

Mayor Sheinfield called the meeting to order and read the Open Public Meeting Statement:

This is a meeting of the Hillsdale Borough Council on this 6th day of February, 2024. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Bergen Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

Mayor Sheinfield asked Police Chief Smith to lead the Pledge of Allegiance.

Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

ROLL CALL:

Council President Council President Escobar, Council Members Fox, Lundy, Osso, Ruocco, Trochimiuk, Mayor Sheinfield (Borough Administrator Mike Ghassali, Borough Clerk Denise Kohan, Borough Attorney Mark Madaio) – Councilmember Trochimiuk was absent

APPOINTMENTS/OATH OF OFFICE:

Police Chief Smith recognized each of the new Officers and the new assigned Detective by giving a brief background on each of them. He invited up their families and Mayor Sheinfield swore in each of the new members in.

HILLSDALE POLICE DEPARTMENT:

[Detective/Police Officer Matt Soltes](#) – Assignment

[Police Officer Martin Kim](#)

[Police Officer Brianna Alfieri](#)

[Police Officer Mario Vdovjak](#)

Mayor Michael Sheinfield

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BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Sheinfield presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

PLANNING BOARD:

[Dr. Arthur Weinberg](#) – Alternate #2

Non-Expiring Term 12/31/24

Motion to Record: Lundy Second: Escobar

Ayes: Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco

Nays: none

Absent: Trochimiuk

ENVIRONMENTAL COMMISSION:

[Tracy Hanson](#)

Non-Expiring Term 12/31/25

Motion to Record: Lundy Second: Escobar
Ayes: Councilmember Fox, Lundy, Osso, Ruocco, Council President Escobar
Nays: none
Absent: Trochimiuk

LIBRARY TRUSTEES:

[Jonna Davis](#), Mayor's Alternate

Term Expiring 12/31/24

Mayor Sheinfield made everyone aware that Ms. Davis is his fiancé. She has her Masters Degree in Library Science and is currently a Department Head at the Teaneck Library.

Motion to Record: Lundy Second: Osso
Ayes: Councilmember Lundy, Osso, Ruocco, Council President Escobar, Fox
Nays: none
Absent: Trochimiuk

Mayor Sheinfield presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

LIBRARY TRUSTEES:

[Liz Leonard](#)

Non-Expiring Term 12/31/24

Motion: Lundy Second: Ruocco
Ayes: Councilmember Osso, Ruocco, Council President Escobar, Fox, Lundy
Nays: none
Absent: Trochimiuk

APPROVAL OF MINUTES:

[Council Meeting Minutes January 2, 2024](#)

[Council Meeting Minutes January 9, 2024](#)

[Council Meeting Minutes January 22, 2024](#)

Motion Escobar Second Lundy

Councilman Ruocco asked that there be an amendment on page 9 of the January 2nd minutes. Mr. Savino commented on Councilman Ruocco's objection regarding a person on the Negotiation Committee who themselves is a PBA member. If there are no objections to this – all three minutes can be voted on all at once with this one amendment.

Ayes: Councilmember Ruocco, Trochimiuk, Council President Escobar, Lundy, Osso
Nays: Fox
Absent: Trochimiuk

INITIAL PUBLIC COMMENT (time limited to 3 minutes, items on the agenda only, one topic per speaker -please state your name and town of residence for the record)

Mayor Sheinfield opened the Initial Public Comment period, but seeing no one wishing to address the Council, closed this portion of the meeting.

CORRESPONDENCE:

1. [Email received from Linda Giovanni regarding a Hanukkah request](#)
2. [Letter received from Bonnie Stevenson requesting a street name in honor of Ida & Bert Garrabrant](#)
3. [Email received from Glenn Moton requesting the 15th Annual Go the Distance pass through Hillsdale](#)

Motion to Receive and File Lundy Second Escobar

Councilman Ruocco asked that the letter from the Garrabrant be forwarded to the Naming Committee

Ayes: Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco

Nays: None

Absent: Trochimiuk

4. [Letter received from the Hillsdale Volunteer Fire Department requesting use of the West Parking Lot for their Annual Carnival – May 6, 2024 – May 11, 2024.](#)

Motion to Approve, Receive and File Lundy Second Osso

Ayes: Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco

Nays: none

Absent: Trochimiuk

Mayor Sheinfeld stated a member from the public was trying to speak, but it seems that there is an audio issue with the system and they cannot hear the meeting. The Borough Attorney stated that the Zoom part of the meeting is a courtesy and is not required and not part of the Open Public Meetings Act.

PROFESSIONALS REPORT:

[Borough Engineer Report – January 2024](#)

Colliers Engineering

Nick Chelius summed up the Engineering Report for the month of January and reported on status of the Road Program for 2023 and 2024. The Administrator and the Engineer compiled a list of streets that they feel should be chosen for repaving and that list should be complete by the end of the week. They are looking to target about 8 roads. Centennial Field progress will need an update to iron out how the Borough would like to move forward and the same goes for Memorial Field. Meetings will be held in the near future to discuss this.

COMMITTEE REPORTS:

Council members serve as liaisons to departments and committees in Hillsdale to provide the governing body and the public with an update on arising issues, actions considered, and actions taken within a given organization.

Liaisons are not expected to be intimately familiar with the granular issues being considered by committees and departments. The people responsible for such information are the B.A. and the internal head of the department or committee.

Should anyone have questions requiring an in-depth response, and the council person is not comfortable providing the answer, I will direct the B.A. to provide a response. If an answer cannot be immediately ascertained, it will be the responsibility of the B.A. to speak to relevant parties and provide the person making the inquiry with a timely response. The B.A. will then report back his findings to the mayor, council, and public at the next public meeting.

Council President - John Escobar

The Police Committee met the other day and he will give an update at the next meeting.

Councilwoman - Abby Lundy

The Environmental Commission met with her and the Administrator on January 31st. The Tree Ordinance was discussed and the amendments that they need to make to it by May. The EC will redline our current ordinance and forward it to the BA for his and the Borough Attorney to review. Colliers will also prepare the specs for the

Beechwood Trail repair, which the EC will review. The Seedling Distribution is set for April 13th from 10-12 at the train station and if it rains, the distribution will be held at the library. Fred Rubel was selected as the Chairperson and Scott Raymond as the Vice Chair.

Stonybrook Commission met last week as well where they worked on their new ordinances that will be introduced at the next meeting.

Registration will open for the pool on March 18th.

The Field Committee met this morning with the Administrator and they will be moving ahead with a scaled down renovation of Centennial Field which will address the lighting and the drainage. They anticipate going out to bid for this sometime in the spring. They will have further discussions on Memorial Field in the hopes to accommodate football, soccer and baseball. Fields will be ready for opening day and clay will be purchased to make sure the fields are playable.

Councilman – Clemente Osso

A new Recreation Director, Dan Conte was just recently hired. We look forward to working with him. Sgt Sayers is holding a Special Olympics fundraiser in Beechwood Park on June 1st. The Commission compiled a list of items that need to be taken care of to make sure that the fields are ready for opening day, which was given to the Administrator.

Councilman – John Ruocco

The Board of Health met and the Board appointed Chris Looes as President and Louisa Toledo as Vice President. They appointed the Health Physician, Dr. Fenkart as well as reappointing Northwest Bergen Regional Health Commission. They are preparing for several events for 2024 as well as other activities and issues within the town.

The Finance Committee met a few to review where we are in the budgetary process and they plan to introduce the budget in March with the hopes to adopt the budget in April. There is a plan to hold a special work session before the budget introduction to all the full council to review and discuss the budget.

Borough Administrator – Mike Ghassali

The Ambulance Service Corp held their elections and appointed Justin Eliopoulos as the Chief, Mark Richards as the Deputy Chief and Matt Austin as the Captain, Matt Austin as President, John Beatty as Vice President and Chloe Witt as Secretary and Ralph Lorello as Treasurer. They completed 471 calls in 2023 for Hillsdale. The per diem employees have put in 1200 hours since September of scheduled shifts and answered 194 calls with an average of 76 seconds. The average on the scene calls are 7 minutes and 13 seconds. They are still discussing shared services with other towns.

During the past storm, our plow trucks destroyed several mailboxes. We currently do not reimburse for this and he would like the council to consider a reimbursement of \$100 per mailbox that was destroyed by our crew. He will add this to the agenda for next week for the council to consider.

The construction and flood abatement pre-work for the HPD are in progress and the work is expected to be completed by mid-April.

He will be submitting a proposal next week to create a Social Services Position that will work with families in need in the town.

Councilman Ruocco thanked the Administrator for submitting the plan for the Community Center on Patterson Street. He asked that a copy of this be put on our website.

He also questioned the Borough Engineer about the statement on their report regarding a proposal for revised work to be completed at Centennial Field. The Borough Engineer responded that this was for a previous revised scope. That proposal is in need of being revised again on a much more scaled back version.

Councilman Ruocco also stated that the Pascack Press has unsuccessfully tried to obtain a copy of the Ecological Due Diligence report that was done on the DPW dated September 29, 2023. He asked if the

Administrator would give an update to the council tonight on this. Mayor Sheinfeld reminded the Councilman that this is still a deliberative document but the Administrator felt that it was fair to answer what efforts have been made to safeguard the DPW since the administrative offices have been moved to another location. The DPW Committee met this morning where they have been doing their due diligence at looking into a shared service with another towns, shared space or how to operate from our current location. They are still looking into all these options with the hopes to have a plan in place by next month. The Administrator added that releasing this information could affect us when and if we go out to bid at this location and that this is still a work in progress. Councilman Ruocco disagrees with this decision.

Councilman Osso commented on the Community Center and the limited parking that is being made available to the Borough. He feels that we need to come up with a plan as to what we can do as another option for parking. The Administrator stated that developer allotted the Borough only 18 spots per the agreement that was made.

ORDINANCES:

24-01(Adoption)

An Ordinance Establishing Recreation Department Program and Summer Camp Fees in the Borough of Hillsdale

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. The Hillsdale Summer Camp season for children of Hillsdale and River Vale residents and for children attending Hillsdale schools (St. John’s included) shall operate camp for a maximum of 5 weeks.

SECTION 2. The **Summer Camp Fees** per registrant are as follows:

	Hillsdale/ River Vale	St. John’s Student/
	<u>Resident</u>	<u>Non-Resident</u>
Camp Little Hawk (kindergarten)	\$1,100	\$1,150
Camp Pascack, Grades 1 – 4	\$1,400	\$1,450
Camp Adventure, Grades 5 – 6	\$1,500	\$1,550
Field Trip Camp, Grades 7 – 9	\$1,600	\$1,650
Early reg discount before April 22, 2024	\$50	\$50
Late registration fee after May 8, 2024	\$75	\$75

MUST BE PAID IN FULL TO RECEIVE DISCOUNT OR NOT INCUR LATE FEE

Before Camp Program (8:00 – 9:00 am)

Pre-Registered (all weeks)	\$350	\$350
Pre-Registered (per week)	\$80	\$80
Pre-Registered (per day)	\$30	\$30
No pre-registration (per day)	\$40	\$40

After Camp Program (3:00 – 6:00 pm)

Pre-Registered (all weeks)	\$600	\$600
Pre-Registered (per week)	\$150	\$150
Pre-Registered (per day)	\$40	\$40
No pre-registration (per day)	\$45	\$45
Late pick-up (after 6:00 pm, Per 15-minute increment.)	\$25	\$25

NO REFUNDS

SECTION 3. The Recreation Program Fees per registrant are as follows:

	<u>Hillsdale Resident</u>	<u>Non-Resident</u>
Men’s Basketball	\$85	\$85
Duplicate Bridge	\$25	\$25
Indoor Soccer	\$55	\$60
Youth basketball (kindergarten clinic)	\$90	\$90
Youth Basketball (1,2, Grade Clinic)	\$95	\$95
Youth Basketball (3 rd to 8th Grade,	\$130, per child	\$130
Youth Basketball (9th to 12 th Grade, *RV)	\$130 each child	\$130
Women’s Volleyball	\$60	\$60
Girls Instructional Volleyball	\$75	\$80
Men’s 18 & over Softball	\$650/per team	N/A
Men’s 35 & over Softball	\$70	\$75
Women’s 18 & over Softball	\$65	\$65
Wrestling	\$150	\$150
Rutgers Coaches Class	\$50	\$50
Art Program, per class or (session)	\$25 - \$250	N/A
Cooking per class or (session)	\$15-\$100	N/A
PGA Golf Program	\$100-\$500	N/A

Navigators and Voyager Programs	\$25-\$75	\$25-\$75
Tennis Program	\$75-\$150	\$75-\$150
Women’s Basketball 18+	\$65	\$65
Kickball Adults	\$60-\$65	\$60-\$65
Kickball kids	\$45-\$55	\$45-\$55
Pickleball	\$30-\$200	\$30-\$200
Outdoor Volleyball	\$60-\$80	\$60-\$80
Chess	\$50-\$100	\$50-\$100
Flag Football	\$100-\$150	\$100-\$150
Ski Program	\$50-\$100	\$50-\$100
First Friends (per child)	\$5-\$10	\$5-\$10
Ice Skating	\$125-\$130	\$125-\$130
Returned Check Fee	\$20	\$20
Car show participant’s	\$25-\$35	\$25-\$35
Vendors	\$30-\$75	\$30-\$75
5k run	\$5-\$75	\$5-\$75
Music Program	\$100-\$300	\$100-\$300
Late Fee	\$25	\$25
Credit Card Convenience Fee	3%	3%
Use of Beechwood Park – Field Use	\$50	\$85
Various Misc. Recreation Programs	\$5-\$100	\$5-\$100

BEECHWOOD PARK RENTAL

*Beechwood Park rental w/o band shell
and Picnic area (resident use only)*

\$100 under 50 people

\$150 51-100 people

\$200 101-200 people

*Beechwood Park rental w/o band shell
and picnic area (Hillsdale only commercial business)*

\$150 under 50 People

\$250 51-100 people

\$350 101-200 people

\$250 201-300 people	\$450 201-300 people
\$TBD 301-500 people	\$TBD 301-500 people
<i>Beechwood Park rental band shell/picnic area</i>	<i>Beechwood Park rental Band Shell/picnic area</i>
<i>(Non-resident only)</i>	<i>(Non-resident Commercial business)</i>
\$125 under 50 people	\$175 under 50 People
\$175 51-100 people	\$325 51-100 people
\$250 101-200 people	\$425 101-200 people
\$300 201-300 people	\$525 201-300 people
\$TBD 301-500 people	\$TBD 301-500 people

Use of Beechwood Park – Field Use additional charge \$50 (3-hour max) Residents,
 Nonresidents \$85 (3-hour max)

<u>Field rental* non-Hillsdale Team</u>	<u>\$100 per practice (max 3 hours)</u>
<u>Field rental *non-Hillsdale Team</u>	<u>\$100 per game (max 3 hours)</u>
<u>Field rental *non-Hillsdale Team</u>	<u>\$200 per game with lights max (3 hours)</u>

- Memorial, Stonybrook and Centennial Fields

All programs and field rentals are NON-REFUNDABLE.

& Are subject to a Covid-19 Fee of %10 per person when and if deemed necessary by the Mayor and Council

** No Organized Sport or teams

*Grades 9-12 includes Pascack Valley High School Students (River Vale) including all girl’s 3rd to 9th grade.

SECTION 4. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 5. This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law and shall be retroactive to January 1, 2024.

Motion to open public hearing on Ordinance 24-01 Ruocco Second Lundy
 Ayes: Councilmember Fox, Lundy, Osso, Ruocco, Council President Escobar
 Nays: none

Absent: Trochimiuk

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No 24-01, please say your name and wait to be recognized, once recognized state your name and address for the record.

I will now entertain a motion that the public hearing on Ordinance No. 24-01 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 24-01 Ruocco Second Lundy

Ayes: Councilmember Lundy, Osso, Ruocco, Council President Escobar, Fox

Nays: none

Absent: Trochimiuk

Motion to adopt Ordinance No. 24-01 Escobar Second Lundy

Councilman Ruocco asked to have one amendment to be made. He would like to add to the wording of the 10% Covid fee when and if deemed necessary by Mayor and Council.

Seeing no objection to the amendment, the Borough Clerk took the roll call vote

Ayes: Councilmember Osso, Ruocco, Council President Escobar, Fox, Lundy

Nays: none

Absent: Trochimiuk

Now, therefore, be it resolved that this ordinance is adopted and the Borough Clerk is authorized to advertise the same according to law.

24-02(Adoption)

An Ordinance Establishing Salaries for the Recreation Department

WHEREAS: by the Borough Council of the Borough of Hillsdale as follows:

SECTION 1. The compensation of all personnel whose services are required as general staff for the operation of the Borough of Hillsdale – Summer Day Camp Program is as follows:

<u>Position</u>	<u>Hourly Wage Range Maximum</u>
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Hourly Camp Staff Must be going into 10 th grade or older	\$20.00 maximum
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Camp Hillsdale Experience Benefit

A flat rate of \$25.00 will be applied for every paid year of Camp Hillsdale experience that each counselor has with the Borough of Hillsdale. This adjustable experience benefit will be paid at the completion of the summer day camp season in August.

SECTION 2. The range salary amounts to be paid to a **Specialist** who must have an education degree/certification or an experienced college student is \$2,000 to \$5,000 (based on the applicant’s related camp experience and camp time length). This is an appointed position.

SECTION 3. The range salary amount to be paid to a **Camp Director (one)** - \$10,000 to \$21,000 or **Assistant/Administrative Director’s (each)** is \$3,000 to \$10,000 (based on applicant’s related camp experience and camp time length). This is an appointed position.

SECTION 4. Additional hourly increments on top of base rate may be earned for the following recognized certifications:

First Aid Certification	\$0.50
CPR: Adult and Child	\$0.75
Lifeguard Certification	\$0.75
Head Counselor	\$0.75

SECTION 5. The compensation of all personnel whose services are required as Program Supervisors for the Recreation Commission Programs is as follows:

<u>Program</u>	<u>Rate</u>	<u>MAXIMUM</u>
Men’s Basketball	\$300/season	
Duplicate Bridge	\$300/season	
Indoor Soccer	\$300/season	
Women’s Volleyball	\$250/season	
Girls’ Volleyball Instructor	\$650/season	
Youth Basketball: Coordinator	\$3,800/season	
Youth Basketball: 1 st /2 nd grade clinic	\$2,000/season	
Youth Basketball Assistant Coordinator	\$1,300/season	
Youth Basketball Clinic-kindergarten	\$1,500/season	
Men’s 18+ Softball	\$500/season	
Men’s 35+ Softball	\$500/season	
Kickball Coordinator	\$300/season	
Women’s Basketball 18+	\$250/season	
Pickleball Coordinator	\$200-\$750/season	
Chess Coordinator	\$250-\$500/season	
Women’s 18+ Softball	\$500/season	
PV Junior Wrestling	\$500/season	
Pt Recreation Assistant Hourly	\$30.00 Hourly maximum	
Basketball referee high school	\$16 per game	
Basketball scorekeeper	\$13 per game	
Hall monitors	\$13 per hour	
Professional Referee	\$50-\$75 per game	
Recreation Program coordinator	\$80,000 per year maximum	

SECTION 6. The compensation fixed and determined by this ordinance for the person holding the respective office and position of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such office and employee shall be remitted promptly to the Borough Treasurer.

SECTION 7. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 8. This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law.

Motion to open public hearing on Ordinance 24-02 Lundy Second Escobar
Ayes: Councilmember Ruocco, Council President Escobar, Fox, Lundy, Osso
Nays: none
Absent: Trochimiuk

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No 24-02, please say your name and wait to be recognized, once recognized state your name and address for the record.

I will now entertain a motion that the public hearing on Ordinance No. 24-02 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 24-02 Lundy Second Escobar
Ayes: Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco
Nays: none
Absent: Trochimiuk

Motion to adopt Ordinance No. 24-02 Ruocco Second Lundy
Ayes: Council President Escobar, Councilmember Fox, Lundy, Osso, Ruocco
Nays: none
Absent: Trochimiuk

Now, therefore, be it resolved that this ordinance is adopted and the Borough Clerk is authorized to advertise the same according to law.

RESOLUTIONS:(Consent Agenda): 24059 through 24074:

[24059](#) Resolution Authorizing Refund of Permit Fee – 146 Knickerbocker Avenue

WHEREAS, the homeowner at 146 Knickerbocker Avenue located in Hillsdale, NJ 07642, submitted and paid a fee for the installation of a hot air furnace, but installed baseboard heat as indicated on the application, and;

WHEREAS, the homeowner requested that the fee be refunded to him since this was charge paid in error and;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale authorize the refund the of the following:

TOTAL TO BE REFUNDED: \$ 125.00

Refund to: Joseph Truiano
146 Knickerbocker Avenue

Hillsdale, New Jersey 07642

[24060](#) Resolution to Cancel Capital Balances

WHEREAS, certain Capital Improvement Authorization balances remain dedicated to projects which have been completed; and

WHEREAS, the balances are no longer necessary for the purpose originally created,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale that the following balances of unexpended Capital Improvement Authorizations be cancelled as follows:

GENERAL CAPITAL				
Ordinance Number	Description	Unexpended Improvement Authorization Balance to Cancel	Db	Cr
13-08	13-08 Bond Road Program	\$5,369.63	IAF	FB
13-05	2013 ADA Ramps Grant	\$20,903.62	IAF	CIF
TOTAL CAPITAL		\$ 26,273.25		

[24061](#) Resolution amending Resolution 23287 Authorizing Transfer Between Budget Appropriations

WHEREAS, the Mayor & Council of the Borough of Hillsdale approved Resolution 23287 on December 5th, 2023; and

WHEREAS, it is necessary to amend Resolution 23287 to change the transfer From account from 3-01-35-470-020 Contingent to 3-01-20-155-121 Planning Board Attorney;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, that Resolution No. 23287 is hereby amended and the transfer From account is now 3-01-20-155-121 Planning Board Attorney.

[24062](#) Resolution to Cancel Capital Grant Balances

WHEREAS, there exist certain Capital Grant Receivables and Capital Improvement Authorizations on the Balance Sheet that were adopted into previous Budgets for the Borough of Hillsdale; and

WHEREAS, the balances are no longer necessary for the purpose originally created,

WHEREAS, it is necessary to formally cancel the receivable balances and their offsetting improvement authorization balances from the balance sheet;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the following grant receivables and improvement authorizations be cancelled:

Capital Fund

<u>Account</u>	<u>Description</u>	<u>Authorization Balance to Cancel</u>
3-04-117-03-000-000	State & Federal Grant Receivables	\$ 18,991.25
C-04-55-191-104	13-08 Bond Road Program	\$ 18,991.25
3-04-117-03-000-000	State & Federal Grant Receivables	\$ 57,241.02
C-04-55-919-103	2013 ADA Ramps Grant	\$ 57,241.02

[24063](#) Dedication by Rider – Fire Prevention Donations

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of funds from gifts, bequests, and donations by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Borough of Hillsdale Fire Prevention Donations are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey as follows:

1. The Mayor and Council hereby request permission of the Director of the Division of Local Government Services to place funds received for the Boroughs Fire Prevention Donations in a specified fund to be considered a dedication by rider to the budget in accordance with N.J.S.A. 40A:4-39 - Fire Prevention Donations.
2. The Municipal Clerk of the Borough of Hillsdale is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

[24064](#) Dedication by Rider – Park Improvement Donations

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of funds from gifts, bequests, and donations by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Borough of Hillsdale Park Improvement Donations are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey as follows:

3. The Mayor and Council hereby request permission of the Director of the Division of Local Government Services to place funds received for the Boroughs Park Improvement Donations in a specified fund to be considered a dedication by rider to the budget in accordance with N.J.S.A. 40A:4-39 for Park Improvements.
4. The Municipal Clerk of the Borough of Oakland is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

[24065](#) Dedication by Rider – Summer Concert Series Donations

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of funds from gifts, bequests, and donations by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Borough of Hillsdale Summer Concert Series Donations are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey as follows:

5. The Mayor and Council hereby request permission of the Director of the Division of Local Government Services to place funds received for the Boroughs Summer Concert Series Donations in a specified fund to be considered a dedication by rider to the budget in accordance with N.J.S.A. 40A:4-39 for Summer Concert Series.
6. The Municipal Clerk of the Borough of Oakland is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

[24066](#)

Resolution Authorizing the Signing of the Contract Amendment Between the Borough and Gaeta Recycling Co., Inc for the Collection and Transportation to a Designated Disposal Facility of Garbage, Recyclables and Refuse

WHEREAS, the Borough of Hillsdale (hereinafter the “Borough”) entered into a Contract with Gaeta Recycling Co., Inc. (hereinafter the “Contractor”), on November 9, 2023, for the Collection and Transportation to a Designated Disposal Facility of Garbage, Recyclables and Refuse within the Borough; and

WHEREAS, the term of the Contract is for the period commencing January 1, 2024, and terminating December 31, 2028; and

WHEREAS, the Borough agreed to pay the Contractor the total sum of Five Million Eight Hundred Thirty Six Thousand Six Hundred (\$5,836,600.00) Dollars, for the performance of the Contract at the yearly prices set forth in the Bid Proposal of the Contractor; and

WHEREAS, the Borough and the Contractor seek to reallocate the amounts in the yearly payment schedule without alternating the total Contract price as follows:

2024	\$	967,200.00
2025	\$	1,067,200.00
2026	\$	1,167,200.00
2027	\$	1,267,200.00
2028	\$	1,367,200.00
	\$	5,836,000.00

WHEREAS, the Borough has reviewed the revised payment schedule and is satisfied with the modification.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey hereby authorizes Mayor Michael Sheinfield to sign the Amendment to the Contract with Gaeta Recycling Co., Inc. with a commencement date of January 1, 2024, for the revised payment scheduled which is annexed hereto and to take any and all other appropriate steps necessary to effectuate the purposes of said document.

[24067](#)

Resolution Hiring Temporary Snow Plow Operators for the Department of Public Works

WHEREAS, there exists a need for a Temporary Snowplow Operators within the Borough of Hillsdale Department of Public Works; and,

WHEREAS, the following meet the requirements to fill the position(s) at the Department of Public Works:

CDL \$35 per hour

Aidan Peterson

Greg Soluri

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council Borough that those listed above are hereby appointed to the position of Temporary Snowplow Operator in the Department of Public Works, effective January 22, 2024 through April 1, 2024, at the hourly rates listed above and at not to exceed 40 hours per week.

[24068](#) Resolution Authorizing the Appointment of Keith Durie as Licensed Sewer Operator for the Borough of Hillsdale and Authorizing the Mayor and Borough Clerk to Execute an Employment Agreement on Behalf of the Borough of Hillsdale with Keith Durie to Serve as Licensed Sewer Operator for the Year 2024

WHEREAS, the Borough wishes to retain the services of Keith Durie to serve as Licensed Sewer Operator for the Borough of Hillsdale; and,

WHEREAS, Keith Durie wishes to serve in the position of Licensed Sewer Operator and to enter into an Employment Agreement to perform such duties with the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that Keith Durie is hereby appointed Licensed Sewer Operator for the Borough of Hillsdale at an annual rate of \$5,500.00 effective January 1, 2024 through December 31, 2024 or until a successor is appointed.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Borough wishes to enter into an Employment Agreement with Keith Durie to serve as Borough Licensed Sewer Operator and authorizes the Mayor and Borough Clerk to execute said Agreement on behalf of the Borough.

[24069](#) Resolution Authorizing the Borough of Hillsdale Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Hillsdale Police Department to Request and Acquire Excess Department of Defense Equipment

WHEREAS, The United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA, rules mandate that all equipment acquired through the 1033 Program remains under control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and County LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to the municipal and county LEA's, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for the specialized training on any acquired property.

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both the enrollment in, and the acquisition of any property thru the 1033 Program.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the Hillsdale Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating in December 31 of 2024.

NOW THEREFORE IT BE FURTHER RESOLVED, that the Hillsdale Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL-A", which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binocular, and any other supplies or equipment of non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Hillsdale Police Department without restriction.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department is hereby authorized to acquire the following "DEMIL B through Q" Property, if it shall become available in the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department shall provide a quarterly accounting of all property obtained thru the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorizations terminating on December 31, 2024.

[24070](#) Resolution Authorizing Participation in a Master Contract for Tree Removal, Trimming and Stump Grinding Services through the Riverside Cooperative

WHEREAS, The United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA, rules mandate that all equipment acquired through the 1033 Program remains under control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and County LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to the municipal and county LEA's, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for the specialized training on any acquired property.

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both the enrollment in, and the acquisition of any property thru the 1033 Program.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the Hillsdale Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating in December 31 of 2024.

NOW THEREFORE IT BE FURTHER RESOLVED, that the Hillsdale Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL-A", which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binocular, and any other supplies or equipment of non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Hillsdale Police Department without restriction.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department is hereby authorized to acquire the following "DEMIL B through Q" Property, if it shall become available in the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department shall provide a quarterly accounting of all property obtained thru the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorizations terminating on December 31, 2024.

[24071](#) Resolution Authorizing a Contract with Organic Recycling Inc. for the Use of the Leaf Disposal Facility

WHEREAS, the Mayor and Council recognize that the Borough needs a facility to drop off leaves collected each year; and

WHEREAS, it is the recommendation that the Borough hire Organic Recycling, Inc who will charge the price of \$14.25 (Fourteen Dollars and Twenty-Five Cents) per cubic yard for compacted leaves or \$12.00 (Twelve Dollars and No Cents) per cubic yard for loose leaves that are delivered to their composting facility pursuant to their November 1, 2023 proposal; and

WHEREAS, since this is a recycling contract it is an exception to the Local Public Contracts Law and no public bid is required.

WHEREAS, Organic Recycling inc., had completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Hillsdale in the previous one (1) year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the mandatory equal employment opportunity language N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 is hereby incorporated into the contract; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council that the Borough Administrator is authorized to sign purchase orders between the Borough of Hillsdale and Organic Recycling at a price of \$14.25 (Fourteen Dollars and Twenty-Five Cents) per cubic yard for compacted leaves or \$12.00 (Twelve Dollars and No Cents) per cubic yard for loose leaves; and

BE IT FURTHER RESOLVED, that notice of this action as an exception to the Local Public Contracts Law be published in the newspaper of record within ten (10) days from adoption.

[24072](#) Resolution Authorizing the Return of Unused Escrow for 442 Broadway

WHEREAS, funds were deposited with the Borough of Hillsdale in connection with the property located at 442 Broadway in Hillsdale, NJ 07642, Project CURB000654; and

WHEREAS, a request was made by the applicant to have any unused escrow funds be returned; and

WHEREAS, it was reported by the Finance Department that a balance does remain in the 2024 General Trust Escrow Account and funds may be refunded to the applicant; and

WHEREAS, the Finance Department has reported that the all monies due have been paid on the subject property; and all escrows were released in the amount not to exceed \$50.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Hillsdale, that the funds on deposit in the 2023 General Trust Account in connection with the property located at 442 Broadway, Hillsdale, NJ 07642; be released/refunded by the Borough.

[24073](#) Resolution Authorizing the Return of Unused Escrow for Bluefield Court & Oak Street

WHEREAS, funds were deposited with the Borough of Hillsdale in connection with the intersection property

located at the intersection of Bluefield Court and Oak Street in Hillsdale, NJ 07642, Project ROAD 23-16; and

WHEREAS, a request was made by the applicant to have any unused escrow funds be returned; and

WHEREAS, it was reported by the Finance Department that a balance does remain in the 2024 General Trust Escrow Account and funds may be refunded to the applicant; and

WHEREAS, the Finance Department has reported that the all monies due have been paid on the subject property; and all escrows were released in the amount not to exceed \$3000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Hillsdale, that the funds on deposit in the 2023 General Trust Account in connection with the intersection located at Bluefield Court and Oak Street, Hillsdale, NJ 07642; be released/refunded by the Borough.

[24074](#) Resolution Authorizing the Return of Unused Escrow for Bluefield Court & Oak Street – Second Escrow Account

WHEREAS, funds were deposited with the Borough of Hillsdale in connection with the intersection property located at the intersection of Bluefield Court and Oak Street in Hillsdale, NJ 07642, Project ROAD 23-15; and

WHEREAS, a request was made by the applicant to have any unused escrow funds be returned; and

WHEREAS, it was reported by the Finance Department that a balance does remain in the 2024 General Trust Escrow Account and funds may be refunded to the applicant; and

WHEREAS, the Finance Department has reported that the all monies due have been paid on the subject property; and all escrows were released in the amount not to exceed \$3000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Hillsdale, that the funds on deposit in the 2023 General Trust Account in connection with the intersection located at Bluefield Court and Oak Street, Hillsdale, NJ 07642; be released/refunded by the Borough.

Motion Lundy Second Escobar

Ayes: Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk, Council President Escobar

Nays: None

Absent: Trochimiuk

PUBLIC COMMENT: (time limited to 3 minutes any topic-please state your name and town of residence for the record)

Linda Giovanni – Hillsdale

She wanted to follow up regarding her letter that she sent to council requesting a separate Menorah Lighting in the park for Hannukah, which had been repeatedly denied.

Gerry Beatty – Hillsdale

On behalf of the 125 Anniversary Committee she is happy to see the final plans for the Community Center have been distributed and asked if a display case could be made at that location where Hillsdale Historic items could be displayed.

Seeing no one else wishing to address the Mayor and Council, Mayor Sheinfeld closed the second Public Comment Period.

COUNCIL COMMENTARIES:

Councilmember Lundy congratulated our 3 new police officers and newest Detective and wished them all well.

Council President also congratulated the 3 new police officers and the Detective and wished them long healthy careers and safety.

Councilman Osso also congratulated our 3 new police officers and newest Detective and wished them well.

Councilman Ruocco welcomed our new police officers as well as our newly assigned Detective. He thanked the mayor for highlighting the new Urgent Care Facility in Shop Rite but also highlighted the other Urgent Care on Broadway right on the boarder of Westwood. He also thanked the departing members of the Planning Board, Mr. Berlinger and Ms. Thoms.

Councilmember Fox congratulated our 3 new police officers and newest Detective and wished them well

ADJOURNMENT:

Motion to adjourn Lundy Second Ruocco

All in favor: Councilmember Lundy, Osso, Ruocco, Council President Escobar, Fox

Absent: Trochimiuk

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE
TUESDAY, FEBRUARY 6, 2024**

Denise Kohan, Municipal Clerk

APPROVED AS PRESENTED