

HILLSDALE BOARD OF HEALTH
380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1525
FAX 201/358-5002
Website: www.Hillsdalenj.org

Minutes of the Regular Meeting
Hillsdale Board of Health
March 5, 2019

President Opens Meeting:

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on January 15, 2019, a notice of the time and place of this meeting was provided to the Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby.

Secretary Calls the Roll:

Elaine K. Meyerson, LSW; Dr. Susan Kushner; Christina Fanelli, RN; Louisa Toledo, RN; Chris Looes (arrived at 7:12); Diane Ohme, RN; Marguerite Deppert, RN; Lois Kohan, RN; John Escobar, Council Liaison; Darlene Mandeville, Environmental Health Specialist, NWBRHS.

Absent: James Stephens

Additional Agenda Items: N/A

Approval of Minutes: Regular meeting of February 19, 2019

Motion to receipt and file: S. Kushner **Seconded by:** D. Ohme

February Correspondence: Press release to the Ridgewood News for the 2019 meeting dates

Motion to receipt and file: L. Toledo **Seconded by:** C. Fanelli

Health Officer and Employee Reports: (copies of reports are filed). These reports include Health Officer's activities, Vital Statistics, Monthly financial receipts and Public Health Nurse Reports

1. Darlene Mandeville, Environmental Health Specialist for NWBRHC sat in for Angela Musella and gave the report for February. NWBRHC successfully completed the state audit. There was a brief discussion on the process for reporting pertussis.
2. M. Deppert gave the February report and discussed the measles case in town. M. Deppert attended her first "Access for All" meeting. The Board discussed how to make the health section of the town's website more robust, by adding a newsletter, health updates, and links to important health information. C. Fanelli and L. Toledo were asked to work with Marguerite.
3. L. Kohan gave her February report.
4. Mayor's Reports– Vital statistics and the health departments' financial reports were reviewed.

Motion to receipt and file: C. Looes **Seconded by:** L. Toledo

Opening and Closing of Public Meeting: 7:47-7:48 pm- no members of the public attended

Prior Business:

1. Budget and Child Health Conference (CHC) Discussion – E. Meyerson met with J. DeJoseph regarding the budget. At this time there will not be any changes made to the Child Health Conference. E. Meyerson has some suggestions for increasing the CHC fees over the next two years to try and keep the budget revenue neutral by year 2021. The possibility of adding an additional town or two to the CHC was also discussed. E. Meyerson also suggested to J. DeJoseph that the town write to each town that participates in the CHC and ask them to help with the cost of the state regulated pharmaceutical refrigerator by paying an extra surcharge in 2019.
2. By-laws - E. Meyerson spoke to the borough attorney who made some suggestions. E. Meyerson would like to put together an ad-hoc committee to update the by-laws. E. Meyerson asked D. Ohme and S. Kushner to be on the committee. A meeting will be scheduled.
3. Adult Playground/Open Space Grant- The details and history of the adult playground were explained to new members. The grant money that was received was discussed and what amount was needed to be matched. The town’s transfer of the grant money for more imperative needs such as lightning alarms and the bandshell roof was also discussed. A needs assessment is needed to persuade the Council of the importance of the adult playground.
4. Orientation Packet- There was clarification as to what the expectations/responsibilities are of the Hillsdale Board of Health and Northwest Bergen Regional Health commission.

New Business:

None

Other Business:

1. Dinner date set for Barbara, Tuesday April 30th at Domani. L. Kohan will check to see if Barbara is available.
2. Attorney – E. Meyerson met with the borough attorney and discussed the CHC contracts and the by-laws. He made some suggestions for changes to the by-laws. He advised that there should not be a problem with a member periodically calling into a meeting if they are unavailable, as long as they can hear and they can interact if the public attends. He advised that the Board should be voting on anything electronically.

Motion to adjourn: C. Looes

Seconded by: C. Fanelli

Motion to adjourned: 8:40 pm

Respectfully submitted:

Jennifer Hausmann
Board Secretary