

Minutes of the Council Meeting of the Borough of Hillsdale held at 7:00 PM on Tuesday, January 11, 2022

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**You will be able to address the Mayor and Council during the public session part of the meetings only or any public hearing session. The mayor will identify you by your login information. You will need to state your name and town of residence for the record. For the public session section of the meeting, you are limited to one new topic only, with a 5-minute limit.**

**CALL THE MEETING TO ORDER:**

Mayor Ruocco called the meeting to order with the Pledge of Allegiance.

Mayor Ruocco began the meeting with the Open Public Meeting Statement:

This is a meeting of the Hillsdale Borough Council on this 11<sup>TH</sup> day of January 2022. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

**ROLL CALL:**

Borough Clerk Denise Kohan took roll call:

Council Members DeRosa, Escobar, Horvath, Lundy, Pizzella, Council President Trochimiuk (Mayor Ruocco, Borough Attorney Madaio, Borough Administrator Tietjen, Borough Clerk Kohan)  
All members listed were in attendance.

**APPOINTMENTS/OATH OF OFFICE:**

**BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:**

Mayor Ruocco presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

**PLANNING BOARD:**

John MacEwen – Alt #1

Term Expiring 12/31/23

Seth Griep – Alt #2

Non-Expiring Term Expiring 12/31/22

Motion to Record: Councilman Horvath Second: Councilman Pizzella

Ayes: Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Council President Trochimiuk

Nays: None

Mayor Ruocco presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

**LIBRARY TRUSTEES:**

Bill Berde

Non-Expiring Term 12/31/25

Motion to Record: Councilman Horvath Second: Councilman DeRosa

Ayes: Councilmember Escobar, Horvath, Lundy, Pizzella, Council President Trochimiuk, DeRosa

Nays: None

**PROCLAMATIONS/RECOGNITIONS -**

Mayor Ruocco read the following proclamations:

**NATIONAL LAW ENFORCEMENT APPRECIATION DAY**

**WHEREAS**, first observed in 2015, National Law Enforcement Appreciation Day came about in the wake of the 2014 Ferguson, Missouri, officer-involved shooting of Michael Brown, at a time when there was much scrutinization of police officers and concerns about police brutality; and

**WHEREAS**, National Law Enforcement Appreciation Day, also known as L.E.A.D., is observed on Sunday, January 9th, 2022 and Observants of the day spend it thanking police officers, wearing blue, and turning on blue lights at their homes; and

**WHEREAS**, there are over 900,000 law enforcement officers in the United States being honored on National Law Enforcement Appreciation Day (L.E.A.D.), showing that the community recognizes the difficulty of their job and supports them as they provide a public service; and

**WHEREAS**, the day is dedicated to all members of law enforcement, focusing on police and similar state and local agencies. It was started by Concerns of Police Survivors (C.O.P.S), which partners with organizations across the country to make the day happen.

**WHEREAS**, the concepts of having a police force changed throughout history from being part-time, privately funded, or volunteer night watches but as night watches became less effective, the first full time, publicly funded police force in the country was formed in Boston in 1838; and

**WHEREAS**, by the late 1880s, all major cities had police forces to protect public order, which meant different things to different people. From that time to the present policing became progressively more standardized continuing its path of developing and maintaining professionalism.

**NOW THEREFORE**, The Mayor and Council of the Borough of Hillsdale supports observance of this day and encourages all citizens to thank your local police officers for their service and to continue to respect their profession.

## **School Choice Week**

**WHEREAS**, all children in the Borough of Hillsdale NJ should have access to the highest-quality education possible; and,

**WHEREAS**, the Borough of Hillsdale recognizes the important role that an effective education plays in preparing all students in Hillsdale and the surrounding communities to be successful adults; and,

**WHEREAS**, quality education is critically important to the economic vitality of the Borough of Hillsdale and the State of New Jersey; and,

**WHEREAS**, the Borough of Hillsdale and its surrounding communities are home to a multitude of high-quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

**WHEREAS**, the Borough of Hillsdale has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

**NOW, THEREFORE**, I, John J. Ruocco, do hereby recognize January 23 – January 29, 2022 as School Choice Week in the Borough of Hillsdale, and I call this observance to the attention of all of our citizens.

### **APPROVAL OF MINUTES:**

[November 9, 2021 Council Meeting Minutes](#)

[December 7, 2021 Council Meeting Minutes](#)

December 7, 2021 Closed Session Meeting Minutes

[December 14, 2021 Council Meeting Minutes](#)

December 14, 2021 Closed Session Meeting Minutes

Motion Councilmember Lundy Second Councilmember DeRosa

Ayes: Councilmember Horvath, Lundy, Pizzella, Council President Trochimiuk (\*noted that she was absent from the December 14, 2021 meeting – will show as abstain), DeRosa, Escobar

Nays: None

**INITIAL PUBLIC COMMENT** (Time limited, new topics only, one topic per speaker):

Richard Savino – Hillsdale

Spoke in regards to the phrase “tyranny” that the mayor used at the last meeting.

Council voted to apply funding to a community center and fields when they haven’t even evaluated, studied or discussed it publicly. They also hired a planning expert but refused to disclose what work was done by that planner and he believes that is what led to the bylaw change. The mayor shared what was in that report, which belongs to all the citizens. A citizen committee was appointed to address the planning process but the council is only working with the planner. There needs to be public input. The change in the bylaws were written in small group conversations and not discussed in public. There was no place for the residents to comment on the changes.

He commended Councilman Pizzella’s idea of composing a code of conduct.

Jonathan DeJoseph- Hillsdale

He was interested to know when the study for the fields/community center was going to be discussed.

Mayor Ruocco stated that the study that he is referring to is still a draft and is not accessible to the public.

Councilmember Lundy stated that the steering committee would reconvene in January with DMR and would then present it to the rest of council and the public.

Seeing no other speakers, Mayor Ruocco closed the initial public comment period.

**PRESENTATIONS:**

Resiliency & Sustainability

Fred Rubel – Environmental Commission

The Environmental Commission’s role is to advise the Borough council and Planning Board on matters relating to protecting Hillsdale’s environment. They would like to make Hillsdale a more sustainable and resilient community. One recommendation by the commission is composting. This will help to reduce municipal disposal costs and improve local soils. Improving sustainability can also help to reduce municipal operating costs. They have prepared a list of examples that can possibly serve as stepping stones in making Hillsdale more sustainable and resilient.

They have asked the council to adopt a resolution to assist with this as well as ask that Hillsdale reactivates their participation in the Sustainable Jersey certification and funding program.

The challenge was too large and too involved for the council in the past. You have to maintain and support the projects that you choose.

460 municipalities participate in Sustainable New Jersey, but only 214 of those municipalities were certified.

Mayor Ruocco appointed Council President Trochimiuk and Councilmember Lundy, the Environmental Commission Liaison and the Borough Administrator on a Special Committee to work with our attorneys to see what the impact of reactivating our participation in Sustainable Jersey program would be and report back to council.

[Environmental Commission Sustainability & Resiliency Comments](#)

[Resiliency Sustainability Menu](#)

[Sample Resolution](#)

**CORRESPONDENCE:**

1. [Letter dated January 5, 2022 from Tracy Hanson in regards to Beechwood Park](#)

Motion to receipt and file Councilmember Lundy Second Councilmember DeRosa

Ayes: Councilmember Lundy, Pizzella, Council President Trochimiuk, DeRosa, Escobar, Horvath

Nays: none

Mayor Ruocco asked Borough Administrator Tietjen if the work the DPW promised to do in Beechwood Park would address the resident's concerns in part. BA Tietjen stated that the DPW staff will be removing any hazardous boards and then the DPW Superintendent will be able to assess what else needs to be done in addition to replacing those boards. The BA met with our new Borough Engineer and asked them to come up with ideas to see if the grant that Borough just received for Beechwood Park can be used for the nature trail.

Councilmember Lundy added that Beechwood Trail is closed, but recently there were people that drove their car into the park and were using chainsaws to cut down wood and loading up their truck. She reminded residents that the trail is closed for a reason and that at no point should anyone drive their vehicle into the park and remove anything.

Responding to a question from the Mayor, Borough Administrator Tietjen stated that he spoke with the person that was mentioned that if they have a desire to do anything on borough property that they must go through his office.

**PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:**

*(The following correspondence on file in Borough Clerks Office)*

[Hillsdale Police Department – December 2021](#)

Chief Robert Francaviglia

[Hillsdale Fire Department – November 2021](#)

Fire Chief William Haffler

Responding to questions from the Mayor, Borough Administrator Tietjen stated that he received a letter today from the NJDEP and they have agreed to reduce the testing at Centennial to annually in either June or July. This will save the borough about \$20,000.00 annually. In addition, the Administrator will present the names of the persons who have shown interest in being the Financial Advisor for Redevelopment in the borough to the committee so they can make a decision and a recommendation to council.

Lastly, the Borough Administrator will follow up with DMR in regards to the density report in the Pascack Valley area that the mayor has been looking for. Mayor Ruocco is pressing this report as his interest is motivated by the Mayor's Association, who has taken an informal position to try and reduce high density development in the Pascack Valley area.

Responding to an inquiry from the Mayor, the Borough Clerk stated that they State of the Borough Address from the mayor has been posted on the What's Happening page and on the Mayor's Spotlight page. It will also be sent out through the town email blast when the person who sends those messages comes back from being out ill.

The DPW report was not added to the agenda because the Borough Clerk did not receive it from the DPW Superintendent in time to be added to the agenda. However, Mr. Haffler was invited to give his report.

Mr. Haffler stated that they finished leaf collection a week before Christmas, which is on track with the past three years.

The first snow event was on Christmas Eve where they used 75 tons of salt, had 13 trucks on the road, which is every truck that they have that has a snow plow and the guys did a great job.

There was another snow event last night, and they used about 150 tons of salt because they salted every road.

The town gets reimbursed 50 tons of salt every time they go out, so the cost of the salt does not completely come directly out of their budget.

### **DISCUSSION:**

Removal of the Sine Die Meetings

Borough Attorney Mark Madaio/Mayor Ruocco

Borough Attorney Madaio stated that Sine Die simply means adjourned without date or without future. It's the last meeting of the year but takes place in the following year. You cannot conduct any substantive business as two or three members of the governing body have not been re-sworn in for the upcoming year. This meeting is for councilmembers or mayors to say their goodbyes or what has been accomplished over their terms.

Mayor summarized with consent of Council that the council will decide in December if they want to go ahead with having a Sine Die meeting next year as this meeting is not required by law.

Mayor entertained request for additional discussion item: Due to several requests this week for in person committee meetings, Councilmember Lundy would like to know when we can go back to in person council meetings?

Mayor Ruocco stated that out of respect for people's health concerns, no matter the number of those that prefer Zoom or non-Zoom, , meetings should be held on zoom unless all are in agreement for an in-person meeting.

### **COMMITTEE REPORTS:**

Councilman - Anthony DeRosa

Reported on the on the Regional Board of Education. A firm was hired to assist in hiring a new superintendent. They commissioned a company to do a demographic study to project enrollment over the next 5 years. The Pascack Valley area is showing a decline in enrollment due to less students coming through the lower grades. Housing type and bedroom distribution are likely to minimize student generation.

The Borough Administrator attended the last Recreation Meeting. He went over how funding works and recapped some grants that the borough has received. We have received a matching grant for Beechwood Park, a non-matching grant for McSpirit Park and there is a pending grant for Memorial Field.

Right now, there is no movement on the community center. The committee is still working with DMR to look at possible places for a community center and which fields might be appropriate and also initial costs. The citizens committee will be consulted at some point. Costs are coming in higher than initially anticipated so we will need to rethink a lot of things. Council President Trochimiuk stated that the committee has asked DMR to look at some of the assets that we already own instead of building one structure for all programs.

Councilman John Escobar

Reported on OEM. They are almost done with the Isaiah Storm reimbursement as well as working with our FEMA Rep for Tropical Storm Ida. They met with Suez and have revised notifications for flooding, but will continue to work with the BA in regards to how best to notify the residents in the flood zones. Finally, they are working with the local school superintendent in regards to their evacuation plans. Responding to a question from the Mayor to the Councilman, the Borough Administrator will have a report on the officer on loan program at the first meeting in January.

Councilman Zoltan Horvath

He reached out to his committees to set up meetings during the first quarter. The ones that he has set up will be in person. They will distance themselves from each other unlike the council meetings where we are unable to distance ourselves.

Addressing a question by the Mayor, the Borough Administrator added that he instructed the Department Heads to provide budgets under different scenarios. The scenarios are that the baseline budget with a 0% percent increase, a 1% decrease and a 2% decrease across their operations.

Councilman Frank Pizzella

Access for All is putting together a lecture series that can be accessed virtually.

Economic Development Committee took the developers on a tour of Hillsdale to view the assets of Hillsdale. The developers have submitted a draft project schedule that was sent to our Borough Administrator and Borough Attorney.

The Business Affairs & Economic Development Committee met and discussed outdoor dining and will have a presentation ready for the next council meeting. Mayor Ruocco asked that if they are planning on introducing an ordinance to institute changes, that it been done as soon as possible with the onset of Spring and the ordinance process takes time.

Council President – Janetta Trochimiuk

She attended her first library meeting last night as liaison. The Board appointed new officers to their board. The library is open to the public, but you must wear a mask. Due to Covid the library cancelled its programming for January. They are planning a Mardi Gras concert on January 31<sup>st</sup>, but you must register to attend and this will give an idea if people are willing to attend. If attendance seems low, they will cancel.

**RESOLUTIONS:(Consent Agenda): R22040 through R22044:**

[R22040](#) Resolution Authorizing the Return of Funds

**WHEREAS**, on November 11, 2021 it was reported through an incident report to the Hillsdale Police Department that a sum of cash was found in the borough; and

**WHEREAS**, the Hillsdale Police documented this find and deposited the money into an account to hold as required by law; and

**WHEREAS**, the owner of the cash has now been identified and located and wishes to have the funds returned; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale authorize the return of such funds to the owner:

Debra Abgilletta

99 Chadwick Road

Hillsdale, New Jersey 07642

\$125.00 refund

[R22041](#) Resolution Authorizing the Borough Clerk to Advertise for Bids for the Stonybrook Concession Stand

**WHEREAS**, there is a need for a concession stand at Stonybrook Swim Club, and;

**WHEREAS**, the purpose of the contract is to open and operate for, and close after, the full summer operation for retail food services within a concession stand located inside the Administration Building, and;

**THEREFORE, BE IT RESOLVED**, the Borough Clerk is duly authorized to advertise for such services.

[R22042](#) Resolution Authorizing a Contract Between the Borough of Hillsdale and the Pike Diving Academy for Use of a Portion of the Stonybrook Swim Club During Specified Portions of the Summer Months of 2022

**WHEREAS**, The Borough of Hillsdale (“Borough”) operates the Stonybrook Swim Club (“SSC”) within the Borough; and

**WHEREAS**, the SSC undertakes the rental of various pool usage to various swimming and diving organizations; and

**WHEREAS**, the Borough has sought proposals from potential users of the two one-meter diving boards and main pools for operation of a Summer Dive Camp between July 5, 2022 – August 15, 2022 (Monday through Friday) from 9am to 12 noon on a shared basis with Hillsdale Recreation Camp between 10am and 11am; and

**WHEREAS**, the sole proposals the Borough received is from Pike Diving Academy (“PDA”) maintaining offices at 605 Pascack Road, Washington Township, New Jersey for the sum of \$8,000.00; and

**WHEREAS**, the Borough is desirous of executing a Contract with the PDA under the terms and conditions set forth above when same is finalized by the Borough Attorney;



**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that the Mayor be and hereby is authorized to execute Contracts with Pike Diving Academy upon preparation by the Borough Attorney.

[R22043](#) Resolution Authorizing the Mayor to Enter into and Sign an Agreement for an Extension of the Contract for Stonybrook Swim club Summer Pool Lease Program

**WHEREAS**, on February 23, 2021, the Borough of Hillsdale received one (1) sealed bid for the Stonybrook Swim Club Summer Pool Lease Program; and

**WHEREAS**, Phoenix Aquatic Club USA, 139 Goebel Road New City, New York 10956 was the highest responsible bidder in the base bid amount of Thirty Thousand Dollars and No Cents (\$30,000.00) for the use of the Swim Club Lap/Competition & Main Pools for Operation of a Summer Swim Program from April 15, 2022 through May 27, 2022 from 3:00 pm – 9:00 pm and from May 31, 2022 through September 2, 2022 from 5:00 am to 9:00 am daily; and

**WHEREAS**, Borough Attorney has reviewed the bid package and found it to be in order and recommends that the contract be awarded to the highest bidder; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, New Jersey that the bid submitted by Phoenix Aquatic Club USA, 139 Goebel Road New City, New York 10956 for the Stonybrook Swim Club Summer Pool Lease Program, be accepted and it be awarded the contract, in a contract amount of \$30,000.00.

[R22044](#) Resolution to Award and Execute a Non-Fair & Open Contract for Payroll Services

**WHEREAS**, the Borough of Hillsdale has a need for Payroll and Accounting services on behalf of the Borough of Hillsdale as a Non-fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

**WHEREAS**, Action Data Services (ADS) 17 Sherwood Lane, Fairfield, New Jersey 07004 has submitted a proposal indicating they will provide such services at a rate not to exceed \$15,715.00 for a two-year period; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and the Administrator/CMFO/QPA be authorized to execute said contract and all associated documents between the Borough of Hillsdale and Action Data Services.

Motion Councilmember Lundy Second Councilmember DeRosa

Ayes: Council President Trochimiuk, Councilmember DeRosa, Escobar, Horvath, Lundy

Nays: none

Absent: Councilmember Pizzella

**COUNCIL COMMENTARIES:**

Mayor Ruocco-no commentary

Councilmember Escobar recognized our Police Department on National Law Enforcement Day.

Councilmember Lundy also acknowledged our police department for National Law Enforcement Day. Since the bylaws were changed from Parliamentary to Roberts Rules of Order, she has purchased a copy of Robert's Rules of Order for the Council, the Borough Administrator and the Clerk for their reference.

Councilmember DeRosa recognized and thanked our police department. He reminded everyone that January 17<sup>th</sup> is Martin Luther King's birthday.

Councilmember Pizzella thanked all the volunteers and the employees for their hard work. He will reach out to the Board of Health as he is the new liaison.

Councilmember Horvath reiterated his feelings of disappointment on the bylaw changes.

**PUBLIC COMMENT:**

Mayor Ruocco opened the meeting to the public.

Geraldine Beatty – Hillsdale

Asked that the link to the survey by the Planning Board be added to the website and sent out with the town notices. Mayor Ruocco and the Borough Clerk confirmed that this has been done through the website, emails and the town Facebook account. The library has also sent it out through their account. The survey is set to be completed by January 30<sup>th</sup>. The Planner will compile the information and then it will be discussed at a Planning Board Meeting. The mayor or Councilmember Horvath will ask the Planner at the Planning Board Meeting what the response has been thus far for the survey. The main purpose of the survey was to give the Planner, Burgis & Associates a better handle on how to go about revising the master plan.

Mayor Ruocco closed the public portion of the meeting.

**ADJOURN TO CLOSED SESSION:**

[R22045](#) To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – *Personnel – Police Department*

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

\_\_\_ (1) Matters required by law to be confidential.

\_\_\_(2) Matters where the release of information would impair the right to receive funds.

\_\_\_ (3) Matters involving individual privacy –

\_\_\_ (4) Matters relating to collective bargaining -

\_\_\_ (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.

\_\_\_ (6) Matters relating to public safety and property –

\_\_\_ (7) Matters relating to litigation, negotiations and the attorney-client privilege –

X (8) Matters relating to the employment relationship – *Personnel – Police Department*

\_\_\_ (9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Motion Councilmember Lundy Second Councilmember DeRosa

Ayes: Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Council President Trochimiuk

Nays: None

**RECONVENE REGULAR MEETING:**

Motion to reconvene Council President Trochimiuk Second Councilmember Lundy

Ayes: Council President Trochimiuk, Council Members DeRosa, Escobar, Horvath, Lundy, Pizzella

Nays: None

[R22046](#) Resolution Promoting Michael Camporeale as Lieutenant of the Hillsdale Police Department and Authorizing the Mayor and Borough Administrator to Execute an Employment Agreement with Michael Camporeale on Behalf of the Borough of Hillsdale

**WHEREAS**, there currently exists a vacancy in the position of Lieutenant of the Hillsdale Police Department; and,

**WHEREAS**, the Borough wishes to fill the position with Sergeant Michael Camporeale.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that Michael Camporeale is hereby appointed Lieutenant of the Hillsdale Borough Police Department effective January 1, 2022. Michael Camporeale shall be compensated in his new rank as Lieutenant at the base salary of \$155,000.00 and subject to all other benefits, terms and conditions of his employment agreement. The Mayor and Borough Administrator are hereby authorized, on behalf of the Borough, to execute an employment agreement with Michael Camporeale to serve as Lieutenant of the Hillsdale Police Department.

Motion: Councilmember Escobar Second: Councilmember Lundy  
Ayes: Council Members Escobar, Horvath, Lundy, Pizzella, Council President Trochimiuk, DeRosa  
Nays: none

**ADJOURNMENT:**

Motion to adjourn Councilmember Lundy Second Councilmember DeRosa  
Ayes: Council Members Horvath, Lundy, Pizzella, Council President Trochimiuk, DeRosa, Escobar  
Nays: None

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE  
TUESDAY, FEBRUARY 1, 2022 7:00 pm.**

Denise Kohan, Municipal Clerk

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APPROVED AS PRESENTED