

DEPARTMENT OF POLICE
BOROUGH OF HILLSDALE



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
Headquarters: 201-664-4200

ROBERT FRANCAVIGLIA
CHIEF OF POLICE

Fax: 201-666-4503
www.hillsdalepolice.com

Date: November 28, 2016

To: Mayor and Council

From: Chief Robert Francaviglia

Re: November 2016 monthly report

- During the month of November there were 90 dispatching shifts all were covered with non-sworn personnel.
- There were 314 motor vehicle stops, 110 summonses issued.
- There were 8 criminal arrests.
- On Veteran's Day the Mayor, Zoltan Horvath (photographer), Capt. Sean Smith and I visited the borough's World War 2 veterans and presented them with a plaque to recognize them for their service to our country.
- December 3rd and 4th I will play the role of Santa, while Capt. Smith will be an Elf assisting Santa. This program is to benefit the Hillsdale Food Pantry. At this event Zoltan Horvath will be photographing anyone wishing to be photographed with Santa will be asked to make a donation to assist our local food pantry.

Citation Output By Charge

Starting Issue Date 11/1/2016 to Ending Issue Date 11/28/2016

Ticket Type: MOVING VIOLATION

Charge	Total
39:3-10 - DRIVING WITHOUT A LICENSE	4
39:3-10B - DRIV WITHOUT LIC-NEVER LICENSED	3
39:3-13.8(C) - PERMIT HOLDER VIOLATING HOURS OF OPERATION	1
39:3-13.8(G) - PERMIT HOLDER VIOLATING DECAL REQUIREMENTS	1
39:3-17 - TOURING PRIV OF NON RESID DRIVERS	1
39:3-17.1 - CONT OF NON-RESID DRIV RTS AFTER BECOME RESID	2
39:3-29 - FAILURE TO POSSESS DL OR REG	10
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	4
39:3-36 - FAILURE TO NOTIFY DMV OF ADDRESS CHANGE	1
39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	5
39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	15
39:3-44 - VEHICLE IN UNSAFE CONDITION	1
39:3-50(A) - COLOR OF LIGHT EMITTED	2
39:3-66 - MAINTENANCE OF LAMPS	12
39:3-69 - HORNS AND WARNING DEVICES	1
39:3-71 - MIRRORS REQUIRED ON EVERY MOTOR VEHICLE	2
39:3-74 - OBSTRUCTION OF WINDSHIELD FOR VISION	5
39:3-75 - SAFETY GLASS REQUIREMENT	3
39:3-75.2(B) - FAILURE TO EXHIBIT APPROVED WINDSHIELD CARD	2
39:3-76.2F - FAILURE TO WEARSEAT EQUIPMENT-RESPONSIBILITY OF DRIVER	2
39:4-36 - FAILURE TO YIELD TO PEDESTRIAN IN CROSSWALK; PASSING A VEHICLE YIELDING TO PEDESTRIAN IN CROSSWALK	1
39:4-46A - FAILURE TO SHOW NAME/LOCATION ON VEHICLE	1
39:4-49.1 - OPERATION OF MOTOR VEHICLE WHILE IN POSSESSION/NARCOTIC	1
39:4-50 - OPERATING UNDER INFLUENCE OF LIQUOR OR DRUGS	5
39:4-50(G)(1) - DWI ON SCHOOL PROPERTY OR W/IN 1000 FT. OF SCHOOL	1
39:4-81 - FAILURE TO OBSERVE TRAFFIC CONTROL DEVICE	2
39:4-88 - TRAFFIC ON MARKED LANES	1
39:4-96 - RECKLESS DRIVING	2
39:4-97 - CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	2
39:6B-2 - NO LIABILITY INSURANCE COVERAGE ON MOTOR VEHICLE	2
39:8-1 - FAILURE TO HAVE INSPECTION	1
39:8-9C - FRAUDULENTLY OBTAINS OR DISPLAYS CERT. OF APPROVAL	1
Total:	97

Ticket Type: PARKING

Charge	Total
292-22A - NO PARKING OVERNIGHT BETWEEN 2AM AND 5AM	3
292-33A(3) - NO PARKING IN WEST BOROUGH LOSTS	1
292-33A(4) - NO PAID STICKER/SPACE TRANSIT LOT	6
39:4-56.6 - PARKING VEHICLE ON PRIVATE PROPERTY	3
Total:	13

HILLSDALE POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 11/1/2016 To Date: 11/28/2016

Report Date: 11/28/2016 11:48:15 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0100	Murder	0	0	0	0
0200	Rape	0	0	0	0
0300	Robbery	0	0	0	0
0400	Aggravated Assault	0	0	0	0
0500	Burglary	0	0	0	0
0600	Theft	9	1	3	5
0700	MV Theft	1	1	0	0
0800	Other Assaults	0	0	0	0
0900	Arson	0	0	0	0
1000	Forgery Counterfeit	0	0	0	0
1100	Fraud	3	0	2	1
1200	Embezzlement	0	0	0	0
1300	Stolen Property	0	0	0	0
1400	Malicious Mischief	4	0	2	2
1500	Weapons Offense	0	0	0	0
1600	Prostitution Vice	0	0	0	0
1700	Sex Offense	1	0	1	0
1800	Narcotics Drug Laws	0	0	0	0
1900	Gambling	0	0	0	0
2000	Family Offense	0	0	0	0
2100	Liquor Laws Drunk Driving	1	1	0	0
2200	Liquor Laws Possession	1	0	0	1
2400	Disorderly Conduct	14	4	5	5
2600	All Other Offenses	6	0	3	3
2900	Runaways	1	0	0	1
4000	Non Criminal Investigations	62	16	23	23
4100	Fire Related	17	3	6	8
4500	Deaths Suicides	0	0	0	0
5000	Lost Found Prop. / Missing Persons	5	0	2	3
5500	Animal Complaints	14	3	6	5
6000	Traffic Accidents	26	2	16	8
6300	Traffic Enforcement	314	65	129	120
6500	Parking Enforcement	18	6	12	0
6600	Traffic Services	2	0	1	1
7000	Public Services	216	71	73	72

HILLSDALE POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 11/1/2016 To Date: 11/28/2016

Report Date: 11/28/2016 11:48:15 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
7500	Assist other Agency	25	11	7	7
8000	Warrants	3	1	1	1
9000	Administrative	53	20	23	10
	Total:	796	205	315	276

CHRISTOPHER P. STATILE, P.A.

PROFESSIONAL ENGINEERS AND PLANNERS
DESIGN CONSULTANTS
CPSTATILE@AOL.COM

3 FIR COURT
OAKLAND, NJ 07436
TELEPHONE (201) 337-7470
FAX (201) 337-7599

NEW YORK

December 5, 2016

Memo

To: Mayor Douglas Frank and Members of the Council

From: Christopher P. Statile, P.E., Borough Engineer

Regarding: Monthly Status Report

A. Underway:

2016 NJDOT - Municipal Aid and 2016 Road Resurfacing Program - Hillsdale Avenue

All milling and resurfacing of streets under the 2016 Road Program have been completed and we are waiting for final pavement striping to be undertaken by the subcontractor. After that is complete, we will ask the NJDOT to make a final inspection of Hillsdale Avenue in order for the Borough to receive their final reimbursement under the state's grant.

We also authorized the asphalt coring and testing company KeyTech to move ahead with field sampling as this is required for NJDOT reimbursement as well.

Of the final amount, the NJDOT grant will cover approximately \$155,000.00.

Stonybrook Swim Club – Lap Pool Winter Enclosure

The Commission is currently reviewing draft specification with the Borough Attorney for a contract/project in early 2017 based on suggestions by council representatives and professionals. The schedule does not allow for construction this year. We provided a colored site plan of the proposed work for the upcoming Planning Board meeting.

The Commission has been scheduled on the Planning Board agenda on Wednesday December 7th for a 'Capital Project Review' hearing. This is a consistency review with the Hillsdale Master Plan, or if the Board had a capital project plan, a review against that plan.

Wierimus Lane Culvert

A pre-construction meeting was held on October 12, 2016 with low bidder John Garcia Construction Inc. Council awarded a contract in the amount of \$48,900.00. The contractor had expected to start the work in later October and we are trying to get a firm schedule from them. The work is not weather dependent until extreme colder temperatures in January and February.

Centennial Field

The following is being undertaken at the landfill:

1. Repair of the deep probe active methane detection system. The Administration is working with the vendor who installed the system to get the required repairs made under the warrantee. This includes the repair of the fieldhouse methane sensors.
2. The State is waiting for the results of the first round of passive methane vent sampling and testing results. The sampling was conducted, and we should have the results returned shortly. The preliminary results show compliance with the Borough's Air Quality Permit.
3. The Borough has issued a purchase order for signs to be placed on the various devices in the landfill so that the State can identify and reference these with the As-Built plans. This was not originally part of the closure plan.
4. A new quarterly inspection checklist has been prepared for the State's review, and the inspections will move forward thereafter with our office and the DPW.
5. Methane sampling will be conducted shortly at the surface of the landfill when weather conditions permit.

Upon repair of the above equipment, we will re-submit the required closure certifications to the State. Meanwhile, our environmental subconsultant will review the passive vent sampling results under the Air Quality Permit with the State to reduce the testing frequency of all the various protocols to save the Borough these re-occurring costs.

Wierimus Road Drainage System Failure (Investigation)

We have inspected the failure of the storm drain pipe which conveys stormwater from Horizon Terrace to the system running through Demarest Farms. Severe soil erosion on the hillside above Wierimus Road is being caused by a failure in the drainage pipe and manhole. We had the 2016 road contractor D&L Paving do exploratory excavations on the hillside to uncover the damaged areas and we are waiting for a cost proposal to undertake repair work.

B. Current Grants Applications

Train Station Rehabilitation (\$100,000 County Open Space Grant + Equal Borough Match)

The first phase of the program will be an evaluation of the building by an historic architect for deficiencies (roof, windows, eaves, doors, etc.) and to return to its original architecture. A budget must be prepared and matching grant funds made available, plus any excess construction costs. Thereafter, condition inspections and a report are prepared and issued to the County and State Historic Preservation Office for consultation and approval. Once approved, designs and contract documents are prepared for public bidding. Construction of physical improvements would commence thereafter.

Train Station A.D.A. Bathroom Improvements (\$49,800 Community Development Grant -- design underway)

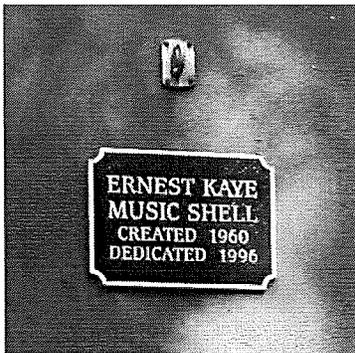
Our architect prepared a schematic design plan for a bathroom off of the waiting area so that it will have the same access controls rather than a separate entrance (where the existing bathroom is located).

The Borough has received a non-matching grant to undertake handicapped access improvements to the first floor bathroom.

C. Grant Applications Submitted for 2017

Bergen County Municipal Open Space

We submitted three Open Space grant applications on October 13th.



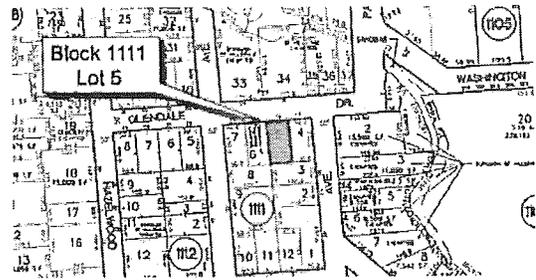
The first application is for improvements to the Beechwood Park Bandshell and surrounding park hardscape in the amount of **\$32,500.00** for a total project cost of \$65,000.00. This will include masonry, steel, and wood repairs of the Bandshell, and exercise equipment and hardscape site improvements in the Park.

The second application is to re-allocate prior funding to a lightning detection/warning system at the nine Borough parks. We have applied for **\$20,000.00** for a total project cost of \$38,450.60.

Proposed Lighting Detection & Warning System Locations

- 1) Centennial Field
- 2) Meadowbrook School
- 3) Stonybrook Field
- 4) Stonybrook Swim Club
- 5) Beechwood Park
- 6) Memorial Field
- 7) George White School
- 8) Veteran
- 9) Smith Fields

The third Open Space grant application is to obtain funds to acquire 19 Glendale Avenue due to its flood prone location. Other nearby properties have been acquired by the Borough in the past for open space/flood storage purposes either from the County or through funding from the State and FEMA.

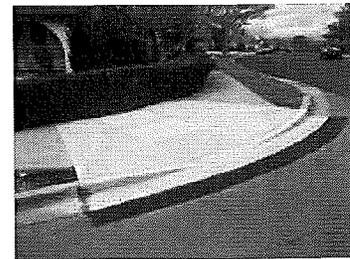


We are also preparing a grant application due on February 15th to the NJDEP Green Acres program for the matching funds once the appraisal is completed and we know how much the County is going to participate.

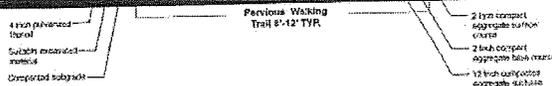
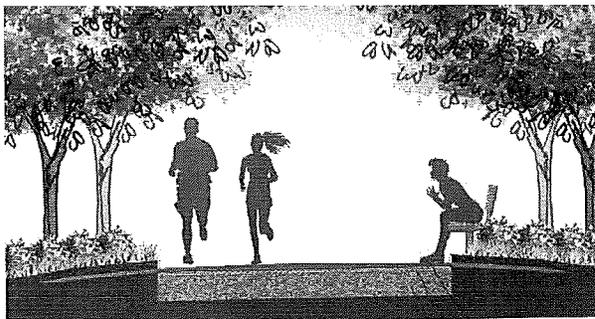
The County Municipal Open Trust fund to which local taxpayers contribute, is broken down as 70% to the County's Programs (\$2.8 million) and at 30% to the Municipal Programs (\$1.2 million).

Community Development Block Grants (CDBG) (submitted)

On October 3rd we applied for **\$45,000.00** to construct barrier-free curb ramps where none currently exist.



Recreational Trails Program



The NJDEP's Green Acres Program administers this federal program in New Jersey. On May 15th, we submitted the grant application to extend the Woodcliff Lake inter-municipal walking trail from the municipal boundary to Park View Drive. The maximum amount of the grant is **\$24,000.00**. A 20% match is required of the Borough, which can be fair market value of labor and materials or cash.

NJDOT Transportation Alternative Program

We prepared and submitted on November 15th a +/- **\$1.44 million** grant application under this program to make streetscaping improvements along Patterson Street (Orchard Street to Park View Drive) and Hillsdale Avenue (Broadway to Kinderkamack Road) as these areas surround and provide pedestrian access to the train station and local bus routes downtown.

The State grant application is for “well-developed, construction ready” projects for “non-traditional” surface transportation related projects. These would include off-road trails for pedestrian and bicyclists, historic preservation of historic transportation facilities, **streetscaping**, etc.

The grant application will tie in well with the Borough’s consideration of a redevelopment zone in and around Patterson Street, PSE&G’s \$125 million substation upgrades (provides a regional need), Waste Management’s Solid Waste Transfer Facility (provides a regional need), the nearby Suez Woodcliff Lake Reservoir which provides the regional water supply needs via the Pascack Brook, the proposed walking trail into Woodcliff Lake and Park Ridge, and the most recently approved 40-unit housing development on Patterson Street with affordable housing.

We are requesting that the Planning Board ask PSE&G and the Preserve at Hillsdale land, both approved land use applications to also financially contribute to the overall project with capital improvement monies and property easements for road improvements.

**BOROUGH OF HILLSDALE
RESOLUTION 16245**

**AUTHORIZE THE ACTING BOROUGH CLERK TO ADVERTISE FOR BIDS
FOR SEASONAL OPENING AND CLOSURE OF STONYBROOK POOLS**

WHEREAS, there is a need for seasonal opening and closure of the pool(s) at Stonybrook Swim Club, and;

WHEREAS, the Borough Attorney has developed specifications for the Opening and Closing of the Stonybrook Pools

THEREFORE, BE IT RESOLVED, that the Acting Borough Clerk is hereby authorized to advertise Bids for the Opening and Closing of Stonybrook Pools.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16246**

**RESOLUTION AUTHORIZING REDEMPTION & PREMIUM
BLOCK 904 LOT 3 – 15 RAMAPO LANE**

WHEREAS, The Tax Collector held a Tax Sale on October 21, 2015, and at the sale a lien was sold on Block 904 Lot 3, also known as 15 Ramapo Lane, Hillsdale, NJ 07642 for 2014 Delinquent taxes and,

WHEREAS, this lien, known as Tax Sale Certificate #14-00004 was sold to US Bank cust BV002 Trst & Crdt, 50 South 16th St., Suite 2050, Philadelphia, PA 19102-2513 for 0% redemption fee and a \$80,600.00 premium and,

WHEREAS, Lereta LLC Tax and Flood Services, 1123 S. Park View Drive, Covina, CA 91724, has effected redemption of Certificate #14-00004 in the amount of \$40,647.95.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$40,647.95 payable to US Bank cust BV002 Trst & Crdt for the redemption of this certificate.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$80,600.00 (Premium) to the aforementioned lienholder.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: December 6, 2016

Jonathan M. DeJoseph, CMFO
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16247**

**RESOLUTION AUTHORIZING REDEMPTION & PREMIUM
BLOCK 601 LOT 23 – 78 OAK TRAIL ROAD**

WHEREAS, The Tax Collector held a Tax Sale on October 19, 2016 and at the sale a lien was sold on Block 601 Lot 23, also known as 78 Oak Trail Road, Hillsdale, NJ 07642 for 2015 Delinquent taxes and,

WHEREAS, this lien, known as Tax Sale Certificate #15-00002 was sold to US Bank cust BV002 Trst & Crdt, 50 South 16th St., Suite 2050, Philadelphia, PA 19102-2513 for 0% redemption fee and a \$166,000.00 premium and,

WHEREAS, Main Street Title & Settlement Services, 190 Main Street, Suite 305, Hackensack, NJ 07601, has effected redemption of Certificate #15-00002 in the amount of \$37,997.61.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$37,997.61 payable to US Bank cust BV002 Trst & Crdt for the redemption of this certificate.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$166,000.00 (Premium) to the aforementioned lienholder.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: December 6, 2016

Jonathan M. DeJoseph, CMFO
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16248**

**RESOLUTION APPOINTING A COORDINATOR FOR THE EMERGENCY
TELEPHONE SYSTEM FOR THE BOROUGH OF HILLSDALE**

WHEREAS, the Borough of Hillsdale (“Borough”) is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough’s emergency telephone system (“9-1-1 System”); and

WHEREAS, THE MUNICIPAL COORDINATOR OF THE 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough has received a written recommendation from Robert Francaviglia, Chief of Police of the Hillsdale Police Department, requesting the appointment of Captain Sean Smith and Dispatcher Kim Haffler as the Municipal Coordinators of the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52:17C-1 et seq, and N.J.A.C. 17:24-5., 1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, as follows:

1. That Captain Sean Smith and Dispatcher Kim Haffler of the Hillsdale Police Department is hereby appointed to serve as the Municipal Coordinator for the Borough’s 9-1-1 System.
2. That Captain Sean Smith and Dispatcher Kim Haffler shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52:17C-1 et seq, and N.J.A.C. 17:24-5., 1 et seq.
3. That no further action of the Borough shall be required.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 16249

**A RESOLUTION IN SUPPORT OF SENATE BILL S-2254 AND ASSEMBLY
BILL A-3821 WHICH AFFIRMS THE LANGUAGE AND LEGISLATIVE
INTENT OF THE FAIR HOUSING ACT**

WHEREAS, the Borough of Hillsdale supports the provision of affordable housing in a reasonable, rational and achievable way, consistent with economic realities and sound planning; and

WHEREAS, pursuant to the March 2015 New Jersey Supreme Court order which transferred oversight of the Fair Housing Act (FHA) to the courts, hundreds of municipalities filed declaratory judgment actions to voluntarily comply with their State imposed affordable housing requirements; and

WHEREAS, in February, the Ocean County Superior Court included a distinct “gap period” analysis retroactively over an additional 16 year period, separate and apart from the normal 10 year present and prospective need; and

WHEREAS, the Appellate Division recently in a unanimous decision overturned the February Ocean County Superior Court decision and held that municipalities are only responsible to address the ten year present and prospective need, not any “gap period” number; and

WHEREAS, the New Jersey Supreme Court has, for the stated purposes of, “...*judicial economy and efficiency based on the large number of actions involved. The Court makes no findings as to the reasonable probability of success on the merits, irreparable harm, or the relative hardship to the parties,*” agreed to hear an appeal of the Appellate Division ruling in late November; and

WHEREAS the Fair Housing Act (FHA) and existing case law, requires that “present and prospective fair share of the housing need in a given region shall be computed for a 10-year period.” [N.J.S.A. 52:27D-307(c)]; and

WHEREAS, the “gap issue” arises out of the inability of the New Jersey Council on Affordable Housing to promulgate third round regulations from 1999 to the present or make any final determination as to state and regional housing need, as well as constant litigation by certain groups; and

WHEREAS, any retroactive “gap” obligations could have significant and unfunded impacts on municipalities, may double count households under both present and prospective need, and will likely result in forcing municipalities and their property taxpayers to subsidize development; and

WHEREAS, this issue needs a resolution which provides both certainty and an achievable path forward so municipalities can proceed with planning for and implementing their affordable housing obligations;

WHEREAS, Senate Bill S-2254, sponsored by Senators Greenstein and Bateman, and Assembly Bill A-3821, sponsored by Assemblymen DeAngelo and Benson, re-affirm the language and legislative intent of the Fair Housing Act, so as to preclude significant unfair impacts and instead further progress toward a more rational statewide housing policy, including reasonable and achievable obligations for municipalities, facilitate municipal compliance and the actual provision of affordable housing.

NOW, THEREFORE, BE IT RESOLVED, on this 9th day of December , 2016 by the
 (Borough of Hillsdale, County of Bergen, that:

1. The Borough of Hillsdale strongly urges New Jersey Legislators to immediately reaffirm the language and legislative intent of the Fair Housing Act (FHA) and expressly clarify that the municipal affordable housing share is the sum of present and prospective need for the enumerated ten year period.
2. The Borough of Hillsdale supports Senate Bill S-2254 and Assembly Bill A-3821.
3. Copies of this resolution be distributed to the Governor, the Lieutenant Governor, the President of the New Jersey Senate, the Speaker of the New Jersey General Assembly, the Legislative Sponsors, New Jersey State Senator Gerald Cardinale and Assembly Representatives Holly Schepisi and Robert Auth, Senator Jeff Van Drew, Senator Ronald Rice, Assemblyman Jerry Green and Assemblywoman Mila Jasey, the New Jersey League of Municipalities and the New Jersey Conference of Mayors.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____
 Denise Kohan
 Acting Municipal Clerk

 Douglas E. Frank
 Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16250**

RESOLUTION APPROVING EXTENDED SERVICE FOR IT SERVICES THROUGH AUTHORINET CONSULTING LLC, CHANGE ORDER #1

WHEREAS, the Borough of Hillsdale (“Borough”), by Resolution number 16243 dated November 9, 2016 awarded to Quikteks, 373 E US Highway 46Fairfiled, New Jersey 07004 for a contract for File Server Management at \$250.00/month, Managed Care Services at \$40.00/per month per workstation, Datto Cloud Back Up Per Month for 500 GB at \$150.00/month, hourly labor rate for any additional services not included in the managed services listed previously at \$135/per hour; and

WHEREAS, the Borough Administrator has proposed a Change Order #1 for extending the previous IT Consulting Firm, Authorinet Consulting, LLC for the term of December 1, 2016 thought December 15, 2016 in the amount of five hundred dollars and no cents (\$500.00) per a recommendation of the Administrator to assist in the transition from one vendor to the other; and

WHEREAS, CMFO-Borough Administrator is recommending the approval by the Governing Body of Change Order No. 1; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council do hereby authorize the execution by the Mayor of Change Order No. 1 pursuant to which the additional cost of the IT Vendor Transition will be five hundred dollars (\$500.00).

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: December 6, 2016

Jonathan M. DeJoseph, CMFO

Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16251**

RESOLUTION ENCOURAGING THE PASCACK VALLEY REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION TO VIDEORECORD ITS PUBLIC MEETINGS AND MAKE THEM AVAILABLE TO THE PUBLIC

WHEREAS, transparency and public participation are of paramount importance to efficient and effective governance; and

WHEREAS, New Jersey law currently does not require municipal governing bodies or school boards to videotape or otherwise record their public meetings; and

WHEREAS, certain members of the public have raised concern with the Governing Body of the Borough of Hillsdale that the public meetings of the Pascack Valley Regional High School District Board of Education (the "Board of Education") are currently not recorded; and

WHEREAS, the Governing Body recognizes that it has no jurisdiction over this issue, which is within the exclusive purview of the Board of Education; and

WHEREAS, nevertheless the Governing Body of the Borough of Hillsdale would like to express its recommendation and opinion that it would be beneficial for the Board of Education to consider recording all public meetings for the benefit of the public and making the unedited recording available to the public via their web site or YouTube or public access television.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Hillsdale does hereby encourage the Pascack Valley Regional High School District Board of Education to consider recording its public meetings and, making the unedited recordings available online or on the Borough of Hillsdale's Access channels in order to permit a greater number of residents to observe the discussions and actions taken at such meetings.

BE IT FURTHER RESOLVED that the Acting Borough Clerk shall forward a copy of this Resolution to the Board of Education.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest:

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16252**

**AUTHORIZATION FOR BOROUGH OF HILLSDALE TO PROCESS AN
INVOLUNTARY DISABILITY RETIREMENT APPLICATION
ON BEHALF OF POLICE OFFICER JOHN CARTY**

WHEREAS, the Borough of Hillsdale (“Borough”) has employed John Carty (“Employee”) as a Police Officer with the Hillsdale Police Department (“HPD”); and

WHEREAS, Employee is an active member of the PFRS; and

WHEREAS, Employee has 22 years/3 months of PFRS Service Credit, meeting the minimum service credit requirement of at least 4 years for PFRS members;

WHEREAS, the Borough is of the opinion that Employee is totally and permanently disabled and no longer can perform his assigned duties based on the documentation supplied by professionals retained by the HPD; and

WHEREAS, the Borough is unable to provide an alternative to the PFRS covered position with duties capable of being performed by Employee; and

WHEREAS, the Chief of Police has consented to the processing of the Involuntary Disability Retirement application;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Borough Administrator, Borough Labor Attorney, and Borough Staff of the Borough of Hillsdale be and hereby are authorized to process an Involuntary Disability Retirement application for Police Officer John Carty.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to all parties involved in the administration of this action.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 16253

**RESOLUTION AWARDING FLEXIBLE SPENDING ACCOUNT
ADMINISTRATION TO NATIONAL BENEFIT SERVICES, LLC**

WHEREAS, there is a need for a Vendor to provide Flexible Spending Account Administration services for the Borough; and

WHEREAS, National Benefit Services, LLC of West Jordan, Utah provided pricing in the amount three dollars and fifty cents per \$3.50 per month per participant (copy attached hereto as EXHIBIT A); and

WHEREAS, this contract is in conformance with the requirements promulgated pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and which satisfies the best interests of the Borough; and

WHEREAS, this contract was awarded by the Middlesex Regional Educational Cooperative # 65MCECCPS, RFP# ESCNJ 16/17-37 contract valid dates 1/1/2017 until 12-31/2019 is in conformance with the requirements promulgated pursuant to Local Public Contracts Law, N.J.S.A.

40A:11-1 et seq., and which satisfies the best interests of the Borough; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey as follows:

1. The contract for Flexible Spending Account Administration services as outlined in the attached proposal is hereby awarded to National Benefit Services, LLC effective January 1, 2017 through December 31, 2019.
2. The Borough Attorney is hereby authorized to prepare contracts and/or other documents pursuant to the award of this contract.
3. The Mayor and Clerk are hereby authorized to execute contracts and/or documents pursuant to the award of this contract.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: December 6, 2016

Jonathan M. DeJoseph, CMFO
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16254**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11
FOR POLICE INTERVIEW ROOM CAMERA SYSTEM**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System (“CPS”) and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the above system has been funded in the operating budget and,

WHEREAS, the Borough of Hillsdale, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.11(c), may by resolution and without advertising for bids, purchase any goods or services for any contracts under the CPS and entered into by the Lead Agency; and

WHEREAS, the Borough of Hillsdale has the need on a timely basis to purchase goods or services utilizing such contracts; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Hillsdale authorizes the Purchasing Agent to purchase certain goods or services from those approved vendor on the attached list in the amount not to exceed \$6,000.00, pursuant to all conditions of the individual contracts and provided that sufficient funds are available for the goods or services rendered; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Hillsdale, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Certified Municipal Financial Officer.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2016.

Dated: December 6, 2016

Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16255**

**GRANTEE AUTHORIZING RESOLUTION – 2015 OPEN SPACE,
RECREATION, FLOODPLAIN PROTECTION, FAMRLAMD & HISTORIC
PRESERVATION TRUST FUND – LIGHTNING DETECTION & WARNING
SYSTEM**

BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale wish to enter into a Bergen County Trust Fund Project Contract (“Contract”) with the County of Bergen for the purpose of using a \$20,003.00 matching grant award from the 2015 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Trust Fund”) for the municipal park project entitled “Lightning Detection & Warning System located in municipal park areas identified as follows: Smith Field, StonyBrook Swim Club, Memorial Field, Beechwood Park, Centennial Field, Meadowbrook School, George White School, Stonybrook Field, and Veteran’s Park;

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Borough Administrator/CMFO Jonathan DeJoseph to be a signatory to the aforesaid Contract; and,

BE IT FURTHER RESOLVED, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about May 18, 2018; and,

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund’s requirements; and,

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund’s requirements.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 16256

**RECOGNIZING NOVEMBER 26, 2016 AS “SMALL BUSINESS SATURDAY” AND
SUPPORTING THE EFFORTS OF THE SMALL BUSINESS ADMINISTRATION TO
INCREASE AWARENESS OF THE VALUE OF LOCALLY OWNED SMALL
BUSINESSES**

WHEREAS, there are 28,773,992 small businesses in the United States;

WHEREAS, small businesses represent 99.7 percent of all businesses with employees in the United States;

WHEREAS, small businesses generated 63 percent of net new jobs created during the past 20 years;

WHEREAS, 87 percent of consumers in the United States agree that the success of small businesses is critical to the overall economic health of the United States;

WHEREAS, 89 percent of consumers in the United States agree that small businesses contribute positively to local communities by supplying jobs and generating tax revenue;

WHEREAS, local businesses help to sustain vibrant, compact, walkable town centers which, in turn, are essential to reducing sprawl, automobile use, habitat loss, and air and water pollution; and

WHEREAS, in an increasingly homogenized world, communities that support local, one-of-a-kind businesses help contribute to the distinctive character of a community; and

WHEREAS, many local businesses help support so many borough, school, sports and volunteer organizations through donations and sponsorships, throughout the year; and

WHEREAS, shopping at local businesses saves residents time and money; and

WHEREAS, 93 percent of consumers in the United States agree that it is important to support the small businesses in their communities; and

WHEREAS, November 26, 2016, is an appropriate day to recognize “Small Business Saturday”

NOW THEREFOR BE IT RESOLVED, that the Borough of Hillsdale joins with the Small Business Administration in:

- (1) Recognizing and encouraging the observance of “Small Business Saturday” on November 26, 2016; and
- (2) Supporting efforts to encourage consumers to shop locally; and
- (3) Supporting efforts to increase awareness of the value of locally owned small businesses and the impact of locally owned small businesses on the economy of the United States.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest: _____
 Denise Kohan
 Acting Municipal Clerk

 Douglas E. Frank
 Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 16257**

AUTHORIZING THE TRANSFER OF 2016 BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-58 provides that should it become necessary during the last two months of the fiscal year to expand for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Mayor and Council may be resolution setting forth the facts (adopted by not less than 2/3 of the full membership thereof), transfer the amount of such excess of these appropriations deemed to be insufficient,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale that the Chief Municipal Financial Officer be and is hereby authorized to make the following transfers in the 2016 Budget Appropriations.

	FROM	TO
APPROPRIATIONS	ACCOUNT	ACCOUNT
<u>CURRENT FUND</u>		
WITHIN CAPS		
Gas and Electric	\$ 15,000.00	
Administrative & Executive - S&W		\$ 6,000.00
Planning Board - Other Expenses		\$ 5,000.00
First Aid Organization - Other Expenses		\$ 3,000.00
DCRP		\$ 1,000.00
Parks and Playgrounds - S&W	\$ 10,000.00	
Vehicle Repair and Maintenance - Other Expenses		\$ 10,000.00
Fire Department - Other Expenses	\$ 3,000.00	
Fire Department - S&W		\$ 3,000.00
Recreation Services and Programs - S&W	\$ 15,000.00	
Senior Citizens Services - S&W		\$ 15,000.00
TOTAL TRANSFERS WITHIN CAPS	\$ 43,000.00	\$ 43,000.00

TRANSFERS STONYBROOK UTILITY		
Stonybrook - Other Expenses	\$ 11,985.00	
Stonybrook - S&W		\$ 11,500.00
Bond Interest Payments		\$ 485.00
TOTALS STONYBROOK UTILITY	\$ 11,985.00	\$ 11,985.00

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Looes, Chrisoula							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: December 6, 2016

Attest:

Denise Kohan
Acting Municipal Clerk

Douglas E. Frank
Mayor