



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
201-666-4800 (main)
201-497-1552 (direct)

BOARD OF HEALTH MINUTES
MARCH 21, 2023

Ms. Looes called the meeting to order at 7:03 pm.

President Opens Meeting:

This is a regular meeting of the Hillsdale Board of Health on this 21st day of March, 2023 which is being held in compliance with the provisions of the Open Public Meetings Act and associated regulations. In March 2023 notice of the time and place of this meeting had been provided to the Ridgewood News; a copy was posted on the bulletin board outside of this meeting room and on the Borough website; and was made available in Borough Hall and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the President during the Public Hearing and Public Comment part of the meeting. You will need to state your name and town of residence for the record.

President Calls the Roll:

Chris Looes - present
Louisa Toledo, APN - absent
Elaine Meyerson, LSW – present; (departed at 7:22pm)
Diane Ohme, RN - present
John Klein - present
Dr. Susan Kushner – arrived at 7:28pm
Christina Fanelli, RN - present
Gary Dorsi from NWBRHC - present
Marguerite Deppert, RN - absent
Lois Kohan, RN - present
Councilman Justin Fox - absent

Call for Additional Agenda items:

Additional agenda items were not identified.

Approval of Minutes: Regular Meeting February 21, 2023

Motion to receipt and file: Elaine Meyerson
Approved Unanimously.

Seconded by: Diane Ohme

Correspondence: No correspondence received

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Health Officer and Employee Reports:

Gary Dorsi, Assistant Health Director from Northwest Bergen Regional Health Commission reviewed the February 2023 Hillsdale Board of Health Monthly Report.

Highlights include:

Consumer and Environment Health Program

- 2 Plan Review & Consultations
- 11 Retail Establishment Inspections
- 3 Correspondence activities
- Updated Food Safety Certification Course Dates
 - February 28
 - May 22 (Spanish language class)
 - August 28
- Continuing Education
 - Northern NJ Public Health Assoc conference: Human Rabies Exposures: A Review of Reporting and Vaccination Protocols
 - Body Art revisions webinar
- Plan Reviews and Consultations
- 2 Approved
 - We Crave Gourmet Pizza
 - Le Carre Café & Patisserie
- 1 Not Approved
 - Patterson Street Urban Renewal (Pool)
- Animal Bites and Report of Rabies Investigation
 - 1 Dog to Person case in February
- Complaints
 - 2 Food Surveillance complaints
- Diane Ohme inquired whether food handling courses are mandatory prior to opening an establishment. Mr. Dorsi explained that it is based on the town ordinance. Food managers must be certified every 5 years. Food handlers must be certified every 2 years.
- The inspection report list was provided for review.

Health Education Report

- Meetings Attended, Administrative and Miscellaneous activities, Webinars attended and activities in progress were reviewed by Mr. Dorsi.
- Christina Fanelli asked if the health educator can provide education programs/training to the schools. Gary will follow up with Christina and Christina will share with the contacts at the schools.
- Diane Ohme stated that there is an effort to make the Board Of Health page more informative and perhaps interactive with NWBRHC events. Diane would like to see links to the NWBRHC events. Gary stated that NWBRHC is currently updating its website and will be adding a Health Education Calendar that lists the scheduled social media posts, meeting and webinars. Chris Looes will follow up with Denise to see if there are any counts on the number of hits the BOH page receives.

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Grant Report

Gary reviewed the updates with the group.

- Reporting requirements for the OLPH Strengthening Local Public Health Capacity grant were met.
- NJACCHO Enhancin Local Public Health Infrastructure grant applciaiton was submitted.

The Board thanked Mr. Dorsi for his report and complimented the revised format.

Nurse's Reports

Lois Kohan, R.N. provided her report for RN activities in February 2023.

Highlights include

- Exercises classes, home visits, chair yoga, music therapy activities
- Distribution of covid 19 test kits
- Consultation with NWBRHC regarding health education material for the senior Asian population
- Distribution of notices from Bergen County Health Dept.
- Referrals made to various organizations.

The Board of Health Activity report prepared by Marguerite Deppert was reviewed.

Highlights include

- Child Health Conference: 6 children attended
- CDRSS
 - 36 cases of COVID 19
 - 1 case of campylobacteriosis
 - 1 case of hepatitis B
 - 1 case of varicella
- A summary of meetings, client services and immunization audits was provided.

Motion to receipt and file: John Klein

Seconded by: Christina Fanelli

Unanimously Approved.

Opening and Closing of Public Meeting:

The meeting was opened to the public at at 7:34pm. As no residents were in attendance the meeting was closed to the public at 7:35pm.

Prior Business:

1. Municipal Alliance - no updates
2. 2023 CHC Contracts – no updates
3. 2023 Restaurant Business licensing – no updates
4. Salary ordinance Introduction: Ordinance NO.: 22-01 (proposed changes) – chris Looes to prioritize
5. Board of Health, clothing/merchandise – John reached out to a local vendor on Patterson St. Vendor is capable of embroidering the Hillsdale NJ logo. Board to select which items are preferred. Example of Full zip jacket - \$58; embroidery + \$14. Catalog has many options. Board would purchase from the vendor. Forest Green was

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suggested. Full zip preferred. John will put together an order form and request samples for sizing.

6. Materials in foreign languages – no updates; perhaps contact other communities for guidance and resources. Palisades Park, Closter etc.

Questions:

- John Klein asked about any yearly training required. Chris to follow up.
- Board members asked about whether the town has a Facebook page and if BOH post items on Facebook ? Chris to follow up with Denise.
- Financial disclosure opens April 1st.

New Business: None proposed.

Other Business: None proposed.

Motion to adjourn: Christina Fanelli

Seconded by: Diane Ohme

Meeting adjourned: 7:52pm.

Next Meeting: Tuesday, May 16, 2023 (There is no April meeting.)