

Mayor Sheinfield called the meeting to order by reading the Open Public Meeting Statement.

This is a Special Council Meeting of the Hillsdale Borough Council on this 23rd day of October, 2024. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Bergen Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

Mayor Sheinfield led the Pledge of Allegiance then asked the Borough Clerk to take roll call.

Borough Clerk Kohan took the roll call - Council President Escobar, Council Members Colletti, Fox, Osso, Ruocco, Trochimiuk, Mayor Sheinfield – all were in attendance with the exception of Councilwoman Trochimiuk. Borough Administrator Mike Ghassali, Borough Clerk Denise Kohan, and Borough TJ Wiss were also in attendance.

This meeting is being held solely on the Zoom Platform.

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PUBLIC COMMENT

Mayor Sheinfield looked for any members of the public signed into the meeting. Seeing no one, he closed the Public Comment Period of the meeting.

RESOLUTIONS:(Consent Agenda): 24273 through 24275:

[24273](#) Resolution Approving Submission of the Best Practices Checklist Inventory to the Director of Local Government Services on Behalf of the Borough of Hillsdale

WHEREAS, Local Finance Notice 2024-13 requests that the municipality shall submit by October 25, 2024 to the Director of the Division of Local Government Services a report describing the municipality’s compliance with the “Best Practices Inventory” established by the Director of the Division of Local Government Services, and

WHEREAS, the Department of Community Affairs established the Best Practices Inventory on August 27, 2012, and

WHEREAS, the report is required to be certified by the Certified Municipal Financial Officer, Borough Administrator and the Municipal Clerk; and

WHEREAS, the members of the governing body have reviewed the Best Practices Inventory questions and the answers being submitted; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale that the Local Government Best Practices Checklist, as completed by the Certified Municipal Financial Officer, is hereby approved for submission to the Director of Local Government Services.

[24274](#) Award of Contract – NJDOT FY2024 - Melville Road Improvements Project

WHEREAS, sealed bids were requested through advertisement pursuant to New Jersey Local Public Contracts Law for the FY2024 Melville Road Improvements Project; and

WHEREAS, seven (7) contractors returned the sealed bid documents on October 8, 2024; and

WHEREAS, Smith-Sondy Asphalt Construction Company of 150 Anderson Avenue Wallington, New Jersey 07057 was the lowest responsible bidder in the base bid amount of One Hundred Sixty-Eight Thousand Five Hundred Eighty-Three Dollars and Seventy-Nine Cents (\$168,583.79); and

WHEREAS, the Borough Administrator, Borough Engineer and Borough Attorney recommended that the contract be awarded to Smith-Sondy Asphalt Construction Company for the FY2024 Melville Road Improvements Project in the amount of \$168,583.79; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale as follows:

1. The award of the Base Bid to Smith-Sondy Asphalt Construction Company, in the amount of \$168,583.79.
2. The Borough Attorney is hereby authorized to prepare contracts and/or other documents pursuant to the award of this contract.
3. The Mayor and Clerk are hereby authorized to execute contracts and/or documents pursuant to the award of this contract.

[24275](#) Resolution Authorizing the Execution of a Memorandum of Understanding with United Way for a Group Home Located at 40 Central Avenue Block 1407 Lot 6

WHEREAS, under the Fair Share Housing Act of 1985, as governed by N.J.S.A. 52:27D-301, *et seq.* the New Jersey Uniform Housing Affordability Controls, the Borough of Hillsdale has an affordable housing obligation; and

WHEREAS, Bergen County United Way (hereinafter “United Way”), is constructing a four-bedroom group home at the property, 40 Central Avenue, Hillsdale, New Jersey (Block 1407 Lot 6) located in the Borough (hereinafter the “Property”); and

WHEREAS, to assure no lapse in Affordable Housing credits, the Borough is seeking to assist United Way by providing Affording Housing Funds to assist in completion of the group home; and

WHEREAS, the Borough and United Way wish to enter into a Memorandum of Understanding outlining their duties and obligations, which is enclosed hereto.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey hereby authorizes Mayor Michael Sheinfeld to sign said Memorandum

of Understanding with United Way, subject to any de minimis revisions from Counsel, and to take any and all other appropriate steps necessary to effectuate the purposes of said document.

Motion Ruocco Second Osso

Ayes: Councilmember Colletti, Council President Escobar, Fox, Osso, Ruocco

Nays: None

Absent: Trochimiuk

OFF-CONSENT:

[24276](#) Resolution to Award Contract to Gaeta Recycling Co, Inc. for 2 Leaf Packers/2 Operators for the 2024 Leaf Season

WHEREAS, bids have been advertised on two (2) occasions; August 7, 2024 (no bids received) September 5, 2024 and (no bids received) to Two (2) Leaf Packers and Two (2) Operators for Leaf Removal for the 2024 Leaf Season for the Borough of Hillsdale; therefore, the governing body can award a contract outside the bid process; and

WHEREAS, Pursuant to N.J.S.A. 40A: 11-5(3) Bids have been advertised pursuant to section 4 of P.L.1971, c.198 (C.40A: 11-4) on two occasions and (a) no bids have been received on both occasions in response to the advertisement. Any such contract may then be negotiated and may be awarded upon adoption of a resolution by a two thirds affirmative vote of the authorized membership of the governing body authorizing such contract; provided, however, that: (i) A reasonable effort is first made by the contracting agent to determine that the same or equivalent goods or services, at a cost which is lower than the negotiated price, are not available from an agency or authority of the United States, the State of New Jersey or of the county in which the contracting unit is located, or any municipality in close proximity to the contracting unit; (ii) The terms, conditions, restrictions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of competitive bidding pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4).; and

WHEREAS, the Borough of Hillsdale Department of Public Works, Interim Superintendent has negotiated a contract with Gaeta Recycling Co, Inc., 282 West Railway Avenue, Paterson, New Jersey 07503 in an amount not to exceed \$4800.00 per day to provide 2 trucks with leaf hoppers at \$2,400.00/truck per day for the Borough of Hillsdale, Department of Public Works; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale that the Mayor and/or Borough Administrator is hereby authorized to execute a negotiated contract with Gaeta Recycling Co, Inc., 282 West Railway Avenue, Paterson, New Jersey 07503 in the amount of \$4800.00 per day, to provide 2 trucks with leaf hoppers at \$2,400.00/truck per day for a total amount not to exceed of \$150,000.00 for the Borough of Hillsdale, Department of Public Works for the said purposes in the manner prescribed by law.

Motion Escobar Second Osso

Ayes: Council President Escobar, Councilmember Fox, Osso, Ruocco, Colletti

Nays: None

Absent: Trochimiuk

COUNCIL COMMENTARIES:

Councilman Ruocco stated that the Administrator distributed the just released Affordable Housing numbers in 3

which, using their ratio Hillsdale will have to produce 147 units in each of the next ten years. This could translate to 3600 new residents over a ten-year period or a 35% increase in Hillsdale's population. He does not see enough land use for this growth.

Mayor Sheinfield agreed that the population increases may even be higher. He rest assured everyone that meetings are already scheduled with our Planner and others to address this.

ADJOURNMENT:

Motion to adjourn Ruocco Second Escobar

All in favor: Councilmember Fox, Osso, Ruocco, Colletti, Council President Escobar

Absent: Trochimiuk

Denise Kohan, Municipal Clerk

APPROVED AS PRESENTED