

CHRISTOPHER P. STATILE, P.A.

PROFESSIONAL ENGINEERS AND PLANNERS
DESIGN CONSULTANTS

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NEW YORK

January 29, 2016

Memo

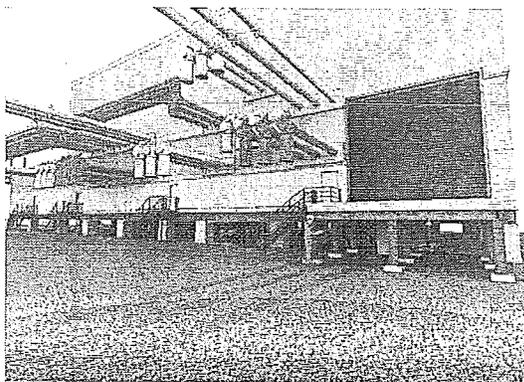
To: Mayor Doug Frank

From: Christopher P. Statile, P.E., Borough Engineer

Regarding: Monthly Status Report

A. Underway:

PSEG Substation Expansion



On Friday January 15th our office, emergency services, the DPW, and council representatives met with PSEG to discuss their upcoming expansion plans for the Hillsdale Substation in the Industrial Zone. PSEG is in the process of acquiring additional property for their expansion along the Pascack Brook and have already undertaken two phases of work in preparation for the expansion.

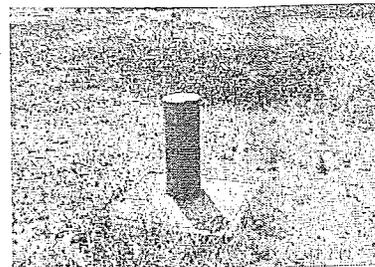
The purpose of the expansion is to elevate and enclose their equipment using a newer technology.

Unfortunately, this results in construction of a 55 ft. high building (rendering shown above).

The Planning Board held an Informal Hearing on the expansion plans on January 26th wherein the Board provided PSEG with comments on the upcoming land use/site plan application. Both the Board and PSEG agreed to retain an architectural consultant to assist with the building and site designs.

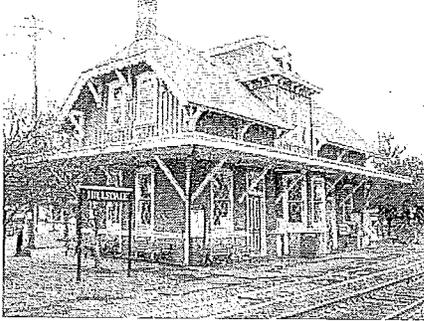
Air and Water Quality Testing – Centennial Field

The Council authorized funds for the semi-annual water quality sampling and testing at the landfill. Six samples are taken, four from monitoring wells, and two from the adjacent stream. The testing results are provided to our office, reviewed, and transmitted to the NJDEP.



Groundwater Monitoring Well

Air quality testing is undertaken by driving a probe bar into the ground surface, and then checking for methane gas which may be present from buried decomposing wet waste. The gas is harmless when vented to the air and these tests ensure that there is no migration off the landfill.

Train Station Rehabilitation (\$100,000 County Open Space Grant)

The Borough is to receive a matching grant to rehabilitate the train station. Currently, we are following up with NJTransit Real Estate an agreement to permit the Borough to undertake the work on the structure since it owned by the railroad.

The first phase of the program will be an evaluation of the building by an historic architect for deficiencies (roof, windows, eaves, doors, etc.) and to return to its original architecture. A budget must be prepared and matching grant funds made available, plus any excess construction costs. Thereafter, condition inspections and a report are prepared and issued to the County and State Historic Preservation Office for consultation and approval. Once approved, designs and contract documents are prepared for public bidding. Construction of physical improvements would commence thereafter.

Train Station A.D.A. Bathroom Improvements (\$49,800 Community Development Grant)

The Borough is to receive a grant to undertake handicapped access improvements to the first floor bathroom. We have arranged to have an architect make a field inspection for measurements. All plans for reconstruction must be reviewed by the NJState historic Preservation Office under Environmental Review as the grant is Federal Funds

B. Grant Applications for 2016:**NJDOT Local Aid**

Grant announcements for 2016 have not been made at this time.

C. Development Applications before the Planning Board**Caliper Builders (Ell Woods) – Major Site Plan**

This is an application to construct 35 single-family age restricted housing units with access onto Ell Road just west of Pascack Road. It received Preliminary Site Plan Approval in 2011. Public hearings on the Final Site Plan Application have been on-going for several years, and are currently tolling for an upcoming public hearing date. Portions of the development in Washington Township are not being considered by the Hillsdale Board.

PSEG - Substation Phase 2 Flood Resiliency Improvements, Major Site Plan

This second phase was approved on January 26th which elevated two transformers within the substation compound. A third phase application is forthcoming in April for the expansion of the substation.

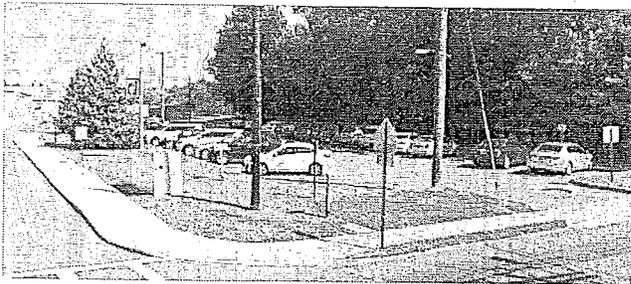
The Preserve at Hillsdale, 305 Patterson St., LLC (Former Walsky Property) – Major Site Plan with Use Variance

This is an application to construct 49 units of high density housing in the Industrial Zone. The application has been before the Board for several years, and has recently changed ownership. It is scheduled for a continued public hearing.

60 Ruckman Road (corner of Edgewood Court) – Major Subdivision Application with Bulk Variances

This is an application to subdivide one lot into two, substandard sized lots. The application is about to be scheduled for a public hearing.

Capital Project Review, Pascack Valley High School



The High School is planning to remove the existing old tennis courts to make way for additional parking and circulation. As part of the Planning Board’s function, the Board is allowed to provide non-binding recommendations to the School and NJ Department of Education on the site plans.

A hearing is schedule in March where the School will make a presentation to the Board.

DEPARTMENT OF POLICE
BOROUGH OF HILLSDALE



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
Headquarters: 201-664-4200

ROBERT FRANCAVIGLIA
CHIEF OF POLICE

Fax: 201-666-4503
www.hillsdalepolice.com

Date: January 26, 2016

To: Mayor and Council

From: Chief Robert Francaviglia

Re: January 2016 monthly report

- During the month of January there were 93 dispatching shifts all were covered except for 2 shifts that were covered by sworn personnel.
- There were 21 criminal arrests, 110 summonses issued, and 256 motor vehicle warnings.
- During the month of January the Hillsdale Police Department participated in a high school lock down drill.

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200

Fax:

Agency Activity Analysis Report

From Date: 1/1/2016

To Date: 1/26/2016

<i>CFS Classification Code</i>	<i>CFS Classification</i>	<i>Total Events</i>	<i>Officer Initiated</i>
0100	Murder	0	0
0200	Rape	0	0
0300	Robbery	0	0
0400	Aggravated Assault	1	0
0500	Burglary	0	0
0600	Theft	4	0
0700	MV Theft	0	0
0800	Other Assaults	1	0
0900	Arson	0	0
1000	Forgery Counterfeit	0	0
1100	Fraud	6	0
1200	Embezzlement	0	0
1300	Stolen Property	0	0
1400	Malicious Mischief	7	0
1500	Weapons Offense	0	0
1600	Prostitution Vice	0	0
1700	Sex Offense	0	0
1800	Narcotics Drug Laws	0	0
1900	Gambling	0	0
2000	Family Offense	1	0
2100	Liquor Laws Drunk Driving	0	0
2200	Liquor Laws Possession	0	0
2400	Disorderly Conduct	24	0
2600	All Other Offenses	3	0
2900	Runaways	0	0
4000	Non Criminal Investigations	63	0
4100	Fire Related	22	0
4500	Deaths Suicides	1	0
5000	Lost Found Prop. / Missing Persons	4	0
5500	Animal Complaints	14	0
6000	Traffic Accidents	20	0
6300	Traffic Enforcement	240	0

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200

Fax:

Agency Activity Analysis Report

From Date: 1/1/2016

To Date: 1/26/2016

<i>CFS Classification Code</i>	<i>CFS Classification</i>	<i>Total Events</i>	<i>Officer Initiated</i>
6500	Parking Enforcement	13	0
6600	Traffic Services	1	0
7000	Public Services	204	0
7500	Assist other Agency	20	0
8000	Warrants	2	0
9000	Administrative	91	0
Total:		742	0

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

01/26/2016

From Date:1/1/2016 To Date:1/26/2016

MOTOR VEHICLE ACCIDENT					
ACCIDENT CLASSIFICATION		TYPE OF ROAD SYSTEM			
Reportable	13	Interstate		0	
Non-reportable	5	State Highway		0	
Self Report	0	State/Interstate Authority		0	
Total Accidents	18	State Park or Institution		0	
		County		8	
		Co Auth, Park or Inst		0	
		Municipal		4	
		Mun Auth, Park or Inst		0	
		Private Property		6	
		US Govt Property		0	
TIME OF ACCIDENT					
0001 ~ 0600	0				
0601 ~ 1200	3				
1201 ~ 1800	10				
1801 ~ 2400	5				
DAY OF WEEK		AGE & SEX OF DRIVERS			
Sunday	3	Males	17 ~ 20	5	
Monday	4	Males	21 ~ 30	5	
Tuesday	2	Males	31 ~ 40	1	
Wednesday	3	Males	41 ~ 50	2	
Thursday	1	Males	51 ~ 60	1	
Friday	2	Males	61+	4	
Saturday	3	Females	17 ~ 20	4	
		Females	21 ~ 30	5	
		Females	31 ~ 40	2	
		Females	41 ~ 50	2	
		Females	51 ~ 60	3	
		Females	61+	2	
CONTRIBUTING CIRCUMSTANCES		SUMMONSES			
Unsafe Speed	0	2			
Driver Inattention	12	ALCOHOL INVOLVMENT			
Failure To Obey Traffic Control Device	0	0			
Failure To Yield The Right Of Way	4	HIT & RUN			
Improper Lane Change	0	0			
Improper Passing	0				
Improper Turning					
Backing unsafely	3				
Pedestrian's / Bicyclist's Actions					
Roadway Defect / Inclement Weather					
Other	17				
ACCIDENT TYPE		TOTAL	INJURIES	FATALS	PROPERTY DAMAGE
Same Direction (Rear End)	5	0	0	0	
Same Direction (Side Swipe)	3	0	0	0	
Right Angle	3	3	0	0	
Opposite Direction (Head On, Angular)	1	0	0	0	
Opposite Direction (Side Swipe)	1	0	0	0	
Struck Parked Vehicle	0	0	0	0	
Left Turn / U Turn	0	0	0	0	

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

01/26/2016

From Date:1/1/2016 To Date:1/26/2016

Backing	9	0	0	0
Encroachment	0	0	0	0
Overtuned	0	0	0	0
Fixed Object	0	0	0	0
Animal	1	0	0	0
Pedestrian	0	0	0	0
Pedalcyclist	0	0	0	0
Non-fixed Object	1	0	0	0
Railcar -vehicle	0	0	0	0
Total	24	3	0	0

Honorable Mayor Doug Frank &
Council Members
Borough of Hillsdale
380 Hillsdale Ave
Hillsdale, NJ 07642

January 25th 2016

Mayor Frank,

Please accept this letter of resignation as Chief Financial Officer of the Borough of Hillsdale, Effective February 10, 2016.

I'd like to thank the Governing body for giving me the opportunity to serve the Borough of Hillsdale.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Kaufmann". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael Kaufmann

Denise Kohan

From: Please Do Not Click Reply <support@govoffice.com>
Sent: Wednesday, January 20, 2016 6:35 PM
To: Denise Kohan
Subject: Contact Us (form) has been filled out on your site.

Your Site has received new information through a form.

Form: Contact Us

Site URL: www.hillsdalenj.org

First and Last Name: Jaclyn Hering

E-mail Address:

Phone Number:

Comment or Question: I would like to know how to get a street named after someone. My grandfather, Neil Hering who passed two years ago, had a great impact on the town of Hillsdale. He helped start the Hillsdale little league, was Chief of the Hillsdale Fire Dept., was the Hillsdale Grand Marshall in the parade a few years ago, and many more. I have recently seen streets named after others and I feel my grandfather truly deserves some acknowledgement for all he has done for the town of Hillsdale. Thank you and please contact me at Would you like to be contacted? (Check one box only, please):

Yes, e-mail me

Do Not Click Reply - This e-mail has been generated from a super form.

Hi Patty

Here is the request to use
the park in the center of Hillsdale
on June 4 with June 5th as the
rain date. Thank you

Pascack art association
art in the Park

John Clark
201-6644636

P.O. BOX 84, HILLSDALE, NEW JERSEY 07642

FOUNDERS

Carl Feuerbach
John Hering
Neil Hering
Fred Winkler
Rick Winkler

January, 2016

President
John Hering

Hillsdale Mayor & Council
380 Hillsdale Ave
Hillsdale, NJ 07642

Vice President
Rick Winkler

Dear Mayor Frank and Council,

Secretary
Richard Corriero

Spring is just around the corner and the 24th annual Kids Fishing Contest will be here soon. We would like to make a formal request to be included in this year's budget.

Treasurer
Carl Feuerbach

Thank you for your continued support.

Members
Richard Corriero
Carl Feuerbach
John Hering
Tom Kirk
Tom Kirk III
Frank Maniaci
Mike Smyth
Mike Travis
Bill Tristram
Rick Winkler

Thank You,



John Hering

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 16-03**

An Ordinance Supplementing Chapter 228, Property Maintenance, Of The Borough Code Regulating The Care, Maintenance, Security, And Upkeep Of Vacant And Abandoned Residential Properties In Foreclosure

WHEREAS, the Borough of Hillsdale regulates the maintenance of residential property within the Borough by and through Chapter 228 of the Borough Code, "Property Maintenance"; and

WHEREAS, the Legislature and the Governor of the State of New Jersey have enacted P.L. 2014, c.35, described as "[a]n Act concerning the maintenance of certain residential properties, supplementing chapter 48 of Title 40 of the Revised Statutes...." (The Act); and

WHEREAS, The Act authorizes the Borough to adopt an ordinance for the purpose of regulating the care, maintenance, security, and upkeep of the exterior of vacant and abandoned residential properties for which a creditor has filed a summons and complaint in an action to foreclose; and

WHEREAS, The Act authorizes designated Borough officials to issue notices to creditors that have filed a summons and complaint in an action to foreclose, if the public official determines that the property is vacant and abandoned and that the creditor has failed to provide for the care, maintenance, security, and upkeep of the exterior of the property; and

WHEREAS, The Act authorizes the Borough to impose monetary fines and penalties for each violation of this ordinance and its respective provisions in the Borough Code; and

WHEREAS, the Borough wishes to amend the Borough Code to enact the provisions of P.L. 2014, c.35; and

WHEREAS, the Governing Body finds that it is in the best interests of the Borough to amend the Borough Code as hereinafter provided to enact the provisions of P.L. 2014, c.35.

NOW, THEREFORE BE IT ORDAINED as follows:

Section 1. The Borough Code, Chapter 228, "Property Maintenance" shall be amended to add section 5 as follows:

228-5 MAINTENANCE OF VACANT AND ABANDONED RESIDENTIAL PROPERTIES

228-5.1 DEFINITIONS

- A. "Creditor" shall mean, consistent with section 3 of P.L. 2008, c.86, a State chartered bank, savings bank, savings and loan association or any credit union, any person required to be licensed under the provisions of the "New Jersey

Residential Mortgage Lending Act,” and any entity acting on behalf of the Creditor named in the debt obligation, including but not limited to, servicers.

- B. “Vacant and Abandoned” residential property shall mean, consistent with section 1 of P.L. 2010, c.70 (C.2A:50-73), residential real estate for which a notice of violation has been issued pursuant to Section 159-10.3 of this Chapter and subsection b. of section 1 of P.L. 2014, c.35. Where a notice of violation has not been issued pursuant to Section 159-10.3 of this Chapter and subsection b. of section 1 of P.L. 2014, c.35, residential property shall be deemed “Vacant and Abandoned” where a mortgaged property is not occupied by a mortgagor or tenant as evidenced by a lease agreement entered into prior to the service of a notice of intention to commence foreclosure according to section 4 of the “Fair Foreclosure Act,” P.L. 1995, c.244 and at least two of the following conditions exist:
- (1) overgrown or neglected vegetation;
 - (2) the accumulation of newspapers, circulars, flyers or mail on the property;
 - (3) disconnected gas, electric, or water utility services to the property;
 - (4) the accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
 - (5) the accumulation of junk, litter, trash or debris on the property;
 - (6) the absence of window treatments such as blinds, curtains or shutters;
 - (7) the absence of furnishings and personal items;
 - (8) statements of neighbors, delivery persons, or government employees indicating that the residence is vacant and abandoned;
 - (9) windows or entrances to the property that are boarded up or closed off or multiple window panes that are damaged, broken and unrepaired;
 - (10) doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
 - (11) a risk to the health, safety or welfare of the public, or any adjoining or adjacent property owners, exists due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
 - (12) an uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
 - (13) the mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
 - (14) a written statement issued by any mortgagor expressing the clear intent of all mortgagors to abandon the property; and
 - (15) any other reasonable indicia of abandonment.

228-5.2

CREDITOR RESPONSIBILITY FOR VACANT AND ABANDONED PROPERTIES

- A. A Creditor filing a summons and complaint in an action to foreclose on a residential property within the Borough shall be immediately responsible for the

care, maintenance, security, and upkeep of the exterior of the property, after the property becomes Vacant and Abandoned as defined in this Chapter.

- B. Where a Creditor is located out-of-State, the Creditor shall be responsible for appointing an in-State representative or agent to act on the Creditor's behalf for the purpose of satisfying the requirements of Paragraph A of this Section. Notice of said representative or agent shall be provided to the Borough clerk in a manner that is consistent with subsection a. of section 17 of P.L. 2008, c.127 (the "Save New Jersey Homes Act of 2008"), and shall further include the full name and contact information of the in-State representative or agent.

228-5.3

NOTICE

- A. Any public officer designated by the Borough or authorized municipal official responsible for the administration of any property maintenance or public nuisance code shall be authorized to issue a notice to a Creditor that has filed a summons and complaint in an action to foreclose on a residential property within the Borough, if the public officer determines that the Creditor has violated this Chapter by failing to provide for the care, maintenance, security, and upkeep of the exterior of the property. Where a Creditor is an out-of-State Creditor, the notice shall be issued to the representative or agent that has been identified by the Creditor pursuant to Section 10-12.2 of this Chapter and the Save New Jersey Homes Act of 2008.
- B. The notice referenced in Paragraph A of this Section shall require the Creditor to correct the violation(s) within 30 days of receipt of the notice, or within 10 days of receipt of the notice if the violation presents an imminent threat to public health and safety.
- C. The issuance of a notice pursuant to Paragraph A of this Section shall constitute proof that a residential property is "Vacant and Abandoned" for the purposes of this Chapter.

228-5.4

VIOLATIONS AND PENALTIES

- A. A Creditor subject to this Chapter that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to correct a care, maintenance, security, or upkeep violation cited in a notice issued pursuant to this Chapter shall be subject to a fine of \$1,500 for each day of the violation. Any fines imposed pursuant to this sub-section shall commence 31 days following the Creditor's receipt of the notice, except where the violation is deemed to present an imminent risk to the public health and safety, in which case any fines shall commence 11 days following receipt of the notice.
- B. An out-of-state Creditor subject to this Chapter that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in

violation of the requirement to appoint an in-State representative or agent shall be subject to a fine of \$2,500 for each day of the violation. Any fines imposed on an out-of-state Creditor for the failure to appoint an in-State representative or agent shall commence on the day after the 10-day period set forth in paragraph (1) of subsection a. of section 17 of P.L. 2008, c.127 (C.46:10B-51) for providing notice to the municipal clerk that a summons and complaint in an action to foreclose on a mortgage has been served.

- C. No less than 20 percent of any money collected by the Borough pursuant to this Section shall be utilized by the Borough for municipal code enforcement purposes.

If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provision of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder of any portion thereof.

All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Introduced: February 2, 2016

Attest: _____
 Denise Kohan
 Deputy Borough Clerk

 Douglas Frank
 Mayor

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 16-04
(Introduction)**

**AN ORDINANCE ESTABLISHING RECREATION DEPARTMENT PROGRAM
AND SUMMER CAMP FEES FOR THE YEAR 2016 IN THE BOROUGH OF
HILLSDALE**

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. The Hillsdale Summer Camp season for children of Hillsdale and River Vale residents and for children attending Hillsdale schools (St. John's included) shall operate continuously for 5 weeks.

SECTION 2. The **Summer Camp Fees** per registrant for the year 2016 are as follows:

	<u>Hillsdale/ River Vale Resident</u>	<u>St. John's Student/ Non-Resident</u>
Camp Pascack, Grades 1 – 4	\$800	\$850
Camp Adventure, Grades 5 – 6	\$850	\$900
Field Trip Camp, Grades 7 – 9	\$900	\$950
Late registration fee after May 7, 2016	\$50	\$50
Before Camp Program (8:00 – 9:00 am)		
Pre-Registered (all weeks)	\$180	\$185
Pre-Registered (per week)	\$60	\$60
Pre-Registered (per day)	\$20	\$20
No pre-registration (per day)	\$25	\$25
After Camp Program (3:00 – 6:00 pm)		
Pre-Registered (all weeks)	\$340	\$345
Pre-Registered (per week)	\$100	\$100
Pre-Registered (per day)	\$25	\$25
No pre-registration (per day)	\$30	\$30
Late pick-up (after 6:00 pm, Per 15 minute increment.)	\$15	\$15

NO REFUNDS

SECTION 3. The **Recreation Program Fees** per registrant for the year 2016 are as follows:

	<u>Hillsdale Resident</u>	<u>Non-Resident</u>
Men's Basketball	\$70	\$70
Duplicate Bridge	\$20	\$40
Indoor Soccer	\$55	\$65
Youth Basketball (1,2,3 clinic Grade)	\$55	\$60
Youth Basketball (3 rd to 8th Grade,	\$80, 1 child	\$85
Youth Basketball (9th to 12 th Grade,*RV)	\$80, each child	\$80
Women's Volleyball	\$55	\$55
Girls Instructional Volleyball	\$50	\$50
Men's 18 & over Softball	\$400/per team	N/A
Men's 35 & over Softball	\$50	\$55
Women's 18 & over Softball	\$50	\$55
Wrestling	\$125	\$125
Rutgers Coaches Class	\$45	\$45
Art Program, per class or (session)	\$95 - \$100	N/A
Cooking per class or (session)	\$5-100	N/A
PGA Golf Program	\$100	N/A

Tennis Program	\$100	N/A
Ski Program	\$50-\$100	\$50-\$100
First Friends (per child)	\$5-10	\$5-10
Ice Skating	\$125-130	\$125-130
Returned Check Fee	\$20	\$20
Car show participant's	\$20-30	\$20-30
Vendors (car show)	\$30-\$50	\$30-\$50
5k run (rover clover)	\$5-\$75	\$5-\$75
Late Fee	\$25	\$25
Credit Card Convenience Fee	3%	3%
Use of Beechwood Park rental Band		
Shell & picnic area	\$25	\$50
Use of Beechwood Park – Field Use	\$25	\$50

All programs are NON REFUNDABLE

*Grades 9-12 includes Pascack Valley High School Students (river vale)

SECTION 4. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 5. This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law and shall be retroactive to January 1, 2016.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Introduced: February 2, 2016

Attest: _____
Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 16-05
(Introduction)**

**An Ordinance Establishing 2016 Salaries for the Recreation
Department**

WHEREAS: by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. The compensation of all personnel whose services are required as general staff for the operation of the Borough of Hillsdale – Summer Day Camp Program is as follows:

<u>Years worked, step guide</u>	<u>Hourly Wage range</u>	
	MINIMUM	MAXIMUM
HS Sophomore	7.25	\$8.25
HS junior	7.50	\$8.25
HS senior	7.75	\$8.25
College freshman	8.00	\$8.50
College sophomore	8.25	\$8.75
College junior	8.75	\$9.25
College Senior or 22+ years old	9.25	\$9.50
College Graduate, 1 st year	9.50	\$10.50
College Graduate, 2 nd year	10.50	\$11.50
College Graduate, 3 rd year	11.50	\$12.50
College Graduate, 4 th year	12.50	\$13.50
College Graduate, 5 th year	13.50	\$14.50
College Graduate, 6 th year	14.50	\$15.50

Camp Hillsdale Experience Benefit

A flat rate of \$25.00 will be applied for every paid year of Camp Hillsdale experience that each counselor has with the Borough of Hillsdale. This adjustable experience benefit will be paid at the completion of the summer day camp season in August.

SECTION 2. The range salary amount to be paid to a **Specialist** who must have an education degree/certification is \$1,000 to \$3,500 (based on the applicant's related camp experience and camp time length). This is an appointed position.

SECTION 3. The range salary amount to be paid to a **Camp Director (one)**- \$10,000 and \$20,500 or **Assistant Director's (each)** is \$3,000 to \$9,500 (based on applicant's related camp experience and camp time length). This is an appointed position.

SECTION 4. Additional hourly increments on top of base rate may be earned for the following recognized certifications:

First Aid Certification	\$0.505
CPR: Adult and Child	\$0.75
Lifeguard Certification	\$0.75
Head Counselor	\$0.35

SECTION 5. The compensation of all personnel whose services are required as Program Supervisors for the Recreation Commission Programs is as follows:

<u>Program</u>	<u>Rate</u>
Men's Basketball	\$200/season
Duplicate Bridge	\$400/season
Indoor Soccer	\$300/season
Women's Volleyball	\$100/season
Girls' Volleyball Instructor	\$400/season
Youth Basketball: primary	\$2,000/season
Youth Basketball: secondary	\$2,000/season (2-3 people)
Men's 18+ Softball	\$400/season
Men's 35+ Softball	\$400/season
Women's 18+ Softball	\$400/season
Summer Concert Coordinator	\$n/a/season
PV Junior Wrestling	\$400/season
Pt Recreation Secretary	\$3,000-\$17,000
Basketball referee	\$15 per game
Basketball clock, scoreboard Keeper	\$10 per game
Hall monitors	\$10 per hour
Professional Referee	\$30-\$50 per game

SECTION 6. The compensation fixed and determined by this ordinance for the person holding the respective office and position of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such office and employee shall be remitted promptly to the Borough Treasurer.

SECTION 7. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 8. This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Introduced: February 2, 2016

Attest: _____
Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16045**

**RESOLUTION IN OPPOSITION TO SUEZ WATER NEW JERSEY
INC. RATE INCREASE**

WHEREAS, the Borough of Hillsdale received a notice of filing of petition of Suez Water New Jersey Inc. for approval of an increase in rates for water service and other tariff changes from Untied Water by fax dated December 29, 2015 and by email dated December 30, 2015; and

WHEREAS, the Company is requesting an overall increase in water revenues of \$29,485,322 or approximately 13.51% above the annual level of revenues for the post-test year period ending June 30, 2016; and

WHEREAS, the notice further state "If this proposal were to be adopted without modification a residential customer using 9 CCF or 6,732 gallons of water per month will see his/her bill increase from \$46.30 to \$54.66, an increase of \$8.36 per month, or approximately 18.05%; and

WHEREAS these rates, if approved would be an exorbitant increase and burden on our municipal budget and our tax payers far exceeding the 2% mandated Cap of municipal government and would be particularly onerous on the residential and business community in these most difficult economic environment; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale request the Board of Public Utilities(BPU) to consider the hardship and the impact on all government agencies, business and residents; and

BE IT FURTHER RESOLVED, that the Borough of Hillsdale urges the BPU to reject this rate increase as exorbitant; and

BE IT FURTHER RESOLVED, that the Borough of Hillsdale strongly opposes the increases requested in the petition; and

BE IT FURTHER RESOLVED, that the Borough of Hillsdale requests all surrounding municipalities in the SUEZ Water New Jersey Inc. service area to oppose this rate increase and contact the BPU to register their opposition on behalf of all residents and rate payers; and

BE IT FURTHER RESOLVED that copies of this resolution be sent to Governor Christie, State Legislators, BPU and surrounding municipalities.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: February 2, 2016

Attest: _____
 Denise Kohan
 Deputy Municipal Clerk

 Douglas Frank
 Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16046**

**RESOLUTION AUTHORIZING MAYOR AND DEPUTY BOROUGH CLERK TO EXECUTE A
MEMORANDUM OF AGREEMENT ON BEHALF OF THE BOROUGH OF HILLSDALE
WITH UPSEU/HILLSDALE WHITE COLLAR UNIT (UNION)**

WHEREAS, the Collective Bargaining Agreement between the Borough of Hillsdale (“Hillsdale”) and UPSEU/Hillsdale White collar Unit (the “Union”) expired on December 31, 2014; and

WHEREAS, Hillsdale and the Union have engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor Agreement for the term January 1, 2015 through December 31, 2018; and

WHEREAS, Hillsdale wished to memorialize its approval of the terms and provisions of the successor Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Agreement as between the Borough of Hillsdale and UPSEU/Hillsdale White Collar Unit, for the term January 1, 2015 through December 31, 2018, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that they Mayor, the Deputy Borough Clerk, the Borough CFO and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: February 2, 2016

Attest:

Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16047**

AUTHORIZING TRANSFER OF 2015 BUDGET APPROPRIATIONS

WHEREAS N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Finance Department is hereby authorized to make the following transfers among the 2015 Budget Appropriations:

OPERATIONS "WITHIN CAP"	<u>FROM</u>	<u>TO</u>
5-01-29-390-197 Free Public Library O/E	9,300	
5-01-20-100-011 Administrative & Executive S/W		920
5-01-20-120-011 Clerk S/W		827
5-01-22-195-011 Uniform Construction Code S/W		3,164
5-01-26-310-029 Building and Grounds O/E		2,889
5-01-26-315-000 Vehicle Maintenance O/E		<u>1,500</u>
TOTAL	9,300	9,300

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: February 2, 2016

Attest: _____
Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 16048

EMERGENCY TEMPORARY BUDGET APPROPRIATIONS FOR 2016

WHEREAS, an emergency has arisen with respect to the amounts allocated in the 2016 Temporary Operating Budget and/or the 2016 Temporary Stonybrook Operating Budget other expenses due to the permanent budget not yet being adopted, and the 2016 temporary appropriations are inadequate to provide for these expenses for the aforesaid reason, N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2016 pursuant to the provision of N.J.S.A. 40A:4-20 including this resolution total \$3,287,133.00.

NOW, THEREFORE, BE IT RESOLVED, by Council of the Borough of Hillsdale (not less than two-thirds of the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20, emergency temporary appropriations are hereby made for the following line items in the listed amount:

TEMPORARY BUDGET
MUNICIPAL OPERATIONS

ADMINISTRATIVE & EXECUTIVE S&W	12,457
ADMINISTRATIVE & EXECUTIVE O/E	10,894
PUBLIC INFORMATION	6,038
MAYOR & COUNCIL - S&W	11,813
MAYOR & COUNCIL - O/E	1,339
CLERKS OFFICE - S&W	30,287
CLERKS OFFICE - O/E	8,768
FINANCIAL ADMINISTRATION S&W	45,938
FINANCIAL ADMINISTRATION O/E	20,213
AUDIT SERVICES	7,350
TAX COLLECTION S&W	16,632
TAX COLLECTION O/E	3,115
ASSESSMENT OF TAXES S&W	8,169
ASSESSMENT OF TAXES O/E	3,938
LEGAL O/E	53,209
ENGINEERING O/E	18,506
ENVIRONMENTAL COMMISSION O/E	248
PLANNING BOARD O/E	3,859
ZONING SERVICES S&W	2,888
ZONING SERVICES O/E	5,099

UNIFORM CONSTRUCTION CODE S&W	35,539
UNIFORM CONSTRUCTION CODE O/E	10,634
GENERAL LIABILITY PREMIUMS	43,348
WORKERS' COMPENSATION	56,832
GROUP INSURANCE PLANS	341,146
UNEMPLOYMENT INSURANCE	4,725
POLICE S&W	652,779
POLICE DEPARTMENT O/E	36,449
OFFICE OF EMERGENCY MGMT S&W	525
OFFICE OF EMERGENCY MGMT O/E	1,378
FIRST AID ORGANIZATION O/E	7,055
FIRE DEPARTMENT - S&W	6,987
FIRE DEPARTMENT - O/E	70,101
FIRE PREVENTION S&W	16,734
FIRE PREVENTION O/E	2,927
PROSECUTOR S&W	3,019
ROAD REPAIRS & MAINTENANCE S&W	126,000
ROAD REPAIRS & MAINTENANCE O/E	44,363
GARBAGE & TRASH REMOVAL S&W	1,391
GARBAGE & TRASH O/E	187,058
RECYCLING O/E	42,263
BUILDINGS AND GROUNDS O/E	10,710
TRAIN STATION O&E	2,363
VEHICLE MAINTENANCE	21,998
NJPDES STORMWATER PERMIT O/E	788
BOARD OF HEALTH S&W	17,137
BOARD OF HEALTH O/E	16,984
BLOODBORNE PATHOGENS	263
ADMINISTRATION OF PUBLIC ASSISTANCE S&W	3,836
RECREATION SERVICES AND PROGRAMS S&W	4,177
RECREATION SERVICES AND PROGRAMS O/E	1,641
SENIOR CITIZENS SERVICES S&W	6,426
SENIOR CITIZENS SERVICES - O/E	3,793
PARKS AND PLAYGROUNDS S&W	35,518
PARKS & PLAYGROUNDS O/E	16,170
MAINTENANCE OF FREE PUBLIC LIBRARY	166,536

CELEBRATION OF PUBLIC EVENTS O/E	1,523
UTILITY EXPENSES & BULK PURCHASES	-
GAS & ELECTRIC	66,465
TELEPHONES	13,784
WATER	8,374
BERGEN COUNTY UTILITIES AUTHORITY O/E	247,952
GASOLINE	23,100
RECYCLING TAX	2,625
CONTINGENT	13,125
SOCIAL SECURITY TAXES	47,250
DCRP	2,363
POLICE & FIREMAN'S RETIREMENT	353,563
PISTOL RANGE	585
MUNICIPAL COURT S&W	18,900
MUNICIPAL COURT O/E	23,930
PUBLIC DEFENDER - S&W	1,103
Total	3,094,983

TEMPORARY BUDGET
STONYBROOK

STONYBROOK S&W	80,063
STONYBROOK O/E	98,963
CAPITAL OUTLAY	13,125
Total	267,931

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: February 2, 2016

Attest: _____
Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16049**

**RESOLUTION AUTHORIZING REJECTION OF BID FOR DPW EQUIPMENT:
2016 FREIGHTLINER MODEL
114SD 6x4 TANDEM CAB & CHASSIS**

WHEREAS, on Wednesday, December 23, 2015, the Borough of Hillsdale received bids for DPW Equipment: 2016 Freightliner Model 114SA 6x4 Tandem Cab & Chassis; and,

WHEREAS, (1) sealed bid was received from Frank's Truck Center, Inc.; and,

WHEREAS, after legal review of the bid proposal submission of the one (1) vendor, it has been determined that the bid proposal submission substantially exceeds the cost estimates for this equipment; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that it hereby authorizes the rejection of the one (1) bid proposal submission of Frank's Truck Center, Inc. for the contract for a 2016 Freightliner Model 114SD 6x4 Tandem Cab & Chassis pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., specifically N.J.S.A. 40A:11-23.2 of the Local Public Contracts Law; and,

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: February 2, 2016

Attest: _____
Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16050**

**RESOLUTION AUTHORIZING REJECTION OF BIDS FOR DPW EQUIPMENT:
STELLAR SLIDER 26 HOOK LIFT WITH 54" FIXED HOOK HEIGHT**

WHEREAS, on Tuesday, December 29, 2015, the Borough of Hillsdale received bids for DPW Equipment: Stellar Slider 26 Hook lift with 54" Fixed Hook Height; and,

WHEREAS, (2) sealed bid were received one from Trius Inc. and one from Cliffside Body Corp.; and,

WHEREAS, after legal review of the bid proposal submissions of the two (2) vendors, it has been determined that the bid proposal submissions substantially exceeds the cost estimates for this equipment; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that it hereby authorizes the rejection of the two (2) bid proposals for the contract for a Stellar Slider 26 Hook lift with 54" Fixed Hook Height pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., specifically N.J.S.A. 40A:11-23.2 of the Local Public Contracts Law; and,

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: February 2, 2016

Attest: _____

Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16051**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege *Waste Management Permit, Personnel*
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: February 2, 2016

Attest: _____
Denise Kohan
Deputy Municipal Clerk

Douglas Frank
Mayor