

Minutes of the Council Meeting of the Borough of Hillsdale held at 7:00 pm on Tuesday, February 7, 2023

CALL THE MEETING TO ORDER:

Mayor Ruocco called the meeting to order with the Pledge of Allegiance.

OPEN PUBLIC MEETING STATEMENT:

This is a meeting of the Hillsdale Borough Council on this 7th day of February 2023. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Bergen Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

ROLL CALL:

Council President DeRosa, Council Members Escobar, Fox, Horvath, Lundy, Trochimiuk, Mayor Ruocco, (Borough Administrator David Troast, Borough Clerk Denise Kohan, Borough Attorney Mark Madaio)

APPOINTMENTS/OATH OF OFFICE:

COUNCIL COMMITTEES:

Mayor Ruocco announces the updated **COUNCIL STANDING COMMITTEES FOR FINANCE** for the year 2023.

(With advice and consent of Council)

	Chairperson		
Finance	Abby Lundy	Janetta Trochimiuk	Justin Fox

Mayor Ruocco stated that Councilman Fox is replacing Councilman Horvath on the Finance Committee.

Motion: Lundy Second: DeRosa

Ayes: Council President DeRosa, Escobar, Fox, Horvath, Lundy, Trochimiuk

Nays: None

Fire Department Full Member

[Mike Koons](#)

Mayor John Ruocco

Motion to approve Horvath Second DeRosa

Ayes: Council Members Escobar, Fox, Horvath, Lundy, Trochimiuk Council President DeRosa

Nays: None

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Ruocco presents the names of the following individuals for appointment to the indicated positions

and the specified terms of office.

PLANNING BOARD:

Seth Griep – Class IV
Adam Berliner – Alt #1
Lorraine Thoms – Alt #2

Unexpired Term 12/31/2023
Unexpired Term 12/31/2023
Unexpired Term 12/31/2024

Motion to Record: DeRosa Second: Lundy

Ayes: Councilmember Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa, Escobar

Nays: None

APPROVAL OF MINUTES:

[January 4, 2023 Reorg Council Meeting Minutes](#)

Closed Session Minutes January 12, 2023

Motion to approve Lundy Second DeRosa

Mayor Ruocco asked for a correction to the January 4th meeting minutes because they do not reflect accurately the several comments made His comments were memorialized in the Council Commentary. The Borough Attorney stated that the minutes belong to the Clerk. Council can vote to accept the minutes or they can vote to alter the minutes.

Councilmember Lundy stated that she saw an email that the minutes had be done according to statute and the minutes should reflect what was done not what was said. The clerk is doing her job according to the statute, they are her minutes.

Councilmember Fox agreed that they are the Clerks minutes and they are already memorialized in several different ways and the minutes are done at the Clerk’s discretion.

Councilmember DeRosa added that anyone can go online and watch the meeting and hear exactly what was said. Mayor Ruocco responded that he wants to add 40 words not the 350 words that he said. He is not seeking verbatim treatment. The minutes are the official record of what the Borough has done under Robert’s Rules of Order.

Mayor Ruocco asked for a show of hands who would like the minutes amended and only Councilman Horvath raised his hands. the minutes remain as is.

Ayes: Councilmember Lundy, Trochimiuk, Council President DeRosa, Escobar, Fox

Nays: Horvath

Closed Session Minutes for the January 12th Meeting

Motion Lundy Second DeRosa

Ayes: Councilmember Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa, Escobar

INITIAL PUBLIC COMMENT (Time limited, new topics only, one topic per speaker):

Gerry Beatty – Hillsdale

She updated the residents on what is going on with the 125th Birthday Celebration.

She thanked the DPW for hanging the banner at the train station. A website has been established and it can be found at hillsdale125thanniversary.com. A Facebook Page and an Instagram Account has also been set up as well as an email address. She announced that upcoming events and activities can be found on their website and social media accounts.

Councilman Horvath has been posting photos on Hillsdale Happenings on Facebook of the past.

Jonathan DeJoseph – Hillsdale

Regarding Resolution 23056, he wanted to know what this resolution was for. Mayor Ruocco replied that it was to purchase for the DPW a rear loader. The Administrator stated that this is equipment being purchased from a Co-op that gets connected to a loader that will assist in leaf pickup. If it is required that the resolution be amended the attorney will follow up and make those changes if required.

The Mayor closed the public comment period.

CORRESPONDENCE:

1. [Email received 12/22/2023 from T Woodward regarding the Woodcliff Lake Water Levels](#)
2. [Email received 1/30/2023 from Don & Mary Parenta regarding Centennial Field](#)

Motion to receipt and File Lundy Second DeRosa

Ayes: Councilmember Lundy, Trochimiuk, Council President DeRosa, Escobar, Fox, Horvath

Nays: None

3. [Letter dated January 13, 2023 from the Hillsdale Volunteer Fire Department requesting to hold its Annual Carnival in the West Lot May 8, 2023 – May 13, 2023.](#)

Motion to approve, receipt and file Horvath Second Trochimiuk

Mayor Ruocco confirmed with the Police Chief that the dates are agreeable.

Ayes: Councilmember Trochimiuk, Council President DeRosa, Escobar, Fox, Horvath, Lundy

Nays: None

PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:

(The following correspondence on file in Borough Clerks Office)

[Hillsdale Police Report – January 2023](#)

Police Chief Robert Francaviglia

Police Chief Francaviglia summed up his report for the month of January.

[Engineering Report – January 2023](#)

Craig Zimmerman Colliers Engineering

Borough Engineer Zimmerman submitted his monthly report and asked if anyone had any questions.

Mayor Ruocco asked about the NJ Local D.O.T. Grant. The project is complete and it is noted that Chris Statile should close this out as this occurred under his firm. Mr. Zimmerman spoke with Chris Statile in December and he said he was going to take a look at it. If this doesn't happen Colliers will take it over but he will follow up with him to make sure this takes place through one of them.

On the matter of the Veolia upgrade, this ties into some of the Borough's paving. Mr. Zimmerman will be setting up a meeting with them and the mayor asked to be a part of that meeting.

In regards to the Riverside Coop that the Borough became a part of there is a yearly paving program. This program will be a part of the PSE&G roads that were tore up and are currently patched and need to be paved. In the last month, he has been working with his team and the Borough to identify the roads that have been dig up in the last 2-3 years in addition to the roads on Patterson Street area. They have a complete value for this and they can now make an assessment of the roads that need to be done. Riverside Co-op will then pave those roads curb to curb. They have determined that they can do three miles of road but that is not every road that has patching on it.. The rest will have to go into another Capital Program, but not through Riverside Coop. A proposal will be submitted at the next meeting that will allow the Borough to be put into the schedule for those roads to be done

by the Riverside Coop and then a separate proposal for those roads that would fall under a separate capital program. The mileage of the PSE&G Roads are about 5 miles and with the money that we have available to use through PSE&G roads Program, the Borough will have to have money set aside in the budget to complete the rest of these roads. Once the bid is awarded, which will be about April or May, then the idea is to get on the schedule to pave in the spring or summer. This project should take about 8 weeks.

Mr. Zimmerman stated that PSE&G is at the end of their project. This will impact St. Johns Church and the Veteran's Bridge. They are still working on permits for this. He will update the town as he learns any new information.

The feasibility study for the community center is complete and has been delivered to the Borough Administrator as well as the DMR Representative, though it is still be assessed due to the location. Councilmember Lundy stated that the committee has not seen this study yet. The Administrator stated that he is not ready to distribute yet as there are things that still need to be modified at this time. Once the Professionals complete these changes then he will distribute it to the committee. The mayor would like a copy of the study even though it is still a draft.

Mr., Zimmerman added that he also submitted the DPW Feasibility proposal to the Administrator so this will be on the next meeting agenda and they have started the 2020 Memorial Field Park Grant paperwork for the guiderail and path. The next will be the Beechwood Park proposals for the bandshell and then they are combining the other two for the ADA and Nature trail. They also will be working on the 2023 grant for the parks as well.

Mayor Ruocco asked about the Fire Dept project regarding the pavement area by the doors. The Administrator stated that this is a spring project.

Councilmember Trochimiuk wanted to confirm that the report for the community center that Mr. Zimmerman is giving to the mayor is a report that is confidential and cannot be release out to the public, the press, or anyone else. The Administrator stated that this is a work product and if we are sending it to the mayor then it should go to the committee as well, but it will change. The mayor added that the draft study will be marked confidential since it is a draft.

Department of Public Works- January 2023

DPW Superintendent David Hayes

Mr. Hayes stated that the pavement that needs to be done at the fire department is indeed a spring project and they will wait until the weather is warmer and when the budget is approved for 2023. He then summed up his report for January.

Mr. DeRosa reminded Mr. Hayes of baseball opening day. Mr. Hayes stated that he met with the Association and the Rec Director and they discussed the issues that they had.

Hillsdale Fire Dept Report – November/December 2022

Mayor Ruocco noted that a report has been submitted for the record but no rep of the HFD is here tonight.

Borough Administrator – January 2023

Borough Administrator David Troast

The Administrator pointed out that there are several resolutions on tonight for approval that he has been working on as this is his second to last meeting and he is trying to tie up any loose ends.

DISCUSSION:

Veolia Nature Trail License Agreement

Mayor John Ruocco

Mayor Ruocco stated that the Agreement that was distributed to Council is basically the same that was presented several years ago. The three towns would like to have this trail open on Earth Day which is April 22nd. The Police Chief noted that he has not seen the agreement so the Mayor asked the Borough Clerk to send it to him for his review as well as the DPW Superintendent. The cost could be held down if the DPW can do some of the work. The whole cost will have to be financed fully by the town as there is no grant for this. There is an urgency for this project to be approved if to open on Earth Day. Councilmember Lundy circled a few

items that gave her concern. We need to provide security cameras and certain locations and be monitored by the Police Department. We no longer have in house dispatchers to monitor this like we did when this was first proposed. There is a cost to use our own DPW for some of these items, but we really have no idea what the cost is. The mayor stated that in the original agreement that the cost would be about \$34,000.00 per each town. Mayor Ruocco stated that the other two towns have already agreed to fund this. If we don't agree to this, it would not look good for our community. The Police Chief relayed his concerns about what was being discussed in regards to the cameras and the monitoring. The Administrator stated that he spoke to Veolia and the Woodcliff Lake Administrator and the idea was to use hunting cameras and the high cost will be the gates. Mayor Ruocco added that Veolia provided the agreement now it is up to Veolia to pull the towns together to discuss the agreement. He will let everyone know when that will be, however he recommends that the Chief speak to the Chiefs in Woodcliff Lake and in Park Ridge.

Mayor Ruocco stated that we should budget approx. \$30,000 for this and if not enough, we can make budgetary adjustments as this would be a great addition to our community.

The Administrator said the trail is already there, but if this is going to be a dedicated trail then the liability is there. The Borough Attorney added that they want a gated trail and if we want this trail, then we need to have a gate to make that happen. The Administrator stated that we should not be the front runner on this and have the discussion with the departments and review what is needed and get a better idea of the cost.

Mayor Ruocco stated that we have to come to a decision as this has been in the works for several years. The Watershed Commission were the main impediment and now that they have agreed we should move ahead.. Councilmember Lundy stated that the Environmental Commission does not want to have this event on Earth Day because it conflicts with other plans..

Councilmember Trochimiuk asked if all three towns have to agree or if not, it is not going to happen? Mayor Ruocco replied that yes, all three towns have to be on board. The other two towns' councils have already agreed to fund this according to their mayors.. The Borough Administrator stated that the council should consider a resolution at the next meeting to endorse this project subject to reaching a final agreement on modifications on what is proposed to leave us an out. The Chief wants reassurances from Veolia that this is not a Homeland Security Issue since this is around a public water supply. Mayor stated that this has been discussed and Veolia is comfortable..

Area in Need of Rehabilitation

Borough Administrator David Troast

[-Rehabilitation Report](#)

The Administrator reminded everyone that there was a presentation by Fran Reiner from DMR at the last meeting and although there were some slight modifications made the document is now ready and with council's approval, it can be sent to the Planning Board for their consideration. Once this is done and the Planning Board makes a determination, it will be sent back to council to either declare an area in need of Rehabilitation or not. If the area is declared in need of Rehabilitation, the next step is to engage the Planner to do a Rehabilitation Plan. This will include public meetings and public hearing and will also need to go to the Planning Board for their review. The Borough Attorney suggested that this document now be placed on the Borough website for public viewing. Once this document is sent to the Planning Board they have 45 days to comment. The Borough Attorney is suggesting that resolution 23062 be pulled as wording will need to be adjusted. This resolution will go to the Planning Board for its review. Then within 45 days of its receipt by the Planning Board, they will submit to council its recommendations, that would include any modifications or recommendations regarding the proposed resolution. Once the council has the response from Planning Board, the council can adopt that draft resolution that will declare it an area in need of rehabilitation and when that is adopted, it will go to the Planning Board. It is similar to the redevelopment process.

COMMITTEE REPORTS:

Council President - Anthony DeRosa

Reported that both the Regional and Local Boards of Education had two meetings since council last met. And gave a summary of what they discussed.

The Ambulance Service is looking to meet with New Bridge with ideas for ambulance service as well as discussions are still being held with Westwood.

The Recreation Commission met and he summed up their discussions on grants that we have as well as upcoming events.

Council President DeRosa asked if it was possible to have information on new businesses that are coming to town or updates when new businesses open? The Administrator stated that he can speak with the Construction Official and see if he can get monthly information on this and he will report on it at the next meeting.

Mayor Ruocco asked about progress on the ambulance issue given meetings with Westwood.. Council president DeRosa said discussions continue in regards to having a paid daytime service. Mayor Ruocco added that Montvale and Triboro ambulance have been in discussions and appear close to some sort of arrangement. Council President DeRosa stated that several avenues have been explored but a decision will have to be made soon. Mayor Ruocco asked if something will happen this year and is there a need to budget for it this year and/or can the American Rescue Funds be used for this? The Administrator stated that this has been talked about in the ambulance committee meetings and budgeting for this year can be done for this, but a decision has to be made. The preliminary findings are that stipends can be paid out of the American Rescue Funds; however, we have not been formally told this and it needs to be confirmed. We would need about \$200,000.00 to start and this would come out of the American Rescue funds, but then after a year, claims would be submitted through insurance and they would get paid through insurance after that. The American Rescue Funds would be needed just to get the program going. It needs to be confirmed if these American Funds can be used to start off the program and then each year's budget will also need to be taken into account to fund this.

Councilman - John Escobar

OEM has been approved to make the repair on the flood siren and the part is on order. We participated in the emergency services drill which was very well attended. A transition is taking place for a new 9-1-1 system will be made available soon to the residents. They are still waiting on the final payment from FEMA for Hurricane IDA, approximately \$45,000.00.

Councilman – Justin Fox

Access for All held their meeting. They are looking for liaisons the Fire Dept, Ambulance, Recreation and Board of Ed for input and they are looking into becoming a 501(c)3 . They would like to give input regarding the Beechwood Park Project regarding the ADA compliant part of the plans. The Borough Engineer stated that there are really 3 grants for Beechwood at this time. There is a 2021 and a 2022 grant and a CDBG grant that is for the Nature Trail. There is a grant for the repair of the bandshell and ADA accessible playground equipment grant and then the Nature Trail Grant. Since the amount of funds that were received from the grants are less than what we requested we will need to reassess the scopes of these projects. Right now, there is no plan to do anything with the playground grant except to merge it with another grant to work on the bandshell and the paths around it. The plan for the Nature Trail is not prepared yet, but the Engineer will involve them.

Finally, Councilman Fox asked if anything ever came of a grant for the NJ Transit train station to make it more handicapped accessible and there has not been anything on this. The Administrator will refer it to the new Administrator to look for grants through Millennium.

Councilwoman – Abby Lundy

The Finance Committee, the Administrator and the CMFO held their budget hearings with all the various department heads. Within the next two weeks, the CMFO will have the budget prep ready and will have it sent to the Auditor.

Councilwoman Lundy asked the Administrator to start the search for a new CMFO as the current CMFO will be resigning as of February 20, 2023. The ad that we have previously used will be modified and advertised. Stonybrook Commission met and there are several ordinances on for adoption as well as going out to rebid for some projects at the pool.

The Environmental Commission is willing to help with the Veolia Trail on Earth Day but they object to the fireworks. The mayor stated that this idea came from Woodcliff Lake and not Hillsdale and we can't control what they do.

ORDINANCES:

[23-01 \(Introduction\)](#)

An Ordinance Establishing Recreation Department Program and Summer Camp Fees in the Borough of Hillsdale

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. The Hillsdale Summer Camp season for children of Hillsdale and River Vale residents and for children attending Hillsdale schools (St. John's included) shall operate camp for a maximum of 5 weeks.

SECTION 2. The **Summer Camp Fees** per registrant are as follows:

	Hillsdale/ River Vale	St. John's Student/
	<u>Resident</u>	<u>Non-Resident</u>
Camp Little Hawk (kindergarten)	\$950	\$1,000
Camp Pascack, Grades 1 – 4	\$1,200	\$1,250
Camp Adventure, Grades 5 – 6	\$1,300	\$1,350
Field Trip Camp, Grades 7 – 9	\$1,400	\$1,450
Late registration fee after May 27, 2023	\$50	\$50
Before Camp Program (8:00 – 9:00 am)		
Pre-Registered (all weeks)	\$300	\$300
Pre-Registered (per week)	\$70	\$70
Pre-Registered (per day)	\$25	\$25
No pre-registration (per day)	\$35	\$35

After Camp Program (3:00 – 6:00 pm)

Pre-Registered (all weeks)	\$500	\$500
Pre-Registered (per week)	\$135	\$135
Pre-Registered (per day)	\$35	\$35
No pre-registration (per day)	\$40	\$40
Late pick-up (after 6:00 pm,	\$20	\$20

Per 15-minute increment.)

NO REFUNDS

SECTION 3. The Recreation Program Fees per registrant are as follows:

	<u>Hillsdale Resident</u>	<u>Non-Resident</u>
Men’s Basketball	\$75	\$75
Duplicate Bridge	\$25	\$25
Indoor Soccer	\$55	\$60
Youth basketball (kindergarten clinic)	\$85	\$85
Youth Basketball (1,2, Grade Clinic)	\$90	\$90
Youth Basketball (3 rd to 8th Grade,	\$125, per child	\$125
Youth Basketball (9th to 12 th Grade, *RV)	\$125 each child	\$125
Women’s Volleyball	\$55	\$55
Girls Instructional Volleyball	\$70	\$75
Men’s 18 & over Softball	\$500/per team	N/A
Men’s 35 & over Softball	\$65	\$60
Women’s 18 & over Softball	\$60	\$60
Wrestling	\$145	\$145
Rutgers Coaches Class	\$45	\$45
Art Program, per class or (session)	\$25 - \$250	N/A
Cooking per class or (session)	\$15-100	N/A
PGA Golf Program	\$100-500	N/A

Navigators and Voyager Programs	\$25-\$75	\$25-\$75
Tennis Program	\$100	N/A
Women's Basketball 18+	\$75	\$75
Kickball Adults	\$55	\$55
Kickball kids	\$40	\$40
Tennis Program/Pickleball	\$30-200	\$30-\$200
Ski Program	\$50-\$100	\$50-\$100
First Friends (per child)	\$5-10	\$5-\$10
Ice Skating	\$125-130	\$125-\$130
Returned Check Fee	\$20	\$20
Car show participant's	\$25-35	\$25-\$35
Vendors	\$30-\$75	\$30-\$75
5k run	\$5-\$75	\$5-\$75
Music Program	\$100-300	\$100-300
Late Fee	\$25	\$25
Credit Card Convenience Fee	3%	3%
Use of Beechwood Park – Field Use	\$40	\$60
Various Misc. Recreation Programs	\$5-\$100	\$5-\$100

BEECHWOOD PARK RENTAL

*Beechwood Park rental w/band shell
and Picnic area (resident use only)*

\$50 under 50 people

\$100 51-100 people

\$150 101-200 people

\$200 201-300 people

\$TBD 301-500 people

*Beechwood Park rental w/band shell
and picnic area (Hillsdale only commercial business)*

\$100 under 50 People

\$250 51-100 people

\$300 101-200 people

\$350 201-300 people

\$TBD 301-500 people

Motion Lundy Second Escobar

Mayor Ruocco asked why there is a Covid-19 clause still in the ordinance? Council President DeRosa will follow up with the Recreation Director and will report back prior to adoption of the Ordinance.

Ayes: Council President DeRosa, Escobar, Fox, Horvath, Lundy, Trochimiuk

Nays: None

23-02 (Introduction)

An Ordinance Establishing Salary Ranges for the Staff of the Hillsdale Swimming Pool Commission in the Borough of Hillsdale, County of Bergen, State of New Jersey

BE IT ORDAINED, by the Borough Council of the Borough of Hillsdale in the County of Bergen and State of New Jersey as follows:

SECTION 1:

The Compensation of all personnel whose services are required for the operation, maintenance and regulation of the Facility as approved by the Swimming Pool Commission is as follows:

<u>TITLE</u>	<u>SALARY RANGE</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
A. Manager/Director	\$32,000.00	\$72,000.00
B. First Assistant	\$ 9,000.00	\$25,000.00
C. Second Assistant	\$ 8,000.00	\$12,000.00
D. Third Assistant	\$ 7,000.00	\$ 9,000.00
E. Fourth Assistant	\$ 6,000.00	\$ 7,500.00
F. Office Manager	\$ 5,000.00	\$ 9,000.00
G. Maintenance Manager	\$ 14.00 hourly	\$21.00 hourly
H. Pre-Season Staff	\$ 14.00 hourly	\$17.00 hourly
I. Secretary/Office Staff	\$ 14.00 hourly	\$25.00 hourly

SECTION 11:

Trained Lifeguards: Part time minimum age 15 years, Full time age 16 years. Recreation: Minimum age 15 years, Gate: Minimum age 15 years, Cashiers Minimum age 17 years. Maintenance: Minimum age 17 years. Seasonal Employees over the age of 18 maintain the New Jersey State Minimum Wage.

<u>YEARS WORKED</u>	<u>RANGE/HOURLY</u>		<u>RANGE/HOURLY</u>	
<u>LIFEGUARDS</u>			<u>GATE/REC MIN</u>	
	1.	\$10.00 \$14.00	1.	\$10.00 \$14.00
	2.	\$12.00 \$14.50	2.	\$10.50 \$14.50
	3.	\$13.00 \$15.00	3.	\$11.00 \$15.00

4.	\$14.00	\$16.00	4.	\$12.50	\$15.50
5.	\$15.00	\$17.00	5.	\$13.00	\$16.00
6.	\$16.00	\$18.00	6.	\$13.50	\$16.50
7.	\$17.00	\$19.00	7.	\$14.00	\$17.00
8.	\$17.00	\$19.00	8.	\$15.00	\$17.00

<u>TITLE</u>	<u>MIN</u>	
J. Coordinator of Group swim lessons	\$750.00	\$2,000.00
K. Lifeguard safety instructor	\$900.00	\$1,500.00
L. Head Lifeguard	\$700.00	\$1,500.00
M. Business Manager Swim/Dive	\$550.00	\$1,100.00
N. Gate Manager	\$600.00	\$1,200.00
O. Guppy Camp Director-3 weeks	\$2,000.00	\$4,000.00
P. Camp director- Kids Korner Kamp	\$1,000.00	\$3,200.00
Q. Aqua Fin Fit Camp Director (kids 5-12)	\$700.00	\$1,100.00
R. Aquatic Fit Camp Director (18+)	\$700.00	\$1,100.00
S. Kids Korner Klub-Camp Director	\$500.00	\$2,000.00
T. Social Media coordinator	\$500.00	\$4,500.00

SECTION 111:

A part time/substitute Life guard must earn at least \$4,000 the previous year to move up to full time.

ADDITIONAL RATES:

Certified lifeguard water safety instructor	\$1.75 hourly
Assistant life guard water safety instructor	\$0.75 hourly
CPR Instructor	\$1.25 hourly
EMT Certification	\$1.75 hourly
Certified Red Cross Lifeguard manager	\$1,000.00
Certified Red Cross Director manager	\$1,000.00
Certified Pool Operator -Hourly employee	\$2.00 hourly
Certified Pool Operator	\$1,500.00
Teach private swim lessons (1 child)	\$18.00 half hour
Teach private swim lessons (2 children)	\$22.00 half hour

<u>TITLE</u>	<u>MIN.</u>	
Head Swim Coach	\$3,000.00	\$6,000.00
Head Dive Coach	\$2,000.00	\$4,500.00

Assistant Dive/Swim Coach Level 1	\$400.00	\$500.00
Assistant Dive/Swim Coach Level 2	\$500.00	\$600.00
Assistant Dive/Swim Coach Level 3	\$600.00	\$700.00
Assistant Dive/Swim Coach Level 4	\$700.00	\$800.00
Assistant Dive/Swim Coach Level 5	\$800.00	\$900.00
Yoga Instructor	\$300.00	\$800.00
Aqua Aerobics Instructor	\$350.00	\$900.00
Fall/Winter Help		\$18.00 hourly
Jr. Lifeguard Class Instructor		\$500

SECTION IV:

The compensation fixed and determined by this ordinance for the persons holding the respective offices and positions of employment herein named, shall in lieu of all other fees, costs and charges received and collected by such officers and employees shall be remitted promptly to the Borough treasurer.

SECTION V:

All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION VI:

This ordinance shall take effect immediately after final passage, approval and publications of notice. Thereof as required by law, and provisions of the ordinance shall be retroactive to January 1, 2023.

BE IT RESOLVED, that Ordinance No. 23-02 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on March 7, 2023 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion Lundy Second Trochimiuk

Mayor Ruocco stated that the maximum salary for the manager went up from \$52,000 to \$72,000. The actual salary for the Director is \$47,000.00. Councilmember Lundy stated that this was done as a result of their discussion about possibly bringing on a Recreation Program Coordinator and then the Pool Director would then become Full Time instead of part-time. If this happens then they want to cover that salary increase.

Ayes: Councilmember Escobar, Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa
 Nays: None

[23-03 \(Introduction\)](#)

An Ordinance to Amend and Supplement Ordinance 09-01 Chapter 138 “Fees” and Chapter 71 Swimming Pool Commission

BE IT RESOLVED, that Ordinance No. 23-03 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on March 7, 2023 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. Chapter 138 of the Code of the Borough of Hillsdale is amended and supplemented to include membership fees in the following schedule and definition: Chapter 71, Swimming Pool Commission

RATES FOR 2023

MEMBERSHIP RESIDENT	PRICE ON OR BEFORE MAY 5	PRICE AFTER MAY 5	MEMBERSHIP RESIDENT VOLUNTEER DISCOUNT 25%	PRICE ON OR BEFORE MAY 5	PRICE AFTER MAY 5
Family of 2	\$667.00	\$700.00	Family of 2	\$500.00	\$525.00
Family of 3	\$689.00	\$723.00	Family of 3	\$517.00	\$542.00
Family of 4-5	\$732.00	\$769.00	Family of 4-5	\$549.00	\$577.00
Family of 6-7	\$793.00	\$833.00	Family of 6-7	\$595.00	\$625.00
Family of 8+	\$856.00	\$899.00	Family of 8+	\$642.00	\$674.00
The Graduate (18-25)	\$430.00	\$451.00	The Graduate (18-25)	\$323.00	\$338.00
Young Professional 26-49	\$482.00	\$506.00	Young Professional 26-49	\$362.00	\$380.00
Empty Nester 50-61	\$378.00	\$397.00	Empty Nester 50-61	\$283.00	\$298.00
Senior Citizen 1 62+	\$310.00	\$325.00	Senior Citizen 1 62+	\$233.00	\$244.00
Senior Citizen 2 62+	\$420.00	\$440.00	Senior Citizen 2 62+	\$315.00	\$330.00

MEMBERSHIP NON-RESIDENT	PRICE ON OR BEFORE MAY 5	PRICE AFTER MAY 5	MEMBERSHIP NON- RESIDENT VOLUNTEER DISCOUNT 25%	PRICE ON OR BEFORE MAY 5	PRICE AFTER MAY 5
Family of 2	\$877.00	\$921.00	Family of 2	\$658.00	\$691.00
Family of 3	\$898.00	\$943.00	Family of 3	\$674.00	\$707.00
Family of 4-5	\$940.00	\$987.00	Family of 4-5	\$705.00	\$740.00
Family of 6-7	\$971.00	\$1076.00	Family of 6-7	\$806.00	\$848.00
Family of 8+	\$1034.00	\$1139.00	Family of 8+	\$854.00	\$897.00
The Graduate (18-25)	\$534.00	\$561.00	The Graduate (18-25)	\$401.00	\$411.00
Young Professional 26-49	\$587.00	\$616.00	Young Professional 26-49	\$440.00	\$462.00
Empty Nester 50-61	\$483.00	\$507.00	Empty Nester 50-61	\$352.00	\$380.00
Senior Citizen 1 62+	\$362.00	\$380.00	Senior Citizen 1 62+	\$272.00	\$285.00

VOLUNTEER:

Persons serving the Borough of Hillsdale, who are either elected or appointed to a Borough Board Office, Department or commission and who are required to take an oath of office.

Volunteers shall include but not limited to Mayor and Council, Fire Department, Department of Health, Environmental Commission, Recreation Committee, Swimming Pool Commission, Hillsdale Board of Education Members, Police Reserve and Ambulance

All memberships are subject to the following:

Credit Card Convenience Fee

Implementation Fee

Return Check Fee \$20.00

SECTION II. Chapter 71 "Swimming Pool Commission," Section 71-2 Members is hereby amended and supplemented as follows:

MEMBERS:

C. Compensation: The member of the commission shall serve without salary or other compensation for their service.

Excluded from the prohibition is membership rate afforded by Borough Volunteers.

SECTION III:**PRICE**

	PRICE
Guest Pass Discount Book	\$ 85.00
Daily Guest Pass Adult (weekdays & weekends)	\$ 20.00
Daily Guest Pass Child (weekdays & weekends) Under 17	\$ 13.00
Daily Guest Pass Senior 62+	\$ 16.00
Private Lessons Members - 1 Child ½ hour	\$ 45.00
Private Lessons Members – 2 Children ½ hour	\$ 65.00
Private Lessons Non-Members 1 Child ½ hour	\$ 55.00
Private Lessons Non-Members 2 Children ½ hour	\$ 75.00
Group Swim Lessons Members	\$ 95.00
Group Swim Lessons Non-Members	\$100.00
Jr. Life Guard Classes (each)	\$135-\$200.00
Group Swim Lessons – Camp Day	\$ 75.00
Mommy & Me – Members	\$ 45.00
Mommy & Me – Non-Members	\$ 50.00
Fab Four – Members	\$ 55.00
Fab-Four – Non-Members	\$ 60.00
Baby Sitter each (max 2 per family)	\$140.00
Swim Team (must be a member)	\$125.00
Dive Team (must be a member)	\$ 80.00
Swim & Dive Team (Maximum)	\$300.00
Group Dive Lessons - Member	\$ 50.00
Group Dive Lessons – Non-Members	\$ 55.00
Kids Korner Kamp (Per Child) per week 12:30 pm – 3:30 pm	\$200-400.00
Kids Korner Klub daily use (per child) 12:30 pm -3:30 pm	\$ 15.00
Chair Storage Senior 62+	\$ 14.00
Camp FD Fees – HD & RV per camper	\$ 70.00
Ping Pong Balls (each)	\$.25
JD Replacement	\$ 12.00
Swim Team Rental per hour	\$ 30.00

<u>Grandparent membership (must be sponsored by a member)</u>		\$180.00	
	MINIMUM	MAXIMUM	
Lounge Chair Rental Daily	\$ 5.00	\$ 20.00	
Guppy Swim Camper – per session	\$ 150.00	\$ 400.00	
Spirit Wear Clothing	\$ 3.00	\$ 15.00	
Selling of Snack Foods	\$ 1.00	\$ 50.00	
Fin Fitness Camp (per week – ages 5-12)	\$ 100.00	\$ 300.00	
	MINIMUM	MAXIMUM	
Fitness Camp (per week – adults 18+)	\$ 100.00	\$ 400.00	
Water Polo (Adults 18+) per lane/per hour	\$ 22.00	\$ 50.00	
Dry Land Training – per hour	\$ 75.00	\$ 200.00	
Scuba & Snorkel Instruction (per person)	\$ 35.00	\$ 300.00	
Aqua Aerobics (Members & Non-members) per class	\$ 10.00	\$ 50.00	
Yoga (Members & Non-members) per class	\$ 10.00	\$ 50.00	
Special Events (Ladies Night/Family Night & other)	\$ 10.00	\$ 65.00	
Non-Hillsdale Camp Parties (1 day – 3 hours)	\$ 300.00	\$ 1200.00	
Outside Private Swim/Dive Team Rental	\$4000.00	\$40000.00	
Friday Night’s 5-10 pm Non-Member Adult	\$ 15.00	\$ 20.00	
Friday Night’s 5-10 pm Non-Member Child	\$ 15.00	\$ 12.00	
Friday Night’s 5-10 pm Non-Member Senior 62+	\$ 12.00	\$ 15.00	
Parking Lot Use Fee	\$ 5.00	\$ 5000.00	
Drool In the Pool (per pet)	\$ 10.00	\$ 50.00	
Beer Garden	\$ 10.00	\$ 500.00	

PRIVATE PARTIES	HEADCOUNT	MINIMUM	MAXIMUM
Parties until 8pm (4 hours)	100 people	\$ 1000.00	\$ 1200.00
	101-150 people	\$ 1300.00	\$ 1800.00
	151-200 people	\$ 2000.00	\$ 3000.00
	201-300 people	\$ 3500.00	\$ 4000.00
Parties after 8pm – 11pm	100 people	\$ 1200.00	\$ 1800.00
	101-150 people	\$ 1900.00	\$ 3000.00
	151-300 people	\$ 2500.00	\$ 3100.00
	301-400 people	\$ 3200.00	\$ 3600.00
	401-500 people	\$ 3700.00	\$ 4200.00
School Parties (4 hours)		\$ 975.00	\$ 1400.00
Family Parties – Members (2 hours) – open evenings		\$ 225.00	\$ 400.00
Birthday Parties, Members, club open (2 hours daytime)		\$ 110.00	\$ 600.00

***NO REFUNDS ON ANY MEMBERSHIP AFTER MAY 26TH, 2023 - NO REFUNDS ON ANY MEMBERSHIP, PROGRAM OR PARTY FEES**

***New members only promotion of 10% to 20% off— one per family discount at designated open house or special promotion**

SECTION IV:

This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law, and the provisions of this ordinance shall be retroactive to January 1, 2023.

Motion Lundy Second DeRosa

Ayes: Councilmember Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa, Escobar

Nays: None

[23-04 \(Introduction\)](#)

An Ordinance Establishing Salaries for the Recreation Department

WHEREAS: by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. The compensation of all personnel whose services are required as general staff for the operation of the Borough of Hillsdale – Summer Day Camp Program is as follows:

Position Hourly Wage Range Maximum

Hourly Camp Staff \$20.00 maximum

Must be going into 10th grade or older

Camp Hillsdale Experience Benefit

A flat rate of \$25.00 will be applied for every paid year of Camp Hillsdale experience that each counselor has with the Borough of Hillsdale. This adjustable experience benefit will be paid at the completion of the summer day camp season in August.

SECTION 2. The range salary amount to be paid to a **Specialist** who must have an education degree/certification or an experienced college student is \$1,000 to \$3,500 (based on the applicant’s related camp experience and camp time length). This is an appointed position.

SECTION 3. The range salary amount to be paid to a **Camp Director (one)** - \$10,000 to \$21,000 or **Assistant/Administrative Director’s (each)** is \$3,000 to \$10,000 (based on applicant’s related camp experience and camp time length). This is an appointed position.

SECTION 4. Additional hourly increments on top of base rate may be earned for the following recognized certifications:

First Aid Certification	\$0.50
CPR: Adult and Child	\$0.75
Lifeguard Certification	\$0.75
Head Counselor	\$0.40

SECTION 5. The compensation of all personnel whose services are required as Program Supervisors for the Recreation Commission Programs is as follows:

<u>Program</u>	<u>Rate</u>	<u>MAXIMUM</u>
Men's Basketball	\$250/season	
Duplicate Bridge	\$300/season	
Indoor Soccer	\$300/season	
Women's Volleyball	\$225/season	
Girls' Volleyball Instructor	\$650/season	
Youth Basketball: Coordinator	\$3,800/season	
Youth Basketball: 1 st /2 nd grade clinic	\$2,000/season	
Youth Basketball Assistant Coordinator	\$1,300/season	
Youth Basketball Clinic-kindergarten	\$1,500/season	
Men's 18+ Softball	\$400/season	
Men's 35+ Softball	\$500/season	
Kickball Coordinator	\$300/season	
Women's Basketball 18+	\$250/season	
Pickleball Coordinator	\$200-500 season	
Women's 18+ Softball	\$500/season	
PV Junior Wrestling	\$500/season	
Pt Recreation Secretary Hrly	\$23.00 Hrly	
Basketball referee high school	\$16 per game	
Basketball scorekeeper	\$13 per game	
Hall monitors	\$13 per hour	
Professional Referee	\$50-\$60 per game	
Recreation Program coordinator	\$60,000 per year max	

SECTION 6. The compensation fixed and determined by this ordinance for the person holding the respective office and position of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such office and employee shall be remitted promptly to the Borough Treasurer.

SECTION 7. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 8. This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law.

BE IT RESOLVED, that Ordinance No. 23-04 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on March 7, 2023 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion Escobar Second DeRosa

Ayes: Councilmember Horvath, Lundy, Trochimiuk, Council President DeRosa, Escobar, Fox

Nays: none

[23-05 \(Introduction\)](#)

Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Hillsdale (the “Borough”) in the County of Bergen finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 1% increase in the budget for said year, amounting to **\$111,469** in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not

appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$390,142, and that the CY 2023 municipal budget for the Borough be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

BE IT RESOLVED, that Ordinance No. 23-05 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on March 7, 2023 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion Lundy Second DeRosa

Ayes: Councilmember Lundy, Trochimiuk, Council President DeRosa, Escobar, Fox, Horvath

Nays: None

RESOLUTIONS:(Consent Agenda): R23051 through R23060:

[R23051](#) Resolution Authorizing the Sale of Equipment no Longer Fit for Public Use by the Department of Public Works and Whose Value is Less Than the Town's Bid Threshold, At A Private Sale Without Advertising for Bids

WHEREAS, N.J.S.A. 40A:11-36(6) provides that a Town may sell personal property not needed for public use, the estimated fair value of which does not exceed the applicable bid threshold, at private sale without advertising for bids; and

WHEREAS, as set forth in the attached certification of David Hayes, Superintendent of Public Works, the equipment listed below is not fit for public use and has only scrap value; now, therefore, be it

RESOLVED, by the Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey that:

David Hayes, Superintendent of Public Works, be and hereby is authorized to sell the equipment listed below at private sale without advertising for bids, but following a procedure approved by the Chief Financial Officer.

2011 Ford F-450 Box Truck Vin: 1FDXE4FS3BDB30409	\$ 500.00
2008 Night Hawk Lt-12 Light Tower ID: 1301432 Tag# 1814	\$ 150.00
<hr/>	
	\$ 650.00

The following resolutions were pulled for a special discussion:

R23052
R23053
R23054

[R23055](#) Resolution to Approve Certain Classes to be Included in the Borough of Hillsdale Insurance Program

BE IT RESOLVED that the following list, by class be included in the insurance program for the Borough of Hillsdale as Quasi Entities:

- QUASI I: Hillsdale Public Safety Associations and Auxiliaries
- QUASI II: Hillsdale Volunteer Ambulance Corps and Fire Department
- QUASI III: Hillsdale 125th Anniversary Inc.
Pascack Brook Fishing Club
- QUASI IV: Hillsdale Baseball & Softball Association
Hillsdale Football Association
Hillsdale Soccer Association
Hillsdale Hoops Association
Pascack Lacrosse

[R23056](#) Resolution Authorizing the Award of a Non-Fair & Open Contract for the Purchase of a Quantum XL 20YD Rear Loader Through Curbtender

WHEREAS, the Borough of Hillsdale has a need to acquire a Quantum XL 20YD Rear Loader thru Curbtender, Inc. located at 701 Performance Drive Cedar Falls, IA 50613 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Department of Public Works Superintendent have determined that the value of the acquisitions will exceed \$17,500.00; and

WHEREAS, Curbtender, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Curbtender, Inc has not made any reportable contributions to a political or candidate committee in the Borough of Hillsdale in the previous one year, and that the contract will prohibit Curbtender, Inc from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale authorizes the Borough of Hillsdale to enter into a contract with Curbtender, Inc as described herein at an amount not to exceed \$112,118.00; and,

[R23057](#) Resolution Rejecting All Bids for Stonybrook Swim Club Improvements

WHEREAS, the Borough of Hillsdale authorized the receipt of bids for Improvements at the Stonybrook Swim Club; and

WHEREAS, one bid was received on January 31, 2023 that exceeded the budget amount; and

WHEREAS, N.J.S.A. 40A:11-13.2 states said rejection is just cause to reject all bids received for the Improvements at Stonybrook Swim Club; and

WHEREAS, it is the desire of the Borough to reject all bids received on January 31, 2023 for exceeding the cost estimate and authorize the revision of the specifications for rebid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hilldale, in the County of Bergen, State of New Jersey that:

1. It hereby rejects all bids received for its 2023 Stonybrook Swim Club Improvements
2. It hereby authorized the revision of the specifications for the 2023 Stonybrook Swim Club Improvements and authorizes the Borough Clerk to determine the time, date and place for the receipt of bids.
3. It requires certified copies of this resolution be provided by the Office of the Borough Clerk to all bids received.

[R23058](#) Resolution to Confirm Endorsement of 2022 Community Development Block Grant – Advance Housing, Inc

WHEREAS, a Community Development Block Grant of \$7,504.11 has been proposed by Advance Housing, Inc. in order to fund the Advance Housing Rehab Project in the Borough of Hillsdale, and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development Block Grant funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of the Borough of Hillsdale, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CDBG funds.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Hillsdale hereby confirms endorsement of the aforesaid project, and **BE IT FURTHER RESOLVED** that, a copy of this resolution shall be sent to the Director of the Community Development Block Grant so that implementation of the aforesaid project may be expedited.

[R23059](#) Resolution Authorizing the Extension of the Award for the Stonybrook Swim Club Spring/Summer Pool Lease Program

WHEREAS, the Borough of Hillsdale is interested in extending their contract for the Stonybrook Swim Club Spring/Summer Pool Lease Program to Phoenix Aquatic Club USA, 139 Goebel Road New City, New York 10956; and

WHEREAS, the Mayor and Council at its sole discretion, in accordance with NJSA 40A 11-1 et seq., the Mayor and Council may, by adoption of resolution, extend the contract a second and final (1) one year period if they determine; that the contract service is being performed in an effective and efficient manner; and if any price change included as part of an extension shall be based upon the price of the original contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey as follows:

1. The contract for the Spring/Summer Pool Lease Program at Stonybrook Swim Club as outlined in the original bid proposal on February 23, 2021 is hereby awarded to, Phoenix Aquatic Club USA, effective for the 2023 Season at the amount of (\$30,000.00).
2. The Borough Attorney is hereby authorized to prepare contracts and/or other documents pursuant to the award of this contract.
3. The Mayor and Clerk are hereby authorized to execute contracts and/or documents pursuant to the award of this contract.

[R23060](#) Resolution to Authorize the Borough Clerk to Advertise for Bids for the Memorial Field Bathroom Facilities Alterations

WHEREAS, there is a need for alterations to be made at the bathroom facilities at Memorial Field, and;

THEREFORE, BE IT RESOLVED, that pursuant to N.J.S.A. 19:44A-20.4, et seq. that the Borough Clerk is hereby authorized to advertise for Bids for the Memorial Field Bathroom Facilities Alterations.

Motion Trochimiuk Second DeRosa

Ayes: Councilmember Trochimiuk, Council President DeRosa, Escobar, Fox, Horvath, Lundy

Nays: None

Councilmember Lundy asked to have R23052 pulled so that it could be voted on separately.

[R23052](#) Resolution Authorizing the Appointment of Mike Ghassali as Borough Administrator

WHEREAS, the Borough of Hillsdale (the “Borough”) wishes to appoint Mike Ghassali (the “Employee”) as Borough Administrator effective as of February 21, 2023; and

WHEREAS, Employee wishes to accept such appointment subject to the terms recited in an Employment Agreement acceptable to both the Borough and the Employee.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, that Mike Ghassali be and hereby is appointed as the Borough Administrator for the Borough of Hillsdale effective February 21, 2023 subject to approval and execution of an Employment Agreement acceptable to both the Borough and the Employee; and

BE IT RESOLVED that the Mayor, the Borough Clerk, the Borough Attorney and the Borough Labor Attorney are authorized to take any and all necessary and appropriate actions to effectuate the terms of this Resolution.

Motion Trochimiuk Second DeRosa

Councilmember Escobar added that he thinks hiring this person is a conflict, not a personal issue. We share a Board of Ed and he is the voice of Montvale. He has concerns about how he will budget his time. He is currently the Mayor of Montvale and his allegiance will lie with Montvale.

Ayes: Councilmember Trochimiuk, Council President DeRosa, Fox, Horvath

Nays: Escobar, Lundy

Councilmember Lundy asked to have R23053 pulled so that it could be voted on separately because she doesn't not think this agreement is appropriate and would not be voting yes and wanted the chance to vote separately on it. Mayor Ruocco also wanted to pull this as well. He wanted to summarize the key points of the contract for the public.

[R23053](#) Resolution Approving a Contract Between the Borough of Hillsdale and Mike Ghassali as Borough Administrator

WHEREAS, Mike Ghassali has been hired as position of Borough Administrator for the Borough of Hillsdale effective as of February 21, 2023; and

WHEREAS, Mike Ghassali wishes to accept such appointment on the terms recited in an Employment Agreement, the terms of which are incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, Mike Ghassali be and hereby is appointed as Borough Administrator of the Borough of Hillsdale on the following terms set forth in an employment agreement dated as of February 7, 2023, the terms of which are incorporated by reference herein.

BE IT RESOLVED that the Mayor, the Borough Clerk, the Borough Attorney and the Borough Labor Attorney are authorized to take any and all necessary and appropriate actions to effectuate the terms of this Resolution.

Motion Horvath Second Trochimiuk

Ayes: Council President DeRosa, Councilmember Fox, Horvath, Trochimiuk
Nays: Escobar, Lundy

Mayor Ruocco asked to pull Resolution 23054. He felt this contract was a good move and is warranted after speaking with the Police Chief. He read the key points of the contract for the public. He asked what the financial impact is on the Borough with this? No one had that information readily available but was comfortable moving ahead with the resolution.

[R23054](#) Resolution Authorizing the Mayor and Borough Administrator to Execute an Agreement of Behalf of the Borough of Hillsdale and the Hillsdale Crossing Guard Association

WHEREAS, the Agreement between the Borough of Hillsdale (“Hillsdale”) and Hillsdale Crossing Guards Association (the “Association”) expired on December 31, 2022; and

WHEREAS, Hillsdale and the Association have engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor Agreement; and

WHEREAS, Hillsdale and the Association have agreed upon the terms of a successor Agreement for the term January 1, 2023 through December 31, 2026; and

WHEREAS, Hillsdale wishes to memorialize its approval of the terms and provisions of the successor Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Agreement as between the Borough of Hillsdale and the Hillsdale Crossing Guards Association for the term January 1, 2023 through December 31, 2026, incorporated by reference herein, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Motion Horvath Second Trochimiuk

Ayes:, Councilmember Escobar, Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa

Nays: None

OFF-CONSENT:

[R23061](#) Resolution Approving Agreement Between the Borough of Hillsdale and David Troast

WHEREAS, David Troast has resigned his position as Borough Administrator for the Borough of Hillsdale (the “Borough”) effective February 20, 2023; and

WHEREAS, the Borough has appointed a successor Administrator as of such date; and

WHEREAS, the Borough wishes to employ David Troast, without formal title, for the period commencing on February 21, 2023 and expiring on March 10, 2023, to assist in the new Administrator’s transition;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, as follows:

1. The Borough agrees to employ David Troast without formal title, for the period commencing February 21, 2023 and expiring on March 10, 2023.

2. During the foregoing time period, David Troast’s work schedule shall be consistent the regular Borough Hall schedule.

3. The parties hereto acknowledge that David Troast will be on vacation during the work week commencing February 20, 2023.

4. During the foregoing time period, David Troast shall be compensated at his prevailing rate of pay as of adoption of this Resolution.

BE IT RESOLVED that the Mayor, the Borough Clerk, the Borough Attorney and the Borough Labor Attorney are authorized to take any and all necessary and appropriate actions to effectuate the terms of this Resolution.

Motion Lundy Second DeRosa

Mayor Ruocco stated that the Administrator resigns effective February 20th and then will be on paid vacation. The new Administrator will begin on February 21st. This shows the current BA having an overlap with the new BA of two weeks. The new BA is only looking for a day or two of overlap or at most a week. Each week will cost the Borough \$2700.00 extra.

Councilmember Lundy feels that there is enough things to go over that could last at least those two weeks. Council President said in the private sector you give two weeks' notice and maybe you get that. Councilmember Trochimiuk stated we have a large number of projects going on right now and the new BA doesn't have experience here and it would be appropriate to have our outgoing BA give the new BA that information.

Ayes:, Councilmember Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa, Escobar
Nays: None

R23062 Resolution to Authorize the Planning Board to Undertake a Preliminary Investigation Pursuant to the Local Redevelopment and Housing Law as to Whether the Lots and Blocks Set Forth Herein Constitute "Area in Need of Rehabilitation"

Resolution 23062 was pulled and will be brought back at another meeting.

PUBLIC COMMENT:

Mayor Ruocco opened the second public comment period. Seeing no one wishing to speak, he closed the second public comment period.

After the closure of the second public comment period – the recording system did not record.

COUNCIL COMMENTARIES:

Mayor Ruocco welcomed the new Administrator, Mike Ghassali. He has worked with Mike through the Pascack Valley Mayors Association on various projects and has gotten to know him quite well and he looks forward to working with him. Mayor Ruocco also wished Sheri Luna, our part-time CMFO, who recently announced her resignation, the best of luck and success in the profession.

ADJOURN TO CLOSED SESSION:

[R23063](#) To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – *Personnel – Borough Administrator*

WHEREAS, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

___ (1) Matters required by law to be confidential.

___(2) Matters where the release of information would impair the right to receive funds.

___ (3) Matters involving individual privacy –

___(4) Matters relating to collective bargaining -

___(5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.

___(6) Matters relating to public safety and property –

___(7) Matters relating to litigation, negotiations and the attorney-client privilege -

X (8) Matters relating to the employment relationship – *Personnel – Borough Administrator*

___(9) Matters relating to the potential imposition of a penalty.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Motion Lundy Second DeRosa

Ayes: Councilmember Escobar, Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa

Nays: None

RECONVENE REGULAR MEETING:

Motion to reconvene Trochimiuk Second DeRosa

Ayes: Councilmember Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa, Escobar

Nays: None

ADJOURNMENT:

Motion to adjourn Trochimiuk Second DeRosa

Ayes: Councilmember Horvath, Lundy, Trochimiuk, Council President DeRosa, Escobar, Fox

Nays: None

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE
TUESDAY, FEBRUARY 14, 2023**

Denise Kohan, Municipal Clerk

APPROVED AS PRESENTED