



380 Hillsdale Avenue  
Hillsdale, New Jersey 07642  
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[www.hillsdalenj.org](http://www.hillsdalenj.org)

BOARD OF HEALTH  
MINUTES

**Minutes of the Regular Board Meeting**

March 19, 2024

**President Opens Meeting:** Ms. Looes call the meeting to order at 7:08 pm.

This is a regular meeting of the Hillsdale Board of Health on this 19<sup>th</sup> day of March 2024 which is being held in compliance with the provisions of the Open Public Meetings Act and associated regulations. In March 2024 notice of the time and place of this meeting had been provided to the Ridgewood News; a copy was posted on the bulletin board outside of this meeting room and on the Borough website; and was made available in Borough Hall and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the President during the Public Hearing and Public Comment part of the meeting. You will need to state your name and town of residence for the record.

**Secretary Calls the Roll:**

In attendance: Chris Looes; Elaine Meyerson, LSW; Dr. Susan Kushner; arrived at 7:40 pm. Christina Fanelli, RN; Diane Ohme, RN; John Klein; Gary Dorsi, NWBRHC representative; Marguerite Deppert, RN; Lois Kohan, RN

Absent: Louisa Toledo; John Ruocco

**Call for Additional Agenda items:**

**Approval of Minutes:**

Regular Meeting March 19, 2024

**Motion to receipt and file:** Elaine Meyerson

**Seconded by:** John Klein

**Unanimously Approved**

**President's Message / Report:**

**Correspondence:** No correspondence received.



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**Health Officer and Employee Reports:**

*All annual reports are available for review at the Northwest Regional Health Commission website, <https://nwbrhc.org>*

Assistant Health Officer, Gary Dorsi reported on consumer and environmental health program activities and health education activities for the month of February 2024.

- Thirteen (13) inspections were conducted for the month of February.
- There was one emergency response for Tianeptine Recall “Neptune Fix”. It was concluded that there was no effective product in Hillsdale.
- Food handler’s vouchers were purchased and are available from an accredited organization, State Food Safety Training.
- Upcoming Food Handler’s training on March 26.
- Hosted a virtual suicide prevention class.

**Nurse’s Reports - February 2024:**

Report provided by Lois Kohan, RN. Highlights Include:

- March activities include weekly exercise classes at the Hillsdale House and the fitness fun at the Hillsdale library, home visits, and referrals to various agencies.
- Met with the Welfare Director on February 28<sup>th</sup>.
- More COVID 19 test kits from NWBRHC were distribute to Hillsdale House, Fitness Fun, and Food Pantry.

Report provided by Marguerite Deppert, RN, BSN. Highlight Include:

- Discussed activity reports for the month of February 2024.
- Held a Child Health Conference on 2/28/24.
- One (1) case of Hepatitis B was reported.
- Meetings attended, client services provided, and immunization audits were reviewed.

**BOH Activity Report - February 2024:**

Report provided by Denise Kohan, Board of Health Secretary. Highlight Included:

- The revenue report for January & February was provided.
- Eighty-eight (88) outstanding pet licenses as of March 1, 2024.
- Annual TYCO Animal Control Report was provided for 2023.

All reports are available for review at Borough Hall upon request.



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**Motion to receipt and file:** Christina Fanelli

**Seconded by:** John Klein

**All in favor:** No opposition

**Opening and Closing of Public Meeting:** 7:48 pm. No one from the public was present.

**Prior Business:**

- Municipal Alliance to be added to the resolution for 2025.
- 2024 CHC Contracts previously discussed.
- Skin Cancer Screening (July 2024): The Board discussed and is still confirming a location.
- Hillsdale Day - Members discussed participation in Hillsdale Day, planned for fall and to assign on the committee in May for the summer.
- Ideas to have Board of Health Pamphlets created were discussed and how to promote Hillsdale Board of Health.

**New Business:**

- Bergen New Bridge – Medical center has established an urgent care called “CareRite” inside the local ShopRite. It was suggested to have a Bergen New Bridge representative to attend one of the Board of Health meetings.

**Other Business:**

**Motion to adjourn:** Christina Fanelli

**Seconded by:** Elaine Meyerson

**Meeting adjourned:** 8:15 pm

**Next Meeting: Tuesday, May 21, 2024**