetative maintenance.
- Item #19 - Re-establish or remove construction fencing along eastern slope edge. This information has been provided by the Borough of Hillsdale DPW.
- Item #23 – Maintain all NJDEP closure approval documents with Borough Clerk.
- Item #24 – Maintain all NJDEP closure approval maintenance manuals with Borough Clerk.
- Item # 25 - NJDEP Escrow Account Verification - Neglia Engineering Associates spoke with the prior Borough Engineer concerning the NJDEP Escrow Account for the Hillsdale Landfill. The prior Borough Engineer stated that the NJDEP refunded the outstanding escrow during or around Year 2000.

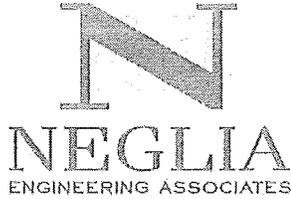
There are other open items that need to be addressed in the coming months. As these items are completed, the Borough must inform NEA, to permit our office to inform NJDEP Enforcement. It shall be noted that the outstanding items must be completed or potential NJDEP Enforcement Action will occur. Below is a list of outstanding & on-going maintenance items:

- Item #2 – Maintain Leachate Manhole Functionality. (On-going maintenance)
- Item #15 - Address all erosion areas, slope issues, etc. after mowing and maintaining slope. (On-going maintenance)
- Items #20 - Address and maintain the existing field surface to address settling and ponding. (On-going maintenance)
- Item #21 - Prepare and provide before and after pictures for any maintenance activities. (On-going maintenance)
- Item #22 - Address slope erosion on eastern slope. (On-going maintenance)

The Borough of Hillsdale shall note that some items that were excluded from the list above require on-going maintenance and monitoring. This work is on-going and shall be tracked for compliance purposes.

The Borough of Hillsdale met with NJDEP Permitting and Enforcement on October 13, 2015 as a follow-up to the initial inspection. During the inspection, the building methane sensors that were installed in September 2015 were inspected. NEA submitted an updated response letter to NJDEP following the October 13, 2015 meeting on October 21, 2015. Although some of the outstanding items noted above require on-going maintenance, a majority of the non-compliance items identified in the original meeting with NJDEP have been addressed. Therefore per the NJDEP, we anticipate an updated Warning Letter from NJDEP with a reduction of non-compliance to follow.

Based upon correspondence from First Environmental, Sunita Dhar, on November 12, 2015, NJDEP Air Compliance and Solid Waste Bureau requires quarterly landfill gas sampling for at least one year from the landfill vents. First Environmental will be providing a services proposal to perform air quality monitoring. NEA will forward to the Borough once acquired. We anticipate receipt of this proposal in early January 2016. The Borough will be required to budget and authorize these services in January 2016.



The NJDEP requested an Operation and Maintenance Manual on November 6, 2015 for the Hillsdale Landfill. We understand that the prior Borough Engineer will provide a copy of the Operation and Maintenance Manual to the Borough for submittal to NJDEP. We understand that this manual was previously required as part of the post closure approval. We re-iterate the importance of supplying this document to NJDEP to ensure no NJDPE enforcement action against the Borough.

5. **HILLSDALE CENTENNIAL BUILDING METHANE SENSORS**

Per direction from the Mayor and Council at the January 20, 2015 Mayor and Council meeting, Neglia Engineering Associates prepared and submitted solicitations for the installation of automatic methane gas sensors with audible alarm, strobe alarm, and an autodial to the police department. A letter of recommendation to authorize Quality Electrical Construction, Company was submitted on February 24, 2015.

The Borough of Hillsdale, through Resolution #15094 awarded and adopted a Non-Fair and Open Contract for Electrical Services to Quality Electrical Const. Co. on April 14, 2015 in the amount of \$31,814.00. The new equipment installation was completed on August 3, 2015. A training session was conducted by the contractor on September 24, 2015. The contractor was directed to utilize the police desk phone number as the contact for the auto-dialer.

Quality Electric Const. Co. submitted the twelve month warranty, required 6 month and 12 month inspections, 12 month recalibration and maintenance letter on December 11, 2015. Based upon the letter, the contractor of record will perform the required inspection and maintenance of the installed sensors for a 12 month period at no additional cost to the Borough. This warranty, inspection and maintenance period will expire on October 1, 2016.

6. **HILLSDALE CENTENNIAL FIELD GAS SENSORS**

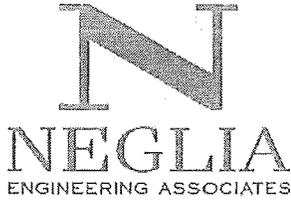
Neglia Engineering Associates in conjunction with the Borough DPW Superintendent, inspected the existing field methane sensor system and alarm equipment box located at Centennial Field. Neglia Engineering Associates submitted quote solicitations to prospective contractors to furnish and install gas sensors at Centennial Field.

The Borough of Hillsdale, through Resolution #15137 awarded and adopted a Non-Fair and Open Contract for Electrical Services to Quality Electrical Const. Co. on June 9, 2015 in the amount of \$35,347.00. The contractor completed the installation of the field sensors, monitors, and performed a startup on November 12, 2015. The NJDEP was notified of the startup on November 10, 2015 as requested. A subsequent training session was conducted on November 20, 2015. At this time, municipal closeout will follow.

Quality Electric Const. Co. submitted the twelve month warranty, required 6 month and 12 month inspections, 12 month recalibration and maintenance letter on December 11, 2015. Based upon the letter, the contractor of record will perform the required inspection and maintenance of the installed sensors for a 12 month period at no additional cost to the Borough. This warranty, inspection and maintenance period will expire on December 1, 2016. In addition, NJDEP has requested an inspection of the site. This inspection will be schedule upon receiving available dates from the NJDEP.

7. **YEAR 2014 NJDEP ANNUAL STORMWATER REPORT**

On March 25, 2015, Neglia Engineering Associates met with the Borough Administrator and DPW Superintendent to aid in the preparation of the NJDEP Annual Report and the new Supplemental Questionnaire. The questions listed within the Supplemental Questionnaire were reviewed, discussed, and



answered. The DPW Superintendent entered and submitted the information for the NJDEP Annual Report and Supplemental Questionnaire online on the NJDEP online website.

**8. NJDOT MUNICIPAL AID GRANT (SADDLEWOOD DRIVE) & NJDOT DISCRETIONARY AID GRANT (KENT ROAD AND BAYLOR AVENUE)**

The NJDOT Discretionary Aid application funding for Kent Road and Baylor Avenue improvements were awarded in the amount of \$250,000 in March 2014. Per correspondence received from the NJDOT, the NJDOT Local Aid Infrastructure Fund application funding for the Saddlewood Drive improvements was awarded in the amount of \$149,000 in May 2014.

The NJDOT final inspection was concluded on October 5, 2015 and a final inspection letter was submitted to our office dated October 7, 2015 confirming the project was constructed in compliance with NJDOT requirements. Neglia Engineering Associates submitted the close-out resolution, final voucher and final change order to the Borough of Hillsdale on December 1, 2015. Once final closeout resolution and final change orders are forwarded to our office, NJDOT Closeout will proceed. This will permit the Borough to receive the remaining 25% of the NJDOT Grant funds reimbursement.

**9. NJDOT LOCAL AID INFRASTRUCTURE FUND (DISCRETIONARY FUNDING) 2015**

As per the direction of the Borough of Hillsdale, Neglia Engineering Associates is prepared an application to the NJDOT Local Aid Infrastructure Discretionary Fund for roadway and sidewalk improvements on Hillsdale Avenue, from Kinderkamack Road to Cedar Lane. The project length was approximately 4,000 feet and included sidewalk and handicap ramp improvements. The total estimate cost and requested amount was \$966,146.10.

A draft of the application package along with a sample resolution was submitted to the Borough of Hillsdale for approval and adoption of the same. Resolution (R 15142) was adopted on July 7, 2015 approving the submittal of a grant application and execution of a grant contract with the NJDOT for the Hillsdale Avenue Roadway Improvement Project. The application was submitted to NJDOT via the SAGE Electronic program on August 11, 2015. We anticipate a tentative decision for the grant awards to take place within Spring / Summer 2016 pending available funding by the NJDOT.

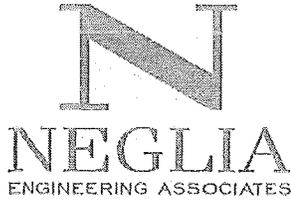
**10. ROAD PROGRAM 2015**

We understand that the Borough of Hillsdale intends to appropriate approximately \$452,000 for the 2015 Road program. Per the requirement of the Governing Body at the March 3, 2015 Mayor and Council Meeting, Neglia Engineering Associates prepared an initial, preliminary estimate for roadway improvements for all municipal roadways within the Borough of Hillsdale. The estimate illustrated an approximate overall budget of \$46.5 million to address the 44.4 miles of municipal roadway. This estimate was issued to the Borough of March 9, 2015.

Subsequently, per the Borough's request, Neglia Engineering prepared engineering estimates for municipal roadways selected by the Borough. The roadways and their engineer's estimate's budgets were issued on March 24, 2015 and were as follows:

- Everdell Avenue from East Liberty Avenue to Piermont Avenue (approximately 1,095 LF) - \$121,347
- Sycamore Avenue (approximately 1,085 LF) - \$117,207
- Lafayette Avenue (approximately 820 LF) - \$137,886

The Borough of Hillsdale received bids on October 15, 2015. On October 19, 2015, NEA issued an award



recommendation package for review and consideration by the Borough. Through Resolution #15234 the Borough of Hillsdale awarded the contract for the 2015 Road Program, to D&L Paving Contractors, Inc., 681 Franklin Avenue, Nutley, New Jersey 07110, in the amount of \$307,802.69 for the base bid. The executed contract was submitted to the Borough on November 23, 2015. Construction will commence after April 4, 2016 with an anticipated duration of 45 calendar days. A pre-construction meeting is scheduled for December 23, 2015.

**11. 2016 NJDOT MUNICIPAL AID PROGRAMS**

Neglia Engineering Associates identified the availability of State Aid Programs that will be available for the 2016 Fiscal Year. The programs include Municipal Aid, Bikeways, Safe Street to Transit and Transit Village. The Mayor and Council identified Hillsdale Avenue as a candidate for submittal of the NJDOT Municipal Aid Grant. An endorsing resolution was submitted to the Borough on September 11, 2015 for approval at the October Mayor and Council meeting. NEA received the requisite endorsing resolution and submitted a complete application to NJDOT on October 16, 2015. We anticipate a tentative decision for the grant awards to take place within Spring / Summer 2016 pending available funding by the NJDOT.

**12. BERGEN COUNTY OPEN SPACE TRUST FUND 2015**

Per correspondence with the County of Bergen, Neglia Engineering Associates has identified a grant opportunity (one to one matching funds) from the Bergen County Open Space Trust Fund for 2015. Based upon the July 7, 2015 Mayor and Council meeting, the Borough has identified the Hillsdale Outdoor Fitness area located at Stonybrook Park as a candidate for submittal to the Bergen County Open Space Trust Fund.

NEA submitted to the Mayor and Council on July 17, 2015, a Concept Plan, a Public Hearing Notice and a Resolution for the project in question. A public hearing was held on August 11, 2015 and Resolution #15167 adopted on the same night endorsing the trust fund application. The application for the 2015 Bergen County Open Space Trust Fund was submitted on August 28, 2015.

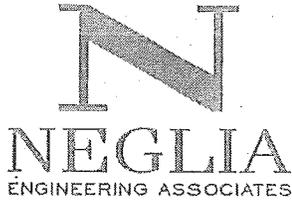
**13. HILLSDALE RAILROAD STATION PROJECT (BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND 2014)**

Per the direction of the Governing Body, Neglia Engineering Associates submitted an application to Bergen County Open Space on October 31, 2014. In accordance with N.J.S.A. 40:12-15.3(d), the County of Bergen proposed to allocate \$100,000 to the Borough of Hillsdale Railroad Station Roof, Repairs from the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund for the Trust Fund's 2014 County Program. The County of Bergen, mailed an award letter, along with a resolution and grant agreement to the Borough on September 16, 2015.

The Borough of Hillsdale completed the grant agreement. The Borough of Hillsdale was notified to secure NJ Transit's signature on the agreement by our office on October 21, 2015. The Borough of Hillsdale forwarded the information to NJ Transit on October 27, 2015 to Mr. Del Colle's attention. Upon securing the signature, the Borough of Hillsdale shall submit the agreement directly to the County of Bergen. This signed agreement shall be forwarded to Bergen County expeditiously in order not to jeopardize the grant.

**14. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – HILLSDALE TRAIN STATION RESTROOM**

Neglia Engineering Associates identified the availability of a Bergen County Community Development Block Grant in October 2014. The Borough identified a need for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue in November 2014. An endorsing resolution was submitted to the Borough for adoption during the December 2, 2014 Mayor and Council



Meeting. Based upon the Borough's direction, Neglia Engineering Associates prepared documents and submitted an application on December 2, 2014 in pursuit of grant funding for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. The County of Bergen, mailed an award letter, in the amount of \$49,800 to the Borough on August 25, 2015.

Neglia Engineering Associates submitted a completed County of Bergen Contract (Contract Number: PV-01-15) and four copies of the municipal endorsing resolution to Carmela Sciglitano, Bergen County Community Development, on October 22, 2015.

**15. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – FIRE STATION ADA ACCESS DOORS**

We understand that the Borough of Hillsdale proposes to pursue a grant for the installation of ADA access doors at the existing Hillsdale Fire Station. An endorsing resolution was submitted on September 25, 2015 for approval at October 6, 2015 Mayor and Council meeting. NEA received the requisite endorsing resolution and submitted a complete application to the County of Bergen on October 9, 2015. We anticipate a tentative decision for the grant awards to take place within Spring / Summer 2016 pending available funding by the County of Bergen.

**16. PSE&G ENERGY STRONG**

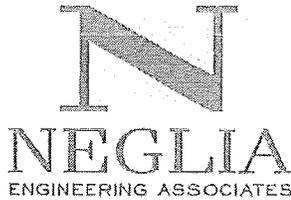
Neglia Engineering Associates met with PSE&G and Borough representatives to discuss the Energy Strong improvement plans with the Borough of Hillsdale. The proposed improvements consisted of repair / reconstruction of a 24 inch electrical main. Some work will take place on Sundays, with an approved outage between September and December 31, 2015 for a period of 7 days. The anticipated project completion is approximately March 2016.

The proposed electrical work, within the Borough of Hillsdale, will be conducted within manhole number 10 which is located along the frontage of the Riccardi Paint Shop on Railroad Avenue. Improvements within the manhole are scheduled between 7 p.m. to 7 a.m. Other activities will have a duration of 2 to 3 days. PSE&G will provide 1 week notices with door hangers to notify businesses. Material was provided to the Borough of Hillsdale to insert into the municipal website.

Neglia Engineering Associates and Borough Representatives met with PSE&G on June 3, 2015 to discuss the affected roadway system and proposed mitigation stemming from the Energy Strong program. Neglia Engineering Associates concluded the inspection on June 23, 2015 to identify the quality of the roadway system. PSE&G prepared a list with the proposed mitigation measures and Neglia Engineering Associates has reviewed the same and either agreed with the recommendations by PSE&G or recommended additional measures based upon field conditions. PSE&G has completed milling and paving operations related to the Energy Strong program within the Borough of Hillsdale.

**17. KNICKERBOCKER AVENUE – ROADWAY VACATION – PSE&G**

We understand that PSE&G proposes to vacate a portion of Knickerbocker Avenue, which has a 50 foot right-of-way, for approximately 240 feet west of the intersection with Prospect Place to the terminus of Pascack Brook. Neglia Engineering Associates conducted a field inspection on August 27, 2015 to visually identify existing municipal infrastructure and facilities within the right-of-way. A report was prepared and submitted to the Borough on September 1, 2015. In addition to our office's inspection, we recommended that the Borough OEM and emergency services (fire, police, ambulance, etc.) perform their inspections and provide input with respect to any easement requirements.



During the week of November 16, 2015 the Borough was requested by PSE&G to sign a NJDEP Land Use Application for the Knickerbocker Avenue vacation. Subsequently on November 23, 2015, PSE&G provided a copy of their permitting plan upon our office's request. As directed by the Governing Body, per the December 8, 2015 Mayor and Council, meeting Neglia Engineering Associates has commenced the process of vacation for Knickerbocker Road. On January 2016, Neglia Engineering Associates will have a draft survey of the vacation area completed. We will use this area to develop easements with each utility located in the vacated area.

**18. EVERDELL AVENUE OVER HILLSDALE BROOK**

Neglia Engineering Associates received a letter from TranSystems dated October 1, 2015. TranSystems performs routine inspections for the NJDOT. Through an inspection conducted on September 29, 2015, TranSystems identified deficiencies in the northeast approach sidewalk (structure #02M2714) located at Everdell Avenue over Hillsdale Brook. TranSystems categorized the repairs as a Priority 2 Basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. This work has been completed.

**19. WIERIMUS LANE BRIDGE**

Neglia Engineering Associates received a letter from TranSystems dated October 1, 2015. TranSystems performs routine inspections for the NJDOT. Through an inspection conducted on September 25, 2015, TranSystems identified deficiencies in the bridge (structure #02M2702) located at Wierimus Lane Bridge over Musquapsink Brook. TranSystems categorized the repairs as a Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. It shall be noted that Wierimus Lane Bridge is located within both the Boroughs of Hillsdale and Woodcliff Lake.

Neglia Engineering Associates, as directed by the Borough of Hillsdale, submitted a quote solicitation to prospective contractors on October 22, 2015 to repair the existing bridge structure (excluding the gabion matt baskets which require NDJEP Land Use Permitting). The Borough of Hillsdale received quotes on October 30, 2015. On November 2, 2015, NEA issued an award recommendation package for review and consideration by the Borough.

As noted in our October 23, 2015 correspondence with the Borough of Hillsdale, the quote noted above excluded gabion basket repair. This repair requires NJDEP Land Use Permitting as construction activities are to occur within a watercourse bed. As requested by the Borough of Hillsdale, Neglia Engineering Associates prepared a professional services proposal, for review and consideration, that included the requisite permitting, surveying, design, bidding and construction management services required to compile bid documents for gabion basket improvements. This proposal was included within the October 23, 2015 correspondence. A preliminary cost estimate for the gabion basket repair was submitted to the Borough of Hillsdale on November 12, 2015 with an estimated budget of \$345,000.

The Borough approved Resolution (R 15262) to award the contract to M. Ingannamorte & Sons, Inc. in the amount not to exceed \$9,000.00 at the December 8, 2015 Mayor and Council meeting. The Borough of Woodcliff Lake also adopted a similar ordinance to pay for their half of the budget. A pre-construction meeting is scheduled for December 23, 2015.

**20. SADDLEWOOD DRIVE CULVERT NEAR NORTH RAMAPO LANE**

Neglia Engineering Associates received a letter from TranSystems dated October 21, 2015. Through an inspection conducted on September 28, 2015, TranSystems identified deficiencies in the culvert (structure #02M2710) located at Saddlewood Drive near North Ramapo Lane. TranSystems categorized the repairs as a



Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. The repairs include concrete and grout construction to fill voids and the construction of a manhole.

Neglia Engineering Associates, as directed by the Borough of Hillsdale, submitted a quote solicitation to prospective contractors on November 2, 2015. On November 11, 2015, NEA issued an award recommendation package for review and consideration by the Borough. The Borough approved Resolution (R 15260) to award the contract to Zuccaro, Inc. in the amount not to exceed \$22,000.00 at the December 8, 2015 Mayor and Council meeting. A pre-construction meeting is scheduled for December 23, 2015.

**21. SADDLEWOOD DRIVE CULVERT NEAR HILLSDALE AVENUE**

Neglia Engineering Associates received a letter from TranSystems, dated October 21, 2015. Through an inspection conducted on October 20, 2015, TranSystems identified deficiencies in the culvert (structure #02M2712) located at Saddlewood Drive near Hillsdale Avenue. TranSystems categorized the repairs as a Priority 1 basis. Priority 1 categorization requires repairs to be implemented as soon as possible. The repairs include lining the existing culvert pipe.

Neglia Engineering Associates, estimated a cost of approximately \$60,000 for the required repairs. This work should be authorized to proceed before the end of this year per the Priority 1 recommendation within the TranSystems report. Neglia Engineering Associates submitted an Engineer's Emergency Certification on December 3, 2015. The Borough approved Resolution (R 15258) to award the contract to Entech Corporation in the amount not to exceed \$55,000.00 at the December 8, 2015 Mayor and Council meeting. A pre-construction meeting is scheduled for December 23, 2015.

**22. HILLSDALE LIBRARY ELEVATOR**

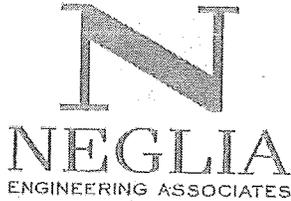
Our office was informed in late November 2014 that the existing elevator at the Hillsdale Public Library was not functioning. Our office worked with the Library to acquire elevator contractor quotes.

On January 20, 2015, Neglia Engineering Associates submitted to the Borough a multi-phased approach to address the damaged elevator. On March 25, 2015, Neglia Engineering Associates provided inspection services related to Phase I of the Hillsdale Library Elevator Repair as previously identified. This work was completed by the contractor on March 26, 2015. It appeared that the hydraulic fluid leak from the corroded shaft liner was contained within the sump pump pit. Fluid did not appear to enter the subsurface. Neglia Engineering Associates performed a dye test to determine the ultimate sump pump discharge connection point. The dye test determined that the sump pump discharge is to the Pascack Brook, but there was no evidence of fluid discharge to the Brook. In addition, it was determined that the existing sump discharge had a mechanical block to ensure the hydraulic fluid was not discharged.

In anticipation that Phase II could be eliminated, Neglia Engineering Associates had solicited quotes from elevator repair firms to address the remaining elevator repair. A recommendation letter was submitted to the Borough on April 14, 2015 recommending that the Borough authorize ThyssenKrupp Elevator Americas to perform the said work pertaining to the Borough Library Elevator Repair as listed within the quotation. The Borough approved Resolution (R 15121) to award the contract to ThyssenKrupp Elevator America in the amount not to exceed \$34,744.00 at the May 12, 2015 Mayor and Council meeting. The elevator repairs were completed and the State inspector provided final approval on September 2, 2015 as confirmed by the Public Library Director.

**23. DRAINAGE ISSUES AT 271 WIERIMUS ROAD**

Neglia Engineering Associates met with the DPW on Friday, May 15, 2015 to inspect the storm main and



associated erosion at 271 Wierimus Road. Based upon our on-site inspection and continued investigation, it appeared that the existing storm main conveyed stormwater from Craig Road, Alpine Terrace, View Terrace, Horizon Terrace. The stormwater system traveled through an existing twenty foot wide easement located on Block 202, Lots 2, 18.02, 19, 21, 22, 29, 30 and 33 in the Borough. Ultimately, the system discharged flow into the Wierimus Road storm sewer system.

The specific area of concern appeared to be located between Horizon Terrace to Wierimus Road within Lot 2 and Lot 18. At this location, it appeared that the existing corrugated metal storm pipe had eroded and had begun to exhibit failure.

As requested by the Borough of Hillsdale on October 15, 2015, Neglia Engineering Associates prepared a cost estimate on October 26, 2015 and a professional services proposal, for review and consideration, on November 3, 2015. The preliminary cost estimate for the conveyance system improvements totaled \$285,330.00.

**24. DRAINAGE ISSUES AT 176 KNICKERBOCKER AVENUE**

As requested by the Borough of Hillsdale, NEA inspected the drainage conditions at 176 Knickerbocker Avenue on October 13, 2015. The findings of this inspection were translated into a report and submitted to the Borough on October 19, 2015.

Based upon the inspection, the report concluded that the slopes along, and in between the two (2) catch basins along the property frontage were the key contributors to the ponding of stormwater. Subsequently, NEA provided three (3) potential solutions within the report for the Borough's review and consideration.

**25. DRAINAGE ISSUES AT 19 HOPKINS STREET**

As requested by the Governing Body at the January 20, 2015 Mayor and Council Meeting, Neglia Engineering Associates performed an inspection at 19 Hopkins Street as it related to current drainage conditions. The findings of the inspection were submitted to the Borough on January 26, 2015. As noted in the inspection report, stormwater runoff on Hopkins Street traveled approximately 550 feet before it was captured by two existing catch basins located at the intersection of Hopkins Street and Carlyle Place. Although not applicable, since the Standards were not in affect at the time of the Hopkins Street roadway construction, the current New Jersey Site Improvement Standards state that gutter flow should be limited to 400 feet. Subsequently, NEA provided potential solutions within the report for the Borough's review and consideration.

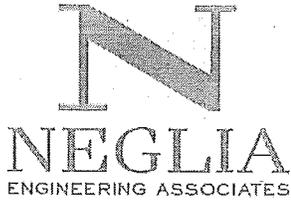
**26. DRAINAGE ISSUES AT 116 RALPH AVENUE**

As requested by the Governing Body at the July 7, 2015 Mayor and Council Meeting, NEA inspected the drainage conditions at 116 Ralph Avenue on July 14, 2015. The findings of this inspection was translated into a report and submitted to the Borough on July 27, 2015. Subsequently, NEA provided potential solutions within the report for the Borough's review and consideration.

**27. DRAINAGE ISSUES AT 76 BROADWAY**

As requested by the Borough of Hillsdale our office met with Christos Kavvadas, Bergen County Principal Engineer, to review the drainage issues along the frontage at 76 Broadway in Hillsdale on Thursday, December 3, 2015. Based on our observations, it appeared that the slope along the gutter line was the main issue with respect to standing stormwater. This was confirmed with the use of a Smart level that indicated slopes ranging from 0.2% to 0.5% from the existing inlet located just south of the intersection of Broadway and Washington Avenue to approximately 175 feet south of the subject property.

Based on my conversations with Mr. Kavvadas, the best course of action would be for the County to install two



inlets within the vicinity of the subject property to collect the standing runoff. This work would be completed as part of the County's paving project for Broadway. In addition, it is the individual property owner's responsibility (per Chapter 260-1 of the Borough Code) to maintain the curb, depressed curb, and sidewalk along the property frontage to efficiently convey the runoff from the street and the sidewalk areas to the existing inlets. This work shall be addressed by the property owner. Furthermore, the existing tree stump located along the Broadway frontage shall be removed in its entirety and the curb reconstructed. Again, this would be the responsibility of the individual property owner.

**28. VETERAN'S PARK IMPROVEMENTS (BERGEN COUNTY OPEN SPACE 2013)**

Per correspondence received from the Bergen County Open Space Trust Fund, funding for the Veteran's Park Paver Patio & Walkway & Lighting project was awarded in the amount of \$40,787.00. This fund grant award had an expiration date of December 4, 2015. Neglia Engineering Associates understands that the Borough has rescinded the grant for this project. A letter from the Borough to Bergen County stating the same was submitted in January 2015.

Respectfully submitted,  
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'Gregory J. Polyniak', written over a faint, larger version of the same signature.

Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.  
For the Borough Engineer  
Borough of Hillsdale

Respectfully submitted,  
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'David Juzmeski', written over a faint, larger version of the same signature.

David Juzmeski, P.E., P.P.  
For the Borough Engineer  
Borough of Hillsdale

\\Nea-file01\WDOX\MUN\HIDL\HIDLADM1500\CORRESP\00016098.DOC

# Hillsdale Board of Health

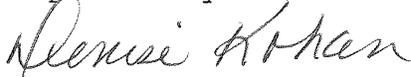
380 Hillsdale Avenue, Hillsdale, NJ 07642  
201/666-4800, ext. 1552 FAX 201/358-5002  
Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

## ACTIVITIES FOR THE MONTH OF DECEMBER, 2015

<u>VITAL STATISTICS</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>
Deaths for the month of December, 2015	Males 3	22
	Females 2	31
Marriages/Civil Unions:*	1	
Transcripts:	6	

**\*New VIP system does not require birthing facilities to send notices of births for those that reside in our town. This will no longer show on the monthly activities as the information will be inaccurate.**

Respectfully submitted,



Denise Kohan  
Board of Health  
Registrar

# Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642  
201/666-4800, ext. 1552 FAX 201/358-5002  
Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

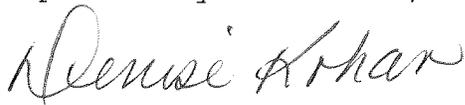
January 1, 2016

The Honorable Mayor and Council:

The following is the result of the monies received by the Board of Health for the month of December 2015

CHC Fees:	\$	280.00
Transcripts	\$	81.00
Food License	\$	2650.00
Total	\$	3011.00

Respectfully submitted,



Denise Kohan  
Board of Health  
Registrar

RECEIVED

NOV 16 2015

**Margaret Hanna**

**From:** Margaret Hanna [margaret@teamhanna.com]  
**Sent:** Wednesday, November 04, 2015 1:45 PM  
**To:** 'Witkowski@HillsdaleNJ.org'  
**Cc:** 'Mary'; 'Sullivan5205@yahoo.com'  
**Subject:** Hillsdale Owned Property: Oak Street, Hillsdale BLOCK: 719 LOT: 9  
**Attachments:** MapBlock719Lot9.tif

Initial: 

Sue Witkowski,

Thank you for talking with me today. Per your request I'm sending an e-mail to you be forwarded to the Hillsdale government body with my questions. Thank you for your help.

I presently have a lovely home listed for sale at 7 Oak Street, Hillsdale: Block 719, lot 1, the present lot the home is on measures 50 x 100, and is located in the 100 year flood zone. Next door to my listing is a vacant lot, block 519, lot 9, which is also located in the 100 year flood zone. We now have a buyer considering making an offer on 7 Oak, who is interested in considering purchasing the Borough of Hillsdale's lot next door, if Hillsdale would sell that property. They also would consider if Hillsdale was just interested in subdividing the land and just selling the portion of the property directly next to 7 Oak, that is the part of the land they are most interested in.

Would the town of Hillsdale be interested in selling a portion or the whole town owned property on Oak Street: Block 719, Lot 9?

Best Regards,  
Margaret

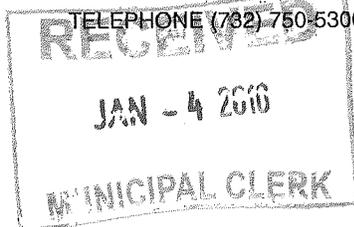
**Margaret Hanna**  
**Keller Williams Valley Realty**  
123 Tice Blvd.  
Woodcliff lake, NJ 07677  
[www.TeamHanna.com](http://www.TeamHanna.com)  
[Margaret@TeamHanna.com](mailto:Margaret@TeamHanna.com)  
**Cell (201) 819-6119**  
**Direct (201) 666-4326**



# New Jersey Turnpike Authority

ADMINISTRATION BUILDING - 581 MAIN STREET  
P.O. BOX 5042 - WOODBRIDGE, NEW JERSEY 07095

TELEPHONE (732) 750-5300



December 29, 2015

RICHARD T. HAMMER, *Chairman*  
RONALD GRAVINO, *Vice Chairman*  
MICHAEL R. DuPONT, *Treasurer*  
RAYMOND M. POCINO, *Commissioner*  
ULISES E. DIAZ, *Commissioner*  
DANIEL F. BECHT, *Commissioner*  
JOHN D. MINELLA, *Commissioner*  
JOSEPH W. MROZEK, *Executive Director*

CHRIS CHRISTIE  
GOVERNOR  
  
KIM GUADAGNO  
LIEUTENANT GOVERNOR

Denise Kohan, Deputy Clerk  
Hillsdale Boro  
380 Hillsdale Avenue  
Hillsdale, NJ 07642-2794

Re: New Jersey Turnpike Authority  
Public Hearing – Thursday, January 28, 2016 @ 7:00 P.M.  
Proposed Replacement of Telecommunications Facility  
at the Hillsdale Avenue Overpass near Milemarker 168.2  
Boro of Hillsdale, County of Bergen

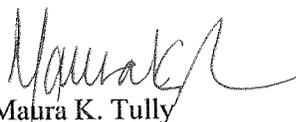
Dear Deputy Clerk Kohan:

Please be advised that the New Jersey Turnpike Authority will be holding a Public Hearing on Thursday, January 28, 2016 from 7:00 p.m. to 9:00 p.m. to discuss the proposed replacement of an existing telecommunications facility with an +/-85' permanent monopole at the Hillsdale Avenue Overpass on the Garden State Parkway near Milemarker 168.2 within the Garden State Parkway Center Median, in the Boro of Hillsdale. The public hearing will be held at the Hillsdale Municipal Building, 380 Hillsdale Avenue, Hillsdale, NJ in the Council Chambers. The proposed improvements are described in the attached Public Hearing Notice and attached lease exhibits.

The public hearing is being held to satisfy the requirements of Executive Order No. 172. We are required by Executive Order No. 172 to conduct a public hearing to advise the public of certain highway projects prior to the start of construction and to notify County and Municipal Officials of such a hearing. Notice of the public hearing will also be published in two (2) newspapers.

Please feel free to contact Jacqueline Carr, Manager of Tech Leased Assets, at (732) 442-8600, Ext. 2082, if you have any questions or would like any additional information.

Very truly yours,

  
Maura K. Tully  
Deputy General Counsel

MKT/jlr/Atts.

cc: Jacqueline Carr, Manager, Tech Leased Assets - ITS

**NEW JERSEY TURNPIKE AUTHORITY  
NOTICE OF PUBLIC HEARING  
PROPOSED REPLACEMENT OF TELECOMMUNICATIONS  
FACILITY AT THE HILLSDALE AVENUE OVERPASS  
GARDEN STATE PARKWAY, NEAR MILEMARKER 168.2  
WITHIN THE GARDEN STATE PARKWAY CENTER MEDIAN  
BORO OF HILLSDALE  
BERGEN COUNTY**

**NOTICE IS HEREBY GIVEN THAT** the New Jersey Turnpike Authority (the "Authority") will hold a Public Hearing for the purpose of taking public comment on the proposed replacement of a telecommunications facility at the Hillsdale Avenue Overpass, Garden State Parkway, near Milemarker 168.2 within the Garden State Parkway center median, Boro of Hillsdale, County of Bergen.

The project includes the replacement of an existing telecommunications facility with an 85 foot tall monopole upon which AT&T proposes to mount its antenna and the Installation of Equipment Cabinets within the 20' X 20' fenced equipment compound at the base of the tower, which will be located at Milepost 168.2 within the Garden State Parkway center median in the Boro of Woodcliff Lake. The tower will allow support antenna systems for New Jersey State Police, local police, and Authority maintenance and patron service mobile radio operations.

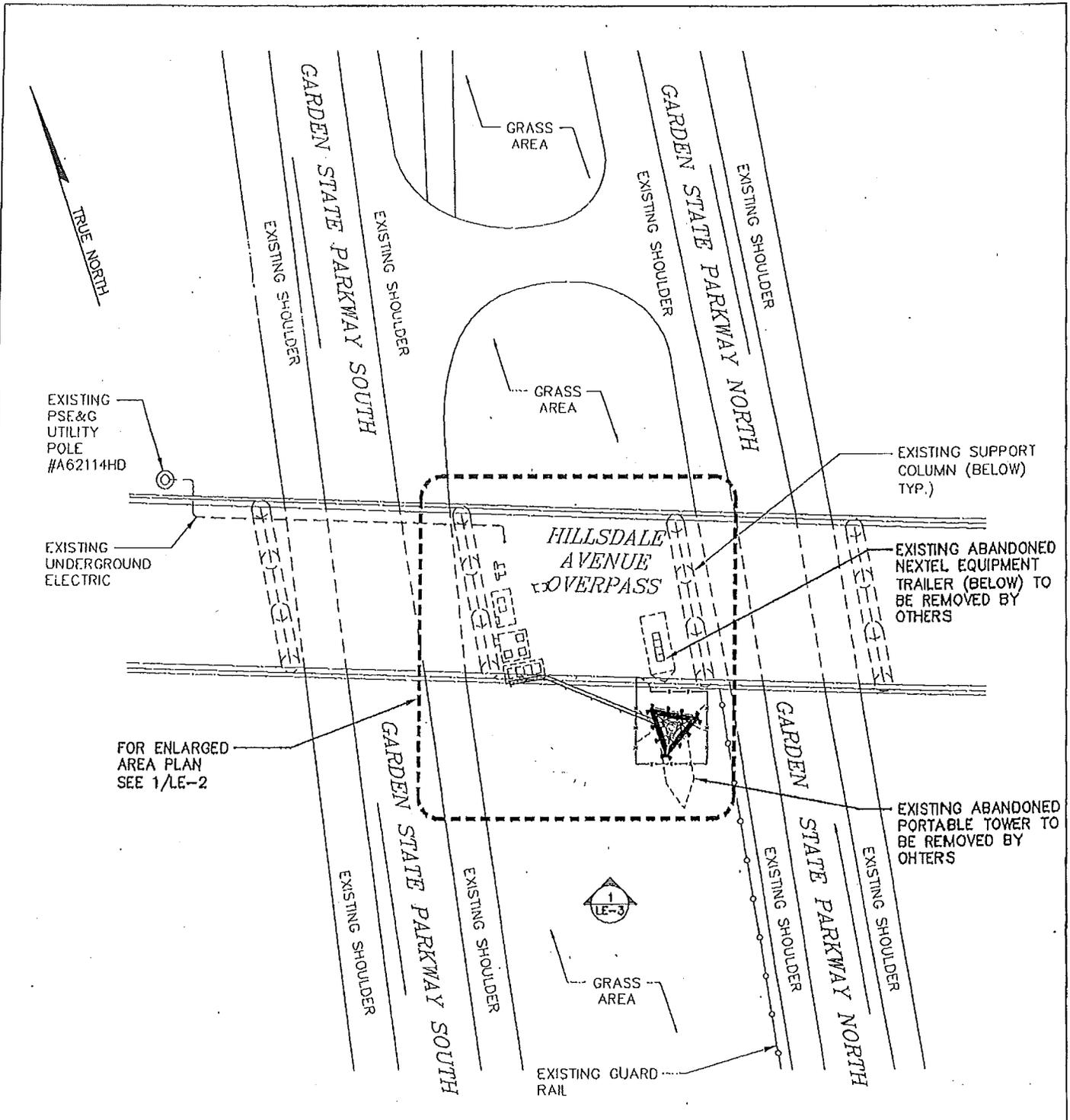
The Public Hearing will be held on Thursday, January 28, 2016 from 7:00 p.m. to conclusion of hearing at the Hillsdale Municipal Building located at City Hall, 380 Hillsdale Avenue, Hillsdale, New Jersey. The hearing will be held in the Council Chambers.

Representatives of the Authority will be available at the hearing to discuss the proposed Project. The opportunity for the public to present oral and/or written testimony concerning the proposed Project will be provided.

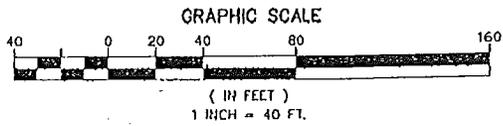
Written testimony may be submitted to the Authority prior to the hearing and for fifteen (15) calendar days after the close of the hearing. Written testimony should be addressed to:

**Jacqueline Carr, Manager  
Tech Leased Assets - Telecommunications Department  
New Jersey Turnpike Authority  
P.O. Box 5042  
Woodbridge, NJ 07095-5042**

**JOSEPH W. MROZEK  
EXECUTIVE DIRECTOR**



**SITE PLAN**  
SCALE: N.T.S.



**NOTES:**

1. THESE DRAWINGS ARE CONCEPTUAL AND HAVE BEEN PREPARED ONLY TO PROMOTE DISCUSSIONS BETWEEN THE LESSOR AND THE LESSEE.

**FRENCH & PARRELLO**  
ASSOCIATES P.A. CONSULTING ENGINEERS

1600 Route 34, Suite 101 • West, NJ • 07719 • 732 312-8900

REVISION NO.	REVISION DATE	REVISION DESCRIPTION
0	10/29/14	PHASE SUBMISSION



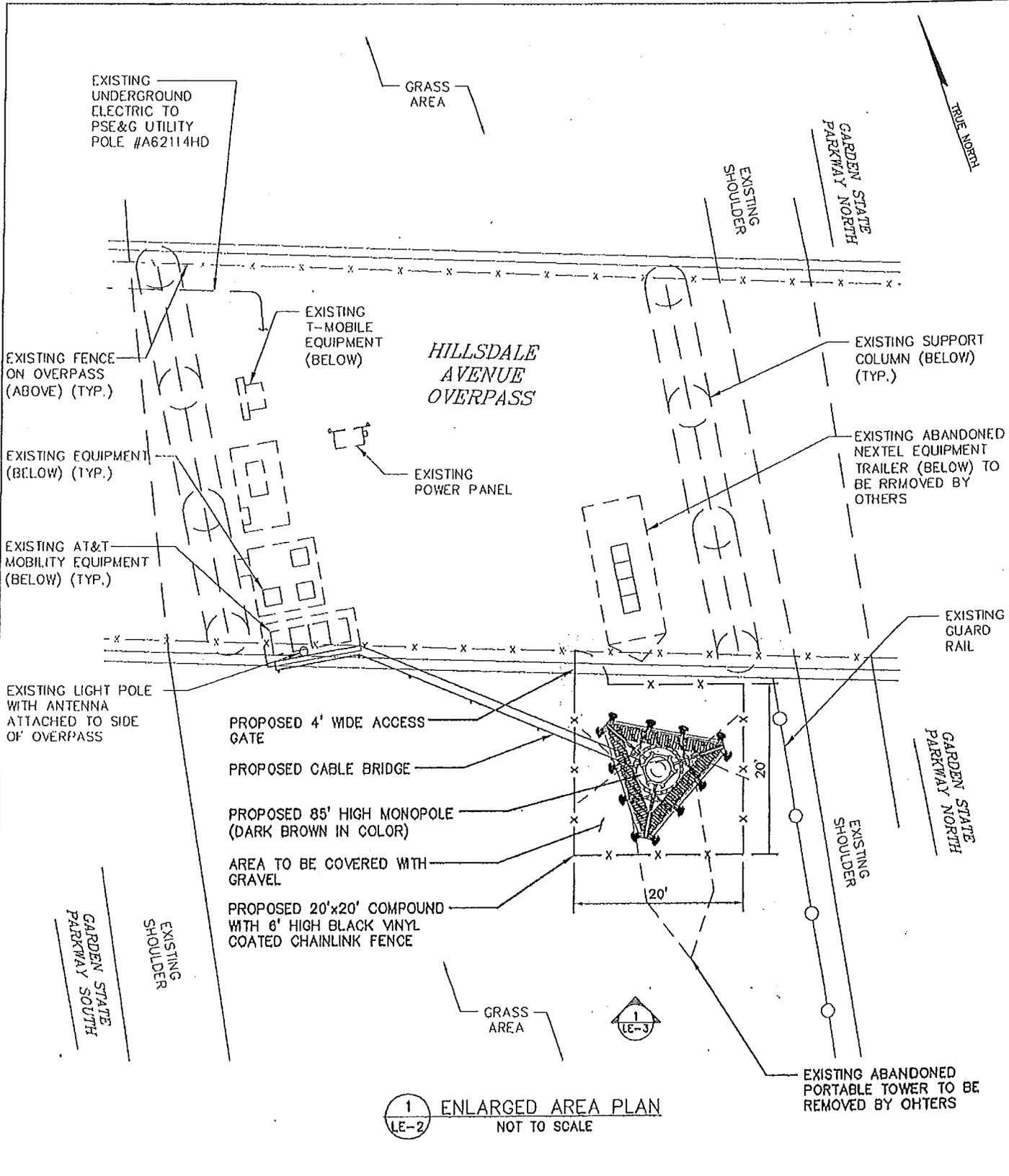
**DRAWING TITLE:** LEASE EXHIBIT

**PROJECT INFORMATION:**  
WOODCLIFF LAKE - SITE #A53  
GSP MILE MARKER 188.2  
HILLSIDE AVENUE OVERPASS  
WOODCLIFF LAKE, NJ

**PROPERTY OWNER:**

**DRAWING NO.**  
**LE-1**

REVISION NO.	0	DRAWN BY	JL.
DATE ISSUED:	10/29/14	CHECKED BY	S.J.K.
SCALE:	AS NOTED	APPROVED BY	P.A.T.
A/E PROJECT NO.		500.023	
SHEET NO.		1 OF 4	



**FRENCH & PARELLO**  
 ASSOCIATES, P.A. CONSULTING ENGINEERS

1600 Route 34, Suite 1011 Wall, NJ • 07719 • 732 312-9500

REVISION NO.	REVISION DATE	REVISION DESCRIPTION
0	10/29/14	INITIAL SUBMISSION

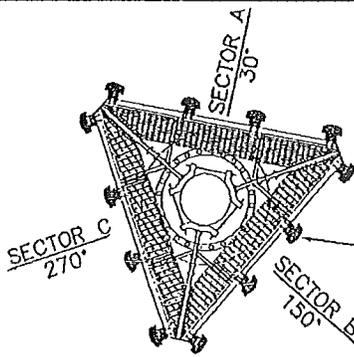
DRAWING TITLE: LEASE EXHIBIT

PROJECT INFORMATION:  
 WOODCLIFF LAKE - SITE #A53  
 OSP MILE MARKER 166.2  
 HILLSDALE AVENUE OVERPASS  
 WOODCLIFF LAKE, NJ

PROPERTY OWNER:

DRAWING NO. LE-2

REVISION NO. 0	DRAWN BY: J.L.
DATE ISSUED: 10/29/14	CHECKED BY: S.J.K.
SCALE: AS NOTED	APPROVED BY: P.A.T.
SHEET NO. 8 OF 4	
A/E PROJECT NO: 500.023	



PROPOSED AT&T MOBILITY ANTENNA (TYP. OF 4 PER SECTOR; TOTAL OF 12)

PROPOSED AT&T MOBILITY ANTENNA (TYP. OF 4 PER SECTOR; TOTAL OF 12)

TOP OF PROPOSED MONOPOLE & C OF PROPOSED AT&T MOBILITY ANTENNAS @ ELEV.=85'-0"± AGL

2 ANTENNA ORIENTATION  
LE-3 NOT TO SCALE

EXISTING OMNI ANTENNA

EXISTING AT&T MOBILITY PANEL ANTENNA (TYP.) TO BE REMOVED UPON THE INSTALLATION OF THE PROPOSED MONOPOLE

EXISTING T-MOBILE PANEL ANTENNA (TYP.)

PROPOSED 85' HIGH MONOPOLE (DARK BROWN IN COLOR)

HILLSDALE AVENUE OVERPASS

EXISTING GPS ANTENNA MOUNTED TO CANOPY

EXISTING AT&T MOBILITY CABLE ROUTING TO BE REMOVED UPON THE COMPLETION OF THE MONOPOLE

EXISTING AT&T MOBILITY EQUIPMENT

EXISTING SUPPORT COLUMN

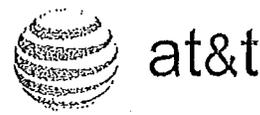
PROPOSED 20'x20' COMPOUND WITH 6' HIGH BLACK VINYL COATED CHAINLINK FENCE

GRADE ELEV.=0' AGL

1 ELEVATION  
LE-3 NOT TO SCALE

LAT: 41° 00' 24.4"  
LONG: 74° 04' 12.8"

**FRENCH & PARRELLO**  
ASSOCIATES P.A. CONSULTING ENGINEERS  
1600 Route 34, Suite 101 • Wall, NJ • 07719 • 732.312.9800



DRAWING TITLE:  
LEASE EXHIBIT  
PROJECT INFORMATION:  
WOODCLIFF LAKE - SITE #A53  
GSP MILE MARKER 188.2  
HILLSDALE AVENUE OVERPASS  
WOODCLIFF LAKE, NJ  
PROPERTY OWNER:

DRAWING NO.  
LE-3

REVISION NO.	REVISION DATE	REVISION DESCRIPTION
0	10/29/14	INITIAL SUBMISSION

REVISION NO. 0	DRAWN BY J.L.
DATE ISSUED: 10/29/14	CHECKED BY S.J.K.
SCALE: AS NOTED	APPROVED BY P.J.T.
SHEET NO. 3 OF 4	
A/E PROJECT NO: 500.023	

EXISTING OMNI ANTENNA

EXISTING AT&T MOBILITY  
PANEL ANTENNA (TYP.)

EXISTING T-MOBILE  
PANEL ANTENNA (TYP.)

EXISTING GPS  
ANTENNA MOUNTED  
TO CANOPY

EXISTING AT&T  
MOBILITY EQUIPMENT

HILLSDALE  
AVENUE  
OVERPASS

EXISTING ABANDONED  
PORTABLE TOWER TO BE  
REMOVED BY OTHERS \*

APPROXIMATE LOCATION  
OF PROPOSED 85' HIGH  
MONOPOLE

1 EXISTING SITE CONDITIONS  
LE-4 NOT TO SCALE

\* ABANDONED EQUIPMENT  
BEHIND TO BE REMOVED  
BY OTHERS

**FRENCH & PARRELLO**  
ARCHITECTS & ENGINEERS

1690 Route 34, Suite 101 • West, NJ • 07719 • 732 312-8800



at&t

DRAWING TITLE:  
LEASE EXHIBIT

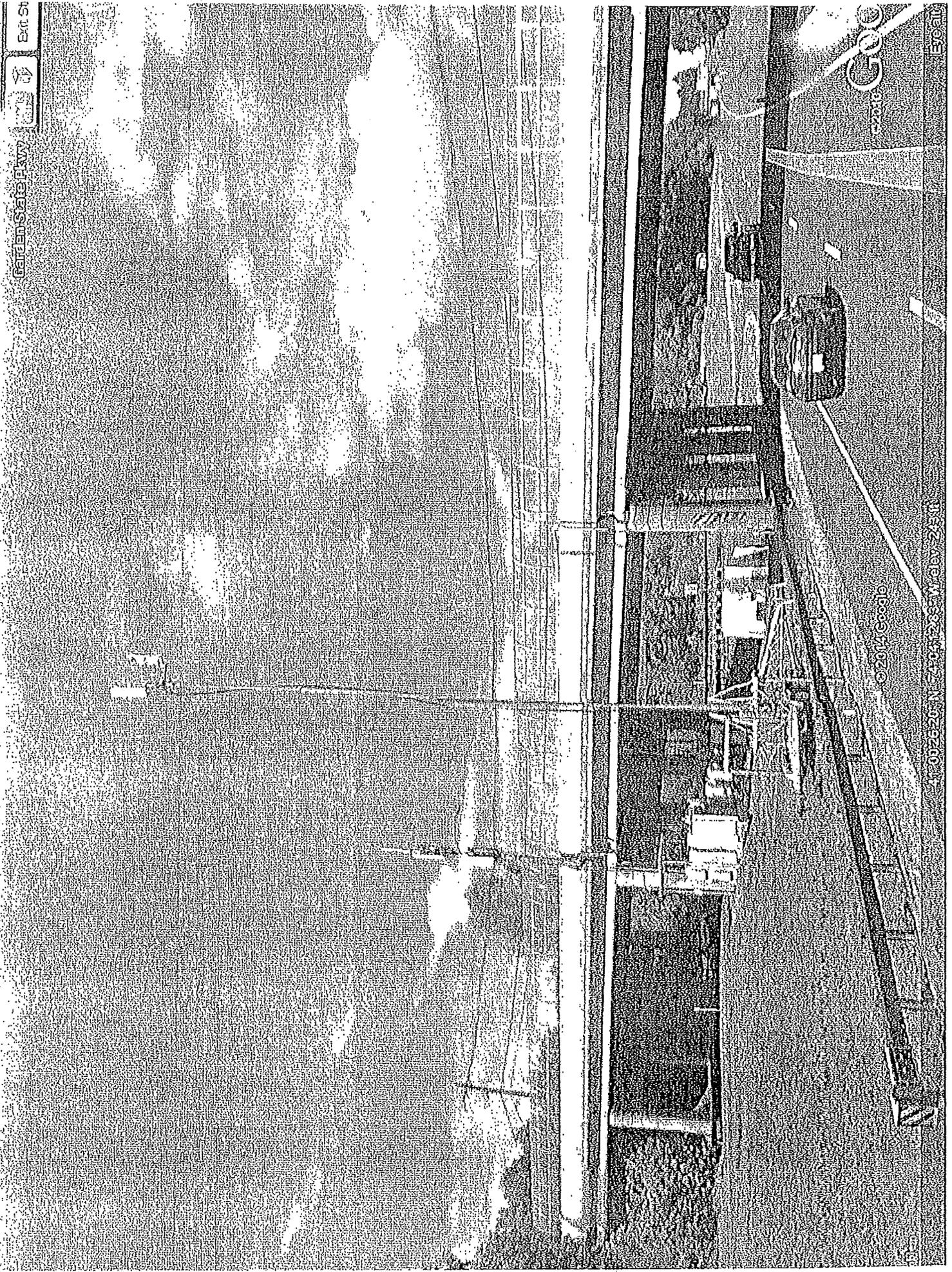
PROJECT INFORMATION:  
WOODCLIFF LAKE - SITE #A53  
GSP MILE MARKER 168.2  
HILLSDALE AVENUE OVERPASS  
WOODCLIFF LAKE, NJ

PROPERTY OWNER:

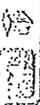
DRAWING NO.  
LE-4

REVISION NO. 0	DRAWN BY J.L.
DATE ISSUED: 10/29/14	CHECKED BY S.J.K.
SCALE: AS NOTED	APPROVED BY P.A.T.
	SHEET NO. 4 OF 4
A/E PROJECT NO: 500.023	

REVISION NO.	REVISION DATE	REVISION DESCRIPTION
0	10/29/14	INITIAL SUBMISSION



Garden State Pkwy



Exit 51

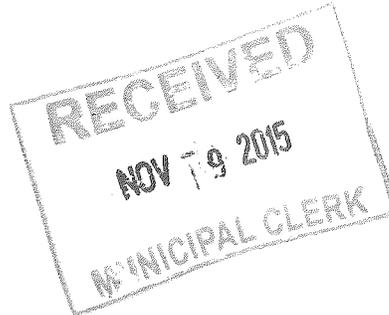


© 2007 Google

007526 N 2004 288 W elev 243 ft

October 26, 2015

The Honorable Max Arnowitz  
Mayor of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642



Dear Mayor Arnowitz,

On August 15, 2014, a law was passed in New Jersey to aid communities suffering from the deterioration of their neighborhoods caused by abandoned properties under foreclosure. N.J.S.A. 40:48-2.12s empowers the governing body of any municipality to adopt ordinances to require foreclosing mortgagees to provide care, maintenance, security, and upkeep of the exterior of vacant and abandoned residential properties on which an action to foreclose a mortgage has been filed.

We strongly urge you to adopt an ordinance in your municipality to require the upkeep of vacant homes under foreclosure. If the foreclosing creditor is not located within New Jersey, the ordinance should compel the creditor to appoint an in-state representative or agent to act for the creditor. This will end the frustration of not being able to locate creditors (or getting the run-around) while watching such properties fall into disrepair and negatively impact the value of neighboring homes and the quality of life of their residents.

Your ordinance can and should include a fine of up to \$1,500 for each day a maintenance violation concerning the exterior of a vacant and abandoned residential property under foreclosure goes uncorrected following a 30-day window to correct, or a 10-day window to correct in the case of an imminent threat to public health and safety. An out-of-state foreclosing lender violating the requirement to appoint an in-state representative or agent under the ordinance shall be subject to a fine of up to \$2,500 for each day of the violation. Visit [www.cainj.org](http://www.cainj.org) to view the Law and examples of such ordinances that have been adopted in other municipalities in New Jersey.

Your municipality already has ordinances requiring homeowners to comply with property maintenance codes. Those ordinances merely need to be extended immediately to hold foreclosing mortgagees responsible for the upkeep of abandoned properties under foreclosure.

Respectfully,

Christine F. Li, Esq.  
Partner, Greenbaum, Rowe, Smith & Davis LLP  
Legislative Action Committee, Chair

*The New Jersey Chapter of Community Associations Institute (CAI) is a membership-based nonprofit organization dedicated to advocating for its members and the issues that affect NJ's 6,600 community associations and their 1,100,000 residents. CAI-NJ is committed to enhancing the quality of community association living through education, legislative advocacy and professional development. We provide continuous education and resources to help our members stay abreast of the current news, laws and issues affecting community associations in New Jersey.*

500 Harding Road  
Freehold, NJ 07728

609.588.0030 PHONE  
609.588.0040 FAX

[www.cainj.org](http://www.cainj.org)

Denise  
Please add to correspondence  
for Jan/9th

Jay Campbell

JAN - 4 2015  
MUNICIPAL CLERK

December 31, 2015

Mr. Max Arnowitz, Mayor  
Mr. Douglas Frank, Mayor-Elect  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

Dear Max and Doug,

This letter will serve as my resignation from the Hillsdale Swimming Pool Commission effective the end of this year. My business demands have increased and I am no longer able to fulfill the time requirements that this position needs.

Serving the Borough on both the Commission and on Council for over 25 years has been very rewarding. The many challenges we faced and the significant accomplishments have been very gratifying. Just some of those projects our active Commission and management led by Patty Hughes did during my tenure included the competitive swim pool and slide, the new kiddie pool and water features, resurfacing of the dive tank, main and intermediate pools, building the main pump house and storage room, updated bathrooms, expansion of the snack bar and surrounding area and extensive landscaping. They are all a big success as evidenced by the many people of all generations enjoying their benefits.

I'd like to point out Jack O'Hara who has served the longest on the Commission for his leadership and guidance as he also ends his service. Many thanks to Lee Ann Everett, also ending her service and to all of the other Commissioners I have served with over the years.

My best wishes to the Commission and to Patty Hughes for its future.

Sincerely,



Cc: Patty Hughes  
Anthony DeRosa  
Jack O'Hara  
Paul Muller  
Lee Ann Everett  
Rosemary Metz

## Denise Kohan

---

**From:** Doug Frank  
**Sent:** Tuesday, January 12, 2016 8:12 AM  
**To:** Denise Kohan  
**Subject:** FW: Congratulations

Denise,  
We should put this on the Agenda for discussion/approval.

Thanks,  
Doug

---

**From:** Rosemarie DAlessandro [<mailto:rosebd@email.com>]  
**Sent:** Tuesday, January 12, 2016 12:03 AM  
**To:** Doug Frank <[dfrank@hillsdalenj.org](mailto:dfrank@hillsdalenj.org)>  
**Subject:** Congratulations

Dear Mayor Douglas Frank,  
We saw your picture with your family as you took the oath in the paper and it was really nice to see, congratulations. Last year Joan's Joy had our first Child safety Fest at the White Butterfly Sculpture and Garden in September. This year the date we have in mind is Saturday September 17 from 1pm to 5pm  
I am writing to ask you and the Council Members if it would be okay to have the fest there again on that date and time.  
As soon as we get you response we will reach out to the Hillsdale Police Department concerning their participation in the event again unless you prefer to each out first to find out if that date works for them.  
I would appreciate your reply as soon as you can so the Foundation can hand out at the Bowling Party Fundraiser at the beginning of March. Thank you very much.  
Sincerely,  
Rosemarie D'Alessandro

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 16-01  
(Introduction)**

**AN ORDINANCE TO AMEND AND SUPPLEMENT  
ORDINANCE 09-01 CHAPTER 138 "FEES" AND CHAPTER 71  
SWIMMING POOL COMMISSION**

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale as follows:  
SECTION 1: Chapter 138 of the Code of the Borough of Hillsdale is amended and supplemented to include membership fees in the following schedule and definition:

**CHAPTER 71, Swimming Pool Commission**

**RATES FOR 2016**

RESIDENTS- TYPE	PRICE			***RESIDENTS discount 25% TYPE	PRICE		
	Before 5-May	6-May 29- May	After 29-May		Before 5-May	6-May 29- May	After 29-May
A. Family of Two	\$544.00	\$573.00	\$630.00	A. Family of Two	\$409.00	\$430.00	\$473.00
B. Family (3 persons)	\$558.00	\$587.00	\$646.00	B. Family (3 persons)	\$418.00	\$440.00	\$484.00
C. Family (4-5 persons)	\$612.00	\$644.00	\$708.00	C. Family (4-5 persons)	\$459.00	\$483.00	\$531.00
D. Family (6 + persons)	\$676.00	\$712.00	\$783.00	D. Family (6 + persons)	\$507.00	\$534.00	\$587.00
E. Individual (18+)	\$388.00	\$408.00	\$449.00	E. Individual (18+)	\$291.00	\$306.00	\$337.00
F. Senior Citizen (62+)	\$220.00	\$232.00	\$255.00	F. Senior Citizen (62+)	\$165.00	\$174.00	\$191.00
G. 2 Senior Citizen	\$323.00	\$340.00	\$374.00	G. 2 Senior Citizen	\$242.00	\$255.00	\$281.00

**I. Sponsored by a family membership must show proof**

NON-RESIDENTS TYPE	PRICE			***NON-RESIDENTS discount 25% TYPE	PRICE		
	Before 5-May	6-May 29- May	After 29-May		Before 5-May	6-May 29- May	After 29-May
A. Family of Two	\$786.00	\$827.00	\$910.00	A. Family of Two	\$589.00	\$620.00	\$682.00
B. Family (3 persons)	\$839.00	\$883.00	\$971.00	B. Family (3 persons)	\$629.00	\$662.00	\$728.00
C. Family (4-5 persons)	\$875.00	\$921.00	\$1,013.00	C. Family (4-5 persons)	\$656.00	\$690.00	\$759.00
D. Family (6-7 persons)	\$884.00	\$931.00	\$1,024.00	D. Family (6-7 persons)	\$664.00	\$699.00	\$769.00
E. Family (8+ persons)	\$910.00	\$958.00	\$1,054.00	E. Family (8+ persons)	\$683.00	\$719.00	\$791.00
F. Individual (18+)	\$568.00	\$598.00	\$658.00	F. Individual (18+)	\$426.00	\$448.00	\$493.00
G. Senior Citizen (62+)	\$270.00	\$284.00	\$312.00	G. Senior Citizen (62+)	\$202.00	\$213.00	\$234.00
H. 2 Senior Citizen	\$415.00	\$437.00	\$481.00	H. 2 Senior Citizen	\$312.00	\$328.00	\$361.00

**I.\* J. Sponsored by a family membership must show proof**

\*\*\*\* VOLUNTEER:  
Persons serving the Borough of Hillsdale, who are either elected or appointed to a Borough Board, Office, Department or commission and who require to take an oath of office. Volunteers shall include but not limited to Mayor and Council, Fire Department, Dept. of Health, Environments Commission, Historian, Recreation Committee, Swimming Pool Commission, Hillsdale Board of Education Members, Police Reserve and Ambulance

Credit card convenience fee 3%  
 Return check fee: \$20.00

Credit card convenience fee 3%  
 Return check fee: \$20.00

**SECTION II:**

Chapter 71: "Swimming Pool Commission", Section 71-2 Members is hereby amended and supplemented as follows:

**MEMBERS:**

C. Compensation: The member of the commission shall serve without salary or other compensation for their service.

Excluded from the prohibition is membership rate afforded Borough Volunteers.

**SECTION III:**

Guest Pass Discount Book		\$75.00
Daily Guest Pass Adult (weekdays and weekends)		\$16.00
Daily Guest Pass Child (weekdays and weekends) Under 17		\$10.00
Private Lesson Non Members, 1 child		\$53.00
Group Swim Lessons Non Members		\$85.00
Group Swim Lessons Members		\$75.00
Private Swim Lesson, 1 child		\$35.00
Swim Team Membership		\$60.00
Dive Team Membership		\$55.00
Dive Lessons Members		\$51.00
Dive Lesson Non Members		\$65.00
Mommy & Me Members		\$45.00
Mommy & Me Non Members		\$49.00
Fab Four _Members		\$48.00
Fab Four Non Members		\$55.00
Group Lessons Non Members		\$100.00
Private Lesson for 2 kids members		\$50.00
Babysitter -1 sitter		\$130.00
Babysitter 2 for summer		\$210.00
Swim Camp		\$100 to \$300 per wk.
(I) Grand Parent Fee per person	I	\$150.00
Ladies night, family night other special events	I	\$5-\$65.00 per person
Parties under 100+ people -private		\$850.00
School Parties		\$800.00
Corporate Parties	\$700.00 to	\$7,500.00
Swim Team Rental (outside)	\$5,000 to	\$25,000.00
Ping Pong balls		\$0.25
Camp Fees – HD &RV per camper		\$40.00
ID Card Replacement Fee		\$13.00
Chair Storage - per chair		\$10.00
Birthday Parties (children under 16) 2 hours		\$50 to \$80.00
Parties - Family (2 hours)		\$150.00
Spirit Wear clothing		\$5 to \$100
Yoga Members and Non members		\$5-\$40
Fitness examples: Spin, Pilates, Zumba and Cardio Kickboxing		\$5-\$50.00 per class
Aqua Aerobics Members and Non members		\$5-\$40per class
Selling of snacks and food		.50-\$10.00
Camp rentals outside (HD,RV)		\$300-\$2,000 per day

**\*NO REFUNDS AFTER MAY 31<sup>st</sup>, 2016**

**SECTION IV:**

This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law, and the provisions of this ordinance shall be retroactive to January 1, 2016.

\*\*\* New Members Only\*\*\* - Promotion of 10-20% one-per family discount at designated open house and special promo events.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Introduced: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 16-02  
(Introduction)**

**AN ORDINANCE ESTABLISHING SALARIES FOR THE STAFF OF THE HILLSDALE  
SWIMMING POOL COMMISSION FOR THE CURRENT YEAR 2016 IN THE BOROUGH OF  
HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY**

**BE IT ORDAINED, by the Borough Council of the Borough of Hillsdale in the County of Bergen and State of New Jersey as follows:**

**SECTION I:**

The compensation of all personnel whose services are required for the operation, maintenance and regulation of the Facility as approved by the Swimming Pool Commission is as follows:

TITLE	<u>2016 SALARY RANGE</u>			
	<u>Min.</u>		<u>Max.</u>	
A. Manager/Director	\$32,000.00		\$45,000.00	
B. First Assistant	\$5,800.00		\$10,000.00	
C. Second Assistant	\$5,800.00		\$10,000.00	
D. Third Assistant	\$4,800.00		\$8,000.00	
E. Fourth Assistant	\$4,800.00		\$6,400.00	
F. Secretary's	\$4,000.00		\$7,300.00	
G. Maintenance/Handyman	Hourly \$7.05		Hourly \$15.00	
H. Pre-Season Maintenance			Hourly \$ 8.00	
I. Secretary-Hourly	Hourly \$9.00		Hourly \$17.00	
J. Maintenance Manager	\$3,000.00		\$5,000.00	

**SECTION II:**

Trained Lifeguards: Part-time minimum age 15 years, Full-time 16 years, Gate 15 years, Recreation and Minimum 14 years, Maintenance staff age 17 years

<u>YEARS WORKED</u>	<u>HOURLY RANGE</u>		<u>GATE &amp; REC.</u>	<u>HOURLY RANGE</u>	
<u>LIFEGUARDS</u>	<u>MIN.</u>	<u>MAX.</u>	<u>REC.</u>	<u>MIN.</u>	<u>MAX.</u>
1	\$7.75	\$7.75	1	\$7.25	\$7.50
2	\$7.75	\$8.25	2	\$7.51	\$7.75
3	\$8.25	\$8.60	3	\$7.75	\$8.00
4	\$8.60	\$9.25	4	\$8.00	\$8.25
5	\$9.25	\$9.75	5	\$8.25	\$8.60
6	\$9.75	\$10.00	6	\$8.60	\$9.27
7	\$10.00	\$10.50	7	\$9.27	\$9.78
8	\$10.50	\$11.25	8	\$9.78	\$10.50
9	\$11.25	\$12.00	9	\$10.50	\$11.50
10	\$12.00	\$13.00	10	\$11.51	\$12.00

11	\$13.00	\$14.05	11	\$12.00	\$12.75
12	\$14.05	\$15.00	12	\$12.75	\$13.25

Coordinator of Group Swim Lessons	\$1,500 or (\$750 each 2 people)
Guard Safety Training Instructor	\$500 - \$800
Head Guard - Lifeguard	\$500 to \$900
	\$1,100 or (\$550 each 2 people)
Business manager of Swim/Dive Team	each 2 people)
Managing Lifeguard	\$800-\$1,000
Kid's Korner Coordinator (2)	\$4,000 to \$9,000
Gate Manager	\$200-\$800

**SECTION III:**

A part-time /substitute Guard must earn at least \$3,000 the previous season to advance a step.

**ADDITIONAL RATES:**

Water Safety Instructor assistant	\$ .050 hr.
Certifies Water Safety Instructor	\$1.50 hr.
CPR Instructor	\$1.00 hr.
EMT Certification	\$1.25 hr.
Teach Private Swim Lessons	\$18/half hour
Teach Private Swim Lessons (2 kids)	\$30/ half hour
Certified Pool Operator Hourly emp.	\$2.00 hr.

**RANGE**

	<u>Min</u>	<u>Max</u>
Swim Team Coach	\$1,600	\$4,000
Assistant Swim/Dive Coaches	\$5,000	
Diving Team Coach	\$1,200	\$3,500
Aqua Aerobics Instructor	\$300.00	\$1,000
Yoga Instructor	\$300.00	\$1,000
Certified Pool Operator Salary employee	\$1,000	
Fall/Winter Help-Hourly	\$13.00	\$17.00
Fall/Winter Secretary-Hourly	\$13.00	\$17.00

Any full time guard who is scheduled 80 hours per pay period (2 weeks) will be guaranteed a minimum of 20 hours per pay period (2 weeks) (i.e. early closing-rain). When club is open full time only for the months of July and August.

**SECTION IV:**

The Compensation fixed and determined by this ordinance for the persons holding the respective

offices and position of employment herein named, shall be in lieu of all other fees, costs and charges received and collected by such officers and employees shall be remitted promptly to the Borough of Treasurer.

**SECTION V:**

All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

**SECTION VI:**

This ordinance shall take effect immediately after final passage, approval and publications of notice Thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2016.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Introduced: January 19, 2016

Attest: \_\_\_\_\_  
 Denise Kohan  
 Deputy Municipal Clerk

\_\_\_\_\_  
 Douglas Frank  
 Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16028**

---

**AUTHORIZE THE BOROUGH CLERK TO ADVERTISE FOR BIDS  
FOR THE STONYBROOK CONCESSION STAND**

WHEREAS, there is a need for a concession stand at Stonybrook Swim Club, and;

WHEREAS, the purpose of the contract is to open and operate for, and close after, the full summer operation for retail food services within a concession stand located inside the Administration Building, and;

THEREFORE, BE IT RESOLVED, the Borough Clerk is duly authorized to advertise for such services.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16029**

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**RESOLUTION AUTHORIZING REDEMPTION & PREMIUM**

WHEREAS, The Tax Collector held a Tax Sale on October 21, 2015 and at the sale a lien was sold on Block 708 Lot 5, also known as 50 Pascack Road, Hillsdale, NJ 07642 for 2014 Delinquent taxes and,

WHEREAS, this lien, known as Tax Sale Certificate #14-00003 was sold to US Bank cust BV001 Trst & Crdts, 50 South 16<sup>th</sup> Street, Suite 1950, Philadelphia, PA 19102-2513 for 0% redemption fee and a \$160,100.00 premium and,

WHEREAS, Edgar Garcia, homeowner, has effected redemption of Certificate #14-00003 in the amount of \$51,180.81.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$51,180.81 payable to US Bank cust BV001 Trst & Crdts for the redemption of this certificate.

Be it further resolved, that the Tax Collector is authorized to issue a check in the amount of \$160,100.00 (Premium) to the aforementioned lienholder.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_

Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16030**

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**RESOLUTION AUTHORIZING REFUND OF TAX PAYMENT**

WHEREAS, Mr. Sal Amitrano, 6 Deer Trail Rd., Hillsdale, NJ 07642 was granted a 2015 veteran deduction after 4<sup>th</sup> quarter taxes were paid resulting in an overpayment;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale authorize the Tax Collector to refund Mr. Sal Amitrano, the following taxes:

Property – 6 Deer Trail Rd

Block 2102 Lot 11    \$250.00

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16031**

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**CANCEL UNCOLLECTIBLE TAXES**

WHEREAS, N.J.S.A54:9-12 requires the collector to submit to the governing body a list of uncollectible taxes for cancellation;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale hereby authorize the Tax Collector to cancel the tax amount of \$1,201.31 due on the 2015 tax roll:

<u>Name</u>	<u>Block/Lot</u>	<u>Amount</u>	<u>Reason</u>
Laurjo Construction	1109/3	\$1,201.31	Borough owned Property

BE IT FINALLY RESOLVED that a certified copy of the resolution is forwarded to the Tax Collector, Tax Assessor.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16032**

**TAX EXEMPTION – DISABLED VETERAN, BLOCK 1502, LOT 5**

**WHEREAS**, section 404.1 of the Tax Assessor's manual allows the tax assessor to grant full exemption of taxes to New Jersey resident war veterans having been declared totally or 100% permanently disabled; and

**WHEREAS**, John J. Bill III, 160 Clinton Avenue, Block 1502, Lot 6, has submitted a letter from the Federal Department of Veterans Affairs that he has a 100% permanent disability; and

**WHEREAS**, the Hillsdale Tax Assessor has reviewed the exemption application on the aforementioned property and found same to be qualified for the tax exemption; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor & Council authorize the Tax Collector to refund a proration of 2nd quarter 2015 effective April 17<sup>th</sup> 2015 and 3rd & 4th quarter 2015 taxes paid by John J. Bill III,

**BE IT FURTHER RESOLVED**, the Borough of Hillsdale Tax Assessor is hereby authorized to exempt said property from taxes for the proration of 2nd quarter 2015 effective April 17, 2015 and thereafter for as long as John J. Bill III, or as John J. Bill III's surviving spouse, hold legal title to Block 1502 Lot 6.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16033**

---

**REFUND 2015 VETERAN DEDUCTION, BLOCK 2102 LOT 11**

**WHEREAS**, the Hillsdale Tax Assessor has reviewed the veteran exemption application on the aforementioned property and found same to be qualified for the veteran exemption; and

**WHEREAS**, Salvatore Amitrano, 6 Deer Trail Rd., Block 2102 Lot 11, has applied for the deduction and 4<sup>th</sup> qtr 2015 taxes are paid in full,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor & Council authorize the Tax Collector to refund the 2015 veteran deduction in the amount of \$250.00 to the homeowner.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16034**

**RESOLUTION AUTHORIZING SEMI-ANNUAL GROUNDWATER MONITORING AT HILLSDALE LANDFILL, AKA CENTENNIAL FIELD BY AQUA PRO-TECH LABORATORIES.**

WHEREAS, there is a DEP requirement for the Hillsdale Landfill to perform certain tests semi-annually; and

WHEREAS, quotes were solicited by Neglia Associates for Groundwater Monitoring; and

WHEREAS, two (2) quotes were received in response to the solicitation, Partner Engineering and Science, Inc., Ramsey, NJ. (\$10,730.00), ten thousand seven hundred thirty and no cents and Aqua Pro-Tech Laboratories, Fairfield, N.J. (\$7,850.00) seven thousand eight hundred fifty eight dollars and no cents; and

THEREFORE, BE IT RESOLVED that the recommendation to award the Base Bid and Alternate Bid contract for groundwater monitoring to AQUA PRO-TECH LABORATORIES, 1275 Bloomfield Avenue, Bldg. 6, Fairfield, NJ 07004 for semi-annual sampling event in the total amount NTE of \$7,850.00.

**CERTIFICATION OF AVAILABILITY OF FUND**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Michael Kaufmann, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2016 Temporary Operating Budget. Total Certified Amount: \$7,850.00.

\_\_\_\_\_  
Michael Kaufmann  
Chief Financial Officer

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor



Joseph E. Neglia, PE, PP, PLS  
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS  
President

Gregory Polyniak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

**Locations:**

■ 34 Park Avenue  
P.O. Box 426  
Lyndhurst, NJ 07071  
Tel: 201.939.8805  
Fax: 201.939.0846

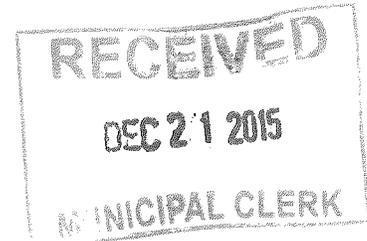
■ 1119 Raritan Road  
Suite 2  
Clark, NJ 07066  
Tel: 732.943.7067  
Fax: 732.943.7249

www.negliaengineering.com

December 17, 2015

**Via E-mail & Regular Mail**

Ms. Susan Witkowski  
Borough Administrator / Clerk  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, New Jersey 07642



**Re: Recommendation Letter - Quote Solicitation  
Hillsdale Landfill – Year 2016 Groundwater Monitoring  
Borough of Hillsdale, Bergen County, New Jersey  
Our File: HIDLADM15.001**

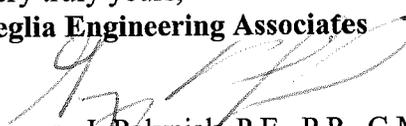
Dear Ms. Witkowski:

As requested, we have solicited quotes for groundwater monitoring services at the Hillsdale Landfill in Borough of Hillsdale for the Year 2016. Please find attached the quote packages for your records. The quotes received are as follows:

Contractor	Base Bid (January 2016)	Alternate Bid (July 2016)	Total Bid (Base + Alternate Bid)
Aqua Pro-Tech Laboratories	\$4,550.00	\$3,300.00	\$7,850.00
First Environment, Inc.	No Submission	No Submission	No Submission
Partner Engineering and Science, Inc.	\$6,490.00	\$4,240.00	\$10,730.00
Environmental Compliance Monitoring, Inc.	No Submission	No Submission	No Submission
Brinkerhoff Environmental Services, Inc.	No Submission	No Submission	No Submission

It is recommended that the Borough authorize Aqua Pro-Tech Laboratories to perform the groundwater monitoring services as listed within our December 04, 2015 solicitation for the Base Bid (January 2016) and Alternate Bid (July 2016) for a total of \$7,850.00 pending the availability of funds and subsequent to Borough review. If you should have any questions or comments, please do not hesitate to contact our office.

Very truly yours,  
**Neglia Engineering Associates**

  
Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.  
For the Borough Engineer  
Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)  
Mark D. Madaio, Esq. (via E-mail)



**NEGLIA**  
ENGINEERING ASSOCIATES

Joseph E. Neglia, PE, PP, PLS  
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS  
President

Gregory Polyniak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

**Locations:**

■ 34 Park Avenue  
P.O. Box 426  
Lyndhurst, NJ 07073  
Tel: 201.939.8805  
Fax: 201.939.0846

■ 1119 Raritan Road  
Suite 2  
Clark, NJ 07066  
Tel: 732.943.7067  
Fax: 732.943.7249

[www.negliaengineering.com](http://www.negliaengineering.com)

This office has been directed by the Borough of Hillsdale to solicit quotes from prospective testing firms for the Hillsdale Municipal Landfill – Centennial Field in the Borough. The landfill was closed many years ago and is utilized as a municipal sports complex. Per the NJDEP Closure Plan Approval, groundwater monitoring must occur and be performed in accordance with the requirements set forth per the said closure.

The scope of work is to include but not be limited to the following:

1. All mobilization and site restoration shall be included within the quote.
2. The base bid testing must occur and be completed during January 2016. The alternate bid testing must occur and be completed during July 2016, respectively.
3. The contractor shall assume that the solicitation may be authorized as late as Wednesday, January 20, 2016. The contractor will be required to complete the January 2016 testing thereafter during January 2016.
4. The testing results must be reported on a survey reporting form as stipulated within the attached NJDEP Sanitary Landfill Closure / Post Closure Approval document. The results must be supplied within ten business days after the testing has been performed.
5. The testing protocol and information shall be performed in accordance with all NJDEP Groundwater Sampling requirements and in accordance with the requirements stipulated within the attached NJDEP Sanitary Landfill Closure / Post Closure Approval document. This testing includes, but is not limited to providing the following:
  - The four existing groundwater monitoring wells and two bounding stream locations shall be sampled per the attached NJDEP Sanitary Landfill Closure / Post Closure Approval document.
  - The semi-annual (January 2016 and July 2016) and annual (January 2016 testing) parameters shall be sampled and gathered as specifically stated within the NJDEP Sanitary Landfill Closure / Post Closure Approval document.
6. The Borough and Neglia Engineering Associates will require notification from your office at least five business days prior to proceeding with any work.
7. Any and all other work necessary and incidental hereto to provide the groundwater sampling in accordance with the NJDEP Sanitary Landfill Closure / Post Closure Approval document.
8. Provide a Certificate of Insurance naming the Borough of Hillsdale, Neglia Engineering Associates, and its agents as additionally insured.
9. The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Be advised that the landfill is open for inspection. Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.



**Base Bid - January 2016**

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Groundwater Monitoring	1	LS		4,550.00

TOTAL BID: \_\_\_\_\_

**Alternate Bid - July 2016**

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Groundwater Monitoring	1	LS	3,300	3300.00

TOTAL ALTERNATE BID: \$7850.00

TOTAL BASE BID + ALTERNATE BID: \$7850.00

Aqua Pro Tech Laboratories

Name of Contractor

12/16/15  
Date of Signature

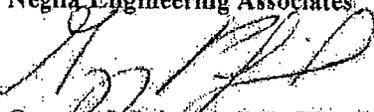
  
Authorizing Signature

ROBERT BANQUET  
Authorizing Signature - Name Printed

Please complete and return the quote via facsimile or Email by Wednesday, December 16, 2015 by 5PM.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,  
Neglia Engineering Associates



Gregory F. Polyniak, P.E., P.P., C.M.E., C.P.W.M.  
For the Borough Engineer  
Borough of Hillsdale

Attachments: Sanitary Landfill Closure / Post Closure Approval, Site Plan

cc: Susan Witkowski, Borough Clerk / Administrator  
M:\Hillsdale\HIDLADM15.001 (General Admin)\Engineering\Hillsdale Landfill\Groundwater Survey Solicitation\Year 2015\Price Solicitation - Year 2015 Groundwater Monitoring (11-21-14).doc



**Base Bid - January 2016**

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Groundwater Monitoring	1	LS		

TOTAL BID: \$6490.00

**Alternate Bid - July 2016**

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Groundwater Monitoring	1	LS		

TOTAL ALTERNATE BID: \$4240.00

TOTAL BASE BID + ALTERNATE BID: \$10,730.00

Partner Engineering & Sciences  
Name of Contractor

12/16  
Date of Signature

[Signature]  
Authorizing Signature

Michael J Giuliano  
Authorizing Signature - Name Printed

Please complete and return the quote via facsimile or Email by Wednesday, December 16, 2015 by 5PM.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,  
**Neglia Engineering Associates**

[Signature]  
Gregory K. Polyniak, P.E., P.P., C.M.E., C.P.W.M.  
For the Borough Engineer  
Borough of Hillsdale

Attachments: Sanitary Landfill Closure / Post Closure Approval, Site Plan

cc: Susan Witkowski, Borough Clerk / Administrator

M:\Hillsdale\HIDLADM15.001 (General Admin)\Engineering\Hillsdale Landfill\Groundwater Survey Solicitation\Year 2015\Price Solicitation - Year 2015 Groundwater Monitoring (11-21-14).doc

**BOROUGH OF HILLSDALE  
RESOLUTION 16035**

---

**DESIGNATED DRIVERS OF BOROUGH VEHICLES**

**WHEREAS**, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule A, filed in the Office of the Borough Clerk, being a volunteer firefighter of the Fire Department of the Borough of Hillsdale, are hereby designated and appointed as drivers of fire vehicles of the Fire Department of the Borough of Hillsdale; and

**WHEREAS**, that in the event of an emergency requiring the driving and operation of any fire vehicle of the Borough of Hillsdale in the absence or disability of any of the aforementioned persons every other firefighter of the Fire Department of the Borough of Hillsdale in good standing and active, be and the same is hereby authorized and appointed as a driver of said fire vehicle for and during the duration of such emergency and for and during the absence of other disability of the foregoing named persons; and

**WHEREAS**, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule B, filed in the office of the Borough Clerk, being a member of the Hillsdale Police Department, including Special Officers and Police Matron, are hereby designated and appointed as drivers of police vehicles of the Police Department of the Borough of Hillsdale; and

**WHEREAS**, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule C, filed in the office of the Borough Clerk, being a member of the Hillsdale Department of Public Works, are hereby designated and appointed as drivers of vehicles of the Department of Public Works of the Borough of Hillsdale; and

**WHEREAS**, by the Borough Council of the Borough of Hillsdale, that the persons named on Schedule D, filed in the office of the Borough Clerk, being employees of the Borough of Hillsdale, are hereby designated and appointed as drivers of vehicles of the Borough of Hillsdale; and

**BE IT RESOLVED**, that this resolution may, from time to time hereafter, be amended and supplemented by resolution or resolutions amending or supplementing the schedules filed in the office of the Borough Clerk and that this resolution shall hereupon be effective with respect to the persons named upon such amendatory and supplementary resolutions; and

**BE IT FURTHER RESOLVED**, that the persons hereinbefore designated as drivers of motor vehicles be instructed that in the event they have been convicted of a motor violation, had their license suspended or revoked, they shall not drive Borough Vehicles and they shall immediately give written notice of said suspension or revocation to the Department Head and the Borough Council of the Borough of Hillsdale; and

**NOW, THEREFORE BE IT RESOLVED**, said appointments to be for the period commencing as of the date hereof and terminating on December 31, 2016, and thereafter until their successors shall be appointed and qualify.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
 Denise Kohan  
 Deputy Municipal Clerk

\_\_\_\_\_  
 Douglas Frank  
 Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16036**

**INTERLOCAL SERVICES AGREEMENT  
MUTUAL AID PLAN & RAPID DEPLOYMENT FORCE**

**WHEREAS**, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

**WHEREAS**, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6; and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Hillsdale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chiefs Association.

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of Hillsdale, that the Police Department of the Borough of Hillsdale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_

Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16037**

**RESOLUTION AUTHORIZING QUARTERLY TESTING FOR METHANE GAS  
AT HILLSDALE LANDFILL, AKA CENTENNIAL FIELD BY PARTNERS  
ENGINEERING AND SCIENCE, INC.**

WHEREAS, there is a DEP requirement for the Hillsdale Landfill to perform certain tests quarterly; and

WHEREAS, quotes were solicited by Neglia Associates for Methane Gas Survey; and

WHEREAS, one (1) quote was received in response to the solicitation, Partners Engineering and Science Inc., Ramsey, NJ, (\$11,200.), eleven thousand two hundred dollars and no cents, and;

WHEREAS, methane delineation sampling is required to be performed at the Landfill;

THEREFORE, BE IT RESOLVED that the recommendation to award the Base Bid and Alternate Bid contract for methane delineation sampling to PARTNERS ENGINEERING AND SCIENCE, INC. 145 North Franklin Turnpike, Suite 309, Ramsey, NJ 07446, for sampling events (Year 2016) in the total amount NTE \$11,200.00.

**CERTIFICATION OF AVAILABILITY OF FUND**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Michael Kaufmann, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2016 Temporary Operating Budget. Total Certified Amount: \$11,200.00.

\_\_\_\_\_  
Michael Kaufmann  
Chief Financial Officer

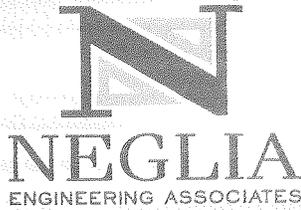
<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_

Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor



Joseph E. Neglia, PE, PP, PLS  
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS  
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

**Locations:**

■ 34 Park Avenue  
P.O. Box 426  
Lyndhurst, NJ 07071  
Tel: 201.939.8805  
Fax: 201.939.0846

■ 1119 Raritan Road  
Suite 2  
Clark, NJ 07066  
Tel: 732.943.7067  
Fax: 732.943.7249

www.negliaengineering.com

December 17, 2015

**Via E-mail & Regular Mail**

Ms. Susan Witkowski  
Borough Administrator / Clerk  
Borough of Hillsdale  
380 Hillsdale Avenue Hillsdale, NJ 07642

**Re: Recommendation Letter - Quote Solicitation  
Hillsdale Landfill – Year 2016 Methane Gas Survey  
Borough of Hillsdale, Bergen County, New Jersey  
Our File: HIDLADM15.001**

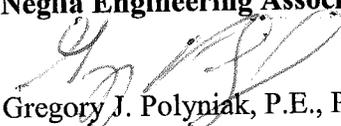
Dear Ms. Witkowski:

As requested, we have solicited quotes for methane gas survey services at the Hillsdale Landfill in Borough of Hillsdale for the Year 2016. Please find attached the quote packages for your records. The quotes received are as follows:

Contractor	Base Bid (January 2016)	Alternate Bid (April 2016, July 2016, and October 2016)	Total Bid (Base + Alternate Bid)
First Environment, Inc.	No Submission	No Submission	No Submission
Partner Engineering and Science, Inc.	\$2,800.00	\$8,400.00	\$11,200.00
Environmental Compliance Monitoring, Inc.	No Submission	No Submission	No Submission
Brinkerhoff Environmental Services, Inc.	No Submission	No Submission	No Submission

It is recommended that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey services as listed within our December 04, 2015 solicitation for the Base Bid (January 2016) and Alternate Bid (April 2016, July 2016, and October 2016) for a total of \$11,200.00 pending the availability of funds and subsequent to Borough review. If you should have any questions or comments, please do not hesitate to contact our office.

Very truly yours,  
**Neglia Engineering Associates**

  
Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.  
For the Borough Engineer  
Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)  
Mark D. Madaio, Esq. (via E-mail)



Joseph E. Neglia, PE, PP, PLS  
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS  
President

Gregory Polyniak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

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Locations:

■ 34 Park Avenue  
P.O. Box 426  
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Tel: 201.939.8805  
Fax: 201.939.0846

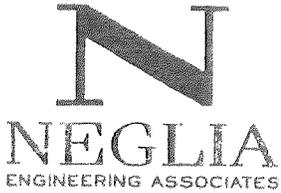
■ 1119 Rantan Road  
Suite 2  
Clark, NJ 07066  
Tel: 732.943.7067  
Fax: 732.943.7249

www.negliaengineering.com

This office has been directed by the Borough of Hillsdale to solicit quotes from prospective testing firms the Hillsdale Municipal Landfill – Centennial Field in the Borough. The landfill was closed many years ago and is utilized as a municipal sports complex. Per the NJDEP Sanitary Landfill Closure / Post Closure Approval document, methane gas testing must occur and be performed in accordance with the requirements set forth per the said closure.

The scope of work is to include but not be limited to the following:

1. All mobilization and site restoration shall be included within the quote.
2. The base bid testing must occur and be completed during January 2016. The alternate bid testing must occur and be completed during April 2016, July 2016, and October 2016, respectively.
3. The contractor shall assume that the solicitation may be authorized as late as Wednesday, January 20, 2016. The contractor will be required to complete the January 2016 testing thereafter during January 2016.
4. The testing results must be reported on a survey reporting form as stipulated within the attached NJDEP Sanitary Landfill Closure / Post Closure Approval document. The results must be supplied within ten business days after the testing has been performed.
5. The testing protocol and information shall be performed in accordance with all NJDEP Methane Gas Survey requirements and in accordance with the requirements stipulated within the attached NJDEP Sanitary Landfill Closure / Post Closure Approval document. This testing includes but is not limited to providing the following:
  - Performing a survey around the landfill perimeter buffer zone and at the basement of all adjacent houses to the landfill
  - Providing a minimum sampling depth of three feet below the ground surface or above the water table
  - Providing a maximum sampling interval between sampling points of three hundred feet
  - Performing sampling around the perimeter of all on-site structures
  - Providing a maximum sampling interval between sampling points for structures of fifty feet (However, there shall be at least one sampling point along each side of the structure.)
6. The Borough and Neglia Engineering Associates will require notification from your office at least five business days prior to proceeding with any work.
7. A site plan of the landfill has been provide on which survey locations shall be identified. The plan illustrating the survey locations shall be in a format in which the plan can be submitted to the NJDEP. The locations shall not be handwritten on this the site plan.
8. In addition to the plans, a written report shall be prepared to present the following items be not be limited to the results, a description of the testing methodology and its protocol, recommendations pertaining to the acquired results, and conclusions.
9. Any and all other work necessary and incidental hereto to provide the methane gas survey testing in accordance with the NJDEP Sanitary Landfill Closure / Post Closure Approval document.



10. Provide a Certificate of Insurance naming the Borough of Hillsdale, Neglia Engineering Associates, and its agents as additionally insured.

11. The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Be advised that the landfill is open for inspection. Contractors are cautioned and directed to inspect the proposed work site, familiarizing themselves with all work to be performed prior to submitting the bid quote.

**Base Bid – January 2016**

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Methane Gas Survey	1	LS	\$2,800.00	\$2,800.00

TOTAL BID: \$2,800.00

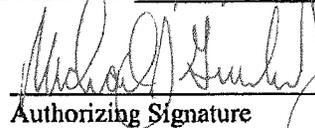
**Alternate Bid - April 2016, July 2016, and October 2016**

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Methane Gas Surveys	1	LS	\$8,400.00	\$8,400.00

TOTAL ALTERNATE BID: \$8,400.00

TOTAL BASE BID + ALTERNATE BID: \$11,200.00

PARTNER ENGINEERING and SCIENCE  
Name of Contractor

  
Authorizing Signature

12/17  
Date of Signature

Michael J Giuliano  
Authorizing Signature – Name Printed

Please complete and return the quote via facsimile by Wednesday, December 16, 2015 by 5PM.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,  
Neglia Engineering Associates



Gregory J. Polyniak, P.E., P.P., C.M.E.  
For the Borough Engineer  
Borough of Hillsdale

Attachments: Sanitary Landfill Closure / Post Closure Approval, Site Plan

cc: Susan Witkowski, Borough Clerk / Administrator

M:\Hillsdale\HIDLADM15.001 (General Admin)\Engineering\Hillsdale Landfill\Methane Survey Solicitation\Year 2015 Solicitation\Price Solicitation - Year 2016 Methane Survey (12-04-15).doc

**BOROUGH OF HILLSDALE  
RESOLUTION 16038**

---

**AUTHORIZE THE BOROUGH CLERK TO ADVERTISE FOR BIDS FOR  
NEW PUMPS AND MOTORS – BALDOR 3 PHASE ELECTRIC PUMPS OR  
LIKE FOR THE FOLLOWING POOLS:**

- 1- KIDDY POOL**
- 2- SPRAY FEATURES**
- 1 – INTERMEDIATE POOL**
- 1- DIVE POOL**

WHEREAS, there is a need for the equipment for the pools above; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is authorized to advertise for bids for a new pumps and motors – Baldor 3 Phase Electric Pumps or like for the Stonybrook Swim Club.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**Denise Kohan**

---

**From:** Patty Hughes  
**Sent:** Thursday, January 07, 2016 3:55 PM  
**To:** Denise Kohan  
**Subject:** RE: RESOLUTIONS

New pumps and motors Baldor, 3 phase electric pumps or like for the following pools;  
Kiddy pool -1  
Spray features-2  
Intermediate pool-1  
Diving pool-1

Patty

---

**From:** Denise Kohan  
**Sent:** Thursday, January 07, 2016 3:33 PM  
**To:** Patty Hughes  
**Subject:** RE: RESOLUTIONS

Need specifics for the motors/pumps

Denise Kohan, CMR  
Deputy Municipal Clerk  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642  
201-666-4800 ext 1552  
201-358-5002 fax

---

**From:** Patty Hughes  
**Sent:** Wednesday, January 06, 2016 12:41 PM  
**To:** Denise Kohan  
**Subject:** RESOLUTIONS

Denise,  
Please do 3 resolutions for the next council meeting.

1. RFQ for dome enclosure for stonybrook
2. Going out to bid for the snack bar 3 year contract
3. Going out to bid for new pumps/motors for main pump house stonybrook (1 time bid) 2016

Any question please let me know, thank you!

PattyHughes  
Stonybrook/Recreation Director

Borough of Hillsdale  
380 Hillsdale Avenue

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16039**

---

**AUTHORIZE THE BOROUGH CLERK TO ADVERTISE FOR  
REQUEST FOR QUALIFICATIONS FOR A DOME ENCLOSURE  
FOR THE LAP POOL AT STONYBROOK SWIM CLUB**

**BE IT RESOLVED** that pursuant to N.J.S.A. 19:44 A-20.4, et seq. that the Borough Clerk is hereby authorized to advertise for the above mentioned service:

Dome Enclosure for the Lap Pool at the Stonybrook Swim Club

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_   
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16040**

**AUTHORIZE THE BOROUGH CLERK TO ENTER INTO AN AGREEMENT  
WITH OPTEC DISPLAYS, INC. FOR A CELL MODEM AND DATA PLAN  
PACKAGE FOR THE NEW ELECTRONIC SIGN**

BE IT RESOLVED, that the Borough Clerk is authorized to enter into a Cell Modem and Data Plan Package Agreement with Optec Displays, Inc. for the year 2016 that includes a cell modem and 1 GB of Data on behalf of the Borough for an amount not to exceed \$1,200.00 for the first year and then \$350 each subsequent year.

**CERTIFICATION OF AVAILABILITY OF FUND**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Michael Kaufmann, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2016 Temporary Operating Budget. Total Certified Amount: \$1,200.00.

\_\_\_\_\_  
Michael Kaufmann  
Chief Financial Officer

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor



716 S. Nogales St.  
 City of Industry, CA 91748  
[www.optec.com](http://www.optec.com)  
 800.867.1668

## 3G CELLULAR DATA PLAN PRICE LIST

### 1. Cell Modem + Data Plan Package

Package includes all communication hardware (cell modem + antenna), activation fee, configuration, installation, and selected data plan service.

Package	Annual Price	MB Allowance	Overage
Cell modem + 1 year & 1 GB Data	\$1200	1024MB	0.020/MB
Cell modem + 1 year & 2 GB Data	\$1320	2048MB	0.020/MB
Cell modem + 1 year & 3 GB Data	\$1440	3072MB	0.020/MB
Cell modem + 1 year & 4 GB Data	\$1560	4096MB	0.020/MB

Here are some examples of file sizes:

Matrix: 64x128

8 seconds of animated file: 7MB  
 15 seconds of animated file: 11MB

Static images will be much less 1 MB.

### 2. Additional years of service plan:

The additional year service after the first year is at the responsible of the end user and will be charged to the end user, not the sign company. The additional year service fee is subject to charge depending on plan's availability.

Data Only	Annual Price	MB Allowance	Overage
1 GB service	\$350	1024MB	0.020/MB
2 GB service	\$470	2048MB	0.020/MB
3 GB service	\$590	3072MB	0.020/MB
4 GB service	\$710	4096MB	0.020/MB

This price list only applies to customer with purchase of Optec Cell Modem + Data Plan. Additional activation fee and setup charges may apply for customers with their own communication hardware.

Please contact your Optec Dealer or speak to an Optec Sales Representative for more information.

**User Acknowledgement of  
Data Subscription Requirement for Cell Modem Communication**

This acknowledgement pertains to your purchase of Optec LED board, SO# \_\_\_\_\_, serial # \_\_\_\_\_, which is capable of wireless communication via a cell modem.

You acknowledge that you understand that in order for the above LED board to communicate wirelessly via a cell modem, data subscription is required. You, as the owner or operator of the LED board, are required to subscribe a data plan annually according to the data plan sheet attached. Optec will send you an alert email notifying you when you are approaching the data limit. However, you agree that you, not Optec or its dealer, are responsible for selecting an appropriate data plan, paying the cost of the data plan selected and any overage incurred, and making adjustment of the data plan as appropriate. Failure to pay for the data subscription on a timely basis will result in an immediate interruption or loss of the LED board's ability to communicate.

Optec will, collectively, subscribe data on its customers' behalf from prominent data providers such as Verizon and T-Mobile. You acknowledge and agree to hold harmless Optec from any claims or losses that arise out of data failure, data outage or data interruption that caused by any action of God or by any action or inaction of the data providers.

This Acknowledgment will be governed by, construed and enforced in accordance with the internal laws of the State of California. Any suit brought on this Acknowledgment or relating to the wireless communication via a cell modem shall be brought in the state or federal courts sitting in the County of Los Angeles, State of California, which shall be the sole forums available for hearing any dispute under this Acknowledgment. User and Optec waive their respective rights to a jury trial of any claim or cause of action based upon or arising out of this Acknowledgment, including contract claims, tort claims, breach of duty claims and all other common law or statutory claims. The User and Optec represent that each has reviewed this waiver and each knowingly and voluntarily waives its jury trial rights.

\_\_\_\_\_  
Printed Name of User

\_\_\_\_\_  
Printed Name of User's Signatory and Title

\_\_\_\_\_  
Signatory's signature

\_\_\_\_\_  
Date of Execution

\_\_\_\_\_  
Email:

\_\_\_\_\_  
Tel:

\_\_\_\_\_  
Address:

Plan purchased (initial year): <input type="checkbox"/> 3G Cell Modem + 1GB Plan <input type="checkbox"/> 3G Cell Modem + 2GB Plan <input type="checkbox"/> 3G Cell Modem + 3GB Plan <input type="checkbox"/> 3G Cell Modem + 4GB Plan
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## Denise Kohan

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**From:** Delford S. Hesener <Dhesener@jhmsigns.com>  
**Sent:** Wednesday, January 13, 2016 1:35 PM  
**To:** Denise Kohan  
**Subject:** RE: 3G CELLULAR DATA PLAN PRICE LIST - 20140428

Hey Denise,

Sorry for the delay; I was checking on a few things and tracking down the necessary form for the data plan. After speaking with my Optec dealer, he let me know that the data listed in the plans was a per month data limit not a yearly limit like I suspected. In light of that, I'd strongly recommend going with the 1G plan. I can't envision a situation where you'd ever need more than that.

I should be getting the form for you to sign shortly so I'll send that over when it comes. I believe that is billed directly through Optec so you'd bypass me on that aspect of it.

Thanks!

Delford Hesener  
Project Coordinator  
JHM Signs, [www.jhmsigns.com](http://www.jhmsigns.com)  
1593 Rt. 519 | Alpha, NJ 08865  
Office: 908-859-6668 ext 703  
Fax: 908-859-6698



Any misspellings or errors after the proof has been approved are the responsibility of the customer and any reprint that is needed will be charged as such.

PLEASE look at your proofs before approving and check all spelling.

Any color matches must be stated when placing your order or at the time of estimate.

We take these steps to get your order to you correct and on time.

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**From:** Denise Kohan [mailto:dkohan@hillsdalenj.org]  
**Sent:** Tuesday, January 12, 2016 9:56 AM  
**To:** Delford S. Hesener  
**Subject:** RE: 3G CELLULAR DATA PLAN PRICE LIST - 20140428

I need to get approval from my council. How quickly do you need this?

Denise Kohan, CMR  
Deputy Municipal Clerk  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642  
201-666-4800 ext 1552  
201-358-5002 fax

**From:** Delford S. Hesener [mailto:Dhesener@jhmsigns.com]  
**Sent:** Friday, January 08, 2016 8:42 AM  
**To:** Denise Kohan  
**Subject:** RE: 3G CELLULAR DATA PLAN PRICE LIST - 20140428

I'd probably go with 3G (at least for the first year). This will allow you the flexibility to get all your messages on the sign's hard drive. I'd probably drop I down to 1G in subsequent years, though. After the initial surge in content that gets put on the sign, they become relatively low maintenance where you're only adding messages sporadically or making minor scheduling changes. These actions take a very small amount of data, so it shouldn't really impact your data limit much.

Delford Hesener  
Project Coordinator  
JHM Signs, [www.jhmsigns.com](http://www.jhmsigns.com)  
1593 Rt. 519 | Alpha, NJ 08865  
Office: 908-859-6668 ext 703  
Fax: 908-859-6698



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Any color matches must be stated when placing your order or at the time of estimate.

We take these steps to get your order to you correct and on time.

**From:** Denise Kohan [mailto:dkohan@hillsdalenj.org]  
**Sent:** Friday, January 08, 2016 8:18 AM  
**To:** Delford S. Hesener  
**Subject:** RE: 3G CELLULAR DATA PLAN PRICE LIST - 20140428

What do you recommend?

Denise Kohan, CMR  
Deputy Municipal Clerk  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642  
201-666-4800 ext 1552  
201-358-5002 fax

**From:** Delford S. Hesener [mailto:Dhesener@jhmsigns.com]  
**Sent:** Thursday, January 07, 2016 8:55 AM  
**To:** Denise Kohan  
**Subject:** FW: 3G CELLULAR DATA PLAN PRICE LIST - 20140428

Hey Denise,

We have the data plans price sheet now (attached). Which plan do you think you'd want? Feel free to call if you think you need help sussing out what those plans mean in practical terms.

Delford Hesener  
Project Coordinator

JHM Signs, [www.jhmsigns.com](http://www.jhmsigns.com)

1593 Rt. 519 | Alpha, NJ 08865

Office: 908-859-6668 ext 703

Fax: 908-859-6698



Any misspellings or errors after the proof has been approved are the responsibility of the customer and any reprint that is needed will be charged as such.

PLEASE look at your proofs before approving and check all spelling.

Any color matches must be stated when placing your order or at the time of estimate.

We take these steps to get your order to you correct and on time.

---

**From:** Bruce DeLong [<mailto:bdelong@optec.com>]

**Sent:** Wednesday, January 06, 2016 7:20 PM

**To:** Delford S. Hesener

**Subject:** 3G CELLULAR DATA PLAN PRICE LIST - 20140428

**BOROUGH OF HILLSDALE  
RESOLUTION 16041**

**APPOINTING COMMUNITY DEVELOPMENT REPRESENTATIVES**

WHEREAS, The Borough of Hillsdale has entered into a 3-year Cooperative Agreement for the Fiscal Years 2015, 2016, 2017 with the County of Bergen, Community Development Block Grant; and

WHEREAS, under Section a-1.b of said Agreement, there is the establishment of Committees consisting of two representatives from each participating municipality; and

WHEREAS, the Governing Body and the Chief Executive of each participating agency shall make one appointment each for the term January 1, 2016 to December 31, 2016; and

WHEREAS, alternates may be appointed in the same manner as set forth above and shall have the same powers in the absence of the designated representatives;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor hereby appoints:

Administrator as Regular CD Committee Member; and  
John Ruocco as Alternate CD Committee Member

BE IT FURTHER RESOLVED, THAT THE GOVERNING Body hereby appoints:

Frank Pizzella as Regular CD Committee Member; and  
Chris Looes as Alternate CD Committee Member;

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Hillsdale that a certified copy of this resolution be forwarded to the County of Bergen, Community Development, One Bergen County Plaza, 4<sup>th</sup> Floor, Hackensack, NJ 07601.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16042**

**AUTHORIZE HOURLY RATE OF PAY FOR CERTAIN EMPLOYEES FOR  
SNOW PLOWING SEASON**

WHEREAS, the governing body of the Borough of Hillsdale have adopted Borough Ordinance No. 15-20, which sets salary ranges for certain municipal positions for the year 2016.

WHEREAS, there may be a need to employ supplemental workers during the 2016 winter season; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Hillsdale that the following shall receive the annual salaries designated in this resolution and salaries being within the ranges set by ordinance No. 15-20. All salaries shall be effective immediately upon adoption of such resolution.

**2016 DPW SNOW PLOW DRIVER SALARIES**

DPW snow plow drivers with CDL Class B License-per hour	35.00
DPW snow plow drivers without CDL Class B License-per hour	25.00

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16043**

**RESOLUTION APPOINTING A MUNICIPAL HOUSING LIAISON**

WHEREAS, the Governing Body of the Borough of Hillsdale petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 23, 2008; and

WHEREAS, the Borough of Hillsdale's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Borough of Hillsdale is required to appoint a Municipal Housing Liaison for the administration of the Borough of Hillsdale's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Borough of Hillsdale has amended the pertinent Chapter to provide for the appointment of a Municipal Housing Liaison to administer the Borough of Hillsdale's affordable housing program.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Hillsdale in the County of Bergen, and the State of New Jersey that the Administrator is hereby appointed by the Governing Body of the Borough of Hillsdale as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the Hillsdale Borough Code.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 16044**

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**PAYMENT OF BILLS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$2,738,132.44 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

2016 PAYMENT OF BILLS - 1/19/16

<u>VENDOR</u>	<u>PO</u>	<u>CK #</u>	<u>DATE</u>	<u>AMT</u>
HILLSDALE BOE	16-00001	25802	1/4/16	\$1,682,426.00
PASCACK VALLEY BOE	16-00002	25809	1/14/16	\$880,298.02
UNUM LIFE INSURANCE - REG	16-00003	25804	1/5/16	\$138.60
UNUM LIFE INSURANCE - STONYBROOK	16-00004	5401	1/5/16	\$4.20
BILL III, JOHN J	15-02874	25811	1/19/16	\$9,196.39
BERGEN MUNICIPAL - DENTAL - REG	16-00007	25807	1/7/16	\$4,927.00
BERGEN MUNICIPAL - DENTAL - STONYBROOK	16-00008	5404	1/7/16	\$52.00
BOROUGH OF HILLSDALE - MED ACTIVE - REG	16-00009	25806	1/7/16	\$65,405.32
BOROUGH OF HILLSDALE - MED ACTIVE - STBRK	16-00010	5403	1/7/16	\$989.32
BOROUGH OF HILLSDALE - MED RETIRED	16-00011	25806	1/7/16	\$52,100.81
CMS - MEDICARE - F SCHRAMM	16-00012	25810	1/14/16	\$647.00
CMS - MEDICARE - R SCHRAMM	16-00013	25810	1/14/16	\$671.30
MONMOUTH TELECOM	16-00018	25812	1/19/16	\$1,556.18
MONMOUTH TELECOM - STONYBROOK	16-00021	5405	1/19/16	\$86.31
TREASURER STATE OF NJ - DCA	16-00022	25813	1/19/16	\$2,980.00
PSE&G - REGULAR	16-00029	25817	1/19/16	\$17,095.06
PSE&G - STONYBROOK	16-00024	5402	1/7/16	\$212.26
RICOH	16-00014	25808	1/8/16	\$303.65
RICOH - POLICE	15-02312	25808	1/8/16	\$21.00
VERIZON - REG	16-00016	25814	1/19/16	\$398.28
VERIZON - STONYBROOK	16-00017	5406	1/19/16	\$49.19
VERIZON - LAPTOPS	16-00020	25815	1/19/16	\$312.10
UNITED WATER- REG	16-00019	25803	1/5/16	\$529.18
UNITED WATER - FIRE HYDRANTS	16-00026	25816	1/19/16	\$15,733.27
USPS	16-00015	25805	1/7/16	\$2,000.00

**TOTAL**     **\$2,738,132.44**

**BOROUGH OF HILLSDALE  
RESOLUTION 16044**

---

**PAYMENT OF BILLS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$2,738,132.44 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 16045**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN  
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: January 19, 2016

Attest: \_\_\_\_\_  
Denise Kohan  
Deputy Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor