

Minutes of the Council Meeting of the Borough of Hillsdale held at 7:00 pm on Tuesday, September 13, 2022

**CALL THE MEETING TO ORDER:**

Mayor Ruocco called the meeting to order with the Pledge of allegiance and then asked to have everyone remain standing for a moment of silence to recognize the passing of Queen Elizabeth II.

**OPEN PUBLIC MEETING STATEMENT:**

This is a meeting of the Hillsdale Borough Council on this 13<sup>th</sup> day of September 2022. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Bergen Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

**ROLL CALL:**

Council Members DeRosa, Escobar, Horvath, Lundy, Pizzella, Council President Trochimiuk, Mayor Ruocco, (Borough Administrator David Troast, Borough Clerk Denise Kohan, Borough Attorney Mark Madaio) Councilmember Horvath was absent.

**APPOINTMENTS/OATH OF OFFICE:**

Mayor Ruocco presented two names, Justin Eliopoulos and Richard Goddin to be appointed to the Hillsdale Fire Department as Full Members. Neither are in attendance tonight but will be sworn in at another time

Motion to approve DeRosa Second Pizzella

Ayes: Council Members DeRosa, Escobar, Lundy, Pizzella, Council President Trochimiuk

Nays: None

Absent: Horvath

**APPROVAL OF MINUTES:**

[Council Meeting Minutes July 12, 2022](#)

[Council Meeting Minutes August 9, 2022](#)

Closed Session Meeting Minutes August 9, 2022

Motion Lundy Second DeRosa

Ayes: Councilmember Escobar, Lundy, Pizzella, Council President Trochimiuk, DeRosa

Nays: None

Absent: Horvath

**PRESENTATIONS:**

Turf Field Presentation

Craig Zimmerman-Colliers Engineering

Craig Zimmerman of Colliers Engineering shared a conceptual presentation on the improvement of Centennial Field Complex. A topographic survey was done on the area to determine the ability to turf the central part of the complex as well as increase parking. The typical use of a field like this is used for many sports organizations like soccer, football and lacrosse as well as baseball. An example of a field in Glen Rock was shown to give the example of what a field will look like with several sports programs use the same field. The idea is to turf the little league field and improve drainage there. They will improve the drainage at the bigger field but will not turf it. The playground will be moved to the central portion of the field as well as additional parking of about 45-50 spaces and a walking track around the full field. Bleachers and coach boxes will be added as well as a 6-foot fence around the entire perimeter of the field except it will be 4 feet on the main side of the field for better viewing.

The approval for this project is due to be done at this meeting. October 2022 – February 2023 design and permitting will be completed, February 2023 through March 2023 the bid should be out to bid and then awarded, April 2023 a final contract and contractor mobilization will be done and then April 2023- September construction should begin. September the field should be ready for use. Based on questions from council, Craig added that there will also be netting for lacrosse that is a requirement for safety as well as upgrades to the lighting around the field as required for some sports. Carl O'Brien from Colliers added that some light poles will have to be moved and all lighting will be changed to LED as it is more energy efficient. The lighting will be tracked by the manufacturer so in essence they will know if a light is out or if an issue arises.

Craig stated that based on the concept and the current scope and scheduling the cost will be about 4 million dollars.

Carl added that when it is time to go out to bid, everything will be broken down, but there will be landfill requirements as well that will be out of their hands. An LSRP that was used years ago when the field was closed could still be involved. They believe that person was from First Environmental and they hope to go back to that same person to coordinate with this project. Colliers feels this is the best option as she is familiar with the site.

Council President questioned that the fence that we don't currently have there now will be behind the field? Craig stated that yes there is not one there now but you don't want people going on the field and the fence will stop potential damage of people walking on it that should not be on it. Councilmember Lundy shared a photo of the Glen Rock field showing the fence that they have around the field. The fence is for safety as you want to separate those that need to be on the field and those that shouldn't.

Councilman DeRosa thanked Colliers for all their time. He stated that the Rec Commission and the Sports Associations have all viewed this plan and they are very pleased.

In relations to cost, Carl added that the cost in the proposal, half of the cost is for Geotech, permitting and design and half of it is for construction and administration.

Mayor Ruocco asked about the replacement time of a turf field. Carl stated that industry standards for the warranty is eight years as long as you do your normal maintenance. Maintenance must be done to protect the field and the DPW or whomever will maintain it will have to be trained on this. The DPW should do the once-a-month maintenance, but he feels the turf professionals should also come in and they in turn would keep the warranty in effect. The professionals do the Gemax testing, which is the testing that determines if the field is soft enough to avoid concussions. Carl stated that he is actually replacing some turn fields now and the cost today is about 5-6 dollars a square foot, so for an average field it's about \$600,000.

Carl stated that he met with the Recreation Committee and the Sports Associations and he feels that he addressed all their comments. The biggest issue was soccer, which was getting the cross-court fields that soccer required we had to extend the field which added some cost, then they started to look at additional parking. There are two additional areas that they added for parking which will make about 50-55 more parking spaces. They also addressed the infield on the larger field. The outfield drainage issues were already taken care of previously by the borough.

Councilman Pizzella asked Carl if he was concerned about the cap on the field from it being an old landfill and Mr. O'Brien stated he is not concerned as he has dealt with this issue before. It may affect some issues depth wise, but that is why we need cooperation from the LSRP. Without this, this would delay the project. The next step is to get the LSRP on board and have her under contract. Mayor Ruocco stated that an LSRP is an independent person that is designated by NJDEP to do basically what the DEP would require if they would come here. They are a self-governing licensed site remediation professional and act as if they are the DEP. Carl clarified that a cap in essence is land fill or soil. There is clean soil is on top, which is called the cap that goes down to a certain point and at that point, this is where the "dirty" soil is. The Borough is currently down to one testing a year for the landfill, they do not know if testing will stop once this project is done.

**INITIAL PUBLIC COMMENT** (Time limited, new topics only, one topic per speaker):

Mayor Ruocco opened the Initial Public Comment period, but seeing no one wishing to speak, the public comment portion was closed.

**CORRESPONDENCE:**

1. [Email received from Jenny Frantin regarding the 9/11 Candlelight Remembrance](#)

Motion to receipt and file Trochimiuk Second DeRosa

Ayes: Councilmember Lundy, Pizzella, Council President Trochimiuk, DeRosa, Escobar

Nays: None

Absent: Horvath

**PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:**

*(The following correspondence on file in Borough Clerks Office)*

Administrator Report – August 2022

Borough Administrator – David Troast

Concerning the train station, correspondence has been provided to the Borough Attorney and it is being reviewed for a strategy. They are behind on rent payments at this time.

He would like to thank the American Legion for their donation of 6 tables to the borough.

The Administrator summed up the resolutions that are on for tonight and gave his recommendations for them to be passed tonight.

Members of the Council and some Borough Professionals and he participated in a pre-application meeting with Claremont March in anticipation of them submitting their application to the Planning Board. The goal was to get the consultants together to start a dialogue to prepare for the project.

DMR is continuing to collection information for the rehabilitation project in the downtown area.

The administrator also reviewed the ordinances that are on for tonight and gave his recommendations as well for both of them.

Mayor Ruocco asked that the Administrator hold his advocacy for the ordinance and resolutions to when they are introduced or discussed.

**Hillsdale Police Department – August 2022**

Police Chief Robert Francaviglia summed up his monthly report that he submitted.

He also summed up some upcoming traffic delays that will affect areas around the high school as well as some traffic delays that are happening in Washington Township that is affecting traffic around Smith School.

National Night Out is on October 4<sup>th</sup> and as a reminder he reminded everyone to please lock your vehicles and remove your key FOBS.

Lastly, it has been a year since we have gone to county dispatch and to date there are no major issues. The Borough is saving in excess of \$150,000 a year not including benefits or training costs, this has been a great savings for the borough that is working quite well.

#### Department of Public Works – August 2022

DPW Superintendent David Hayes summed up his monthly report. They are ready for the leaf season as the equipment has been serviced and is ready. They will repeat how the leaves were handled last year as it worked quite well.

There is an area at Memorial Field that had to be closed where a raised bleacher area is due to safety concerns. He will be working with the Administrator to come up with a plan to redo that area. This area will remain blocked off until this can be repaired.

Councilman Pizzella asked if there were any plans to fix the lattice work around the train station. Mr. Hayes said that he did just complete repairs on gutters there, but the repairs that are needed are above and beyond what the DPW can do. He will try to reach out to NJ Transit to see if he has any luck getting some input from them. Mayor Ruocco reminded that we are only responsible for the minor repairs, the rest is on NJ Transit.

Councilman Pizzella is also following up on the fence around the DEP Site at Alexander Cleaners. The Administrator will follow up with them as this should have been addressed by now.

#### Borough Engineer Report – August 2022

Craig Zimmerman from Colliers Engineering summed up his monthly report.

Mayor Ruocco stated that he and his neighbors are wondering when roads can be repaved from the work that PSE&G has done. The engineer said the Borough does have an MOU with PSE&G where the Borough has received money to repave some roads, but he will work with the Administrator as to what roads will be taken care of, with the exception of county roads where we don't get involved. Some roads will be taken care of through a bid that was just completed and then he will also go back to PSE&G in regards to work that is coming up to see where they are at with their intended work and also where money was intended to be used to pave certain roads from their completed projects. He will report back to the Mayor and Council on the road paving.

Councilman Pizzella reminded everyone that PSE&G still hasn't done the tree replacement program. Mr. Zimmerman stated that he did inquire about this but never received a response but will follow up.

Councilmember Lundy asked that one of the grant calls that she was on with Councilman Pizzella and the Administrator for an amount of \$50,000 for a CDBG grant is not on the Engineer report. She wanted to know if this has been awarded. The Administrator stated that this should be awarded in November. The Engineer should have a proposal in October to move that grant forward for Beechwood Park and marry it with another grant that was already awarded.

Mayor Ruocco asked about insulating the DPW Building from flooding and where they are with this. Mr. Zimmerman stated that he has been working with the Administrator on this and the costs to elevate the building but costs were just way too high. The better idea is to find a shared location with another town. The Administrator is working with another town to at least move the salt shed out of the current location. If we move the salt shed, the DEP might be more flexible in other areas for consideration.

#### Hillsdale Fire Department – June/July 2022

Submitted by Bill Becker

Mayor Ruocco reported that he attended a breakfast with Mike Cerra at the Bergen County League of Municipalities. Concerns were raised and discussed about the increase in the cost of state health plans, new flood plain management rules and the League is studying a proposal to force reservoir managers to release water levels in anticipation of rainfall. In addition, the League believes that the climate is right for OPRA reform to reduce

the burden of towns to respond to OPRAS, and a discussion was held in regards for reform of liquor licenses to get legislature to agree to liberalize the number of liquors licenses that towns have. Mayors urged the League to press for Affordable Housing reform, like densities, fair share housing and other topics. Lastly, the League will urge the legislature for distributing a greater share of the energy tax receipts.

**DISCUSSION:**

**Shared Services Committee**

Councilmember Abby Lundy stated that this topic was a result of a finance committee meeting and some projects that the Administrator is working on. They would like to re-establish the Shared Services Committee. She would like to have the Administrator, Council President Trochimiuk, Councilman Escobar and herself to this committee. The mayor agreed to appoint such a committee and asked to be ex-officio of the committee and would like to be copied on correspondences to keep informed about what is going on.

**COMMITTEE REPORTS:**

Councilman Anthony DeRosa reported that the Regional and Local Boards of Educations met and summed up their discussions. The Ambulance Service met, but he was unable to attend, but Councilmember Lundy met with a Councilmember from Westwood and they are looking to do some type of shared service. The Recreation Committee met and reviewed the grants that are still outstanding and the upcoming activities and events. The fence at the corner of Beechwood Park has been replaced.

Councilman John Escobar stated that the Police Committee did not meet. OEM reported that the Borough received \$124,000 reimbursement for Hurricane IDA. More reimbursements are expected. Both the Police and OEM are recommending a new notification system to alert residents of Public Safety and flooding events. We might be able to find grants for this.

Councilwoman Abby Lundy stated the Finance Committee has not met; however, the Finance Committee is recommending the appointment of Acacia that is on for adoption at tonight’s meeting.

Stonybrook Swim Club is now closed for the season except for some swim team usage. There are still some events that will be held in the upcoming weeks. They are moving forward with purchasing some capital items that were approved.

The Environmental Commission would like to move forward with the Sustainability and Resiliency Committee. Councilmember Lundy stated that Fred Rubel is interested in taking the lead on this, which she will follow up on. Her first step is to have this committee meet. There has been complaints about spotted lanternflies in Beechwood Park and she has spoken with the DPW Superintendent and Downes Tree and the Arborist about how we could handle this.

She would like to thank the Chief on behalf of the Environmental Commission for a Police Donation of a spinning wheel that they will be used at their events.

Council President Janetta Trochimiuk stated that the library meeting was held last night. They will be having a fundraiser on November 17<sup>th</sup>, which will be a wine and cheese tasting with a silent auction as well as Chocolate from Conrad’s. This is open to the public and tickets will be on sale soon.

**ORDINANCES:**

**22-15 (Adoption)**

[An Ordinance Establishing Salary Ranges for the Staff of the Hillsdale Swimming Pool Commission in the Borough of Hillsdale, county of Bergen, State of New Jersey \(To update Ordinance 22-09 – Guppy Camp Stipend updated only\)](#)

**SECTION I:**

The Compensation of all personnel whose services are required for the operation, maintenance and regulation of the Facility as approved by the Swimming Pool Commission is as follows:

**SALARY RANGE**

<b><u>TITLE</u></b>	<b><u>MIN.</u></b>	<b><u>MAX.</u></b>
A. Manager/Director	\$32,000.00	\$52,000.00
B. First Assistant	\$8,000.00	\$25,000.00
C. Second Assistant	\$7,800.00	\$12,000.00
D. Third Assistant	\$7,000.00	\$ 9,000.00
E. Fourth Assistant	\$5,500.00	\$ 7,500.00
F. Office Manager	\$4,000.00	\$ 8,300.00
G. Maintenance Manager	\$12.00 hourly	\$21.00 hourly
H. Pre-Season Maintenance	\$12.00 hourly	\$17.00 hourly
I. Secretary/Office Staff	\$ 12.00 hourly	\$25.00 hourly

**SECTION II:**

**Trained Lifeguards:** Part time minimum age 15 years, Full time age 16 years. **Recreation:** Minimum age 14 years, **Gate:** Minimum age 15 years, Cashiers Minimum age 16 years. **Maintenance:** Minimum age 17 years. **Seasonal Employees** over the age of 18 maintain the New Jersey State Minimum Wage.

<b><u>YEARS WORKED</u></b>	<b><u>RANGE/HOURLY</u></b>			<b><u>RANGE/HOURLY</u></b>	
<b><u>LIFEGUARDS</u></b>	<b><u>MIN.</u></b>	<b><u>MAX</u></b>	<b><u>GATE/REC.</u></b>	<b><u>MIN</u></b>	<b><u>MAX</u></b>
	1. \$10.00	\$13.00	1.	\$9.50	\$13.00
	2. \$11.00	\$13.50	2.	\$10.50	\$13.50
	3. \$12.00	\$14.00	3.	\$11.00	\$13.00
	4. \$13.00	\$15.00	4.	\$12.50	\$14.00
	5. \$14.00	\$16.00	5.	\$13.00	\$15.00
	6. \$15.00	\$17.00	6.	\$13.50	\$16.00
	7. \$16.00	\$18.00	7.	\$14.00	\$16.50
	8. \$17.00	\$19.00	8.	\$15.00	\$17.00

<b><u>TITLE</u></b>	<b><u>MIN</u></b>	<b><u>MAX</u></b>
J. Coordinator of Group swim lessons	\$750.00	\$2,000.00
K. Lifeguard safety instructor	\$900.00	\$1,500.00
L. Head Lifeguard	\$700.00	\$1,500.00
M. Business manager Swim/Dive	\$550.00	\$1,100.00

N. Gate Manager	\$600.00	\$1,000.00
O. Guppy Camp Director	\$1,000.00	\$3,200.00
P. Camp director other	\$1,000.00	\$3,200.00
Q. Aqua Fin Fit Camp Director (kids 5-12)	\$700.00	\$1,100.00
R. Aquatic Fit Camp Director (18+)	\$700.00	\$1,100.00
S. Kids Korner Klub	\$500.00	\$4,500.00
T. Social Media coordinator	\$500.00	\$4,500.00

**SECTION III:**

A part time/substitute Life guard must earn at least \$4,000 the previous year to move up to full time.

**ADDITIONAL RATES:**

Certified lifeguard water safety instructor	\$1.75 hourly
Assistant life guard water safety instructor	\$0.75 hourly
CPR Instructor	\$1.25 hourly
EMT Certification	\$1.75 hourly
Certified Red Cross Lifeguard manager	\$1,000.00
Certified Red Cross Director manager	\$1,000.00
Certified Pool Operator -Hourly employee	\$2.00 hourly
Certified Pool Operator	\$1,500.00
Teach private swim lessons (1 child)	\$18.00 half hour
Teach private swim lessons (2 children)	\$22.00 half hour

<b><u>TITLE</u></b>	<b><u>MIN.</u></b>	<b><u>MAX</u></b>
Head Swim Coach	\$3,000.00	\$6,000.00
Head Dive Coach	\$2,000.00	\$4,500.00
Assistant Dive/Swim Coach Level 1	\$400.00	\$500.00
Assistant Dive/Swim Coach Level 2	\$500.00	\$600.00
Assistant Dive/Swim Coach Level 3	\$600.00	\$700.00
Assistant Dive/Swim Coach Level 4	\$700.00	\$800.00
Assistant Dive/Swim Coach Level 5	\$800.00	\$900.00
Yoga Instructor	\$300.00	\$800.00
Aqua Aerobics Instructor	\$350.00	\$900.00
Fall/Winter Help	\$13.00 hourly	\$18.00 hourly

**SECTION IV:**

The compensation fixed and determined by this ordinance for the persons holding the respective offices and positions of employment herein named, shall in lieu of all other fees, costs and charges received and collected by such officers and employees shall be remitted promptly to the Borough treasurer.

**SECTION V:**

All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

**SECTION VI:**

This ordinance shall take effect immediately after final passage, approval and publications of notice. Thereof as required by law, and provisions of the ordinance shall be retroactive to January 1, 2022.

Motion to open public hearing on Ordinance 22-15 Lundy Second DeRosa

Ayes: Councilmember Lundy, Pizzella, Council President Trochimiuk, DeRosa, Escobar

Nays: None

Absent: Horvath

The mayor opened the meeting to the public. If anyone desires to be heard regarding Ordinance No 22-15, please say your name and wait to be recognized, once recognized state your name and address for the record.

The mayor entertained a motion that the public hearing on Ordinance No. 22-15 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 22-15 Trochimiuk Second DeRosa

Ayes: Councilmember Pizzella, Council President Trochimiuk, DeRosa, Escobar, Lundy

Nays: None

Absent: Horvath

Motion to adopt Ordinance No. 22-15 Lundy Second DeRosa

Ayes: Council President Trochimiuk, Councilmember DeRosa, Escobar, Lundy, Pizzella

Nays: none

Absent: Horvath

Now, therefore, be it resolved that this ordinance is adopted and the Borough Clerk is authorized to advertise the same according to law.

**22-16 (Introduction)**

[An Ordinance Amending and Supplementing Chapter 63 of the Code of the Borough of Hillsdale, County of Bergen, State of New Jersey, In Order to Revise the Table of Organization of the Police Department](#)

**WHEREAS**, Chapter 63 of the Code of the Borough of Hillsdale established the Table of Organization for the Hillsdale Police Department; and

**WHEREAS**, the current Table of Organization needs to be revised in order to accommodate the needs of the Borough of Hillsdale and the Hillsdale Police Department.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, as follows:

Chapter 63-9 of the Code of the Borough of Hillsdale is hereby amended to read as follows:



**§ 63-9. Creation and composition.**

A. Pursuant to the authority granted by N.J.S.A. 40A:14-118, the Borough of Hillsdale hereby establishes a Police Department in and for the Borough of Hillsdale, New Jersey, to consist of the following positions, and the maximum number of individuals assigned to each respective rank, as follows:

- (1) Chief of Police: 1
- (2) Captain: 1
- (3) Lieutenant: 1
- (4) Sergeant: 6
- (5) Patrol officers: 14.

**(6) Class I Special Law Enforcement Officers** (SLEO I) who are special law enforcement officers authorized to perform routine traffic details, spectator control and other similar duties. Class one officers shall be empowered to issue summons for disorderly persons and petty disorderly person's offenses, violations of municipal ordinances and violations of Title 39. Class one officers are not authorized to carry a firearm and shall not be assigned to any duty which may require the carrying of a firearm. Such officers are subject to the qualifications and provisions of N.J.S.A. 40A:14-146.10, et seq., including terms of office.

**(7) Class II Special Law Enforcement Officers** (SLEO II) who are special law enforcement officers authorized to exercise full police powers and duties similar to those of a permanent, regularly appointed full-time police officer. Class two officers may only carry a firearm while engaged in the actual performance of the officer's official duties and when specifically authorized by the Chief of Police. Such officers are subject to the qualifications and provisions of N.J.S.A. 40A:14-146.10, et seq., including terms of office.

**(8) Class III Special Law Enforcement Officers** (SLEO III) who are retired regular police officers and who may from time to time be appointed and shall serve at the pleasure of the governing body for a term not to exceed one year, which officers shall not be members of the regular police force but shall nevertheless be under the control and supervision of the Chief of Police for use solely as school security officers as detailed in N.J.S.A. 40A:14-146.10, et seq.: as necessary.

B. This Section shall not be construed as establishing any right on the part of any member or members of the Police Department to appointment to any position within the Department, nor shall it be construed as terminating or interrupting any period of service or tenure of any member of the Hillsdale Police Department. The existence and continuance of any of the above-specified offices and the number of appointees to each such office shall be determined by the governing body as it may, from time to time, in its sole discretion, deem reasonably necessary for the efficient and effective operation of the Department.

C. The Borough Administrator of the Borough of Hillsdale shall be deemed to be the "appropriate authority" for purposes of the Borough Code and N.J.S.A. 40A:14-118.

**Section 2. Ratification of Prior Actions; No Interruption in Service.**

The Borough does hereby ratify and reconfirm all prior actions concerning hiring and promotion in the Police Department taken prior to the adoption of this Ordinance. Nothing in this Ordinance shall be construed as terminating or interrupting any period of service or tenure of any member of the Hillsdale Police Department.

**Section 3. Repeal of Inconsistent Ordinances.**

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4. Savings Clause.**

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 5. Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**Section 6. Effective Date.**

This ordinance shall become effective upon adoption and publication as required by law.

BE IT RESOLVED, that Ordinance No. 22-16 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on October 11, 2022 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion Trochimiuk Second Lundy

Mayor Ruocco stated that the increase in Sergeants is to address a particular personnel challenge and the ordinance will also increase the number of patrol officers with a cap and the overall police department cap and this is all temporary.

Police Chief Francaviglia stated that this will change come February/March. The Chief would like to have the flexibility in the event that he loses two officers because this is always a possibility.

Ayes: Councilmember DeRosa, Escobar, Lundy, Pizzella, Council President Trochimiuk

Nays: None

Absent: Horvath

**RESOLUTIONS:(Consent Agenda): R22168 through R22177:**

[R22168](#) Waiver to Serve Alcohol at a Special Event Located at Stonybrook Swim Club

**WHEREAS**, Borough Code of the Borough of Hillsdale prohibits the consumption of alcohol on Borough Property; and

**WHEREAS**, on September 23, 2022 the Stonybrook Pool Commission would like to sponsor a “Live Music & Games Event” at Stonybrook Swim Club, from 5:00 pm to 10:00 p.m. and;

**WHEREAS**, no swimming will be allowed at this event but will be open all members and non-members over the age of 21 and will feature live music and outdoor games to participate in; and

**WHEREAS**, the sponsors desire to have a Beer Garden as part of the event.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that there shall be a waiver from said Borough Code allowing alcohol on Borough Property for the Stonybrook Live Music & Games Event, only for the date, location and times aforementioned.

[R22169](#) Waiver to Serve Alcohol at the Hillsdale Festival

**WHEREAS**, Borough Code of the Borough of Hillsdale prohibits the consumption of alcohol on Borough Property; and

**WHEREAS**, on October 1, 2022 (with a rain date of October 2, 2022 the Borough Council and the Hillsdale Recreation Commission is sponsoring a “Town Festival” at Beechwood Park, from 12:00 pm to 5:00 p.m.; and

**WHEREAS**, the sponsors desire to have a Beer Garden as part of the festival.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that there shall be a waiver from said Borough Code allowing alcohol on Borough Property for the Hillsdale Town Day Festival, only for the date, location and times aforementioned.

[R22170](#) Resolution Hiring Full Time Laborer Sandor Jojart – Public Works

**WHEREAS**, there exists a need for a Full Time Laborer within the Borough of Hillsdale Department of Public Works; and,

**WHEREAS**, Sandor Jojart meets the requirements to fill the position at the Department of Public Works; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council Borough that Sandor Jojart is hereby appointed to the position of Full Time Laborer in the Department of Public Works, effective September 6, 2022, at the annual salary rate of \$39,223.01.

[R22171](#) Resolution Authoring the Sale of Equipment no Longer Fit for Public Use by the Department of Public Works and Whose Value is Less than the Town’s Bid Threshold, at Private Sale Without Advertising for Bids.

**WHEREAS**, N.J.S.A. 40A:11-36(6) provides that a Town may sell personal property not needed for public use, the estimated fair value of which does not exceed the applicable bid threshold, at private sale without advertising

for bids; and

**WHEREAS**, as set forth in the attached certification of David Hayes, Superintendent of Public Works, the equipment listed below is not fit for public use and has only scrap value; now, therefore, be it

**RESOLVED**, by the Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey that:

David Hayes, Superintendent of Public Works, be and hereby is authorized to sell the equipment listed below at private sale without advertising for bids, but following a procedure approved by the Chief Financial Officer.

1991 Ford L8000 Vin: 1FDYW82A4NYA08033 W/ Plow and spreader	\$ 750.00
1999 Ford F350 Vin: 1FTSF31F8XEE78403	\$1,000.00
1996 Mack Vin: 1M2P264C6TM022237	\$1,000.00
2001 Mack Vin: 1M2K195C72M019553	\$1,000.00
2001 Mack Vin: 1M2K185C21M008162	\$1,000.00
<u>N/A Ford Tractor Vin: N/A</u>	<u>\$ 300.00</u>
	\$5,050.00

[R22172](#) Resolution Authorizing the Award of a Non-Fair & Open Contract for the Purchase of Swimming Pool Chemicals Through Main Pool & Chemical

**WHEREAS**, the Borough of Hillsdale has a need to acquire swimming pool chemicals from Main Pool & Chemical located at 110 Commerce Road, Pittston, Pennsylvania 18640 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS**, the Stonybrook Pool Director has determined that the value of the acquisitions will exceed \$17,500.00; and

**WHEREAS**, Main Pool & Chemical has completed and submitted a Business Entity Disclosure Certification which certifies that Main Pool & Chemical has not made any reportable contributions to a political or candidate committee in the Borough of Hillsdale in the previous one year, and that the contract will prohibit Main Pool & Chemical from making any reportable contributions through the term of the contract, and

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Hillsdale authorizes the Borough of Hillsdale to enter into a contract with Main Pool & Chemical as described herein; and,

[R22173](#) Authorizing the Execution of an Award of a Non-Fair & Open Contract for Appointing Acacia Financial Group, Inc. for Financial Advisory Services

**WHEREAS**, the Borough of Hillsdale has a need to retain a Financial Advisor under a Non-Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

**WHEREAS**, the Borough Council has determined that Acacia Financial Group, Inc. of 6000 Midlantic Drive, Suite 410 North, Mount Laurel, New Jersey 08054 will be the most advantageous to the Borough; and

**WHEREAS**, Acacia Financial Group, Inc. will provide such services at the rates stated in their proposal submitted on August 30, 2022; and

**WHEREAS**, the Acacia Financial Group, Inc. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Borough Clerk are authorized to execute such a contract with Acacia Financial Group, Inc. for Financial Advisory Services through December 31, 2022 or until a successor is qualified or appointed.

[R22174](#) Waiver to Serve Alcohol at a Special Event Located at the Hillsdale Free Public Library

**WHEREAS**, Borough Code of the Borough of Hillsdale prohibits the consumption of alcohol on Borough Property; and

**WHEREAS**, on November 17, 2022 the Hillsdale Free Public Library Foundation would like to sponsor a “Fall Fun-Raiser” at the Hillsdale Free Public Library, from 7:00 pm to 9:30 p.m. and;

**WHEREAS**, this event but will be open to participants over the age of 21 and will feature live music and a silent auction; and

**WHEREAS**, the sponsor desires to serve wine and cheese as part of the event.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that there shall be a waiver from said Borough Code allowing alcohol on Borough Property for the Hillsdale Free Public Library Event, only for the date, location and times aforementioned.

[R22175](#) Resolution to Authorize the Borough Clerk to Re-Advertise for Supplemental Snow Plowing for the 2022-2023 Season

**WHEREAS**, the Borough of Hillsdale did not receive any bids for Supplemental Snow Plowing for the 2022-2023 Season; and

**WHEREAS**, the Borough of Hillsdale still has a need for this service; and

**BE IT RESOLVED**, that the Borough Clerk is hereby authorized to re-advertise for the above-mentioned services for the 2022-2023 season.

[R22176](#) Resolution Approving the Memorandum of Understanding Between the Borough of Hillsdale and the Borough of Westwood Concerning the FY 2022 Flood Mitigation Assistance Grant

**WHEREAS**, the Federal Emergency Management Agency (FEMA) has announced a grant opportunity through the Flood Mitigation Assistance (FMA) Program to make available federal funds to State, Local and Tribal Governments to implement and sustain cost-effective measures that minimize or negate the risk of flood damage to residential or non-residential properties insured under the National Flood Insurance Program (NFIP); and

**WHEREAS**, the Borough of Hillsdale and Borough of Westwood have collectively agreed to submit a joint FMA grant application for funding to elevate SRL properties in their respective municipalities; and

**WHEREAS**, Hillsdale wishes to memorialize its approval of the terms and conditions of the MOU.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale that the Memorandum of Understanding between the Borough of Hillsdale and Borough of Westwood for the 2022 FY, are hereby APPROVED; and

**BE IT FURTHER RESOLVED** that the Mayor is authorized to take all appropriate actions so as to implement this Resolution.

[R22177](#) Resolution Authorizing the Signing of an Agreement with Colliers Engineering & Design for Engineering Services Related to the Proposed Centennial Athletic Complex Renovations

**WHEREAS**, the Borough desires to renovate and improve the Centennial Field Complex located in the Borough of Hillsdale; and

**WHEREAS**, Colliers Engineering & Design Inc. (hereinafter, "Colliers") has presented an Agreement to the Borough for engineering services related to the renovation and improvement of the Centennial Field Complex; and

**WHEREAS**, the scope of services in the Agreement includes Geotechnical Services, Environmental Coordination Services, Design and Bidding Services, and Construction Administration for the Centennial Field Complex at an amount not to exceed of \$374,250.00; and

**WHEREAS**, the Borough desires to execute the Agreement and authorize Colliers to perform the services set forth above.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Hillsdale, County of Bergen, State of New Jersey hereby authorizes the mayor and or Borough Administrator to sign the aforesaid

Agreement with Colliers and all other appropriate Borough professionals are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said document.

Motion Trochimiuk Second DeRosa

Ayes: Councilmember Escobar, Lundy, Pizzella, Council President Trochimiuk, DeRosa

Nays: none

Absent: Horvath

**PUBLIC COMMENT:**

Mayor Ruocco opened the second Public Comment, but seeing no one wishing to speak he closed the second Public Comment Period.

**COUNCIL COMMENTARIES:**

Mayor Ruocco stated that councilmembers and Mayors are the most accessible as they are all elected officials. We are all available to the public and invite the public to attend council meeting. In July, council authorized the beginning of the construction of a community center at Stonybrook. The public did express their views in opposition. and several Council members said that if the residents truly did not want it, they would reconsider and not support it. At the August meeting, chambers were filled with many residents who did not want this community center. As mayor, he will work with the administrator to support the wishes of the council, but he urged the Council members to inform the public as to whether reconsideration had taken place

Councilman Escobar would like everyone to remember those that perished on 9/11. He is happy to see the progress of the fields and he is grateful for all the hard work that was put in to get this accomplished.

Councilman Pizzella would like to thank all those that wished him well while he was ill. If we proceed with the community space at the pool, he hopes that it will enhance the pool and will discuss this more at the next meeting. He will look forward to discussing shared services with the schools as well.

Councilman DeRosa added that there is a Tunnel to Tower walk/run in memory of 9/11 that people can take part in. It goes from Brooklyn to the Battery Tunnel to the towers. He will comment of the community center at the next meeting. He is happy to see us moving forward with the new athletic complex at Centennial as it's been a long time coming. This is going to be an exciting time in the town when we finally cut the ribbon.

Councilmember Lundy would like to thank those at Colliers as well as the Administrator and members of council that sat on the committee for the fields for all their efforts in making this happen. She also would like to thank members of the DPW, Frank Scarpati, Barry Peterson and David Hayes for helping a deer that was caught in a net at Centennial Field. She also wanted to recognize Lou's Tavern who just celebrated 60 years in town. She will address the community center at the next meeting.

She reminded everyone that there was a recreation survey done in 2020 which was completed by over 1300 people which had an overwhelming need for recreation programs.

**ADJOURN TO CLOSED SESSION:**

[R22178](#)

To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – *Contract Negotiations – Borough Administration, Borough Professional Positions*

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

\_\_\_ (1) Matters required by law to be confidential.

\_\_\_ (2) Matters where the release of information would impair the right to receive funds.

\_\_\_ (3) Matters involving individual privacy –

\_\_\_ (4) Matters relating to collective bargaining -

\_\_\_ (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.

\_\_\_ (6) Matters relating to public safety and property –

X (7) Matters relating to litigation, negotiations and the attorney-client privilege – *Personnel – Administration, Borough Professional Positions*

\_\_\_ (8) Matters relating to the employment relationship –

\_\_\_ (9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Motion Trochimiuk Second DeRosa

Ayes: Councilmember Lundy, Pizzella, Council President Trochimiuk, DeRosa, Escobar

Nays: none

Absent: Horvath

**RECONVENE REGULAR MEETING:**

Motion to reconvene Trochimiuk Second DeRosa

Ayes: Councilmember Lundy, Pizzella, Council President Trochimiuk, DeRosa, Escobar

Nays: None

Absent: Horvath



**ADJOURNMENT:**

Motion to adjourn Trochimiuk Second DeRosa

Ayes: Councilmember Pizzella, Council President Trochimiuk, DeRosa, Escobar, Lundy

Nays: none

Absent: Horvath

Denise Kohan, Municipal Clerk

---

APPROVED AS PRESENTED

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE  
TUESDAY, SEPTEMBER 20, 2022 7:00 PM**